

**2010 STAFF REVIEW OF PROPOSALS FOR  
COMMUNITY/NEIGHBORHOOD DEVELOPMENT RESERVE FUNDS  
(Housing Development Funds, Affordable Housing Trust Funds, Facility Acquisition/Rehab Funds, Futures  
Funds)**

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1. **Project Name/Title:** Warming House  
 2. **Agency Name:** The Salvation Army of Dane County, Inc.  
 3. **Requested Amount:** \$25,000  
 4. **Project Type:**  New or  Continuing  
 5. **Framework Plan Objective Most Directly Addressed by Proposed Activity:**  
 Objective M-2 Homeless Services. Stabilize or improve the housing situation of homeless individuals.

**6. Product/Service Description:**

The Salvation Army operates the largest shelter for homeless families with children and single adult women. In 2006, at the request of other shelter providers and funders, The Salvation Army added the Warming House to accommodate homeless families with children who were unable to access other shelter beds. The Warming House consisted of 14 mats on the floor way at The Salvation Army building on E. Washington Avenue. During the daytime hours, guests of the Warming House could use the daytime services and support at The Road Home Day Center. The program operated as a drop-in facility from approximately November 1<sup>st</sup> through March 30<sup>th</sup> and was funded by the City, County and The Salvation Army. In 2008 with increased public and private funding, the Warming House operated year-round. During 2009, the Warming House experienced such a demand that the mats were filled most every night and up to 30-40 individuals were turned away without shelter on many nights during the summer and fall. The City provides \$25,750 in annual funding for the Warming House. The Salvation Army is requesting additional funds to accommodate the increased operational expenses related to the increased demand.

**7. Anticipated Accomplishments (Numbers/Type/Outcome):**

570 individuals in 145 families will be served through the Warming House in 2010

**8. Staff Review:**

This project would be eligible for ESG funds. The CDBG Office currently has a balance of \$73,324 of ESG funds which can be used for operations or rehabilitation projects in emergency shelter and transitional housing as defined by HUD. The Salvation Army request includes funds for staff costs which cannot exceed the HUD cap on this category. ESG requires that the recipient provide one-for-one match which should not be an obstacle to this request.

The Salvation Army is requesting \$6,000 for increased staffing costs which would comply with the HUD caps. They are also asking for \$12,000 for non-personnel costs (bus tickets, telephone, rent/utilities, food, supplies) and \$7,000 for Day Support (funds for The Road Home Day Center operation) and Support Services (costs of additional administration at The Salvation Army).

**Total Cost/Total Beneficiaries Equals: \$166,000 / 570 = \$291**

**CD Office Funds/CD-Eligible Beneficiaries Equals: \$25,750 + \$13,000 / 570 = \$68**

**CD Office Funds as Percentage of Total Budget: 24%**

**Staff recommendation:**

9. Staff recommends the Committee approve at total of \$13,000 in the form of a grant to pay for staff costs and a portion of the non-personnel costs, excluding the Day Support and Support Services budget lines in the proposal. The Salvation Army and the City would enter into a contract to expend the funds on allowable costs through 12/31/2010.

<b>Technical and Regulatory Issues</b>	<b>Project information</b>
Within unit, capital, mortgage limits	NA
Within Subsidy layering limits/ analysis	NA
Environmental Review issues	No
Eligible project	Yes
Conflict of interest	No
Church/State issues	No
Accessibility of program	Yes
Accessibility of structure	Yes
Lead-based paint issues	None
Relocation/displacement	No
Zoning restrictions	No
Fair Labor Standards	No
Vulnerable populations	No
Matching Requirement	Yes, one for one
Period of Affordability for HOME funds	NA
Site and neighborhood Standards	No
Supplanting issues	No
Living wage issues	No
B.A.D. building process	NA
MBE goal	NA
Aldermanic/neighborhood communication	No issues
Management issues:	None known