



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, August 5, 2026

11:15 AM

Virtual

The City of Madison is holding the Personnel Board meeting virtually in 2026.

Written Comments: You can send comments on agenda items to personnelboard@cityofmadison.com.

Register for Public Comment:

- Register to speak at the meeting
- Register to answer questions
- Register in support or opposition of an agenda item (without speaking)

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

Listen by Phone: (877) 853-5257 (Toll Free) **Webinar ID:** 876 5372 4871

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Hu rau peb ntawm tus xov tooj los sis email hauv qab no yog tias koj xav tau kev txhais lus, kev txhais ntawv, los sis kev pab cuam cuam tshuam txog tsis taus. Cov kev pab no yog pub dawb rau koj.

608-266-4615
jortiz@cityofmadison.com

Call to Order/Roll Call**Approval of Minutes**

Approve the minutes of the June 24, 2026 meeting of the Personnel Board:
<http://madison.legistar.com/Calendar.aspx>

Public Comment

1. [94151](#) Public Comment (8/5/26 Personnel Board Meeting)

Disclosures and Recusals

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

New Business

2. [93627](#) Recreate the 1.0 FTE position #2579 of Administrative Assistant (CG20, R14) as an IT Specialist 1(CG18, R6) within the Police Department operating budget.

Sponsors: Director of Human Resources

Attachments: [PB MEMO MPD Administrative Assistant 6-2026.pdf](#)

[PosDesc - Payroll and Telestaff IT Specialist \(TeleStaff Payroll Administ](#)

Legislative History

6/16/26	Human Resources Department Finance Committee (6/29/26), Personnel Board (6/24/26), Common Council (7/7/26)	Referred for Introduction
6/23/26	COMMON COUNCIL Additional referral to Personnel Board.	Refer to the FINANCE COMMITTEE
6/23/26	FINANCE COMMITTEE	Referred to the PERSONNEL BOARD
6/24/26	PERSONNEL BOARD Re-refer to Personnel Board (8/5/26), Finance Committee (8/31/26), Common Council (9/8/26)	Return to Lead with the Following Recommendation(s)
6/29/26	FINANCE COMMITTEE Personnel Board (8/5/26), Finance Committee (8/31/26), Common Council (9/8/26)	RECOMMEND TO COUNCIL TO RE-REFER - REPORT OF OFFICER
7/7/26	COMMON COUNCIL	Re-refer to the PERSONNEL BOARD
7/7/26	PERSONNEL BOARD	Referred to the FINANCE COMMITTEE

3. [94149](#) Recreate the classifications of Fire Community Education Specialist 1, 2 and 3 (CG16, Ranges 13, 16 and 19, respectively) in the salary schedule and recreate 1.0 FTE position #2150 of Fire Education/Enforcement Officer 2 (CG 16, Range 16) as a Fire Community Education Specialist 3 (CG16, Range 19).

Sponsors: Director of Human Resources

Attachments: [PB Memo MFD Fire Community Education Spec.pdf](#)
[Fire Community Education Specialist 1-3 7-2026.pdf](#)
[MFD Comm Ed Spec PD.pdf](#)

Legislative History

7/27/26 Human Resources Referred for Introduction
Department
Finance Committee (8/31/26), Personnel Board (8/5/26), Common Council (9/8/26)

Discussion Items

4. [83647](#) Personnel Board Report on position studies approved through authorized administrative actions.

Attachments: [2026 PB July Report Mtg.pdf](#)

Legislative History

5/28/24 Human Resources Refer to the PERSONNEL BOARD
Department

5. [84338](#) Compensation Study update.

Legislative History

7/8/24 Human Resources Refer to the PERSONNEL BOARD
Department

Adjournment