



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Amended BOARD OF ESTIMATES

Monday, January 12, 2015

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Ald. Verveer arrived at 4:35 during the Consent Agenda.

Ald. Subeck arrived during Item No. 40.

Present: 6 - Chris Schmidt; Larry Palm; Michael E. Verveer; Joseph R. Clausius;
Denise DeMarb and Paul R. Soglin

Absent: 1 - Lisa Subeck

PUBLIC COMMENT

There were 4 registrants.

DISCLOSURES AND RECUSALS

None.

CONSENT AGENDA

Items 14, 15, 17, 38, 39, 40, 45, 46, and 47 were not included on the Consent Agenda.

ITEMS CONSIDERED

1. [34775](#) Create the classification of CCTV Inspection Technician in CG15, Range 08, and create three new positions of CCTV Inspection Technician in the Engineering budget to be filled through an internal competitive process. The selected candidates positions will be deleted and recreated as CCTV Inspection Technicians upon starting in the new classification.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

2. [34776](#) SUBSTITUTE Create the classification of Sewer and Drainage Maintenance Technician I in CG15, Range 07, "Sewer and Drainage Maintenance Technician 2" in CG15, Range 08, and delete the classification of Street and Sewer Maintenance Worker 3 in CG15, R07. Recreate the positions #1123, #4315, #1076, #1082, #3875, #3609, #1134, #3876, #1117, #1141, #3247, #1062 and #1138 of "Street and Sewer Maintenance Worker 3" (CG15/R07) as a "Sewer and Drainage Maintenance Technician I" (CG15/R07) in the Engineering budget and reallocate incumbents B. Baukin, B. Droster, W. Dyer, M. Foy, B. Gulvik, K. Kluever, C. Pribbenow, G. Simdon, J. Streich, T. Thoma, M. Egan, J. Kelley and D. Treinen to the new positions.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

3. [36639](#) Creating the classification of Construction Manager in CG18, R10. Classifying a new 1.0 FTE position in the Engineering Department 2015 operating budget identified as "Construction Manager 18 XX" as a Construction Manager in CG18, R10.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

4. [36636](#) Deleting the classification of Parking Operations Manager in CG18, R15, and creating the classification of Assistant Parking Utility Manager in CG18, R17. Recreating and retitling position #1275 of 1.0 FTE Parking Operations Manager in CG18, R15 as Assistant Parking Utility Manager in CG18, R17, in the Parking Utility Operating Budget.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [36638](#) Create the classification of Budget & Program Evaluation Manager in CG18, Range 17, delete the classification of Budget & Audit Manager in CG18, R17, recreate the 1.0 FTE position #803 of "Budget & Audit Manager" (CG18/R17) as a "Budget & Program Evaluation Manager" (CG18/R17) in the Finance Department budget.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

6. [36641](#) Delete the classification of "Food and Alcohol Policy Coordinator" in CG18, R08, and create the classification of "Food and Alcohol Policy Administrator" in CG18, R10. Recreate the 1.0 FTE position #4004 of "Food and Alcohol Policy Coordinator" (currently occupied by M. Woulf) as a Food and Alcohol Policy Administrator in CG18-10 and reallocate the incumbent to the new position within the Mayor's Office budget.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [36642](#) Recreate the classifications of "IT Applications Development Manager," 1.0 FTE position #831, and "IT Technical Services Manager," 1.0 FTE position #821, currently in CG18, R14 to CG18, R16 and reallocate the incumbents to the new positions, within the Information Technology budget.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [36643](#) Create the classification of "Principal IT Specialist" in CG18, R14. Retitle the classifications of "Management Information Specialist 1, 2, 3 and 4" in CG18, Ranges 06, 08, 10 and 12 as "IT Specialist 1, 2, 3 and 4," respectively, and reallocate the incumbents to the new positions, respectively (see attached list). Create 4 positions of Principal IT Specialist to be posted and filled internally with the underlying vacancies being deleted and recreated as Principal IT Specialist.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [36644](#) Delete the classification of IT Director in CG21, R18, and recreate it in CG21, R21. Recreate the 1.0 FTE position #837 of Information Technology Director in CG21, R18 in CG21, R21 and reallocate the incumbent to the new position, within the Information Technology budget.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [36656](#) Deleting the classification of Employee Assistance Program Coordinator in CG18, Range10, and creating the classification of Employee Assistance Program Administrator in CG18, Range12. Recreating and retitling the position #862 of 1.0 FTE Employee Assistance Program Coordinator in CG18-10 as Employee Assistance Program Administrator in CG18-12, in the Human Resources Operating Budget; and reallocating the incumbent, T. Martinez, to the new position.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

11. [36645](#) Increasing the .85 FTE position of Administrative Clerk 1 in Compensation Group 20, Range 9, position #4124, incumbent Alan Wedel to 1.0 FTE.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
12. [36647](#) Recreating a new 1.0 FTE position in the Finance Department 2015 operating budget identified as "Data Projects Coordinator" as an Administrative Analyst 4 with the working title of Data Project Coordinator (CG18, R12).
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
13. [36753](#) Compensation of Managerial Employees.
A motion was made by Schmidt, seconded by DeMarb, to Accept. The motion passed by voice vote/other.
14. [36632](#) Submitting the appointment of Paul A. Kronberger for confirmation of a five-year term as the Information Technology Director.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - PUBLIC HEARING. The motion passed by voice vote/other.
15. [36635](#) Submitting the appointment of Robert F. Phillips for confirmation of a five-year term as the City Engineer.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - PUBLIC HEARING. The motion passed by voice vote/other.
16. [36648](#) Approving an MOU with Teamsters Union Local 695 regarding the movement of the Transit Operations Office Coordinator classification from CG42, R6 to CG42, R9, deleting and recreating position #2812 of Transit Operations Office Coordinator in R09, and reallocating incumbent C. Gruendemann into the new position.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
17. [36248](#) Authorizing the Mayor and City Clerk to sign a contract with Kubra Data Transfer, Ltd for printing, mailing, and online bill pay services for the Treasurer's office, Water Utility and Parking Utility.
A motion was made by Schmidt, seconded by DeMarb, to Refer to the BOARD OF ESTIMATES 1-26-15 meeting. The motion passed by voice vote/other.

18. [36592](#) Authorizing the Mayor and the City Clerk to execute an agreement with Cambridge Systematics, Inc. for conducting Metro Transit On-Board Survey work, to be co-signed by Dane County and the State of Wisconsin Department of Transportation as needed, according to the terms of the Intergovernmental Agreement, and correcting RES-14-00793.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
19. [36594](#) Authorizing the Transit General Manager to file an application for a Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant with the U.S. Department of Transportation, and authorizing the Mayor and the city Clerk to execute the associated grant agreement with USDOT and the associated 13 (c) agreement with Teamsters Local No. 695, approving the associated Program Management and Recipient Coordination Plan and authorizing Metro Transit to pass through funding as approved in the Program of Projects.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
20. [36598](#) Authorizing the Mayor and the City Clerk to execute subrecipient agreements with entities included in 5310 pass through funds for 2014 and each subsequent year funding is available.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
21. [36612](#) Authorizing the Mayor and City Clerk to enter into an agreement with Dane County for the following purposes in the calendar year 2015: (1) providing the Transit Utility with MA Waiver Community Integration Program (CIP) funding; (2) providing Dane County with State 85.20 funding by the Transit Utility for the County's provision of accessible transportation for persons unable to use the Transit Utility's paratransit services within its service area.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
22. [36613](#) Authorizing the Mayor and the City Clerk to enter in to an agreement with Dane County to provide Group Access Service for the City of Madison for the calendar year 2015.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**

23. [36614](#) Authorizing the Mayor and the City Clerk to enter in to an agreement with Dane County for the purpose of providing the Metro Transit Utility with State 85.21 funding given to Dane County for the provision of accessible transportation for eligible persons within Metro Transit's service area in the calendar year 2015.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
24. [36615](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Volunteer Driver Escort Services for the City of Madison for the calendar year 2015.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
25. [36294](#) Authorizing the Mayor and City Clerk to enter into an agreement with Dane County to provide \$19,300 in assistance to Metro Transit for transit information services, promotion efforts and operations for calendar year 2015, and \$5,000 to the Madison Area Transportation Planning Board (a Metropolitan Planning Organization) to support the County Specialized Transportation coordination activities for the calendar year 2015.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
26. [36655](#) Authorization for Purchase of Services agreement with Home Health United
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
27. [36652](#) Approve an agreement with Pierce Manufacturing, Inc. to purchase Fire Apparatus.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
28. [36653](#) Approving the selection and purchase of Honeywell/Morning Pride firefighter safety gear from Jefferson Fire and Safety.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
29. [36264](#) Authorizing the Madison Police Department to accept a donation of 10 sets of scopes with a total value of \$18,138.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

30. [36305](#) Authorizing the Police Department to receive reimbursement in 2015 for overtime expenses to participate in the U.S. Marshals Service Joint Law Enforcement Fugitive Apprehension Squad
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
31. [36603](#) Funding Law Enforcement Advocate Partnership (LEAP) through Domestic Abuse Intervention Services
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
32. [36631](#) SUBSTITUTE: To authorize the City to enter into an agreement with Taser International, Inc. to pay for the purchase of electronic control devices and the necessary hardware and training supplies and to amend the 2015 Capital Budget to authorize additional expenditures in the amount of \$18,000 for the purchase of taser equipment and supplies and to accept \$18,000 in revenue from sale of current Tasers to local dealer.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
33. [36311](#) Authorizing the use of Kickstarter to raise funds for the 2015 Elver Park Independence Day fireworks event.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
34. [36630](#) Approving the provision of up to \$20,000 in staff and administrative cost associated with the Wanda Fullmore Youth Internship Program and up to \$70,000 in youth intern salary and fringe costs (range of \$50,000 to \$70,000 depending on the number of youth interns and the hours worked) to Commonwealth Development Inc. and authorizing the Mayor and the City Clerk to enter into an agreement with the Commonwealth Development Inc. to implement the program.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the COMMUNITY SERVICES COMMITTEE. The motion passed by voice vote/other.**
35. [36689](#) Amending the 2015 Operating Budget to appropriate \$7,000 from the Contingent Reserve to Miscellaneous Appropriations/State Liaison.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

36. [36637](#) Amending the 2015 Engineering-Other Capital Budget to fund necessary Emergency Response software enhancements to the existing City Engineering managed GT Viewer application for improved Mapping and Reporting of severe incident/weather events.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
37. [36664](#) Authorizing the execution of a Memorandum of Understanding (“MOU”) with Dane County Department of Human Services (“DCDHS”) for the purchase of services (“POS”) for the operation and administration of the Electronic Benefits Transfer (“EBT”) and MadMarket Double Dollars (“MMDD”) programs at Madison and Dane County farmers’ markets through the Community Action Coalition for South Central Wisconsin, Inc. (“CAC”).
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the MADISON FOOD POLICY COUNCIL. The motion passed by voice vote/other.**
41. [36321](#) SUBSTITUTE Amending the 2015 adopted capital budget to create a new project with authorized expenditures of \$575,000 within the Planning and Community and Economic Development agency (PCED) entitled “Urban Footprint Scenario Transit Oriented Planning,” and to transfer funds to the project from the Sustainability Fund; amending the 2015 adopted Operating Budget of the Planning Division to create a 1.0 Limited Term Employee Planner 2 or 3 to serve as project coordinator; authorizing the Mayor and City Clerk to enter into a sole source agreement with Calthorpe Analytics to provide UrbanFootprint scenario modeling software and training to be used by the Planning Division in support of Bus Rapid Transit station area planning.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
42. [36357](#) Authorizing the Mayor and City Clerk to execute a development agreement to fund a \$13,317,000 Tax Incremental Finance Loan to 25 West Main, LLC, or assigns, to assist in the development of and commercial redevelopment project located at 126 South Carroll Street and within the boundary of a proposed TID #45.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

43. [36673](#) Amending Resolution Enactment No. RES-14-00629, which authorizes the execution of a Second Amendment to the "Agreement to Purchase and Undertake Development of the Interstate Commerce Park" executed between the City of Madison, Interstate Commerce Park and Barbara J. Hoel.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

44. [36731](#) Designating Six Lots Recently Acquired by the City as an Addition to Owl's Creek Park.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

Ald. Subeck arrived.

Present: 7 - Chris Schmidt; Larry Palm; Michael E. Verveer; Lisa Subeck; Joseph R. Clausius; Denise DeMarb and Paul R. Soglin

38. [36723](#) Verona/Allied Drive Food Retail & Economic Redevelopment Staff Team Report: Recommendations to Secure a Full-Service Affordable Grocery Store in the Allied Drive Neighborhood

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER. The motion passed by voice vote/other.

39. [34924](#) Recommending that the City of Madison submit a membership application to join the Global City Indicators Facility.

A motion was made by Subeck, seconded by DeMarb, to RECOMMEND TO COUNCIL TO PLACE ON FILE - REPORT OF OFFICER. The motion passed by voice vote/other.

40. [36155](#) SUBSTITUTE Authorizing a third amendment to the lease between the City of Madison and Madison-Kipp Corporation for lands located within the East Rail Transportation Corridor.

A motion was made by Schmidt, seconded by Subeck, to Refer to the Attorney's Office for drafting of a substitute. The City Attorney is to consider and investigate adding a provision to the lease that the area abutting the bike path be tested for environmental contamination and remediation if necessary. The motion passed by voice vote/other.

45. [34678](#) TIF staff quarterly update on current and pending TIF projects.

A motion was made by Schmidt, seconded by DeMarb, to Accept. The motion passed by voice vote/other.

- 46. [36685](#) Directing City staff to assess the suitability of and identify financing for the City to purchase the property located at 910 Ann Street to Land Bank for future redevelopment opportunities and, if determined to be suitable and funding sources are identified, authorizing the initiation of negotiations to purchase the property.

A motion was made by Verveer, seconded by Subeck, to Refer to the 1-26-15 BOARD OF ESTIMATES meeting. The motion passed by voice vote/other.

- 47. [36686](#) Authorizing the Issuance of a Request for Proposals for the Development of the Judge Doyle Square Project on Blocks 88 and 105

A motion was made by Schmidt, seconded by Subeck, to Refer to the 1-26-15 BOARD OF ESTIMATES meeting. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Schmidt, seconded by DeMarb, to Adjourn at 7:48 p.m. The motion passed by voice vote/other.