



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved STREET USE STAFF COMMISSION

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Wednesday, April 20, 2011

2:00 PM

Parks Conference Room  
210 Martin Luther King, Jr. Blvd.  
Room 108 (City-County Building)

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### I. CALL TO ORDER / ROLL CALL

Other Staff Present: Richard Bach, Laura Bauer, Carl Gloede, Gregg Knutson,  
Steve Schultz, Mayor Soglin and Mike Verveer

Present: 4 -

Kelli Lamberty; Jeremy McMullen; Tom Mohr and Bill Putnam

Excused: 5 -

Cindy Mierow; Susan Barica; John Fahrney; Melvin W. Lamb and Eric  
Veum

### II. PUBLIC COMMENT

No members of the public registered to speak regarding items not on the  
agenda.

### III. DISCLOSURES AND RECUSALS

### IV. NEW BUSINESS

#### A. [21900](#)

MIFFLIN STREET BLOCK PARTY

400-600 Mifflin St. / 10-100 N. Basset

Sa, Apr 30, 7:30a-9p

Final review of application for annual block party. Changes made to  
event based on discussion at 4/13/11 street use meeting and city staff.

Discuss set-up, schedule and activities.

Scott Leslie, Mark Gerding, Majestic Live, LLC

Attachments: [4.30Mifflin2.pdf](#)

**ACTION:** Approved w/ Conditions

See attached documents: 1) event site map; 2) event schedule; 3)  
alcohol/security & safety plans; 4) trash & recycling/clean-up plans; 5) event  
signage plans; 6) event fees invoice 7) Glass-Free Zone resolution and map  
Certificate of insurance listing the City of Madison as additional insured is  
required - on file.

Neighborhood Meeting - Monday, April 25, 2011, 7pm at Madison Senior  
Center, 330 W. Mifflin St.

"No Parking" signs will be posted by Madison Police

Event organizers will have completed Street Use Vending License Application and fee to Event Coordinator by April 27, 2011.

Barricades for street closure/traffic management delivered by Traffic Engineering. Police set barricades as per plan on file.

Streets will deliver and set 3 dumpsters the morning of the event and set as indicated on attached site map.

Mall Maintenance will deliver 30 garbage and 30 recycling barrels the morning of the event.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

The City and event sponsors will reach an agreement for specific cost reimbursement no later than Friday, May 6, 2011.

## **V. ADJOURNMENT**