



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Approved TRANSPORTATION ORDINANCE REVIEW AD HOC COMMITTEE

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Wednesday, October 26, 2016

5:00 PM

210 Martin Luther King, Jr. Blvd.  
Room GR-27, City-County Building  
Police Conf. Room

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### 1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 5:05 PM. Please note: Clear arrived at 5:08 PM.

**Present:** 5 - Denise DeMarb; Ledell Zellers; Steve King; Rebecca Kemble and Mark Clear

**Absent:** 1 - Paul E. Skidmore

### 2. APPROVAL OF MINUTES

A motion was made by Zellers, seconded by King, to approve the minutes of the September 28, 2016 meeting. The motion passed by voice vote/other.

### 3. PUBLIC COMMENT

None.

### 4. DISCLOSURES AND RECUSALS

None.

### 5. GENERAL ANNOUNCEMENTS BY CHAIR

None.

### 6. 44890

Review of draft ordinances creating a Department of Transportation, Transportation Policy and Planning Board, and Transportation Commission, Asst. City Attorney John Strange - TORC 10.26.16

**Attachments:** [ACA Strange 10.20.16 Memo to TORC Draft Bd-Comm Structure -TORC 10.: Recreated DOT Sec. 3.14 - TORC 10.26.16.pdf](#)  
[Created Sec. 33.55 TPPB - TORC 10.26.16.pdf](#)  
[Created Sec. 33.56 TC - TORC 10.26.16.pdf](#)

Asst. City Attorney John Strange recapped the previous meeting; that the Committee proceeded toward a two-body structure, consisting of a Transportation Policy and Planning Board, which would be responsible for policy and planning; and a Transportation Commission, which would be responsible for implementation of policies, and would combine the current Transit and Parking Commission and the Pedestrian, Bicycle, Motor Vehicle

Commission, as well as the other transportation committees identified in the current ordinance.

Strange discussed Section 3.14 regarding the Department of Transportation. Following discussions with the Mayor's Office, Engineering, Planning, Transit and TE/Parking staff, Strange compiled a list of generic duties (in paragraph 1, Purpose), based on who was currently performing which tasks. Members recommended adding light rail and planning to the list of items. Strange pointed out section (4) (g) which referenced planning. Kemble and Zellers suggested moving that section to Purpose also. Zellers asked that the word "design" be added to (4)(f) as well.

Strange discussed Section 33.55 regarding the Transportation Policy and Planning Board. After the last meeting, Strange made the following changes: The voting members were now comprised of four alders, one regional member and two residents. In this draft, the department heads were no longer ex officio members. King thought the seven member board could potentially be too small to always maintain quorum. King suggested adding one alder alternate and one citizen alternate, who could vote if needed. Zellers agreed. King suggested allowing an alder to chair. DeMarb asked for that language to be added. Zellers requested the word "mode" in paragraph (2) Purpose, be changed to "element."

Strange discussed Section 33.56 regarding the Transportation Commission. Strange explained that everything crossed out would go to staff or the Policy Board. Strange also explained the voting members would consist of two alders and five residents; the goal being to have residents on the Commission who were interested in every mode of Madison's multi-modal transportation system. Zellers and Kemble brought up the importance of having members who were interested in all modes, yet have daily experience and know one specific mode. Under section (4) (b) (ii), Zellers requested to add planning. King suggested it be designated "mix" to which Zellers agreed. At Zellers' suggestion, Strange said that members could be identified as residents, rather than citizens.

## 7. FUTURE AGENDA ITEMS

DeMarb tasked the Committee with reading over the current ordinance, thinking about the duties of the Commission, and thinking about how much time each meeting typically took, to prepare for the November meeting. King suggested that members only discuss the items/designations with which they disagreed, and/or offer new ideas. The Committee agreed to cancel the December meeting, and scheduled a meeting on February 14, 2016. Staff would send out Outlook appointments for 2017 meeting dates.

## 8. ADJOURNMENT

A motion was made by King, seconded by Zellers, to Adjourn at 6:43 PM. The motion passed by voice vote/other.