



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes LONG RANGE PLANNING SUBCOMMITTEE

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Monday, October 29, 2012

4:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 108 (City-County Building)

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### I CALL TO ORDER / ROLL CALL

A meeting of the Long Range Planning Subcommittee of the Park Commission was held on Monday, October 29, 2012 in the City-County Building in Room 108. The meeting was called to order at 4:05 PM. A quorum was present and the meeting was properly noticed.

Present: 4 - Joseph R. Clausius, Grant J. Frautschi, Edward A. Jepsen, and Stephen A. Webster.

Absent: 1 - William W. Barker

Parks Staff Present: Kay Rutledge

### II APPROVAL OF MINUTES

A motion was made by Jepsen, seconded by Clausius to approve the Minutes of the August 6, 2012 meeting. Motion passed by voice vote/other.

### III PUBLIC COMMENT

There were no members of the public present at the meeting.

### IV DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the Subcommittee for any items on the Agenda.

### V OLD BUSINESS

#### A Madison Parks Memorial Policy

Jepsen provided an overview of the research he's completed regarding memorial policies in other jurisdictions throughout the country. From this research staff prepared the draft Memorial Policy. Questions were raised by Committee members regarding the term "tribute" and recommended a definition be added under Procedure #1. It was suggested that Guidelines #1 be revised to state "Tributes shall be in accordance with general park policies and procedures, and complement existing or proposed park master plan elements." The \$10,000 threshold was also discussed and recommendations may be forthcoming to revise this number after further Committee consideration.

The Committee recommended that Guidelines #9 be moved up to the beginning of the Guidelines, so people interested in making a tribute would be directed to the inventory. Jepsen agreed to develop some ideas for the Potential Tributes Inventory for the next meeting. Frautschi was also asked to provide an update on how the Madison Parks Foundation may become more involved with park donations in the future.

A motion was made by Webster, seconded by Frautschi to refer to the next Long Range Planning meeting.

**B** Unenforced Park Rules and Regulations

Webster will obtain the package of ordinances from Barker to be discussed at the next meeting.

A motion was made by Frautschi, seconded by Clausius to refer this item to the next Long Range Planning meeting.

**C** Committee Updates

**Behavioral Policy-** Clausius stated that the Behavioral Policy has been approved by the Park Commission and Rutledge, Parks Planning Manager, indicated the policy has been implemented. Webster asked for a report on how it's been working. This item will be placed on the agenda for the February Long Range Planning meeting.

**Behavioral Study-** Webster indicated a meeting is being scheduled with a professor from Urban and Regional Planning at UW-Madison regarding the possibility of assistance in studying how our parks are being used. Frautschi stated the Madison Parks Foundation may be able to provide some financial assistance for data gathering and analysis if needed and funding is available.

**Volunteerism Policy-** Jepsen stated that once the Memorial Policy is finalized, he will focus next on the Volunteer Policy.

**Ice Enhancement-** Webster indicated he would bring forward a report at a future meeting.

**Parking Policy in Parks-** Three-hour parking has been implemented and is being enforced in several parks. Mayor Soglin and Parks Superintendent Briski are continuing to discuss parking in parks, this item will be discussed at a future meeting.

**Indian Mounds Policy-** Barker had requested information regarding Parks policies and procedures for effigy mounds. A policy was approved in 2010 by the Habitat Stewardship Subcommittee and the Park Commission.

**VI NEXT MEETING**

**A** Proposed meeting schedule for 2013

February 4, April 1, June 3, August 19, October 21, December 2

**B NEXT MEETING**

**December 17, 2012**

**VII ADJOURNMENT**

**A motion was made by Clausius, seconded by Jepsen, to adjourn at 5:03 PM.**