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October 30, 2023

Jim Whitney, AIA
City of Madison Dept. of Public Works, Engineering Division
City-County Building, Room 115
210 Martin Luther King Jr. Blvd.
Madison, WI 53703

SUBJECT: Village on Park Parking Structure and Site Improvements
Additional Service Proposal for Rebidding project into two phases

Dear Jim:

We are very pleased to provide you with this proposal to amend our professional services. When accepted, this proposal will amend our Agreement dated April 18, 2022.

This proposal is for Village on Park Parking Structure and Site Improvements (Project). This proposal is subject to contract between the Community Development Authority of the City of Madison (CDA) and Graef-USA Inc. dated April 18, 2022.

It is our understanding that the nature of the Project is to separate the project into two separate phases. The project will be separated into a parking garage project (Phase 1) and a site improvement project (Phase 2). We further understand:

- Phase 1 will be bid on December 2023. Phase 2 will be bid in late 2024. There will likely be two different contractors for the phases.
- The garage phase is to be built first and the site improvement phase build second.
- The overall length of the construction for Phase 2 is assumed to be 6 months with bi-weekly construction meetings requiring GRAEF attendance.
- The warranty period for phase 1 work will begin after substantial completion (approximately May 2025) of Phase 1. The warranty period for Phase 2 will begin after substantial completion (approximately November 2025) of Phase 2 work.
- Only one project manual will be required. The same manual and drawings will be used by both phases.
- The modifications to the grocery store will be part of the parking garage project (Phase 1).

For this Project, GRAEF proposed to provide the following additional Basic Services:

- Issue the same bid package for Phase 1 and Phase 2 but under each bid phase define what is to be completed in Phase 1 and Phase 2.
- Provide Bidding assistance for each the two phases by responding to questions and issuing addendums.



- Provide construction administration for Phase2, by responding to RFIs and issuing construction bulletins. Phase 1 construction administration is included with the base contract.
- Attend 2 Meetings with design team and City of Madison before each Phase 1 and Phase 2 to clearly identify what is in Phase 1 and Phase 2. (Total of 4 meetings (two hours total duration) to coordinate each bid package for bid.
- Attend 12 Bi-Weekly Construction Meetings for Phase 2.

GRAEF will endeavor to perform the proposed additional Basic Services in accordance with a mutually agreed-upon schedule.

GRAEF can provide the following Additional Services for additional compensation as detailed below:

- Additional phases.

You agree to compensate GRAEF for all additional Basic Services noted above on an hourly rate (2022 rates in original agreement) and direct expense basis to an estimated additional maximum fee of \$74,604. Additional fee further broken down as follows:

Discipline	Bidding for Phase 1 and Phase 2	Additional Construction Administration for Phase 2 only
Project Lead	\$18,000	\$25,089
Architectural	\$4,500	\$0
Structural	\$1,000	\$2079
Mechanical	\$1,000	\$0
Electrical	\$5,500	\$5,236
Plumbing and FP	\$2,000	\$0
Civil and Landscape	\$4,200	\$6,000
Total Fee	\$36,200	\$38,404

Original contract
 Bidding = \$18,000
 Constr. Admin = \$180,000



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To accept this proposal for additional Basic Services, please sign and date and return one copy to us. Upon receipt of an executed copy, GRAEF will commence work on the additional Basic Services for the Project.

Please call us at 608-254-1975 if you have any questions regarding this proposal.

Sincerely,

Graef-USA Inc.

Daniel F. Windorski, PE
Project Manager

Accepted by:
**Community Development Authority
of the City of Madison**

(Signature)

Frederick Groth, PE, SE
Principal in Charge

(Name Printed)

(Title)

(Date)