



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, October 5, 2011

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: William Lanier, Bill Clingan, Brad Murphy, Walt Jackson, Bill Schaefer, Dan Seidensticker, Julie Trimbell.

Present: 3 -

Darold D. Lowe; Duane F. Hinz and Judy J. Hughes

Excused: 2 -

Sandra R. Martinson and Sylvia A. Thornton

APPROVAL OF MINUTES

A motion was made by Hinz, seconded by Hughes, to Approve the Minutes of the September 7, 2011 meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

DISCLOSURES AND RECUSALS

NEW BUSINESS

- 1. [23988](#)** Delete the classification of "City Channel Producer/Director 1" in CG20-09; delete the classification of "City Channel Producer/Director 2" in CG20-11; create the classification of "City Channel Producer/Director" in CG20-11; retitle the current City Channel Producer/Director 2s as City Channel Producer/Director (#4024 occupied by J. Schraven; #3318 occupied by C. Lang); recreate the position of City Channel Producer/Director 1 (#3738) currently occupied by C. Richter, as a City Channel Producer/Director and reallocate the incumbent to the new position, all within the Information Technology budget.

This Resolution was Re-refer. A motion for referral to the next Personnel Board meeting was made by Mr. Hinz, seconded by Ms. Hughes. The motion passed by voice vote/other.
- 2. [24033](#)** Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of Water Construction Supervisor in Compensation Group 18, Range 09.

A motion was made by Hughes, seconded by Hinz, to Return to Lead with the Recommendation for Approval. Sent to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file numbers 24033 and 23989.

3. [23989](#) Recreate the position (#1862) of Engineer 2 as a Water Construction Supervisor in the Water Utility budget, and reallocate the incumbent (T. Buss) to the new position.
- A motion was made by Hughes, seconded by Hinz, to Return to Lead with the Recommendation for Approval. Sent to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
4. [24034](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of Planning GIS Specialist in Compensation Group 18, Range 07 and recreating said classification in Compensation Group 18, Range 09.
- Motion for approval was made by Hinz, seconded by Hughes to Return to Lead with the Recommendation for Approval. Sent to the Board of Estimates. The motion passed by voice vote/other. One motion was made for both file numbers 24034 and 23990.**
5. [23990](#) Recreate the positions (#624 and #3656) of Planning GIS Specialist, currently in CG18, Range 7, in CG18, Range 9 in the Planning Division budget, and reallocate the incumbents (W. Lanier and D. Seidensticker) to the new positions.
- A motion was made by Hinz, seconded by Hughes, to Return to Lead with the Recommendation for Approval. Sent to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
6. [23991](#) Recreating an Administrative Clerk 1 (CG20/09) position (#2598-occupied by W. Jackson) in the Police Department budget as a Program Assistant 1 (20/11), and reallocating the incumbent to the new position.
- A motion was made by Hughes, seconded by Hinz, to Return to Lead with the Recommendation for Approval. Sent to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
7. [24035](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classifications of Community Development Specialist 1 in Compensation Group 18, Range 06; Community Development Specialist 2 in Compensation Group 18, Range 08; Community Development Specialist 3 in Compensation Group 18, Range 10; and Community Development Specialist 4 in Compensation Group 18, Range 12.
- Motion for approval was made by Hughes, seconded by Hinz to Return to Lead with the Recommendation for Approval. Sent to the Board of Estimates. The motion passed by voice vote/other. One motion was made for both file numbers 24035 and 24011.**
8. [24011](#) Create a new position of Community Development Specialist 4-LTE within the Community Development Division to be posted for internal promotion. Upon filling the position, the resulting vacancy will be deleted to aid in funding the new position.
- A motion was made by Hughes, seconded by Hinz, to Return to Lead with the Recommendation for Approval. Sent to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

9. [23994](#) Adopting updates to the City of Madison Personnel Rules.

This Resolution was Re-refer. A motion for referral to the next Personnel Board meeting was made by Ms Hughes, seconded by Mr. Hinz. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Hinz, seconded by Hughes, to Adjourn. The motion passed by voice vote/other.