



**City of Madison
Class B Combination
License No. 69637-74215**



**CHURCH KEY/FOOD MARKET/THE VINEYARD LLC
CHURCH KEY
LIQUOR/BEER AGENT: BENTS, MATTHEW P
626 UNIVERSITY AVE
MADISON, WI 53715**

Expiration Date 06/30/2018
Date Issued 06/12/2017


 _____ Mayor


 _____ City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Tavern Premise - First and second level of two story building; each level has about 3,000 square feet of space.

Common Council granted license 6-6-2006 with the following conditions:

- 1) The Church Key shall maintain the existing video cameras and video camera system and shall save tapes from that system for a minimum of 10 days. Those tapes shall be made available to the Madison Police Department upon request and pursuant to an active investigation.
- 2) Agent shall familiarize his/herself and train all staff regarding the provisions of the Unruly Patron Ordinance, Section 38.06(10), Madison General Ordinances, and when a patron acts in a manner that is violent, abusive, indecent, profane, boisterous or otherwise disorderly, immediately contact the police and request the police to invoke the provisions of the ordinance.
- 3) Licensee shall produce written training and policy manuals. These documents will include, but not be limited to: liquor laws, use of the Unruly Patron Ordinance, guidance on determining whether a person is under the influence of alcohol as defined in Section 38.02, Madison General Ordinances, and the refusal to serve or allow such person on the premises, guidance on when to call the police, procedures and responsibilities assigned to staff in checking IDs, specific training on determining a patron's age, specific training on what constitutes offensive panhandling and specific policies and procedures to be used in



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allowing a means to verify the training. The written training document and the policy manual shall be completed by the licensee within 45 days of the proposed conditions becoming conditions of the license and be delivered to the Madison Police Department for review and approval. Training verification shall be maintained by licensee and be available to the Madison Police Department upon request.

- 4) Agent shall make a concerted effort to educate his/herself and all employees on issues regarding chronic street alcoholics and shall work, and have all staff work, with the district officers and the neighborhood officer in their efforts to deal with the problems caused by the chronic street alcoholics. The training and police manuals shall reflect this effort.
- 5) Condition deleted by Common council 6-4-2013
- 6) The maximum capacity for the first and second floor bar areas will not exceed 190. Capacity may be further limited by code.
- 7) Hand-held counters shall be used by staff at the entrance after 8:00 p.m.
- 8) Food service shall be available at all times beginning at 11:00 a.m.
- 9) Staff will be assigned to encourage patrons to leave and be stationed outside the building at closing time to assist patrons in leaving the area.



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- 10) Staff will remain stationed outside the building until patrons have dispersed.
- 11) Condition deleted by Common Council 6-4-2013.
- 12) Ordinary, non-emergency entrance and exiting for patrons of the Church Key must use the University Avenue frontage of the property and not the rear alley.
- 13) Lighting installed to the rear of the Church Key must be directed downward and must be no brighter than recessing for emergency, delivery, maintenance, and similar purposes.
- 14) Sufficient sound-proofing in order to prevent excessive sound transfer to the property located at 632 University Avenue shall be incorporated into the proposed expansion of the Church Key licensed premise.
- 15) During the regular hours of operation and upon closing the bar each night, Church Key employees shall clean the dumpster area behind the establishment. License holder's employees shall regularly ensure that all trash is placed into a trash container and that the containers are not on Langhammer property. License holder shall cooperate with Mr. Okonek, who has contracted with Waste Management Company, in the maintenance and cleaning of the dumpster area.



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16) Church Key employees are prohibited from making unreasonable noise in the dumpster area behind the establishment, including when they discard garbage. License holder shall ensure that employees take necessary steps to discard garbage.

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Those tapes

Expiration Date 06/30/2018

Not Transferable. Post entire license in a conspicuous place.