

## Letter of Intent

From: McFadden & Company  
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To: City of Madison Plan Commission  
215 Martin Luther King Blvd  
Madison, Wisconsin 53701

Date: August 10, 2018

Project: Inspirit Institute @ 6225 University Avenue

### Project Description:

Proposed are interior renovations to Suite 202 (2,425 SF) at 6228 University Avenue for Inspirit Institute that will be offering ten students at a time nine-month courses in massage therapy & esthetics. Advanced students will be given the opportunity to have supervised practice on a limited number of outside clients

In addition a new unisex accessible restroom in lobby, will be constructed, a van accessible parking stall provided, new bike racks installed and a trash enclosure built.

### Inspirit Institute Mission Statement:

We are committed to being of service to our students, creating a space to grow personally and professionally. We provide quality education for the wellness and beauty industries in a luxury spa environment. We believe in open hearts and healing hands, that nurture the bodies, minds and spirits of our community.

### Hours of Operation:

9:00 AM – 9:00 PM Monday - Friday  
9:00 AM – 3:00 PM Saturday

### Occupant Load:

3-4 staff, 10-12 students, 4-5 clients  
15 typical maximum on site at any one time

Construction Schedule: Fall 2018

### Architect:

James McFadden  
McFadden & Company  
228 State Street  
Madison, Wisconsin 53703