

2.03 - PROCEDURE TO FILL VACANCIES ON THE COMMON COUNCIL.

- (1) The Common Council President shall oversee the application process to fill aldermanic vacancies.
- (2) Applications to fill any aldermanic vacancy shall include information on:
 - (a) Name,
 - (b) Address,
 - (c) Home telephone number,
 - (d) Work telephone number,
 - (e) E-mail address,
 - (f) Biographical resume including education, work, neighborhood, and civic experience,
 - (g) A statement on why the applicant wishes to serve.
 - (h) A statement of what the applicant wants to accomplish,
 - (i) If the applicant plans to run for office during the next special or regular election, and,
 - (j) Such other information as the Common Council President in consultation with the Common Council Executive Committee may request. (Am. by ORD-16-00079, Pub. 9-15-16, Eff. 4-18-17)
- (3) The Common Council Executive Committee shall review the applications and, following opportunities for personal candidate interviews, shall recommend to the Common Council a candidate selected for confirmation to fill the vacancy. If the Common Council Executive Committee is unable to agree on a candidate to recommend, it may recommend more than one candidate, or it may reopen the application process to seek additional applicants. (Am. by ORD-16-00079, Pub. 9-15-16, Eff. 4-18-17)
- (4) The Common Council shall appoint and confirm the recommended candidate, or appoint and confirm another candidate from among the applicants.
- (5) The appointed and confirmed candidate shall serve until an alderperson is elected pursuant to sec. 17.23(1), Wis. Stats. and is qualified.

(Rep. & Recr. by Ord. 13,726, 11-9-04)