

City of Madison Parks Long Range Planning Subcommittee
Establish Ice Rink Service Area Standards
Report Two
April 20, 2017

Background

Report One, presented to the Subcommittee at its February 28 meeting, reviewed the results of interviews with Adopt Ice Partnership (AIP) volunteers and Parks staff who manage the AIP program. That report also proposed next steps for developing a standards policy. This Report Two proposes a structure for an AIP standards policy.

Introduction

The policy is intended to guide Parks staff in responding to requests for new AIP rinks in existing *neighborhood* parks and provides a procedure for ending an AIP site.

Goals of a Standards Policy

The goals of this policy are to:

1. increase winter use of the park system;
2. be responsive to citizen-initiated requests for skating rinks;
3. promote equitable rink access, park system-wide;
4. manage expectations about amenities, e.g., boards, benches, warming hut, lights; and
5. acknowledge resource constraints

Key Factors Affecting Expected Success of AIP sites

1. Coordinator availability
2. Sufficient volunteers – removal of snow and “hosers”
3. Water point or water truck usage
4. Satisfactory site (size, drainage,)
5. Staff capacity to support rink
6. Demographics that suggest sufficient usage and demonstrated rink use
7. Location relative to other rinks

ADOPT ICE PARTNERSHIP: APPLICATION PROCESS

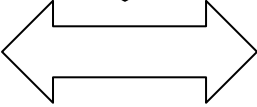
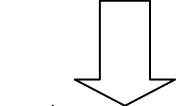
INQUIRY

- Can come in informal manner such as email or phone call (not an application)



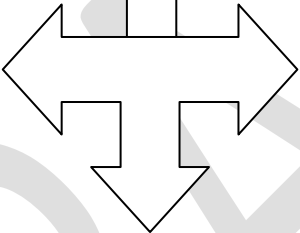
STAFF REVIEW OF INITIAL REQUEST

- Is this a neighborhood park?
 -What is the proximity to other ice rinks?
 - Site conducive to master plan?
 - Is there a location adequate (flat, size, not damage other uses)
 -Different types of rink design appropriate for site. Ice liner solution? If so, size/cost?
 - Water source or rely on water wagon?
 - In which Operations section is it located (West, Central, East) and what are the staff resources available?
 -Staff will strive to complete review in 60 days



NOT POSSIBLE
Conflicts identified.

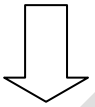
YES- POSSIBLE
Adopt Ice is possible



YES – RINK SOLO BY GROUP
Rink may be established by group without Parks resources. Group takes sole responsibility for installation, maintenance & monitoring.
 - Park resources not available
 - Group resources available

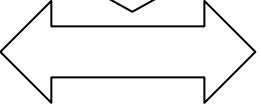
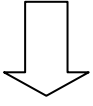
YES- RINK IN FUTURE
Location sent to priority list for future consideration due to:
 - Park resources not available
 - Group resources not available to implement rink

YES – RINK THROUGH PARKS
Rink may be established by Parks in partnership with community



APPLICATION
Formal info gathering

- Identify a coordinator
 - Demonstrate has enough volunteers to maintain the rink, especially hosing and snow clearing (a core group of six to twelve)
 - Alder & NA support
 - Meet with a current AIP coordinator
 - Sign doc stipulating understanding of roles, monitoring/reporting and performance criteria
 - Demonstrate resources to fund, if proceeding without Parks resources or cost sharing

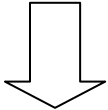


DENY

APPROVE



May appeal to Board of Park Commission



AGREEMENT
Approval of use

- Parks Superintendent Approves & signs
 - Location enters a two year probationary period
 - Group must attend annual training re: best practices

Criteria for Ending an Adopt Ice Location

Over time, there is the potential for a current Adopt Ice location to no longer be cared for adequately or used sufficiently. If Parks observes this trend, they will follow the below process:

- 1) Operations will document issues
- 2) Community Services Manager will contact Adopt Ice Partner within 10 days of Operations identified issues to request a meeting to discuss resolution and agree a time period to correct the issue.
- 3) If issue is severe, AIP may be ended for season and future years.
- 4) If issues are able to be corrected, Operations and Community Services will place rink in a one year probationary status.
- 4) If maintenance and/or usage issues have not been corrected following the probationary year, the location may be removed from the Adopt Ice Partnership program.