



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, January 16, 2018

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

1. CALL TO ORDER / ROLL CALL

Present: 5 - Marsha A. Rummel; Denise DeMarb; Rebecca Kemble; Sheri Carter and Michael E. Verveer

Excused: 3 - Samba Baldeh; Shiva Bidar-Sielaff and Matthew J. Phair

Others Present: Kwasi Obeng, Norm Davis, Felicia Jones, Kate McCarthy, George Reistad, Nick Heckman, Milena Benardinello, City Attorney Mike May, Erin Hillson, Heather Allen and Brenda Konkel

Ald. Marsha Rummel, chair, called the meeting to order at 4:36 p.m.

2. APPROVAL OF MINUTES

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Denise DeMarb, to approve the minutes of the December 5, 2017 Common Council Executive Committee meeting. The motion passed by voice vote/other.

3. PUBLIC COMMENT

There was no public comment.

Ald. Samba Baldeh and Ald. Matt Phair arrived at 4:37 pm

Present: 7 - Marsha A. Rummel; Samba Baldeh; Denise DeMarb; Rebecca Kemble; Matthew J. Phair; Sheri Carter and Michael E. Verveer

Excused: 1 - Shiva Bidar-Sielaff

4. DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

REFERRALS FROM THE COMMON COUNCIL

5. [49684](#) Amending Section 39.02(3)(a) of the Madison General Ordinances to reduce the size of the Affirmative Action Commission.

Sponsors: Paul R. Soglin and Matthew J. Phair

Norm Davis, Felicia Jones and Kate McCarthy were present for discussion on the ordinance. The amendment would reduce the size of the Affirmative Action Commission from eleven members to nine members. Mr. Davis

explained that the commission has a difficult time making quorum and that the current group of members that attend on a regular basis are an engaged group.

A motion was made by Phair, seconded by Kemble, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

PRESENTATION

6. [50076](#) Presentation: Food Access Improvement Map (Legislative File No. 49578) - George Reistad, Food Policy Coordinator with Nick Heckman (Public Health) and Milena Bernardinello (Planning)

Attachments: [Resolution, Legislative File No. 49578.pdf](#)
[FAIM Map Presentation 1/16/18 CCEC Meeting.pdf](#)
[Food Access Improvement Map.pdf](#)

George Reistad, Nick Heckman and Milena Bernardinello presented information on the Food Access Improvement Project Map & Programs (see attached PDF of the PowerPoint). Committee members urged the group to reach out to the NRT's and the alders in identifying areas with food access needs as well.

UPDATES

7. [50121](#) Update: Council Chief of Staff, Kwasi Obeng - Onboarding Process - Council President Marsha Rummel

Attachments: [On-Boarding-Welcoming Workplace Checklist for New Employees Common](#)

Erin Hillson was present to provide an update on the new Council Chief of Staff's onboarding process (Kwasi Obeng). Mr. Obeng also provided information on meetings he has been attending and was in the process of scheduling individual alder meetings.

8. [50077](#) Update on Polco / Polling Software - Council President Marsha Rummel

Council President Rummel indicated that she had been contacted by an alder on the process and procedures of posting Polco questions. Lisa Veldran indicated that she and Mr. Obeng were scheduled to have a meeting with the vendor and would discuss how questions are formatted. Mr. Obeng would bring that information back to the committee at a future CCEC meeting.

9. FUTURE AGENDA ITEMS

Council Chief of Staff Update: Constituent Email Response (eg: interns respond for alders), Council Office Space Possibilities, Follow-Up with Polco

Council Legislative Analyst Update: President's Work Group to Develop City-Wide Surveillance Equipment and Data Management Policies, TIF Jobs Policy

- * Resolution, Legislative File No. 49714 - Approving the City of Madison comprehensive language access plan. (2/6/18)
- * Creating CCEC/PSRC collaborative group / Improving Effectiveness - Council President Marsha Rummel
- * Future Agenda Item: Update on TIF Jobs Policy Review - Ald. Sheri Carter
- * Standing Agenda Item: OIR Report - Ald. Denise DeMarb
- * Holding Common Council Meetings in Other Community Locations vs. Room 201, CCB - Council Vice- President Samba Baldeh
- * Task Force on Government Structure & RESJI's Community Engagement Piece - Heather Allen, Legislative Analyst
- * Review of Council Policy Guide & Incorporation of APM's - Kwasi Obeng, Council Chief of Staff

10. ADJOURNMENT

A motion was made by Ald. Matt Phair, seconded by Ald. Mike Verveer, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:45 p.m.