

TO: Finance Committee

FROM: William Wick, Human Resources Analyst

DATE: September 13, 2022

SUBJECT: Parks Maintenance Worker

Parks Superintendent Eric Knepp is requesting the recreation of an existing 1.0 FTE Parks Maintenance position (#1565) in CG 16, Range 09 into a 1.0 FTE Facility Maintenance Worker position in CG 16, Range 09. Position 1565 is currently vacant. The position performs a wide variety of semi-skilled facility maintenance tasks including painting, graffiti removal, facility inspections and repairs, organizing and cleaning of shop areas, and maintaining inventory and supplies, in addition to assisting trades workers. The classification specification for Parks Maintenance Worker focuses on tasks such as mowing, string trimming, ice rink maintenance, and snow removal, which are tasks generally not supported by a Facility Maintenance Worker. Facilities work that is expected to be performed by the Facility Maintenance Worker is specialized and different from the work performed by Parks Maintenance Workers. No other staff within the Parks Facility group has the title of Facility Maintenance Worker and other staff are not available to support the needed facilities maintenance work.

For these reasons, I recommend the following:

- Recreate position #1565 of Parks Maintenance Worker as a Facility Maintenance Worker, and
- Fill the Facility Maintenance Worker position through an open and competitive recruitment process

The Resolution necessary to implement this recommendation has been prepared.

Editor's note:

Compensation Group/Range	2022 Annual Minimum (Step 1)	2022 Annual Maximum (Step 5)	2022 Annual Maximum (+ 12% Longevity)
16/09	\$51,063.48	57,041.14	\$63,886.16

Cc: Eric Knepp – Parks Superintendent
Lisa Laschinger – Assistant Parks Superintendent
Greg Genin – Parks Operations Manager
Emaan Abdel-Halim – HR Services Manager
Erin Hillson – Employee and Labor Relations Manager
Gregg Gotzion - Labor Rep 6000