

STREET USE PERMIT APPLICATION

EVENT INFORMATION

Name of Event: Purgolder Picnic

Event Organizer/Sponsor: Madison East High School

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

MANDATORY: State Sales Tax Exemption Number: ES#: 008-1020421881-06

OPTIONAL: Federal Tax Exempt Number: _____

Address: 2222 E Washington Ave

City/State/Zip: Madison, WI 53704

Primary Contact: Patrice Hutchins Work Phone: 608-204-1557

Email: pmhutchins@madison.k12.wi.us Phone During Event: 608-204-1557

Website: _____ FAX: _____

Secondary Contact: Mikki Smith Work Phone: 608-204-1605

Email: mdsmith2@madison.k12.wi.us Phone During Event: 608-204-1605

Annual Event? Yes No

Charitable Event? Yes No

If Yes, Name of charity to receive donations: _____

Estimated Attendance: Just East students and staff (aprox. 1800) (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): Yes No

Hours: 11:30am to 1:00pm

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other: Picnic for school

LOCATION REQUESTED

Capitol Square (note specific blocks below) State St. Mall/800 State Street

30 on the Square (aka top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: East High School (1st block of 4th street) *off of E. Wash across from East*

EVENT DATE(S)/SCHEDULE

Date(s) of Event: June, 2nd 2023 Event Start and End Times: 11:30am- 1pm

Rain Date (if any): n/a Set-Up Start Time: 11:00am

Take-Down Start Time and End Times: 1PM

TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? Yes No

If class B license is denied, will the event(s) occur? Yes No

_____ By initialing, I/we waive the 21-day decision requirement.

APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature Patrice Hutchins Date 5/23/23



East High School picnic

June 2nd 11am-1pm

No setup in the street, requesting closure for public safety

~1800 students/staff picnic in the lawn on East High property

Will have staff at each barricade to let residents in/out or vehicles that are parked in that section.

Do Not need parking signs.