



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved PERSONNEL BOARD

Wednesday, August 6, 2008

12:00 PM

Room 108, City-County Building  
210 Martin Luther King, Jr. Blvd.

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

*Please contact Sheryl Mahood in Human Resources at 266-4615; TTY/TextNet 866-704-2340.*

### CALL TO ORDER / ROLL CALL

*A quorum of Common Council members may be present at this meeting.*

### APPROVAL OF MINUTES

*June 11, 2008 meeting.*

*[http://legistar.cityofmadison.com/meetings/2008/6/5638\\_M\\_PERSONNEL\\_BOARD\\_08-06-11\\_Meeting\\_Minutes.pdf](http://legistar.cityofmadison.com/meetings/2008/6/5638_M_PERSONNEL_BOARD_08-06-11_Meeting_Minutes.pdf)*

### PUBLIC COMMENT

*Limited to 3 minutes each person.*

1 [11068](#)

Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification Comptroller's Office Administrative Coordinator in Compensation Group 18, Range 04, and creating the classification of Comptroller's Office Administrative Services Supervisor in Compensation Group 18, Range 06, thereof.

**Sponsors:** Common Council By Request

**Legislative History**

6/23/08 Attorney's Office/Approval Referred for Introduction  
Group  
Board of Estimates, Personnel Board

- 2 [11071](#) That the position (#767) of Comptroller's Office Administrative Coordinator in Compensation Group 18, Range 04 (occupied by K. Bentley) in the permanent salary detail of the Comptroller's Office budget is repealed and recreated as Comptroller's Office Administrative Services Supervisor in Compensation Group 18, Range 06, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

**Sponsors:** David J. Cieslewicz

**Attachments:** [COMPT OFFICE ADMIN SUPERV SPEC.pdf](#)  
[COMPT OFFICE ADMIN SUPR MEMO.pdf](#)

**Legislative History**

6/23/08 PERSONNEL BOARD Referred for Introduction  
Board of Estimates, Personnel Board

- 3 [11287](#) That the positions (#3332, #3632, #3634 and #3760) of Monona Terrace Operations Worker in Compensation Group 16, Range 07 (occupied by R. Jackson, J. Roessler, T. Younger, J. Catalino and M. Perry, respectively) in the permanent salary detail of the Monona Terrace budget are repealed and recreated as five positions of Custodial Worker 2, in Compensation Group 16, Range 07, thereof. Be it further resolved that the incumbents shall be reallocated to said positions.

**Sponsors:** David J. Cieslewicz

**Attachments:** [CUSTODIAL WORKER 2 MEMO.pdf](#)

**Legislative History**

7/23/08 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

- 4 [11405](#) Resolution that position (#3194) of Administrative Analyst 3, in Compensation Group 18, Range 10, (occupied by D. Bohrod) in the permanent salary detail of the Comptroller's budget is repealed and recreated as an Administrative Analyst 4 in Compensation Group 18, Range 12, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

**Sponsors:** David J. Cieslewicz

**Attachments:** [ADMINISTRATIVE ANALYST MEMO.pdf](#)

**Legislative History**

7/23/08 Human Resources Referred for Introduction  
Department  
Board of Estimates, Personnel Board

- 5 [11092](#) Amending Section 3.53(6)(e) and creating Section 3.54(10)(c) of the Madison General Ordinances to clarify the purposes of a provisional appointment and to allow persons in CG 18 or 44 to receive the higher salary of a position they might fill on a temporary basis.

**Sponsors:** David J. Cieslewicz

**Legislative History**

6/24/08	Attorney's Office/Approval Group Personnel Board, Board of Estimates	Referred for Introduction
7/1/08	COMMON COUNCIL Additional Referral(s): Board of Estimates	Refer to the PERSONNEL BOARD
7/1/08	PERSONNEL BOARD	Refer to the BOARD OF ESTIMATES
7/7/08	BOARD OF ESTIMATES	Return to Lead with the Recommendation for Approval to the PERSONNEL BOARD

- 6 Marian Walluks will discuss the role of the City of Madison Personnel Board members.**

**ADJOURNMENT**