

LEGISTAR NO. \_\_\_\_\_

**Madison Water Utility**  
**STAFFING REPORT**

May 27, 2008

WORK AREA	POSITION	HELD BY	COMMENTS
Management	General Manager (21-21)	Vacant	Mayor has interviewed two candidates on May 20, 2008. Awaiting background checks and references.
	Public Information Officer/Water Conservation (18-08)	Filled	Gail Gawenda began work May 19, 2008.
Operations	Water Utility Operations Leadworker (16-15)	1 Vacancy 1 Retirement	Recommendation: Eliminate one position as a result of the conclusion of Pb Service Program. The remaining vacancy is being filled by competitive recruitment within the Bargaining Unit per MOU with Local 60.
	Public Works Maintenance Worker 1 (16-08)	Vacant (2)	Recommend recruitment by open competition.
	Equipment Operator 2 (16-10)	Vacant (1)	Interviews scheduled for May 28, 2008.
	Equipment Operator 1 (16-09)	Filled	Jim Garde, Joe Kennedy, and Donald Smith began work May 18, 2008.
	Hourly Laborers (16-0)	Filled (7) Vacant (3)	Three hourly laborers will begin work in June.
Finance	Administrative Clerk 2	Vacant	Lorie Kief has been promoted to Code Enforcement Officer, Planning and Development Department. Recommend fill by competitive promotion within the bargaining unit.
Water Supply	Waterworks Operator 2	Vacant	Jim Allen has moved to Construction Inspector (Acting)
Engineering	Engineer 2 (Construction Engineer)	Filled	Tammy Buss began work on May 18, 2008
	Engineering Aide 1	Vacant	Considering reallocation to Construction Inspector.
	Construction Inspector	Extended Medical Leave	
	Program Specialist 1	Vacant	Recommend fill by competitive promotion within the bargaining unit.
	Engineer 3	Reclassification	Reclassify Adam Wiederhoeft to Engineer 2 (underfill an Engineer 3)
Customer Service	Water Meter Mechanic 1	Vacant	Vacancy created by the promotion of Kara Jafferis. Requested to fill.
	Water Meter Mechanic 2	Vacant	Recommend that this position be eliminated.
	Hourly Laborer	Vacant (1)	Request to fill.

Current Permanent Staff (FTEs): 129.0

Hourly Employees:           Engineering     2 FT, 1 PT  
  Operations       8 FT

Submitted by:

Larry D. Nelson, P.E.  
Interim General Manager