# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Agenda - Approved

## COMMON COUNCIL

***Consider: Who benefits? Who is burdened?***
***Who does not have a voice at the table?***
***How can policymakers mitigate unintended consequences?***

***This meeting may be viewed LIVE on Charter Spectrum Channel 994, AT&T U-Verse Channel 99 or at www.madisoncitychannel.tv.***

**Tuesday, June 3, 2025** **6:30 PM** **210 Martin Luther King, Jr. Blvd. Room 201 (City-County Building)**

### HYBRID MEETING

The City of Madison is holding the Common Council meeting in a hybrid format. Members of the public may choose to view and/or provide comment in person or virtually at hybrid Common Council meetings.

1.Written Comments: You can send comments on agenda items to allalders@cityofmadison.com

2.Register but Do Not Speak: You can register your support or opposition to an agenda item at https://www.cityofmadison.com/MeetingRegistration

3.Register to Speak or to Answer Questions: If you wish to speak at the hybrid meeting on an agenda item, you must register. You can register at https://www.cityofmadison.com/MeetingRegistration. When you register to speak, you will be sent an email with the information you will need to join the hybrid meeting. You can participate in-person of virtually.

4.Watch the Meeting: You can call-in or watch the Common Council meeting in several ways:

•In-person: Enter through the main doors at 210 Martin Luther King, Jr. Blvd and proceed to level 2.
•Livestream on the Madison City Channel website: https://www.cityofmadison.com/watchCouncil
•Livestream on the City of Madison YouTube channel: https://www.youtube.com/user/CityofMadison
•Television: Watch live on Spectrum channel 994 and AT&T U-Verse channel 99
•Listen to audio via phone:
(877) 853-5257 (Toll Free)
Webinar ID: 856 2559 5574

### SPEAKING GUIDELINES

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese

inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Please contact the Office of the Common Council at (608) 266-4071.

**Speaking Limit:**
**3 minutes for all items.**

**You must register before your item is considered by the Council.**

**The use of audible cell phone ringers and active use and response to cellular phone technology by the governing body, staff and members of the public is discouraged in the Council Chambers while the Council is in session.**

## ROLL CALL

**NOTIFIED ABSENCES: None.**

**OPENING REMARKS**

**PRESENTATIONS**

1. 87898 Presentation: Poetry recitation by Steven Espada Dawson - "Elegy for the Four Chambers of My Mother's Heart"

***Attachments:*** Elegy for the Four Chambers of My Mother's Heart.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/23/25 | Council Office | Refer to the COMMON COUNCIL |

**HONORING RESOLUTIONS**

2. 88496 Recognizing June 2025 as Pride Month

***Sponsors:*** Sean O'Brien, Satya V. Rhodes-Conway, John W. Duncan, Tag Evers, Derek Field, Yannette Figueroa Cole, Carmella Glenn, MGR Govindarajan, John P. Guequierre, Barbara Harrington-McKinney, Isadore Knox Jr., Badri Lankella, Sabrina V. Madison, Dina Nina Martinez-Rutherford, Julia Matthews, Davy Mayer, Will Ochowicz, Joann Pritchett, Bill Tishler, Michael E. Verveer And Regina M. Vidaver

***Legislative History***

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|---|---|---|
| 5/28/25 | Council Office | RECOMMEND TO COUNCIL TO ADOPT |

**DISCLOSURES AND RECUSALS**

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

**PRESENTATION OF CONSENT AGENDA**

3. 85929 Consent Agenda Document (6/3/25)

***Legislative History***

| | | |
|---|---|---|
| 10/31/24 | Council Office | RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER |

At this time, a consent agenda will be moved with the recommended action listed for each item EXCEPT:

1) Items which have registrants wishing to speak. 2) Items which Alder(s) have separated out for discussion/debate purposes.

**PUBLIC COMMENT**

Public comments will not be taken on items which are listed on the consent agenda for referral and the Council adopts the referral as part of the consent agenda OR when the Council has heard public comments on an item at a previous meeting and the item is on this agenda for discussion and action only. The Council may allow public comments in either instance by a majority vote.

## RECESSED PUBLIC HEARINGS

**REPORT OF ALCOHOL REVIEW COMMITTEE**

4. 87786 Public Hearing - New License
Korill Hut Inc • dba Korill Hut
232 East Towne Mall • Agent: Jingjing Xu
Estimated Capacity (in/out): 150/0
Class B Beer, Class C Wine • 4% alcohol, 96% food
Police Sector 631 (District 17)

***Attachments:*** LICLIB-2025-00207 App.pdf
LICLIB-2025-00207 Supplemental.pdf
232 East Towne Mall map.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/3/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (4/16/25), Common Council (5/6/25) |
| 4/15/25 | COMMON COUNCIL | Referred for Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 4/16/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING to the ALCOHOL LICENSE REVIEW COMMITTEE<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Re-refer for Recessed Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - RECESSED PUBLIC HEARING |

## PUBLIC HEARINGS

### REPORT OF ALCOHOL LICENSE REVIEW COMMITTEE

**5.** 88059

Public Hearing - License Transfer
CocoVaa LLC • dba CocoVaa Chocolatier
Transfer from 1815 E Washington Ave to 10 Odana Ct
Estimated Capacity (in/out): 50/30
Class B Combination Liquor & Beer • 5% alcohol, 95% food
Police Sector 218 (District 19)

***Attachments:*** LICTLL-2025-00376 Transfer App.pdf
LICTLL-2025-00376 Supplemental.pdf
10 Odana Ct map.pdf
Kennedy Comments.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/24/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**6.** 88060

Public Hearing - New License
Musonics LLC • dba Cafe Coda
1625 Northport Dr • Agent: Hanah Jon Taylor
Estimated Capacity (in/out): 300/0
Class B Combination Liquor & Beer • 100% alcohol, 0% food
Police Sector 505 (District 12)

***Attachments:*** LICLIB-2025-00318 App.pdf
LICLIB-2025-00318 Supplemental.pdf
1625 Northport Dr map.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/24/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**7.** 88061

Public Hearing - New License
Stadium Take Out LLC • dba Stadium Take Out
1517 Monroe St • Agent: Desere Woods
Estimated Capacity (in/out): 25/0
Class B Combination Liquor & Beer • 25% alcohol, 75% food
Police Sector 205 (District 13)

***Attachments:*** LICLIB-2025-00368 App.pdf
LICLIB-2025-00368 Supplemental.pdf
1517 Monroe St map.pdf
VNA Comments on ALRC 5_21_25 Agenda #54.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/24/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**8.** **88063**

Public Hearing - New License
Sam Ai Nong LLC • dba Sern Sapp Restaurant
1146 Williamson St • Agent: Ounprason Inthachith
Estimated Capacity (in/out): 30/0
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 408 (District 6)

***Attachments:*** LICLIB-2025-00377 App.pdf
LICLIB-2025-00377 Supplemental.pdf
1146 Williamson St map.pdf
1146 Williamson Sern Sapp MNA support.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/24/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**9.** **88064**

Public Hearing - New License
Stellas of Madison Inc • dba Stellas Bakery
1219 Regent St • Agent: Jennifer Patrello
Estimated Capacity (in/out): 20/40
Class B Beer, Class C Wine • 25% alcohol, 74% food, 1% other
Police Sector 204 (District 13)

***Attachments:*** LICLIB-2025-00384 App.pdf
LICLIB-2025-00384 Supplemental.pdf
1219 Regent St map.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/24/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |

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| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**10.** **88065**

Public Hearing - New License
Gobi Wisconsin LLC • dba Gobi Mongolian Grill & Hot Pot
610 Junction Rd #101 • Agent: Jun Chen
Estimated Capacity (in/out): 200/0
Class B Beer, Class C Wine • 5% alcohol, 95% food
Police Sector 128 (District 9)

***Attachments:*** LICLIB-2025-00391 App.pdf
LICLIB-2025-00391 Supplemental.pdf
610 Junction Rd map.pdf

***Legislative History***

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|---|---|---|
| 4/24/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**11.** **88066**

Public Hearing - New License
Mishqui Peruvian Cuisine LLC • dba Mishqui Peruvian Bistro
225 King St • Agent: Cynthia Garcia
Estimated Capacity (in/out): 80/30
Class B Combination Liquor & Beer • 20% alcohol, 75% food, 5% other
Police Sector 405 (District 4)

***Attachments:*** LICLIB-2025-00393 App.pdf
LICLIB-2025-00393 Supplemental.pdf
225 King St map.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/24/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**12.** **88067**

Public Hearing - New License
227 MMoCA LLC • dba Tall Grass
227 State St • Agent: Paul Prindle
Estimated Capacity (in/out): 500/200
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 405 (District 4)

***Attachments:*** LICLIB-2025-00396 App.pdf
LICLIB-2025-00396 Supplemental.pdf
227 State St map.pdf

***Legislative History***

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|---|---|---|
| 4/24/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**13.** **88185** To grant the following 2025-2026 Adult Entertainment Tavern License renewal:
-Stanuto LLC, 2009 Freeport Rd

***Legislative History***

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|---|---|---|
| 5/15/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/20/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING |

**14.** **88164** To grant Class A Liquor, Class A Beer, Class A Cider, Class B Beer, Class B Combination Liquor & Beer, Class C Wine 2025-2026 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

***Attachments:*** 2025-2026 Alcohol License Renewals.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/30/25 | Clerk's Office | Referred for Introduction<br>Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE |
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING<br>The following licenses have been separated for consideration at the Special Separated Renewals Meeting of the Alcohol License Review Committee at 5:30pm on May 29, 2025:<br><br>-Red Rooster Madison LLC<br>-Two Pinners LLC<br>-Hayes Place LLC<br>-508 State Street Golf LLC |

**15.** **88415** Separated Liquor License Renewal
Hayes Place LLC • dba Hayes Place
Estimated Capacity (in/out): 100/0
1145 N Sherman Ave • Agent: Connee Jones
Class B Combination Liquor & Beer • 80% alcohol, 20% food
Police Sector 503 (District 12)
Separation requested by Office of the City Attorney

***Attachments:*** Hayes Alcohol License.pdf
hayes place llc 1145 n sherman ave - 2025 (1).pdf
FW_ Hayes Place alcohol food ratio.pdf
Hayes Place.pdf

**AGENDA NOTE: A recommendation will be made from the floor as Alcohol License Review Committee meets 5/29/25.**

**16.** 88422 Separated Liquor License Renewal
Two Pinners LLC • dba Cheba Hut
Estimated Capacity (in/out): 75/16
435 W Gilman St • Agent: Heather Gawlitta
Class B Combination Liquor & Beer • 18% alcohol, 82% food
Police Sector 403 (District 4)
Separation requested by the Office of the City Attorney

***Attachments:*** Cheba Hut Alcohol License.pdf
453 W GILMAN ST 2025 RENEWAL (1).pdf
453 W GILMAN ST 2025 RENEWAL SUPPLEMENTAL (1).pdf
Cheba Hut.pdf
Cheba Hut Liquor LIcense Committee Document_ with Heather's Notes.pdf

**AGENDA NOTE: A recommendation will be made from the floor as Alcohol License Review Committee meets 5/29/25.**

**17.** 88423 Separated Liquor License Renewal
Red Rooster Madison LLC • dba Red Rooster
Capacity (in/out): Estimated Capacity (in/out): 160/125
Seiferth Rd • Agent: Timothy Payne
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 619 (District 16)
Separation requested by the Office of the City Attorney

***Attachments:*** Red Rooster Alcohol License.pdf
Red Rooster 2025 Alcohol Renewal.pdf
Red Rooster Madison LLC Summons and Complaint 2025_Redacted.pdf
Red Rooster Filipowicz support.pdf
Red Rooster Payne support.pdf
Red Rooster Lyngaas support.pdf
Red Rooster Bowden further insight.pdf
Red Rooster Miles support.pdf
Red Rooster Bowen support.pdf
Red Rooster Naumann support.pdf
Red Rooster Lendborg support.pdf
Red Rooster Garlow support.pdf
Red Rooster Olig support.pdf
Red Rooster Masino support.pdf
Red Rooster Bumday Productions support.pdf
Red Rooster Herzing support.pdf
Red Rooster Phipps support.pdf
Red Rooster Kille support.pdf
Red Rooster Ford support.pdf
Red Rooster Paulson support.pdf
Red Rooster Schulz support.pdf
Red Rooster Pooler support.pdf
Red Rooster Voegeli Jimmys support.pdf
Red Rooster Cash support.pdf
Red Rooster Anderson support.pdf
Red Rooster Kornell support.pdf
Red Rooster Flatman support.pdf
Red Rooster Velázquez support.pdf
Red Rooster Pops Fletcher support.pdf
Red Rooster Rineck support.pdf
Red Rooster Utphall support.pdf
Red Rooster Neu support.pdf
Red Rooster Sullivan support.pdf
Red Rooster Koeppler support.pdf
Red Rooster Bayless support.pdf
Red Rooster Manor support.pdf
Red Rooster Barrickman support.pdf
Red Rooster Field support.pdf
Red Rooster Kannenberg support.pdf
Red Rooster Hurley support.pdf
Red Rooster Danielewski support.pdf

Red Rooster Adams opposition.pdf

Red Rooster Gibson support.pdf

**AGENDA NOTE: A recommendation will be made from the floor as Alcohol License Review Committee meets 5/29/25.**

**18.** 88425

Separated Liquor License Renewal
508 State Street Golf LLC • dba 7 Iron Social
Capacity (in/out): 100/0
508 State St Suite B • Agent: Colin Smith
Class B Combination Liquor & Beer • 27% alcohol, 29% food, 44% other
Police Sector 403 (District 2)
Separation requested by the Office of the City Attorney

***Attachments:*** 7 Iron Social License.pdf
508 STATE ST 25-26 RENEWAL.pdf
7 Iron Social.pdf

**AGENDA NOTE: A recommendation will be made from the floor as Alcohol License Review Committee meets 5/29/25.**

**END OF PUBLIC HEARINGS**

## PETITIONS AND COMMUNICATIONS

None received by agenda deadline.

## BUSINESS PRESENTED BY THE MAYOR

**CONFIRMATION HEARING**

**19.** 88236

Submitting the appointment of Michael R. Haas for confirmation of a five-year term as City Attorney.

***Sponsors:*** Satya V. Rhodes-Conway

***Attachments:*** Haas 2025 Final Contract.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/6/25 | Human Resources Department<br>Finance Committee (5/27/25), Common Council (6/3/25) | Referred for Introduction |
| 5/20/25 | COMMON COUNCIL | Refer to the FINANCE COMMITTEE |
| 5/27/25 | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**APPOINTMENTS**

**20.** 88515

Report of the Mayor submitting resident committee appointments (introduction 6-3-2025; action 6-17-2025).

***Legislative History***

| | | |
|---|---|---|
| 5/28/25 | Mayor's Office<br>Confirm 6/17/25 | Referred for Introduction |

**21.** 88523 Report of the Mayor submitting a resident committee appointment to the Public Safety Review Committee.

***Legislative History***

| | | |
|---|---|---|
| 5/28/25 | Mayor's Office | RECOMMEND TO COUNCIL TO CONFIRM UNDER SUSPENSION OF MGO 2.055 - MISC. ITEMS |
| | Confirm 6/3/25 | |

## BUSINESS PRESENTED BY THE PRESIDENT OF THE COMMON COUNCIL

**22.** 85942 Confirming the Madison Common Council meeting formats through September 16, 2025:
6/17/25 - Hybrid (Virtual & CCB 201)
7/1/25 - Hybrid (Virtual & CCB 201)
7/15/25 - Hybrid (Virtual & CCB 201)
8/5/25 - Hybrid (Virtual & CCB 201)
9/2/25 - Hybrid (Virtual & CCB 201)
9/16/25 - Hybrid (Virtual & CCB 201)

***Legislative History***

| | | |
|---|---|---|
| 10/31/24 | Council Office | RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER |

## REPORTS OF OFFICERS

### REPORT OF ALCOHOL LICENSE REVIEW COMMITTEE

**23.** 87955 Business Name Change
Applicant: Brennan's Cellars LLC • Current dba: Brennan's Cellars
Address: 8210 Watts Rd
Class B Combination Liquor & Beer
(District 1)
New dba: Brennan's Market

***Attachments:*** LICLIB-2017-01081 DBA CHANGE APP.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**24.** 88016 Entity Reorganization
Select Hotels Group LLC • dba Hyatt Place Madison
333 W Washington Ave
Class B Combination Liquor & Beer
(District 4)
Remove 1 officer

***Attachments:*** 333 W WASH CHANGE OF OFFICERS.pdf

***Legislative History***

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|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**25.** **88068**

21+ Entertainment License
227 MMoCA LLC • dba Tall Grass
Capacity (in/out): 500/200
227 State St • Agent: Paul Prindle
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 405 (District 4)

***Attachments:*** LICENT-2025-00397 App_Redacted.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**26.** **88069**

21+ Entertainment License
El Sabor de Puebla LLC • dba El Sabor de Puebla
Capacity (in/out): 220/0
1849 Northport Dr • Agent: Reyna Gonzalez Torres
Class B Combination Liquor & Beer • 20% alcohol, 80% food
Police Sector 504 (District 12)

***Attachments:*** LICENT-2025-00386 App_Redacted.pdf

***Legislative History***

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|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER |

The conditions are:
1. During entertainment events, wristbands or other means should be used to identify patrons over 21 years of age.
2. The establishment shall meet the definition of a restaurant as defined by MGO Section 38.02 at all times.

**27.** **88070**

21+ Entertainment License
Antlers Tavern Inc • dba Antlers Tavern
Capacity (in/out): 99/0
2202 W Broadway Blvd • Agent: Susan Simpson
Class B Combination Liquor & Beer • 90% alcohol, 10% food
Police Sector 313 (District 14)

***Attachments:*** LICENT-2025-00344 App_Redacted.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**28.** **88071**

21+ Entertainment License
George Vitense Golfland Inc • dba Vitense Golfland

Capacity (in/out): 200/400
5501 Schroeder Rd • Agent: Joel Weitz
Class B Combination Liquor & Beer • 15% alcohol, 15% food, 70% other
Police Sector 115 (District 20)

***Attachments:*** LICENT-2025-00315 App_Redacted.pdf

***Legislative History***

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|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER |

The condition is:
1. Entertainment shall cease by 10pm.

**29.** **88072**

Change of Licensed Premises
Church Key/Foodmarket/The Vineyard LLC • dba Church Key
Current Capacity (in/out): 190/0 • Proposed Capacity (in/out): 190/0
626 University Ave
Class B Combination Liquor & Beer • 90% alcohol, 10% food
Police Sector 403 (District 2)
Request to remodel.

***Attachments:*** LICPCH-2025-00385 App.pdf

***Legislative History***

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|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**30.** **88083**

Change of Licensed Premises
Naples 15 LLC • dba Naples 15
Current Capacity (in/out): 79/0 • Proposed Capacity (in/out): 79/0
15 N Butler St • Agent: Salvatore Di Scala
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 406 (District 2)
Request to add more storage for wine/beer to downstairs storage areas 7' x 7'.

***Attachments:*** LICPCH-2025-00371 App.pdf

***Legislative History***

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|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**31.** **88084**

Change of Licensed Premises
Two Birds Madison LLC • dba Public Parking
Current Capacity (in/out): 93/0 • Proposed Capacity (in/out): 93/23
711 E Johnson St • Agent: Clement Macanu Jr
Class B Combination Liquor & Beer • 95% alcohol, 5% food
Police Sector 408 (District 6)
Request to extend premises to outdoor seating area on East Johnson St side of the building.

***Attachments:*** LICPCH-2025-00360 App.pdf

***Legislative History***

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|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**32.** **88097**

Change of Licensed Premises
Garver Events LLC • dba Garver Events
Current Capacity (in/out): 530/280 • Proposed Capacity (in/out): 680/1000
3241 Garver Green • Agent: Tiara Ranney
Class B Combination Liquor & Beer • 30% alcohol, 40% food, 30% other
Police Sector 602 (District 15)
Request to expand the premises inside to include a small event space (gallery) and temporarily expand outdoor just north of the Garver's North Patio in a 100' x 140' area for Sessions at Garver Feed Mill.

***Attachments:*** LICPCH-2025-00406 App.pdf

***Legislative History***

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|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**33.** **88100**

Business Name Change
Knickerbocker Restaurant LLC • Current dba: Everly and Miko Poke
2701 Monroe St #700
Class B Combination Liquor & Beer
(District 13)
New dba: Everly and Highway One

***Attachments:*** LICLIB-2016-00414 dba Change.pdf

***Legislative History***

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|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**34.** **88101**

Business Name Change
C & W Restaurant of Madison Inc • Current dba: Takumi Restaurant
4323 East Towne Blvd
Class B Combination Liquor & Beer
(District 17)
New dba: Niji Asian Cuisine

***Attachments:*** LICLIB-2023-00233 dba Change.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**35.** **88102**

Business Name Change
Yun Lai LLC • Current dba: Edo Japanese Restaurant
532 S Park St
Class B Combination Liquor & Beer
(District 13)

New dba:Oishi Japanese Restaurant

***Attachments:*** LICLIB-2017-00450 dba Change.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**36.** **88103**

Business Name Change
Oscar's Q-cos Mexican Restaurant LLC • Current dba: Oscar Q-cos Mexican Restaurant
1824 S Park St
Class B Combination Liquor & Beer
(District 14)
New dba: Casa Zaragoza

***Attachments:*** LICLIB-2023-00447 dba Change.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**37.** **88104**

Business Name Change
Ledmas Restaurant Group LLC • Current dba: Amar Peru
610 Junction Rd #107
Class B Combination Liquor & Beer
(District 9)
New dba: Pikkito

***Attachments:*** LICLIB-2024-00185 dba Change.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**38.** **88105**

Entity Reorganization
Apple TRS Madison 7131 LLC • dba Embassy Suites Madison Downtown
231 S Pinckney St
Class B Combination Liquor & Beer
(District 4)
Add one new officer

***Attachments:*** LICLIB-2024-00186 Officer Change App.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**39.** **88106**

Entity Reorganization
Shake Shack Wisconsin LLC • dba Shake Shack
558 N Midvale Blvd
Class B Combination Liquor & Beer

(District 11)
Add two new officers, remove one officer

***Attachments:*** LICLIB-2020-00588 Office Change App.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**40.** **88108**

Entity Reorganization
Mos Eisley LLC • dba Star Liquor
1209 Williamson St
Class A Beer, Class A Liquor
(District 6)
Remove two officers

***Attachments:*** LICLIA-2018-00493 Officer Change.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**41.** **88109**

Entity Reorganization
Bird Dog Hospitality IV LLC • dba Best Western East Towne Suites
4801 Annamark Dr
Class B Beer, Class C Wine
(District 17)
Remove one officer

***Attachments:*** LICLIB-2017-00602 Officer Change.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**42.** **88110**

Entity Reorganization
Ramen Station Inc • dba Ramen Station
1124 S Park St
Class B Beer, Class C Wine
(District 13)
Remove one officer

***Attachments:*** LICLIB-2023-00738 Officer Change.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**43.** **88111**

Entity Reorganization
The Madison Club Inc • dba The Madison Club
5 E Wilson St
Class B Combination Liquor & Beer

(District 4)
Add five new officers, remove five officers

***Attachments:*** LICLIB-2011-00166 Officer Change App (3).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**44.** **88112**

Entity Reorganization
Blazin Wings Inc • dba Buffalo Wild Wings #414
789 University Ave
Class B Combination Liquor & Beer
(District 8)
Add one new officer, remove one officer

***Attachments:*** LICLIB-2012-00797 Officer Change App.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**45.** **88113**

Entity Reorganization
Wisconsin CVS Pharmacy LLC • dba CVS/Pharmacy #7147
6701 Mineral Point Rd
Class A Beer, Class A Liquor
(District 19)
Add four new officers, remove three officers

***Attachments:*** LICLIA-2012-00037 Officer Change App (2).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**46.** **88114**

Entity Reorganization
Wisconsin CVS Pharmacy LLC • dba CVS/Pharmacy #4930
2 S Bedford St
Class A Beer
(District 4)
Add four new officers, remove three officers

***Attachments:*** LICLIA-2014-00553 Officer Change App (2).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**47.** **88115**

Entity Reorganization
Madison Association of the Deaf • dba Madison Association of the Deaf
1109 Williamson St
Class B Combination Liquor & Beer
(District 6)

Add one new officer, remove one officer

***Attachments:*** 4032-1758 Officer Change App (2).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**48.** **88117**

Entity Reorganization
Metcalfe Foods-West Inc • dba Metcalfe's
7455 Mineral Point Rd
Class A Beer, Class A Liquor
(District 9)
Add two new officers, remove two officers

***Attachments:*** LICLIA-2011-01722 Officer Change App (2).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**49.** **88118**

Entity Reorganization
Fresh City Markets LLC • dba Fresh Madison Market
703 University Ave
Class B Beer, Class C Wine
(District 8)
Add two new officers, remove four officers

***Attachments:*** LICLIB-2013-00530 Officer Change App (2).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**50.** **88119**

Entity Reorganization
Metcalfe Inc • dba Metcalfe's
726 N Midvale Blvd
Class A Beer, Class A Liquor
(District 11)
Add two new officers, remove two officers

***Attachments:*** 8600-45273 Officer Change App (2).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**51.** **88120**

Entity Reorganization
Mendota Hospitality LLC • dba Mendota Hospitality
2920 N Sherman Ave
Class B Combination Liquor & Beer
(District 12)

Remove one officer

***Attachments:*** LICLIB-2023-00157 Officer Change.pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**52.** **88121**

Entity Reorganization
MacTaggarts Inc • dba MacTaggart's Market & Deli
230 W Lakelawn Pl
Class A Beer, Class A Liquor
(District 2)
Add one new officers, remove one officer

***Attachments:*** LICLIA-2021-00141 Officer Change App.pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**53.** **88130**

Operator License Application
Jonathan Williams

***Attachments:*** LICOPR-2024-00597 App_Redacted.pdf
LICOPR-2024-00597 Background Check Report.pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO DENY - REPORT OF OFFICER
Denied in accordance with Guideline 2B of the City of Madison Policy Guidelines for Operator Licenses. The offense directly violates the responsibilities of being a bartender.

Roll Call Vote: Ayes(6) - Ald. Glenn, Ald. FIgueroa Cole, Ald. Verveer, Farley, Westra, Carter; Nay(0); Abstain(1) - Barushok

**54.** **88272**

Change of Agent
Delmonico's of Madison LLC • dba Johnny Delmonico's • 130 S Pinckney St
New Agent: Gaston Solis
Class B Combination Liquor & Beer
(District 4)

***Attachments:*** 60459-56287 Agent Change App.pdf
gs face_Redacted.pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**55.** **88273**

Change of Agent
Marcus Hotels Hospitality LLC • dba Hilton Madison at Monona Terrace • 9 E Wilson St
New Agent: LaMarvon J Jackson

Class B Combination Liquor & Beer
(District 4)

***Attachments:*** 59279-54431 Agent Change App (4).pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**56.** **88274**

Change of Agent
Speedway LLC • dba Speedway 4132 • 4902 Verona Rd
New Agent: Charles Satterfield
Class A Beer, Class A Liquor
(District 10)

***Attachments:*** 53385-45052 Agent Change App (3).pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**57.** **88275**

Change of Agent
Triple Shift Entertainment LLC • dba Bowl-A-Vard • 2121 East Springs Dr
New Agent: Colleen O'Brion
Class B Combination Liquor & Beer
(District 17)

***Attachments:*** LICLIB-2024-00095 Agent Change App.pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**58.** **88276**

Change of Agent
HJ Liquors LLC • dba City View Liquor • 6420 Cottage Grove Rd
New Agent: Jesse Beierle
Class A Beer, Class A Liquor
(District 3)

***Attachments:*** LICLIA-2019-01247 Agent Change App.pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**59.** **88277**

Change of Agent
Madison Elks Lodge #410 • dba Madison Elks Lodge #410 • 711 Jenifer St
New Agent: Kaycie Strobl
Class B Combination Liquor & Beer
(District 6)

***Attachments:*** 606-499 Agent Change App (3).pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**60.** **88278**

Change of Agent
BSBC LLC • dba Bassett Street Brunch Club • 444 W Johnson St
New Agent: Laura Ferzoco
Class B Combination Liquor & Beer
(District 4)

***Attachments:*** LICLIB-2013-00747 Agent Change App (4).pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**61.** **88279**

Change of Agent
Atwood Restaurant LLC • dba Bar Corallini • 2004 Atwood Ave
New Agent: Evan Ackers
Class B Combination Liquor & Beer
(District 6)

***Attachments:*** LICLIB-2019-00160 Agent Change App (4).pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**62.** **88280**

Change of Agent
Bird Dog Hospitality IV LLC • dba Best Western East Towne Suites • 4801 Annamark Dr
New Agent: Michael Gartland
Class B Beer, Class C Wine
(District 17)

***Attachments:*** LICLIB-2017-00602 Agent Change App (2).pdf

***Legislative History***

5/21/25 ALCOHOL LICENSE REVIEW COMMITTEE — RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**63.** **88281**

Change of Agent
Chairs LLC • dba Otto's Restaurant and Bar • 6405 Mineral Point Rd
New Agent: Brian Conradt
Class B Combination Liquor & Beer
(District 19)

***Attachments:*** LICLIB-2014-01109 Agent Change App.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**64.** **88282**

Change of Agent
Family Entertainment LLC • dba Point Cinema • 7825 Big Sky Dr
New Agent: LaMarvon Jackson
Class B Combination Liquor & Beer
(District 9)

***Attachments:*** LICLIB-2013-00040 Agent Change App (2).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**65.** **88344**

Temporary Class B Retailer License
Concurrent with Street Use Permit
Wisconsin Chamber Orchestra
Event Location: Capitol Square between the corner of S. Carroll St. and W. Main St., and the corner of E. Mifflin St. and N. Pinckney St.
Event Date: June 25; July 2, 9, 16, 23, and 30, 2025
Police District: 405 (District 4)
Event: Concerts on the Square

***Attachments:*** PERCPS-2025-00058 App_Redacted.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**66.** **88345**

Temporary Class B Retailer License
Concurrent with Street Use Permit
Wil-Mar Neighborhood Center
Event Location: 800, 900, & 1000 Blocks of Williamson St
Event Date: Sept. 20 Noon - 10pm & Sept. 21 11am - 7pm
Police District: 408 (District 6)
Event: Willy Street Fair

***Attachments:*** PERCPS-2025-00053 App_Redacted.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**67.** **88346**

Temporary Class B Retailer License
Concurrent with Street Use Permit
Wil-Mar Neighborhood Center
Event Location: McPike Park/200 S Ingersoll St.
Event Date: July 10 4pm - 10pm, July 11 4pm - 11pm, July 12 11am - 11pm, and July 13 11am - 10pm
Police District: 408 (District 6)
Event: Fete de Marquette

***Attachments:*** PERCPS-2025-00052 App_Redacted.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**68.** **88347**

Temporary Class B Retailer License
Concurrent with Street Use Permit
SASY Neighborhood Association
Event Location: 200 Block of Atwood Ave.
Event Date: July 26 Noon - 10pm and July 27 Noon - 8pm
Police District: 410 (District 6)
Event: AtwoodFest

***Attachments:*** PERCPS-2025-00081 App_Redacted.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**69.** **88350**

Municipal Approval of Full Service Retail Alcohol Sales
Giant Jones Brewing LLC • dba Giant Jones Brewing
Event Location: 200 Block of S. Brearly St.
Event Date: July 11 4pm - 10pm, July 12 Noon - 10pm, and July 13 Noon - 8pm
Police District: 408 (District 6)
Event: Fete de Marquette

***Attachments:*** Giant Jones AB-105-2025.pdf
OCA and MPD input.pdf
Parks input.pdf
Fire input.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER |

The restrictions are:
1. The establishment shall properly mark the boundaries of the premises of the 200 block of S. Brearly St. and post signage instructing patrons not to carry beverages beyond the premises.
2. No intoxicating liquor sales.
3. Sales limited to July 11 4pm - 10pm, July 12 Noon - 10pm, and July 13 Noon - 8pm.

**70.** **88359**

Request to extend license issuance beyond the 180 day limit under MGO 38.05
ONE 09 Retail LLC • dba ONE Social
109 E Wilson St • Agent: Dan Kennelly
Estimated Capacity (in/out): 500/100
Class B Combination Liquor & Beer • 35% alcohol, 65% food
Police Sector 405 (District 4)

***Attachments:*** One 09 Retail Request for Alc License Extension - 05.09.25.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**71.** **88360**

Third request to extend license issuance beyond the 180 day limit under MGO 38.05
MCKO LLC • dba Cielo
118 State St • Agent: Sean Ortega
Estimated Capacity (in/out): 250/0
Class B Combination Liquor & Beer • 60% alcohol, 40% food
Police Sector 406 (District 4)

***Attachments:*** 118 State St Request for License Issuance Extension.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**72.** **88366**

To grant 18+ and 21+ Entertainment 2025-2026 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

***Attachments:*** Entertainment Renewals.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER<br>The following licenses have been separated for consideration at the Special Separated Renewals Meeting of the Alcohol License Review Committee at 5:30pm on May 29, 2025:<br><br>-Red Rooster Madison LLC<br>-Hayes Place LLC |

**73.** **88392**

Third request to extend license issuance beyond the 180 day limit under MGO 38.05
The Guild Esports LLC • dba The Guild
668 State St • Agent: Sonia Tan
Estimated Capacity (in/out): 130/0
Class B Combination Liquor & Beer • 20% alcohol, 45% food, 35% other
Police Sector 403 (District 2)

***Attachments:*** Re_ License Issuance Extension Deadline Approaching - The Guild Esports.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**74.** **88393**

Request to extend license issuance beyond the 180 day limit under MGO 38.05
Forward Craft & Coffee LLC • dba Forward Craft & Coffee
2166 Atwood Ave • Agent: Dan Podell
Estimated Capacity (in/out): 50/0
Class B Combination Liquor & Beer • 30% alcohol, 65% food, 5% other
Police Sector 601 (District 15)

***Attachments:*** Re  License Issuance Extension Deadline Approaching - Forward Craft & Coffe

***Legislative History***

| | | |
|---|---|---|
| 5/21/25 | ALCOHOL LICENSE REVIEW COMMITTEE | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**75.** 88421

Separated Entertainment License Renewal
Hayes Place LLC • dba Hayes Place
Estimated Capacity (in/out): 100/0
1145 N Sherman Ave • Agent: Connee Jones
21+ Entertainment License
Police Sector 503 (District 12)
Separation requested by Office of the City Attorney

***Attachments:*** Hayes Entertainment License.pdf
hayes place llc 1145 n sherman ave - ent 2025 (1).pdf
Link to Separated Alcohol License Renewal

**AGENDA NOTE: A recommendation will be made from the floor as Alcohol License Review Committee meets 5/29/25.**

**76.** 88424

Separated Entertainment License Renewal
Red Rooster Madison LLC • dba Red Rooster
Capacity (in/out): Estimated Capacity (in/out): 160/125
Seiferth Rd • Agent: Timothy Payne
18+ Center for Visual and Performing Arts License
Police Sector 619 (District 16)
Separation requested by the Office of the City Attorney

***Attachments:*** Red Rooster Entertainment License.pdf
Red Rooster 2025 ent renewal.pdf
Link to separated alcohol license renewal

**AGENDA NOTE: A recommendation will be made from the floor as Alcohol License Review Committee meets 5/29/25.**

**REPORT OF BOARD OF PUBLIC WORKS**

**77.** 87865

Declaring the City of Madison's intention to exercise its police powers establishing the West Dayton Street Sanitary Replacement Assessment District - 2025. (District 8)

***Sponsors:*** MGR Govindarajan

***Legislative History***

| | | |
|---|---|---|
| 5/12/25 | Engineering Division | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**78.** 87866

Accepting street improvements (sidewalk) constructed by Private Contract 7104 Watts Road, Private Contract No. 9202. (District 1)

***Sponsors:*** BOARD OF PUBLIC WORKS

***Attachments:*** 9202 Sidewalk Schedule A.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/12/25 | Engineering Division | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**79.** **88330** Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Engineering Operations Facility Locker Room Renovation. (District 14)

***Sponsors:*** BOARD OF PUBLIC WORKS

***Attachments:*** ESB Locker Rm Remodel_BPW_20250521.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/14/25 | Engineering Division | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**80.** **88331** Approving Addendum No. 1 to 8110 Mid Town Road, Contract No. 8983 (District 1)

***Sponsors:*** BOARD OF PUBLIC WORKS

***Attachments:*** 8983 Exhibit.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/14/25 | Engineering Division | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**81.** **88332** Awarding Public Works Contract No. 8792, Sidewalk, Curb & Gutter, and Concrete Pavement Patches, Citywide Installation and Repair - 2025. (Citywide)

***Sponsors:*** BOARD OF PUBLIC WORKS

***Attachments:*** 8792.pdf
8792 award.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/14/25 | Engineering Division | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**82.** **88333** Awarding Public Works Contract No. 8798, Resurfacing 2025 - Assessment District. (District 5, District 10, District 11, District 20)

***Sponsors:*** BOARD OF PUBLIC WORKS

***Attachments:*** 8798.pdf
8798 award.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/14/25 | Engineering Division | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**83.** 88334 Awarding Public Works Contract No. 8807, Resurfacing 2025 - Asphalt Base Patching and Base Patch Grinding. (District 5, District 10, District 11, District 20)

***Sponsors:*** BOARD OF PUBLIC WORKS

***Attachments:*** 8807BidOpeningTab.pdf
8807 award.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/14/25 | Engineering Division | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**84.** 88335 Assessing Benefits Ohmeda Drive Assessment District 2022. (District 16)

***Sponsors:*** BOARD OF PUBLIC WORKS

***Attachments:*** SpecialAssessWaiver-Driveways-3204OhmedaDr_Signed.pdf
SpecialAssessWaiver-Landscaping-3204OhmedaDr_Signed.pdf
SpecialAssessWaiver-Restoration-3204OhmedaDr_Signed.pdf
13810_OhmedaDr_FinalAssess.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/14/25 | Engineering Division | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**REPORT OF BUILDING CODE, FIRE CODE, CONVEYANCE CODE, AND LICENSING BOARD**

**85.** 87978 Amending Section 29.09(3) of the Madison General Ordinances related to the Building Code Fee Schedule to update the Certificate of Occupancy fee.

***Sponsors:*** Satya V. Rhodes-Conway

***Attachments:*** 87978 Body

***Legislative History***

| | | |
|---|---|---|
| 4/17/25 | Attorney's Office<br>Building Code, Fire Code, Conveyance Code and Licensing Appeals Board (5/20/25), Common Council (6/3/25) | Referred for Introduction |
| 5/6/25 | COMMON COUNCIL | Refer to the BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD |

**AGENDA NOTE: The recommendation of the lead sponsor is to adopt as Building Code, Fire Code, Conveyance Code and Licensing Appeals Board did not meet on 5/20/25.**

**REPORT OF CITY CLERK**

**86.** 86232 Report of Operator License Applications June 3, 2025. See attached report for list of operators.

***Attachments:*** new operators

***Legislative History***

| | | |
|---|---|---|
| 11/20/24 | Clerk's Office | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**87.** **88516** To grant the attached 2025-2026 Secondhand Article Dealer, Secondhand Jewelry Dealer, Secondhand Textbook Dealer, Precious Metal Dealer and/or Pawnbroker License Renewals.

***Attachments:*** 2025 Secondhand Dealer.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/28/25 | Clerk's Office | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**88.** **88517** To grant the attached 2025-2026 Theater License Renewals.

***Attachments:*** 2025 Theater Renewal.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/28/25 | Clerk's Office | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**89.** **88518** To grant the attached 2025-2026 Combined Scrap and Recycling Motor Vehicle Salvage and Solid Waste Hauler Business, Scrap and Recycling Collector, and Motor Vehicle Storage Business renewals.

***Attachments:*** 2025 Scrap-Recycling Renewal.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/28/25 | Clerk's Office | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER |

**REPORT OF COMMON COUNCIL EXECUTIVE COMMITTEE**

**90.** **87834** Amending various sections of the Madison General Ordinances to correct inconsistencies and improper references in the Madison General Ordinances, constituting a 2025 City Attorney Revisor's Ordinance.

***Sponsors:*** CITY ATTORNEY

***Attachments:*** 87834 Body

***Legislative History***

| | | |
|---|---|---|
| 4/7/25 | Attorney's Office | Referred for Introduction<br>Common Council Executive Committee (5/6/25), Common Council (5/6/25) |
| 4/15/25 | COMMON COUNCIL | Referred to the COMMON COUNCIL EXECUTIVE COMMITTEE |
| 5/6/25 | COMMON COUNCIL | Re-refer to the COMMON COUNCIL EXECUTIVE COMMITTEE |

**AGENDA NOTE: A recommendation will be made from the floor as Common Council Executive Committee meets 6/3/25.**

**91.** **88129** Amending Section 2.01(1) of the Madison General Ordinances related to

modify the start time of Common Council meetings.

***Sponsors:*** Regina M. Vidaver And MGR Govindarajan

***Legislative History***

| | | |
|---|---|---|
| 4/28/25 | Attorney's Office | Referred for Introduction |
| | Common Council Executive Committee (6/3/25), Common Council (6/3/25) | |
| 5/6/25 | COMMON COUNCIL | Refer to the COMMON COUNCIL EXECUTIVE COMMITTEE |

**AGENDA NOTE: A recommendation will be made from the floor as Common Council Executive Committee meets 6/3/25.**

**REPORT OF DEPARTMENT OF PLANNING AND COMMUNITY AND ECONOMIC**

**92.** 87800 Approving a Certified Survey Map of property owned by Saint Andrew's Church located at 1833 Regent Street, University Heights Historic District (District 5)

***Sponsors:*** Planning Division

***Attachments:*** Application.pdf
Letter of Intent.pdf
Proposed CSM.pdf
CSM Approval Letter_05-28-2025.pdf
Link to Landmarks Comm File (ID 88018)

***Legislative History***

| | | |
|---|---|---|
| 5/28/25 | Department of Planning and Community and Economic Development | RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 - REPORT OF OFFICER |

The subject site is located in the University Heights Historic District. The Landmarks Commission approved the proposed land division on May 19, 2025.

The proposed Certified Survey Map has been administratively approved as allowed by MGO Section 16.23(4)(f) subject to the conditions included in the attached letter dated May 28, 2025. Staff recommends adoption of the resolution.

**93.** 88463 Re-approving a Certified Survey Map of property owned by DCH Properties, LLC located at 702-734 E Washington Avenue (District 6).

***Sponsors:*** Planning Division

***Attachments:*** 702-734 E Washington Ave CSM.pdf
Approval Letter_05-21-24.pdf
Link to Resolution ID 82750

***Legislative History***

| | | |
|---|---|---|
| 5/27/25 | Department of Planning and Community and Economic Development | RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 - REPORT OF OFFICER |

Staff recommends re-approval of the proposed CSM subject to the conditions in the May 21, 2024 approval letter (attached).

**REPORT OF FINANCE COMMITTEE**

**94.** 87864 Authorizing the Mayor and City Clerk to enter into a 4-year, competitively selected service contract with Sketchworks Architecture, LLC for professional

architectural and engineering design consulting services. (Citywide)

***Sponsors:*** Satya V. Rhodes-Conway, Badri Lankella, John P. Guequierre, Barbara Harrington-McKinney And John W. Duncan

***Attachments:*** 2025-02-05-Far West PW-AE Selection Eval Report.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/8/25 | Engineering Division | Referred for Introduction<br>Finance Committee (5/27/25), Board of Public Works (5/21/25), Common Council (6/3/25) |
| 5/20/25 | COMMON COUNCIL | Refer to the FINANCE COMMITTEE<br>Additional Referral to Board of Public Works (5/21/25) |
| 5/21/25 | FINANCE COMMITTEE | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE |
| 5/27/25 | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**95.** **87867** Authorizing a non-competitive contract with IMEG, Inc. for the production of biddable construction documents and specifications for the Bolz Conservatory at Olbrich Botanical Gardens, 3330 Atwood Ave. (District 15).

***Sponsors:*** Yannette Figueroa Cole, Dina Nina Martinez-Rutherford And Derek Field

***Attachments:*** Exhibit A - Non-Competitive Selection Request - IMEG Corp.pdf
Exhibit B - IMEG Scope and Proposal.pdf
Exhibit C - OBG Assessment Summary.pdf
File 82987.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/13/25 | Engineering Division | Referred for Introduction<br>Finance Committee (5/27/25), Board of Public Works (5/21/25), Common Council (6/3/25) |
| 5/20/25 | COMMON COUNCIL | Refer to the FINANCE COMMITTEE<br>Additional Referral to Board of Public Works (5/21/25) |
| 5/21/25 | FINANCE COMMITTEE | Refer to the BOARD OF PUBLIC WORKS |
| 5/21/25 | BOARD OF PUBLIC WORKS | Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE |
| 5/27/25 | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**96.** **87963** Declaring support for the preservation of the federal tax exemption for municipal bond interest.

***Sponsors:*** Satya V. Rhodes-Conway, Regina M. Vidaver, Derek Field, MGR Govindarajan And Michael E. Verveer

***Attachments:*** Tax Exemption for Municipal Bond Interest -- FC -- 5-27-2025.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/16/25 | Finance Department | Referred for Introduction<br>Finance Committee (5/27/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer to the FINANCE COMMITTEE |
| 5/27/25 | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**97.** 88248 Recreating Two Part Time Transit Customer Service Representatives as One Full Time Customer Service Representative

***Sponsors:*** Sabrina V. Madison, Yannette Figueroa Cole, Derek Field And Michael E. Verveer

***Legislative History***

| | | |
|---|---|---|
| 5/7/25 | Metro Transit<br>Finance Committee (5/27/25), Common Council (6/3/25) | Referred for Introduction |
| 5/20/25 | COMMON COUNCIL | Refer to the FINANCE COMMITTEE |
| 5/27/25 | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**98.** 88293 Authorizing the City of Madison Water Utility to apply for and accept a grant, if awarded, of up to $36,277 from the Wisconsin Department of Health Services, and authorizing the Mayor and Water Utility General Manager, or their designees, to sign related documents(s) authorizing acceptance of the grant and the transfer of funds.

***Sponsors:*** MGR Govindarajan And Derek Field

***Attachments:*** Memo - Authorizing Wisconsin Department of Health Services Grant.pdf
Attachment - File # 88293 Legislation Text.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/12/25 | Water Utility<br>Finance Committee (5/27/25), Water Utility Board (5/28/25), Common Council (6/3/25) | Referred for Introduction |
| 5/20/25 | COMMON COUNCIL<br>Additional Referral to Water Utility Board (5/28/25) | Refer to the FINANCE COMMITTEE |
| 5/21/25 | FINANCE COMMITTEE | Refer to the WATER UTILITY BOARD |
| 5/27/25 | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER |
| 5/28/25 | WATER UTILITY BOARD | Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE |

**99.** 88327 Authorizing the Mayor and City Clerk to execute a development agreement for $1,666,000 Tax Incremental Finance Loan to Wash Franklin, LLC, or its assigns to construct approximately 223 units of affordable housing and approximately 68 parking stalls located at 501 E. Washington Avenue in a proposed boundary amendment to Tax Incremental District (TID) 53. (District 6)

***Sponsors:*** Davy Mayer And Satya V. Rhodes-Conway

***Attachments:*** 13107 TIF Report 501 E Washington (Wash Franklin LLC).pdf

***Legislative History***

| | | |
|---|---|---|
| 5/13/25 | Economic Development Division<br>Finance Committee (5/27/25), Common Council (6/3/25) | Referred for Introduction |
| 5/20/25 | COMMON COUNCIL | Refer to the FINANCE COMMITTEE |
| 5/27/25 | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

**100.** 88328 Authorizing the amendment of a non-competitive selection contract with Short

Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility's Unit Well 12 (District 11)

***Sponsors:*** Regina M. Vidaver, MGR Govindarajan And Bill Tishler

***Attachments:*** Attachment 1 - Memo - Non-Competitive Contract Amendment.pdf
Attachment 2 - Noncompetitive Selection Form (of Contract to be Amended).pdf
Attachment 3 - Draft of Contract Amendment Form.pdf
Attachment 4 - File #88328 Legislation Text.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/13/25 | Water Utility<br>Finance Committee (5/27/25), Water Utility Board (5/28/25), Common Council (6/3/25) | Referred for Introduction |
| 5/20/25 | COMMON COUNCIL<br>Additional Referral to Water Utility Board (5/28/25) | Refer to the FINANCE COMMITTEE |
| 5/21/25 | FINANCE COMMITTEE | Refer to the WATER UTILITY BOARD |
| 5/27/25 | FINANCE COMMITTEE | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |
| 5/28/25 | WATER UTILITY BOARD | Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE |

## REPORT OF RISK MANAGER

**101.** 87529 A. Claessens - Vehicle Damage - $500.00

***Legislative History***

| | | |
|---|---|---|
| 3/25/25 | COMMON COUNCIL | Referred to the Risk Manager |
| 5/27/25 | Risk Manager | RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER |

**102.** 87996 J. Mitchell - Property Damage - Amount to be Determined

***Legislative History***

| | | |
|---|---|---|
| 5/6/25 | COMMON COUNCIL | Referred to the Risk Manager |
| 5/13/25 | Risk Manager | RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER |

**103.** 88288 A. Basel - Vehicle Damage - $1,587.00

***Legislative History***

| | | |
|---|---|---|
| 5/20/25 | COMMON COUNCIL | Refer to the Risk Manager |
| 5/27/25 | Risk Manager | RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER |

**104.** 88306 C. Leverenz - Property Damage - $2,500.00

***Legislative History***

| | | |
|---|---|---|
| 5/20/25 | COMMON COUNCIL | Refer to the Risk Manager |
| 5/27/25 | Risk Manager | RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER |

## REPORT OF URBAN DESIGN COMMISSION

**105.** 88143 Amending section 31.041 of the Madison General Ordinances, Sign Permits and Fees, to create a new application fee and deadlines for processing sign permit application.

***Sponsors:*** Satya V. Rhodes-Conway

***Attachments:*** UDC Memo.pdf

***Legislative History***

| | | |
|---|---|---|
| 4/29/25 | Attorney's Office | Referred for Introduction<br>Urban Design Commission (5/28/25), Common Council (6/3/25) |
| 5/6/25 | COMMON COUNCIL | Refer to the URBAN DESIGN COMMISSION |
| 5/28/25 | URBAN DESIGN COMMISSION | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER |

## INTRODUCTION OF NEW BUSINESS FOR REFERRAL WITHOUT DEBATE

### ORDINANCES

**106.** 88383 Amending Sections of Chapter 41 and associated references in Chapters 1, 28, and 31 of the Madison General Ordinances related to historic landmark buildings to update definitions and amend guidelines.

***Sponsors:*** John W. Duncan

***Attachments:*** 88383 Body

***Legislative History***

| | | |
|---|---|---|
| 5/19/25 | Attorney's Office | Referred for Introduction<br>Landmarks Commission (6/16/25), Common Council (6/20/25) |

**107.** 88449 Creating Sections 28.022-00716 and 28.022-00717 of the Madison General Ordinances to change the zoning of portions of property located at 6004 Commercial Avenue and 604-902 Reiner Road from A (Agricultural) District to TR-P (Traditional Residential-Planned) District and TR-U1 (Traditional Residential-Urban 1) District, respectively. (District 3)

***Sponsors:*** Planning Division

***Attachments:*** Reiland Grove - 6004 Commercial Ave.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/23/25 | Attorney's Office | Referred for Introduction<br>Plan Commission (Public Hearing - 6/23/25), Common Council (7/1/25) |

**108.** 88450 Creating Section 28.022-00718 of the Madison General Ordinances to change the zoning of property located at 1138 Williamson Street from TR-V1 (Traditional Residential-Varied 1) District to TSS (Traditional Shopping Street) District. (District 6)

***Sponsors:*** Planning Division

***Attachments:*** 1138 Williamson Street.pdf

***Legislative History***

| | | |
|---|---|---|
| 5/23/25 | Attorney's Office | Referred for Introduction<br>Plan Commission (Public Hearing - 6/23/25), Common Council (7/1/25) |

**109.** 88483 Creating Section 2.035 of the Madison General Ordinances related to requiring elector signatures with application to fill vacancy on the Common Council.

***Sponsors:*** MGR Govindarajan

***Legislative History***

5/27/25 Attorney's Office Referred for Introduction
Common Council Executive Committee (7/1/25), Common Council (7/1/25)

**RESOLUTIONS**

**110.** 88351 Amending the 2025 Economic Development Division Capital Budget by transferring $550,000 from Land Banking (Project #12640) to TID #51 (Project #99011) for the purpose of funding small business development programs (District 14).

***Sponsors:*** Isadore Knox Jr. And Tag Evers

***Legislative History***

5/15/25 Economic Development Division Referred for Introduction
Finance Committee (6/9/25), Common Council (6/17/25)

**111.** 88352 Approving a Certified Survey Map of property owned by Apex Investment Group VIII, LLC located at 3535-3565 University Avenue and 733-737 N Meadow Lane (District 5).

***Sponsors:*** Planning Division

***Attachments:*** CSM Application.pdf
Proposed CSM.pdf

***Legislative History***

5/15/25 Planning Division Referred for Introduction
Common Council (7/1/25)

**112.** 88353 Approving a Certified Survey Map of property owned by Meadow Investors, LLC located at 7640 Stones Throw Drive (District 1).

***Sponsors:*** Planning Division

***Attachments:*** Application.pdf
Letter of Intent.pdf
Proposed CSM.pdf

***Legislative History***

5/15/25 Planning Division Referred for Introduction
Common Council (7/1//25)

**113.** 88358 Approving a loan of up to $400,000 to Eastmorland Community Center, or an affiliate LLC, from the Community Facilities Loan Program to help finance the construction of a new community center to be located at 3565 Tulane Avenue and authorizing the Mayor and City Clerk to sign an agreement for that purpose (District 15).

***Sponsors:*** Dina Nina Martinez-Rutherford, John P. Guequierre And Barbara Harrington-McKinney

***Legislative History***

5/15/25 Community Development Division — Referred for Introduction
Finance Committee (6/9/25), Common Council (6/17/25)

**114.** 88429 Authorizing a non-competitive selection contract between the City of Madison and UKG Inc. for the initial 5-year term for the UKG Pro Subscription Services Support and Maintenance and Professional Services Contract to migrate to the cloud.

***Sponsors:*** Satya V. Rhodes-Conway

***Legislative History***

5/22/25 Department of Information Technology — Referred for Introduction
Finance Committee (6/9/25), Common Council (6/17/25)

**115.** 88451 Authorizing the City to Execute the First Amendment to Lease Agreements, Future Easements and a Stormwater Agreement with Dane County Pertaining to Yahara Hills Golf Course and the Future Landfill. (District 16)

***Sponsors:*** Sean O'Brien

***Attachments:*** Amended Golf Course and Maintenance Building Lease (Final).pdf

***Legislative History***

5/23/25 Parks Division — Referred for Introduction
Board of Park Commissioners (6/11/25), Finance Committee (6/9/25), Common Council (6/17/25)

**116.** 88454 Authorizing the Mayor and City Clerk to execute a Purchase of Services contract with Reed Hilderbrand LLC Landscape Architecture for consultant services for the completion of a comprehensive master plan for Olbrich Botanical Gardens, 3330 Atwood Ave. (District 15)

***Sponsors:*** Sabrina V. Madison, Derek Field, Yannette Figueroa Cole And Dina Nina Martinez-Rutherford

***Legislative History***

5/23/25 Parks Division — Referred for Introduction
Finance Committee (6/9/25), Common Council (6/17/25)

**117.** 88455 Accepting the Engineering Division's 2024 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. (Citywide)

***Sponsors:*** John P. Guequierre And Badri Lankella

***Attachments:*** CMAR Madison Sewer Utility.pdf
mycmar 5_19_25.pdf

***Legislative History***

5/26/25 Engineering Division — Referred for Introduction
Board of Public Works (6/4/25), Common Council (6/17/25)

**118.** 88464 Adopting the 2026 Common Council Meeting Dates

***Sponsors:*** Regina M. Vidaver And MGR Govindarajan

***Attachments:*** 2026 Common Council Meeting Schedule.pdf
2026 Council visual calendar 052725 draft.pdf

***Legislative History***

5/27/25 Council Office Referred for Introduction
Common Council Executive Committee (7/1/25), Common Council (7/1/25)

**119.** **88477** Vacating and discontinuing a portion of public street right-of-way of University Bay Drive; realigning and accepting a Permanent Limited Easement for public street purposes; and amending the City of Madison Official Map, all to allow for the future relocation of University Bay Drive and construction of the Lakeshore Nature Preserve Frautschi Center. Located in part of the Southeast 1/4 of the Northeast 1/4 and part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 7 North, Range 9 East, City of Madison, Dane County, Wisconsin. (District 5)

***Sponsors:*** Regina M. Vidaver

***Attachments:*** Vicinity Map.pdf
Exhibit A and B.pdf
Exhibit C and D.pdf

***Legislative History***

5/27/25 Engineering Division Referred for Introduction
Board of Public Works (7/2/25), Transportation Commission (6/11/25), Plan Commission (6/23/25), Common Council (Public Hearing - 7/15/25)

**120.** **88485** Naming Octavia Ikard as Madison's 2025-26 Youth Poet Laureate.

***Sponsors:*** Dina Nina Martinez-Rutherford

***Legislative History***

5/27/25 Planning Division Referred for Introduction
Common Council (6/17/25)

**121.** **88486** Approving a public art feature, *Huura Šgaach* by Nipinet Landsem and Caitlin Newago, at the Madison Public Market and authorizing the Planning Division Director to sign any necessary contracts, agreements, and other documents to implement the project (District 12).

***Sponsors:*** Julia Matthews And Dina Nina Martinez-Rutherford

***Attachments:*** Landsem Newago Proposal 2025-5-22.pdf

***Legislative History***

5/27/25 Planning Division Referred for Introduction
Common Council (6/17/25)

**122.** **88487** Submitting the appointment of Christof Spieler for confirmation of a five-year term as Director of Transportation.

***Sponsors:*** Satya V. Rhodes-Conway

***Attachments:*** Spieler Contract 2025 - Final.pdf

***Legislative History***

5/27/25 Human Resources Department Referred for Introduction
Finance Committee (6/9/25), Common Council (6/17/25)

**123.** 88491

Submitting the appointment of Chad Ruppel for confirmation of a five-year term as CDA Housing Director.

***Sponsors:*** Satya V. Rhodes-Conway

***Attachments:*** Ruppel Contract 2025 - Final.pdf

***Legislative History***

5/27/25 Human Resources Department — Referred for Introduction
Finance Committee (6/9/25), Common Council (6/17/25)

**124.** 88495

Authorizing the Mayor and City Clerk to enter into a one (1) year, competitively selected service contract with the option for one (1) additional one (1) year term with Galls, LLC for the uniform management program for Fire and Police.

***Sponsors:*** Satya V. Rhodes-Conway

***Legislative History***

5/28/25 Finance Department — Referred for Introduction
Finance Committee (6/9/25), Common Council (6/17/25)

**125.** 88501

BY TITLE ONLY: Amending Resolution 11-00919 regarding a TIF Loan to GI Clinic, LLC to authorize the execution of a PILOT Agreement. (District 19)

***Sponsors:*** John P. Guequierre

***Legislative History***

5/28/25 Attorney's Office — Referred for Introduction
Finance Committee (6/9/25), Common Council (6/17/25)

**LICENSES**

**126.** 88498

Public Hearing - New License
Ian's Pizza on State LLC • dba Ian's Pizza on State
100 State St • Agent: Nicholai Stratman
Estimated Capacity (in/out): 111/44
Class B Beer, Class C Wine • 5% alcohol, 95% food
Police Sector 406 (District 4)

***Attachments:*** LICLIB-2025-00425 App.pdf
LICLIB-2025-00425 Supplemental.pdf

***Legislative History***

5/28/25 Clerk's Office — Referred for Introduction
Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

**127.** 88500

Public Hearing - New License
Kai Lao LLC • dba Ba Lao
811 Williamson St • Agent: Kenneth Brown-Soukaseume
Estimated Capacity (in/out): 25/6
Class B Combination Liquor & Beer • 50% alcohol, 50% food
Police Sector 408 (District 6)

***Attachments:*** LICLIB-2025-00435 App.pdf
LICLIB-2025-00435 Supplemental.pdf

***Legislative History***

5/28/25 Clerk's Office Referred for Introduction
Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

**128.** **88502**

Public Hearing - New License
Speedway LLC • dba Speedway 4132
4902 Verona Rd • Agent: Charles Satterfield
Class A Beer, Class A Liquor
Police Sector 212 (District 10)

***Attachments:*** LICLIA-2025-00456 App.pdf
LICLIA-2025-00456 Supplemental.pdf

***Legislative History***

5/28/25 Clerk's Office Referred for Introduction
Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

**129.** **88503**

Public Hearing - New License
7-Eleven Inc • dba 7-Eleven #35851J
2216 University Ave • Agent: Christopher Martinez Perez
Class A Beer, Class A Liquor
Police Sector 206 (District 5)

***Attachments:*** LICLIA-2025-00471 App.pdf
LICLIA-2025-00471 Supplemental.pdf

***Legislative History***

5/28/25 Clerk's Office Referred for Introduction
Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

**130.** **88504**

Public Hearing - New License
OL Flamingo LLC • dba Pink Flamingo Brunch Cafe
638 State St UPPR • Agent: Laura Moreno
Estimated Capacity (in/out): 75/20
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 403 (District 2)

***Attachments:*** LICLIB-2025-00476 App.pdf
LICLIB-2025-00476 Supplemental.pdf

***Legislative History***

5/28/25 Clerk's Office Referred for Introduction
Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

**131.** **88505**

Public Hearing - New License
Aishwarya Laxmi LLC • dba Ashirwad Indian Restaurant
128 State St • Agent: Ashim Malla
Estimated Capacity (in/out): 35/12

Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 406 (District 4)

***Attachments:*** LICLIB-2025-00477 App.pdf
LICLIB-2025-00477 Supplemental.pdf

***Legislative History***

5/28/25 Clerk's Office Referred for Introduction
Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

**132.** **88506** Public Hearing - New License
Baked Wings Madison LLC • dba Baked Wings & Things
250 State St • Agent: Jessica Beach
Estimated Capacity (in/out): 120/16
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 403 (District 4)

***Attachments:*** LICLIB-2025-00481 App.pdf
LICLIB-2025-00481 Addendum.pdf
LICLIB-2025-00481 Supplemental.pdf

***Legislative History***

5/28/25 Clerk's Office Referred for Introduction
Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

## PRESENTATION OF CLAIMS AGAINST THE CITY OF MADISON

### CLAIMS - REFER TO RISK MANAGER

**133.** **88356** R. O'Connell - Vehicle Damage - $500.00

**134.** **88370** C. Peterson - Property Damage - Amount to be Determined

**135.** **88375** W. Jones - Vehicle Damage - $1,012.80

**136.** **88382** M C Reisdorf - Property Damage - $500.00

**137.** **88435** H. Scheuers - Property Damage - $272.19

**138.** **88438** A. Rajendra - Vehicle Damage - $186.00

**139.** **88441** J. Cauley - Property Damage - Amount to be Determined

**140.** **88444** J. Steuer - Property Damage - $28,900.00

**141.** **88448** V. Candito - Property Damage - $1,500.00

**142.** **88459** T. King - Vehicle Damage - $2,734.51

143. 88462 M. Virgin - Vehicle Damage - $159.52

144. 88469 D. Chase - Vehicle Damage - $1,300.00

145. 88494 E. Ewoldt - Vehicle Damage - $10,000.00

**ANNOUNCEMENTS & INTRODUCTION OF ITEMS FROM THE FLOOR**

**ADJOURNMENT**

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87898

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87898 | **File Type:** | Presentation | **Status:** | Presentation |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 04/10/2025 |
| **File Name:** | Presentation: Poetry recitation by Steven Espada Dawson - "Elegy for the Four Chambers of My Mother's Heart" | | | **Final Action:** | |

**Title:** Presentation: Poetry recitation by Steven Espada Dawson - "Elegy for the Four Chambers of My Mother's Heart"

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | Elegy for the Four Chambers of My Mother's Heart.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | lwindsor-engnell@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Council Office | 05/23/2025 | Refer | COMMON COUNCIL | | | |
| | **Action Text:** | This Presentation was Refer to the COMMON COUNCIL | | | | | |

### Text of Legislative File 87898

Title
Presentation: Poetry recitation by Steven Espada Dawson - "Elegy for the Four Chambers of My Mother's Heart"

Body
Steven Espada Dawson is the author of *LATE TO THE SEARCH PARTY* (Scribner, 2025). From East Los Angeles, and the son of a Mexican immigrant, he is a former Ruth Lilly Fellow and Wisconsin Institute for Creative Writing Fellow. His poems appear in many journals and have been anthologized in *Best New Poets*, *Best of the Net*, *Pushcart Prize*, and Sarabande's *Another Last Call*. He lives in Madison, Wisconsin, where he serves as Poet Laureate.

## ELEGY FOR THE FOUR CHAMBERS OF MY MOTHER'S HEART

This is an elegy, and believe me, it will end
within the small walls of your townhome.
And because I am selfish it ends with your
words and a memory of just you and me
standing above your kitchen sink, pouring
water into an ice cube tray. You tell me
to watch as the water fills up one corner,
then overflows into every empty square.
This, you say, this is how I love you.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88496

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88496 | **File Type:** | Resolution | **Status:** | Honoring Resolution |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Council Office |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | 2025 Pride Month | | | **Final Action:** | |
| **Title:** | Recognizing June 2025 as Pride Month | | | | |
| **Notes:** | | | | | |
| **Sponsors:** | Sean O'Brien, Satya V. Rhodes-Conway, John W. Duncan, Tag Evers, Derek Field, Yannette Figueroa Cole, Carmella Glenn, MGR Govindarajan, John P. Guequierre, Barbara Harrington-McKinney, Isadore Knox Jr., Badri Lankella, Sabrina V. Madison, Dina Nina Martinez-Rutherford, Julia Matthews, Davy Mayer, Will Ochowicz, Joann Pritchett, Bill Tishler, Michael E. Verveer And Regina M. Vidaver | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | Ald. Sean O'Brien | | | **Hearing Date:** | |
| **Entered by:** | imatthias@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Council Office | 05/28/2025 | RECOMMEND TO COUNCIL TO ADOPT | | | | |
| | **Action Text:** | This Resolution was RECOMMEND TO COUNCIL TO ADOPT | | | | | |

### Text of Legislative File 88496

**Fiscal Note**

No fiscal impact.

**Title**

Recognizing June 2025 as Pride Month

**Body**

WHEREAS, LGBTQ+ Pride was started by the Stonewall Rebellion of 1969, led by Black and Brown LGBTQ+ people; and,

WHEREAS, in 1969, just months after the Stonewall uprising, the Madison Alliance for Homosexual Equality was founded as Wisconsin's first gay rights organization; and,

WHEREAS, in 1973, Judy Greenspan was the first out lesbian in the nation to run for public office when she sought election to the Madison School Board after she and others had been denied the right to speak in Madison high schools; and,

WHEREAS, the City of Madison in 1975 became the first place in Wisconsin, and one of the earliest in the country, to ban discrimination on the basis of sexual orientation by amending its Equal Opportunities Ordinance; and,

WHEREAS, Alder Jim Yeadon was appointed to the City Council in the fall of 1976 and elected in the spring of 1977, and was the first openly gay man elected to a city council in the United States; and,

WHEREAS, when the Madison equal rights ordinance came under attack from an anti-gay movement motivated by activist Anita Bryant in 1978, Madison successfully defended its ordinance even though similar anti-discrimination ordinances were repealed in cities like St. Paul, Minnesota and Eugene, Oregon; and,

WHEREAS, in 1982, Madison State Representative David Clarenbach skillfully led the fight to pass a first-in the-nation state gay rights law, which was signed by Republican Governor Lee Sherman Dreyfus; and,

WHEREAS, the fifth annual conference of gay and lesbian officials was hosted in Madison in 1989 at the State Capitol with a local host committee chaired by Dane County Supervisors Dick Wagner and Tammy Baldwin; and,

WHEREAS, Black and Brown LGBTQ+ people have been leaders in advancing social change, creating and shifting culture; and,

WHEREAS, Ricardo Gonzalez was the first openly gay Latino official elected to public office in the United States when he was elected to Madison City Council in 1989; and,

WHEREAS, the City created the State’s first domestic partnership registry in 1990 by ordinance, affording limited rights to same sex couples; and,

WHEREAS, in 2000 the City became the first place in Wisconsin to prohibit discrimination on the basis of gender identity by amending the Equal Opportunities Ordinance; and,

WHEREAS, Dane County Supervisor Tammy Baldwin became the first openly LGBTQ+ member of the Wisconsin State Assembly in 1993, and then the first openly LGBTQ+ non-incumbent elected to the U.S. House of Representatives in 1998 and became the first out LGBTQ+ U.S. Senator in our nation's history in 2013; and,

WHEREAS, Dane County Supervisor Mark Pocan became the first openly gay man to be elected to the State Assembly in 1998 and became the first openly gay non-incumbent, married

man to be elected to United States Congress in 2012; and,

WHEREAS, organizations such as Gay Straight Alliance for Safe Schools, Inc. (GSAFE), Fair Wisconsin, OutReach LGBTQ+ Community Center, Freedom Inc. and Orgullo Lantinx, among others, work to uplift and empower the queer community in Madison; and,

WHEREAS, in 2024, Tyrone Creech Jr., a proud Black gay man and fifth-generation Madisonian, became the Executive Director of GSAFE; and,

WHEREAS, Ali Muldrow, a bisexual woman and lifelong Madisonian, is currently a Madison Metropolitan School District School Board member and the Executive Director of the Wisconsin Abortion Fund, as well as previously serving as the Executive Director of GSAFE; and,

WHEREAS, Dana Pellebon, who identifies as queer, is the Executive Director of the Rape Crisis Center and serves on the boards of organizations doing important work for the LGBTQ+ community in Madison, such as OutReach LGBTQ+ Community Center, Freedom Inc., and others; and,

WHEREAS, in 2015, Wisconsin-born retired U.S. Army colonel and transgender advocate Sheri Swokowski, the highest-ranking transgender veteran, was the first woman to legitimately wear a U.S. Army infantry uniform and is also the first person to have been granted an official change-of-gender marker on their military record; and,

WHEREAS, Satya Rhodes-Conway was elected the City of Madison's first openly lesbian Mayor on April 2, 2019; and,

WHEREAS, in 2023, Alder Dina Nina Martinez Rutherford became the first openly transgender member of the Madison Common Council; and,

WHEREAS, Madison activist, historian and County Board Supervisor Dick Wagner published many important articles and analysis about the unique history of the LGBTQ+ community in Wisconsin, culminating with a two-volume book on Wisconsin LGBTQ+ history; the City mourned his passing on December 13, 2021; and,

WHEREAS, since 2023, the Madison Common Council has had at least a quarter of alder districts represented by LGBTQ+ alders, including now-former alders Juliana Bennett and Marsha Rummel, whose service is greatly appreciated; and,

WHEREAS, the City of Madison has a proud history of protecting LGBTQ+ rights and advancing LGBTQ+ equality and continues to do so; and,

WHEREAS, our LGBTQ+ youth, especially transgender youth, have bravely faced discrimination in Wisconsin communities and schools and organized to fight back against discriminatory, unconstitutional partisan attacks in the Wisconsin legislature in an effort to divide and distract our communities from real problems we face; and,

WHEREAS, the LGBTQ+ community currently faces attacks from politicians across the country, whether it be the Trump Administration's attacks on the rights of transgender people or the already 588 anti-LGBTQ+ bills the ACLU has tracked in state legislatures in 2025; and,

WHEREAS, regardless of these attacks, the City of Madison will continue to stand with the LGBTQ+ community; and,

WHEREAS, the City of Madison Common Council considers bodily autonomy to be a fundamental right and the foundation for gender equality and gender justice, including the ability to make decisions about one's body and life, and to be free from violence, discrimination, or coercion; and,

WHEREAS, the LGBTQ+ community, both locally and globally, has been historically strong and resilient and will continue to be; and,

WHEREAS, having pride itself is both an act of bravery and joy, and Pride Month is about celebrating the beauty of all LGBTQ+ people; and,

WHEREAS, the City of Madison recognizes the LGBTQ+ community as an important part of the diversity of the greater Madison community, and appreciates their contributions to our economy, culture, neighborhoods, and city;

NOW, THEREFORE, BE IT RESOLVED that the City of Madison declares June 2025 as Pride Month in the City of Madison.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 85929

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 85929 | **File Type:** | Report | **Status:** | Consent Agenda |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Council Office |
| | | | | **File Created Date :** | 10/31/2024 |
| **File Name:** | Consent Agenda Document (6/3/25) | | | **Final Action:** | |
| **Title:** | Consent Agenda Document (6/3/25) | | | | |
| **Notes:** | | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | lwindsor-engnell@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Council Office | 10/31/2024 | RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER | | | | |
| | **Action Text:** | This Report was RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER | | | | | |

### Text of Legislative File 85929

Title
Consent Agenda Document (6/3/25)

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87786

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87786 | **File Type:** | License | **Status:** | Council Recessed Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/03/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Korill Hut Inc • dba Korill Hut
232 East Towne Mall • Agent: Jingjing Xu
Estimated Capacity (in/out): 150/0
Class B Beer, Class C Wine • 4% alcohol, 96% food
Police Sector 631 (District 17)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00207 App.pdf, LICLIB-2025-00207 Supplemental.pdf, 232 East Towne Mall map.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/03/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (4/16/25), Common Council (5/6/25) | | | | | |
| 1 | COMMON COUNCIL | 04/15/2025 | Referred for Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | | |
| | **Action Text:** | This License was Referred for Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 04/16/2025 | RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | | Pass |
| | **Action Text:** | A motion was made by Figueroa Cole, seconded by Verveer, to RECOMMEND TO COUNCIL TO RE-REFER - PUBLIC HEARING to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| 1 | COMMON COUNCIL | 05/06/2025 | Re-refer for Recessed Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | Pass |

**Action Text:** A motion was made by Vidaver, seconded by Govindarajan, to Re-refer for Recessed Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other.

| | | | | | | |
|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - RECESSED PUBLIC HEARING | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT - RECESSED PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 87786

**Title**

Public Hearing - New License
Korill Hut Inc • dba Korill Hut
232 East Towne Mall • Agent: Jingjing Xu
Estimated Capacity (in/out): 150/0
Class B Beer, Class C Wine • 4% alcohol, 96% food
Police Sector 631 (District 17)

# Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICLIB-2025-00207
(License number)

(Alder District #) (Police Sector)
Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor, ☒ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☒ Corporation/Nonprofit Organization or ☐ Limited Liability Company exactly as it appears on your State Seller's Permit.
   Korill Hut INC
2. Trade Name (doing business as) Korill Hut
3. Address to be licensed 232 E Towne Mall Madison WI 53704
4. Mailing address 232 E Towne Mall Madison WI 53704
5. Anticipated opening date 03.07.25
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   Kitchen Cooler, Bar Cooler, Server at Table and Bar

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 150 Outdoor: _____

10. Describe existing parking and how parking lot is to be monitored.

   The Parking Lot is in Front of Building with Camera.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

   ☒ No ☐ Yes, license issued to _____ (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent JingJing Xu

13. City, state in which agent resides Madison WI

14. How long has the agent continuously resided in the State of Wisconsin? 10 Years

15. Has the liquor license agent completed the responsible beverage server training course?

   ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 02.24.25

16. State and date of registration of corporation, nonprofit organization, or LLC.

   Wisconsin, Koyil Hut INC

17. In the table below list the directors of your corporation or the members of your LLC.

   ☒ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| President | Kui Zhang | Waunakee WI |
| | | |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

   _____

19. Is applicant a subsidiary of any other corporation or LLC?

   ☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

   ☒ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 11:30-11:00 | 11:30-10:30 | 11:30-10:30 | 11:30-10:30 | 11:30-10:30 | 11:30-11 | 11:30-11 |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. NO

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
4 % Alcohol 96 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2025.

38. State Seller's Permit 456-1037717048-02

39. Federal Employer Identification Number 99-1884776

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Nan Zheng

Business phone 6089608888 Business e-mail address KoriliHutMadison@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☒ Yes (language: Chinese)

☐ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC), ☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans, ☒ Copy of Lease, ☒ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

02.24.25
(Date)

**Clerk's Office checklist for complete applications**

| | | |
|---|---|---|
| ☐ WI Seller's Permit Certificate (matching articles of incorporation)<br>☐ FEIN<br>☐ Written description of premises | ☐ Background investigation form(s)<br>☐ Form for surrender of previous license<br>☐ *Articles of Incorporation<br>☐ *Appointment of Agent<br>* Corporation/LLC only | ☐ Floor Plans<br>☐ Lease<br>☐ Business Plan<br>☐ **Sample Menu<br>** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

# BBQ/HOT POT
# ALL YOU CAN EAT

## MON-FRI

**LUNCH** 12 PM -4 PM — $20.99 ADULTS — $7.99 KIDS 4-6 — $11.99 KIDS 7-10

**DINNER** 4 PM-CLOSE — $30.99 ADULTS — $11.99 KIDS 4-6 — $15.99 KIDS 7-10

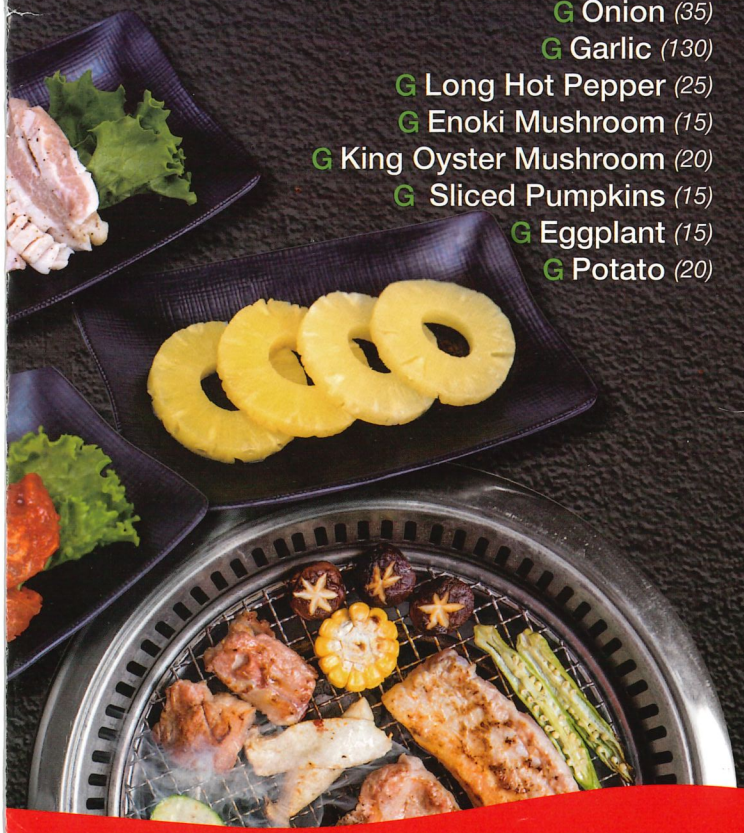
## SAT-SUN

**DINNER** ALL DAY — $30.99 ADULTS — $11.99 KIDS 4-6 — $15.99 KIDS 7-10

Only $5 more per guest for both KBBQ & Hot Pot.
Entire table must select KBBQ, Hot Pot or both options.
2-hour limit

## VEGETABLES

- G Pineapple *(45)*
- G Zucchini *(15)*
- G Green Leaf Lettuce *(15)*
- G Onion *(35)*
- G Garlic *(130)*
- G Long Hot Pepper *(25)*
- G Enoki Mushroom *(15)*
- G King Oyster Mushroom *(20)*
- G Sliced Pumpkins *(15)*
- G Eggplant *(15)*
- G Potato *(20)*



KorillHut
KOREAN GRILL & HOTPOT

232 E Towne Mall
Madison, WI 53704

**Tel: 608-960-8888**

**Web: www.KorillHut.com**

OPEN HOURS:
Mon.-Tues.: 11:30am-10:30pm
Fri-Sun.: 11:30am-11:00pm

Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.

# HOT POT

## SLICED MEAT

Sliced Pork *(150)* G
Sliced Pork Belly *(330)* G
Sliced Beef Belly *(360)* G
Sliced Prime Brisket *(230)* G
Sliced Lamb *(100)* G
Sliced Chicken *(100)* G
Kobe Beef *(140)* G *Dinner Item*
Sliced Beef Tongue *(190)* G *Dinner Item*

## MEAT/SIDES

Crab Meat *(90)*
Spam *(270)*
Mini Sausages *(250)*
Shrimp Dumplings *(190)*
G Beef Tripe *(70)*
G Quail Eggs *(140)*
Tempura *(180)*
Gyoza *(210)*
Lobster Balls *(150)*
Fish Cakes *(170)*
Fried Scallops *(235)*
Shumai *(210)*
Fish Meatballs *(140)*
Cuttlefish Balls *(95)*
Beef Meatballs *(220)*
Fish Roe Balls *(150)*
Squid Balls *(140)*

## SEA FOOD

Squid *(80)* G
Swai Fish *(80)* G
White Clams *(70)* G
Mussels *(80)* G
Clams *(70)* G
Jumbo Shrimp *(90)* G *Dinner Item*

## SOY BEAN

Fried Tofu *(230)*
Soft Tofu *(45)* G
Fried Tofu Skin *(270)*
Bean Curd Stick *(125)*

Korill Hut
KOREAN GRILL & HOTPOT

## SOUP BASE

Spicy Vegetable

- Thai Tom Yum Soup
- Szechuan Spicy
- Tom
- Hea

Spicy Gluten Free G

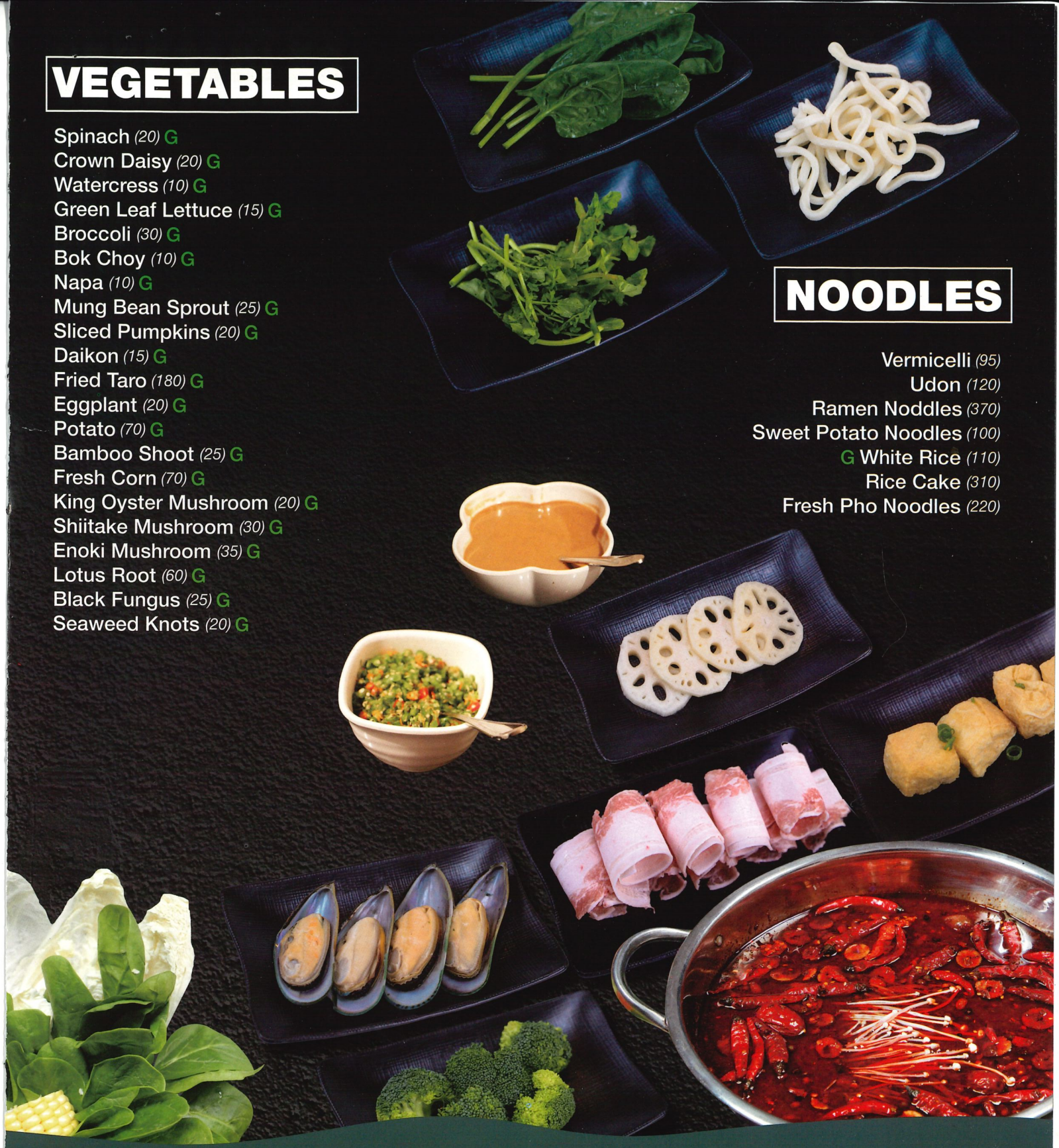
Limited dine-in time 2 hours. Don't waste food. We reserve the right to impose a surcharge of $13.99/LB of food waste.

# VEGETABLES

Spinach *(20)* G
Crown Daisy *(20)* G
Watercress *(10)* G
Green Leaf Lettuce *(15)* G
Broccoli *(30)* G
Bok Choy *(10)* G
Napa *(10)* G
Mung Bean Sprout *(25)* G
Sliced Pumpkins *(20)* G
Daikon *(15)* G
Fried Taro *(180)* G
Eggplant *(20)* G
Potato *(70)* G
Bamboo Shoot *(25)* G
Fresh Corn *(70)* G
King Oyster Mushroom *(20)* G
Shiitake Mushroom *(30)* G
Enoki Mushroom *(35)* G
Lotus Root *(60)* G
Black Fungus *(25)* G
Seaweed Knots *(20)* G

# NOODLES

Vermicelli *(95)*
Udon *(120)*
Ramen Noddles *(370)*
Sweet Potato Noodles *(100)*
G White Rice *(110)*
Rice Cake *(310)*
Fresh Pho Noodles *(220)*



ato Soup
lthy Herbs Soup
• Japanese Miso
• Korean Seafood Tofu
• Mushroom Soup
• Tonkotsu

Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.

# BBQ KOREAN STYLE

## PORK

Spicy Pork Bulgogi *(210)*
*Thinly Sliced & Marinated Poke with Spicy Sauce*

G Pork Belly *(330)*
*Regular Style Sliced Pork Belly*

Spicy Pork Belly *(330)*
*Marinated Pork Belly with Spicy Sauce*

Smoked Garlic Pork Belly *(320)*
*Smoked & Marinated Pork Belly with Garlic Sauce*

KORILL Special Pork Belly *(340)*
*Premium Pork Belly*

Miso Pork Belly *(350)*

Signature Pork Cheek *(220)*
*Dinner Item*

## BEEF

Beef Bulgogi *(180)*
*Thinly Sliced & Marinated Beef*

Spicy Beef Bulgogi *(200)*
*Thinly Sliced & Marinated Beef with Spicy Sauce*

Prime Brisket *(230)* G

Sliced Beef Belly *(360)* G

Premium Ribeye Steak *(220)* G *Dinner Item*

KORILL Special Steak *(280)* *Dinner Item*

KORILL Special Short Ribs *(300)* *Dinner Item*

Angus Chuck Flap Tail *(240)* *Dinner Item*

## SEA FOOD

Spicy Calamari *(110)*
*Marinated Calamari with Spicy Sauce*

Spicy Fish Fillet *(100)*
*Marinated Fish Fillet with Spicy Sauce*

Mussel *(80)* G

Spicy Baby Octopus *(90)* *Dinner Item*
*Marinated Baby Octopus with Spicy Sauce*

Spicy Salmon *(170)* *Dinner Item*
*Marinated Salmon with Spicy Sauce*

Spicy Tuna *(120)* *Dinner Item*

Jumbo Shrimp *(90)* G *Dinner Item*

Garlic Shrimp *(90)* *Dinner Item*
*Marinated Shrimp with Garlic Sauce*

## CHICKEN

Chicken Bulgogi *(120)*
*Thinly sliced & marinated chicken*

Spicy Chicken Bulgogi *(130)*
*Thinly sliced & marinated chicken with spicy sauce*

Garlic Chicken *(150)*
Marinated chicken with garlic sauce

Spicy | Gluten Free G

Limited dine-in time 2 hours. Don't waste food. We reserve the right to impose a surcharge of $13.99/LB of food waste.

## Fountain Drinks (Non-Alcoholic)

- PEPSI $1.99
- DIET PEPSI $1.99
- GINGER ALE $1.99
- STARRY $1.99
- ORANGE SODA $1.99
- BRISK ICED TEA $1.99
- ICED TEA (UNSWEETENED) $1.99
- MOUNTAIN DEW $1.99
- LEMONADE $1.99
- ARNOLO PALMER $1.99
- (LEMONADE AND SWEET ICED TEA ) $1.99
- SHIRLEY TEMPLE $1.99

Fountain Soda Free Refils

## Drinks (Alcoholic)

### Soju

CLASSIC SOJU $12
FLAVORED SOJU $12
Flavors:Plum,Green grape,Lychee,Grapefruit, Strawberry,Peach,Green apple,Apple Mango

### Sake

Hot Sake $8

### Beer(Bottle)

MILLER LITE $5
CORONA EXTRA $5
HEINEKEN $5
GUINNESS $5
TSING TAO $5
SAPPORO SILVER CAN $5

### Beer(Draft)

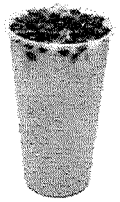
GOOSE IPA $5
BLUE MOON $5

### Wines $7/Glass $22/Bottle

CHARDONNAY
PINOT GRIGIO
RIESLING
CABERNET SAUVIGNON
PINOT NOIR
MERLOT
MELBEC

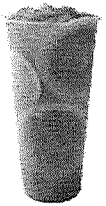
## Milk Tea

### Milk Tea Hot/Cold



- Korill Classic Milk Tea $4.99
- Salt Cream Cap Milk Tea $5.99
- Rainbow Jelly Milk Tea $4.99
- Brown Suger Milk Tea $4.99
- Mango Milk Tea $4.99
- Strawberry Milk Tea $4.99
- Taro Milk Tea $4.99
- Honeydew Milk Tea $4.99
- Buleberry Milk Tea $4.99
- Almond Milk Tea $4.99
- Coconut Milk Tea $4.99
- Chocolate Milk Tea $4.99
- Thai Ice Milk Tea $4.99
- Matcha Milk Tea $4.99
- Mocha Milk Tea $4.99
- Cappucino Milk Tea $4.99

### Fruit Tea



- Fruit Combo Tea $5.99
- Very Berry Fruit Tea $5.99
- Peach Lime Fruit Tea $5.99
- Strawberry Fruit Tea $5.99
- Peach Fruit Tea $5.99
- Passion Mango Fruit Tea $5.99
- Guava Peach Lime Fruit Tea $5.99
- Mango Yogurt Fruit Tea $5.99
- Peach Yogurt Fruit Tea $5.99
- Strawberry Yogurt Fruit Tea $5.99
- Mango Fruit Tea $5.99
- Grapefruit Fruit Tea $5.99
- Orange Fruit Tea $5.99
- Diamond Pineapple Fruit Tea $5.99

### Smoothies

- Strawberry Smoothies $4.99
- Mango Smoothies $4.99
- Pineapple Smoothies $4.99
- Passion Fruit Smoothies $4.99
- Pink Peach Smoothies $4.99
- Yellow Peach Smoothies $4.99
- Dragon Fruit Smoothies $4.99
- Mixed Fruit Smoothies $4.99

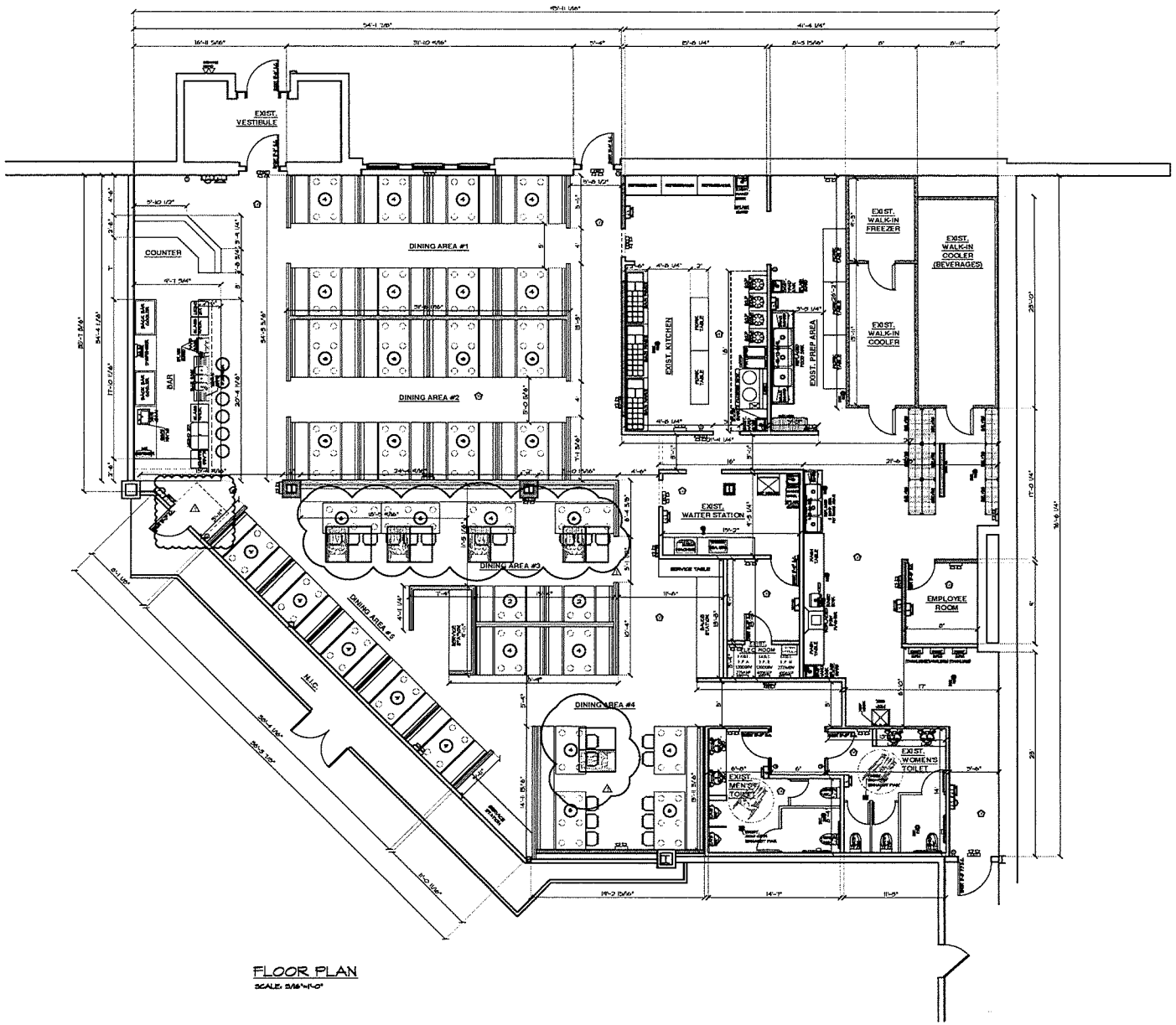
### Green Tea

- Passion Fruit Green Tea $4.99
- Sweet Lime Green Tea $4.99
- Apple Green Tea $4.99
- Winter Melon Green Tea $4.99
- Rose Lime Green Tea $4.99
- Grape Green Tea $4.99
- Kiwi Green Tea $4.99
- Blueberry Green Tea $4.99
- Lychee Green Tea $4.99
- Kumquat Lemon Green Tea $4.99
- Ginger Brown Sugar Green Tea (Hot) $4.99

### Topping

- Plain Agar Boba $0.99
- Brown Sugar Agar Boba $0.99
- Mango Popping Boba $1.29
- Strawberry Popping Boba $1.29
- Peach Popping Boba $1.29
- Passion Fruit Popping Boba $1.29
- Rainbow Jelly $0.99
- Classic Boba $0.99
- Classic Brow Suger Boba $1.29
- Cheese Salt Cream Cap $1.29

| LEGEND | |
|---|---|
| SYMBOL | DESCRIPTION |
| | EXISTING WALL OR PARTITION TO REMAIN |
| | NEW 1 HR. PARTITION U.L. U.M.K. 3 5/8" 25 GA. METAL STUDS @ 16" O.C. WITH 5/8" GYPSUM BOARD EACH SIDE TO 18'-0" AFF, TAPE, 3 COATS MUD, SAND SMOOTH, PAINT. |
| | EXISTING STOREFRONT TO REMAIN |
| | NEW PARTITION WITH 5/8" TYPE 'X' GYPSUM BOARD EACH SIDE OF 3 5/8" 25 GA. METAL STUDS @ 24" O.C. |
| | EXTERIOR/EM. DISCHARGE LIGHTING WITH BATTERY BACK-UP |
| | PORTABLE FIRE EXTINGUISHER, W.I.B. TYPE K @ 48" AFF. MAX. |
| | ABC PORTABLE EXTINGUISHER, W.I.B. @ 48" AFF. MAX. |
| | TACTILE SYMBOL |
| | ELECTRICAL PANEL |
| | EXIT SIGN WITH BATTERY BACKUP & EMERGENCY LIGHT, LINE TO LOCAL LIGHTING CIRCUIT (EXISTING OR NEW) |
| | EMERGENCY LIGHT WITH BATTERY BACKUP, LINE TO LOCAL LIGHTING CIRCUIT (EXISTING OR NEW) |
| | FIRE SUPPRESSION PULL STATION MOUNTED @ 44" AFF. |
| | HORN + STROBE |
| | STROBE |
| | HEAT DETECTOR |
| | SMOKE DETECTOR |
| | SOAP DISPENSER |
| | RECESSED PAPER TOWEL DISPENSER / WASTE RECEPTACLE |
| FD | FLOOR DRAIN |




FLOOR PLAN
SCALE: 3/16"=1'-0"

JD DESIGN ASSOCIATES INC.
2 ALLEN STREET, SUITE 4H
NEW YORK N Y 10002
TEL (212) 966-7828
FAX (646)-863-5112
EMAIL DESIGN@JDNYS.COM
WWW.JDNYS.COM
ENGINEERING • INTERIOR DESIGN • CONSULTANT
IN ASSOCIATION WITH THE ARCHITECT

RH SWEERS, ARCHITECT
email: rhs@rhsweersarch.com

THIS DRAWING PREPARED under my supervision, and I assume my responsibility for existing conditions, - including site conditions, the existing structure, or other existing construction elements (when applicable), and for Drawings or documents that do not bear my seal and signature
DO NOT CONTACT me for bidding questions or information, as I am not involved in bidding
These drawings shall be used for the specific project location indicated within the Title Block, and shall not BE USED AT ANY OTHER LOCATION

PROJECT :

EXIST. RESTAURANT RENOVATION

232 E TOWNE WAY,
MADISON, WI 53704

| DISTRICT | SUBDIVISION | BLOCK | LOT |
|---|---|---|---|
| | | | |

PRO. NO. :

| | |
|---|---|
| DATE | 05/10/2024 |
| SCALE | AS NOTED |
| DRWN BY | PHL |
| CHKD BY | |

PROPOSED FLOOR PLAN

| NO. | REVISIONS | DATE |
|---|---|---|
| 1 | | 6/13/2024 |

SEAL & SIGNATURE :

WISCONSIN RICHARD H. SWEERS II E-76586 REGISTERED ARCHITECT

REF. NO. :
JD-03124

DWG NO. :
A-2-0

# April 2025 ALRC New License

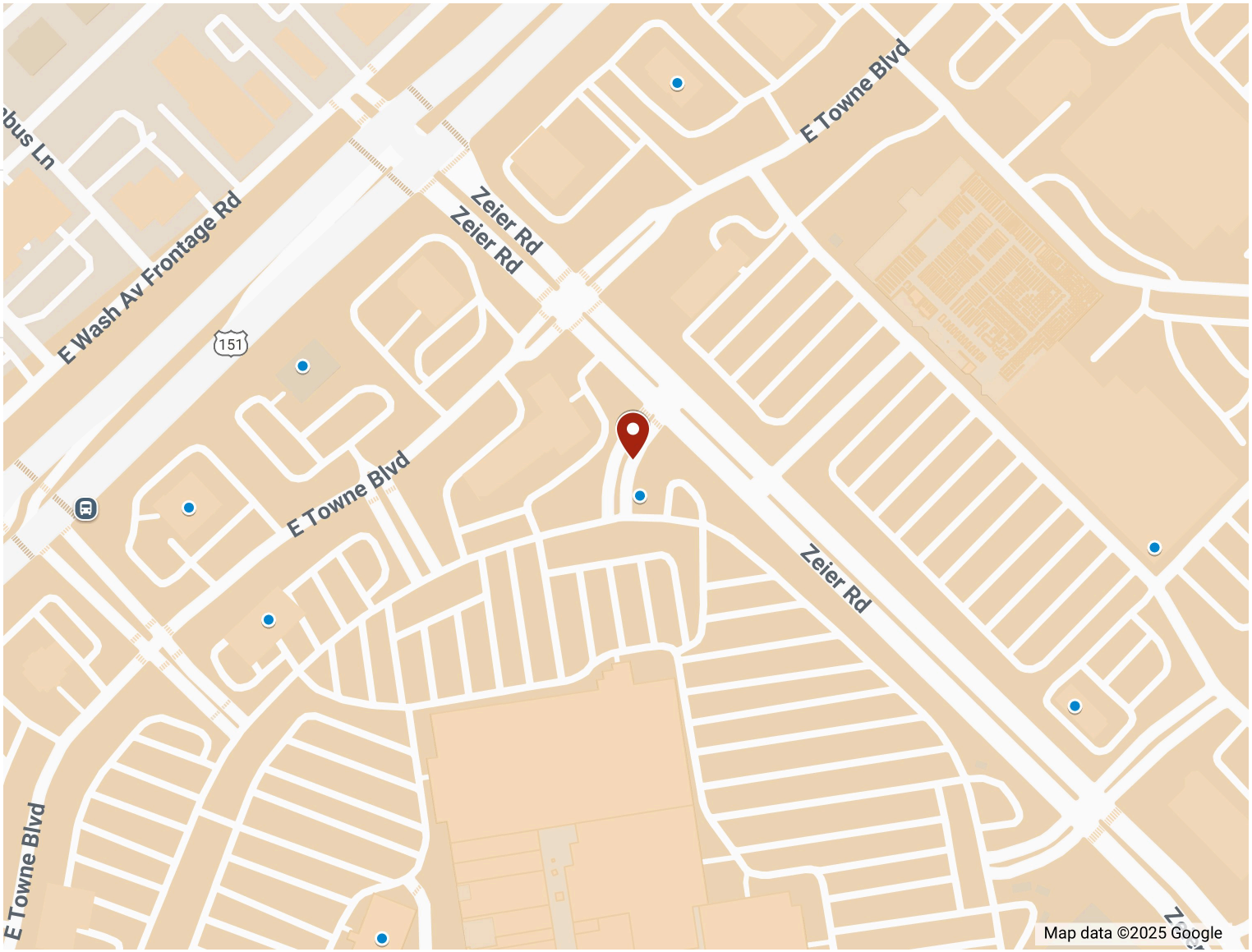
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88059

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88059 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - License Transfer
CocoVaa LLC • dba CocoVaa Chocolatier
Transfer from 1815 E Washington Ave to 10 Odana Ct
Estimated Capacity (in/out): 50/30
Class B Combination Liquor & Beer • 5% alcohol, 95% food
Police Sector 218 (District 19)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICTLL-2025-00376 Transfer App.pdf, LICTLL-2025-00376 Supplemental.pdf, 10 Odana Ct map.pdf, Kennedy Comments.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/24/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | | 05/21/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Carter, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support, and one registration in opposition.

**Text of Legislative File 88059**

Title
Public Hearing - License Transfer
CocoVaa LLC • dba CocoVaa Chocolatier
Transfer from 1815 E Washington Ave to 10 Odana Ct
Estimated Capacity (in/out): 50/30
Class B Combination Liquor & Beer • 5% alcohol, 95% food
Police Sector 218 (District 19)

# Transfer of License Location

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) _____

(Legistar file number) _____

(License number) _____

(Alder District #) _____ (Police Sector) _____

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: [X] Beer, [X] Liquor,
X Class C Wine

- This application **cannot** be used for a **Reserve Class B Combination Liquor & Beer licenses.**
- A completed City of Madison Liquor/Beer License Application should accompany this form.
- The fees will total $110: $100 Publication Fee and $10 License Transfer Fee.

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2020-00646

Business dba Name: CocoVaa Chocolatier

Licensed Address: 1815 East Washington Ave

Liquor/Beer Agent Name: Syovata Edari Alder, District #: Rummel dist 6

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): CocoVaa LLC

Business Mailing Address: 10 Odana Ct., Madison, Wisconsin 53719

Business Contact Name, Position: Syovata Edari, owner

Business Phone: 414-779-0074 Business Email: Info@cocovaa.com

## New Premise Information

X Include floor plans with the application

Address: 10 Odana Ct, Madison, WI 53719

Physical description of building/land: Split level brick building with production up stairs and retail down stairs with an outdoor patio. .5 acre lot with 15 stall parking lot.

Is any other business conducted on same premises? [X] No ☐ Yes: _____

Was this location licensed for beer or liquor during the past year? [X] No ☐ Yes – see below

Name and address of previous licensee: CocoVaa Chocolatier 1815 East Washington

REV 09/2021

*continued on page two - OVER*

Will the previous licensee surrender its license? ☐ Yes ☒ No

State any interest, directly or indirectly, that any brewer, bottler, wholesaler, manufacturer, or rectifier will hold in the premises for which you are applying:

None

If you do not own the fixtures, state the manner, terms and conditions under which said fixtures are held:

Owned

☒ Include City of Madison Alcohol License application form

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature* , March 24, 2025 *Date*

# Liquor/Beer License Application

(Agenda Item Number)

(Legistar file number)

LICLIB-2025-00304
(License number)

19 (Alder District #) 218 (Police Sector)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: X Beer, X Liquor,
☐ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
   CocoVaa LLC
2. Trade Name (doing business as) CocoVaa Chocolatier
3. Address to be licensed 10 Odana Court
4. Mailing address 10 Odana Court, Madison, WI 53719
5. Anticipated opening date April 25, 2015
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   Alcohol will be sold on the licensed premises and limited online sales for pick up. Alcohol will be sold and consumed in the retail area in the lower level of the building and may front time to time be sold and consumed in the production kitchen as part of events such as tastings or tours. Alcohol will be also sold and consumed on the outdoor patio seasonally as weather permits outdoor seating. Alcohol will be stored in cabinets in the retail area and in cold storage in the production level. Please note that CocoVaa's primary mission is the manufacturing and sales of fine chocolate and alcohol is at no time a central focus of the business. It is strictly sold incidental to our primary function as a purveyor of fine chocolate to enhance the customer experience and educate our consumers and the public with regard to proper pairings.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 50 Outdoor: 30

10. Describe existing parking and how parking lot is to be monitored.

    We just finished acquiring a property we own, rehabbing a blighted building in our community. The property comes with about 15 parking stalls. Additionally, there is on street parking monitored by the city. As part of our revitalization of this property, our exterior - especially our parking lot - is monitored via monitored video surveillance through a private security firm and by employees as the need arises.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    [X] No ☐ Yes, license issued to _____ (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Syovata Edari

13. City, state in which agent resides Madison, Wisconsin

14. How long has the agent continuously resided in the State of Wisconsin? Over 10 years

15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting [X] Yes, date completed 2019. Agent is a licensed atty who has specialized in DUI litigation in the past.

16. State and date of registration of corporation, nonprofit organization, or LLC.

    Wisconsin 2016

17. In the table below list the directors of your corporation or the members of your LLC.
    ☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Sole member LLC | | |
| | | |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    Syovata Edari

19. Is applicant a subsidiary of any other corporation or LLC?

    [X] No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☐ No [X] Yes (explain) We currently hold a license at our former premises at 1815 East Washington. We are relocating to 10 Odana CT

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☐ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
[X] Other Fine chocolate manufacturer and retail/cafe

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? [X] No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 10am-7pm | - | - | 10am-7pm | 10am-7pm | 10am-7pm | 10am-7pm |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Chocolates, cake, tastings, tea and coffee.

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
5 % Alcohol 95 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No [X] Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? [X] No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No [X] Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No [X] Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No [X] Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No [X] Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No [X] Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No [X] Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No [X] Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No [X] Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No [X] Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? [X] No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20_____.

38. State Seller's Permit 4 5 6 - 1030008287-02

39. Federal Employer Identification Number 87-1182116

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Syovata Edari

Business phone 414-778-0074 414-779-0074 PER ACCELA Business e-mail address Info@cocovaa.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

[X] No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name Syovata Edari

Phone 414-779-0074 E-mail Info@cocovaa.com

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☐ Appointment of Agent (if Corp/LLC), ☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans, ☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

March 24, 2025
(Date)

**Clerk's Office checklist for complete applications**

| | | |
|---|---|---|
| ☐ WI Seller's Permit Certificate (matching articles of incorporation)<br>☐ FEIN<br>☐ Written description of premises | ☐ Background investigation form(s)<br>☐ Form for surrender of previous license<br>☐ *Articles of Incorporation<br>☐ *Appointment of Agent<br>* Corporation/LLC only | ☐ Floor Plans<br>☐ Lease<br>☐ Business Plan<br>☐ **Sample Menu<br>** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

# Business Expansion Plan

CONFIDENTIAL

APRIL 2024 | www.cocovaa.com | INFO@COCOVAA.COM

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# Executive Summary

CocoVaa Chocolatier has carved out a distinct niche in the premium chocolate market by blending high-quality, naturally sourced ingredients with a strong commitment to environmental and social responsibility. By focusing on unique flavor profiles and fine craftsmanship, and by targeting adults looking for an affordable luxury, CocoVaa is well-positioned to appeal to consumers who value both quality and ethical production practices. Our approach not only enhances the brand's allure but also contributes to a broader positive impact on the global community and environment which consumers are demanding more and more.

# About Us

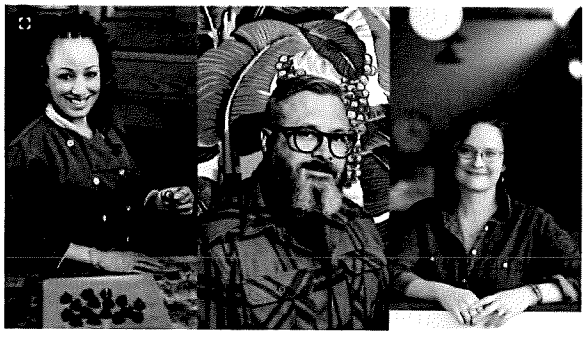
CocoVaa Chocolatier's journey from a local boutique to a globally recognized brand under the leadership of Syovata Edari is quite remarkable. Transitioning from a trial lawyer to a master chocolatier, Edari has infused her passion into creating a brand that not only wins awards but also wins hearts, as evidenced by CocoVaa's numerous accolades from the Academy of Chocolate Awards and the recent James Beard Award nomination.

The challenges faced by CocoVaa, particularly in scaling up to meet demand, are typical for successful boutique enterprises transitioning to larger scale operations. The plans to expand production capacity and develop a wholesale division are strategic moves that will help address the availability issues and capitalize on the growing demand for premium, ethically produced chocolate. This expansion will not only potentially increase CocoVaa's market share but also strengthen its presence both nationally and internationally, fulfilling the brand's promise and Edari's vision of making CocoVaa a household name in fine chocolates.

**Two Madison chefs and one Madison restaurant named James Beard Award semifinalists**

Sean Pharr of Mint Mark is recognized for a second time, while a local chocolatier and a local restaurant and meal kit service make the list for the first time.

By Madison Magazine Staff | Jan 25, 2024



Photos by Larry Close, Nikki Hansen, Sunny Frantz

Madison's CocoVaa honored as 2024 James Beard Award semifinalist

By **David Dahmer** · Jan 25, 2024 · 0

*Syovata Edari, owner of CocoVaa, with legendary French chef, author and television personality Jacques Pépin*

The trajectory of CocoVaa from a home-based venture to a globally recognized highly decorated chocolate brand illustrates a compelling growth story, and one that's only limited by space. Seeking a $1 million loan to purchase and build out a new property is a significant step that reflects both the successes CocoVaa has already achieved and its potential for future expansion.

This move to secure a larger, owned facility will address the company's production limitations and better meet the increasing consumer demand - both locally and nationally. Owning a property also provides more control over the production environment, which is crucial for maintaining the high quality and uniqueness of our products. Moreover, having a dedicated space could allow for greater experimentation with new product lines and more efficient operations.

CocoVaa's consistent revenue growth, brand recognition, and award-winning status are key indicators of the brand's viability and the soundness of our investment. Furthermore, the strategic use of the loan for property acquisition not only addresses immediate operational needs but also enhances the company's asset base, making it an even more attractive investment proposition.

# About the Founder

*Having previously litigated high-stakes criminal cases in federal courts across the U.S., I returned to Wisconsin to establish my own law firm. Criminal defense was my sole expertise and means of livelihood. Yet, I harbored a growing dissatisfaction with the legal profession, despite never imagining a career outside of law, let alone as a professional chocolatier—my two-decade-long kitchen hobby.*

*A transformative 2016 trip to France, while juggling my full-time law practice and responsibilities as a single mother, allowed me to pursue a master chocolatier course at Valrhona. This experience fueled a surprising career shift that baffled many: why abandon a legal career for the culinary arts?*

*Upon returning from France with a collection of recipes that would birth numerous award-winning chocolates, I founded CocoVaa Chocolatier. Initially, I sold my chocolates from my briefcase in court to drum up referrals for my law practice. However, their rising popularity gradually overshadowed my legal work. Starting from my home kitchen, progressing to a small factory in a communal space, and eventually establishing a brick-and-mortar store, our growth has been deliberate and intentional. Now poised for a significant expansion, CocoVaa Chocolatier has surmounted numerous challenges, growing with the meticulous care we infuse into each chocolate creation. I am immensely proud of our achievements and eagerly anticipate our future as we expand further.*

Syovata Edari

# Mission

CocoVaa is more than just a chocolatier; we seek to raise a community of passionate artisans committed to excellence, ethics, and education through chocolate. Our journey of growth is propelled by our dedication to our principles, ensuring that as our scale increases, so does our positive impact on the world and on the palates of chocolate lovers everywhere.

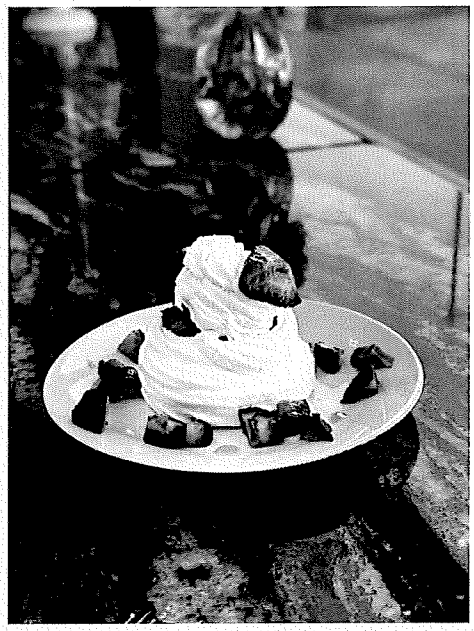
**Core Commitments:**

*Ethical Sourcing*: We prioritize the use of ethically sourced cacao and other natural ingredients, ensuring that our supply chain supports sustainable farming practices and fair conditions for workers.

*Craftsmanship Excellence*: Each piece of chocolate is meticulously crafted to meet the highest standards of quality and taste. Our process combines traditional techniques with innovative flavors, reflecting both the history and evolution of chocolate making.

*Sustainability*: We are dedicated to advancing sustainability within the chocolate industry. This includes minimizing environmental impact and fostering economic stability among the communities from which we source our ingredients.

*Cultural Bridging:* Through our chocolates, we aim to promote a greater understanding of world cultures. Our products serve as a delicious gateway to the stories, traditions, and people behind the flavors.



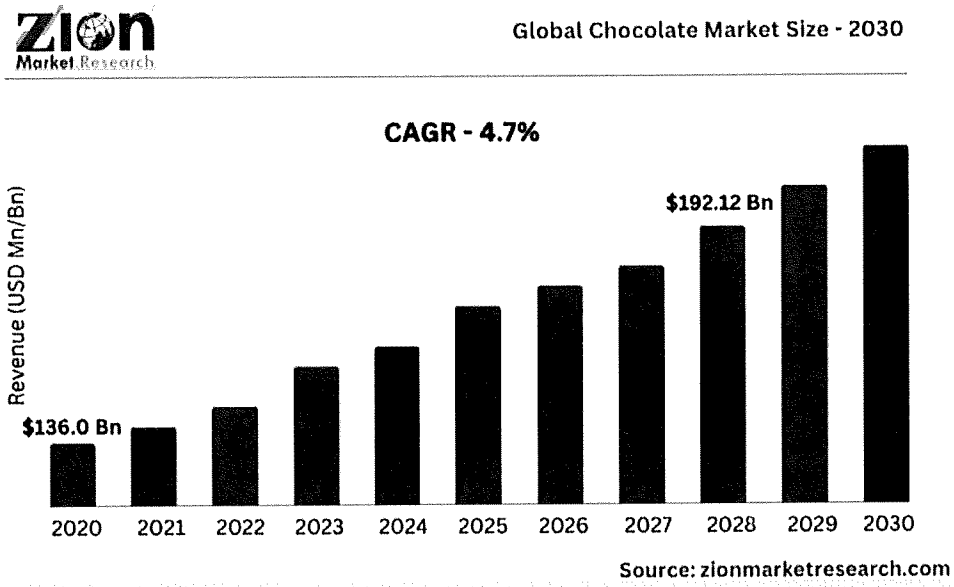
# Company Ownership

CocoVaa LLC operates as a privately held corporation, structured as a Limited Liability Company (LLC) in the United States. The company is entirely owned by Syovata K. Edari, who also holds a registered trademark for the CocoVaa brand under the United States Patent and Trademark Office, ensuring its exclusive use in commerce.

**Confidentiality and Transparency:**
Further details related to the trademark litigation and other sensitive aspects of CocoVaa's operations are available under strict confidentiality agreements. This policy ensures that while CocoVaa LLC is committed to transparency, it also prioritizes the security of its proprietary and legal information.

# Market Analysis

- Size of Market: Estimated at $150B global annually.
- Gap: Limited options that combine exceptional quality, ethics with affordability.
- Premium Chocolate v. Industrial Chocolate: According to National Confectioners Association, the sales of premium ranges increased by almost 13% as compared to the previous year since the COVID pandemic. Grocery sales among all distribution channels increased by almost 21.4%.
- The rising concern among consumers regarding the intake of healthy foods has surged the growth of the premium chocolate market during the pandemic and as consumers become more educated about health and wellness.




## Key Statistics (FCIA; damecacao.com)

| | | |
|---|---|---|
| 59% | 40% | 57% |
| of US candy sales are chocolate | of consumers shop online | of chocolate consumers prefer ethical sourcing |
| 3 | 23% | 90% |
| Number of chocolate bars consumed by average American per week | increase in premium chocolate sales in 2021 | of Americans plan to gift chocolate for Christmas |

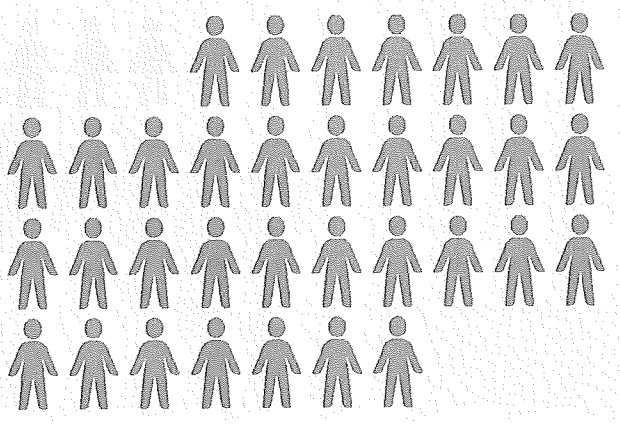
# Local Market Opportunity

# Competative Advantage

CocoVaa stands out nationally as the first Academy award winning chocolatier in Wisconsin, the only chocolatier in Wisconsin to ever be nominated for a James Beard Award, and one of only a small handful of American nationals to ever make the Roll of Honour Board in the AoC. CocoVaa's values conform to the growing demand for premium chocolate and flavors that speak to a growing global audience. CocoVaa has a growing and engaged consumer base that increased tremendously throughout the COVID pandemic. CocoVaa has a 4.9 rating on google and continues to gain positive feedback from new and existing customers. The biggest complaint is that CocoVaa is not more widely available which is what we want to change by expanding production.

# Target Market

- Increasing number of consumers prioritizing quality, authenticity, unique flavor profiles and ethics.
- Online shoppers
- Gift shoppers
- Local shoppers
- People seeking an affordable luxury



# Achievments

# Challenges: Surviving a Global Pandemic While Outgrowing Our Space

# How Our Pandemic Pivots Are Paying Off

# Challenges Beyond the Pandemic

CocoVaa Chocolatier's current operational challenges stem from its rapid growth and increasing demand, which its existing infrastructure struggles to accommodate. Addressing these challenges is crucial for sustaining growth and maintaining the quality and service that CocoVaa is known for. Here are the key issues and potential solutions:

**Production Capacity vs. Demand:**

- Challenge: Current production levels cannot meet rising consumer demand due to space and equipment limitations.
- Solution: Seek investment for expanding or relocating to a larger facility that can accommodate more advanced production lines and increased storage capacity.

**Inadequate Facility for Climate Control:**

- Challenge: The existing facility cannot effectively manage climate fluctuations, impacting production, especially during warmer months.
- Solution: Upgrade HVAC and climate control systems to maintain optimal production conditions year-round or relocate to a facility designed to handle such environmental needs.

**Constraints Impacting Operational Efficiency:**

- Challenge: Limited storage, shipping, and packaging areas are throttling potential revenue streams and operational efficiency.
- Solution: Redesign the layout to optimize space usage or expand the current footprint to facilitate smoother operations in shipping and packaging.

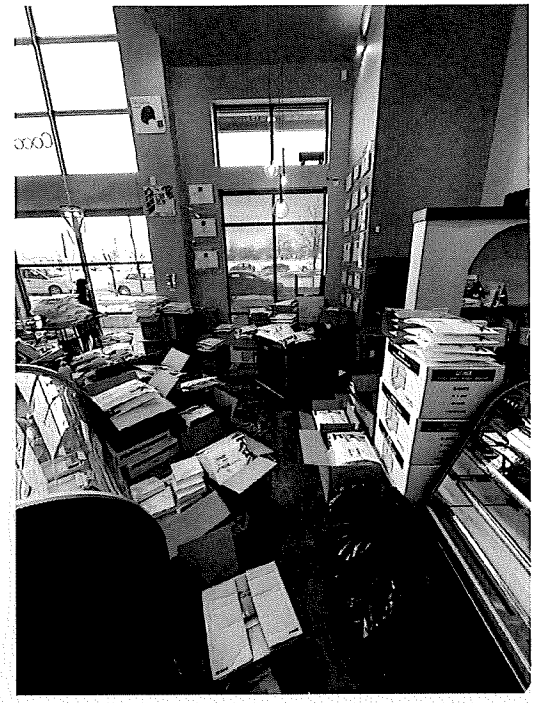
**Limited Operating Hours:**

- Challenge: CocoVaa is open only 2 days per week for 12 hours total, limiting sales opportunities and customer access. The reason for this is due to space - specifically, multiple functions cannot exist at the same time. So when we ship we cant manufacture or run retail.
- Solution: Expand operational hours by hiring additional staff and in creasing space to support all sales channels effectively.

**Workforce Recruitment and Training Challenges:**

- Challenge: The confined space hinders the ability to recruit and train a skilled workforce.
- Solution: Expanded manufacturing space to provide adequate training facilities and a conducive work environment to attract skilled workers.

# Challenges, cont.



**Operational Highlights:**

Capability:

- Successfully fulfilled a large order of 1,600 16-piece chocolate boxes, demonstrating CocoVaa's ability to handle significant wholesale orders.
- Timing and Resource Allocation: The order was completed in a tight timeframe of three weeks during late January to early February, showcasing the team's efficiency and commitment.

Challenges Encountered:

- Impact on Retail Operations: Fulfilling the large order required dedicating substantial resources that resulted in the temporary closure of retail operations during a peak sales period, just before Valentine's Day.
- Production Limitations: The need to use the kitchen space as an extension of the packaging line limited the ability to produce other products concurrently, particularly affecting Valentine's Day specific production.

# Challenges, cont.

The current facility layout and operational infrastructure present significant challenges for CocoVaa Chocolatier, hindering both production efficiency and growth potential. Here's a detailed analysis of the existing setup:

**Current Facility Breakdown**
Production Area: 500 sq ft
Cooling Room: 300 sq ft
Retail Space: 500 sq ft
Storage: 100 sq ft
Loading and Dispatch: None
Packaging Area: None
Loading Zone: None
Storage for Finished Products: None
Dry Storage for Packaging: Rented offsite
Administrative Area: None
Quality Control Lab: None
Parking: Unenforced
Retail Location: Poor, not walkable
Management: Poorly managed

# Solution: Expanded Space

- Increased Production Capacity: As demand for our chocolates grows, so does the necessity to produce more products. Without adequate space, we risk stalling our production lines, leading to potential shortages and lost sales.

- Streamlining Operations: With more room, machinery can be placed optimally, storage can be organized better, and workers can move around without hindrance. This operational efficiency can lead to faster production times, reduced waste, and ultimately higher profitability.

- New Product Lines: With added space, our company has the flexibility to innovate and introduce new products. Expanding our product line can tap into new market segments and diversify our customer base, ensuring stability in sales even if one product faces a dip in demand.

- Enhancing Quality Control: Expanded space provides room for dedicated quality control areas, ensuring each product that leaves our facility meets the high standards our customers have come to expect.

- Better Storage Solutions: Chocolate, being sensitive to temperature and humidity, requires specific storage conditions. An expanded space would allow for more significant and sophisticated storage solutions, ensuring the freshness and quality of our products are preserved.

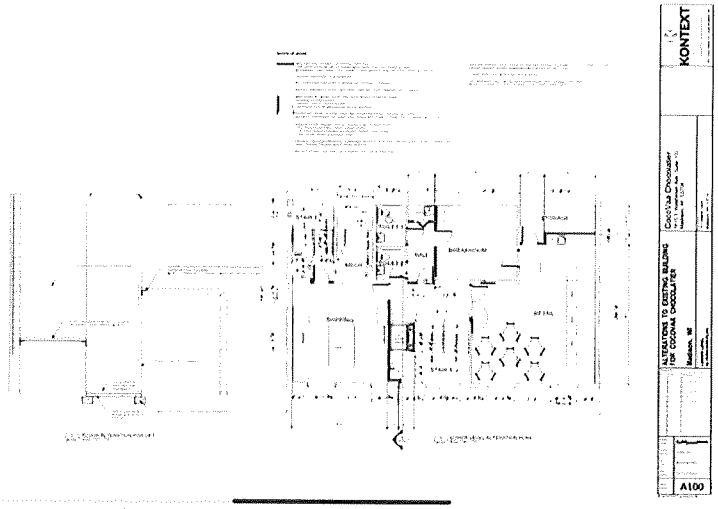
- Room for Growth and Scaling: Thinking ahead, the expansion isn't just about the present. It's also about preparing for the future. A larger facility gives us the leverage to scale our operations as the company grows, without constantly having to relocate or make significant alterations.

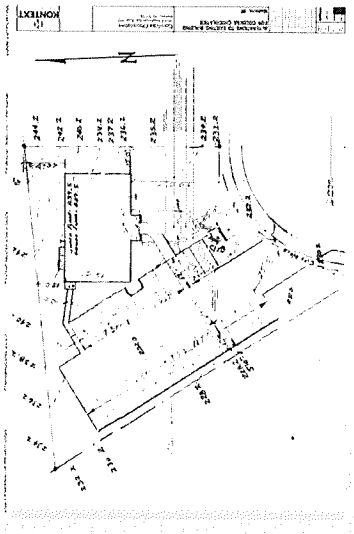
- Enhancing Customer Experience: For companies that offer tours or have on-site stores, a spacious and well-organized facility can significantly enhance the customer experience. It offers a more in-depth insight into the chocolate-making process, fosters trust, and can be a unique selling proposition in itself.

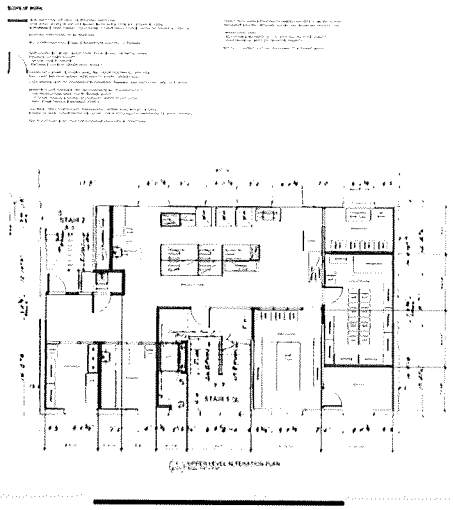
- Employee Well-being: A spacious working environment is essential for the well-being and productivity of employees. Cramped spaces can lead to stress, inefficiency, and even potential workplace hazards.

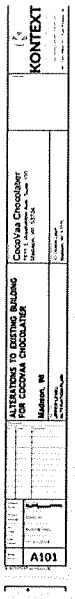
# Proposed Space

- We have an accepted offer on a building that will increase our production capacity by at least 400%
- Shipping fulfillment: 500 square feet
- Production: 2100 sq ft
- Packaging area (includes storage for packaging) 500 sq ft
- Cold storage (includes space to store packaged goods): 300 sq ft
- Retail: 600 sq ft
- Breakroom: 300
- Total: 4300 sq ft
- COST: 275/sq ft. Estimated for purchase and buildout







## Financing Request and Terms

## Current Revenue and Projections

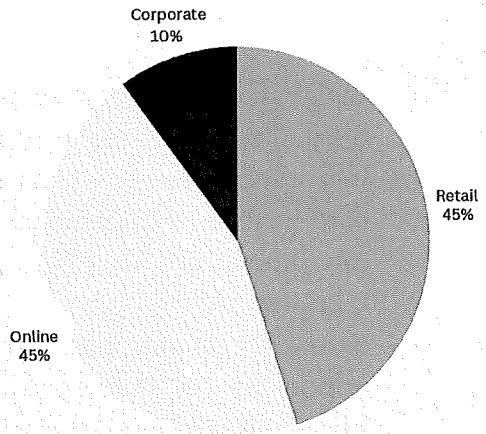
# Summary of Operating Costs and Projections in New Facility

# Revenue Projections and Operating Profits

## Revenue Projections and Operating Profits cont.

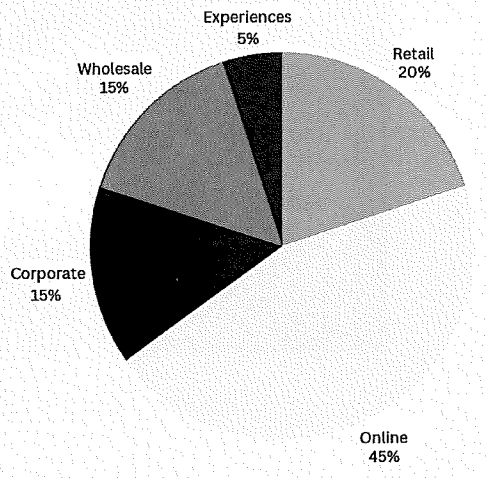
# Current Sales Channels

- Retail - 45%
- Online -45%
- Corporate - 10%
- Wholesale - 0%
- Events/Experiences - 0%

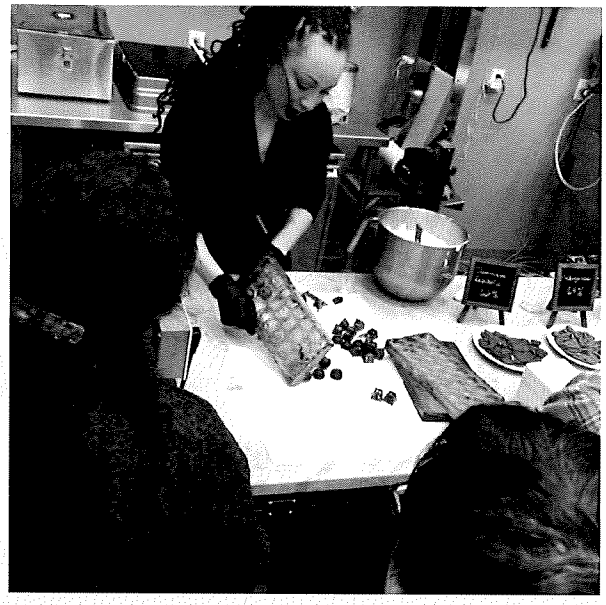



# Additional Sales Channels Supported by Expanded Space

- Retail - 20%
- Online - 45%
- Corporate - 15%
- Wholesale - 15%
- Events/Experiences - 5%

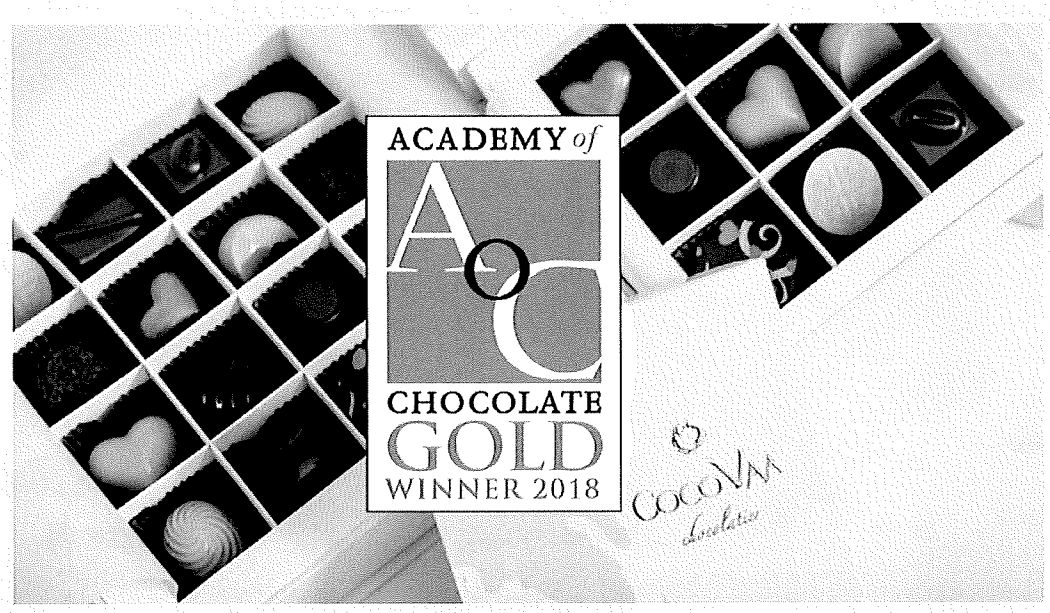


- Online shopping now accounts for 40% of consumer behavior. In 2021 CocoVaa saw a significant increase in online sales consistent with the national trend.
- Increased capacity opens up wholesale opportunities. We've been in conversations with Pavilion (Alberston's), Saint Aymes (London based), Metcalf's, Sorel Liqeuer who are interested in either carrying our products or contracting with us as a co-manufacturer.
- Space for events/classes/experiences opens up another stream of revenue and is important for marketing. We stopped holding events in 2020 because of the pandemic and our space limitations, but there's been consistent interest in classes and events.



Tasting Tours in 2019

Classes in 2017




# Product Offerings

CocoVaa offers a wide range of bars, barks, bonbons, caramel sauces, dipped fruits and even cakes and cookies. However we are most known for our boxed bonbons which have won dozens of international awards.

Our expansion plan includes increased production of products that are easy to scale, don't require the level of skill that the bonbons require, and that have margins that will make developing wholesale lines more feasible/profitable.

| | |
|---|---|
| Bonbons | Bonbons or filled chocolates are our biggest seller and what we are most known for. |
| Bars | We offer an array of infused chocolate bars that have grown in popularity over the years. |
| Barks | Chocolate bark is a must have for any chocolate shop with a retail presence. Barks have among the highest profit margins. |
| Panned | Chocolate covered centers like nuts, fruit, coffee beans etc., have long shelf lives and are easily scalable. |

Bonbons

Chocolate Bars

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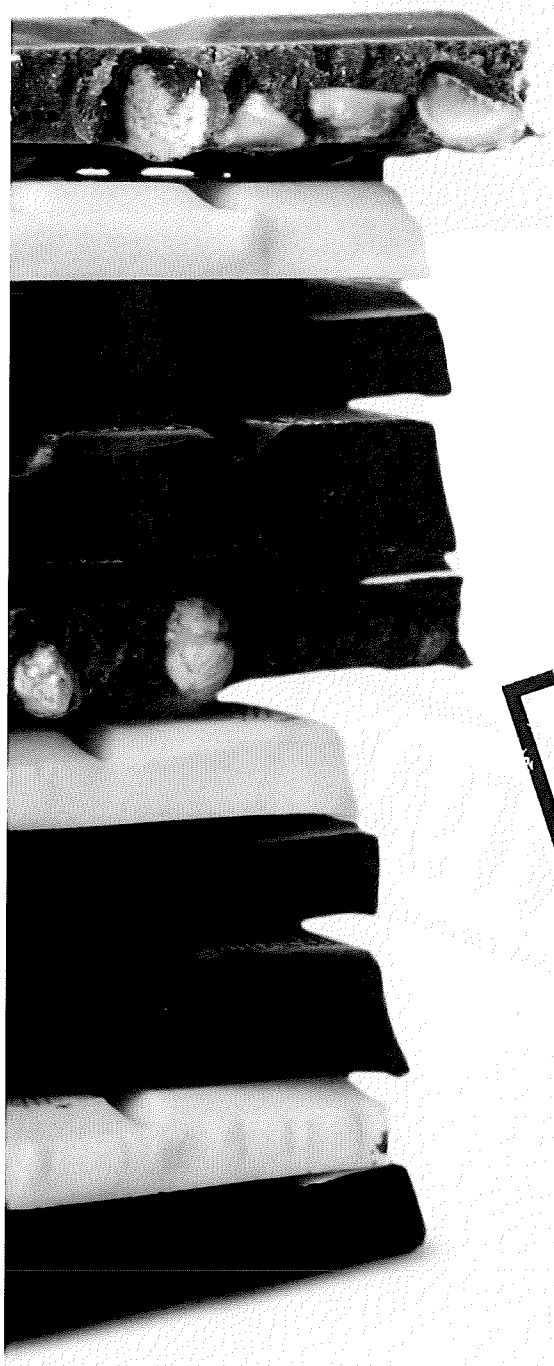
# Chocolate Barks



# Panned Products

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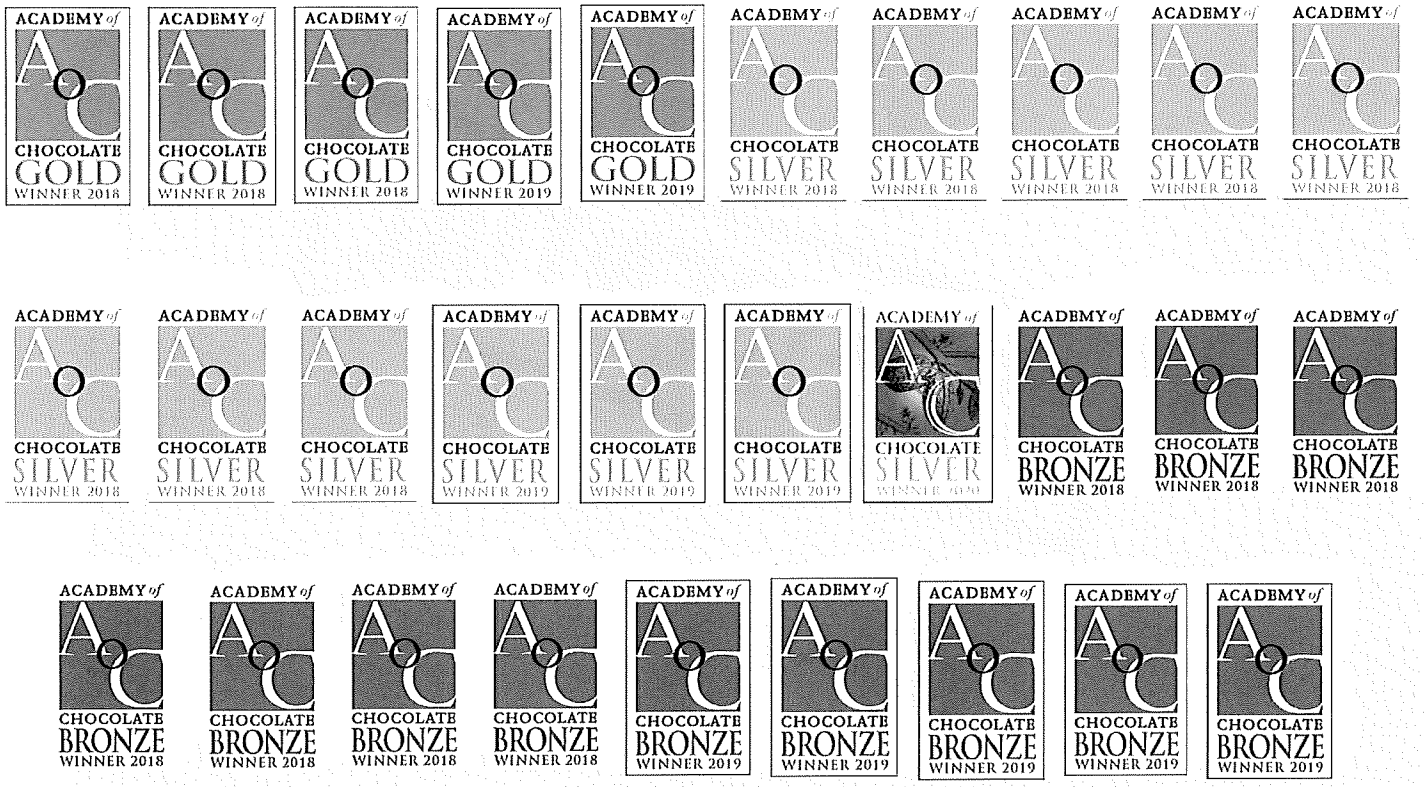
# Appendix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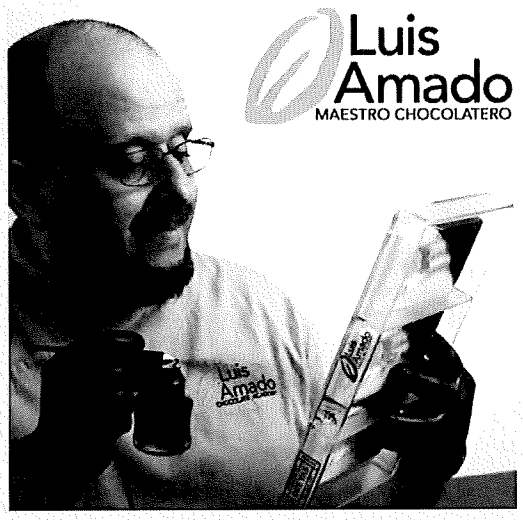
WINNER 2019

# Inventory List

"I've trained some of the best, including pastry chefs in France to compete for the MOF title. In my career which is long, I have met few chefs who can master technique, presentation AND flavor. Edari is one of them. Her work is marvelous. I recently tested one of her collections and it was confirmed to me why she has received so many international awards."

***Master Chocolatier Luis Amado***

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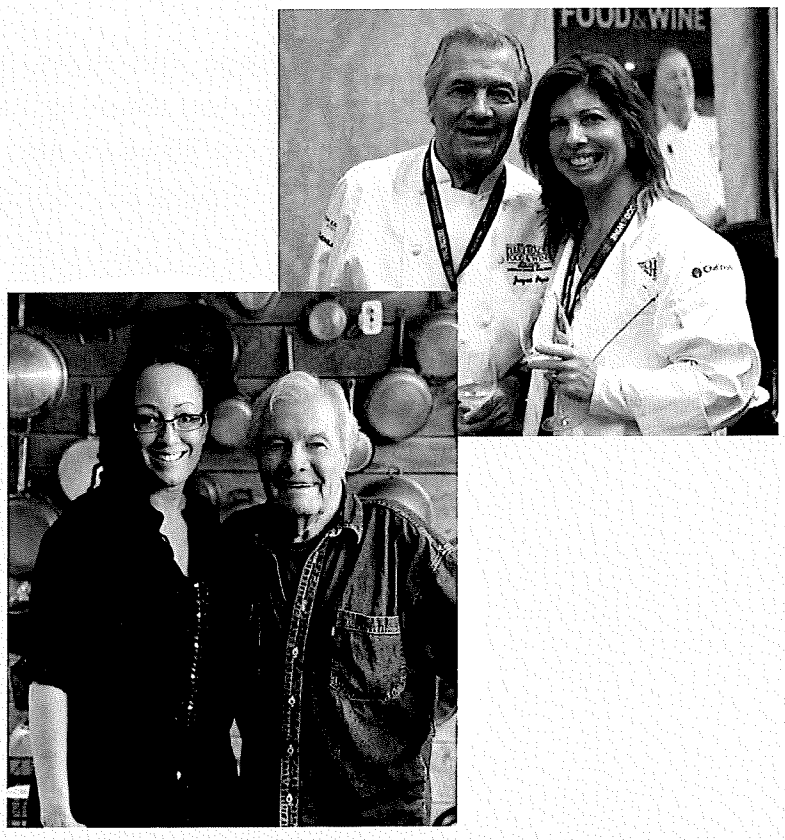
"WONDERFUL!
Hello Syovata:
My father Jacques Pepin and I were recently gifted your chocolates by Scott MacGregor and they were absolutely delicious! Thank you! I Hope to be able to order more.
Congratulations on a wonderful and delicious adventure!

***Kindly- Claudine***"



I've watched CocoVaa grow a loyal following since its beginnings in 2016. Vata is a highly skilled chocolatier who understands the fine balance between couvertures, flavorings and various ingredients that present a great tasting praline or truffle. The love Vata puts in her product not only results in a great tasting indulgence but has a unique flair of artistry. Vata is also extremely committed to giving back to the disenfranchised of her community.

Philippe Tytgat, Vice President of Sales for North America at Blommer Chocolates

"There is top, average and sucks. You're in the top! I don't say that too often as I have been in the industry for almost 50 years now! So take the compliment as a milestone. Seriously, you're world class!."

***Paul Edward, owner/founder of Chef Rubber***

Maria Shriver is gifted CocoVaa for Mother's Day 2022.

ICDO
International Cocoa Diplomacy

Friends of Eti-Oni

11 November 2022

**Ms Vata Edari**
**Founder/Director**
**Cocovaa Chocolatier**
1815 East Washington Avenue
Madison, WI 53704
USA

Dear Ms Vata Edari

**LETTER OF APPRECIATION**

On behalf of Their Majesties, The Oloni and Yeyeluwa Olori of Eti-Oni, Friends of Eti-Oni and members of International Cocoa Diplomacy, I will like to acknowledge and express our sincere gratitude and appreciation for your presence and participation as one of our special guests and speaker at the 2022 edition of Royal Cocoa Soiree of Arts and Culture held on Thursday 27 October 2022 at the Royal Over-Seas League House, Six Park Place, St James's, London SW1A 1LR.

Without your presence and contributions, our testimony of the huge success of the event will be incomplete and for this, we are grateful and say a big "Thank You" for your believe in our cause which was displayed in your support of our message of the need to bridge the gap between cocoa producing regions and chocolate consumption nations to achieve shared value towards wealth creation that can transform cocoa communities across the globe. I must also mention your thoughtful act of sharing your experiences and challenges in the highly competitive space of commercial chocolate making and ideas of how to overcome them which forms part of the mission of International Cocoa Diplomacy.

We will continue to update you as we move ahead working to achieve our vision of building that bridge between cocoa production and consumption through true friendship and partnership and trust with it, the world will be a better place and look forward to you joining us at Eti-Oni for the annual editions of The Cocoa Festival.

Finally, we will like to seize this opportunity to remind you as Oba Dokun Thompson said during his remarks, that the inaugural edition of the International Chocolate Festival London will take place between Wednesday 18 Oct to Sunday 22 Oct, 2023 to celebrate chocolate from, as well as the culture of, cocoa producing regions in a manner that will bring cocoa closer to chocolate consumers for value proposition and trust you and your team will participate and take a prominent role in this history making event.

Please be assured of my esteemed regards always and as the year 2022 slowly comes to a close, we want to wish you in advance, a Merry Christmas and a Happy and Prosperous New Year 2023.

Yours sincerely,
For: **FRIENDS OF ETI-ONI**

**YEMISI JENKINS MBE**
*Global Coordinator*

**28 FOUNES DRIVE**
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**Tel: +447956614224, Email: foeo@cocoafestival.org**
**www.cocoafestival.org**

LIVING

# Chocolatier Syovata Edari Coming to Madison Beach Hotel

BY PEM MCNERNEY • 08/11/2023 05:45 PM EST • 08/14/2023 11:45 AM EST

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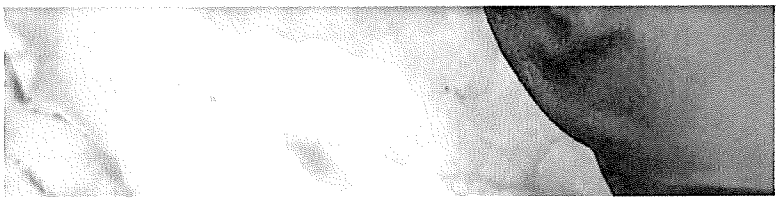

CocoVaa Chocolatier's strawberry basil caramel, chocolate-covered infused caramelized strawberry purée. *Photo courtesy of CocoVaa*

International award-winning chocolatier Syovata Edari the owner of CocoVaa Chocolatier in Madison, Wisconsin, will be featured at an Epicurean Dinner on Sept. 29 at 7 p.m. along with a guided chocolate and wine tasting event on Sept. 30 at 2 p.m. at Madison Beach Hotel's The Wharf, 94 West Wharf Road, Madison. Edari, the founder of CocoVaa Chocolatier, is known for handcrafted chocolates and unique flavor combinations. She will collaborate with The Wharf's Executive Chef Brian Warmingham to create a menu infused with chocolate, including passed hors d'oeuvres and a multi-course plated dinner featuring, of course, a chocolate dessert. Find out more or buy tickets by visiting https://www.eventbrite.com/ .

*Email Pem McNerney at p.mcnerney@shorepublishing.com*

ACADEMY OF CHOCOLATE AWARDS

# US chocolatier named as judge in this year's Academy of Chocolate awards

By Anthony Myers
24-Jan-2020 - Last updated on 24-Jan-2020 at 13:39 GMT

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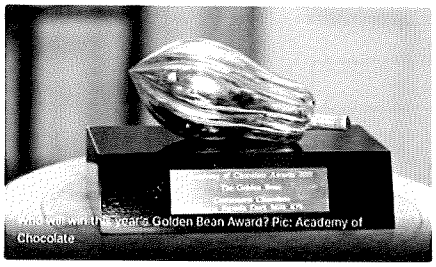
Who will win the year's Golden Bean Award? Pic: Academy of Chocolate

RELATED TAGS Chocolate

**World's most prestigious chocolate awards will be held in London, UK, next month, deadline for entries is Friday 31 January. CocoVaa Chocolatier Vata Edari named as one of the judges.**

The Academy of Chocolate annual awards take place in London this year over a 16-week period between February and May – with deadline for entries from producers and chocolatiers on Friday 31 January.

One of the judges announced this year is US-based CocoVaa Chocolatier, Vata Edari, a former competitor and recipient of 29 awards in the prestigious international competition for the craft chocolate industry.

Launched in 2005, the Academy of Chocolate awards have gone from strength to strength mirroring the growth of the fine chocolate market. In the first year, there were 12 entries.

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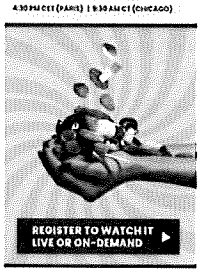


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One of the judges announced this year is US-based CocoVaa Chocolatier, Vata Edari, a former competitor and recipient of 29 awards in the prestigious international competition for the craft chocolate industry.

Launched in 2005, the Academy of Chocolate awards have gone from strength to strength mirroring the growth of the fine chocolate market. In the first year, there were 12 entries. In 2019, that figure had grown to a record-breaking 1,600 submissions from 45 countries.

Vata Edari. Pic: CocoVaa

*"I'm excited to be invited as a judge this year"* Edari says, *"it's an honour and an opportunity I don't take for granted."*

She was speaking to ConfectioneryNews while finalising her Valentine's Day season in her studio in Madison, Wisconsin, before heading to London for the awards.

## 'International Rising Star'

The lawyer-turned-chocolatier has been included in the Academy of Chocolate Award's Roll of Honour Board as an 'International Rising Star', making her one of only a small handful of US nationals to receive the accolade.

Edari attributes her talent for unique flavour combinations, in part to her diverse background which is primarily Kenyan, but also including Russian, Irish, East Indian and American influences.

She says she hopes her participation as a judge will be a positive contribution to the AoC's legacy of being at the forefront of the artisan chocolate movement.

*"Competitions that recognise real talent, high quality as well as ethical sourcing, lift up industries and the people in them who may otherwise have gone overlooked'.*

Edari says it is something she experienced - referring to the impact the international awards have had on her own company and other newcomers in the fast growing world of fine chocolate.

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## Confidence builder

*"Competing (and winning) has been a great confidence builder and has allowed me to establish networks with other chocolatiers and chocolate makers internationally,"* she says.

The chocolate entrepreneur is still in the startup phase of what she describes as 'a capital intensive business'. With no outside investors, she has self-financed the growth of her chocolate company, including the construction of its first premises.

In next month's judging sessions, Edari will be judging in the filled chocolate category, which is her area of expertise. She is unsure of the exact rubric that will be used to judge but points out there are common industry standards for determining the quality of a chocolate truffle such as mouth feel, snap and aroma.

Chocolatiers and chocolate makers are able to enter multiple products across five key categories – bars, filled chocolates, drinking chocolate, chocolate spreads and brand awareness - giving them the opportunity to be recognised on a global stage.

With the increase in 'Tree to Bar' submissions, the Academy has expanded this area in 2020 to include separate categories for dark, milk and white bars.

## Golden Bean award

More than 100 expert judges will make up the panel, including leading chocolatiers and some of the UK's most prominent food writers and bloggers. Judging sessions take place at Westminster Kingsway College in London and winners will be announced at the Awards Ceremony in July, including the famous Golden Bean award, which recognises the achievement of a producer controlling the entire process from roasting the bean to the finished bar.

Sara Jayne Stanes, chairman, Academy of Chocolate, said: *"We are delighted to launch our 12th awards this year. In 2005, I could barely dream that the artisan chocolate world would have flourished and identified so many talented chocolatiers and chocolate makers from across the world.*

*"In addition, the close relationships of the chocolate makers and the cocoa growers have helped both to understand each other's needs and challenges – resulting in ongoing experimentation and products with complexity and character not previously tasted. What will the next 12*

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Guides Weekend Preview ...anything

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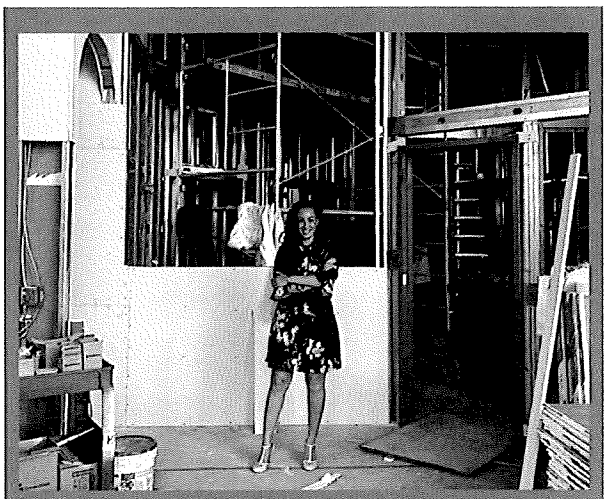

Photo: © CocoVaa Chocolatier

CHOCOLATE

Syovata Edari of CocoVaa Chocolatier

CHOCOLATE

# Syovata Edari of CocoVaa Chocolatier blazes her own trail in chocolate industry

Madison's rock star chocolatier has roots in Milwaukee, and a compelling origin story to boot.

By
Senior Food Writer, Dining Editor, Podcast Host

Photography

With Valentine's Day just around the corner, chocolate is on most peoples' minds. That's especially true for CocoVaa Chocolatier, an award-winning Madison-based chocolatier with roots in Milwaukee.

If you walked into the retail space for Madison's CocoVaa Chocolatier a year ago, you'd have seen a chocolate shop unlike any other in Wisconsin.

During daylight hours, light pours into the space at 1815 E. Washington Ave. through windows that extend from the floor to the top of the shop's 20-foot ceiling. The light reflects off of glass jars filled with dark chocolate dipped candied [redacted]

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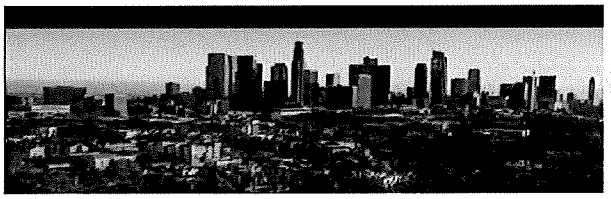

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TARA FINLEY × MAY 5, 2021

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**CocoVaa Chocolatier**

In 2016, master chocolatier Syovata Edari took a huge leap of faith and, as a single mother, left a 15 year career as a trial lawyer to pursue her passion for the chocolate arts. Within a few years she accumulated 30 awards from the London based Academy of Chocolate. According to veteran chocolatier Luis Amado, "I have trained some of the best in the world. In my career, which is long, I have met few chefs who can master technique, presentation AND flavor. Edari is one of them. Her work is marvelous." Edari has quickly become a leader in her industry with unique flavor profiles which celebrate the diversity of our world and reflect the intensity of her passion. CocoVaa refuses to "stay in the box" with its creations that push the boundaries of flavor and will open you to a new world of possibilities

www.cocovaa.com

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Amplify Energy, Vigor and Performance with C60 Purple Power. Powerful antioxidants aren't just good for wrinkles anymore. ShopC60.com recently announced the launch of C60 Sexy, an edible massage oil created to support health and wellness powered by 99.95% pure, sublimated Carbon 60, what may be the most powerful antioxidant yet known. C60 works at the cellular level to lift the oxidative burden. It neutralizes free radicals and optimizes mitochondrial function. Most people notice an increase in energy and mental clarity after consuming C60 daily for 30 days or more. In the process of developing new uses for this amazing molecule, ShopC60.com stumbled upon another amazing use for C60 that

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# SYOVATA EDARI

## SYOVATA EDARI

### RELENTLESS IN LAW, AND CHOCOLATE

By Rebecca Anderson-Brown, Kate Bast, Lisa Bauer, Shelby Deering, Elle Duncombe-Mills, Jenie Gao, Emily Leas, Marni McEntee, Candice Wagener & Rachel Werner | Photographed by Hillary Schave

Ask Syovata Edari how she became a successful criminal defense lawyer and chocolatier and she'll answer frankly, 'I do what a lot of people fear – that is to risk failure and embarrassment in pursuit of a dream or what you know is right. 'Success' is the journey in pursuit of your passion.'

Edari's tenacity is undeniable; as a single mother, she put herself through law school. Later, she overcame tremendous hardship in a profession that's not always welcoming to diversity, serving as one of only a handful of Wisconsin attorneys of color practicing criminal defense in federal courts. It was during these hard times that Edari took refuge in the kitchen, finding relief in the science of chocolate. It wasn't long before friends and colleagues took notice of her unique flavor profiles – many inspired by her East African, Iranian, Russian and Irish roots – and her part-time hobby became the company CocoVaa Chocolatier.

After representing high-profile Madison cases like those of Anthony Linton and Genele Laird, Edari's move from law into uncharted career territory might surprise some. Yet her passion for the chocolate arts is undeniable, and, as Edari admits, she's a "rule changer/ground breaker" type of person. Coming from a long line of intellects and social activists, she explains: 'We don't give up. When someone says 'you can't do that' we ask: 'why not?' '

*Elle Duncombe-Mills*

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# More cocoa, less court

Lawyer moves closer to becoming a full-time chocolatier

BY STEVEN POTTER
AUGUST 24, 2016

RSS

**For Edari, chocolate means freedom from the old boys' club.**

**The main ingredients** in Syovata Edari's life are her kids, court and chocolate.

But if the criminal defense attorney and mother of two has her way, that will soon change.

"I still love practicing law, I still have a passion for it, but I'd rather make a living doing chocolate and take cases part time," says Edari, 44, who's been a trial lawyer for the last 15 years. Most recently she took on the high profile case of Genele Laird, the Madison teen violently arrested by Madison police officers in June for allegedly waving a knife at East Towne Mall. She helped Laird enroll in Dane County's Restorative Justice program in lieu of facing immediate charges.

Less publicly over the last a decade, Edari has been building a business as a chocolatier, filling custom orders.

Edari is now hoping to step back from court and spend more time in the kitchen. For one thing, she's tired of the old boys' club legal system. "As a female attorney, as a female attorney of color, [it's a system] that doesn't want me in it, doesn't want single mothers in it," she says.

She's found the chocolate business far more welcoming. "I could be a bad-ass lawyer and I still wouldn't get respect, but with chocolate, it transcends the bullshit," she says. "It doesn't matter who's behind it — if the chocolate is good, it's good, and people are going to buy it because they want it."

Ph: 702-614-9350
Fax: 702-914-8841

PO Box 96831
Las Vegas NV 89193
USA

Recommendation Letter of CocoVaa Chocolatier

To whom it may concern:

My name is Paul Edward, founder and owner of Chef Rubber. Chef Rubber is the world's leading producer of specialty products and custom tools for Chefs. Chef Rubber supplies some of the biggest chocolate companies in the world including M&M Mars Master Foods, to some of the smallest start ups in locations such as Rawanda. I have been in the industry for 50 years and have participated in and been instrumental as a company in providing new and innovative creations and solutions for the world's leading chefs.

As a major supplier of specialty items to some of the world's most esteemed chocolate companies, I've seen firsthand the passion, innovation, and tenacity it takes to flourish in this competitive yet rewarding industry. Vata, stands out as an emerging leader, with a truly groundbreaking company that has caught my attention, as well as that of others. From my testing of her product, she has mastered the foundational techniques to developing a unique style and creating signature products that are both aesthetically pleasing and gastronomically exceptional.

It isn't just her product line that impresses me, but Vata's deep understanding of the market, its challenges, and the vast opportunities that lie ahead. She has built a strong circle of industry experts to support her and she utilizes the resources in her network, including me and my team, to advise her as she grows. It is evident that her brand is not just in the business for short-term gains; they are building a legacy.

It makes perfect sense to me why Vata seeks to own her next building with expanded space at this stage of her company. As someone who has successfully scaled a chocolate company from its modest beginnings to a widely recognized brand, I intimately understand the challenges faced by businesses operating in limited spaces and the boundless potential that unfolds once those spatial constraints are alleviated. During the early stages of my own company's journey, we were confined to a space that, while adequate initially, soon began to restrict our growth. In a business where production intricacies, storage needs, and temperature sensitivities are paramount, space is not just a luxury—it is a necessity. Operating in a cramped environment directly affects not only production capacity but also

product quality and delivery options. It limits the scope for innovation, hampers efficient logistics, and impacts staff health - especially in the new COVID economic era where space to accommodate social distancing is likely a permanent fixture to keep manufacturing facilities running.

This industry, especially the luxury chocolate and confectionery sector, is ripe for scalable businesses. With global chocolate sales continuing to show consistent growth and consumers' unyielding demand for premium, artisanal products, the potential for a brand like CocoVaa is only limited by a lack of capitalization to grow. Boundless potential will unfold once CocoVaa's spatial constraints are alleviated. With its remarkable dedication to the craft and a clear vision for the future, CocoVaa has showcased the kind of potential that reminds me of my own company's nascent days. They have consistently delivered high-quality products, even within their current space constraints, and working successfully through a global pandemic - a testament to their skills, passion and resiliency. But like many ambitious entities, they are now at a crossroads where the size of their operational space could either curtail their aspirations or catapult them to new heights.

With the increased capacity, CocoVaa can tap into larger markets, diversify their product range, capture sales from the boom in demand for e-commerce and even venture into training and workshops, adding multiple revenue streams to their business.

I firmly believe that with the right support and financial backing, CocoVaa can transcend boundaries and establish itself as a leading name in the industry. Investing in them is not just funding a company, but backing an idea, a vision, and a future where quality and innovation reign supreme.

It's important to note that most large chocolate companies started like CocoVaa. This includes big names like See's Candy and even Mars Inc. whose founder, Frank, began in his grandmother's kitchen hand dipping chocolate. At some point they were capitalized and were able to grow. She deserves the same opportunity, and our industry is long overdo for the diversity she brings, something reflected in her product line.

To potential financiers, whether it be a bank or a private funder, I urge you to recognize the lucrativeness of this industry and the scalability of businesses like CocoVaa. Herein lies an opportunity to be part of a brand that, I am confident, will shape the chocolate world in the years to come.

Warm regards,

Paul Edward
Founder & Owner, Chef Rubber
702-614-9350
www.ChefRubber.com

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# May 2025 ALRC New License

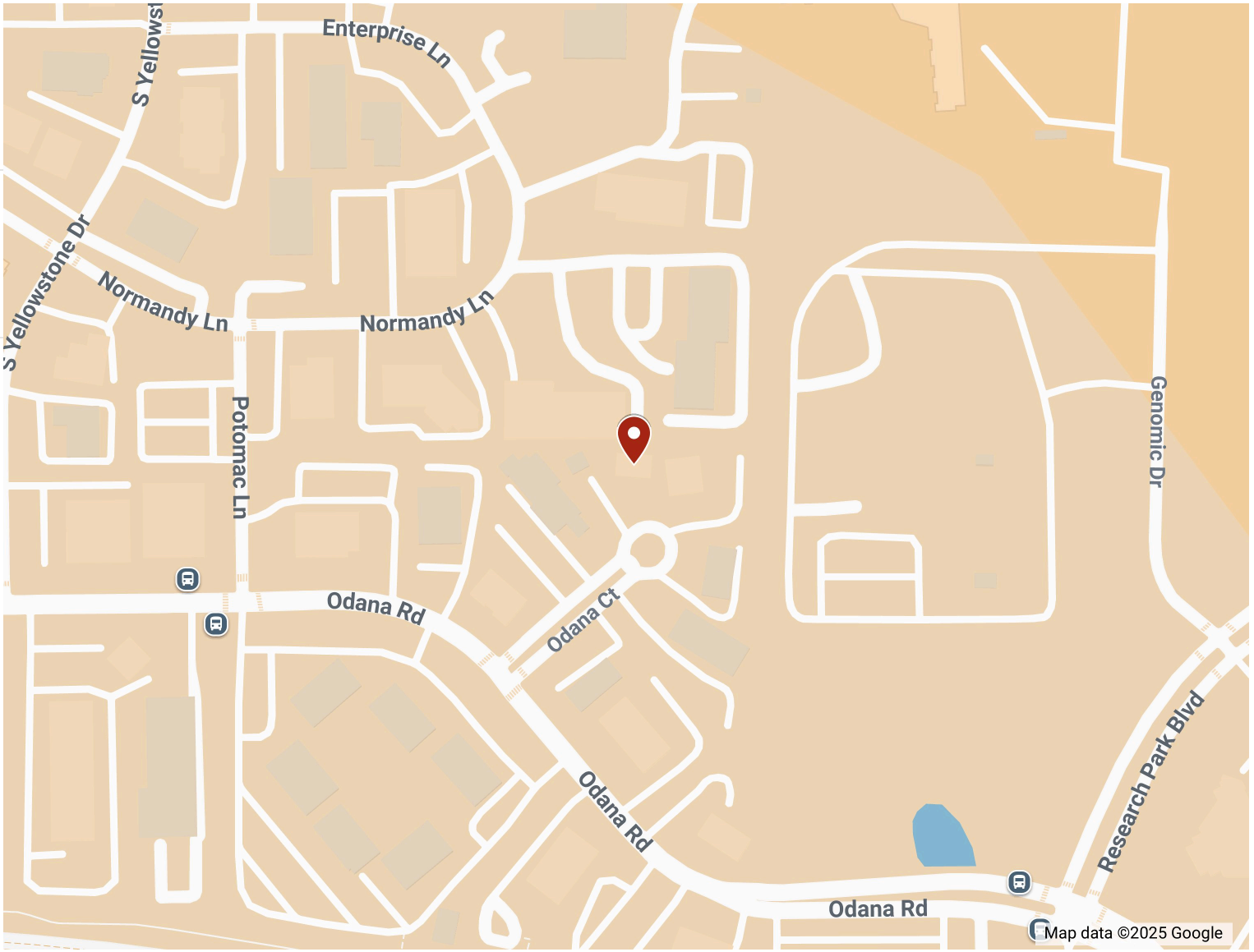
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



**From:** Bill Kennedy
**To:** licensing
**Subject:** Item 51 ALRC Re: 10 Odana Court
**Date:** Wednesday, May 21, 2025 5:22:34 PM

You don't often get email from bkennedy@kennedyc.com. Learn why this is important

Caution: This email was sent from an external source. Avoid unknown links and attachments.

We are opposed to providing a liquor license to CocaVa on Odana Court.
1. We are supportive of the businesses in our neighborhood. But,it was not mentioned in earlier plans for the property. If this request for liquor had been put in the original request to locate the business there, we would have objected vehemently to that. While we recognized the earlier request was slightly a mismatch for the local business, we thought it wouldn't do damage to the neighborhood. Adding liquor is out of character with the neighborhood and would create a public nuisance.
2. A liquor license indicates more traffic will be drawn to Odana Court. The parking requirements for this business will outstrip the current business and drive up enforcement demands from the city. We have already seen the effects of the business.
3. We have never met the owner and were not informed of the plans for this. I believe it is recommended that they ask neighboring businesses as a common courtesy.
4. There are two schools immediately next door and bracketing the proposed business. I know it is permitted to have a bar next to a school, but usually it is under only certain circumstances. I do not believe this site qualifies, not should it qualify.
5. The planned use is out of character of other businesses on the block.

William and Cynthia Kennedy, owners of 9 Odana Court
Cynthia Kennedy on behalf of KennedyC, 9 Odana Court

--
**Bill Kennedy | Founder**
**KENNEDYC**
C: 608 215 0221 | bkennedy@kennedyc.com
kennedyc.com
9 Odana Ct | Madison, WI 53719

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88060

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88060 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Musonics LLC • dba Cafe Coda
1625 Northport Dr • Agent: Hanah Jon Taylor
Estimated Capacity (in/out): 300/0
Class B Combination Liquor & Beer • 100% alcohol, 0% food
Police Sector 505 (District 12)

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIB-2025-00318 App.pdf, LICLIB-2025-00318 Supplemental.pdf, 1625 Northport Dr map.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/24/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | | 05/21/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Farley, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

**Text of Legislative File 88060**

**Title**

Public Hearing - New License
Musonics LLC • dba Cafe Coda
1625 Northport Dr • Agent: Hanah Jon Taylor
Estimated Capacity (in/out): 300/0
Class B Combination Liquor & Beer • 100% alcohol, 0% food
Police Sector 505 (District 12)

# Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICLIB-2025-00318
(License number)

12 (Alder District #) 505 (Police Sector)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor, ☒ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
   Musonics LLC (dba) Cafe Coda
2. Trade Name (doing business as) Cafe Coda
3. Address to be licensed ~~2930 N. Sherman Ave.~~ 1625 NORTHPORT DR
4. Mailing address 1224 Williamson St, Madison, WI 53703
5. Anticipated opening date ASAP
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   The alcohol beverages are to be sold and stored at the Warner Park Neighborhood Recreation Center. All alcohol beverages will be stored and caged in a dedicated room by the center. All alcohol beverges will be locked at all time.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 100 - 300 persons Outdoor: N/A

10. Describe existing parking and how parking lot is to be monitored.

    Parking will be on site and monitored by the center.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☐ No ☒ Yes, license issued to Gibs (name of licensee)

**Section C—Corporate Information**

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Hanah Jon Taylor

13. City, state in which agent resides Madison, Wisconsin

14. How long has the agent continuously resided in the State of Wisconsin? 32 years

15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 10/16/2017

16. State and date of registration of corporation, nonprofit organization, or LLC.

    Wisconsin Nov. 3, 2016

17. In the table below list the directors of your corporation or the members of your LLC.
    ☒ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Owner | Hanah Jon Taylor | Madison, WI |
| | | |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    Hanah Jon Taylor

19. Is applicant a subsidiary of any other corporation or LLC?

    ☒ No ☐ Yes (explain)

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☐ No ☒ Yes (explain) Cafe Coda.

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☒ Nightclub ☐ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

(*) 23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 5pm-10pm | 5pm-10pm | 5pm-10pm | 5pm-10pm | 5pm-10pm | 5pm-10pm | 5pm-10pm |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. N/A

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
100 % Alcohol ~~N/A~~ % Food ~~0~~ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

(*) 26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____
WE WILL ONLY BE CONTRACTED TO SELL ALCOHOL

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2025.

38. State Seller's Permit 456-10295631 1 - __

39. Federal Employer Identification Number 82-3290466

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Hanah Jon Taylor

Business phone 608-251-2787 Business e-mail address cafecodamadison@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC), ☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans, ☒ Copy of Lease, ☐ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

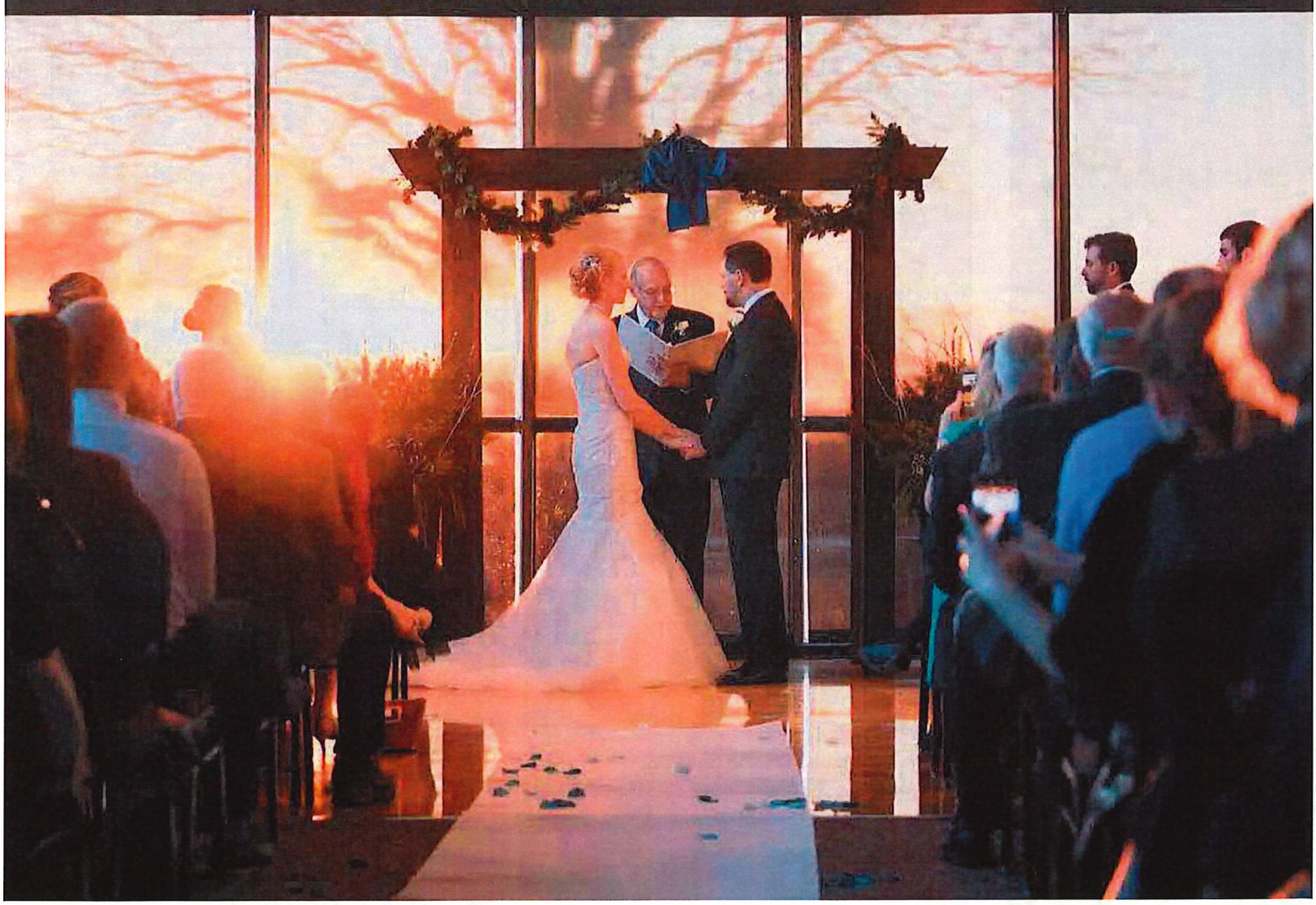
*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer ~~of Corporation/Member of LLC~~/Partner/Sole Proprietor) (Date) 3-18-25

| **Clerk's Office checklist for complete applications** | | |
|---|---|---|
| ☐ WI Seller's Permit Certificate (matching articles of incorporation)<br>☑ FEIN<br>☑ Written description of premises | ☑ Background investigation form(s)<br>☐ Form for surrender of previous license<br>☐ *Articles of Incorporation<br>☐ *Appointment of Agent<br>* Corporation/LLC only | ☑ Floor Plans<br>☑ Lease<br>☑ Business Plan<br>☐ ~~**Sample Menu~~<br>** Class B only |
| **Upon Application Submission, the Clerk's Office issued to the application:**<br>☐ Orange sign ☐ Orange business card<br>☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information | | |
| Date complete application filed with Clerk's Office _____<br>Date of ALRC meeting _____ Date license granted by Common Council _____<br>Date provisional issued _____ Date license issued _____ | | |

# Weddings

## Warner Park Community Recreation Center



WARNER PARK
Community Recreation Center

For information or to set up a tour, please contact:

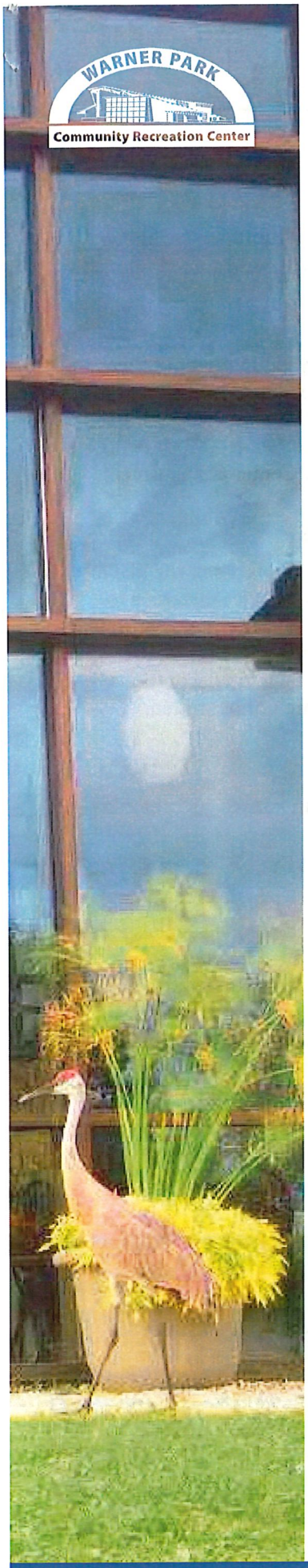
Jamie Pratt
WPCRC Event & Rental Coordinator
1625 Northport Drive • Madison, WI 53704
*WPCRCrentals@cityofmadison.com*

# Welcome

Congratulations on your engagement and thank you for considering the Warner Park Community Recreation Center to host your special day!

Though distinctive for its natural beauty, Warner Park is primarily defined by its links to the community. Despite the wide-range of interests that the park tends to attract, patrons share a common ground by using Warner Park as a place for gathering, promoting healthy activity, and facilitating sincere, cultural exchange. This unique aspect of Warner Park clearly reflects in the Warner Park Community Recreation Center (WPCRC) and our mission.

Our professional staff will customize a rental package for an unforgettable wedding to meet your needs and exceed your expectations.




# The Community Rooms

Warner Park Community Recreation Center

## UNIQUE AND SPECIAL AMENITIES AND SERVICES AVAILABLE INCLUDE

Iconic photo ops in front of the lagoon, bridge, and Warner Park Shelter.

Scenic views—from vibrant fall colors and serene blankets of fresh snow to beautiful spring and summer blooms, each season offers an unforgettable view!

Large wooden dance floor.

Complimentary high speed wireless internet service.

High-definition digital projector and theater screens to showcase videos, digital collages and more!

Wireless omnidirectional microphones.

Auxiliary inputs in all rooms to play music from your phone or laptop.

Convenient onsite parking.

Consultation and walk-through with experienced WPCRC rental staff to ensure a successful and unforgettable day!

# Rental Guidelines

Warner Park Community Recreation Center

## COMMERCIAL USE

If Lessee plans to use the Facility for commercial use (the sale of goods or services) or charge any form of admission, Lessee agrees to pay WPCRC a $350 commercial use fee in addition to all other fees, deposits, and charges. Payment shall be made at the time the rental agreement is returned.

## SECURITY

If WPCRC or Lessee decides security is necessary at Lessee's event, Lessee will be responsible for all fees related to security personnel and equipment. Fees are due at time of reservation. WPCRC reserves the right to do a background check on Lessee and its representatives.

## LATE RESERVATIONS

In the event of a late reservation, checks will not be accepted. Payment must be made by cash or credit card.

## SMOKING

Smoking is not permitted in any part of the Community Center at any time.

## FOOD SERVICE

Available through permitted caterers. Potluck is allowed for groups of 30 or fewer, but there is no kitchen access. Please see rental coordinator for additional kitchen information.

## CLEAN-UP

Groups having drop-off or pick-up food service from a permitted caterer will be responsible for the complete clean-up of all areas utilized, including removal of tablecloths and all other personal equipment. All disposables must be placed in appropriate trash receptacles. Recyclables must be placed in recyclable containers only.

## ENDING TIME

All events must end by 10pm, including clean-up, unless otherwise agreed upon.

## STORAGE

The storage of any equipment or other accessory items belonging to the users is not permitted. WPCRC is not responsible for any equipment or other accessory items left at the Community Center at any time.

## DECORATIONS

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## CANDLES

Candles, other than votives, are not allowed.

## RESPONSIBILITY

Lessee shall be responsible for the behavior of any and all event attendees. A responsible person or persons from Lessee's group shall be present at the event at all times. Lessee agrees that its representatives shall familiarize themselves with and abide by Park Division rules and regulations as well as specific Lessor facility rules.

# Permitted Caterers

Warner Park Community Recreation Center

WPCRC is a City of Madison public park and publicly funded. Approved caterers have paid a security deposit and carry liability insurance through the City of Madison. Caterers must hold a valid parks facility catering permit issued under Madison General Ordinances Sec. 8.175 in order to cater events at WPCRC. In addition, each caterer remits 10% of the total food and non-alcoholic beverage sales from an event to the City of Madison through WPCRC.

**BANZO**
2105 Sherman Ave.
Madison, WI 53704
Phone: (608) 441-2002
Contact: Alissa Krueger
*banzomadison.com*

**BLUE PLATE CATERING**
8401 Greenway Blvd.
Middleton, WI 53562
Phone: (608) 827-7200
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Madison, WI 53714
Phone: (608) 213-3020
Contact: Carmell Jackson
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## LIQUOR LICENSE

**Important for 2025-2026 Events:** The alcohol service agreement for 2025-2026 is under negotiation. Please contact the Rental Coordinator for additional information.

# 2025 Facility Rental Rates

Warner Park Community Recreation Center

| | | | COMMUNITY ROOM > | 1 | 2 | 3 |
|---|---|---|---|---|---|---|
| | | | CAPACITY: Banquet/Lecture > | 64/85 | 56/65 | 40/50 |
| CITY OF MADISON RESIDENT | WEEKDAY M-R | | Half Day | $ 140 | $ 100 | $ 80 |
| | | | Evening | $ 230 | $ 170 | $ 130 |
| | WEEKEND F-Su | | Half Day | $ 180 | $ 160 | $ 120 |
| | | | Evening | $ 290 | $ 250 | $ 190 |
| CITY OF MADISON NONRESIDENT | WEEKDAY M-R | | Half Day | $ 150 | $ 110 | $ 90 |
| | | | Evening | $ 240 | $ 180 | $ 140 |
| | WEEKEND F-Su | | Half Day | $ 190 | $ 170 | $ 130 |
| | | | Evening | $ 300 | $ 260 | $ 200 |
| Half Day | 4 Hours | | Monday-Saturday: 8am-12pm or 12pm-4pm | | | |
| | | | Sunday: 11am-3pm or 1pm-5pm | | | |
| Evening | 4 Hours | | Monday-Thursday: 4pm-8pm | | | |
| | 5 Hours | | Friday & Saturday: 5pm-10pm | | | |
| | 1 Hour | | Extend until 11pm: $200 | | | |

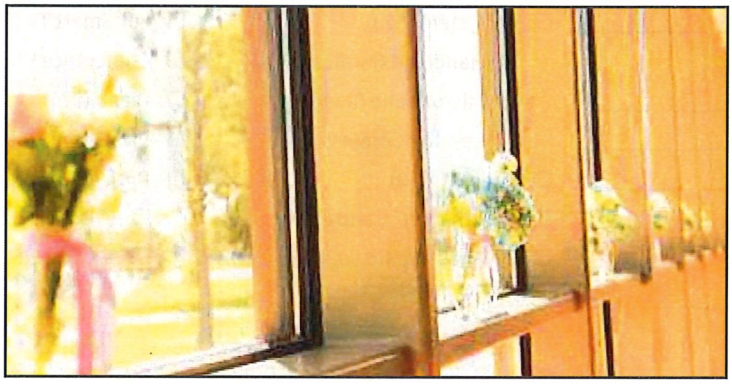
- Community Rooms and time blocks may be combined to increase capacity and length of reservation.
- Seating capacity for all three Community Rooms is 160 banquet style (20 rounds, 8 chairs per table) or 200 lecture style (chairs in rows).
- Tables and chairs, as well as the set-up/take-down, are included in the reservation fees.
- Additional fees may be charged for alcohol, catering service, special activities, or security.
- A $75 security deposit is required to hold the facility for any requested date and time. Wedding receptions and other large events require a $250 security deposit.
- All rental groups must complete a facility rental agreement.
- One of the permitted caterers must provide all catered food.
- Potlucks are permitted for groups of 30 or fewer (kitchen access is not included).
- All fees are subject to Wisconsin State Sales Tax.

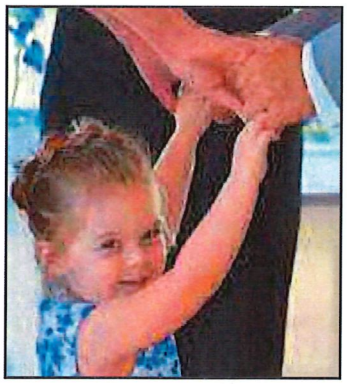
## WPCRC MISSION STATEMENT

Warner Park Community Recreation Center is a gathering place which provides innovative growth and enrichment opportunities for the Madison community and connects people of all ages, races and cultural backgrounds.

# Celebrations

Warner Park Community Recreation Center





# Community Rooms

Warner Park Community Recreation Center

## COMMUNITY ROOMS SET-UP WORKSHEET

- ❖ Event:_____
- ❖ Date of Event:_____
- ❖ Rental Time:_____ ❖ Event Time:_____
- ❖ Contact/Organization:_____
- ❖ Phone:_____ ❖ Email:_____
- ❖ Number of Guests:_____
- ❖ Food Caterer:_____ ❖ Bar Caterer:_____

*Please Note: Tablecloths are not available through WPCRC.*

- ☐ Chairs #_____
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  - ☐ 5' Rounds #_____
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  - ☐ Lavalier Cordless
- ☐ Podium ($10)
- ☐ Flip Chart w/ stand ($10)
- ☐ Dry Erase Board w/ stand ($10)
  *Please provide your own markers.*
- ☐ 60" Smart TV ($25)
- ☐ Conference Phone ($10)
- ☐ Piano ($75)
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- ☐ Projection Screen
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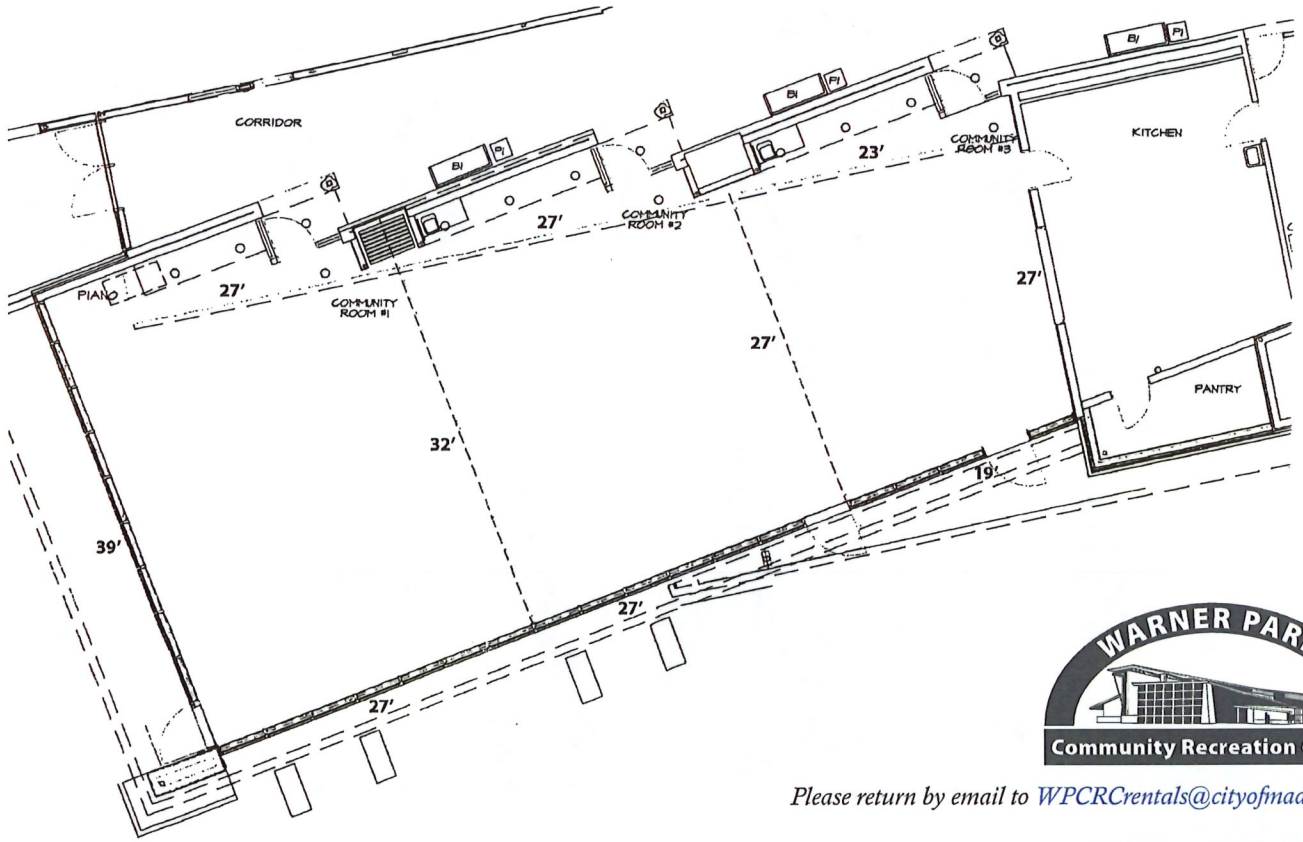


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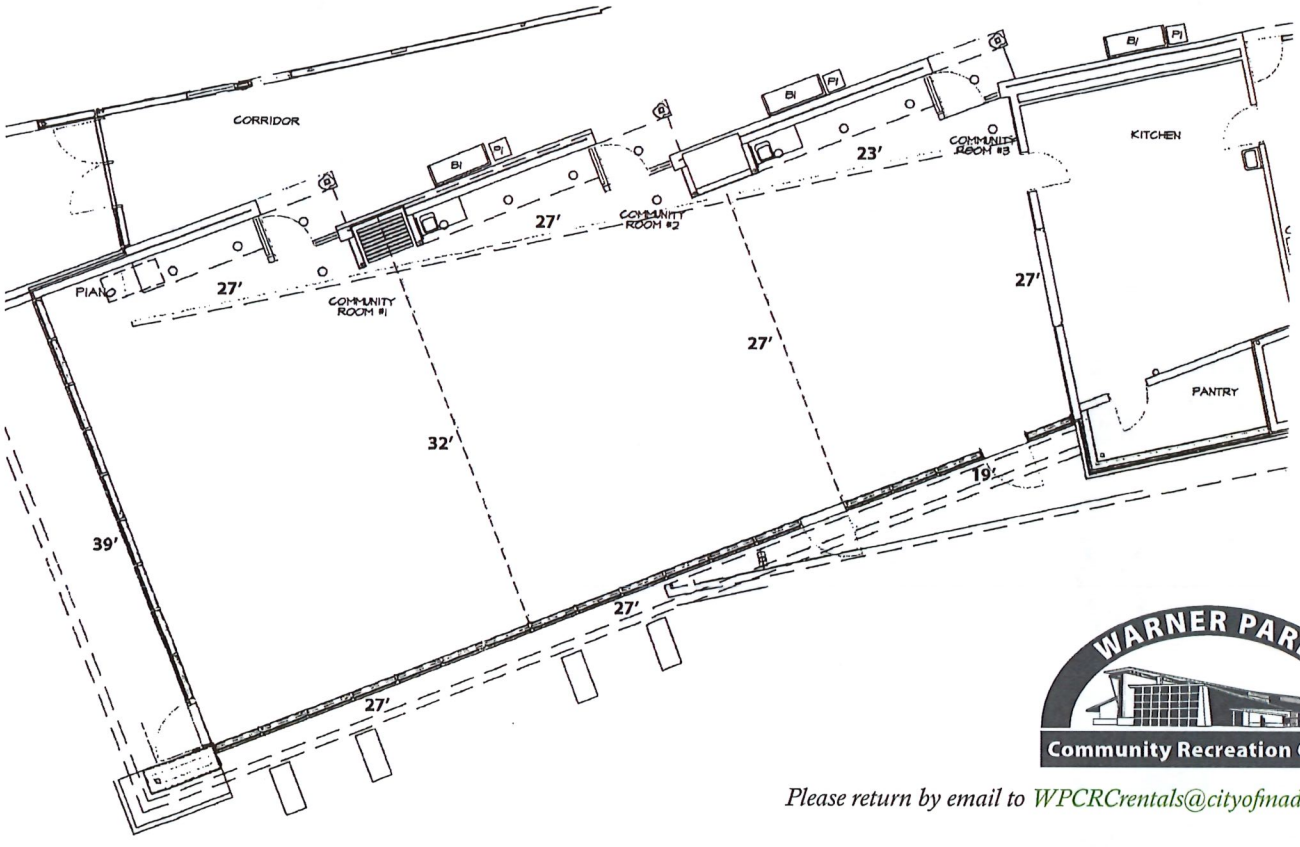



WARNER PARK Community Recreation Center

*Please return by email to WPCRCrentals@cityofmadison.com*

# Wine List

## Red

Benziger - Pinot Noir
Simi - Cabernet
Unshadowed - Red Blend
The Show - Malbec

## White

Terra - Pinot Grigio
Imagery - Chardonnay
Chateau La Rame - Sauvignon Blanc
Seaglass - Rose

*Champagne: Campo Cava*

# ...p, Bottles and Cans

## ...ers on Tap

...potted Cow
...abin Fever
... Puppy Porter
...ta Amber Ale
...ta Golden Ale
Delta IPA

## Bottles & Cans

Pilsner Urquell
Cider Boys
Modelo
Miller Lite
Press Seltzer

## Non-alcoholic

Ginger Beer
Heineken Zero

## Soda, Tea & Juice

Pepsi | Diet Pepsi | Sierra Mist
...c | Ginger Ale | Lemonade | Iced Tea
Orange Juice | Cranberry Juice
Grapefruit Juice | Pineapple Juice

*...OD COMING SOON!*

# Cafe CODA

## Madison's Premier Place for Jazz

# Drink Menu

# ouse Libations

## $12

### irman of The Board

harge with elegance and sip our
n of a classic bourbon Manhattan,
on the rocks. Do it your way, baby!

### Holiday

sing the blues, give your tongue a
on with this tropical temptation.
sweet and sultry, just like Billie.

### ddy Water

a, vodka and Irish cream churn
er like the Mighty Mississippi, sure
your mojo workin'!

### uente

me Paloma rhythm in your step.
a, triple sec and grapefruit juice
o the pace with this Puerto Rican
rita. Salud!

### gie & Bess

ertime and the livin's easy. This
ing blend of cucumber vodka, fruit
nt will have you skipping through
den. A masterpiece for your

Libations designed by: Adam Zierten



# Liquor List

## Gin

Deaths Door
Beefeaters
Aviation
Tanqueray

## Rum

Captain Morgan
Malibu
Meyers
Real McCoy

## Tequila

Don Julio
Hornitos
1800
Teremana

## Vodka

Stoli
Titos
Belvedere

## Scotch

Glenlivet 12
Lephroaig
Oban

## Whiskey

Crown Royal
Bulleit
Seagrams 7
Driftless Glen
Jameson

## Brandy

Korbel
Christian Brothers

## Cognac

Hennessy
Courvasier

## Liqueur

Campari
Midori
St. Elders
Pimms
Three Olives Espresso Vodka

"Everyone is a genius
at being themselves"
-Thelonious Monk-

# May 2025 ALRC New License

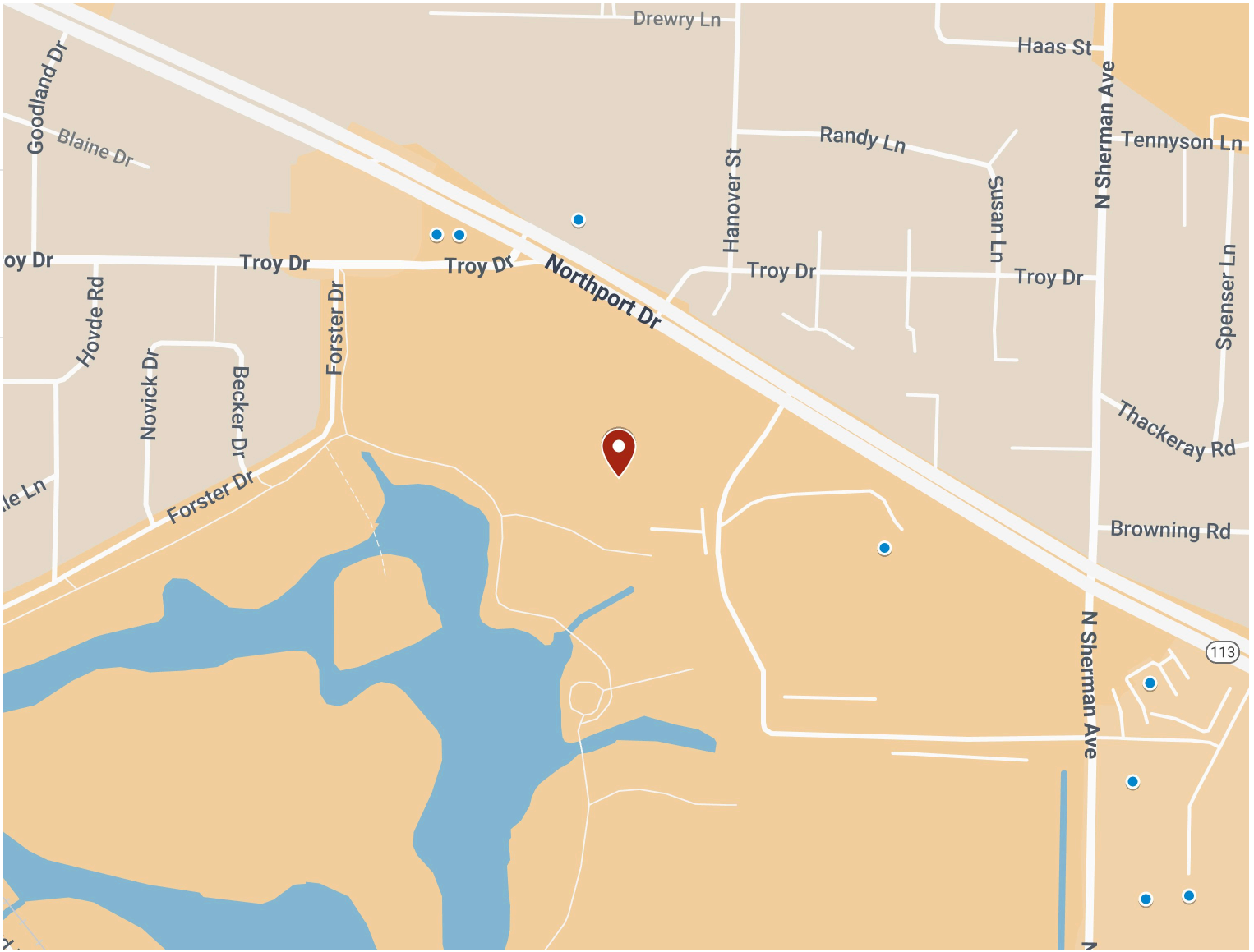
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88061

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88061 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Stadium Take Out LLC • dba Stadium Take Out
1517 Monroe St • Agent: Desere Woods
Estimated Capacity (in/out): 25/0
Class B Combination Liquor & Beer • 25% alcohol, 75% food
Police Sector 205 (District 13)

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIB-2025-00368 App.pdf, LICLIB-2025-00368 Supplemental.pdf, 1517 Monroe St map.pdf, VNA Comments on ALRC 5_21_25 Agenda #54.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/24/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | | 05/21/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

## Text of Legislative File 88061

### Title

Public Hearing - New License
Stadium Take Out LLC • dba Stadium Take Out
1517 Monroe St • Agent: Desere Woods
Estimated Capacity (in/out): 25/0
Class B Combination Liquor & Beer • 25% alcohol, 75% food
Police Sector 205 (District 13)

# Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

140

(Agenda Item Number)

(Legistar file number)

LICLIB – 2025 – 00368
(License number)

(Alder District #) (Police Sector)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor, ☒ Class C Wine

## Section A – Applicant

1. List the name of your ☒ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☐ Limited Liability Company exactly as it appears on your State Seller's Permit.

   Stadium Take Out L.L.C

2. Trade Name (doing business as) Stadium Take out

3. Address to be licensed 1517 Monroe St Madison, WI 53711

4. Mailing address 1517 Monroe St Madison, WI 53711

5. Anticipated opening date Already Open

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

   ☒ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

   Sold inside location, Stored in basement

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

Indoor: 25 Outdoor: N/A

10. Describe existing parking and how parking lot is to be monitored.

Street Parking

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☐ No ☒ Yes, license issued to Stadium Take Out (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Desere Woods

13. City, state in which agent resides Madison, WI

14. How long has the agent continuously resided in the State of Wisconsin? 36 years

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 4-14-24

16. State and date of registration of corporation, nonprofit organization, or LLC.

7-31-2021

17. In the table below list the directors of your corporation or the members of your LLC.
☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Owner | Don Woods | Madison WI |
| N/A | | |
| N/A | | |
| N/A | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Don Woods

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 11:30 - 10pm | 11:30 - 10pm X | 11:30 - 10pm X | 11:30 - 10pm | 11:30 - 10pm | 11:30 - 10pm | 11:30 - 10pm |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Food, Beverage

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
25 % Alcohol 75 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2025.

38. State Seller's Permit 456-1030194107-02

39. Federal Employer Identification Number 87-2115088

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Don Woods

Business phone 608-286-1992 Business e-mail address stadiumtakeout@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name N/A

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☑ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☑ Appointment of Agent (if Corp/LLC), ☑ Member background investigation forms, ☑ Articles of Incorporation (if Corp/LLC), ☑ Floor Plans, ☑ Copy of Lease, ☑ Business Plan, and ☑ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Don J. Woods
(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

2-23-2025
(Date)

| **Clerk's Office checklist for complete applications** | | |
|---|---|---|
| ☒ WI Seller's Permit Certificate (matching articles of incorporation)<br>☒ FEIN<br>☒ Written description of premises | ☒ Background investigation form(s)<br>☐ ~~Form for surrender of previous license~~<br>☒ *Articles of Incorporation<br>☒ *Appointment of Agent<br>* Corporation/LLC only | ☒ Floor Plans<br>☒ Lease<br>☒ Business Plan<br>☒ **Sample Menu<br>** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

# Business Plan

We have devoloped a decent customer base and been asked if we offer other alternatives for beverages.

Having the option to offer more of a variety will help offer more employment, increase in revenue and higher wages for staff.

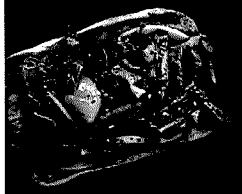
We would love to continue to grow and possibly expand in the Madison community

## ITALIAN BEEF

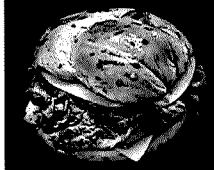
*Slow roasted, thinly sliced seasoned beef simmered in our homemade jus*

*Get your sandwich wet, dipped, or with a side of jus!*

*Served with your choice of peppers*



CLASSIC ITALIAN BEEF.....
*Your choice of cheese, peppers on a grilled bread roll*



THE DONFATHER.....
*Topped with mozzarella, provolone, choice of peppers on a grilled Stella's cheese bread roll*

ITALIAN BEEF MELT.....
*Your choice of cheese, peppers, on a grilled sourdough bread served with a side of our homemade jus*

BEEF N SAUSAGE COMBO.....
*Your choice of cheese, peppers topped with fresh Italian sausage*

*on a grilled bread roll*\

## STEAK SANDWICHES

*Thinly sliced and grilled ribeye steak served on an Italian bread roll*

PHILLY CHEESESTEAK.....
*Topped with grilled onions and whiz*

HOT N SWEET PHILLY.....
*Roasted bell peppers, grilled onions and our spicy cheese blend*

MISS STEAK.....
*Ranch, mayo, honey bbq, diced tomatoes, lettuce, grilled onions and provolone cheese*

PLAIN STEAK.....
*Topped with grilled onions*
*Add your choice of chees*

## Pepper Choices

*Hot Giardiniera*
*Mild Giardiniera*
*Sweet Roasted Bell Peppers*
*Jalapeños*
*Sport Peppers*
*Banana Peppers*

## Cheese Choices

*Mozzarella*
*Provolone*
*Cheddar*
*Pepper-Jack*
*Spicy Cheese*
*Cooper Sharp American*
*Whiz*
*Cheese Sauce*
*Jalapeño Cheese Sauce*

## Additional Toppings

*Ranch / Mayo / Ketchup*
*Mustard / BBQ / Lettuce*
*Diced Tomatoes*
*Grilled or Raw Onions*
*Garlic Aioli*

*Applewood Bacon / Peppers*
*Portobello mushrooms*
*Double Meat / Extra Cheese*
*Side of Jus / Italian Sausage*

## HOT DOGS

*100% all beef hot dogs served on a steamed poppyseed bun*

PLAIN HOT DOG.....

CHEESE DOG.....
*Topped with shredded cheddar and cheese sauce*

CHILI DOG.....
*Homemade chili with beef n pork, (optional add cheese and or diced onion)*

CHICAGO DOG.....
*Celery salt, sport peppers, tomatoes, diced onions, relish, yellow mustard, and a kosher pickle spear*

CORN DOG.....

## POLISH SAUSAGE

*Deep fried polish served on a steamed poppyseed bun*

PLAIN POLISH.....

CHICAGO POLISH.....
*Celery salt, sport peppers, tomatoes, diced onions, relish, yellow mustard, and a kosher pickle spear*

MAXWELL POLISH.....
*Yellow mustard, sport peppers, and grilled onions*

## SANDWICHES

CHICKEN PARMESAN.....
*Deep fried or grilled chicken breast served on a grilled Stella's cheese bread, topped with mozzarella, parmesan, and marinara*

CHICKEN PHILLY.....
*Chicken breast chopped up and grilled with whiz and grilled onions served on an Italian bread roll*

GRILLED CHEESE.....
*Grilled sourdough bread topped with melted shredded cheddar*

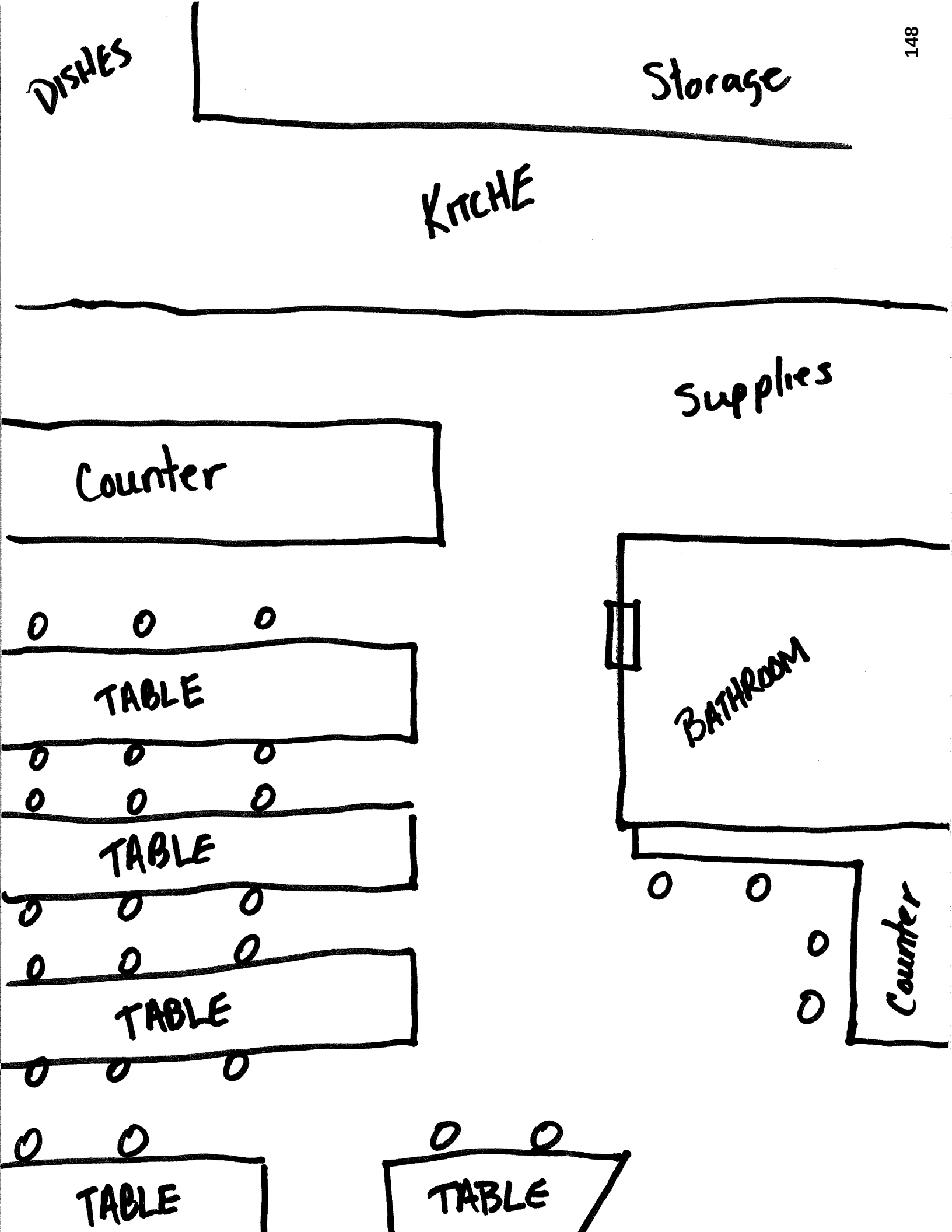
## GROUND BEEF

STADIUM CHOPPED CHEESE.....
*Seasoned ground beef, lettuce, diced tomatoes, grilled onions, garlic aioli, applewood bacon, topped with pepper-jack cheese served on a grilled Italian bread roll*

BUILD A CHOPPED CHEESE.....
*Seasoned ground beef, lettuce, diced tomatoes, grilled onions, and your choice of cheese served on an Italian bread roll. Optional add toppings to your taste!*

BURGER MELT.....
*Seasoned 1/4 lb beef patty, your choice of cheese on grilled sourdough bread*

*Add Applewood bacon.....*
*Add Beef patty.....*
*Substitute Stella Bread..*


DISHES
Storage
KITCHE
Supplies
Counter
TABLE
TABLE
TABLE
BATHROOM
Counter
TABLE
TABLE

# May 2025 ALRC New License

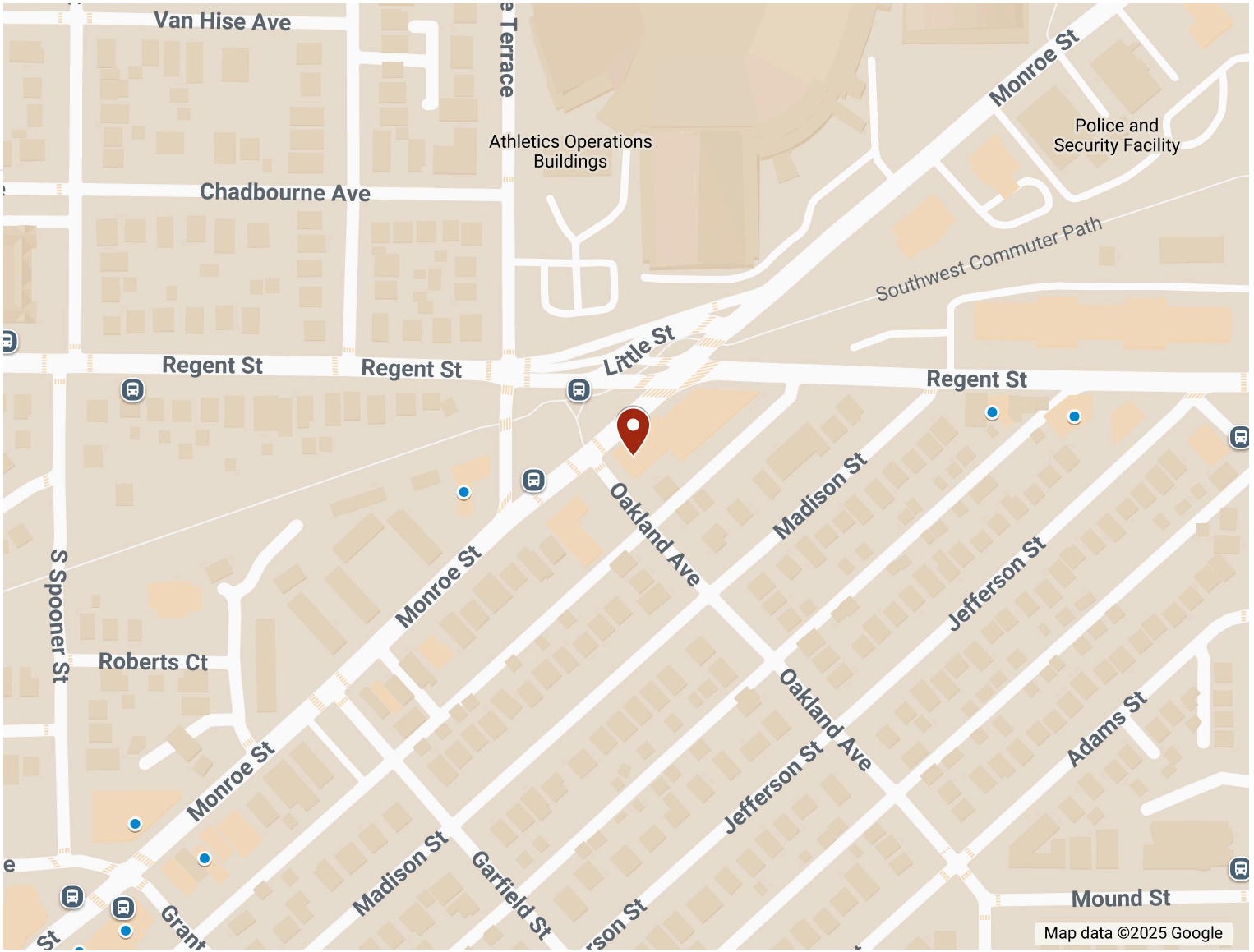
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



**From:** VNA President
**To:** licensing
**Cc:** Evers, Tag
**Subject:** Vilas Comments on ALRC 5/21/25 Agenda #54
**Date:** Tuesday, May 20, 2025 4:17:07 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear ALRC (copy Alder Evers, D13)-

With regards to the ALRC Agenda item #54, Legistar # 88061, for the expanded liquor license for Stadium Take Out, 1517 Monroe Street, the Vilas Neighborhood Association (VNA) provides the following comments and supports the proposed license:

- The owner held an open house on May 6 with three VNA residents attending and asking questions about service offerings, locations, hours of operation, and other aspects.. All were supportive of the expanded license. It was noted that since acquiring its license to sell beer & wine, there have been no problems with this establishment related to alcohol or any other aspects of the business.

- I received three emails from VNA residents in support of the license and this establishment.

- I received one email that was opposed to any additional alcohol licenses in this area due to the current density of existing licenses.

Based on this input along with feedback from the VNA Council, the VNA supports the ALRC granting the license as proposed.

Regards,
-Doug Carlson, VNA President

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88063

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88063 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Sam Ai Nong LLC • dba Sern Sapp Restaurant
1146 Williamson St • Agent: Ounprason Inthachith
Estimated Capacity (in/out): 30/0
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 408 (District 6)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00377 App.pdf, LICLIB-2025-00377 Supplemental.pdf, 1146 Williamson St map.pdf, 1146 Williamson Sern Sapp MNA support.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/24/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | | 05/21/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Glenn, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

## Text of Legislative File 88063

### Title

Public Hearing - New License
Sam Ai Nong LLC • dba Sern Sapp Restaurant
1146 Williamson St • Agent: Ounprason Inthachith
Estimated Capacity (in/out): 30/0
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 408 (District 6)

153

# Liquor/Beer License Application

(Agenda Item Number)

(Legistar file number)

LICLIB-2025-00377
(License number)

(Alder District #) (Police Sector)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor, ☒ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
   SAM AI NONG LLC
2. Trade Name (doing business as) SERN SAPP RESTAURANT
3. Address to be licensed 1146 WILLIAMSON STREET
4. Mailing address 2840 COMMERCIAL AVE, MADISON, WI 53704
5. Anticipated opening date JUNE 1ST, 2025
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   The building is located at 1146 Williamson St. Wine/Beer will be sold in dining room only. Wine/Beer will be stored in dining room rack and cooler. Inventory will be stored in basement storage.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 30 pp Outdoor: _____

10. Describe existing parking and how parking lot is to be monitored.

    Street parking only.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☒ No ☐ Yes, license issued to _____ (name of licensee)

**Section C—Corporate Information**

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Oungrason Inthachith

13. City, state in which agent resides Madison WI

14. How long has the agent continuously resided in the State of Wisconsin? 2 + years

15. Has the liquor license agent completed the responsible beverage server training course?

    ☒ No, but will complete prior to ALRC meeting ☐ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.

    Wisconsin - March 07, 2025

17. In the table below list the directors of your corporation or the members of your LLC.

    ☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Owner/Manager | Oungrason Inthachith | Madison, WI |
| | | |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

19. Is applicant a subsidiary of any other corporation or LLC?

    ☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☒ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☑ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☑ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| - | 11Am - 9Pm | 11Am - 9Pm | 11Am - 9Pm | 11Am - 9Pm | 11Am - 9Pm | 11Am - 9Pm |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. _____

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
20 % Alcohol 80 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☑ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☑ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☑ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☑ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☑ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☐ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20_____.

38. State Seller's Permit 4 5 6 - 1 0 3 1 9 9 1 7 8 5 - 0 4

39. Federal Employer Identification Number 33-3858696

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person OUNPRASON INTHACHITH (SON)

Business phone (608) 509-6666 Business e-mail address inthachith@gmail.com

Preferred language ENGLISH

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☑ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☑ Appointment of Agent (if Corp/LLC), ☑ Member background investigation forms, ☑ Articles of Incorporation (if Corp/LLC), ☑ Floor Plans, ☑ Copy of Lease, ☑ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

04/17/2025
(Date)

**Clerk's Office checklist for complete applications**

| | | |
|---|---|---|
| ☒ WI Seller's Permit Certificate (matching articles of incorporation) | ☒ Background investigation form(s) | ☒ Floor Plans |
| ☒ FEIN | ☐ Form for surrender of previous license | ☒ Lease |
| ☒ Written description of premises | ☒ *Articles of Incorporation | ☒ Business Plan |
| | ☒ *Appointment of Agent | ☒ **Sample Menu |
| | * Corporation/LLC only | ** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

Business Outline

Prepared by: Ounprason Inthachith

For ***Sam Ai Nong LLC,*** Doing Business As, ***Sern Sapp Restaurant***

Date: April 17, 2025

Location: 1146 Williamson Street Madison Wisconsin 53703

---

1. Business Overview

Business Name:

Sern Sapp Restaurant

Business Concept:

Sern Sapp Restaurant is a Lao-inspired restaurant offering traditional Lao cuisine enjoyed by locals and raved by traveling tourist visiting Laos. Our operational approach initially will be lunch service model, followed by catering services, festival events and eventually expanding into limited evening dining hours.

The facility will be used for daily lunch operations, catering prep, and evening service on select days as we expand.

---

2. Operational Plan

Business Model:

Phase 1: Lunch Dining (Primary Focus)

Open 6 days a week from 11 AM – 2 PM for dine-in and takeout.

Serve a fixed menu of traditional Lao dishes with rotating weekly specials.

Use social media and word-of-mouth marketing to build a loyal customer base.

Phase 2: Catering Services (Expansion Stage)

Offer catering for corporate events, office lunches, and private parties.

Provide customized menus for special events.

Utilize the facility for prep work and order fulfillment outside of lunch hours.

Phase 3: Evening Dining (Future Growth)

Introduce limited evening hours (2–3 nights per week, 5 PM – 9 PM).

Expand menu options to include specialty Lao dishes, small plates, and seasonal offerings.

Host private dining experiences, themed pop-up dinners, and ticketed events.

Partner with local breweries and wineries for curated drink pairings.

Facility Usage Needs:

We propose utilizing the facility as:

- ✅ A fully operational lunch restaurant (6 days a week, 11 AM – 2 PM).
- ✅ A prep kitchen for catering services outside of lunch hours.
- ✅ An evening dining space (starting 2–3 nights per week, 5 PM – 9 PM).
- ✅ A storage area for dry and refrigerated ingredients.

Projected Facility Usage:

Lunch Dining: Monday – Saturday, 11 AM – 2 PM.

Catering Prep: Flexible, based on scheduled events.

Evening Dining (Phase 3 Expansion): Initially 2–3 nights per week, 5 PM – 9 PM.

Storage Needs: Refrigeration and dry storage for bulk purchasing.

---

3. Market & Demand

Target Audience:

Lunch Crowd: Office workers, university students, and local professionals.

Corporate Clients: Businesses looking for unique catering options.

Evening Diners & Food Enthusiasts: Madison residents seeking a new and exciting dinner experience.

Health-Conscious & Adventurous Eaters: Customers looking for fresh, authentic, and unique flavors.

Competitive Advantage:

Authentic Laotian Cuisine: A unique, underrepresented cuisine in Madison.

Flexible Business Model: Lunch and catering create early cash flow before expanding into evening dining.

Exclusive Dining Events: Unique ticketed pop-ups and seasonal dining specials create excitement.

---

4. Financial Plan & Facility Contribution

Revenue Projections:

Lunch Dining:

Low Estimate: 10 customers per day ordering $15.50 meals.

High Estimate: 30-40 customers per day + 100 customers on peak days.

Catering Services:

Small Orders: $500 per event.

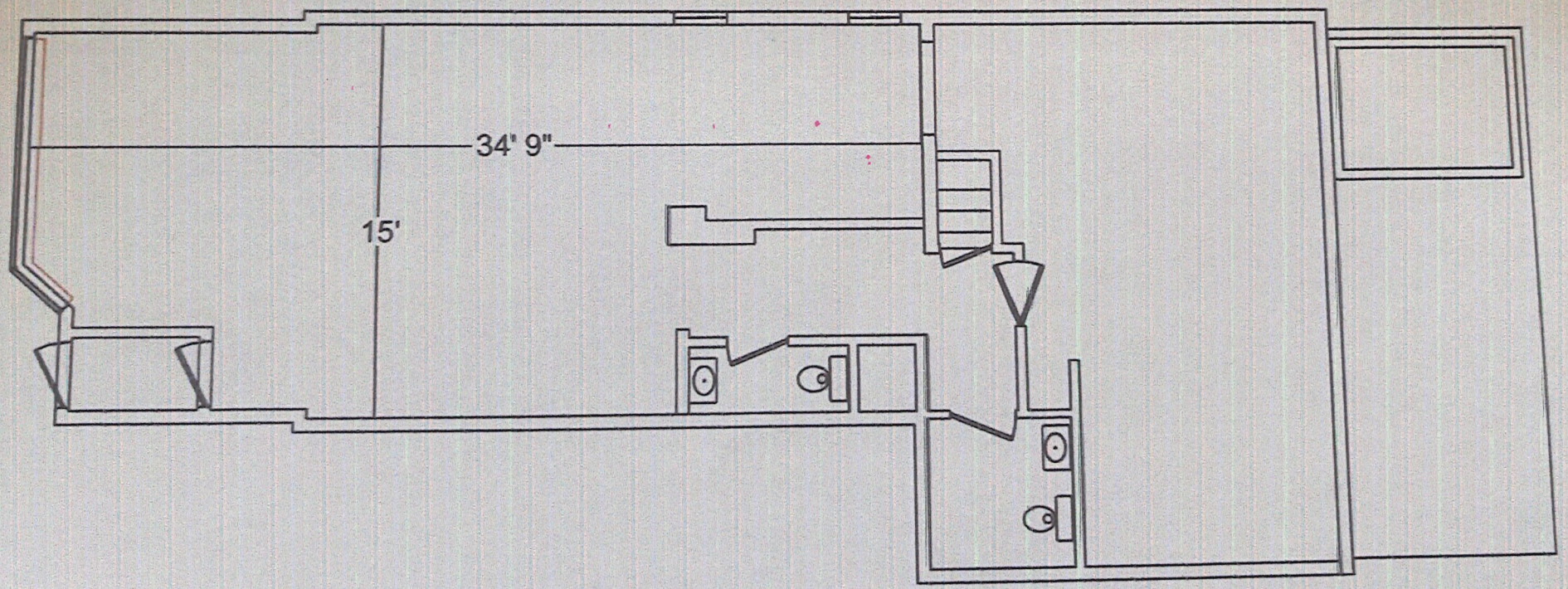
Large Corporate Events: $1,500+ per event.

Evening Dining Expansion (Phase 3):

Projected Revenue: 25–50 customers per night with an average ticket of $25–$40 per person.

Special Events: Ticketed dinner nights or seasonal menus at $50+ per ticket.

Floor plan / layout
1146 Williamson St.



Sern Sapp
Restaurant

# Menu

## Spring Rolls, Crepes, Salads

1. *Nam Khoa*- A Southeast Asian delight, steamed rice flour batter stuffed with seasoned mince shiitake mushrooms, scallions and other herbs topped with crispy fried garlic and crush peanuts. Choice of pork or tofu, served with sweet-n-sour house sauce with a touch of spice.
2. *Nam Dip* – Fresh Spring Rolls. Variety vegetables with somen rice noodles served with house sauce.
3. *Tum Mak Houng*- A regional favorite, traditional pungent umami papaya salad bash in aromatic herbs and spices, zesty sweet and sour with a hint of fish sauce.
4. *Tum Mee*- A local Lao street favorite bash of all unique flavors and SPICES..herbs and spices mixed with somen noodles, mouth watering to die for!
5. *Yum Pak* – Vegetable (in season veges) mix with our house sauce. Add Asian ham or crispy tofu to make it a meal.

## Noodles

*Unless specified in entrees below, all dishes can be made with the following proteins Beef, Chicken, Pork, Tofu, Shrimp, and Seafood Combo.

1. *Pho* - A Vietnamese original but made more delicious in our kitchen and very much like home in Laos!! Wide noodles or regular noodles, your choice. Side of vegetables with dipping sauce included. Add additional ($1.50/item) protein - Tripe, Crying tiger, Tendons, extra Beef
    a. *Vegetable Pho with vege broth can be accommodated.
2. *Pho Hang* - Broth on side -same as above
3. *Khao Biek Sen*- A gloomy days favorite! Thick udon noodles in a thick broth. Chicken, Beef, Pork or Tofu. Seved with a side of in season vegetable and dipping sauce.
4. *Khao Biek Khao* – Lao style Congee, rich thick and well-seasoned bowl of this unique rice soup. Made with only ground pork or with fried crispy tofu topped with fungi mushrooms and a sprinkle of scallions.
5. *Khua Fer*- Stir fried wide egg noodles mixed with seasoned vegetables in our mixed oyster lemongrass garlic, black soy sauce.
6. *Khao Poon*- A local street favorite! Thick Curry broth on somen noodles with mixed vegetable. Fish, Beef, Chicken, Pork or Tofu

# Stir Fries and Local Lao Specialties

*Unless specified in entrees below, all dishes can be made with the following proteins Beef, Chicken, Pork, Tofu, Shrimp, and Squid or Seafood Combo and served with steam rice.

7. *Khua Phut Sa Pao* – Well seasoned stir fry served with side of rice. Minced choice of protein stir fried in with unique aromatic vegetables.
8. *Khua Phet Kieng* – Ginger stir Fry
9. *Khua Nor Mai* – Bamboo stir fry. Another aromatic flavored dish from home. Spice it up a notch and your eating like a local!
10. *Khua Ka Moo* – Sweet tender Roasted Pork leg served on steam rice with side of steamed vegetables and house sauce.
11. *Khua Phuk Ga Ti* – Vegetable tofu stir fry with our thick curry sauce.
12. *Khao Mun Gai* – Steam riced cooked in chicken broth for added richness and flavor. Served with steamed tender chicken side of veges and house sauce.

# May 2025 ALRC New License

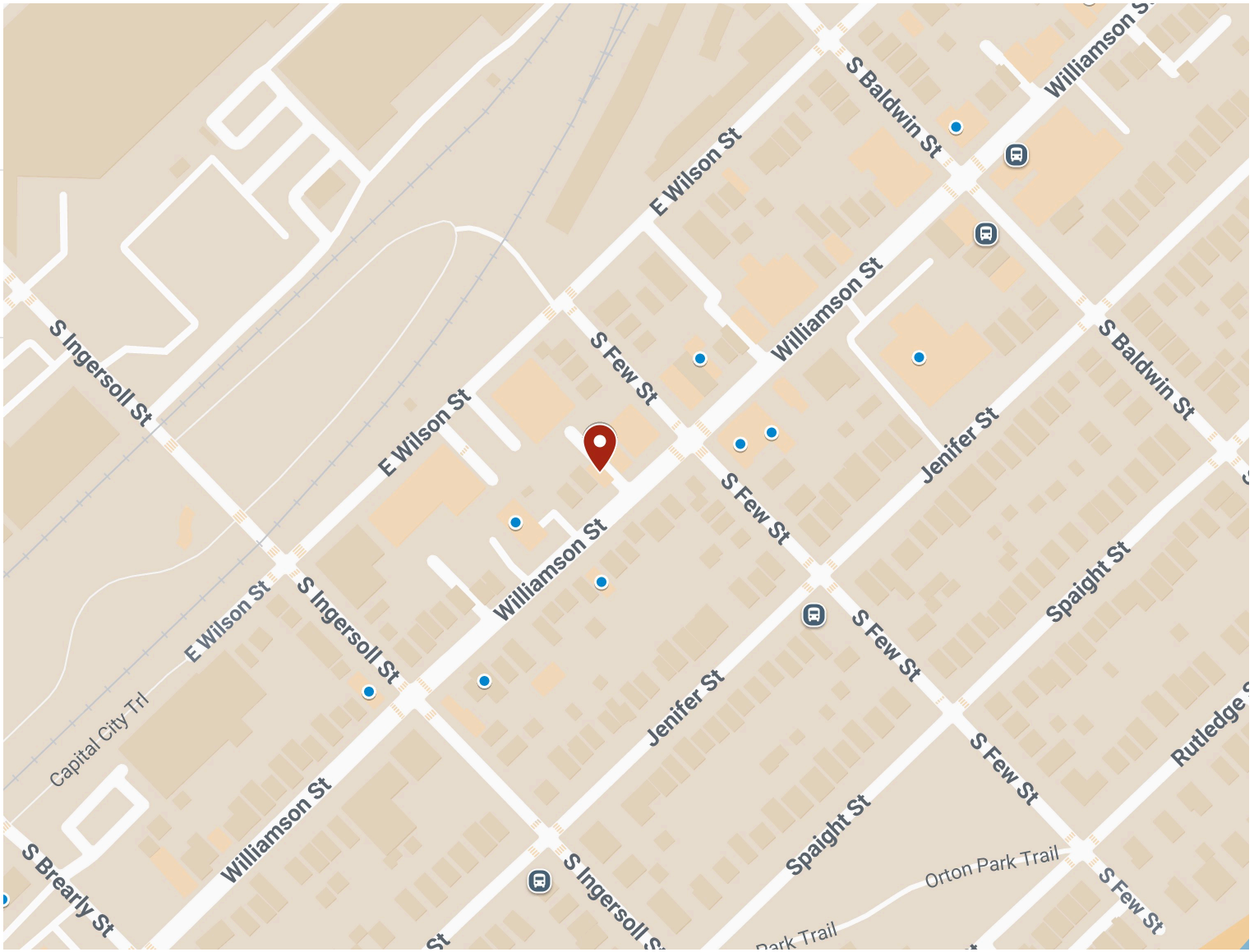
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



MARQUETTE NEIGHBORHOOD ASSOCIATION
A Place for All People - Established 1968

PO Box 8474
Madison, WI 53708

**Board of Directors**

Marlisa Kopenski Condon, President
Eric Hamilton, VP
Deven McGlenn, Treasurer
Courtney Lindl, Secretary
Lance Lattimer
Wynona Pyrtel
Kate Allen Rubin
Elle Grevstad
Noah Salata
Cailey Jamison
Jen Plants
Lindsay Marlovits

May 20, 2025

City of Madison Alcohol License Review Committee
210 Martin Luther King, Jr. Blvd. Rm 201

Re: 1146 Williamson St / Sern Sapp Restaurant / Agenda item 88063

Dear City of Madison Alcohol License Review Committee:

The Board of the Marquette Neighborhood Association voted to support the Class B Beer, Class C Wine license sought by Ounprason Inthachith for Sern Sapp Restaurant at 1146 Williamson St. We ask the committee to approve the license.

Sincerely,

Marlisa Kopenski Condon
President, Marquette Neighborhood Association

CC: Ounprason Inthachith (owner), Alder Davy Mayer, MNA Board, MNA P&D Committee

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88064

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88064 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Stellas of Madison Inc • dba Stellas Bakery
1219 Regent St • Agent: Jennifer Patrello
Estimated Capacity (in/out): 20/40
Class B Beer, Class C Wine • 25% alcohol, 74% food, 1% other
Police Sector 204 (District 13)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00384 App.pdf, LICLIB-2025-00384 Supplemental.pdf, 1219 Regent St map.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/24/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | | 05/21/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Farley, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

Two registrations in support.

## Text of Legislative File 88064

### Title

Public Hearing - New License
Stellas of Madison Inc • dba Stellas Bakery
1219 Regent St • Agent: Jennifer Patrello
Estimated Capacity (in/out): 20/40
Class B Beer, Class C Wine • 25% alcohol, 74% food, 1% other
Police Sector 204 (District 13)

168

# Liquor/Beer License Application

(Agenda Item Number)

(Legistar file number)

LILIB-2025-00384
(License number)

13 (Alder District #) 204 (Police Sector)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☒ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☒ Corporation/Nonprofit Organization or ☐ Limited Liability Company exactly as it appears on your State Seller's Permit.

   STELLAS OF MADISON INC.

2. Trade Name (doing business as) STELLAS BAKERY

3. Address to be licensed 1219 REGENT STREET

4. Mailing address 1219 REGENT STREET

5. Anticipated opening date AUG 1, 2025

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

   ☒ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

   THE BUILDING IS A 3-STORY BUILDING WITH 1ST FLOOR CAFE/BAKERY/SANDWICH SHOP. THERE ARE TWO APARTMENTS ABOVE WITH A SEPERATE ENTRANCE. STORAGE OF ALCOHOL WILL BE IN BASEMENT OF OUR CAFE AND BAR AREA. THERE WILL BE A 40 PERSON OUTDOOR SEATING SPACE WHICH WILL BE FENCED IN.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

Indoor: 20 Outdoor: 40

10. Describe existing parking and how parking lot is to be monitored.

THE SITE HAS 6 TOTAL PARKING SPACES WITH SECURITY CAMERAS MONITORING. DURING BUSIER EVENT DAYS, A SECURITY PERSON WILL ALSO MONITOR

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

**Section C—Corporate Information**

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent JENNIFER PATRELLO

13. City, state in which agent resides MADISON, WI

14. How long has the agent continuously resided in the State of Wisconsin? 14 YEARS

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 3/8/2025

16. State and date of registration of corporation, nonprofit organization, or LLC.

WISCONSIN 07/26/1991

17. In the table below list the directors of your corporation or the members of your LLC.

☒ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| PRESIDENT | JENNIFER PATRELLO | MADISON, WISCONSIN |
| VICE-PRESIDENT | PATRICK PATRELLO | MADISON, WISCONSIN |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

JENNIFER PATRELLO

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| SEASONALLY 8AM - 4PM | 7am - 9pm | 7am - 7pm | 7am - 9pm | 7am - 9PM | 7am - 9PM | 7am - 9PM |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

N/A

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. RETAIL OF NON-PERISHABLE FARMER MARKET PRODUCTS

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
25 % Alcohol 74 % Food 1 % Other (MERCHANDISE)

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☐ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20_____.

38. State Seller's Permit 4 5 6 - 0 0 0 0 0 6 5 6 1 3 - 0 3

39. Federal Employer Identification Number 39-1703815

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person JENNIFER PATRICO

Business phone 608.692.7286 Business e-mail address jennifer@stellasofmadison.com

Preferred language ENGLISH

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name DIANA EISENBERG

Phone 608.257.2281 E-mail deisenberg@stroudlaw.com

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC), ☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans, ☒ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Jennifer Paluttto — 4/21/25

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor) (Date)

**Clerk's Office checklist for complete applications**

| | | |
|---|---|---|
| ☒ WI Seller's Permit Certificate (matching articles of incorporation) | ☒ Background investigation form(s) | ☒ Floor Plans |
| ☒ FEIN | ☒ Form for surrender of previous license | ☒ Lease |
| ☒ Written description of premises | ☒ *Articles of Incorporation | ☒ Business Plan |
| | ☒ *Appointment of Agent | ☒ **Sample Menu |
| | * Corporation/LLC only | ** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

# SAMPLE MENU

BREAKFAST DANISHES/PASTRIES

EMPANADAS

FRESH BAKED BREAD

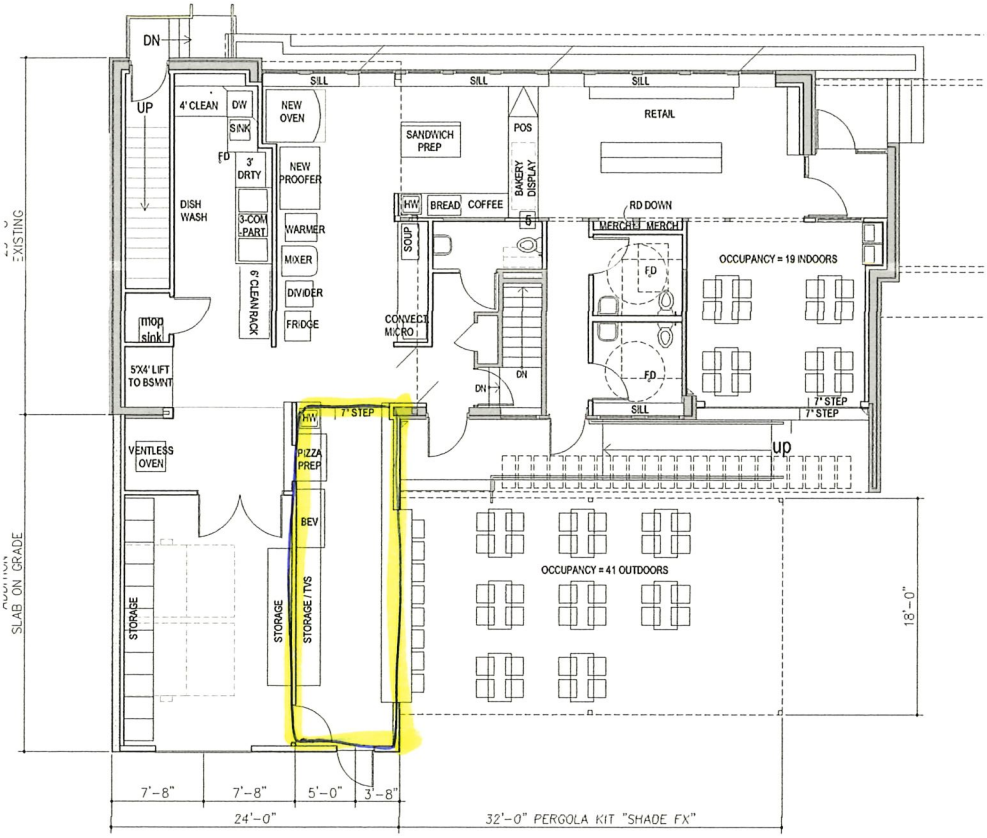
SANDWICHES

SOUPS

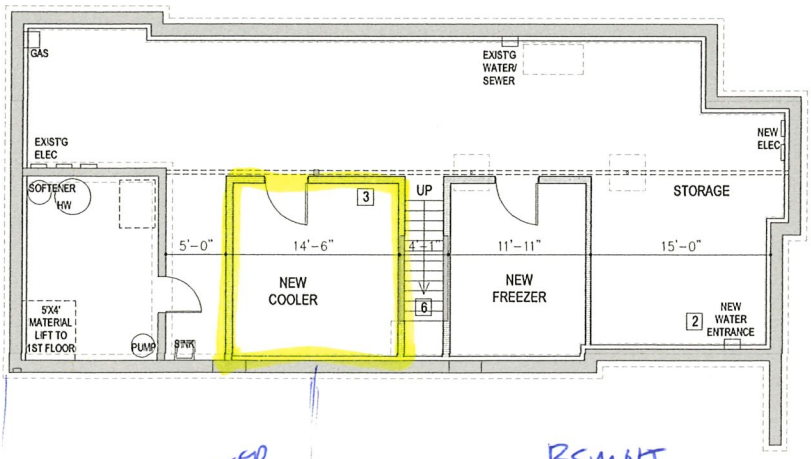
SALADS

BEVERAGES
- Coffee
- Tea
- Soda
- Beer
- Wine

REGENT STREET




FIRST FLOOR




UNEXCAVATED

BSMNT FLOOR PLAN

NORTH

AREAS OF ALCOHOL STORAGE

Business Plan



24. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

25. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☒ No ☐ Yes (explain) _____

## Section D—Business Plan

26. What type of establishment is contemplated?

☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store

☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps

☐ Other _____

27. Business description BAKERY, SANDWICH SHOP, RETAIL FOOD WITH ASSOCIATED BEVERAGE SALES AND OUTDOOR SEATING ENDING BY 9PM. PRE-PREPARED SALADS. OUTDOOR SEATING AREA TO BE FENCED IN. ORDER AT COUNTER. NO TABLE SERVICE.

28. Hours of operation 7AM - 9PM MON. THRU SAT. SEASONALLY 7AM - 4PM SUNDAY

29. Describe your management experience BUSINESS HAS EXISTED SINCE 1988, INCORPORATED IN 1991. JENNIFER HAS MANAGED THE BUSINESS SINCE 2011 AND WE HAVE OWNED THE BUSINESS SINCE 2019. THE BUSINESS HAS 12 YEAR ROUND EMPLOYEES & UP TO 30 SEASONAL EMPLOYEES.

30. List names of managers below, along with city and state of residence.

| | |
|---|---|
| JENNIFER PATRELLO | MADISON, WI |
| PATRICK PATRELLO | MADISON, WI |
| JASON HARDER | BARABOO, WI |

31. Describe staffing levels and staff duties at the proposed establishment
1 GENERAL MANAGER - PRIMARY DUTY WILL BE TO MANAGE STAFFING & CUSTOMER EXPERIENCE
1 ASSISTANT MANAGER - PRIMARY DUTY WILL BE TO TAKE CARE OF CUSTOMERS
2 KITCHEN STAFF - PRIMARY DUTIES WILL BE TO PREPARE FOOD AND CLEAN UP
ADDITIONAL STAFF FOR SEASONAL PURPOSES TO SERVE ADDITIONAL SEASONAL CUSTOMERS

32. Describe your employee training WE HAVE AN EMPLOYEE HANDBOOK THAT REQUIRES READING AND SIGNATURE. NEW EMPLOYEES ARE REQUIRED TO SHADOW EXISTING EMPLOYEES FOR A DAY. ALL EMPLOYEES ASKED TO HANDLE ALCOHOL WILL BE REQUIRED TO PASS A BEVERAGE SERVER TRAINING COURSE.

# May 2025 ALRC New License

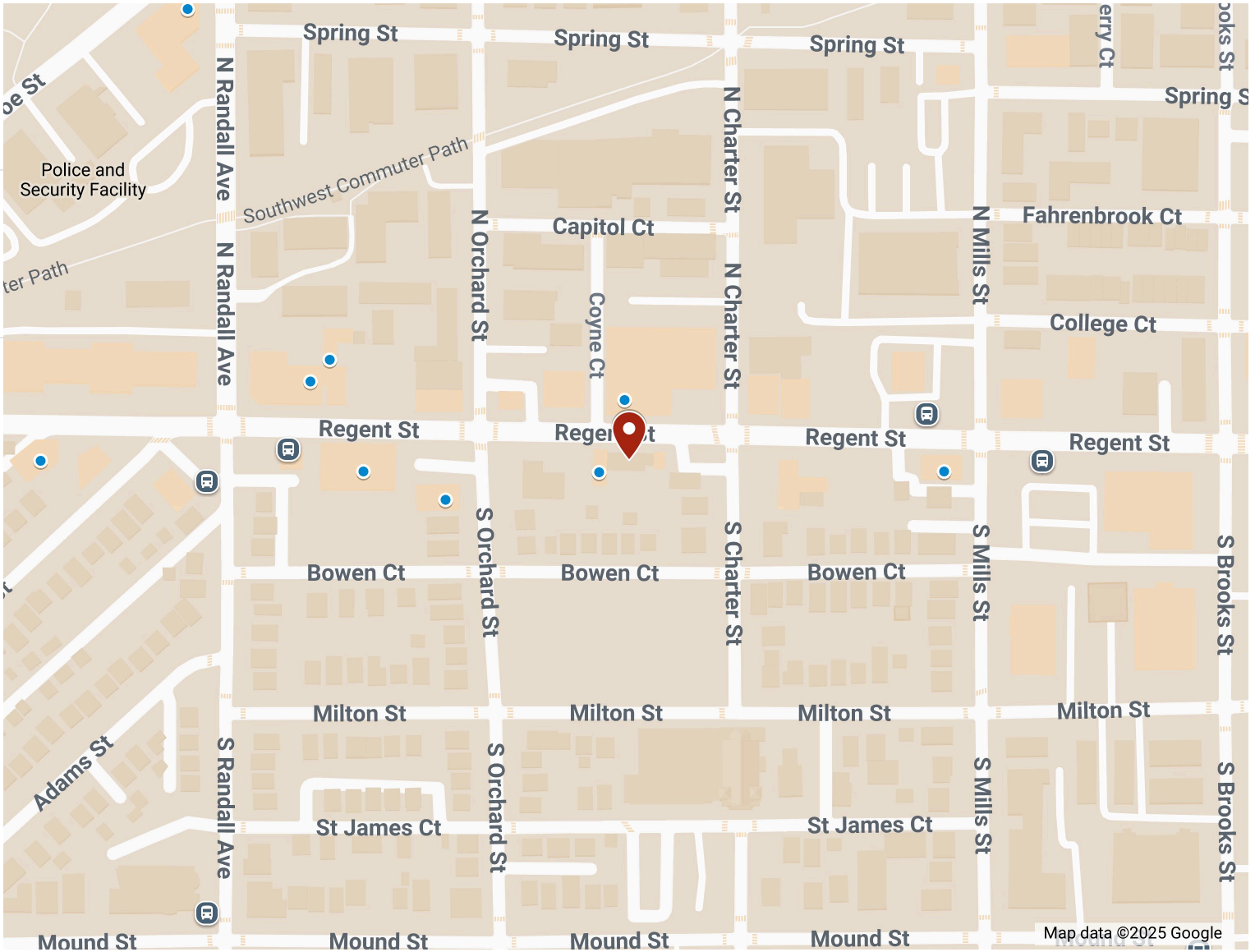
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88065

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88065 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Gobi Wisconsin LLC • dba Gobi Mongolian Grill & Hot Pot
610 Junction Rd #101 • Agent: Jun Chen
Estimated Capacity (in/out): 200/0
Class B Beer, Class C Wine • 5% alcohol, 95% food
Police Sector 128 (District 9)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00391 App.pdf, LICLIB-2025-00391 Supplemental.pdf, 610 Junction Rd map.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/24/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | | 05/21/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

**Text of Legislative File 88065**

**Title**

Public Hearing - New License
Gobi Wisconsin LLC • dba Gobi Mongolian Grill & Hot Pot
610 Junction Rd #101 • Agent: Jun Chen
Estimated Capacity (in/out): 200/0
Class B Beer, Class C Wine • 5% alcohol, 95% food
Police Sector 128 (District 9)

# Liquor/Beer License Application

179

(Agenda Item Number)

(Legistar file number)
LICLIB-2025-00391

(License number)

9 (Alder District #) 128 (Police Sector)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☐ Liquor, ☒ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
   Gobi Wisconsin LLC
2. Trade Name (doing business as) Gobi Mongolian Grill & Hot Pot
3. Address to be licensed 610 Junction Road, #101 Madison, WI 53717
4. Mailing address 610 Junction Rd, #101 Madison, WI 53717
5. Anticipated opening date 05/08/2025.
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   Dining room serving only, all alcohol beverages are stored in dry/clean individual closet.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 200 Outdoor: 0

10. Describe existing parking and how parking lot is to be monitored.

    Plenty of parking spots managed by landlord, Lokre Mangement. Layouts showed in floorplan.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☒ No ☐ Yes, license issued to _____ (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Jun Chen.

13. City, state in which agent resides Verona, WI

14. How long has the agent continuously resided in the State of Wisconsin? 10 years.

15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 04/06/2024.

16. State and date of registration of corporation, nonprofit organization, or LLC.

    WI Gobi Wisconsin LLC. 09/03/2024

17. In the table below list the directors of your corporation or the members of your LLC.
    ☒ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Owner | Sida Huang | Verona, WI |
| Owner | Dalin Li | Madison, WI |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    Jun Chen

19. Is applicant a subsidiary of any other corporation or LLC?

    ☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☐ No ☒ Yes (explain) Dalin Li applied for alcohol license at 515 State Street.

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 11am - 9pm | 11am - 9pm | 11am - 9pm | 11am - 9pm | 11am - 9pm | 11am - 9:30pm | 11am - 9:30pm |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Food, soda.

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
5 % Alcohol 95 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2026.

38. State Seller's Permit 456-1031948043-04

39. Federal Employer Identification Number 99-4755051

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Jun Chen

Business phone 608-820-1118 Business e-mail address gobiwisconsin@gmail.com

Preferred language Chinese

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☒ Yes (language: Chinese)

☐ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC), ☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans, ☒ Copy of Lease, ☒ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

[signature] .
(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

04/20/2025 .
(Date)

| **Clerk's Office checklist for complete applications** | | |
|---|---|---|
| ☒ WI Seller's Permit Certificate (matching articles of incorporation)<br>☒ FEIN<br>☒ Written description of premises | ☒ Background investigation form(s)<br>☐ Form for surrender of previous license<br>☒ *Articles of Incorporation<br>☒ *Appointment of Agent<br>* Corporation/LLC only | ☒ Floor Plans<br>☒ Lease<br>☒ Business Plan<br>☒ **Sample Menu<br>** Class B only |
| **Upon Application Submission, the Clerk's Office issued to the application:**<br>☒ Orange sign ☐ Orange business card<br>☒ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information | | |
| Date complete application filed with Clerk's Office 4/21/25<br>Date of ALRC meeting _____ Date license granted by Common Council _____<br>Date provisional issued _____ Date license issued _____ | | |

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# JUNCTION RD MONGOLIAN GRILL

610 JUNCTION RD.
MADISON, WI 53717

## PROJECT DATA

OCATION:
610 JUNCTION RD
MADISON, WI 53717

EGULATING MUNICIPALITIES:
CITY OF MADISON
DANE COUNTY
STATE OF WISCONSIN

UILDING CODE:
CITY OF MADISON ZONING ORDINANCES
DANE COUNTY ZONING ORDINANCES
WISCONSIN ADMINISTRATIVE CODE
2015 INTERNATIONAL BUILDING CODE
ACCESSIBILITY ANSI A117.1 - 2009

ROJECT DESCRIPTION:
TENANT IMPROVEMENT CONSISTING OF:
NEW RESTAURANT

CCUPANCY TYPE:
A-3

ONSTRUCTION TYPE:
IIB

REA AND LEVEL OF ALTERATION:
AREA INCLUDED IN ALTERATION = 5,473 SF
PERCENTAGE OF TOTAL AREA = 50 %
LEVEL OF ALTERATION = LEVEL 2

UMBER OF OCCUPANTS (TABLE 1004.1.2):
NO CHANGE IN OCCUPANCY LOAD

UMBING:
ALL EXISTING FIXTURES TO REMAIN

ALL FIXTURES TO COMPLY WITH ICC A117.1

IRE CONTROL:
FULLY SPRINKLERED BUILDING: NFPA 13
PORTABLE FIRE EXTINGUISHERS (IBC SECTION 906.3.1)

XITS:
EXIT(S) REQUIRED TO MEET EXITING DISTANCES = 2
EXIT(S) PROVIDED TO MEET DISTANCES = 4
MIN 60% OF PUBLIC EXTERIOR DOORS TO BE ON ACCESSIBLE ROUTE

CCESSIBILITY:
FOLLOW IBC 2015 AND ANSI 117.1 (2009)

## PROJECT GENERAL NOTES:

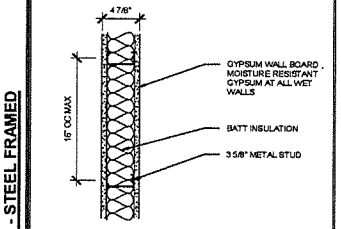
1. CONTRACTOR SHALL NOTIFY ARCHITECT IMMEDIATELY UPON DISCOVERING ANY DISCREPANCIES OR CONFLICTING INFORMATION IN THESE DOCUMENTS. CONTRACTOR SHALL CAREFULLY REVIEW AND COMPARE ALL DRAWINGS DURING THE BIDDING PERIOD AND BEFORE INSTALLATION OF THEIR WORK. ANY INCONSISTENCIES IN THE DRAWINGS SHALL BE REPORTED PROMPTLY TO THE ARCHITECT AND ENGINEER(S) FOR CLARIFICATION.
2. DO NOT SCALE DRAWINGS. THE DRAWINGS ARE NOT NECESSARILY TO SCALE - USE GIVEN DIMENSIONS. DIMENSIONS TAKE PRECEDENCE OVER SCALE. CONTRACTOR TO VERIFY ALL DIMENSIONS IN FIELD.
3. CONTRACTOR SHALL NOTIFY ARCHITECT AND OWNER IMMEDIATELY UPON DISCOVERING ANY UNANTICIPATED EXISTING SITE CONDITIONS AFFECTING THE EXECUTION OF THESE DOCUMENTS (SUCH AS HAZARDOUS MATERIALS, ETC.).
4. CONTRACTOR SHALL ABIDE BY ALL LOCAL, STATE AND FEDERAL CODES AND REGULATIONS GOVERNING THIS PROJECT.
5. JOB SITE SHALL BE BROOM SWEPT AND CLEAN AT THE END OF EACH DAY. ALL DEBRIS SHALL BE PICKED UP AND DISPOSED OF PROPERLY INTO APPROVED CONTAINER.
6. MAINTAIN DESIGNATED EGRESS ROUTES DURING CONSTRUCTION BY KEEPING CLEAR OF CONSTRUCTION DEBRIS AND CLEARLY MARKING THE PATH OF EGRESS TRAVEL.
7. ALL MECHANICAL (HVAC), ELECTRICAL, PLUMBING AND FIRE PROTECTION (MEP & FP) DESIGN AND CONSTRUCTION TO BE BY A DESIGN-BUILD DELIVERY METHOD AND ARE SUBSEQUENTLY NOT PART OF THESE DOCUMENTS. IT IS THE MEP CONTRACTOR'S RESPONSIBILITY TO COORDINATE WITH THE GENERAL CONTRACTOR AND WITH THESE DRAWINGS THE FINAL DESIGN, RETROFIT AND INSTALLATION OF THESE SYSTEMS. NOTIFY THE ARCHITECT PRIOR TO MAKING ANY REVISIONS TO THE STRUCTURE OR ARCHITECTURAL FEATURES.
8. HVAC CONTRACTOR SHALL SUBMIT PROPER DESIGN DRAWINGS AS NEEDED FOR PLAN APPROVAL AND BUILDING PERMITS.
9. WITHIN THIS DOCUMENT "NORTH, SOUTH, EAST, WEST" ARE REFERRED TO AS PROJECT NORTH AND MAY NOT BE TRUE NORTH.
10. ALL EXPOSED WOOD AND/OR WOOD IN CONTACT WITH CONCRETE OR MASONRY SHALL BE PRESSURE TREATED.
11. PROVIDE GFI OUTLETS NEAR WATER SOURCES AND AS REQUIRED BY IBC.
12. PROVIDE FIRE BLOCKING AND DRAFTSTOPPING THROUGHOUT BUILDING PER IBC CHAPTER 7.
13. SUBMIT ALL FIXTURES, APPLIANCES, MATERIALS, SHOP DRAWINGS, PLAN MODIFICATIONS TO THE ARCHITECT FOR REVIEW AND APPROVAL.
14. IN SOME CASES THE SELECTION OF SPECIFIC ACCESSORIES, HARDWARE, MATERIALS OR FINISHES MAY NOT BE AVAILABLE AT ISSUANCE OF THESE DRAWINGS. THESE INSTANCES ARE INDICATED WITH "TBD", OR "TO BE DETERMINED". IN THESE SITUATIONS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING APPROPRIATE ALLOWANCES TO COVER THE MATERIAL AND INSTALLATION FOR THAT ELEMENT, BASED ON THE BEST INFORMATION PROVIDED. IF NO INFORMATION IS PROVIDED, ASSUME A MID-RANGE PRODUCT COST TO SATISFY THE INTENT OF THE PROJECT. THE CONTRACTOR SHALL CLEARLY STATE IN THEIR BID PROPOSAL WHAT THE ALLOWANCE VALUE AND UNIT PRICE IS, LISTED SEPARATELY FOR EACH ITEM.
15. IF THE CONTRACTOR ELECTS TO NOT PROVIDE A PRICE FOR ANY ELEMENT CONTAINED IN THESE DOCUMENTS, FOR WHATEVER REASON, THE CONTRACTOR SHALL CLEARLY INDICATE THIS EXCLUSION IN THEIR BID PROPOSAL. IF NO EXCLUSION IS MADE, IT IS THE CONTRACTUAL OBLIGATION OF THE CONTRACTOR TO PROVIDE THE ELEMENT IN ACCORDANCE WITH THE GENERAL INTENT OF THE DRAWINGS.
16. IN THE EVENT OF CONTRADICTION OF DOCUMENTS, SPECIFICATIONS SHALL TAKE PRECEDENT. IF A CONTRADICTION REMAINS, OR IF THE SPECIFICATION DOES NOT CLARIFY, THEN THE CONTRACTOR SHALL ASSUME THE MOST EXPENSIVE OF THE MATERIALS AND INSTALLATION WHEN COMPARING THE CONTRADICTORY ITEMS.

## SHEET INDEX

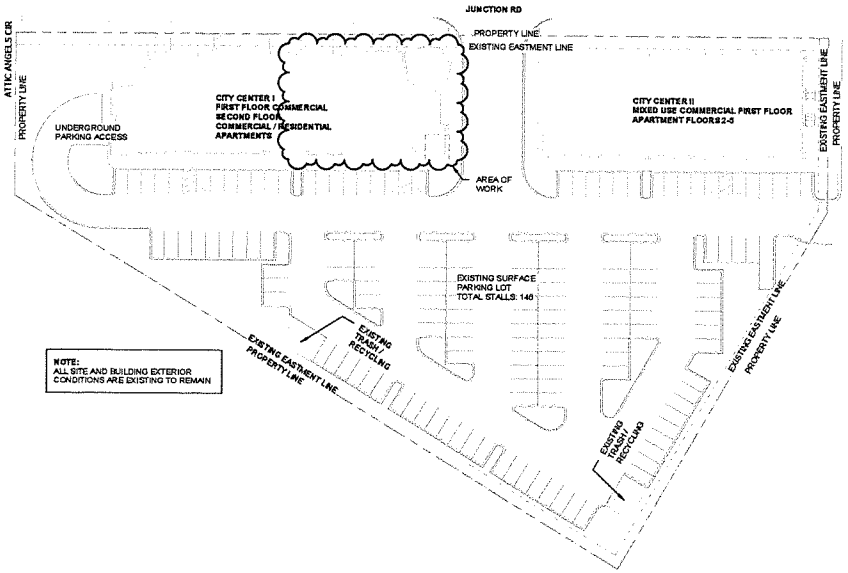
| SHEET NUMBER | SHEET NAME | REVISIONS MARK | REVISIONS DATE |
|---|---|---|---|
| GENERAL | | | |
| G001 | COVER SHEET | | |
| ARCHITECTURAL GENERAL | | | |
| A001 | SYMBOLS & ABBREVIATIONS | | |
| ARCHITECTURAL | | | |
| A101 | FLOOR PLAN | | |

"S" WALL TYPE - STEEL FRAMED

S4A



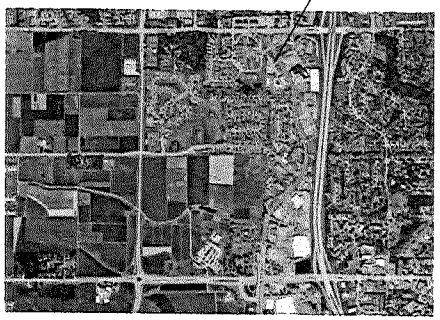

| CONFIGURATIONS | S4A | | | |
|---|---|---|---|---|
| GWB TYPE | STANDARD | | | |
| INSULATION TYPE | N/A | | | |
| FIRE RATING | N/A | | | |
| FIRE TEST | N/A | | | |



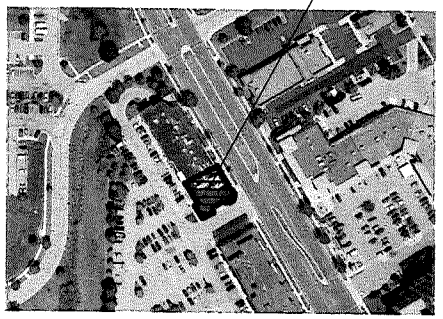

NOTE:
ALL SITE AND BUILDING EXTERIOR CONDITIONS ARE EXISTING TO REMAIN

A2 ARCHITECTURAL SITE PLAN (FOR REFERENCE)
1" = 40'-0"

## PROJECT LOCATION




## BUILDING LOCATION




## PROJECT CONTACTS:

**ITECT:**
**KE COMPANIES**
**28 PLOVER RD. STE E**
**OVER, WI 54467**

**NTACT:**
**TOR ANDERSON AIA**
**LLY LOKRE (OWNER)**
**5-319-8978**

**OWNER:**
**MONGOLIAN GRILL**
**610 JUNCTION RD**
**MADISON, WI 53717**

**CONTACT:**
**SIDA HUANG**

**ARCHITECT:**
**SKETCHWORKS ARCHITECTURE, LLC**
**2501 PARMENTER ST, STE 300A**
**MIDDLETON, WI 53562**

**CONTACT:**
**STEVE SHULFER (ARCHITECT)**
**BEN BUELOW (DESIGNER)**
**608-836-7578**

PRELIMINARY

Sketchworks architecture

**JUNCTION RD MONGOLIAN GRILL**
TENANT IMPROVEMENT
610 JUNCTION RD.
MADISON, WI 53717

**Project Status**

| | |
|---|---|
| 2024.09.24 | FOR REVIEW |

PROJ. #: 24153-01

© SKETCHWORKS ARCHITECTURE 2024

PLAN NORTH
TRUE NORTH ROTATION
0' 20' 40'
0' 1/2" 1"
SCALE: 1" = 40'-0"

**COVER SHEET**

**G001**

A1 FLOOR PLAN
1/4" = 1'-0"

PRELIMINARY

## GENERAL PLAN NOTES:

A. MECHANICAL, ELECTRICAL, PLUMBING AND FIRE PROTECTION IMPROVEMENTS TO BE DESIGN BUILD, UNLESS NOTED OTHERWISE. DESIGN BUILD CONTRACTOR(S) RESPONSIBLE FOR DESIGN BUILD CONTRACTOR(S) RESPONSIBLE FOR ENSURING CODE COMPLIANT CONSTRUCTION OF NEW SYSTEMS IN TENANT SPACES.

B. PROVIDE ADA APPROVED THRESHOLDS AT ALL NEW FLOOR TRANSITIONS AND DOORWAYS.

C. INTERIOR DIMENSIONS FOR NEW CONSTRUCTION ARE TO FACE OF STUD, UNLESS NOTED OTHERWISE. UNLESS NOTED OTHERWISE, ALL DIMENSIONS FROM EXISTING WALLS ARE FROM FINISH FACE.

D. VERIFY ALL EXISTING CONDITIONS AND ADJUST NEW CONSTRUCTION AS REQUIRED. NOTIFY ARCHITECT WITH ANY DISCREPANCIES.

E. CONTRACTOR SHALL NOTIFY ARCHITECT, ENGINEER AND OWNER IMMEDIATELY UPON DISCOVERING ANY UNANTICIPATED STRUCTURAL MODIFICATIONS.

F. GENERAL CONTRACTOR TO SECURE CONSTRUCTION AREA DURING CONSTRUCTION AND MAINTAIN A FLOOR TO CEILING DUST BARRIER TO PROVIDE SEPARATION FOR DUST, DEBRIS AND SOUND.

G. GENERAL CONTRACTOR TO COORDINATE CONSTRUCTION SCHEDULE TO MINIMIZE IMPACT ON EXISTING BUILDING OPERATIONS AND PLANNED EVENTS. CONSTRUCTION AREA MUST BE CLEAN AND SECURE AT THE END OF EACH WORK DAY. OWNERS REQUEST, VERIFY SCHEDULED EVENTS WITH OWNER PRIOR TO CONSTRUCTION START AND ADJUST CONSTRUCTION SCHEDULE TO ACCOMMODATE OWNER'S NEEDS. COORDINATE SYSTEMS AND UTILITY SHUTDOWN WITH OWNER PRIOR TO COMMENCEMENT OF WORK.

H. SUBMIT ALL FINISHES TO THE ARCHITECT FOR APPROVAL.

## HATCH PATTERN KEY:

NEW CONSTRUCTION

EXISTING CONSTRUCTION

## KEYNOTES:

1 TABLE / BOOTH, BY TENANT

2 BUFFET TABLES, BY TENANT

3 HOT POT TABLE, BY TENANT

4 ICE CREAM FREEZER, BY TENANT

5 BAR ETR

Stephen Wermuth architecture

# JUNCTION RD MONGOLIAN GRILL

**TENANT IMPROVEMENT**

**610 JUNCTION RD.**
**MADISON, WI 53717**

**Project Status**
2024.09.24 FOR REVIEW

PROJ. #: 24155-01

© SKETCHWORKS ARCHITECTURE 2024

TRUE NORTH
PLAN NORTH

0 1' 2' 4'
SCALE: 1/4" = 1'-0"

**FLOOR PLAN**

**A101**

# Business Plan: Gobi Mongolian Grill & Hot Pot

## Introduction

Gobi Mongolian Grill & Hot Pot, currently operating by Gobi Wisconsin LLC, has renovated the restaurant on 610 Junction Road, Madison, WI 53717 in 2025, are planned to open the doors in May. We carried on the idea of previous tenant HuHot Mongolian Grill, which has been a successfully establishment in the neighborhood for the past decade.

## Product

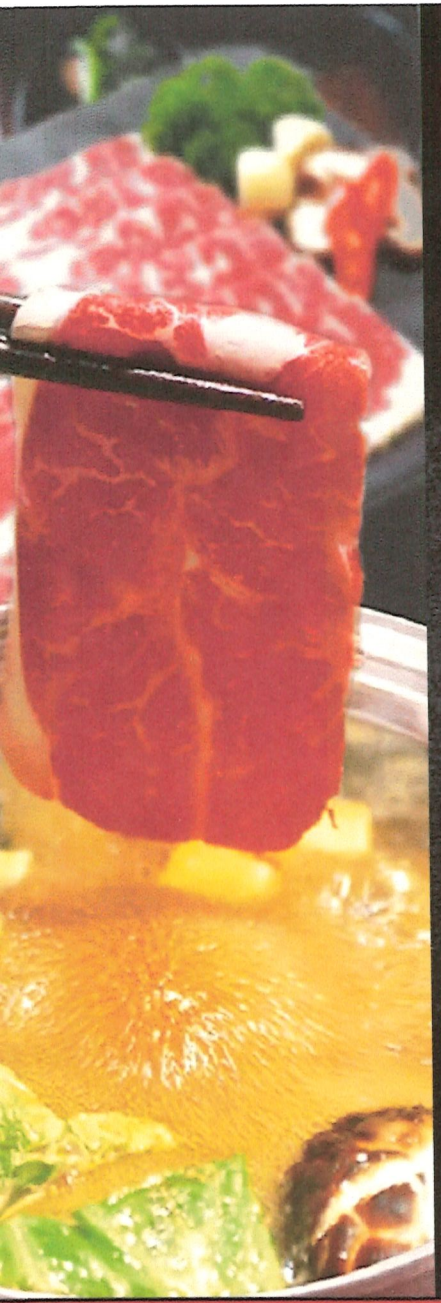
At Gobi, a dining-in all you can eat family restaurant, we serve Mongolian style grilled food as well as Chinese style hot pot which provides over 100 items in terms of proteins, vegetables and sauces to build your own meal.

## Objective/Mission

The top priority of Gobi Mongolian Grill & Hot Pot is to serve fresh and tasty food for the neighborhood and community in Madison area. By adding in Class B beer beverages and Class C wine can complete our menu and provide the best dining experience for customers.

## Conclusion

As the owners of Gobi Mongolian Grill & Hot Pot, we will strive to serve high quality food and beverages to the community which is the reason we are seeking the opportunity to apply alcohol license for new business establishment.



# HOT POT

## SOUP BASE (Up to Two)

Original

Vegetarian

Szechuan Spicy

Korean Kimchi

Mushroom

Japanese Miso

Tomato

Thai Tom Yum

Japanese Tonkotsu

# GOBI

HOTPOT & MONGLIAN GRILL

**GOBI HOT POT AYCE**

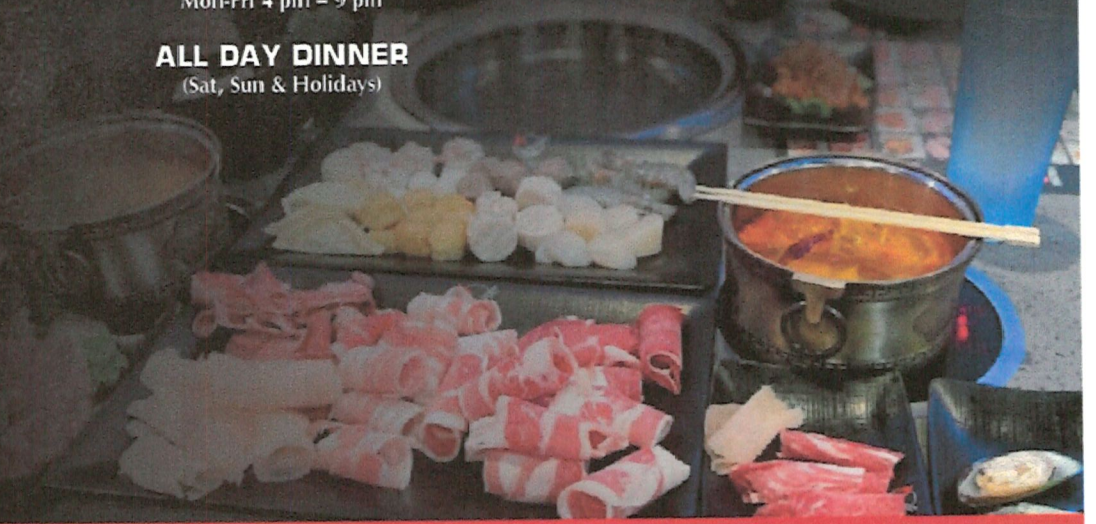
**LUNCH: $19.99**
Mon-Fri 11 am – 4 pm

**DINNER: $29.99**
Mon-Fri 4 pm – 9 pm

**ALL DAY DINNER**
(Sat, Sun & Holidays)

**610 JUNCTION ROAD**
**#101**
MADISON WI 53717

**TEL: 608-820-1118**



GF = Gluten Free

V = Vegetarian

• Limited dine-in time 2 hours. • Don't waste food. We reserve the right to impose a surcharge of $13.99/LB of food waste. • 18% gratuities added to parties of 8 or more.
• Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions. Please inform your server if anyone in your party has a food allergy.

# HOT POT

## MEATS

- ed Fatty Beef GF
- ed Ribeye GF
- ed Chicken Breast GF
- ed Fatty Lamb GF Dinner Item
- ed Pork GF
- ed Pork Belly GF
- ed Luncheon Meat
- f Tripe GF
- il Eggs GF
- d Pork Skin

## MEAT / SIDES

- Beef Tendon Meatballs
- Pork Meatballs
- Lobster Balls
- Squid Balls
- Fish Tofu
- Fish Roe Balls
- Mini Sausages
- Pork Blood

## VEGETABLE

- Napa Cabbage GF
- Lettuces GF
- Spinach GF
- Chinese Tong Ho GF
- Watercress GF
- Bok Choy GF
- Broccoli GF
- Bean Sprouts GF
- Seaweed Knots GF
- Daikon Radish GF
- Corn GF
- Taro Slices GF
- Potato Slices GF
- Baby Bamboo GF
- Lotus Root Slices GF
- Fungus/Wood-Ear Mushroom GF
- Enoki Mushroom GF
- King Oyster Mushroom GF
- Shiitake Mushroom GF
- Soft Tofu GF
- Frozen Tofu GF

## NOODLES / RICE / DUMPLINGS

- Lo Mein Noodles
- Ramen Noodles
- Udon Noodles
- Vermicelli
- Sweet Potato Noodles
- White Rice GF
- Rice Cakes
- Pork Dumplings
- Vegetable Dumplings

## SEAFOOD

- Squid GF
- Swai Fish GF
- Mussels GF
- Clams GF
- Kani (Crabstick)
- Shrimp Paste
- Baby Octopus GF
- Jumbo Shrimp GF Dinner Item
- Oyster Meat GF Dinner Item
- Blue Crab (Seasonal Item) GF Dinner Item
- Snow Crab Clusters
  (Extra Charge Item: Market Price)
- King Oysters GF
  (Extra Charge Item: Market Price)

F = Gluten Free

- Limited dine-in time 2 hours. • Don't waste food. We reserve the right to impose a surcharge of $13.99/LB of food waste. • 18% gratuities added to parties of 8 or more.
- Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions. Please inform your server if anyone in your party has a food allergy.

# HOT POT

## MEATS

- Sliced Fatty Beef GF
- Sliced Ribeye GF
- Sliced Chicken Breast GF
- Sliced Fatty Lamb GF Dinner Item
- Sliced Pork GF
- Sliced Pork Belly GF
- Sliced Luncheon Meat
- Beef Tripe GF
- Quail Eggs GF
- Fried Pork Skin

## MEAT / SIDES

- Beef Tendon Meatballs
- Pork Meatballs
- Lobster Balls
- Squid Balls
- Fish Tofu
- Fish Roe Balls
- Mini Sausages
- Pork Blood

## VEGETABLE

- Napa Cabbage GF
- Lettuces GF
- Spinach GF
- Chinese Tong Ho GF
- Watercress GF
- Bok Choy GF
- Broccoli GF
- Bean Sprouts GF
- Seaweed Knots GF
- Daikon Radish GF
- Corn GF
- Taro Slices GF
- Potato Slices GF
- Baby Bamboo GF
- Lotus Root Slices GF
- Fungus/Wood-Ear Mushroom GF
- Enoki Mushroom GF
- King Oyster Mushroom GF
- Shiitake Mushroom GF
- Soft Tofu GF
- Frozen Tofu GF

## NOODLES / RICE / DUMPLINGS

- Lo Mein Noodles
- Ramen Noodles
- Udon Noodles
- Vermicelli
- Sweet Potato Noodles
- White Rice GF
- Rice Cakes
- Pork Dumplings
- Vegetable Dumplings

## SEAFOOD

- Squid GF
- Swai Fish GF
- Mussels GF
- Clams GF
- Kani (Crabstick)
- Shrimp Paste
- Baby Octopus GF
- Jumbo Shrimp GF Dinner Item
- Oyster Meat GF Dinner Item
- Blue Crab (Seasonal Item) GF Dinner Item
- Snow Crab Clusters (Extra Charge Item: Market Price)
- King Oysters GF (Extra Charge Item: Market Price)

GF = Gluten Free

- Limited dine-in time 2 hours. • Don't waste food. We reserve the right to impose a surcharge of $13.99/LB of food waste. • 18% gratuities added to parties of 8 or more.
- Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions. Please inform your server if anyone in your party has a food allergy.

# May 2025 ALRC New License

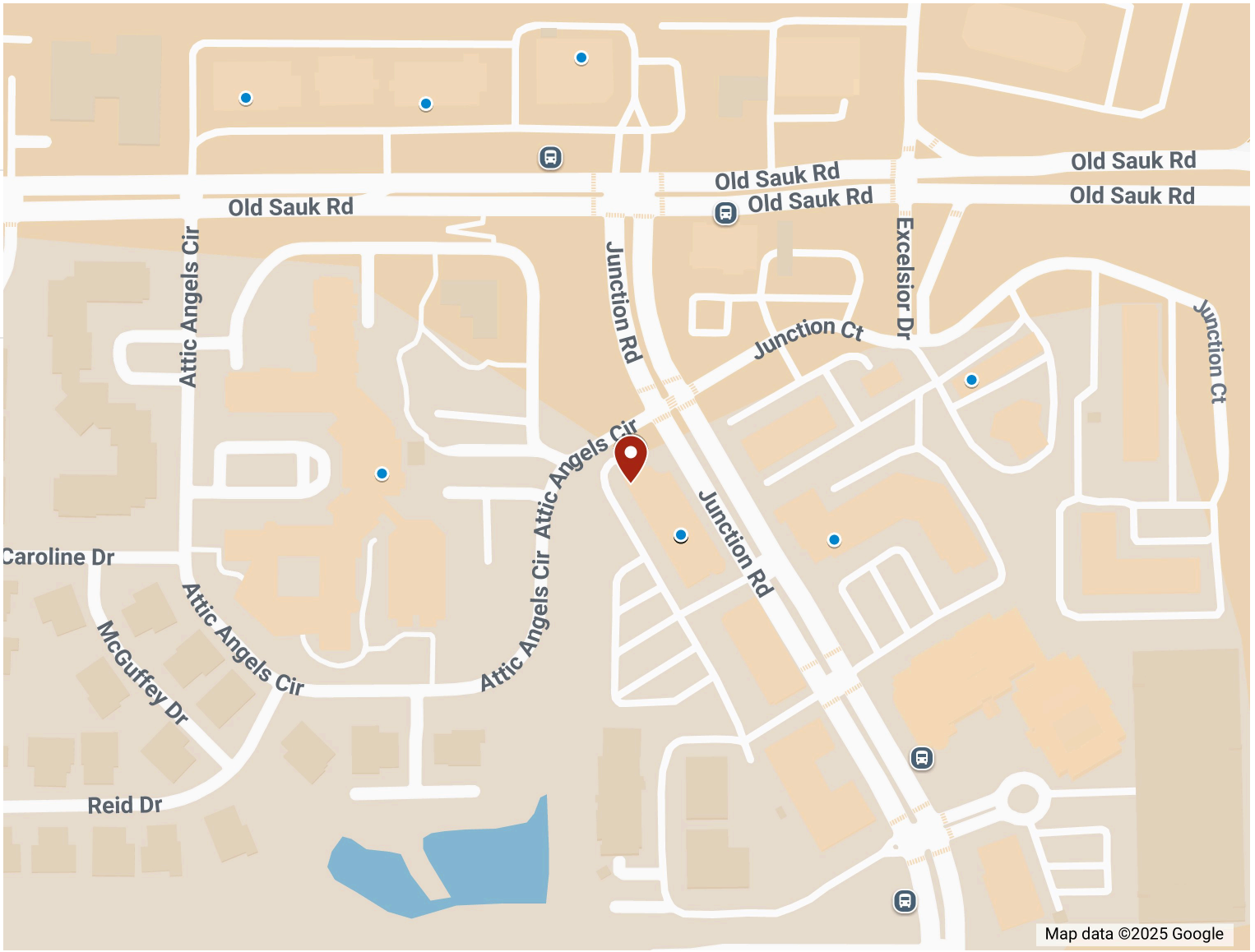
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88066

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88066 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Mishqui Peruvian Cuisine LLC • dba Mishqui Peruvian Bistro
225 King St • Agent: Cynthia Garcia
Estimated Capacity (in/out): 80/30
Class B Combination Liquor & Beer • 20% alcohol, 75% food, 5% other
Police Sector 405 (District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00393 App.pdf, LICLIB-2025-00393 Supplemental.pdf, 225 King St map.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/24/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

**Text of Legislative File 88066**

**Title**

Public Hearing - New License
Mishqui Peruvian Cuisine LLC • dba Mishqui Peruvian Bistro
225 King St • Agent: Cynthia Garcia
Estimated Capacity (in/out): 80/30
Class B Combination Liquor & Beer • 20% alcohol, 75% food, 5% other
Police Sector 405 (District 4)

(Agenda Item Number)

(Legistar file number)

LICLIB-2025-00393
(License number)

(Alder District #) (Police Sector)

Office Use Only

RECEIVED
APR 22 2025
MADISON CITY CLERK

# Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 105
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☑ Beer, ☑ Liquor, ☑ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.

   Mishqui Peruvian Cuisine LLC

2. Trade Name (doing business as) Mishqui Peruvian Bistro

3. Address to be licensed 225 King Street, Madison, WI 53703

4. Mailing address 225 King Street, Madison, WI 53703

5. Anticipated opening date March 31, 2025

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

   ☒ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

   The licensed premises is a full-service, dine-in restaurant and currently holds Class B Beer and Class C Wine licenses. Alcoholic beverages are served for onsite consumption from behind the bar that is only accessible by employees. Alcoholic beverages are served to customers sitting at the bar, in the dining room and in the gated outdoor patio. Alcoholic beverages are stored behind the bar and in a locked storage room.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 80 Outdoor: 30

10. Describe existing parking and how parking lot is to be monitored.

    There's no customer parking available, on-site. Customers must utilize metered street parking or nearby public parking garages.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☐ No ☒ Yes, license issued to Little Palace LLC (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Cynthia Garcia

13. City, state in which agent resides Madison, Wisconsin

14. How long has the agent continuously resided in the State of Wisconsin? 18 years

15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 1/12/2024

16. State and date of registration of corporation, nonprofit organization, or LLC.

    Wisconsin 7/24/2019

17. In the table below list the directors of your corporation or the members of your LLC.
    ☒ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Managing Member | Cynthia Garcia | Madison, Wisconsin |
| | | |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    Cynthia Garcia

19. Is applicant a subsidiary of any other corporation or LLC?

    ☒ No ☐ Yes (explain)

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☐ No ☒ Yes (explain) Cynthia owns two other restaurants that currently hold alcohol licenses, located at 4604 Monona Dr, Madison & 1901 Cayuga St, Suite 110, Middleton, WI.

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 7a - 9p | 7a - 9p | 7a - 9p | 7a - 9p | 7a - 9p | 7a - 10p | 7a - 10p |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Catering

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
20 % Alcohol 75 % Food 5 % Other

If applicable, describe "Other": Peruvian groceries

Do you have written records to document the percentages shown? ☐ No ☒ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2025.

38. State Seller's Permit 456 - 1030654208-02

39. Federal Employer Identification Number 84-2504480

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Cynthia Garcia

Business phone (608) 228-1436 Business e-mail address hola@mishquiperu.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☒ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC), ☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans, ☒ Copy of Lease, ☐ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

4/22/2025
(Date)

| **Clerk's Office checklist for complete applications** | | |
|---|---|---|
| ☐ WI Seller's Permit Certificate (matching articles of incorporation)<br>☐ FEIN<br>☐ Written description of premises | ☐ Background investigation form(s)<br>☐ Form for surrender of previous license<br>☐ *Articles of Incorporation<br>☐ *Appointment of Agent<br>* Corporation/LLC only | ☐ Floor Plans<br>☐ Lease<br>☐ Business Plan<br>☐ **Sample Menu<br>** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

I currently hold a Class B Beer and Class C Wine license at 225 King St; and I would like to submit an application to obtain a regular combination class B liquor license because we have a succesful Restaurant in Monona Drive bringing Peruvian cocktails that customer enjoy with their Peruvian food, therefore we want to bring the same model and experience Downtown.

# MISHQUI
COCINA PERUANA

Rotisserie Chicken · Stir Fry · Ceviche · Desserts

*Please advise if you have a shellfish allergy. With the exception of our vegetarian and vegan offerings, our stir fry and fried rice dishes are prepared with oyster sauce.*

*Only gluten-free products are cooked in our fryers. In addition, one fryer is dedicated to only vegan products.*

## APPETIZERS

**PERUVIAN EMPANADAS LF**
Golden flaky pastry that encapsulates authentic Peruvian flavor. All fillings are mixed with onions, tomatoes, olives, panca pepper, yellow pepper and cilantro.

CARNE/ GROUND BEEF $3.75 /each
Plus golden raisins.

POLLO/ CHICKEN $3.75 /each

VEGAN CHORIZO $3.75 /each
Plant-based chorizo, potatoes, onions, red peppers, tomatoes and cilantro, only.

**COLOMBIAN EMPANADAS GF, LF**
Savory deep-fried yellow corn dough, filled with potatoes, onions, red peppers, tomatoes and cilantro.

CARNE/ BEEF $3.75 /each

POLLO/ CHICKEN $3.75 /each

CHORIZO/ SAUSAGE $3.75 /each

VEGAN CHORIZO $3.75 /each

**YUCAS FRITAS GF, VE $7**
Fried cassava with tarter sauce.

**CAUSA GF, LF**
Bright yellow Peruvian peppers mixed into delicious mashed potatoes served cold with your choice of:

CHICKEN SALAD $8

TUNA SALAD $8

**SHAREABLE PLATE GF, LF $13**

CHICHARRÓN DE PUERCO/ TENDER FRIED PORK
Served with salty plantains and salsa criolla.

CHICHARRÓN DE PESCADO/ COD FISH FRY
Served with yucas, salsa criolla and tartar sauce.

## STIR FRY

Gluten free option available +$2
a lo Pobre: Add sweet plantains and fried egg +$3

**LOMO SALTADO LF $20**
Beef tenderloin stir fried with onions, tomatoes, aromatic cilantro, soy and oyster sauces. Served with house made french fries and white rice.

**POLLO SALTADO LF $18**
Tender pieces of chicken breast stir fried with onions, tomatoes, aromatic cilantro, soy and oyster sauces. Served with house made french fries and white rice.

## ROTISSERIE CHICKEN

Rotisserie chicken marinated with traditional Peruvian spices. Served with choice of two sides. Choose fried rice as one of your sides. +$3

CUARTO POLLO A LA BRASA/ QUARTER ROTISSERIE CHICKEN GF, LF $12
MEDIO POLLO A LA BRASA/ HALF ROTISSERIE CHICKEN GF, LF $22
COMBO POLLO ENTERO/ WHOLE CHICKEN COMBO GF, LF $45
+ 2L Soda or 32 oz juice bottle

**SOLO POLLO/ ONLY CHICKEN**
SOLO CUARTO POLLO/ QUARTER CHICKEN ONLY GF, LF $6
SOLO MEDIO POLLO/ HALF CHICKEN ONLY GF, LF $11
SOLO POLLO ENTERO/ WHOLE CHICKEN ONLY GF, LF $21

## CREOLE

Creole cuisine is a cooking style born in colonial times from the fusion of Spanish, Italian, African and Chinese influences.

**SECO DE RES GF, LF $17**
Beef stew served with white rice, beans and salsa criolla.

**CHICHARRÓN DE PUERCO/ TENDER FRIED PORK GF, LF $16**
Slow braised pork cuts and sweet potatoes, both deep-fried to perfection. Served with white rice and salsa criolla.

**LOCRO DE ZAPALLO GF, VG $14**
Pumpkin, squash and potato stew with a taste full of herbs and seasoning. *Add fried egg +$1*

**TACU TACU (LF option +$1)**
Flavorful rice and mayocoba beans lightly pan fried in a stir fry sauce with onions, tomatoes and aromatic cilantro. With your choice of:

VEGETARIANO/ VEGETARIAN GF, VE $15
Plus stir fried broccoli, snow peas, red bell peppers, mushrooms and green onions

POLLO SALTADO/ STIR-FRY CHICKEN $18 *(Gluten free option available +$2)*

POLLO A LA BRASA/ ROTISSERIE CHICKEN GF $18

LOMO AL JUGO/ STIR-FRY BEEF TENDERLOIN $20
*(Gluten free option available +$2)*

MARISCOS/ SEAFOOD $22 (Shrimp, calamari, mussels)

## CHAUFA/ FRIED RICE

Gluten free option available +$2
Add veggies +$2

Peru's diverse cultures have shaped its culinary traditions, resulting in the creation and rise of fusion dishes. Chifa is the fusion of Cantonese and traditional Peruvian ingredients and cooking techniques.

CHAUFA DE CECINA/ JERK PORK FRIED RICE LF $18
Served with sweet plantains.

CHAUFA MISHQUI/ FRIED RICE SPECIAL LF $25
Beef Tenderloin, Chicken, Pork, Shrimp

VEGETARIANO/ VEGETARIAN VE LF$12
Plus stir fried broccoli, snow peas, red bell peppers, mushrooms and green onions.

POLLO/ CHICKEN LF $17

PUERCO/ PORK LF $17

CARNE/ BEEF TENDERLOIN LF $18

CAMARONES/ SHRIMP LF $18

MARISCOS/ SEAFOOD LF $22
Shrimp, calamari, mussels

## SOUPS

**AGUADITO DE POLLO/ CHICKEN & RICE SOUP GF, LF $5**
A bowl of tender pieces of chicken breast and rice simmered in a Peruvian broth made with cilantro, spinach, carrots and snow peas. Garnished with a curly red pepper, parsley and lime. *Add Tostones/ Salty Plantains +$2*

## PASTAS

**OPTIONS**

VEGETARIAN $15
Plus stir fried broccoli, snow peas, red bell peppers, mushrooms and green onions.

POLLO SALTADO/ STIR-FRY CHICKEN $18

POLLO A LA BRASA/ ROTISSERIE CHICKEN $18

LOMO AL JUGO/ STIR-FRY BEEF TENDERLOIN $20

MARISCOS/ SEAFOOD $22
Shrimp, Calamari, Mussels

**TALLARINES SALTADO LF** *(Gluten free option available +$3)*
Fettuccine stir fry with red onions, tomatoes, red bell peppers, aromatic cilantro, soy sauce and oyster sauce.

**TALLARINES VERDES** *(Gluten free option available +$3)*
Fettuccine served Peruvian style with creamy pesto sauce, garnished with parmesan cheese.

## SEAFOOD

Throughout Peru, seafood is prepared in distinct styles: both cooked and raw.

***CEVICHE GF, LF**
Chilled and marinated with lime juice, Peruvian aji limo, rocoto, fresh cilantro and onion. Garnished with sweet potato and Peruvian cancha (chulpe corn roasted to a perfect addictive crunch).
*Add Tostones/ Salty Plantains +$2 Add chicharrón de pescado +$6*

PESCADO/ FISH (raw) $17
Mero/ grouper

CAMARONES/ SHRIMP $18

MARISCOS/ SEAFOOD $20
Fish (raw), shrimp, calamari, mussels

**CHICHARRÓN DE PESCADO/ FISH FRY GF, LF $16**
Boneless and breaded deep-fried cod. Served with white rice, yucas and salsa criolla.

**PESCADO FRITO/ FRIED WHOLE FISH GF, LF $Market Price**
Deep fried Pompano fish served whole. Served with sweet plantains, white rice and house salad.

**ARROZ CON MARISCOS/ RICE WITH SEAFOOD GF, LF $25**
Peruvian style paella. A creamy yellow pepper sauce mixed with shrimp, calamari, mussels, red peppers and aromatic cilantro.

**TRIO MARINO/ COMBINATION SEAFOOD PLATTER GF, LF $30**
Combination sampler plate of the rice with seafood paella, fish ceviche and cod fish fry.

## SIDE ORDERS

ARROZ BLANCO/ WHITE RICE GF, VG $3
ARROZ CHAUFA/ FRIED RICE LF $4
CANCHA/ ROASTED CHULPE CORN GF, VG $2
FRIJOLES/ MAYOCOBA BEANS GF, VG $4
MADUROS/ SWEET PLANTAINS GF, VG $4
PAPAS FRITAS/ FRENCH FRIES GF, VG $4
PAPAS DORADAS/ DEEP FRIED BOILED POTATOES GF, VG $4
SALSA CRIOLLA GF, VG $3
TÁRTARA/ TARTAR SAUCE GF, LF, VE $2
TOSTONES/ SALTY PLANTAINS GF, VG $5
VEGETALES SALTADOS/ STIR-FRIED VEGETABLES GF, VG $4
YUCAS FRITAS/ FRIED CASSAVA GF, VG $5

**We sincerely hope that you enjoy your Peruvian culinary journey.**

## SALADS

**HOUSE SALAD GF, VG $8**
Spring mix, red onions, avocado, tomatoes and red pepper garnish. Choice of dressing: House vinaigrette (GF, VE), house rocoto lime (GF, VG) or ranch dressing (VE). *Add hard boiled egg $1*

## KIDS MENU

**SALCHIPAPA GF, LF $10**
Sliced hot dogs tossed with house made french fries and your choice of condiments: mayonnaise, ketchup, mustard or cilantro sauce.

**SALCHIYUCA GF, LF $12**

**CHICHARRÓN DE PESCADO/ FISH FRY GF, LF $10**
Boneless and breaded deep fried cod. Served with french fries and tartar sauce. Plus choice of fruit: pineapple pieces or applesauce.

**OCTAVO POLLO A LA BRASA/ EIGHTH ROTISSERIE CHICKEN GF, LF $10**
Served with fries and white rice.

## VEGAN MENU

**EMPANADA $3.75 /each**
Plant-based chorizo, potatoes, onions, red peppers, tomatoes and cilantro.

PERUVIAN
Baked golden, flaky pastry dough.

COLOMBIAN GF
Deep-fried yellow corn dough.

**SECO DE PORTABELLA GF $15**
Large portabella cap stir-fried and simmered in a cilantro stew made of green peas and sliced carrots. Served with white rice, beans and salsa criolla.

**LOCRO DE ZAPALLO GF $14**
Pumpkin, squash and potato stew with a taste full of herbs and seasoning.

**FRIED RICE GF $15**
Stir fried rice, broccoli, snow peas, red bell peppers, mushrooms, green onions, soy sauce and sesame oil. Served with sweet plantains. *Add Tofu +$2*

**STIR FRIED VEGETABLES GF $15**
Stir fried broccoli, red onions, tomatoes, red bell peppers, snow peas, mushroom, soy sauce, sesame oil, and vegetable broth. Served with house made french fries and white rice. *Add Tofu +$2*

**TACU TACU GF $15**
Flavorful rice and mayocoba beans lightly pan fried in a stir fry sauce with broccoli, onions, tomatoes, snow peas, red bell peppers, mushrooms and aromatic cilantro.

**TALLARINES SALTADO $15**
Fettuccine stir fried with broccoli, red onions, tomatoes, red bell peppers, snow peas, mushrooms, green onions, soy sauce, sesame oil, and vegetable broth.
*Add Tofu +$2 Gluten free option available +$3*

## VEGAN DESSERTS

**RASPBERRY OR GUAVA SWEET EMPANADA $3 /each**
Light and flaky sweet pastry dough filled with raspberry or guava filling, dusted with powdered sugar.

**CHEESECAKE WITH STRAWBERRY SAUCE $7**
New York style cheesecake with a graham cracker crust and strawberry sauce.

IF YOU'RE EVER IN A RUSH, VISIT US AT:

takeout.mishquiperu.com

AUTOMATIC GRATUITY POLICY/ PÓLIZA DE PROPINA AUTOMÁTICA

At Mishqui, we charge an automatic gratuity of 15% on all checks for dine-in service. This gratuity is shared among our servers and kitchen staff, all of whom contribute to your dining experience.

En Mishqui, cobramos una propina automática del 15% en todas las cuentas por servicio de mesa. Esta propina se comparte entre nuestros meseros y personal de cocina, quienes contribuyen a su experiencia gastronómica.

| BUSINESS HOURS | SUN | MON - THU | FRI - SAT |
|---|---|---|---|
| | 11am - 7pm | 11am - 8pm | 11am - 9pm |

4604 Monona Drive, Madison, WI 53716 — 608.405.5123
1901 Cayuga Street, Middleton, WI 53562 — 608.820.8202
mishquiperu.go — mishquiperu2009

GLUTEN FREE GF
LACTOSE FREE LF
VEGETARIAN VE
VEGAN VG

** Disclaimer: Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness especially if you have certain medical conditions.*

*** Please let us know if you have any food allergies or special dietary needs.*

**** Nut allergen information: There are no nuts or peanut ingredients in our products, but we cannot guarantee that our food is completely nut or peanut free as some of our ingredients may be sourced from facilities where they are exposed to nut allergens.*

# MISHQUI
COCINA PERUANA

## LIQUOR

### SOUR COCKTAILS

**PISCO SOUR** 10
Peru's National Drink, Barsol Pisco, egg white, Angostura bitters, simple syrup. Available in the following flavors: lime, mango or passion fruit

### SPECIALTY DRINKS

**CHILCANO** 10
Barsol Pisco, lime juice, ginger ale

**PERUVIAN OLD FASHIONED** 10
Barsol Pisco, muddled cherry, orange, sugar, Angostura bitters and soda

### BLENDED DRINKS

**ALGARROBINA** 10
Barsol Pisco, evaporated milk, egg white, simple syrup and Algarrobina/ Carob Syrup

**PIÑA COLADA** 10
Calypso rum, coconut, pineapple

**MARGARITA** 10
El Toro Silver Premium Tequila, orange liqueur, salt- or sugar-rimmed. Available in the following flavors: Lime, Mango, Passion Fruit, Strawberry

## WINE

### MISHQUI SANGRIA

**RED OR WHITE SANGRIA** 9/20
Barsol Pisco, orange liqueur, Mishqui house wine, fruit juice or soda and real fruit

### RED WINE

**HONORO VERA, MERLOT** 7/20
Firm, fresh, and juicy. Notes of blueberry, plum, tobacco and citrus-zest aromas

**THREE LAKES WINERY, BLACK CAB** 7/20
A smooth, oaky wine that mixes the classic Cabernet Sauvignon with blackberry and grape flavors

**HONORO VERA, CABERNET SAUVIGNON** 7/20
Firm-bodied, firm, and dry. Notes of vanilla, clove and green red pepper

**MISHQUI DRY RED** 6/18
Slightly dry, fruit-forward wine complemented by earthy flavors and a lively spice of pepper

### WHITE WINE

**CASTILLO SAN SIMON, CHARDONNAY** 7/20
Melon and peach aromas with mango flavors, hints of pineapple, a touch of spice and vanilla

**120 RESERVA, SAUVIGNON BLANC** 7/20
Acidic, clean, and flavorful. Notes of apple, grapefruit zest, guava and gooseberry

**120 RESERVA, PINOT GRIGIO** 7/20
Light, dry, and fruity. Notes of lemon, lime, pear, nectarine and apple

**WOLLERSHEIM, RIVER GOLD** 7/20
Sweet, tropical, and balanced. Notes of sweet pears and mango

**MISHQUI SEMI-SWEET WHITE** 6/18
A unique and refreshing semi-sweet wine displaying succulent flavors of tropical citrus

## BEER

**CUSQUEÑA** 5
A Peruvian premium all-malt lager that is a pale straw color with a bready aroma that is refreshing and dry

**MEDALLA** 4
A Puerto Rican light corn, carbonated, malty lager, refreshing and crisp

**MODELO** 4
A Mexican sweet, corn-like, hoppy lager

**DARK MODELO** 4
A Mexican smooth, rich lager with slow-roasted caramel malts

**CORONA** 4
A subtle, bitter sweetness lager with lingering hops

**NEW GLARUS SPOTTED COW** 4
A sweet, fruity, malty beer with a hint of corn

### GLUTEN-FREE BEER

**ALT BREW COPPERHEAD COPPER ALE** 6
Made with roasted millet for a malty, chocolaty, supremely drinkable beer

**ALT BREW HIKING BOOTS BLONDE ALE** 6
Delightfully drinkable blonde ale made from custom selected hops that lend subtle tropical, herbal, citrus and woody aromatic qualities

# MISHQUI
COCINA PERUANA

## NON-ALCOHOLIC DRINKS

### FRUIT JUICE

**CHICHA MORADA / PURPLE CORN JUICE**
Our house made chicha is made with purple corn, pineapple, green apple, lime, cinnamon, cloves and sugar.
It is sweet, aromatic and refreshing.
16 oz glass 4
36 oz bottle 8

**MARACUYÁ / PASSIONFRUIT JUICE**
16 oz glass 4
36 oz bottle 8

**MANGO JUICE**
16 oz glass 4
36 oz bottle 8

### HOT DRINKS

**PERUVIAN BREW COFFEE** 3

**HOT TEA** 3
Mango Passionfruit
Peppermint
English Breakfast
Chamomile

**CHAI TEA LATTE** 5
Hot or Iced

**CHICHA CIDER** 5

### LATIN AMERICAN SODAS

**INCA KOLA / PERUVIAN GOLDEN COLA** 3
2 liter bottle 6

**KOLA INGLESA / PERUVIAN RED COLA** 3
2 liter bottle 6

**COLOMBIANA / COLOMBIAN COLA** 3

**POSTOBON / COLOMBIAN APPLE SODA** 3

**GUARANÁ / BRAZILIAN BERRY SODA** 3

**MATERVA / SOUTH AMERICAN YERBA MATÉ SODA** 3

**DIET MATERVA / SOUTH AMERICAN YERBA MATÉ SODA** 3

**COCA COLA (MEXICAN)** 3

**JARRITOS** 3
Lime
Guava
Pineapple
Mandarin

### FOUNTAIN SODA
*Free refills*

**PEPSI** 3.50

**DIET PEPSI** 3.50

**STARRY** 3.50

**LEMONADE** 3.50

**ICED TEA** 3.50
Sweetened or unsweetened

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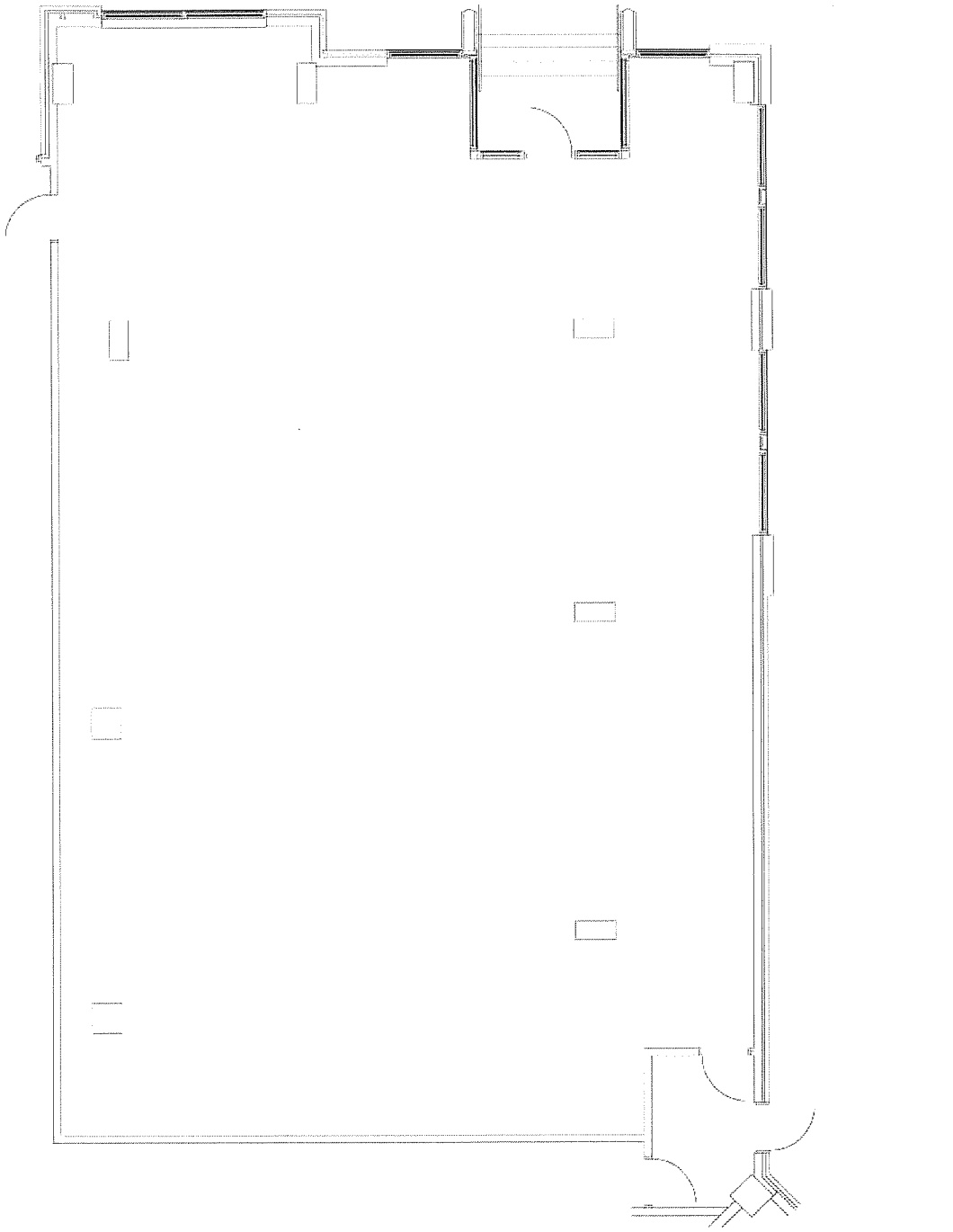
# EXHIBIT A

## Premises





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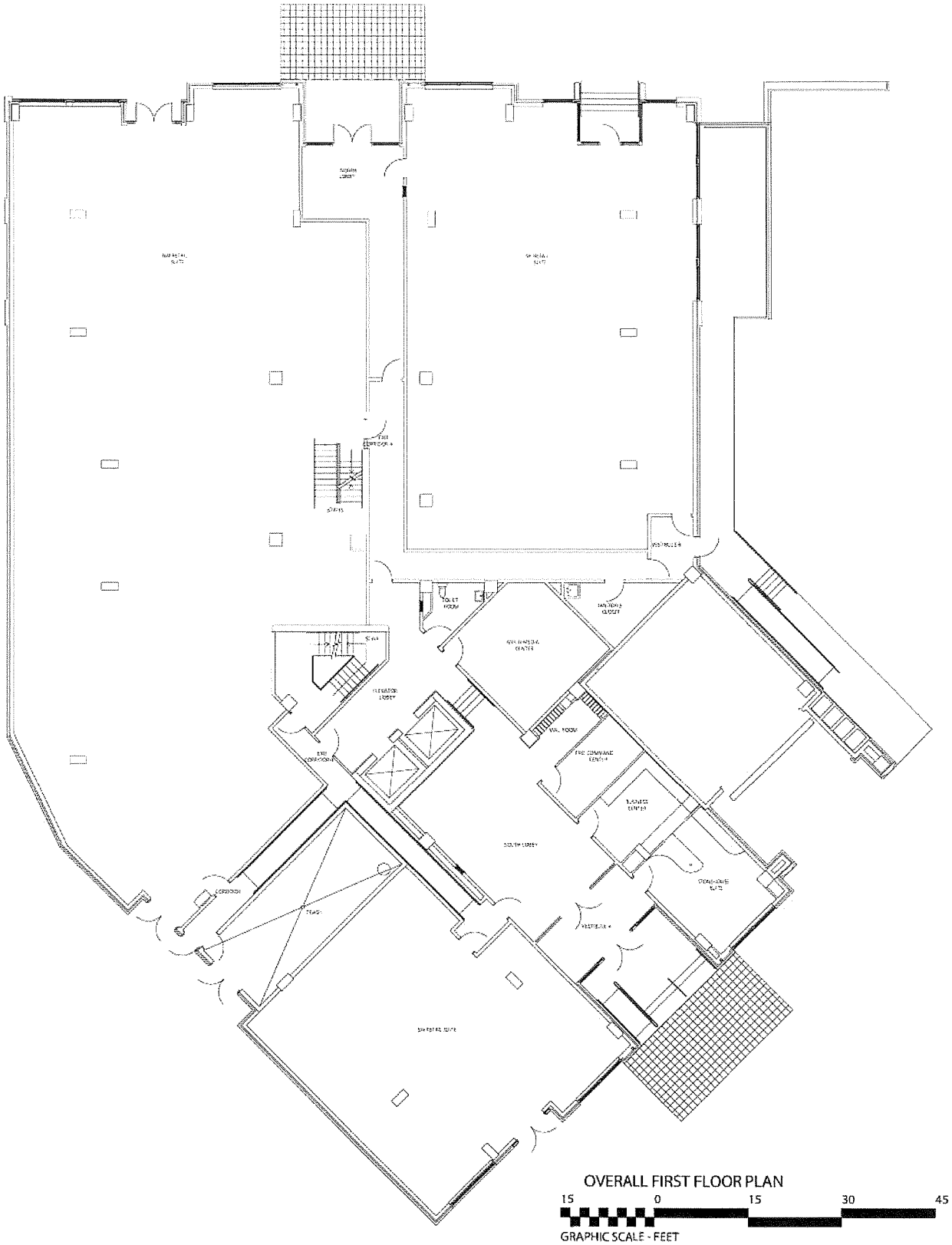


# May 2025 ALRC New License

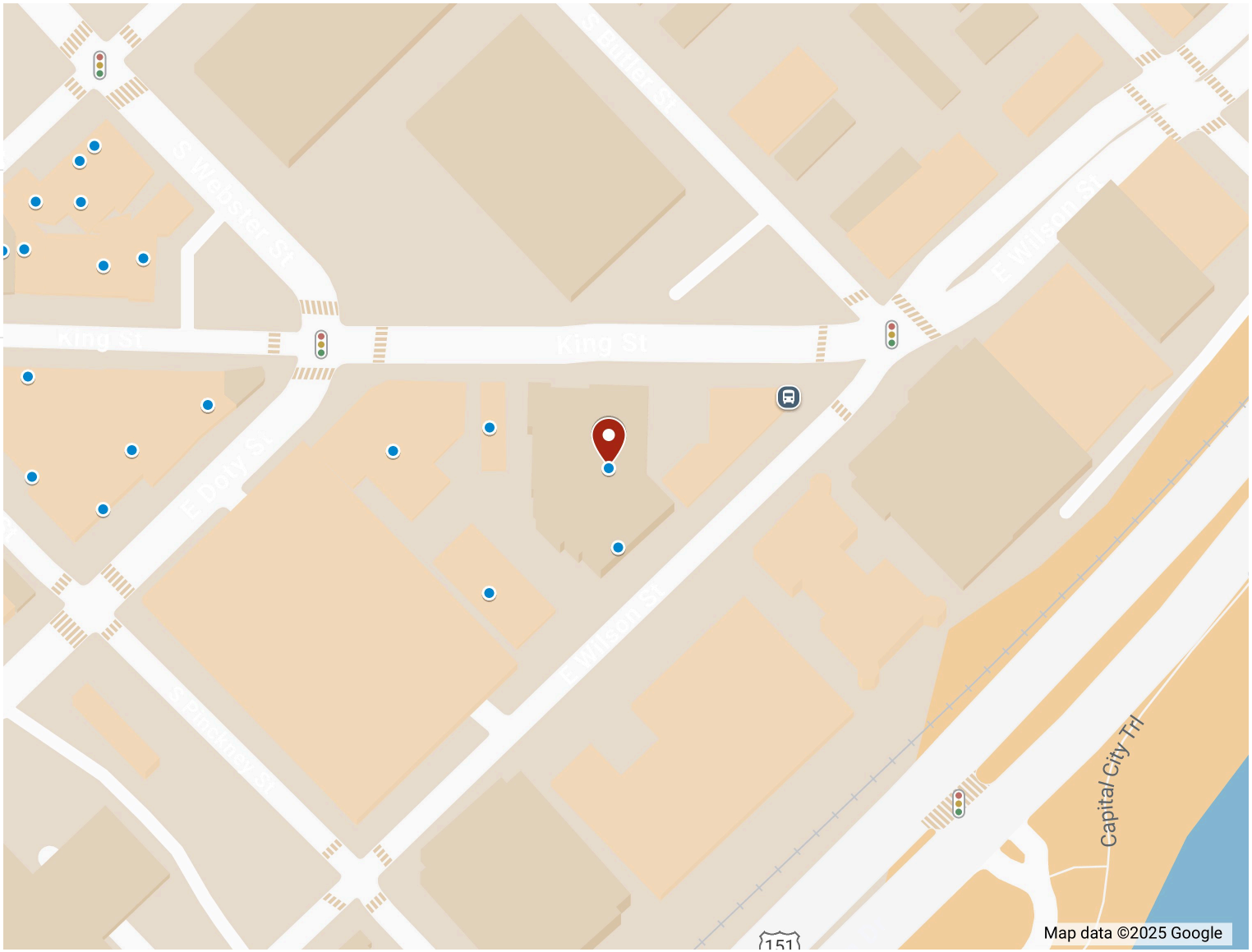
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88067

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88067 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
227 MMoCA LLC • dba Tall Grass
227 State St • Agent: Paul Prindle
Estimated Capacity (in/out): 500/200
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 405 (District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00396 App.pdf, LICLIB-2025-00396 Supplemental.pdf, 227 State St map.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/24/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | | 05/21/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Glenn, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other.

One registration in support.

**Text of Legislative File 88067**

**Title**

Public Hearing - New License
227 MMoCA LLC • dba Tall Grass
227 State St • Agent: Paul Prindle
Estimated Capacity (in/out): 500/200
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 405 (District 4)

# Liquor/Beer License Application

(Agenda Item Number)

(Legistar file number)

LICLB-2025-00396
(License number)

(Alder District #) (Police Sector)
Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☐ Beer, ☒ Liquor,
☐ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
   227 MMoCA LLC
2. Trade Name (doing business as) Tall Grass
3. Address to be licensed 227 State Street, Madison, WI 53703
4. Mailing address 227 State Street, Madison, WI 53703
5. Anticipated opening date July 1, 2025
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   The premises are located within the Madison Museum of Contemporary Art. The premises consists of the lobby areas on the 1st and 2nd floors, the restaurant and cafe areas on the 1st floor, and the event space on the 3rd floor, including the rooftop balcony.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 500 Outdoor: 200

10. Describe existing parking and how parking lot is to be monitored.

    N/A. No parking areas exclusive for the premises. Only on-street parking and public garages.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☐ No ☒ Yes, license issued to The Renfro Refreshment Company LLC (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Paul Prindle
13. City, state in which agent resides Madison, WI
14. How long has the agent continuously resided in the State of Wisconsin? 11 months
15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 4/21/25

16. State and date of registration of corporation, nonprofit organization, or LLC.

    Wisconsin, February 12, 2025

17. In the table below list the directors of your corporation or the members of your LLC.

    ☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Member | Madison Museum of Contemporary Art, Inc. | Madison, WI |
| | | |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    Paul Prindle

19. Is applicant a subsidiary of any other corporation or LLC?

    ☐ No ☒ Yes (explain) Madison Museum of Contemporary Art, Inc.

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☒ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☒ Other Event venue

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☐ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 7am - 4pm | 7am - 4pm | 7am - 11pm | 7am - 11pm | 7am - 11pm | 7am - 11pm | 7am - 11pm |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Food

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

40 % Alcohol 60 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☒ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☐ No ☒ Yes—what kind? Live music and DJs

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20 26 .

38. State Seller's Permit 4 5 6 - 1 0 3 2 1 0 5 3 7 6 - 0 3

39. Federal Employer Identification Number 33-4273721

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Paul Prindle

Business phone 608-334-2373 Business e-mail address paul@mmoca.org

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name Samuel Kavalier

Phone 608-422-4827 E-mail sjkavalier@ogs.law

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☑ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☑ Appointment of Agent (if Corp/LLC), ☑ Member background investigation forms, ☑ Articles of Incorporation (if Corp/LLC), ☑ Floor Plans, ☑ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor) 4/21/25 (Date)

**Clerk's Office checklist for complete applications**

- ☑ WI Seller's Permit Certificate (matching articles of incorporation)
- ☑ FEIN
- ☑ Written description of premises
- ☑ Background investigation form(s)
- ☐ Form for surrender of previous license
- ☑ *Articles of Incorporation
- ☑ *Appointment of Agent
- ☐ Floor Plans
- ☑ Lease
- ☑ Business Plan
- ☐ **Sample Menu

* Corporation/LLC only

** Class B only

**Upon Application Submission, the Clerk's Office issued to the application:**

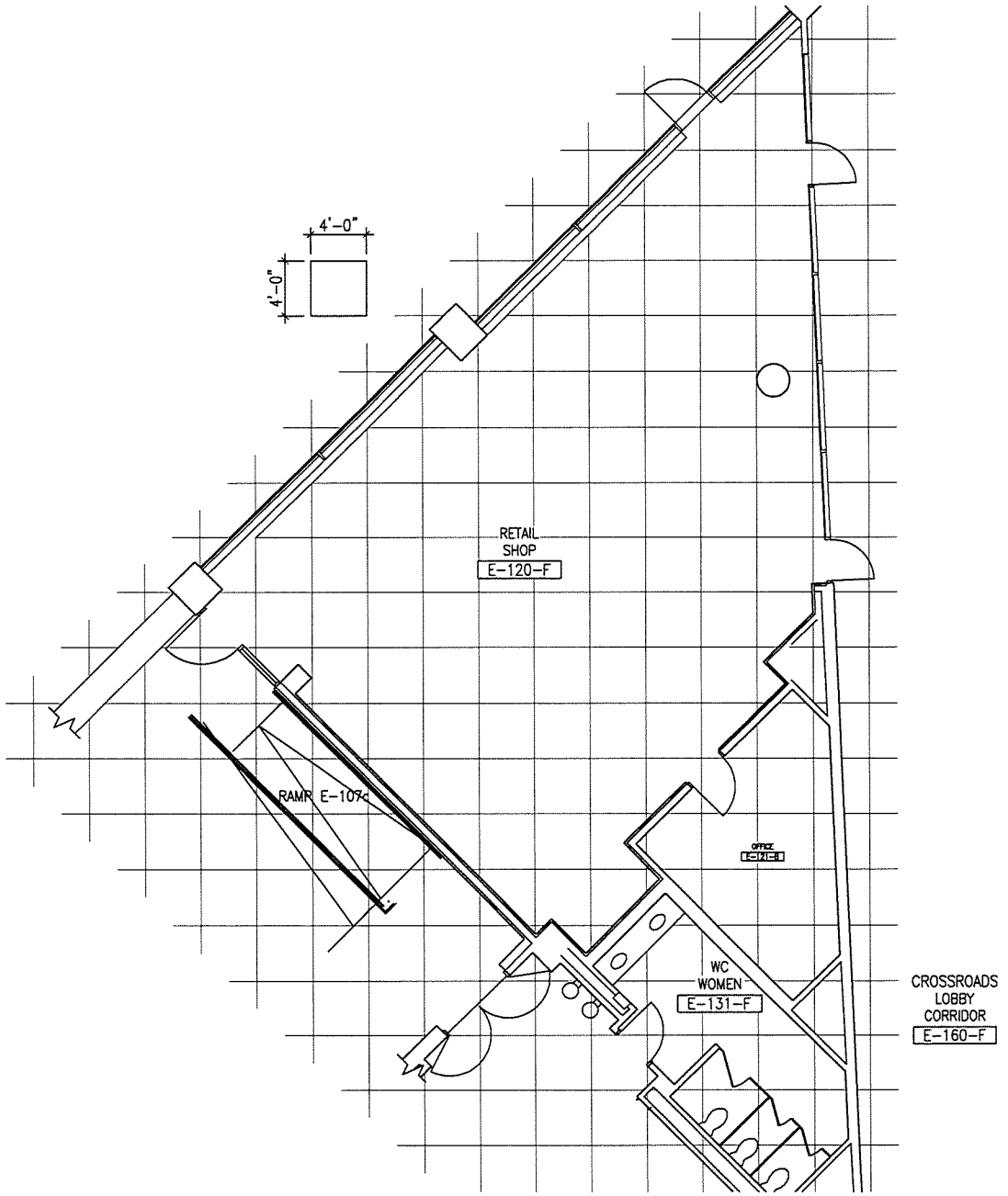
☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____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RETAIL
SHOP
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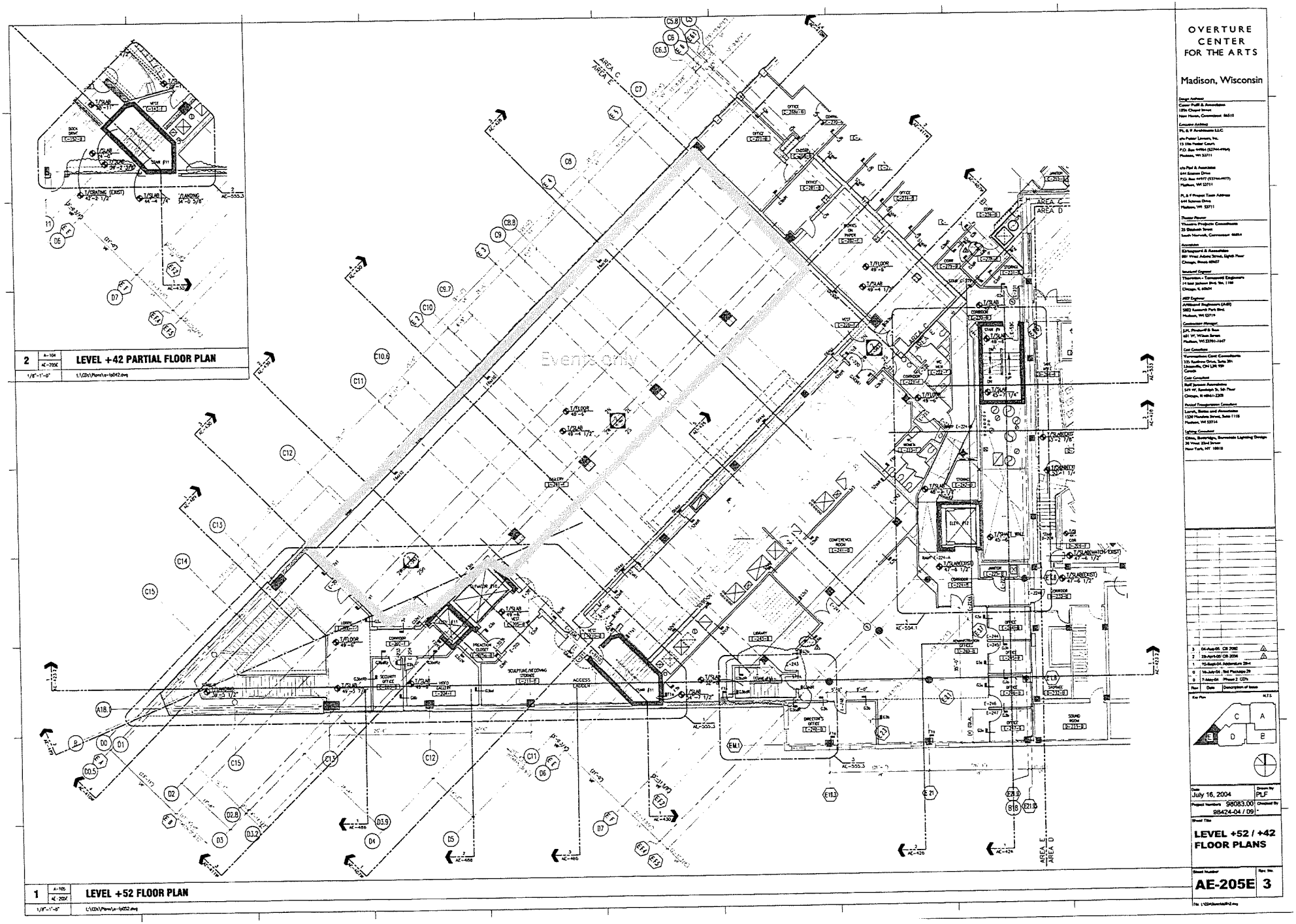
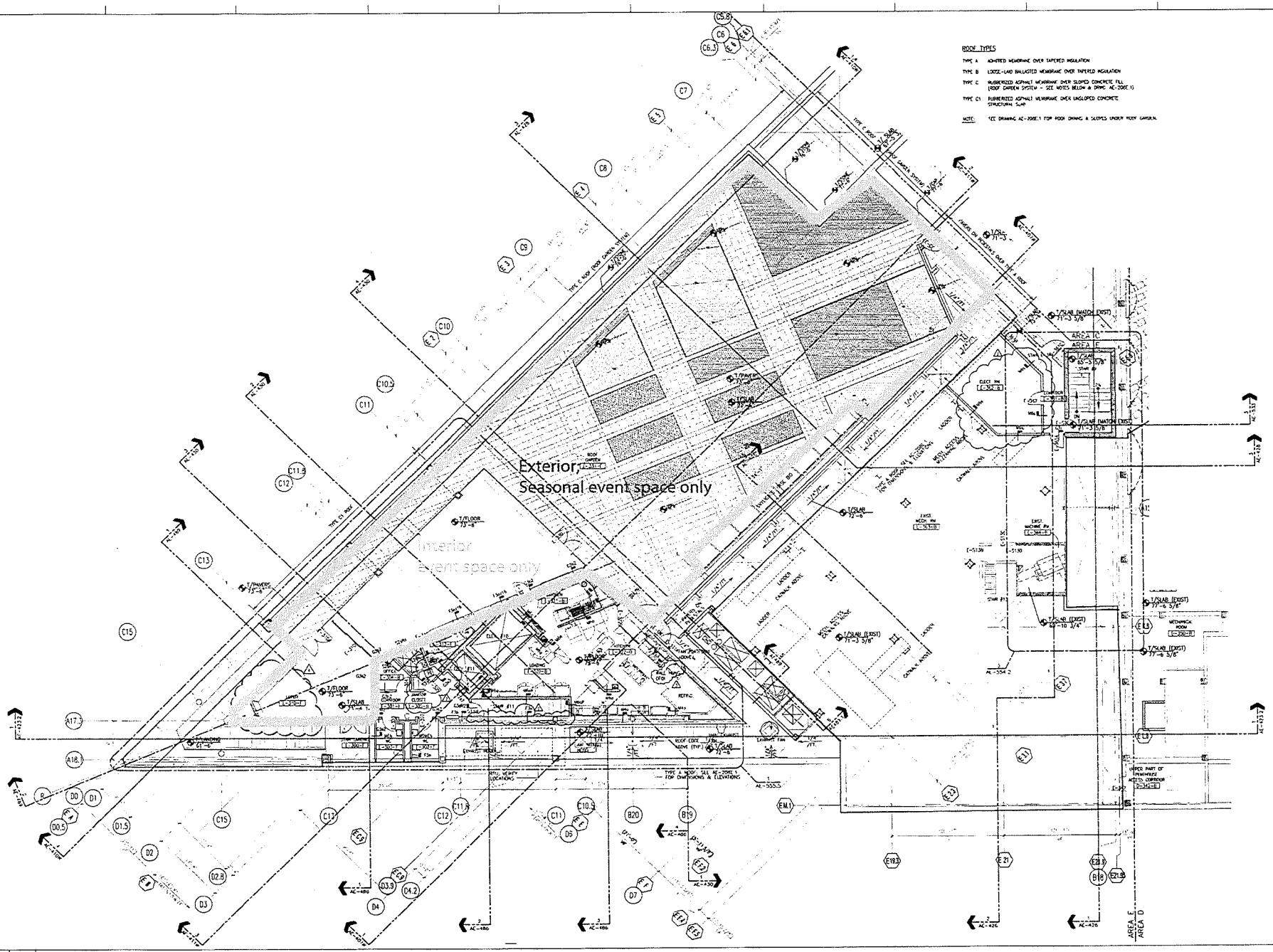
RAMP E-107
OFFICE
E-121-F
WC
WOMEN
E-131-F
CROSSROADS
LOBBY
CORRIDOR
E-160-F


OVERTURE CENTER FOR THE ARTS
Madison, Wisconsin
2 LEVEL +42 PARTIAL FLOOR PLAN
1 LEVEL +52 FLOOR PLAN
LEVEL +52 / +42 FLOOR PLANS
AE-205E
3
July 16, 2004
98083.00
98424-04 / 09
PLF




OVERTURE CENTER FOR THE ARTS

Madison, Wisconsin

| | | |
|---|---|---|
| 4 | 29-Feb-05 | CB 2121 |
| 3 | 04-Aug-05 | CB 2082 |
| 2 | 29-April-05 | CB 2068 |
| 1 | 06-April-05 | CB 2040 |
| 0 | 16-July-04 | Bid Package 2B |
| 0 | 7-May-04 | Phase 2 CD's |
| Rev | Date | Description of Issue |

Key Plan

Date: July 16, 2004 — Drawn By: PLF

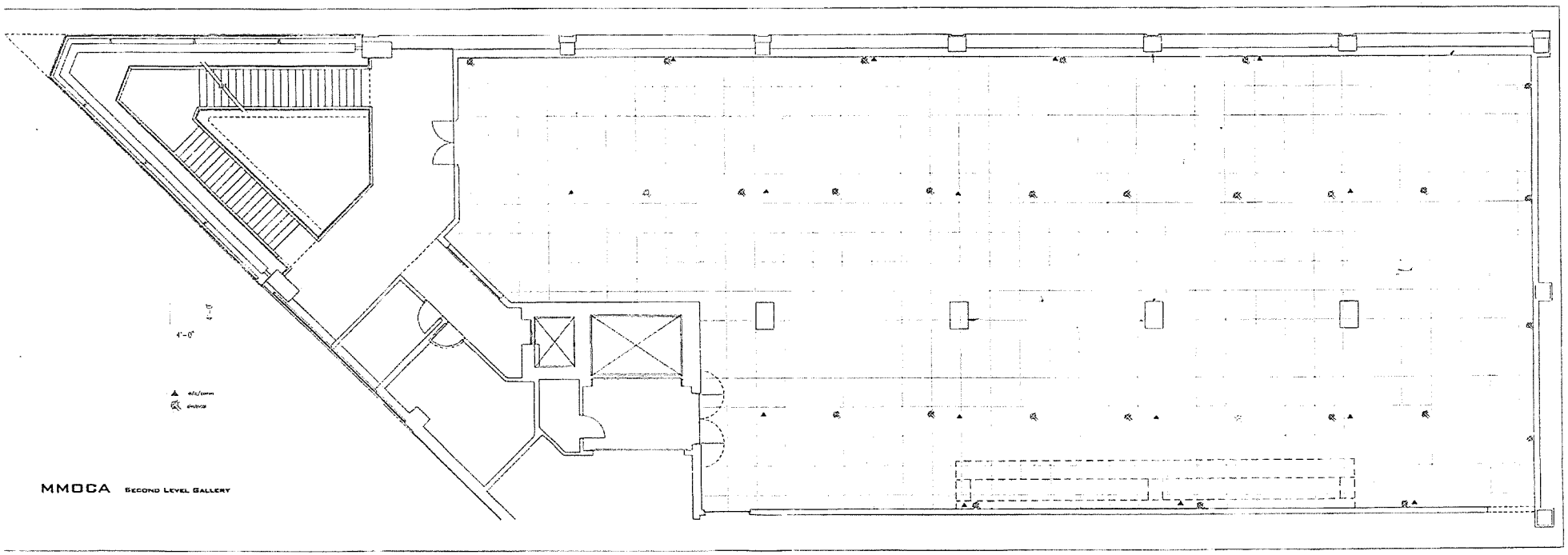
Project Numbers: 98083.00 / 98424-04 / 09 — Checked By:

Sheet Title: **LEVEL 77 FLOOR PLAN**

Sheet Number: **AE-208E** — Rev. No. **4**

1 A-105 / AE-208E — **LEVEL +77 FLOOR PLAN & ROOF GARDEN**

1/8"-1'-0"


MMOCA SECOND LEVEL GALLERY

# Wisconsin Craft Cocktail & Beverage Menu

## Signature Cocktails

Crafted with Wisconsin-made spirits and wild-foraged or native ingredients.

### Northwoods Old Fashioned – $13

J. Henry & Sons Wisconsin Bourbon, house-made maple syrup, orange bitters, and a dash of spruce tincture. Garnished with brandied Door County cherry and a spruce tip.

### Sumac Sour – $12

State Line Distillery Vodka, tart sumac syrup, lemon juice, egg white, and a touch of bitters.

### Campfire Manhattan – $14

Yahara Bay Smoked Corn Whiskey, sweet vermouth, birch bark syrup, and black walnut bitters.

### Cranberry Tamarack Spritz – $12

Great Lakes Distillery Rehorst Gin, cranberry shrub, dry sparkling wine, and tamarack needle cordial.

### The Driftless Daisy – $11

Driftless Glen Vodka, muddled basil, wildflower honey, lime, and a splash of sparkling mineral water.

### Maple Milk Punch – $11

Death's Door White Whiskey, cold brew, maple syrup, oat milk, and vanilla.

## Local Beer & Wine Selection

### Wisconsin Craft Beers

(Rotating tap or bottle – $7 each)

- New Glarus Spotted Cow – Cream ale; iconic, smooth, and slightly fruity
- Lakefront Brewery Riverwest Stein – Amber lager with toasted malt backbone
- 3 Sheeps Chaos Pattern – Hazy IPA from Sheboygan with tropical hops
- Ale Asylum Unshadowed – German-style hefeweizen with banana-clove finish
- Hinterland Packerland Pilsner – Crisp, clean pilsner from Green Bay
- MobCraft Sour Series – Rotating fruit-forward wild ale from Milwaukee
- Central Waters Mudpuppy Porter – Rich and roasty with chocolate notes

- Door County Brewing Polka King Porter – Malty with a hint of coffee
- Karben4 Fantasy Factory – Juicy, aromatic IPA with a cult following
- One Barrel Brewing Penguin Pale Ale – Madison favorite; hoppy and balanced

## Organic & Natural Wines

(By the glass – $9 | By the bottle – $32)

- Wollersheim Prairie Fumé – Semi-dry white with citrus and tropical notes
- Parallel 44 La Crescent – Crisp, floral white from Door County grapes
- AEppelTreow Barn Swallow Cider – Naturally fermented, orchard-based cider
- Driftless Glen House Red Blend – Medium-bodied red, aged in bourbon barrels

# Food Menu

A small-plate experience rooted in the foodways of Indigenous peoples from the Great Lakes region, featuring local ingredients and seasonal preparation.

## Small Plates

### Smoked Whitefish Dip – $10

House-smoked Lake Superior whitefish, whipped with labneh and herbs. Served with wild rice crackers.

### Three Sisters Hash – $9

A warm mix of roasted squash, corn, and beans with sumac oil and toasted pepitas.

### Cedar-Steamed Wild Rice – $11

Hand-harvested wild rice steamed in cedar, with cranberries and mushrooms.

### Wood-Fired Corn Cakes – $8

Griddled corn cakes with maple butter and a wild berry compote.

### Bison & Berry Meatballs – $12

Grass-fed bison meatballs with a chokecherry glaze, served over sunchoke mash.

### Lake Trout & Hominy – $13

Poached trout with creamy white hominy, lemon balm, and smoked paprika.

### Chilled Blue Corn Salad – $8

Blue corn, fresh greens, squash ribbons, sunflower seeds, and maple vinaigrette.

### Maple Glazed Root Veg – $9

Beets, parsnips, and carrots glazed with maple and a touch of apple cider vinegar.

## Wisconsin Artisan Cheese Plate – $14

A rotating selection of local cheeses from Driftless and Door County creameries, served with sumac jam, smoked nuts, and native grain crisps.

## Native Teas & Infusions (cold or hot)

### Labrador Tea – $4

Traditional evergreen herbal infusion. Earthy and grounding.

### Wild Bergamot & Mint – $4

Floral and fresh, served hot or iced.

### Cedar & Juniper – $4

A woodsy aromatic blend with a hint of citrus.

### Maple Chaga Cold Brew – $5

Antioxidant-rich chaga mushroom steeped in cold water and lightly sweetened with maple.

# May 2025 ALRC New License

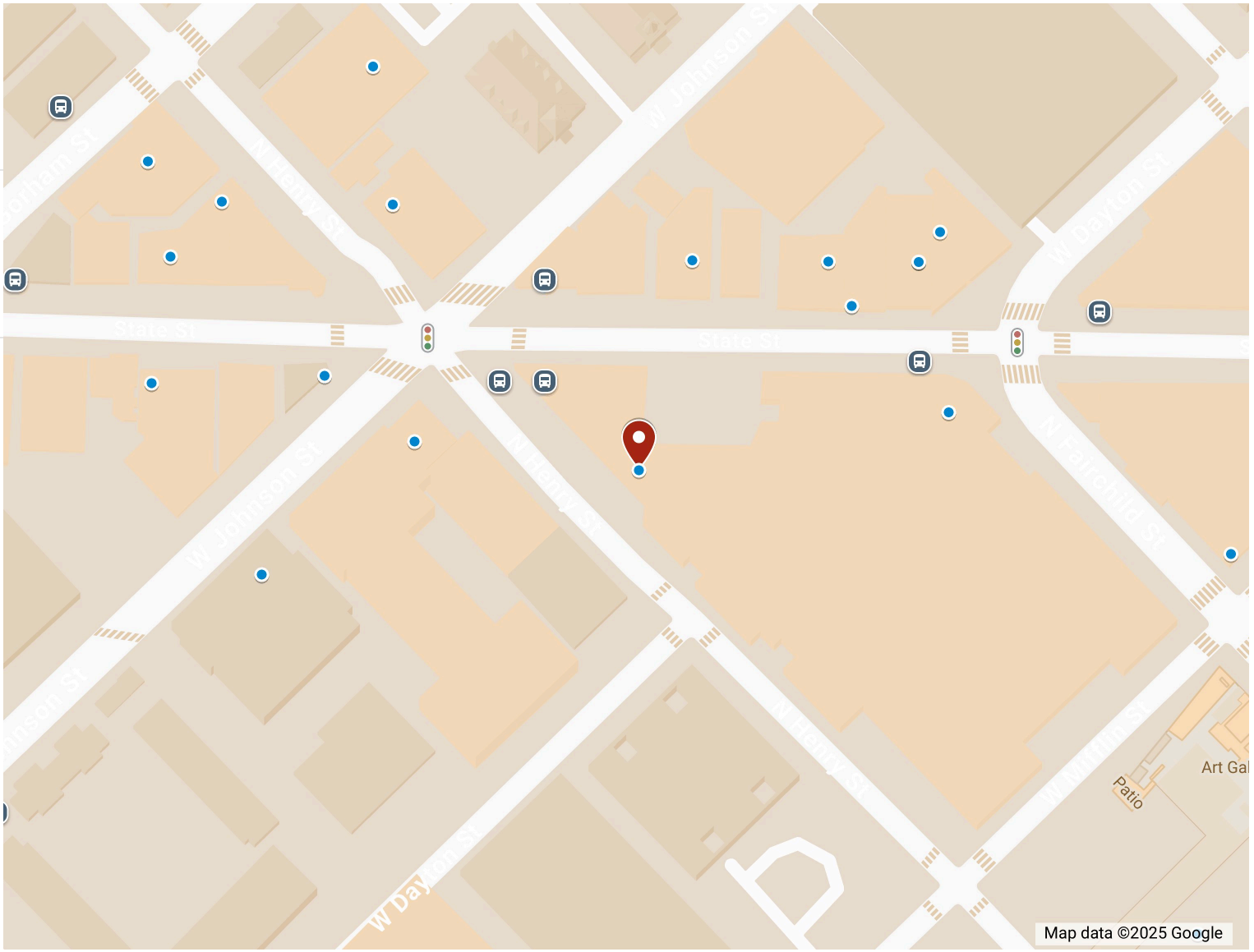
Existing Licenses.xlsx

All items

New Licenses.xlsx

All items

New licenses are drops, existing licenses are dots.



# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88185

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88185 | **File Type:** | License | **Status:** | Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/30/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** To grant the following 2025-2026 Adult Entertainment Tavern License renewal:
-Stanuto LLC, 2009 Freeport Rd

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/15/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/20/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |
| | **Action Text:** | A motion was made by Verveer, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other. | | | | | |

### Text of Legislative File 88185

Title
To grant the following 2025-2026 Adult Entertainment Tavern License renewal:
-Stanuto LLC, 2009 Freeport Rd

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88185**

# City of Madison

City of Madison
Madison, WI 53703
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## Master

### File Number: 88164

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88164 | **File Type:** | License | **Status:** | Council Public Hearing |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | |
| **File Name:** | | | | **Final Action:** | |

**Title:** To grant Class A Liquor, Class A Beer, Class A Cider, Class B Beer, Class B Combination Liquor & Beer, Class C Wine 2025-2026 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 2025-2026 Alcohol License Renewals.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 04/30/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (5/21/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer For Public Hearing | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer For Public Hearing to the ALCOHOL LICENSE REVIEW COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - PUBLIC HEARING. The motion passed by voice vote/other. Verveer recused from vote as it relates to Madison Elks Lodge.

The following licenses have been separated for consideration at the Special Separated Renewals Meeting of the Alcohol License Review Committee at 5:30pm on May 29, 2025:

-Red Rooster Madison LLC
-Two Pinners LLC
-Hayes Place LLC
-508 State Street Golf LLC

**Notes:** The following licenses have been separated for consideration at the Special Separated Renewals Meeting of the Alcohol License Review Committee at 5:30pm on May 29, 2025:

-Red Rooster Madison LLC
-Two Pinners LLC
-Hayes Place LLC
-508 State Street Golf LLC

**Text of Legislative File 88164**

Title
To grant Class A Liquor, Class A Beer, Class A Cider, Class B Beer, Class B Combination Liquor & Beer, Class C Wine 2025-2026 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

**ClassABeerLiquor**

| | | | | | |
|---|---|---|---|---|---|
| 1. | 4810 WASHINGTON INC | 4810 E Washington AVE | LICLIA-2011-01800 | 17 | Premise: Convenience store. Beer sold from cooler. |
| 2. | 7 SEAS LIQUOR | 1763 Thierer RD | LICLIA-2020-00860 | 17 | Premises: approx. 3,476 sq. ft. liquor store. Alcohol stored on the sales floor and cooler as well as stock room.<br>Common Council granted 2/2/2021 with conditions.<br><br>Common Council removed conditions from the license 7/12/2022. |
| 3. | 7-ELEVEN #35851J | 2216 University AVE | LICLIA-2023-00250 | 5 | Premises: Alcoholic beverages (beer) stored in the back of store and sold at cash registers near front of store. Records kept in manager's office. No outside seating.<br>Council granted on 7/11/2023 with conditions:<br>1. The establishment shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor, & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed, or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. |
| 4. | AC HOTEL MADISON | 1 N Webster ST | LICLIA-2017-00010 | 2 | Premises: In-house market where guests may purchase snacks, beverages, and other sundries. The remainder of the hotel is the premises of a different entity so any alcohol purchased at the market may not be consumed elsewhere in the hotel.<br>Common Council granted 3.7.2017 |
| 5. | ALDI #21 | 3925 LIEN RD | 55696-67755 | 3 | Premise: Approximately 17,115 sq ft. Grocery store, backroom, sales floor.<br>License granted by Common Council on November 4, 2003. |
| 6. | ALDI #22 | 8222 WATTS RD | 58400-67754 | 1 | Premise: Grocery store, backroom, sales floor.<br><br>License Granted by Common Council on November 4, 2003 |
| 7. | ALIMENTARI | 2623 Monroe ST | LICLIA-2024-00885 | 13 | |
| 8. | AMOCO | 1129 S Park ST | LICLIA-2024-00018 | 13 | Premises: entire building at 1129 S. Park Street.<br>Common Council granted 3/5/2024 with the following conditions:<br>1. Hours of operations are limited from 6am to midnight.<br>2. The establishment shall regularly monitor the parking lot to address concerns of on-site consumption and loitering.<br>3. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a four pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands. |
| 9. | ASIAN MIDWAY FOODS | 301 S Park ST | LICLIA-2013-00723 | 13 | Premises: Entire store, alcohol stored in back storage room.<br>Common Council granted 10-1-2013 |
| 10. | Atwood Mart | 2801 Atwood AVE | LICLIA-2024-00330 | 15 | Premises: 2801 Atwood Ave, entire building. Stored in coolers and storage area. Sold at the check out counter.<br>Common Council granted 7.2.2024 with the following conditions:<br><br>1. The establishment shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. The establishment shall not sell, dispense, or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>3. Sales of alcohol shall be limited to beer, wine, cider, and fermented malt beverages only. |
| 11. | AVENUE SHELL | 4821 ANNAMARK DR | 47110-65928 | 17 | Premise - 25' x 63' ranch style convenience store. Alcohol sold at front counter, stored in storage room.<br>Common Council granted on 8-5-03 with the following conditions:<br>1) No single cans or single bottles of beer or fermented malt beverages.<br>2) Exclusion from previous condition for specialty imported beers and microbrews. |

| | | | | | |
|---|---|---|---|---|---|
| 12. | BADGER LIQUOR | 402 STATE ST | 69638-74217 | 2 | Premise - First level of building, with 650 square feet of retail space and 650 square feet of storage in basement.<br>Common Council granted 7.7.2015, with conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 13. | CAPITAL ONE PETROLEUM | 735 E Washington AVE | LICLIA-2011-00201 | 6 | Premise - 900 sq ft convenience store, alcohol on shelves and in coolers.<br>Common Council granted license 5/17/2011 with the following conditions:<br>1. No sale of beer or fermented malt beverages in amounts less than a 6 pack of no less than 12 oz. each.<br>2. The liquor portion of the license allows sales of wine only.<br>3.  No fortified wines are allowed. |
| 14. | CAPITOL CENTRE MARKET | 111 N Broom ST | LICLIA-2024-00148 | 4 | Premises: 15,900 sq ft retail space, backstock stored by the office.<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4.  Sale of liquor shall be limited to wine sales only. |
| 15. | CASEY'S GENERAL STORE #3833 | 3603 Cross Hill DR | LICLIA-2019-00782 | 17 | Premise: One story pre-structured steel building. 2130 sq. ft. sales floor with alcohol displays throughout. Walk-in coolers in back left corner with alcohol. Storage room across from men's restroom contains extra alcohol storage.<br>Common Council granted the license on 10/1/19 with the following condition:<br><br>1. No sale of intoxicating liquors, with the exception of wine and cider. |
| 16. | CITY VIEW LIQUOR | 6420 Cottage Grove RD | LICLIA-2019-01247 | 3 | Premises: Approximately 2000 square feet with 1 storage room in back of store. All sales will be inside the establishment. There are 2 restrooms located inside as well.<br>Common Council granted 2.4.2020. |
| 17. | Cork 'n'Bottle | 855 E Johnson ST | LICLIA-2020-00709 | 6 | Premises: First Floor: Sales and storage. Sub floor: Storage.<br>Common Council granted the license on 11/17/2020. |
| 18. | CVS PHARMACY #4930 | 2 S Bedford ST | LICLIA-2014-00553 | 4 | Premises:  Entire one-floor building.<br>Common Council granted license 8-5-14<br><br>Common Council renewed license 06/02/15 with the following conditions:<br>1. Sales shall be limited to beer, wine and fermented beverages only.<br>2. Shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of bottles or cans;<br>3. Malt based flavored coolers may not be sold, dispensed, or given away in the original container in amounts less than a four pack of bottles or cans;<br>4. Shall not sell, dispense, or give away wine in the original container with an alcohol content of more than 15% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to vermouth, port, sherry, and wine sealed with a cork and aged two or more years, and wine with 15% or less alcohol by volume where the alcohol is produced by natural fermentation.<br>5. Refrigerated beer display area limited to 2 coolers accessible by no more than 6 doors.<br>6. Wine display area limited to 16' x 72" shelf area.<br>7. Unrefrigerated beer display area limited to 4' x 4' shelf or endcap area. |
| 19. | CVS PHARMACY #7147 | 6701 Mineral Point RD | LICLIA-2012-00037 | 19 | Premise: One floor building - retail off-premises sales only. Storage in backroom area monitored by alarm system.  Beer located in the cooler accessible by 3 doors.  Wine section 16 X 60 on a shelf.<br>Common Council granted 3/20/2012 with the condition that the license is Class A Beer and Class A Wine. |
| 20. | D.B.'S SERVICE | 902 Atlas AVE | LICLIA-2018-01205 | 3 | Premises:  Entire store at 902 Atlas Ave.  Beer sold from walk-in cooler.  Warm beer stored on sales floor and back storage room. |

| | | | | | |
|---|---|---|---|---|---|
| 21. | DEON'S | 2301 Commercial AVE | LICLIA-2024-00283 | 12 | Premises: Gas Station/Convenience store. Walk-in cooler<br>Common Council granted 9.10.2024. |
| 22. | DON BETO GROCERIES | 916 S Whitney WAY | LICLIA-2020-00239 | 20 | Premises: 30 feet X 40 feet, 9 door cooler, 10 door cooler, 8 door cooler, storage and retail area.<br>Common Council granted the license on 6/2/2020. |
| 23. | ERNIE'S LIQUOR | 4521 Cottage Grove RD | LICLIA-2023-00706 | 16 | |
| 24. | FAIRFIELD INN AND SUITES | 2702 Crossroads DR | LICLIA-2019-01280 | 17 | Premises: In the hotel lobby snack shop further described as - Four-story, 130 room, 67,095 square foot hotel. Alcohol stored in secure storage room.<br>Common Council granted the license on 1/7/2020 with the following condition:<br>1. Class A Liquor license limited to wine sales only. |
| 25. | FRESH MART | 3313 University AVE | LICLIA-2024-00036 | 5 | Premises: A large grocery store in Madison, WI. The previous occupant of the building was Whole Foods. There will be no outdoor seating for any alcohol sales, service or storage. There will be no consumption of alcohol on the premises. Alcohol will be stocked on the shelves and extra stock will be stored in the back in a secured location. All sales will be performed at the register in the front of the store.<br>Common Council granted 4/16/2024. |
| 26. | FUSION | 36 S Bassett ST | LICLIA-2024-00151 | 4 | Premises: 3,400 sq ft liquor store on main floor. Inventory room in back as well as personal office.<br>Common Council granted 5/7/24 with the following conditions:<br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 27. | GLOBAL MARKET & FOOD HALL | 2161 Zeier RD | LICLIA-2020-00148 | 17 | Premises: approx. 15,000 sq. ft. including market and liquor store areas.<br>Common Council granted the license on 6/2/2020. |
| 28. | GREWAL PETROLEUM | 3859 E Washington AVE | LICLIA-2023-00274 | 3 | Premises: entire gas and convenience store. Alcohol stored in coolers and shelves.<br>Council granted the license on 7/11/2023 with the following conditions:<br>1. The establishment shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor, & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed, or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. Class A Liquor license limited to the sale of wine and cider only. |
| 29. | HAMPTON INN | 4820 Hayes RD | LICLIA-2019-01282 | 17 | Premises: In the hotel lobby snack shop further described as - 115 room limited service hotel. Beer/wine will be sold to the hotel guests from a pantry located in the lobby. In the evening, beer/wine will be sold to the hotel guests from a portable bar in the lobby. The beer/wine will be stored in the pantry.<br>Common Council granted the license on 1/7/2020 with the following condition:<br>1. Class A Liquor license limited to the wine sales only. |
| 30. | HAMPTON INN & SUITES - MADISON DOWNT | 440 W Johnson ST | LICLIA-2017-00945 | 4 | Premises: The premises consist of a gift shop located within the Hampton Inn & Suites Hotel located at the address listed above. Alcohol will be secured in locked, monitored cabinets within the fist shop. Alcohol on display will be locked after hours. All alcohol will be monitored 24 hours a day as the gift shop is an extension of the front desk area.<br>Common Council granted October 31, 2017 |
| 31. | HARLEY'S LIQUOR & BAIT | 3838 ATWOOD AVE | 64016-63692 | 15 | Premise - 21' x 69' brick building; 7 rooms: sales room, storage room, bait shop, 3 walk-in coolers, bathroom, and loading dock.<br>Common Council granted on 12-03-02 with the following conditions:<br>1) No single cans or single bottles of beer or fermented malt beverages.<br>2) Exclusion from previous condition for specialty imported beers and microbrews. |
| 32. | HARRY'S LIQUOR | 3506 Packers AVE | LICLIA-2021-00154 | 18 | Premise: Alcohol sold from shelves at 3506 Packers Ave. Alcohol stored in back storage room.<br>Common Council granted the license on 7/6/2021. |
| 33. | INTER MARKET | 5317 Old Middleton RD 101 | LICLIA-2011-00156 | 11 | Premise - 700 square feet of retail space located in lower level of building. Alcohol stored in back storage area.<br>Common Council granted license 11/9/2010. |

| | | | | | |
|---|---|---|---|---|---|
| 34. | J&G MINI MARKET | 714 W Badger RD | LICLIA-2021-00324 | 14 | 1,000 sq ft store with storage area, parking lot and no outdoor seating. Liquor will be stored behind cashier and beer inside walk-in cooler. Storage will be separate behind the coolers and only employees will have access.<br>The conditions are:<br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a four pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. The establishment shall not open before noon on Sundays.<br>5. The license holder shall maintain video cameras inside and outside the establishment shall save recordings from that system for a minimum of 10 days. |
| 35. | JENIFER STREET MARKET | 2038 JENIFER ST | 7836-57741 | 6 | Licensed premise: Sales floor and backroom are 10,000 square feet.<br>Common Council granted on 7-17-2001 with the following voluntary condition:<br>1) Beer and wine sales only. |
| 36. | KELLEY'S MARKET | 901 S GAMMON RD | 71220-77373 | 20 | Premise: 3000 sq. ft. convenience store. Sold at retail only - approx. 550 sq ft. Reach-in/walk-in cooler.<br>Common Council granted license July 3, 2007, with the following conditions:<br>1) No sale of single bottles or single cans of beer or fermented malt beverages.<br>2) No sale of 40 ounce bottles of fermented malt beverages.<br>3) No sale of fortified wines.<br>4) Liquor sales limited to wine only. |
| 37. | KWIK SPIRITS 514 | 1117 N Sherman AVE | LICLIA-2021-00491 | 12 | Premises: One-story unit in a shopping mall (northgate shopping center) with storage in walk-in cooler and on sales floor. Leased premise is 5,126 sq. Ft.<br>Common Council granted 10.5.2021. |
| 38. | KWIK TRIP #268 | 1421 Monroe ST | LICLIA-2014-00310 | 5 | Premises: ONE STORY FRAME CONTRUCTION WITH STORAGE IN LOCKABLE WALK-IN COOLER AND CABINETRY.<br>Common Council granted 7-1-2014.<br>Common Council granted 06/02/15 with the following conditions:<br>1. No liquor sales - beer and wine only.<br>2. No sale of single serve bottles or cans larger than 25 ounces in size.<br>3. The floor display shall be as submitted .<br>4. No keg sales. |
| 39. | KWIK TRIP 1511 | 4624 Monona DR | LICLIA-2020-00785 | 15 | Premises: One-story building with storage in coolers, on sales floor, behind sales counter and in back room.<br>Common Council granted the license on 12/1/2020 with the following condition:<br>1. Class A Liquor limited to wine and cider only. |
| 40. | KWIK TRIP 1513 | 3401 University AVE | LICLIA-2020-00787 | 5 | Premises: One-story building with storage in coolers and cabinetry locked non-sales hours, behind sales counter and in back room.<br>Common Council granted the license on 12/1/2020 with the following condition:<br>1. Class A Liquor limited to wine and cider only. |
| 41. | KWIK TRIP 1514 | 5445 University AVE | LICLIA-2020-00789 | 19 | Premises: One-story building with storage in coolers, on sales floor, behind sales counter, in back room.<br>Common Council granted the license on 12/1/2020. |
| 42. | KWIK TRIP 1522 | 6202 Schroeder RD | LICLIA-2020-00793 | 19 | Premises: One-story building with product storage in coolers only, records kept in office area.<br>Common Council granted the license on 12/1/2020. |
| 43. | KWIK TRIP 155 | 6525 Kilpatrick LN | LICLIA-2020-00781 | 16 | Common Council granted a change of licensed premises 1/4/2022 to remodel the space increasing retail and grocery products as well as ready to eat items.<br>The condition is:<br>1. Class A Liquor limited to wine and cider only. |
| 44. | KWIK TRIP 187 | 4825 American PKWY | LICLIA-2015-00711 | 17 | One-story frame construction with storage in walk-in beer cooler, on sales floor and behind sales counter.<br>Common Council granted 11.3.2015 with the following condition:<br>The condition is that there shall be no sales of intoxicating liquor with the exception of wine and cider. |
| 45. | KWIK TRIP 531 | 2601 Fish Hatchery RD | LICLIA-2017-00828 | 14 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10/3/2017 and approved revised conditions on 7/10/18 with the following conditions:<br>1. No sale of glass containers of single beer or fermented malt beverages.<br>2. Must be closed between the hours of 11:00 pm - 5:00 am. |
| 46. | KWIK TRIP 950 | 4402 E Buckeye RD | LICLIA-2017-00827 | 16 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017 with the following conditions:<br>1. Class A Liquor license limited to cider and wine sales only.<br>2. No sale of fortified wines.<br>3. Wine and wine coolers will be limited to one shelf of walk-in cooler and one five-square-foot rack of wine. |

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| 47. | KWIK TRIP 951 | 6702 Raymond RD | LICLIA-2017-00826 | 20 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017. |
| 48. | KWIK TRIP 952 | 2538 Fish Hatchery RD | LICLIA-2017-00825 | 14 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10/3/2017 and approved revised conditions on 7/10/18 with the following conditions:<br>1. No sale of glass containers of single beer or fermented malt beverages.<br>2. Must be closed between the hours of 11:00 pm - 5:00 am. |
| 49. | KWIK TRIP 953 | 7502 Mineral Point RD | LICLIA-2017-00808 | 9 | One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017. |
| 50. | KWIK TRIP 954 | 7717 Mineral Point RD | LICLIA-2017-00824 | 9 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017. |
| 51. | KWIK TRIP 955 | 1625 N Stoughton RD | LICLIA-2017-00807 | 12 | Premises: One story convenience store. Alcohol stored in coolers, on sales floor, behind sales counter and in storage room.<br>Common Council granted 10.3.2017. |
| 52. | KWIK TRIP 956 | 3153 Maple Grove DR | LICLIA-2017-00820 | 7 | Premises: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017. |
| 53. | KWIK TRIP 958 | 4741 Lien RD | LICLIA-2017-00829 | 17 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017. |
| 54. | KWIK TRIP 960 | 401 N Third ST | LICLIA-2017-00830 | 12 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017 with the following conditions:<br>1. Class A Liquor license limited to cider and wine only.<br>2. No sale of single bottles of fermented malt beverages.<br>3. No sale of 40 ounce bottles of fermented malt beverages.<br>4. No sale of fortified wines.<br>5. Display of beer will be limited to one 15-square-foot section of cooler.<br>6. Wine and wine coolers will be limited to one shelf of walk-in cooler and one five-square-foot rack of wine.<br>7. Beer shall only be displayed in the cooler. There will not be any other displays of beer in the store. |
| 55. | KWIK TRIP 961 | 3528 E Washington AVE | LICLIA-2017-00831 | 12 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017 with the following conditions:<br>1. Class A Liquor license limited to cider and wine sales only.<br>2. No sale of single bottles or single cans of fermented malt beverages. |
| 56. | KWIK TRIP 963 | 1434 Northport DR | LICLIA-2017-00823 | 18 | Premise: One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10.3.2017. |
| 57. | KWIK TRIP 965 | 2402 W Broadway | LICLIA-2017-00822 | 14 | One-story frame construction with storage in coolers, on sales floor, behind sales counter, in storage room.<br>Common Council granted 10/3/2017 and approved revised conditions on 7/10/18 with the following conditions:<br>1. No sale of glass containers of single beer or fermented malt beverages.<br>2. Must be closed between the hours of 11:00 pm - 5:00 am. |
| 58. | LA HISPANA | 2229 INDEPENDENCE LN | 68954-72971 | 17 | Premise - 2,800 square foot grocery store with attached 1,400 square foot liquor store.<br>License granted by Common Council November 8, 2005. |
| 59. | LEOPOLD MENS SALON | 124 S Carroll ST | LICLIA-2019-01240 | 4 | Premises: Beverages will be kept in the employee breakroom and served in the lobby and cutting floor.<br>Common Council granted 2.4.2020. |
| 60. | LUCKY'S MARKET - PARK STREET | 2703 W Beltline HWY | LICLIA-2023-00032 | 10 | Beer in coolers, wine on shelves, liquor on shelves back of cash register. Stored in back storage room<br>Common Council granted 4.18.2023 with the following conditions:<br>1. Operating hours shall be no earlier than 5:00 a.m. to no later than 11:00 p.m.<br>2. Sale of intoxicating liquor is limited to wine and cider.<br>3. There shall be no sale of single bottles or cans of beer or fermented malt beverages.<br>4. The establishment shall have outdoor lights with motion sensors for all sides of the building.<br>5. The establishment shall have video surveillance equipment (inside and outside the building) that complies with Madison General Ordinance 38.05(13).<br>6. The establishment shall post signs prohibiting trespassing on the property. |
| 61. | LUCKY'S MARKET - PARK STREET | 2201 S Park ST | LICLIA-2023-00033 | 14 | Beer in coolers, wine on shelves, liquor on shelves back of cash register. Stored in back storage room<br>Common Council granted 4.18.2023 with the following conditions:<br>1. Operating hours shall be no earlier than 5:00 a.m. to no later than 11:00 p.m.<br>2. Sale of intoxicating liquor is limited to wine and cider.<br>3. There shall be no sale of single bottles or cans of beer or fermented malt beverages.<br>4. The establishment shall have outdoor lights with motion sensors for all sides of the building.<br>5. The establishment shall have video surveillance equipment (inside and outside the building) that complies with Madison General Ordinance 38.05(13).<br>6. The establishment shall post signs prohibiting trespassing on the property. |
| 62. | LUNAS GROCERIES | 2010 Red Arrow TRL | LICLIA-2018-00576 | 10 | Premises: Entire grocery store.<br>Common Council granted 8.7.2018 with conditions:<br><br>The conditions are:<br>1. No sale of single containers of fermented malt beverages.<br>2. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume. |

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| 63. | MacTaggart's Market & Deli | 230 W Lakelawn PL | LICLIA-2021-00141 | 2 | Premise: Basement of three-story apartment building. Alcohol sold in approximately 3000 square foot sales floor of business. Back stock stored in the cooler & basement.<br>Common Council granted this license with conditions on 06.01.21 with the following conditions:<br><br>1. Shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of bottles or cans.<br>2. Spirits based products with an alcohol content of 15% or less by volume or malt based flavored coolers may not be sold, dispensed or given away in the original container in amounts less than a four pack of bottles or cans.<br>3. Shall not sell, dispense, or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>4. Shall not sell, dispense, or give away wine in the original container with an alcohol content of more than 15% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to vermouth, port, sherry, and wine sealed with a cork and aged two years or more, and wine with 15% or less alcohol by volume where the alcohol is produced by natural fermentation.<br>5. Class A Liquor license limited to only sales of wine, cider, and spirits based products with an alcohol content of 15% or less by volume. |
| 64. | MADISON FOOD MART | 902 E JOHNSON ST | 62587-60580 | 6 | Premises: 700 sq ft. Alcohol stored in walk-in cooler and display coolers.<br>Common Council granted on 7-2-02. |
| 65. | MADISON PANTRY | 2022 FORDEM AVE | LICLIA-2024-00737 | 12 | Common Council granted the license on 12/1/2020 with the following condition:<br>1. Class A Liquor license limited to wine only.<br>Premises: @3,000 sq. ft. convenience store, alcohol stored in cooler, behind counter and in walk-in cooler, stored in back stock room.<br>Common Council grantee 10.8.2024. |
| 66. | MAHARAJA GROCERY | 1701 Thierer RD | LICLIA-2023-00284 | 17 | Premise: 2400 Sq Ft grocery store. Liquor stored and displayed in cooler and behind the counter. Beer stored and displayed in cooler.<br>License granted by Council on 8/1/2023. |
| 67. | MARATHON | 4602 VERONA RD | 75497-85788 | 10 | Premise - 32 x 12 building and cooler is 27 x 12. Beer stored in the cooler.<br>Common Council granted on June 2, 2009 with condition:<br>1) No single cans or single bottles of beer or fermented malt beverages.<br>2) Exclusion from previous condition for specialty imported beers and microbrews. |
| 68. | MEAT PEOPLE BUTCHER | 4106 Monona DR | LICLIA-2021-00020 | 15 | Premises: 1848 sq. ft. Butcher shop with a retail space in the front and storage space for alcohol in the back of the store in a hallway separate from the publicly accessible storefront.  Beer and wine sold from a cooler directly opposite the service counter of the shop and on shelves right next to said cooler.<br>Common Council granted 3.2.2021. |
| 69. | METCALFE'S | 7455 Mineral Point RD | LICLIA-2011-01722 | 9 | Premise - 67,365 sq. ft. building with 3776 sq. ft. beer/wine/liquor and 1400 sq. ft. of display merchandising. First 13 parking spots, nearest to the store on the southern end of the store, added to condition to allow for online ordering transactions.<br>Common Council granted 1.3.2012 |
| 70. | METCALFE'S SENTRY FOODS - HILLDALE | 726 N MIDVALE BLVD | 8600-45273 | 11 | Premise:  1500 square foot retail. Wine/alcohol displayed in southeast corner of first floor, miscellaneous display of beer & wine only 200 square feet of balance of first floor (40,873 square feet). Alcohol sold throughout establishment. Storage in basement: 2500 square feet of 9000 square foot basement. Circle drive-up area added to condition to allow for online ordering transactions.<br>Common Council granted license 2/17/98 with the following conditions:<br>1) 1500 square foot area in southeast corner to include liquor and beer.<br>2) 1500 square foot area in southeast corner will be gated at 9:00 pm daily.<br>3) 1500 square foot area in southeast area will not have an entrance into the mall area.<br>4) Display wine and beer only in the 200 square foot area.<br><br>Common Council granted expansion of licensed premise to allow entire establishment to sell alcohol 6/15/99 with the following conditions:<br>5) Cashiers selling alcohol must be 18.<br>6) License includes the right to sell single serve imported bottles of beer.<br><br>Common Council granted change in license premise 3/6/2007 to remodel the liquor display area. |
| 71. | METRO MARKET #179 | 261 Junction RD | LICLIA-2024-00517 | 9 | Premises: Liquor sales area 51,070 sq feet. Single story retail sotre seperate storage area in back corner of liquor dept. With exterior parking stalls designated for the merchandise pickup service. |
| 72. | MILLER'S LIQUOR | 2401 UNIVERSITY AVE | 53828-45686 | 5 | Premise -  one story, 1,900 square feet.<br>License granted by Common Council. |
| 73. | MOBIL MART | 33 JUNCTION CT | 55448-70639 | 9 | Premise: 3,500 square foot convenience store. Sold at retail only. Walk-in reach-in cooler (approximately 480 square feet) at southeast corner of building.<br>Common Council granted March 1, 2005, with the following conditions:<br>1) License limited to the sale of wine and wine coolers only.<br>2) Wine and wine coolers limited to one shelf of walk-in cooler and one five-square-foot rack of wine. |

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| 74. | MOBIL MART | 8230 WATTS RD | 55644-70638 | 1 | Premise: 3,700 square foot convenience store. Retail sales only.<br>Walk-in/reach-in cooler (approximately 480 square feet) at southwest corner of building.<br>Common Council granted March 1, 2005, with the following conditions:<br>1) License limited to the sale of wine and wine coolers only.<br>2) Wine and wine coolers limited to one shelf of walk-in cooler and one five-square-foot rack of wine. |
| 75. | MOBIL MART | 2601 SHOPKO DR | 57566-73595 | 12 | Premise - 3,500 square food convenience store.<br>Common Council granted license April 4, 2006, with the following conditions:<br>1) Limited to wine and wine coolers only.<br>2) Display of wine coolers will be limited to one shelf of cooler space.<br>3) Display of wine will be limited to a five-square-foot wine rack. |
| 76. | MOS EISLEY LLC | 1209 Williamson ST | LICLIA-2018-00493 | 6 | Premises: Retail floor, walk/reach-in coolers, directly attached basement, basement cellar.<br>License granted by Common Council on 8/7/2018. |
| 77. | NORTHPORT CITGO | 1423 Northport DR | LICLIA-2014-00228 | 18 | Premises: Alcohol stored in the coolers and back storage room.<br>Common Council Granted with the following conditions 6-3-2014.<br>1) No sale of single bottles or single cans of beer or fermented malt beverages.<br>2) No sale of 40 ounce bottles of fermented malt beverages. |
| 78. | OG LIQUOR | 2801 N Sherman AVE | LICLIA-2020-00040 | 12 | Premises: liquor store including shelves, coolers, and storage room.<br>Common Council granted 3.3.2020. |
| 79. | PARK STREET MINI MART | 950 S PARK ST | 39101-32789 | 13 | Premise - 1576 square foot, one story building.  Beer kept in Cooler B.<br>License granted by Common Council. |
| 80. | PICK N SAVE | 2502 Shopko DR | LICLIA-2024-00516 | 12 | Premises: 2,870 total sq feet in front corner inside supermarket. Liquor storage in rear of liquor department 144 sq feet |
| 81. | PICK N SAVE #131 | 3197 Maple Grove DR | LICLIA-2024-00526 | 7 | Premises: Entire retail grocery store (54, 659 sq feet) plus exterior parking stalls utilized for online grocery pick up service. |
| 82. | PICK N SAVE EXPRESS #183 | 1312 S Park ST | LICLIA-2024-00525 | 13 | Premises: Locked liquor storage cage in back of the store and in liquor department. |
| 83. | PINKUS MCBRIDE MARKET | 301 N Hamilton ST | LICLIA-2017-00903 | 2 | Premises: Alcohol sold on shelf and 4 coolers in liquor area. Alcohol stored in storage area and basement.<br>Common Council granted October 31, 2017, with the following conditions:<br>1. Class A Liquor license limited to wine and cider only.<br>2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 84. | PUMP N SHOP 108 | 5551 Eastpark BLVD | LICLIA-2024-01122 | 17 | Premises: Single story c-store with alcohol on shelves and in a beer cooler with backstock in the back of the store.<br>Common Council granted 3/11/2025 with the following condition:<br>1. Class A Liquor limited to sales of wine and cider only. |
| 85. | REFUEL PANTRY | 2702 E Washington AVE | LICLIA-2024-00136 | 12 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store<br>The conditions are:<br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |

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| 86. | REFUEL PANTRY | 3019 E Washington AVE | LICLIA-2024-00137 | 15 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store<br>Common Council granted 5/7/24 with the following conditions:<br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 87. | REFUEL PANTRY | 699 S Gammon RD | LICLIA-2024-00138 | 19 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 88. | REFUEL PANTRY | 3101 N Sherman AVE | LICLIA-2024-00139 | 12 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store<br>Common Council granted 5/7/24 with the following conditions:<br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 89. | REFUEL PANTRY | 4102 Commercial AVE | LICLIA-2024-00140 | 3 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |

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| 90. | REFUEL PANTRY | 4325 Mohawk DR | LICLIA-2024-00141 | 10 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 91. | REFUEL PANTRY | 4601 Cottage Grove RD | LICLIA-2024-00142 | 16 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store<br>The conditions are:<br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 92. | REFUEL PANTRY | 6702 Mineral Point RD | LICLIA-2024-00143 | 19 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 93. | REFUEL PANTRY | 4905 Commercial AVE | LICLIA-2024-00144 | 3 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store.<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |

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| 94. | REFUEL PANTRY | 605 Cottage Grove RD | LICLIA-2024-00145 | 15 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store.<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 95. | REFUEL PANTRY | 699 S Whitney WAY | LICLIA-2024-00146 | 11 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store.<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 96. | REFUEL PANTRY | 4601 Verona RD | LICLIA-2024-00147 | 10 | Premises: entire convenience store, alcohol kept in the beer cooler and shelving in the store.<br>The conditions are:<br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>4. Class A Liquor license limited to only sales of wine. |
| 97. | REFUEL PANTRY - EAST WASH | 4222 E Washington AVE | LICLIA-2022-00075 | 17 | Premises: Alcohol stored in the beer cooler and shelving in the store.<br>The condition is:<br>1. Class A Liquor license limited to wine and cider sales only. |
| 98. | REFUEL PANTRY - MILLPOND | 6410 Millpond RD | LICLIA-2023-00298 | 16 | Premises: @1500 sq. ft. store.  Alcohol stored in beer cave and store shelving.<br>Council granted the license with the following condition:<br>1. Class A Liquor license limited to the sale of wine and cider only. |
| 99. | REGENT ST MINI MART | 1401 Regent ST | LICLIA-2023-00306 | 13 | Premises: @3200sq. ft. building. Alcoholic beverages stored in the back of the store and sold at cash registers near front of store. Records kept in manager's office. No outdoor seating.<br>Council granted on 7/11/2023 with the following conditions:<br>1. Sales of alcohol shall be limited to beer, wine, and cider.<br>2. There shall be no sale of single bottles or cans of beer or cider no larger than 24 ounces.<br>3. There shall be no sale of kegs. |

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| 100. | REGENT STREET LIQUOR | 916 Regent ST | LICLIA-2023-00295 | 8 | Premises: First floor sales floor 25'x30', basement storeroom, outside water cooler adjacent to building<br>Council granted on 7/11/2023 with the following conditions:<br>1. Premise includes 6' x 8' access point between cooler and building.<br>2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold,dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>4. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>5. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 101. | RILEY'S WINES OF THE WORLD | 402 W GORHAM ST | 69639-74218 | 2 | Premise - ~3,000 sq. ft basement, ~4,000 sq.ft. 1st level,<br>~3,000 sq. ft. 2nd level and ~2,000 sq ft 3rd level of storage area. 3rd floor office space.<br>Common Council granted 7.7.15 with Conditions 1, 2, 3 and 4:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 102. | RNF LLC | 2801 University AVE | LICLIA-2020-00256 | 5 | Premises: approx. 800 sq. ft. convenience store and gas station. Sales over the counter. Beer stored in two cooler doors.<br>Common Council granted the license 07/14/2020 with conditions.<br>The conditions are:<br>1. Sales limited to beer only.<br>2. No sale of single bottles or cans of beer or fermented malt beverages.<br>3. No sale of 40 ounce bottles of fermented malt beverages. |
| 103. | ROCKY'S LIQUOR | 4429 Milwaukee ST | LICLIA-2014-00054 | 3 | Premise - 32x40 feet. Liquor sold in front room, cooler, and stored in basement. Bathroom, backroom, ice room, storage shed.<br>Common Council granted 3-4-2014 |
| 104. | ROCKY'S LIQUOR EAST WASHINGTON | 2734 E Washington AVE | LICLIA-2021-00203 | 12 | Alcoholic beverages stored and sold for off-site consumption from the first floor storefront area. Additional storage in basement cooler.<br>Common Council granted the license on 7/6/2021. |
| 105. | ROCKY'S LIQUOR WEST | 4217 W Beltline HWY | LICLIA-2016-01189 | 10 | Premises: 1700 square feet, first floor liquor store for off premises consumption.<br>Common Council granted 12-6-2016 with the following conditions:<br><br>1. The establishment shall have outdoor lights with motion sensors for all sides of the building.<br>2. The establishment shall have video surveillance equipment (inside and outside the building) that complies with Madison General Ordinance 38.05(13) in order to curtail drinking, drug use, and drug sales on the property. Exterior surveillance shall be continuous and not be limited to business hours.<br>3. The establishment shall report to police all illegal activities found on camera recordings or seen in person.<br>4. The establishment shall post signs prohibiting loitering on the property. |
| 106. | SANTA MARIA GROCERY | 1326 S Midvale BLVD | LICLIA-2017-00562 | 10 | Premise: 3000 sq ft building. Alcohol stored in two storage rooms in basement.<br>Granted by Common Council on 8-1-2017. |
| 107. | SEVERSIN CITGO | 3401 Milwaukee ST | LICLIA-2018-00774 | 15 | Premises: entire store, beer sold and stored from inside the store in the cooler.<br>Common Council granted 9.4.2018. |
| 108. | SKY LIGHT FOOD MART | 2050 Fish Hatchery RD | LICLIA-2023-00127 | 13 | Premises: On-site refrigerator and sales floor.<br>The conditions are:<br>1. No sale of single bottles or single cans of beer or fermented malt beverages.<br>2. No sale of fermented malt beverages in containers greater than 30 ounces.<br>3. Licensee will post all licenses as required by state statute and municipal ordinance.<br>4. Wine tasting is prohibited.<br>5. The store shall have video surveillance operational inside the store during hours of operation.<br>6. Request for video from any law enforcement agency shall be provided to that agency within 24 hours. |

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| 109. | SPEEDWAY #4132 | 4902 VERONA RD | 53385-45052 | 10 | Premise - general sales area, checkout, one door cooler in main sales area, one storeroom.<br>License granted by Common Council. |
| 110. | STOP 'N' SHOP | 312 E Mifflin ST | LICLIA-2024-00161 | 2 | PREMISES: Alcohol is kept in a 6 door cooler and wine is on the shelves and in the display cooler. the alcohol inventory is stored in the basement. the beer and wine are sold over the counter<br>Common Council granted 6/4/24 with the following conditions:<br>1. Class A Liquor license limited to wine only.<br>2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 111. | SUNRISE GAS LLC | 1130 Williamson ST | LICLIA-2023-00346 | 6 | Premises: Sold over the counter; Stored in the storage room and coolers.<br>Common Council granted 8.1.2023 with the following conditions:<br><br>1. No sale of single cans or single bottles of beer.<br>2. No sale of 40 ounce bottles of fermented malt beverages.<br>3. Beer will be limited to one 15 square foot section of cooler.<br>4. No fermented malt beverages to be sold in less than a 6 pack, malt-based coolers not to be sold in less than a 4-pack, does not apply to microbrews and imports. |
| 112. | TARGET 1060 | 201 JUNCTION RD | 71764-78765 | 9 | Premise: 100,292 sq ft is for retail sales, 14,152 sq ft is for storage. 130-150 sq ft is for liquor sales.<br>Common Council granted license September 4, 2007<br><br>Common Council granted a change of licensed premise on 3/2/2010 expanding their liquor offerings from the current 55-110 square feet to 130-150 square feet. |
| 113. | TARGET 1069 | 4301 LIEN RD | 52183-77334 | 17 | Premise - total square footage of 122,226, 100,292 square feet is for retail sales, 14,152 square feet is for storage, and 130-150 square feet is for the display and sale of alcohol.<br>Common Council granted license July 3, 2007.<br>Common Council granted change in licensed premise 3/2/10 to expand liquor offerings from 55-110 sq ft to 130-150 sq ft. |
| 114. | TARGET STORE T-2765 | 750 Hilldale WAY | LICLIA-2011-00093 | 11 | Premise - Of the total square footage of 148,840, 112,903 square feet is for retail sales, 22,363 square feet is for storage, and 130-150 square feet is for the display and sale of alcohol.<br>Common Council granted license 2/1/2011. |
| 115. | TBD | 4 Collins CT | LICLIA-2024-00152 | 16 | Premises: entire convenience store, beer in coolers and on shelves.<br>Common Council granted 5/7/24 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br><br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans. |

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| 116. | THE VINEYARD | 626 UNIVERSITY AVE | 69636-74214 | 2 | Premise - basement of a two story building which has about 3,000 square feet of floor space.<br>Common Council granted license 6-6-2006.<br>Common Council granted license 7-7-2015 with revised Conditions 2, 3, 4, 5.<br>1. Establishment will scan and verify all out-of-state IDs.<br>2. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>3. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>4. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>5. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 117. | TRADER JOE'S #712 | 1810 MONROE ST | 70582-76225 | 13 | Premise: 13,450 sq ft grocery store.  Alcohol sold from sales floor and stored in 1,500 sq ft stockroom.<br>Common Council granted license August 1, 2006.<br><br>Transfer of location granted by Council 3/6/2007. |
| 118. | TRIXIE'S LIQUOR STORE | 2929 E WASHINGTON AVE | LICLIA-2011-00229 | 15 | Premise - Approximately 5,586 square feet.  Alcohol sold on sales floor, stored in front shelves, backroom storage, beer coolers, and office.<br>Common Council granted license 5/17/2011 with the following condition:<br>1. No sale of 40 ounce of bottles of fermented malt beverages.<br>test |
| 119. | UNIVERSITY AVENUE LIQUOR | 525 UNIVERSITY AVE | 76140-87544 | 2 | Premise - 1 main sales area, back porch and basement.<br>Common Council granted license 10-06-09 with the following conditions:<br>Common Council granted 7.7.2015 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 120. | VERONA ROAD BP MART | 4501 VERONA RD | 75496-85787 | 10 | Premise - 30 x 50 building. Beer stored in three-door walk-in cooler (8x27).<br>Beer purchased from cashier at counter.<br>Common Council granted June 2, 2009 with the following conditions:<br>1) No sale of single bottles or single cans of beer or fermented malt beverages.<br>2) No sale of 40 ounce bottles of fermented malt beverages. |
| 121. | WALGREENS #02848 | 606 S Whitney WAY | LICLIA-2024-00580 | 19 | Premise - 12,544 square foot building.  Beer and wine in secured cooler on the sales floor and on shelving in the beverage aisle.  Reserve stock stored in a storage area separate from the main sales floor.<br>Common Council granted 9.10.2024 with the following conditions:<br>1. Coolers will be locked at 9pm<br>2. Class A Liquor sales limited to wine only. |
| 122. | WALGREENS #03343 | 7810 Mineral Point RD | LICLIA-2024-00581 | 9 | Premise - 13,500 square foot building.  Beer and wine in secured cooler on the sales floor and on shelving in the beverage aisle.  Reserve stock stored in a storage area separate from the main sales floor.<br>Common Council granted 9.10.2024 with the following condition:<br>1. Class A Liquor sales limited to wine only. |
| 123. | WALGREENS #04240 | 3710 E Washington AVE | LICLIA-2024-00582 | 12 | Premise - 15,120 square foot one story building.  On the sales floor, the wine is kept on shelving in the beverage aisle.  Reserve stock stored in a storage area separate from the main floor.<br>Common Council granted with the following condition:<br><br>1. Liquor sales will be limited to wine only. |
| 124. | WALGREENS #07536 | 8302 Old Sauk RD | LICLIA-2024-00583 | 9 | Premise - 14,560 square foot building.  Beer and wine in secured cooler in the sales floors and on shelving in the beverage aisle.  Reserve stock stored in a storage area separate from the mail sales floor.<br>Common Council granted 9.10.2024 with the following condition:<br>1. Class A Liquor sales limited to wine only. |

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| 125. | Wall to Wall Wine & Spirits | 7475 Mineral Point RD | LICLIA-2020-00842 | 9 | Premises: Sales Floor, throughout entire store: 8945 sq ft. Tasting area. Alcohol stored in storage room until it is displayed on the sales floor.<br>Common Council granted the license on 3/2/2021 with conditions |
| 126. | WAL-MART SUPERCENTER #1138 | 7202 WATTS RD | 62244-82218 | 1 | Common Council removed all conditions 5/7/24.<br>Premise - One story building approximately 130293 sq ft. Liquor stored in backroom.<br>Common Council approved 7/1/08. |
| 127. | WAL-MART SUPERCENTER #1138 | 7202 WATTS RD | 62244-82218 | 1 | Common Council approved change in licensed premises 9/15/09 to remove restriction of sales to certain registers, and to allow for hard-liquor sales.<br>Premise - One story building approximately 130293 sq ft. Liquor stored in backroom.<br>Common Council approved 7/1/08. |
| 128. | WAL-MART SUPERCENTER #2335 | 4198 NAKOOSA TRL | 62243-80829 | 3 | Common Council approved change in licensed premises 9/15/09 to remove restriction of sales to certain registers, and to allow for hard-liquor sales.<br>Premise - approximately 188,805 sqft. Liquor stored in backroom and displayed on 96-foot shelf space adjacent to the grocery department.<br>Common Council approved 7/1/08. |
| 129. | WILLY MART | 823 Williamson ST | LICLIA-2024-00803 | 6 | Common Council approved Change of Licensed Premises with Conditions 9/1/2015:<br>1. No sale of single bottles or single cans of beer or fermented malt beverages.<br><br>Common Council approved Change of Licensed Premises expanding the premises to include six (6) canopy spaces for online grocery pickup.<br>Premises: Alcohol sold at front counter, stored in coolers and on shelves within entire premises<br>Common Council granted 10.8.2024 with the following conditions:<br>1. The establishment shall not sell, dispense, or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. The establishment shall not sell, dispense, or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br>3. Sales of alcohol shall be limited to beer, wine, cider, and fermented malt beverages only. |
| 130. | Willy Street Co-op | 2817 N Sherman AVE | LICLIA-2016-00621 | 12 | Premise - 19,000 square foot grocery store. Liquor department 1,500 square feet at right front of retail. Storage in locked/caged area in back stock area.<br>Common Council granted 8-02-2016. |
| 131. | WILLY STREET CO-OP | 1221 Williamson ST | LICLIA-2017-00699 | 6 | License Premises: Product will be stored and sold at 1221 Williamson Street. Product will be stored in the back of house in a locked facility. Beer and wine will be sold in refrigerated closed door cases on the retail floor. Beer and wine may also be sold in a non-refrigerated display on the retail floor.<br>Common Council granted October 31, 2017, with the following condition:<br><br>1. Limit Class A Liquor license to wine and cider. |
| 132. | WOODMAN'S FOOD MARKET | 711 S GAMMON RD | 48889-3235 | 19 | Premise: 17,000 square foot sales area and storage, northeast corner. Outdoor sales on lawn adjacent to the building.<br>License granted by Common Council. |
| 133. | WOODMAN'S FOOD MARKET | 3817 MILWAUKEE ST | 6078-1885 | 15 | Common Council granted a change of licensed premises 5-6-2014: Expanding the premises to include an additional 1,168 sq. ft. in the liquor store with revisions to the cash register area, security area, display area, and reconfiguration of the North and West entrances.<br>Premise: 10,600 square foot portion at northwest corner. Check-out moves and four liquor islands.<br>Common Council granted license. Change in licensed premise (2-15-00) for construction of addition to west side of existing building.<br><br>Change in licensed premise 4-8-2008.<br><br>Common Council approved Change in Licensed premise on 7/1/08: Expanding liquor sales by approximately 1000 sq ft. Check-out moves and four liquor islands expand. |
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**ClassBBeerLiquor**

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| 134. | | 900 S Park ST | LICLIB-2019-00391 | 13 | Premise: 4800 square foot building. One room and bar/waiting area. Alcohol stored in cooler in back of kitchen. Ground floor only.<br>License granted by the Common Council on 6/11/19 with the following condition:<br><br>1) No 40 ounce bottles of beer for carryout. |
| 135. | 107 STATE | 107 State ST | LICLIB-2019-00228 | 4 | Premises: 2450 sq. ft. restaurant with sidewalk café, in front of business and extended in front of 109 State St. Alcohol stored behind the bar and in the finished basement, cooler and shelving.<br>The condition is:<br>1. Must meet the definition of a restaurant as defined by MGO Section 38.02 at all times.<br><br>Common Council granted 5/14/2019. |

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| 136. | 5 STAR KOREAN BBQ | 605 E Washington AVE | LICLIB-2022-00408 | 6 | Premises: 2300 sq ft in the restaurant section. Includes dining room, kitchen, and all other restaurant spaces.<br>Common Council granted the license on August 2, 2022 with the following conditions:<br>1. Establishment capacity will be no greater than 90 persons.<br>2. There will be no outdoor alcohol service.<br>3. Establishment must meet the definition of a restaurant as defined by Madison General Ordinance 38.02. |
| 137. | 508 State Street Golf LLC | 508 State ST B | LICLIB-2019-00464 | 2 | Premise description: 4000 sq ft commercial space on second floor with direct access to State Street walking mall. Two exits in the rear of the unit lead to the service alley allowing for a second fire exit and direct delivery access to kitchen and waste disposal. All sales and services will be conducted o and consumed inside the building. There will be 4 open bay golf simulators, one private room simulator, and a full bar and dining area. Alcohol will be stored in the kitchen and office/storage room.<br>Common Council granted the license on 7/16/2019. Council granted a change of conditions on 8/3/21 with the following condition:<br>1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. |
| 138. | A LA BRASA | 15 N Broom ST | LICLIB-2018-00935 | 4 | Premises: Inside restaurant and outside seating area served at tableside. The alcoholic beverages are stored behind cashier counter in refrigerated shelf sections.<br>The conditions are:<br><br>1. Must meet the definition of a restaurant as defined by MGO Section 38.02 at all times.<br>2. No outdoor amplified sound is permitted.<br>3. Establishment must follow all zoning conditions as to the patio use.<br>4. Shall cease alcohol by 10pm Sunday - Thursday and 2am on Friday and Saturday. |
| 139. | A PIG IN A FUR COAT | 940 Williamson ST | LICLIB-2014-00761 | 6 | Premise - 1400 sq. ft. single story featuring dining room with bar in southwest corner. Alcohol stored in back closet with lock and locked walk-in cooler. Patio seating.<br>Common Council granted 9-2-2014 with the following conditions:<br>1. The outdoor patio must close by 10:00 pm.<br>2. That the establishment continue to meet the definition of a restaurant under Madison General Ordinance 38.02. at all times. |
| 140. | AFTERSHOCK CLASSIC ARCADE | 1444 E Washington AVE 102 | LICLIB-2021-00429 | 6 | Tavern Premises: Approximately 3,000 sq. ft. suite. Alcohol stored and served within the suite, also stored in basement storage featuring walk-in cooler and racks. Outdoor seating on patio on East side of the building. Bathrooms located in common area designated as suite 101.<br>Common Council granted October 5, 2021. |
| 141. | AHAN | 744 Williamson ST | LICLIB-2023-00521 | 6 | Premises: Alcohol consumed inside restaurant and patio located on enclosed patio. Alcohol sold from existing bar within restaurant. Drinks stored in low boy coolers behind bar. Drinks, kegs, and four tap lines stored in bar walk-in cooler. Bottles housed in the wells and displayed behind bar. Backup liquor caged inside of the dry storage/office that is located in the basement.<br>Granted by the Common Council on 9/5/2023. |
| 142. | ALCHEMY CAFE | 1980 ATWOOD AVE | 72286-79894 | 6 | Premises: A single stand alone building serving food and alcohol in bar and seating area, and outdoor patio. Back up liquor secured and locked in the office and behind the bar. 50'X16' roadway cafe expansion, extending premises to sidewalk.<br>Common Council granted the license on 10/16/2018. Common Council granted the addition of an outdoor patio on 7/14/2020. |
| 143. | ALLIANT ENERGY CENTER | 1919 ALLIANT ENERGY CENTER WAY | LICLIB-2023-00133 | 14 | Premises: Alcohol permitted on entire grounds including coliseum, exposition hall, etc. Alcohol stored in liquor cages and secure beer coolers.<br>The conditions are:<br>1. Licensee may maintain on the Alliant Energy Center grounds no more than two (2) locations of outside sale on a particular date provided the Licensee provides the City Clerk and City of Madison Police Department with at least 48 hours written notice of any outside sale location and Licensee for installs a double fence around the main point of sale to control ingress and egress and shall continually station a licensed security guard at the entrance for purpose of checking age identification. The double fence shall be a minimum of four (4) feet high and a minimum of six (6) feet between fences. A single eight (8) foot chain link fence may be used to meet the fence requirements. Intoxicants will only be sold at said locations in foam or plastic cups or open plastic' bottles. For any designated outside sale location, Licensee must meet any and all health and safety codes, statutes, and/or regulations.<br>2. For events with an estimated attendance of 1,000 or more people, or as directed by the Sheriff (or his/her designee and/or the City of Madison Police Chief (or his/her designee) Licensee shall provide the Sheriff or his/her designee and the City of Madison Police Chief or his/her designee with a written security plan for the event This security plan shall contain the number of security officers/deputies for the event, the security officers/deputies duties and location posts for security officers/deputies. The security plan shall also provide the requested number of law enforcement personnel for the event and requested assignments for the event This written communication shall be a minimum of 30 days prior to the event Licensee shall follow the recommendations for law enforcement personnel staffing, traffic control and security as required by the Sheriff (or his/her designee) and/or the City of Madison Police Chief (or his/her designee) if different from Licensee security plan.<br>a. Exceptions for this requirement include all events inside the coliseum and Trade shows and flat shows (i.e. Deer and Turkey Expo, Quilt show and car shows) with a history of 3 years at the Expo Center and alcohol is not prevalent at these events.<br>3. Licensee may request a waiver for the required fence in restriction one above for events that occur on Willow Island. The request must be made a minimum of 30-days prior to the event with documentation, maps, and attendance estimations provided with the waiver request and forwarded to the Sheriff or his/her designee and the City of Madison Police Chief. Licensee shall follow the Dane County Sheriffs Office and City of Madison Police Department recommendations for the minimum number of Law Enforcement personnel and security personnel present as a condition of this license. Licensee may have more personnel present than required.<br>4. Any security or "event staff' that are contracted for an event must be hired from a properly state licensed security company and only employees who are licensed through the state of Wisconsin as private detectives or private security personnel may be assigned to work the event. |

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| 144. | AMA RESTAURANT | 809 Williamson ST | LICLIB-2023-00678 | 6 | Premises: There will be alcohol storage in the designated storage area. There is an interior bar area where alcohol will be served. Drinks may also be taken to an enclosed patio area.<br>Common Council granted 11.7.2023 with the following condition:<br><br>1. The patio shall close by 9pm, daily. |
| 145. | Amar Peru | 610 Junction RD 107 | LICLIB-2024-00185 | 9 | Premise: Alcohol stored in manager office. Alcohol will be stored and sold at bar and restaurant area.<br>Common Council granted 6/4/24. |
| 146. | AMERICINN OF MADISON WEST | 516 GRAND CANYON DR | 74109-83128 | 19 | Premise: Approximately 1200 square feet. Hospitality suite, lobby & patio area<br>are all on first floor. Alcohol stored in back office area and storage room.<br>Common Council granted license 9/2/08.<br><br>Common Council granted change in licensed premise 9/15/09 to include the<br>parking lot for promotional events. |
| 147. | ANCORA COFFEE & TEA | 107 King ST | LICLIB-2013-00277 | 4 | Premises: 2200 sq. ft. restaurant including 1400 sq. ft. dining area plus 400 sq. ft. outdoor seating area, including roadway cafe in 2 parking stalls spanning 51' 9", including barriers/cones. Alcohol stored in coolers behind the bar and in shelved area on SW side of basement near stairs.<br>Common Council granted 6-4-2013.<br><br>Common Council granted a change of licensed premises 7-1-2014 adding an additional 14 outdoor seats. |
| 148. | ANCORA COFFEE ROASTER (2), LAUNCH DE | 4000 International LN | LICLIB-2016-00416 | 12 | Premises: Airport terminal with 10 points of sale.<br>Common Council granted 7.5.2016<br><br>All Locations: Ancora Coffee Roaster (2), Launch Deck Bar, Stella Bar, Goose Island Bar, Madtown Gastro Pub, Metcalfe's, Vinoteca Wine & Tapas, Wurst German Bar, Look Mom No Hands, and Picnic Point Public House. |
| 149. | ANTLER'S TAVERN | 2202 W Broadway | LICLIB-2024-00284 | 14 | Tavern Premises: 30’ X 80’bar area; 10X18 office; 15X20 cooler where beer is stored.<br>Liquor and beer also stored on shelving in back room area.<br>The condition is:<br>1. Alcohol sales shall cease at 1am, daily. |
| 150. | APEX GRILL | 422 State ST | LICLIB-2024-00346 | 2 | Premises: The alcoholic beverages will be sold inside the building upstairs and downstairs seating areas. The beverages will stored inside the kitchen located in the building. The customers will have no contact with alcohol without checking their IDs. All receipts will be stored in the manager’s office.<br>Common Council granted 7/2/24 with the following condition:<br><br>1. The establishment shall meet the definition of a restaurant as defined by 38.02 of the Madison General Ordinances at all times. |
| 151. | ARGUS | 123 E MAIN ST | 70782-76521 | 4 | Tavern Premise - 3,800 total square feet (2500 downstairs, 1300 first floor). Liquor served on lower level, first floor, and patio. Patio includes part of E Main St and part of sidewalk along Webster St. Increase outdoor capacity to 110. Alcohol stored in store room and walk-in cooler on lower level.<br>Common Council granted License on Feb. 6, 2007. Common Council granted a change of licensed premise on 06/21/2022. |
| 152. | ATICO LOUNGE | 823 E Washington AVE | LICLIB-2024-00198 | 6 | Premises: Located on the eighth floor of a hotel. Alcohol will be served in the bar, dining room, patio and private dining room. Liquor will be stored in the bar, walk in cooler, and locked storage room.<br>Common Council granted 6/4/24. |
| 153. | ATTIC ANGEL PLACE | 8301 Old Sauk RD | LICLIB-2022-00539 | 9 | Premises: Alcohol served in main dining room on lower level including adjacent social room, outdoor patio adjacent to main dining room, and casual dining restaurant. Alcohol stored in locked central dining storeroom.<br>Common Council granted the license on August 2, 2022. |
| 154. | BADGER TAVERN SEMINOLE LLC | 1612 Seminole HWY | LICLIB-2023-00203 | 10 | Common Council granted the license on 6/6/2023. |
| 155. | BALDWIN STREET GRILLE | 1304 E Washington AVE | LICLIB-2013-00286 | 6 | Premise - Main dining and bar area. Alcohol stored downstairs in locked liquor room/office and walk-in cooler.<br>Common Council granted 7-2-2013 with the following conditions:<br>1. The licensee posts a sign at the back door stating no alcohol is allowed outside.<br>2. Smokers are encouraged to smoke outside the front of the building.<br>3. No exterior areas are included in the licensed premise. |
| 156. | BANDUNG RESTAURANT | 600 WILLIAMSON ST M | 57868-51673 | 6 | Premise - approximately 2280 square feet. Dining room includes area where alcoholic beverages may be sold. The kitchen includes the area where the alcoholic beverages are stored. Outside dining area. Waiting/bar area in adjacent space.<br>Common Council granted on 1-4-00. Change in licensed premise (5-21-02).<br><br>Common Council granted change of licensed premise 8/3/2010 to create a bar/waiting area in an adjacent space. |
| 157. | BANZO | 2105 SHERMAN AVE | LICLIB-2012-00355 | 12 | Common Council granted a change of licensed premises 6-3-2014 expanding outdoor capacity to 250 for the Rhythm & Booms event.<br>Premise - 1978 sq ft main level with small dining area in front with large porch for outdoor seating. Beer and wine stored in cooler behind the bar as well as walk-in cooler in kitchen area and locked in 650 sq ft basement<br>Common Council granted 7-3-2012 with the following condition:<br><br>Capacity is 60 including outdoor seating, unless Building Inspection capacity is less. |
| 158. | BAR CORALLINI | 2004 Atwood AVE | LICLIB-2019-00160 | 6 | Premises: @3,000 sq. ft. restaurant including 1st floor restaurant space with 15 seat bar. No outdoor seating. Alcohol stored behind the bar on the 1st floor and in basement in a beverage cooler and in locked liquor storage area. Premise temporarily extended every year for Atwood Fest to include parking lot.<br>Common Council granted the license on 4/16/2019. Common Council granted a change of premises on 7/16/2019 |

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| 159. | BAR TORA | 546 W Washington AVE | LICLIB-2011-00127 | 4 | Premise - One level building with two rooms, first room has a food serving counter. All alcohol kept behind the counter. Capacity 90 or less as designated by appropriate city agencies.<br>Common Council granted license 3/29/2011 with the following conditions:<br>1. Establishment meet the definition of a restaurant under the Madison General Ordinances.<br>2. Food must be served at all times the establishment is open.<br><br>The license includes a 21+ entertainment license with privledges and responsibilities thereof under the Madison General Ordinances. |
| 160. | BARLEYPOP TAP AND SHOP | 2045 Atwood AVE 107 | LICLIB-2023-00172 | 6 | Tavern Premises: approx. 1700 sq. ft. Building has one large room plus an office and two bathrooms. Packaged beer will be available in cooler via glass doors plus some on standard shelves. Kegs will be inside the same cooler accessible only by staff. Outdoor areas include tables out front, back patio.<br>Common Council granted 5.2.2023. |
| 161. | BARRIQUES | 8410 Old Sauk RD | 71057-77050 | 9 | Premise - 1986 sq. feet - appr. 1/4 serve area + 3/4 seating and sales. All alcoholic beverages served and stored in this 1986 sq. ft w/ the reception of appox. 120 sq. ft. outdoor patio where alcohol is served.<br>License granted by the Common Council May 15, 2007. |
| 162. | BARRIQUES | 2505 University AVE | LICLIB-2017-00047 | 5 | Premises: Approx. 2000sq. ft. café and approx. 300 sq. ft. outdoor patio area.<br>Common Council granted with the following condition:<br><br>1. The establishment must close by 9pm as voluntarily agreed to by the applicant. |
| 163. | BARRIQUES COFFEE TRADER | 127 W WASHINGTON AVE | 68335-71567 | 4 | Premise: 1,700 square feet of retail space on lower level of Lorraine Building with coffee/wine bar counter and bathrooms. Approximately 220 square feet of kitchen & storage. Upper mezzanine area is split into two areas: approximately 400 square feet each. Outside sidewalk cafe for approximately 20 people.<br>License granted by the Common Council July 5, 2005. |
| 164. | BARRIQUES WINES | 1825 Monroe ST | 55393-47991 | 13 | Premise - 2600 sq. ft. square feet of retail and cafe space on ground floor.<br>Common Council granted Transfer of Licensed Premises 10-1-2013. |
| 165. | BARRYMORE THEATRE | 2090 ATWOOD AVE | 23659-66577 | 6 | Tavern Premise - inner & outer lobby, main auditorium, balcony & public basement. Storage in lobby, basement & back stage.<br>License granted by Common Council on 9-2-03 with the following conditions:<br>1)Confined to live performances and/or special events.<br>2)Alcohol will not be served at regularly scheduled films.<br>3)Alcohol may be consumed in lobby, balcony, auditorium and in dressing room areas. It will be served up to one hour before the event, until twenty minutes before the end of the event.<br>4)Ushers will be posted in all areas to prevent alcohol from being passed to minors or from leaving the building.<br>5)Proof of age will be required.<br>6)Special events defined: a public or private rental or use that is either sponsored or co-sponsored by an outside organization, and is differentiated from regularly scheduled films. |
| 166. | BARTACO | 464 N Midvale BLVD | LICLIB-2018-00390 | 11 | Approximately 5,394 square feet indoors and an outside patio space immediately adjacent to the building consisting of approximately 637 square feet.<br>Common Council granted 7.10.2018. |
| 167. | BARTELL THEATRE | 113 E MIFFLIN ST | 64809-64840 | 4 | Premise - Alcohol stored in locked concession room. Lobby sales only, pre-show & intermission.<br>License granted by Common Council July 1, 2003, with the following condition:<br>1) Service bar only. |
| 168. | BASSETT STREET BRUNCH CLUB | 444 W Johnson ST | LICLIB-2013-00747 | 4 | Premises: Entire restaurant including dining room, bar, outdoor patio, in separate dining rooms, in kitchen and restroom areas. Alcohol stored near restrooms in cabinets, in kitchen, and bar.<br>Common Council granted 10-1-2013 with the following condition:<br><br>Establishment must meet the definition of a restaruant under section 38.02 MGO at all times. |
| 169. | BAYMONT INN & SUITES | 8102 EXCELSIOR DR | 27867-13777 | 9 | Tavern Premise - 2 story hotel 240' x 192', 130 rooms. Liquor served over a 12' bar in a 24' x 30' room off the lobby. This room is also a small restaurant. Liquor stored near the serving area in a 5' x 12' storage room.<br>Premise also includes courtyard and pool area.<br>Common Council granted with the following condition:<br>1. Service bar only. |
| 170. | BAYMONT INN AND SUITES | 2810 Coho ST | LICLIB-2019-00932 | 14 | Premises: Micro market and a small bar. The bar and storage is located near front desk area.<br>The conditions are:<br>1. Hotel security plan must be submitted to the Madison Police Department South District for review prior to the opening of the hotel, and reviewed annually with MPD South District Captain, owners, and management staff.<br>2. Must meet with the South District Command Staff as needed to review calls for service.<br>3. All staff will participate in the MPD human trafficking training, and any refresher training annually.<br>4. Alcohol service restricted to hotel guests only.<br>5. Security cameras should be installed (focusing on common areas, entrances and exit).<br>6. Staff must be designated as security. |
| 171. | BEEF BUTTER BBQ | 3001 N Sherman AVE | LICLIB-2018-01023 | 12 | Premises: 3000 sq. ft. building including kitchen and seating areas, beer stored in cooler behind the serving counter, beer wine and/or liquor stored in separate cooler. Outdoor areas include seating for up to 20 people.<br>Granted by Common Council 12.4.2018 |
| 172. | BELAIR CANTINA | 111 Martin Luther King Jr BLVD | LICLIB-2017-00636 | 4 | Premises: First floor bar and restaurant, liquor room, basement beer cooler, basement beer storage room, sidewalk café.<br>Common Council granted 9.5.2017. |
| 173. | BENNETTS MEADOWOOD COUNTRY CLUB | 2009 Freeport RD | LICLIB-2024-00348 | 10 | Tavern Premises: Alcoholic beverages are stored/permitted in main bar and outdoor patio. Alcoholic beverages are kept in storage room and walk-in cooler.<br>Common Council granted 7.2.24. |

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| 174. | BENVENUTO'S | 1109 FOURIER DR | 58322-52349 | 9 | Premise - 158 room hotel with 5000 square foot restaurant. 2700 square foot banquet hall. Lobby bar, banquet room bar, restaurant bar, and outdoor patio.<br>Common Council granted 4-18-00. Council granted the addition of outdoor patio on 8/3/21. |
| 175. | BEST WESTERN EAST TOWNE SUITES | 4801 Annamark DR | LICLIB-2017-00602 | 17 | Premises: Sold in Market, Lobby, Hallways, Guest Rooms, Meeting Rooms, Front Desk and Balconies. Stored in locked cooler in Market area and locked storage/display window.<br>Granted by Common Council on 8-1-2017. |
| 176. | BEST WESTERN WEST TOWNE SUITES | 650 Grand Canyon DR | LICLIB-2022-01064 | 19 | Premises - 101 room hotel, breakfast area, fitness room, business center, and meeting room. Alcohol sold from sundry shop and stored in locked closet near the sundry shop as well as sundry shop<br>Common Council granted 2/7/23. |
| 177. | BIEROCK | 2911 N Sherman AVE | LICLIB-2018-00014 | 12 | Premises: Sales and storage limited to approx. 2173 sq ft and adjoining outdoor patio.<br>Common Council granted 4/10/2018. |
| 178. | BIG TOP EVENTS | 917 E Mifflin ST | LICLIB-2015-00579 | 6 | Service inside the perimeter of Breese Stevens Field, including the field, seating areas and under seating areas. Storage under seating in accessory buildings and temporary storage for special events. Premises extended using a 6'6" tall fence to include an area outside gate 1 on concert/event days.<br>Common Council granted 9.1.2015.<br><br>Common Council granted a change of license premises on 5.6.2025 with the following conditions:<br><br>1. Sales of alcohol outside of Breese Stevens Field walls only allowed if all city approvals are completed and approved, including Street Use Permit.<br>2. Sales of alcohol outside of Breese Stevens Field walls are allowed for concerts only.<br>3. Sales of alcohol outside of Breese Stevens Field walls may begin two hours prior to the gates opening for a concert and shall cease once the concert begins. |
| 179. | BIGSUR CANTINA | 7436 Mineral Point RD | LICLIB-2024-01082 | 9 | Premises: Alcohol kept in a locked room. Alcohol served from a bar to the restaurant inside and the patio outside.<br>Common Council granted 2.11.2025. |
| 180. | BLIND SHOT GOLF AND SOCIAL CLUB | 177 S Fair Oaks AVE | LICLIB-2020-00576 | 15 | Premises: Entire facility including dining room, simulators, bar, outdoor patio, separate dining rooms, kitchen and restroom areas. Alcohol stored behind bar and in the storage room. |
| 181. | BLUE MOON BAR AND GRILL | 2535 University AVE | LICLIB-2024-00936 | 5 | 1st and 2nd floor serve alcohol beverages; front and side patio serve alcohol beverages; liquor room in basement for storage<br>The conditions are:<br>1. Post a sign at front door and have staff tell customers leaving the Blue Moon to 'please be considerate to the neighboring residents in the vicinity.'<br>2. Back door will be kept closed except when being used as an exit.<br>3. The Blue Moon will notify residents of the 2500 block of Kendall Ave by mail whenever it intends to have a live band on the premise or to provide a schedule of same.<br>4. Placement of a legible sign at each building exit door reminding patrons to be quiet and respectful of neighboring residences as they leave the establishment and locate their vehicles.<br>5. Honor a "no noise" agreement concerning the disposition of empty cans and bottles between the hours of 10 p.m. and 7:30 a.m. daily. Post notices for employees, particularly on back door, to remind them of this commitment.<br>6. Recycling and waste hauling trucks are not to arrive prior to 7:30 a.m. to pick up materials.<br>7. Any expansion or change to the outdoor seating must be approved by the Regent Neighborhood Association board, after public notice to the neighborhood via the RNA listserv.<br>8. No music or speakers in the balcony.<br>9. Balcony will close (no patrons sitting in the balcony) at 9pm Sunday to Wednesday and 10pm Thursday through Saturday. |
| 182. | BLUE PLATE CATERING | 702 S High Point RD | LICLIB-2011-00153 | 1 | Premise - 15,000 square feet, including entire ground floor of the Bishop O'Conner Catholic Pastoral Center.<br>Includes main dining room, six meeting rooms, commercial kitchen, & courtyard. Alcohol stored in dry storage area and cooler of catering kitchen.<br>.<br>Common Council granted license June 1, 2010. |
| 183. | BONEFISH GRILL | 7345 Mineral Point RD | LICLIB-2014-00908 | 9 | Premises: Approx. 6500 sq. ft. building including all dining and bar areas.<br>Common Council granted 10-7-2014. |
| 184. | BONFYRE | 2601 W BELTLINE HWY | 75735-86428 | 10 | Premise - 1st floor West Building, 5300 sq. ft., including outdoor patio. Includes all first floor areas under control of license holder, with the exception of the atrium. Alcohol stored behind bar and in storage rooms.<br>Common Council granted license on August 4, 2009.<br><br>Common Council granted a Change of Licensed Premises 2-5-2013 expanding the licensed premises with the following conditions:<br><br>1. The premises are expanded to include all first floor areas under control of the license holder with the exception of the Atrium.<br>2. Internal capacity is increased to 305, outdoor capacity remains 60. |
| 185. | BOWL-A-VARD | 2121 East Springs DR | LICLIB-2024-00095 | 17 | Premises: Alcohol allowed in 40 bowling lanes, two bars inside, one patio bar outside near volleyball courts, full-sized kitchen, 2 meeting rooms, 3 offices, a pro shop, parking lot with temporary tented area for events. Alcohol stored in basement.<br>Common Council granted 4/16/2024. |
| 186. | BRASS RING BAR & RESTAURANT | 701 E WASHINGTON AVE | 62137-68452 | 6 | Premise - main floor: rectangular premise in northeast corner of building at 701 East Washington Avenue, approximately 102' by 48'(4,083 square feet). Mezzanine (710 square feet) and office/storage area (approximately 100 square feet) in upper southwest corner of premise, small storage area in basement (150 square feet). 1,700 square foot outdoor seating area.<br>License granted by Common Council on May 4, 2004.<br><br>Licensed premise expanded to include outdoor seating area, granted by Common Council on March 1, 2005. |

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| 187. | Breakfast A La Brasa LLC | 45 S Bassett ST | LICLIB-2023-00593 | 4 | Premises: entire restaurant including patio area and basement storage.<br>Common Council granted 10.3.2023. |
| 188. | BRENNAN'S CELLARS | 8210 Watts RD | LICLIB-2017-01081 | 1 | Premises: 20,076 sq. ft. building including all produce, storage and prep areas, produce sales area, misc. food storage and sales areas, alcohol sales and storage areas. Alcohol sales portion of the premises is approximately 6500 sq. ft.<br>Common Council granted 12.5.2017.<br>Common Council granted a change of licensed premises to add 2,005 sq. ft. of retail space formerly occupied by Cider Farm Brands LLC. |
| 189. | BRIDGES GOLF COURSE | 2702 SHOPKO DR | 58275-52252 | 12 | Premise - Alcohol beverages sold and stored in the restaurant/bar area of the clubhouse and stored in a secured room in the basement, entire clubhouse and golf course.<br>Common Council granted on 4-18-00. Change in licensed premise (5-16-00).<br><br>On 6-7-2011, Common Council amended the license to include the language: One week prior to special events in which the entertainment license will be utilized, licensee shall notify the Captain of the North Police District via email of event details including: Start time, End time, Who is providing security and the security plan, name of individual planning and/or hosting the event, and the name of the manager on duty on the day of the event. |
| 190. | BTM WISCONSIN CONCESSIONS, LLC | 2502 Crossroads DR | LICLIB-2019-01144 | 17 | Premises: Entire hotel, restaurant and lounge further described as- 127 room select service hotel including lobby, meeting rooms, and pool area.<br>Common Council granted the license on 1/7/2020. |
| 191. | BUFFALO WILD WINGS #413 | 240 East Towne MALL | LICLIB-2012-00796 | 17 | Premises - 7380 sq. ft. building including outdoor patio. Alcohol is stored in bar and beer cooler.<br>Common Council granted 10-2-2012<br><br>Common Council granted a Change of Licensed Premises on 8-02-2016 increasing the indoor capacity to 343 and doing some remodeling inside.<br><br>Common Council granted a Change of Licensed Premises on 5-2-2017 allowing the sale of beer within the perimeter or the adjacent parking lot on 5/11/2017, 6/8/2017 and 7/13/2017 during the hours of 6:00pm to 11:00 pm with outdoor capacity increased to 384 during these times. |
| 192. | BUFFALO WILD WINGS #414 | 789 University AVE | LICLIB-2012-00797 | 8 | Premise - University Square/Lucky Building sites 58 & 59. 60 X 109 ft. 3 dining areas. One bar area 30 X 10. Alcohol sold in dining areas and bar. Alcohol stored in cooler, at bar and in locked bar storage room adjacent to the bar.<br>Common Council Granted 10-2-2012 |
| 193. | BURAKA LLC | 1210 Williamson ST | LICLIB-2015-00340 | 6 | Premises-Alcohol to be served in bar area, indoor seating area, and outdoor on site areas within the leasehold as noted on plans. Alcohol stored in basement.<br>Common Council granted 7-7-2015 with a capacity equal to the lesser of 126 total, 74 inside, 12 front patio, 40 back patio or the occupant load determined by building inspection and with the following conditions:<br>1. The front patio shall close at 11pm, the rear patio shall close at 10pm.<br>2. Food shall be available at all times the establishment is open.<br>3. No outdoor amplification. |
| 194. | BUSSES TAVERN | 2005 N Sherman AVE | LICLIB-2016-00944 | 12 | Tavern Premises: Alcohol stored and sold on first floor in main bar area.<br>Extra storage for alcohol in basement. Records for sales and purchases in basement filing cabinets.<br><br>Premises extended outside to the west and southwest of the building.<br>Common Council granted 10.4.2016. |
| 195. | BUTTERBIRD | 1134 Regent ST | LICLIB-2023-00235 | 8 | Premises: Approx. 4,987 sq. ft. restaurant including indoor areas and enclosed patio.<br>Common Council granted the license on 6/6/2023. |
| 196. | CAFE CODA | 1224 Williamson ST | LICLIB-2023-00314 | 6 | Tavern Premises: 1224 is a commercial storefront business property consisting of approximately 2350 square feet. The main floor is connected to a basement where the alcohol is stored. Outdoor patio.<br>Granted by Common Council with the following conditions:<br>1. The establishment must close by midnight, Sunday thru Wednesday evenings, except for up to five times per month. The establishment must close by 1:00am Thursday evenings and close by 2:00am Friday and Saturday evenings.<br>2. The establishment must keep the rear door closed except for deliveries, loading, unloading and emergencies.<br>3. The decibel level will not except 60 decibels, measured at the property line.<br>4. There will be a maximum indoor capacity of 99 persons and outdoor capacity of 8.<br>5. Must close patio one hour before the establishment closes. |
| 197. | CAMBRIA | 5045 Eastpark BLVD | LICLIB-2021-00648 | 17 | Premises: Restaurant and lounge. Alcohol served in bar, restaurant area, meeting rooms, and lobby. Guests may take alcohol to their rooms and order via room service.<br>Common Council granted 12/7/2021. |
| 198. | CAMBRIDGE WINERY | 1001 S Whitney WAY | LICLIB-2014-00274 | 10 | Tavern Premises: Commercial building main floor including wine tasting bar, lounge, outdoor deck and gift shop. Wine storage in an interior room on the lower level. |
| 199. | CAMP CANTINA | 1503 Monroe ST | LICLIB-2023-00385 | 13 | Premises: Alcoholic beverages sold only at the restaurant Camp Cantina located at 1503 Monroe St, including indoors and the outside patio at the same address. Alcohol stored at 1503 Monroe St.<br>Granted by the Common Council on 9/5/2023. |
| 200. | CANTEEN | 111 S Hamilton ST | LICLIB-2017-00046 | 4 | Premises: 1850 sq. ft. First floor and basement including dining area, two bathrooms, bar and kitchen. Basement consists of walk-in cooler, prep area, locked office/storage and other storage area. Alcohol served in first floor dining room, bar and outdoor dining area. Alcohol stored in bar, first floor walk-in cooler and locked storage area in basement.<br>Common Council granted 3.7.2017. |
| 201. | CAPITOL LAKES INC | 333 W MAIN ST | 73982-82342 | 4 | Premise - No bar on site. Dining room is 2,960 square feet and kitchen is 750 square feet.<br>Granted by Common Council 8/5/2008. |

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| 202. | CARGO COFFEE | 750 E Washington AVE | LICLIB-2013-00992 | 6 | Premises: @2400 sq. ft. on first level. Seating for 20 in outdoor cafe. Alcohol strored in cooler and kitchen.<br>Provisional license expires 3/31/2014 or upon issuance of regular license. |
| 203. | CARIBOU TAVERN INC | 703 E JOHNSON ST | 64814-64854 | 6 | Tavern Premise - approximately 16' x 50' one-story cement block building, with beverages stored and sold on premise. Outdoor premises includes placement of 3 4'X3' tables for seating capacity of 12 persons in back lot of 703-705 E Johnson ST (PRIVATE), 10'X20' patio area, solid 72" high fence on neighboring property with 2 8'fence panels (36" high) enclosing seating area.<br>Common Council granted on 7-1-03. |
| 204. | CASETTA KITCHEN AND COUNTER | 222 W Washington AVE, SUITE# 30 | LICLIB-2024-00132 | 4 | Premises: Sell in store and be allowed for consumption on our small patio. Wine would be stored in our locked storage.<br>Common Council granted 5/7/24. |
| 205. | CASK & ALE | 212 State ST | LICLIB-2016-00048 | 4 | Tavern Premises: approx. 1650 sq. ft. upstairs, approx. 1650 sq. ft. basement storage. Alcohol stored and served in the upstairs bar area, stored in locked rooms in the basement. Alcohol also served on the patio.<br>Common Council granted 3-1-2016. |
| 206. | Catering a Fresco | 201 State ST | LICLIB-2024-00372 | 4 | Premises: Alcohol served, depending on the event/function, in all guest facing areas including meeting rooms, theaters, lobby spaces, event spaces. Alcohol stored in six locked storage rooms throughout the building.<br>Common Council granted 8.6.2024. |
| 207. | CENTO | 122 W Mifflin ST | LICLIB-2014-00197 | 4 | Premises: Entire establishment including main dining room, private dining room, outdoor seating. Alcohol stored behind both main and private bars, in a wine storage area on the main floor, and in basement storage.<br>Common Council granted 5-6-2014. |
| 208. | CHASERS 2.0 | 408 W Gorham ST | LICLIB-2021-00209 | 2 | Premises: approx. 8,672 sq ft. restaurant. Basement storage dry and in coolers, main floor bar and patio behind the building, second floor bar, third floor bar and outdoor (rooftop) patio.<br>Common Council granted the license on 7/6/2021 with the following conditions:<br>1. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times.<br>2. Establishment shall cease alcohol service 30 minutes before bar time.<br>3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.<br>4. Amplification is not permitted on outside patios.<br>5. The license holder will use an effective system for carding such as an ID scanner. |
| 209. | CHEBA HUT | 453 W Gilman ST | LICLIB-2021-00733 | 2 | Premises: Approx. 2500 sq ft restaurant on the first floor. Basement storage and outdoor patio seating. Two points of sale: one strictly for food and non-alcoholic beverages, one at bar where food and alcoholic beverages are purchased.<br>Common Council granted 1/4/2022 with the following conditions:<br>1. Capacity shall be 75 indoors and 16 outdoors.<br>2. The establishment shall meet the definition of a restaurant under MGO 38.02 at all times. |
| 210. | CHEF DAVE MADISON | 100 N Hamilton ST | LICLIB-2022-00555 | 4 | Premises: Madison Children's Museum owns its entire lot, which includes the entire 5 story 62,000 sf building and the 10,000 sf back lot (8'unclimbable fence), partly covered by a 16'x16' loading dock. Alcohol is sold within the boundaries of the museum, on any of the five public levels, varying with the size of the event. Bars are temporary setups, and all alcohol is retrieved and then returned to a locking liquor closet on the private facility area level. Three public levels -Wildernest, 1st Floor Concourse, and 2nd Floor are indoors. Two public levels are outdoors - Wonderground and Rooftop Ramble and these are only accessible through a museum admission entrance (locked gate or door). Alcohol is delivered to the locked loading dock doors and received into private space, and then the locked liquor closet only by the liquor license holder personnel.<br><br>Seating is available throughout the museum indoor and outdoor spaces, in the form of chairs, sculptures, rocks, and steps.<br>Common Council granted the license on August 2, 2022. |
| 211. | CHEN'S DUMPLING HOUSE | 505 State ST | LICLIB-2020-00255 | 2 | Premises: approx. 1000 sq. ft. restaurant on two floors, alcohol sold at cash counter, stored in cooler by the front door and in the basement.<br>The condition is:<br>1. The establishment must meet the definition of a restaurant as defined by 38.02 of the Madison General Ordinances, at all times. |
| 212. | CHIEF'S TAVERN | 300 Cottage Grove RD | LICLIB-2011-01605 | 15 | Tavern Premise - Alcohol stored and served entire first floor with the exception of a leased salon on the East side of the building. First floor contains central bar in three section room. Alcohol service also allowed in patio area South of the building. Alcohol also stored in locked basement cage.<br>Common Council Granted 12/3/2012. Council added outdoor patio to premises on 8/3/21. |
| 213. | CHILI'S GRILL & BAR | 7301 Mineral Point RD | LICLIB-2019-00723 | 9 | Premises: Alcoholic beverages stored in bar and dining area. Alcohol stored in locked storage off of the kitchen.<br>Common Council granted the license on 10/1/2019. |
| 214. | CHUCK E CHEESE'S | 438 Grand Canyon DR | LICLIB-2021-00130 | 19 | Premises: 12,873 sq ft building. Beer stored in walk-in cooler in the kitchen. Service at counter. |

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| 215. | CHURCH KEY | 626 UNIVERSITY AVE | 69637-74215 | 2 | Tavern Premise - First and second level of two story building; each level has about 3,000 square feet of space.<br>Common Council granted license 6-6-2006 with the conditions. Conditions amended by Council on 6/5/18:<br>1) The Church Key shall maintain the existing video cameras and video camera system and shall save tapes from that system for a minimum of 10 days. Those tapes shall be made available to the Madison Police Department upon request and pursuant to an active investigation.<br>2) The maximum capacity for the first and second floor bar areas will not exceed 190. Capacity may be further limited by code.<br>3) Hand-held counters shall be used by staff at the entrance after 8:00 p.m.<br>4) Food service shall be available at all times up until one hour prior to closing.<br>5) Staff will be assigned to encourage patrons to leave and be stationed outside the building at closing time to assist patrons in leaving the area.<br>6)Staff will remain stationed outside the building until patrons have dispersed.<br>7)Ordinary, non-emergency entrance and exiting for patrons of the Church Key must use the University Avenue frontage of the property and not the rear alley.<br>8)Lighting installed to the rear of the Church Key must be directed downward and must be no brighter than recessing for emergency, delivery, maintenance, and similar purposes.<br>9)During the regular hours of operation and upon closing the bar each night, Church Key employees shall clean the dumpster area behind the establishment. License holder's employees shall regularly ensure that all trash is placed into a trash container and that the containers are not on Langhammer property.<br>10)Church Key employees are prohibited from making unreasonable noise in the dumpster area behind the establishment, including when they discard garbage. License holder shall ensure that employees take necessary steps to discard garbage.<br>11)No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.<br>12)On Friday and Saturday nights a staff person shall be designated to control access to the upstairs area. |
| 216. | CIELO | 118 State ST | LICLIB-2023-00664 | 4 | Tavern premises: Basement storage (approx 2,000 sq ft) 1st floor (3,004 sq ft) 2nd floor (2,054 sq ft). Two-story building with multi-level configuration.<br>Common Council granted 11.7.2023. |
| 217. | CITY BAR AND RESTAURANT | 636 STATE ST | 53989-45895 | 2 | Tavern Premise - 3800 square foot open area room (100'x30') with bar, table and booth seating, full kitchen, office near bar and store room. Outdoor patio expansion, 6 ft x 24 ft. Patio capacity: 30.<br>Common Council granted on 6-2-98. Change in licensed premise 6-2-00.<br><br>Common Council added the following condition on 6.11.2019:<br>1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. |
| 218. | CITY BAR AND RESTAURANT | 636 STATE ST | 53989-45895 | 2 | Tavern Premise - 3800 square foot open area room (100'x30') with bar, table and booth seating, full kitchen, office near bar and store room. Outdoor patio expansion, 6 ft x 24 ft. Patio capacity: 30.<br>Common Council granted on 6-2-98. Change in licensed premise 6-2-00.<br><br>Common Council added the following condition on 6.11.2019:<br>1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. |
| 219. | CLUB 5 | 5 APPLEGATE CT | 53625-45440 | 14 | Tavern Premise - 8100 square foot restaurant, bar, deck.<br>Common Council granted on 3-17-98. Change in licensed premise (5-18-99).<br>Change in licensed premise granted 10-11-05, eliminating the condition that the establishment meet the definition of a restaurant. |
| 220. | CLUB LAMARK | 1525 N Stoughton RD | LICLIB-2015-00308 | 12 | Tavern Premise - 20x40 front bar area, 40x40 pool room in back and outdoor smoking area. Alcohol stored in two walk-in cooler and dry storage area.<br>Common Council granted 7.6.2015. |
| 221. | COCOVAA CHOCOLATIER | 1815 E Washington AVE | LICLIB-2020-00646 | 6 | Premise: Alcohol sold in retail shop. Alcohol stored in back storage area (chocolate room) and displayed on the library wall in the retail area.<br>Common Council granted the license on 10/6/2020. |
| 222. | COME BACK IN | 508 E WILSON ST | 75373-85523 | 6 | Tavern Premise - first floor 2 large rooms, 1 small room; basement 2 large rooms, outside deck/patio.<br>License granted by Common Council June 2, 2009. |
| 223. | COMEDY CLUB ON STATE | 202 STATE ST | 74094-82609 | 4 | Tavern Premise - Service in bar and showroom area. Alcohol stored in liquor storage room and in walk-in cooler, and basement storage space. Premises includes restrooms.<br>Common Council granted license transfer 6-3-2008. |
| 224. | COMFORT SUITES | 1253 JOHN Q HAMMONS DR | 45809-33592 | 9 | Premise - 3 story hotel, 95 suites. Liquor will be served over a 12' bar in a room off the lobby. This room will also be a small restaurant. Liquor stored near the serving area in a storage room.<br>License granted by Common Council. |
| 225. | CONCOURSE HOTEL AND GOVERNORS CLUB | 1 W DAYTON ST | 38242-23168 | 4 | Premise - Hotel with restaurants and a lounge, meeting facilities, 3000 sq ft speakeasy area, and guest rooms in which alcohol is served.<br>License granted by Common Council. Change in licensed premise (12-20-94 and 9-3-2019). |
| 226. | CONSOLIDATED MANAGEMENT COMPANY | 1000 Edgewood College DR | LICLIB-2024-00407 | 13 | Premises: Alcohol served at catered events in the following Edgwood locations: Washburn heritage room, president's dining room, presidents conference room in regina hall, as well as 302 Nona Mcgreal room in Predolin humanities center, and atrium in the stream. Alcohol stored in locked cage in storage room located in Regina east.<br>Common Council granted 9/10/24 with the following conditions:<br>1. No amplified music to accompany outdoor service of alcoholic beverages<br>2. Outdoor service shall cease at 9pm on Monday - Thursday. |

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| 227. | COOPERS TAVERN, THE | 20 W MIFFLIN ST | 75544-85898 | 4 | Premise: 2375 square foot space including second floor space with bar and kitchen as well as a sidewalk cafe. Alcohol stored in basement walk-in cooler.<br>Common Council granted license July 7, 2009.<br><br>Common Council granted a change of licensed premise on May 4, 2010 to include a sidewalk cafe. |
| 228. | COPPER TOP RESTAURANT | 5401 SCHROEDER RD | 48913-38155 | 20 | Common Council granted a Change of Licensed Premises 2-26-2013 expanding to second floor space including bar and service kitchen and increasing capacity to 194 indoors, outdoor capacity remains 40.<br>Premise - 2,100 square foot restaurant with kitchen and storage area. No bar. Alcohol served in dining area and stored in cooler.<br>License granted by Common Council. |
| 229. | CORDIAL | 516 S Park ST | LICLIB-2022-00201 | 13 | Common Council renewed 06/02/2015.<br>Tavern Premises: All alcohol beverages will be served within 1st floor of building bar area and stored behind the bar. Additional alcohol beverage inventory will be stored in locked basement storage, which is not shared with other tenants.<br>Common Council granted June 7, 2022. |
| 230. | CRACKER BARREL #214 | 2147 East Springs DR | LICLIB-2021-00221 | 17 | Premises: Entire Store. Alcohol sold in restaurant, stored in dedicated cooler, walk-in cooler, and dry storage.<br>Common Council granted 7/6/2021. |
| 231. | CRANBERRY CREEK CAFE | 1501 LAKE POINT DR | 67111-76429 | 14 | Premise - 4200 square foot building with 120 seats, no bar (table service only). Beer and wine sold at service counter, and stored in locked cooler and cabinet in stock room area. Patio seating area adjacent to building.<br>Common Council granted License on Jan 2, 2007. |
| 232. | CROSTINI SANDWICHES | 231 North ST | LICLIB-2017-00860 | 12 | License Premises: Alcohol will be stored in a locked holding cage in the restaurant storage basement. Alcohol will be consumed in customer dining area.<br>Common Council granted October 31, 2017. |
| 233. | CRUCIBLE | 3116 Commercial AVE | LICLIB-2017-00353 | 12 | Tavern Premise: Approx 5,800 sq ft converted former commercial/industrial building: a taproom, a dance floor/performance space, non-public storage, back stage areas, and outdoor "beer garden" area on south end of building. Additional extension of outdoor premises to southern-most 10.5 parking spaces on the west side of the building.<br>Common Council granted the license on July 10, 2018 with conditions. Common Council granted changes to the premises and conditions on July 16, 2019. On May 5, 2020, Common Council granted a change to the conditions on the license by removed a condition on the license. |
| 234. | CRYSTAL CORNERS BAR | 1302 WILLIAMSON ST | 469-421 | 6 | 1. The licensed premise totals 5800 square feet.<br>Tavern Premise: Entire first floor and basement. Sidewalk Cafe.<br>Common Council granted license.<br>Change in licensed premise (1-18-00). |
| 235. | DAHMEN'S AT HAWKS LANDING | 88 Hawks Landing CIR | LICLIB-2015-01031 | 1 | Change of premise to include sidewalk cafe granted 10-11-05.<br>Premises: All grounds of golf course including approx. 6,000 sq. ft. clubhouse, rear deck, patio and veranda of club house. Alcohol stored in bar, coolers, store rooms and carts.<br>Common Council granted 2-2-2016. |
| 236. | DANNY'S PUB | 328 W Gorham ST | LICLIB-2017-00277 | 2 | Tavern Premises: approx. 8000 sq. ft. on the first and second floors of approx. 4000 sq. ft. each. Both floors contain a bar and restrooms. Alcohol stored behind each bar and in locked cage area in the basement. No outside seating.<br>Common Council granted October 31, 2017 with the following conditions:<br><br>1. The capacity is 314 persons.<br>2. No refuse or recycling is to be stored on public property. |
| 237. | DARK HORSE | 10 N Livingston ST | LICLIB-2019-01224 | 6 | Common Council added the following condition on 6.11.2019:<br>3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.<br>Premises: approx. 2800 sq. ft. indoor area and with outdoor patio. Included are a full service bar with 20-24 seats, a full service dining room with 85 seats, kitchen and back areas as well as a full service patio with 40 seats. Alcohol stored behind full service bar and in back storage area.<br>Common Council granted on 2/4/2020 with the following conditions:<br>1. No outdoor service will occur after 10pm.<br>2. No live music will occur on the licensed premises. |
| 238. | DAVE & BUSTERS | 414 West Towne MALL | LICLIB-2016-01195 | 9 | Premises: approx. 31,630 sq. ft. within the southwestern corner of former Sears building. Alcohol served in public spaces of the premises and stored in storage areas.<br>Common Council granted 12-6-2016. |
| 239. | DELANEY'S CHARCOAL STEAKS | 449 GRAND CANYON DR | 1463-960 | 19 | Premise - 6,700 square foot supper club with cocktail lounge, dining room, and outdoor patio.<br>License granted by Common Council.<br><br>Common Council May 4, 2004 change of license premise to add outside patio. |

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| 240. | DEXTERS PUB | 301 NORTH ST | 72004-79409 | 12 | Tavern Premise - 3325 sq ft building, dining area 800 sq ft, bar area 640 sq ft. Alcohol will be served in the bar, dining, and patio areas. Alcohol will be stored in cooler on the main floor and in the basement. The premise is to also include the near north side parking lot for a couple events each year. Common Council granted license.<br><br>5/1/2012 Change of Licensed Premise granted to extend premises to include north side parking lot for several events each year with the following conditions:<br>1. Maximum of four events per year.<br>2. Prior to each event, establishment will inform the District Police Captain, District Alder and City Clerk's Office.<br>3. Event times will be noon to 8:00 p.m.<br>4. Establishment must abide by all conditional use permit conditions. The motion passed by voice vote/other. |
| 241. | DOTTY DUMPLING'S DOWRY | 317 N FRANCES ST | 64643-64558 | 2 | Premise: 1950 square feet bar, dining area and restrooms on first floor. 1800 square feet on lower level with prep kitchen and coolers. Storage in liquor room, keg cooler and behind bar.<br>Common Council granted 6/3/2003.<br>Change of license premises granted 5/19/2004.<br>Removal of all conditions granted by Common Council on 6/1/2004. |
| 242. | DOUBLE 10 MINI HOT POT | 600 Williamson ST E | LICLIB-2021-00777 | 6 | Premises: approx. 2500 sq. ft. restaurant with inside alcohol sales only. Alcohol stored in beverage cooler next to the cash register.<br>Common Council granted 2/1/2022. |
| 243. | DOUBLE TAP | 347 W State ST | LICLIB-2023-00619 | 4 | Tavern Premises: Total space of 3874 sq ft. One bar where alcoholic beverages will be sold. Alcohol will be stored behind and at the bar itself as well as in a dedicated storage room.<br>The conditions are:<br>1. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times.<br>2. Food shall be available at all times.<br>3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday nights. |
| 244. | DOUBLE TREE HOTEL MADISON EAST | 4402 E Washington AVE | LICLIB-2020-00342 | 17 | Premises: 226 room hotel including meeting facilities, restaurant, bar and lounge. Alcohol served/sold from the restaurant, bar, meeting facilities and a market in the lobby. Alcohol stored in a locked storage room and the bar area. Receipts stored in the General Manager's office.<br>Common Council granted license on 8/4/2020. |
| 245. | DOUBLETREE HOTEL MADISON | 525 W JOHNSON ST | 7283-1985 | 4 | Premises: brick construction; seven-story building. Liquor and malt beverages served from bar. Adjoining dining room, meeting rooms, guest rooms, fitness center, and public restrooms. Liquor storeroom adjoins restaurant and manager's office.<br>License granted by Common Council.<br>Change in licensed premises granted 12-2-1997.<br>Change in licensed premises 8-6-2002.<br>Premises extension adding outdoor serving area next to Marion St.<br>Change in licensed premises 7-14-2020. |
| 246. | DRAPER BROTHERS CHOP HOUSE | 101 N Hamilton ST | LICLIB-2023-00411 | 4 | Premises: First floor bar and dining area. Upstairs dining room. Storage facility in basement, sidewalk café.<br>Common Council granted 8.1.2023. |
| 247. | DREAM LANES EAST | 13 Atlas CT | LICLIB-2025-00082 | 3 | Premises: 40,000 square foot single story building with 600 square foot patio. Alcohol is stored behind the bar and in basement.<br>Common Council granted 3/11/2025. |
| 248. | DUMPLING HAUS | 540 N Midvale BLVD | LICLIB-2016-00423 | 11 | Premises: Approximately 1,121 sq. ft. restaurant including dining area, kitchen, storage/dishwashing area in the back as well as outdoor seating.<br>Common Council granted 7.5.2016 |
| 249. | DUTCH MILL SPORTS CLUB | 4818 DUTCH MILL RD | 29401-33763 | 16 | Tavern Premise - 2 story (wood frame) building with basement (office & storage), main floor (bar room & storage), and top floor (storage & possible living quarters).<br>License granted by Common Council. Change of licensed premise granted September 6, 2005, to include outdoor, fenced-in area for a special event from 1:00 p.m. to 10:00 p.m. on September 10. |
| 250. | D'VINO | 116 King ST | LICLIB-2019-01179 | 4 | Premises: Free standing, adjacent building at 116 King Street, store front, upstairs coolers and bar, basement storage areas, coolers. Includes expanded kitchen service area between 116 King St and 106 Webster St to incorporate retail area. Outdoor sidewalk café and roadway cafe during outdoor season.<br>The condition is:<br>1. Must meet the definition of a restaurant as defined by MGO Section 38.02 at all times. |
| 251. | EAGLES CLUB 623 | 2109 BARTILLON DR | 54054-45844 | 12 | Tavern Premise: one story building 97 feet x 75 feet. Bar, 2 bar storage rooms, kitchen, 2 kitchen storage rooms, 3 offices, 2 restrooms, janitor's closet, cloak room, banquet hall, mechanical room.<br>Common Council granted 5-19-1998. |

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| 252. | ECHO TAP & GRILL | 554 W Main ST | LICLIB-2011-00530 | 4 | Tavern Premise - Upstairs loft, mezzanine 20/30 ft, main floor 20/30 ft, basement 20/30 ft. and outdoor patio. Alcohol stored behind bar, walk-in cooler on main floor and basement.<br>Common Council granted 8/2/2011.<br><br>Common Council granted Change of Licensed Premise 5/1/2012 with the following conditions:<br>1. Outdoor patio hours of operation are until 10pm Sunday-Thursday, 11pm Friday and Saturday<br>2. The establishment meets all existing conditions and abides by all Conditional Use Permit provisions.<br><br>Common Council granted Change of License Conditions 8-5-2014 as follows:<br>1. Outdoor patio closing hours to midnight seven days per week.<br><br>Streatery Extension<br>“The adjacent parking lot is owned by the owners of the business. We would extend the present patio to the fenced in parking lot which has the total perimeter enclosed. Patio tables would be spaced 6 feet apart and no more than 8 persons will be seated at each table. Total capacity of 90 persons.” |
| 253. | EDGEWATER MANAGEMENT COMPANY LLC | 1001 Wisconsin PL | LICLIB-2014-00204 | 2 | Premises: Hotel and outside hotel-owned land.<br>Common Council granted 5-6-2014, and renewed on 6/5/18 with the following condition:<br><br>1) Establishment must abide by all conditions under the PAMA as registered in the Dane County Register of Deeds on 11/12/2012 not withstanding the agreement to not sell alcohol by way of points of sale or wait staff at the auto court and the cafe outdoor terrace as outlined in the site plan Appendix B (a copy of which will be kept on the license premises). The area depicted in Appendix B is indicative of surface area only and does not include any areas below surface level (i.e. the concession area below the auto court that serves the main terrace). It is possible that patrons my occupy these areas at times with alcohol if they have purchased the beverage from a different point on the property. |
| 254. | EDO ASIAN CUISINE | 532 S Park ST | LICLIB-2017-00450 | 13 | Premises: All alcohol is stored in the storage room and bar only. Alcohol is sold at bar and living room and tea room.<br>Granted by Common Council on July 11, 2017. |
| 255. | EL AGUILA REAL | 226 State ST | LICLIB-2024-00370 | 4 | Premises: alcohol is stored in the basement in locked storage. Alcohol served in restaurant dining room and bar and on the patio. Alcohol will also be stored behind the bar in coolers.<br>Common Council granted 8.6.2024 with the following conditions:<br><br>1. The establishment must meet the definition of a restaurant under Madison General Ordinance 38.02, at all times.<br>2. Food shall be available at all times the restaurant is open. |
| 256. | EL IMPERIO MEXICAN FOOD | 3162 Maple Grove DR | LICLIB-2022-00063 | 7 | Premises: Full service restaurant with a capacity of 50 guests.  Service bar measures approximately 111 sq ft.  Alcohol will be stored in a storage room with locks. Alcohol sales will be recorded separately. 5 meter by 5 meter outdoor seating area in parking lot.<br>License granted by Common Council on 05/10/2022. |
| 257. | EL PANZON | 1310 S Midvale BLVD | LICLIB-2020-00173 | 10 | Common Council granted a change of premises adding 5 meter by 5 meter seating area in the parking lot.<br>Premises: Alcohol served in main area of approximately 1236 sq ft restaurant, including new bar area. Alcohol stored in the kitchen area. Common Council approved the expanded premises to include adjacent property that was 1306 S. Midvale Blvd.<br>Common Council approved 5/5/2020, and approved changes to conditions one on 4/16/2024 with the following conditions:<br><br>The conditions are:<br>1. Alcohol service shall cease by midnight on Sunday - Thursday evenings, and shall cease at 1am on Friday and Saturday evenings.<br>2. Must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times. |
| 258. | EL PASTOR | 2010 S PARK ST | 75368-85511 | 14 | Premise:  1,700 sq. ft including bar and dining room. Alcohol stored in two separate rooms.<br>Common Council granted license June 2, 2009. |
| 259. | EL POLLO RUMBERO | 77 Sirloin Strip | LICLIB-2024-00208 | 14 | Premises: Alcohol stored and served in two bars and rooms. Alcohol stored in bar coolers and basement storage. Alcohol served in outdoor seating space.<br>Common Council granted 6/4/24. |
| 260. | EL RANCHO 2 MEXICAN GRILL | 4527 Cottage Grove RD | LICLIB-2022-00445 | 16 | Premise: Seating area with 4-top tables and booths. Outdoor seating area. Beer and beverages displayed in cooler in back of service area with employee access only.<br>Common Council granted the license on 9/6/2022. |
| 261. | EL RANCHO MEXICAN GRILL | 819 S Park ST | LICLIB-2023-00425 | 13 | Premises: Alcohol sold inside restaurant, stored behind counter. No outdoor premises.<br>Common Council granted 8.1.2023. |
| 262. | EL SABOR DE PUEBLA | 305 N Fourth ST | LICLIB-2017-01178 | 12 | Premises: 1440 sq. ft. restaurant including dining room, cooler, office and outside patio.  Alcohol stored in cooler and locked office.<br>Common Council granted1-2-2018. |
| 263. | EL SABOR DE PUEBLA | 1849 Northport DR | LICLIB-2024-00413 | 12 | Premises: The premises are approximately 7,000 square feet and consist of a 1st floor bar room, dining room, one prep kitchen and one cooking kitchen, a business office and an employee staff room. Alcoholic beverages will be stored and sold in the bar and dining room. Inventory will be kept locked in walk-in beverage coolers and locked coolers in the bar during non-selling hours.<br>Common Council granted 8.6.2024. |
| 264. | EMBASSY SUITES MADISON DOWNTOWN | 231 S Pinckney ST | LICLIB-2024-00186 | 4 | Premises: Entire 8-story, 260 room hotel with service in restaurant/bar. Packaged beer and wine sold out of a market in the lobby. Individual servings/service occasionally ordered through room service.<br>Common Council granted 6/4/24. |
| 265. | ENO VINO | 601 JUNCTION RD | 75523-85853 | 9 | Premise: Alcohol permitted in the dining room, bar and patio.  Stored in liquor room and wine lockers.<br>Common Council granted license July 7, 2009. |

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| 266. | ENO VINO DOWNTOWN MADISON | 1 N Webster ST | LICLIB-2016-01360 | 2 | Premises: Areas of 1 N Webster St not already premised by North Central Management, Inc.<br>Premises include: 1st floor lobby lounge, 9th floor service bar, 10th floor main bar, 9th &10th floor restaurant.<br>Outdoor terrace on 9th floor, sidewalk café on East Washington Ave.<br>Storage in 1st floor lobby lounge, additional storage on G1 level storage room, 9th floor Dominion Storage room,<br>liquor storage room, beer and wine cooler on the 10th floor.<br>Common Council granted 3.7.2017 |
| 267. | ENRIQUE'S MARKET | 1417 Northport DR B | LICLIB-2017-00325 | 18 | Premises: Approx. 1711 sq ft. Beer stored in a walk-in cooler. |
| 268. | ERIN'S SNUG IRISH PUB | 4601 American PKWY | LICLIB-2011-00398 | 17 | Premise: 8,700 square foot building and outdoor patio. Storage in coolers, bar coolers, liquor room and bar shelves.<br>Common Council granted 8/2/2011 |
| 269. | ESSEN HAUS | 514 E WILSON ST | 14779-3295 | 6 | Premise - main floor two rooms, second floor banquet room, outdoor cafe, kitchens and basement storage, beer garden for special events, also outdoor volleyball court.<br>License granted by Common Council 6/3/86. Change in licensed premise 9-17-96 with the following condition:<br>1) Outdoor cafe to be open as long as food is available but not later than 12:00 midnight.<br><br>Common Council granted a Change in Licensed Premises 3-19-2013 adding outside seating with the conditions:<br>1) Total capacity remains 240.<br>2) Service outdoors to cease at 12:00 midnight.<br>3) Granting contingent on approval of Major Alteration by Common Council and with conditions attached to the Major Alteration approval. |
| 270. | EVERLY & MIKO POKE | 2701 Monroe ST 700 | LICLIB-2016-00414 | 13 | Premises: approximately 3,221 sq. ft. restaurant area including 2 areas-each with a different DBA.<br>Premises also include outdoor seating facing Knickerbocker Street. Alcohol stored behind the counters and in both a walk-in cooler on the second floor and a locked storage room in the basement.<br>Common Council granted 7.5.2016 with the following conditions:<br><br>1. The exterior closing hours are: 9pm Sunday-Thursday and 10pm Friday and Saturday.<br>2. The exterior space will not be permitted an entertainment license. |
| 271. | FAIRCHILD | 2611 Monroe ST | LICLIB-2019-00967 | 13 | Premises: Alcohol served in the 1700 sq. ft., 50 seat restaurant on the first floor of the building. Alcohol is stored in the basement of the building and behind the bar. Outdoor premises includes seating for 4 people in front of restaurant and 24 seats on the patio on the side of the building.<br>Council granted 12/11/2019. |
| 272. | FAIRFIELD INN & SUITES | 722 John Nolen DR | LICLIB-2024-00338 | 14 | Premises: Alcohol will be sold in the hotel lobby in the “Corner Market” for consumption in rooms/lobby/within hotel. The Corner Market will sell various sundries to hotel guests. The market will be open 24/7 and guests will check out items with the authorized front desk team members. Alcohol will only be sold in accordance with State permitted days/hours. Alcohol will be stored in a planned & locked storage area.<br>Common Council granted 7.2.24. |
| 273. | FEAST MODERN CUISINE LLC | 904 Williamson ST | LICLIB-2021-00196 | 6 | Premise: Alcohol served on the first floor in the dining and bar areas, and outside seating area. Alcohol stored in the bar area.<br>Common Council granted the license on 7/6/2021 with the following conditions:<br>1. The establishment must meet the definition of a restaurant per MGO 38.02 at all times.<br>2. No alcohol sales after 9pm, daily.<br>3. Outdoor patio closing time is 9pm, daily.<br>4. Outdoor patio capacity is 20 persons.<br>5. No outdoor sound amplification or music is permitted. |
| 274. | FIN SUSHI | 610 Junction RD 113 | LICLIB-2022-00171 | 9 | Premises: Alcohol beverages will be stored under server's counter and a cooler. Alcohol beverages will be sold to customers in dining room as well as an outside patio.<br>Common Council granted the license on 6/7/2022. |
| 275. | FLIX BREWHOUSE | 85 East Towne MALL | LICLIB-2018-00213 | 17 | Premise: Alcoholic beverages will be sold in the restaurant/lobby and in auditorium seating in a 39,500 square foot dine-in movie theater. Restaurant service also includes a bar. Beer and win will be stored in a walk-in cold-room in the kitchen and in a beer tank storage room.<br>Common Council granted on 6/5/18. |
| 276. | FORAGE KITCHEN | 715 Hilldale WAY | LICLIB-2018-01272 | 11 | Licensed premises is a part of Hilldale Shopping Center. Beer and wine sold at counter for customers to take to seats. Only have kegged beer and wine; storage is in kegerators. Also includes small outdoor patio.<br>Common Council granted 2/5/2019. |
| 277. | FORWARD CRAFT & COFFEE | 2166 Atwood AVE | LICLIB-2022-00074 | 15 | Streatery Extension through April 14, 2021: Two igloos added to patio for the winter months.<br>Premise: 2267 sq ft coffee café and tap room. Three rooms. All service is in main room. Beer served from bar only and stored in the cooler behind the bar in kegs or glass-front refrigerators. To-go beer sales stored in coolers located in the rear of the café.<br>Common Council granted 5.10.2022. License is provisional until a regular one is issued. |
| 278. | FORWARD CRAFT & COFFEE | 2166 Atwood AVE | LICLIB-2024-00953 | 15 | |
| 279. | FOX AND BIRD LLC | 131 E Mifflin ST | LICLIB-2019-00643 | 4 | Premise: Alcohol will be served in bar room, restaurant dining space, sidewalk café, and behind building under a 20' x 40' tent. Alcohol will be stored behind the bar & behind kitchen in a storage space.<br>Conditions are:<br>1. The condition is that the establishment must meet the definition of a restaurant under Madison General Ordinances at all times.<br>2. Full menu must be available until midnight.<br>3. Sidewalk cafe shall cease operating at midnight.<br><br>License is provisional until 9/2/2019 or Common Council grants a regular license, whichever comes first. |

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| 280. | FRESH MADISON MARKET | 703 University AVE | LICLIB-2013-00530 | 8 | Premises: approx. 21,000 sq. ft retail supermarket. first and second floors; first for retail, second for cooking school.<br>Common Council renewed 06/02/2015 with the following conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22). |
| 281. | FROMAGINATION | 12 S CARROLL ST | 71521-78146 | 4 | Premises: 1,400 square feet.  Indoor and outdoor seating, retail space.<br>Common Council granted August 7, 2007 |
| 282. | FUGU ASIAN RESTAURANT | 411 W Gilman ST | LICLIB-2020-00335 | 2 | Premise: 2000 square foot building, storage in basement and sales of beverages inside the restaurant at front counter.<br>The conditions are:<br>1. Alcohol sales shall cease by 10:00 p.m. on Sunday through Thursday and 11:00 p.m. on Friday and Saturday.<br>2. Must meet the definition of a restaurant as defined by MGO Section 38.02.<br>3. Food must be available at all times. |
| 283. | FUKI | 2143 Zeier RD | LICLIB-2022-00744 | 17 | Premises: Entire building including all interior areas.  No outside spaces. |
| 284. | FYA SYDE KITCHEN | 1925 Monroe ST 110 | LICLIB-2025-00189 | 13 | Premises: 2300 sq. ft. restaurant with 69 seats (tables and bar), alcohol sold indoors only.<br>Common Council granted the license on 4/15/2025 with the condition:<br>1. Alcohol sales shall cease by 11pm, nightly, with the exception of New Years Eve. |
| 285. | GAMMA RAY BAR | 121 W Main ST | LICLIB-2024-00154 | 4 | Tavern Premises: Alcohol would be sold and stored behind the bar, in the walk-in cooler in the basement and<br>in a locked liquor storage cabinet in the basement.<br>Common Council granted 5/7/24. |
| 286. | GARIBALDI MEXICAN RESTAURANT | 117 S Butler ST | LICLIB-2020-00047 | 6 | Premises: Entire building at 117 S. Butler St. including two main floors.  Alcohol sold at dining and bar areas, stored at the bar and in the basement.  Also a sidewalk café with approval.<br>Common Council granted the license on 3/3/2020 with the following conditions:<br>1. Alcohol sales shall cease by midnight, daily.<br>2. Patio must close by 10pm, daily.<br>3. No outdoor amplification permitted.<br>4. No live entertainment permitted.<br>5. Food must be available at all times.<br>6. Must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times. |
| 287. | GARTH'S BREW BAR | 1726 Monroe ST | LICLIB-2019-00524 | 13 | Tavern Premises: approx. 2200 Sq. Ft. space with provision for outdoor seating. Beer served from draught system and packaged beer from a reach-in cooler.<br>Common Council granted 8/6/2019. |
| 288. | GARVER EVENTS | 3241 Garver Green | LICLIB-2019-01259 | 15 | Premises: The alcohol service areas include: The main event dining room and bar area on the first floor that is overlooked by a small balcony on the mezzanine level. Small mezzanine room on the second level used for private dining and changing quarters for wedding parties. The kitchen space where we plan to host visiting chefs, cooking demonstrations and culinary tasting classes. Outdoor patio with seating on the front/south of the building for al fresco dining. Outdoor courtyard on the back/north side of the building for special events and outdoor weddings.<br><br>Temporary Extension until 10/31/2020: Request to temporarily extend outdoor premises on Thursday: 4pm - Close; Friday 3pm - Close, Saturday 10am - Close, and Sunday 10am - Close.<br>Common Council granted the alcohol license on 2/4/2020. Common Council granted revised conditions to the license on 8/4/2020 and 12/6/2022.<br><br>The conditions are:<br>1. The establishment must cease sales of alcohol Monday through Thursday by 11 p.m., Friday and Sunday by midnight, and Saturday evening by 1am.<br>2. All outdoor space on the licensed premises shall close by 10pm Sunday - Thursday, and 11pm Friday and Saturday.<br>3. Live music limited to 90 decibels, all other music limited to 70 decibels. Music must cease a half hour before close.<br>4. Food must be available at all times alcohol is served. |
| 289. | GARVER EVENTS | 3330 Atwood AVE | LICLIB-2022-00961 | 15 | Premises: Beverages served in Olbrich event spaces: upstairs meeting room, atrium, and Evjue Commons. Beverages will be served in public spaces during fundraising events. Alcohol stored in locking fridge at Olbrich, locking cage at Olbrich.<br>Granted by Common Council on 12/06/2022. |
| 290. | GATES & BROVI | 3502 MONROE | LICLIB-2012-00344 | 13 | Premise - 3,420 square foot restaurant. Liquor stored behind bar and in walk-in cooler.<br>Common Council granted 7-3-2012. |

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| 291. | GENNA'S COCKTAIL LOUNGE | 105 W MAIN ST | 53649-45454 | 4 | Tavern Premise - basement storage, first floor bar and tables, second floor bar and tables, Sidewalk café and planter area.<br>Common Council granted on 3-17-98 with the following condition:<br>1) Sidewalk café must meet and comply with Section 9.13(6)(j)(2)&(3) of the Madison General Ordinances. |
| 292. | GIB'S | 201 W Mifflin ST | LICLIB-2016-01191 | 4 | Tavern Premises: Central Library including the Bubbler on Ground Floor and entire Third Floor, with locked liquor cage in secure area. Alcohol stored in cage when not in use. Service provided in designated event areas, as specified by Library staff.<br>Common Council granted 12-6-2016 for the following spaces and capacities: third floor Auditorium & Art Gallery with capacity of 500, ground level Lobby & Program Room with capacity of 100. Total capacity of 600. |
| 293. | GLASS NICKEL PIZZA CO | 2916 ATWOOD AVE | 62327-60221 | 15 | Premise - First floor (68' x 52') and basement (38' x 68'). Upstairs bar has 8 stools. Downstairs bar has 6 stools. Alcohol stored in liquor cage and beer cooler in basement.<br>Common Council granted on 5-7-02 with the following condition:<br>1) No alcohol carryout or delivery. |
| 294. | Gloria's | 610 Junction RD 105 | LICLIB-2016-01364 | 9 | Premises: approx. 1404 sq. ft. restaurant including dining room, outdoor seating, kitchen, bathrooms, and storage spaces.<br>Common Council granted 2.7.2017. Common Council granted a license premises change on 7.16.2019 to add outdoor seating. |
| 295. | GOODMAN COMMUNITY CENTER | 149 Waubesa ST | LICLIB-2011-01732 | 15 | Premise - Cafe at South end of Goodman Community Center. Cafe seats 30-35, area expandable to include Evjue, Merrill Lynch, and Bolz community rooms for a maximum seating of 300. Alcohol may be available in these areas during special events, dinners, private rentals, and catered events. Alcohol to be stored exclusively in secured cabinet and cooler.<br>Common Council granted 2.7.2012 with the condition:<br><br>Alcohol services is to stop at 11:00pm<br><br>Common Council granted a change of licensed premises 5-6-2014 expanding the licensed premises to include the Opportunity Wing on May 29. The capacity increases to 500 on May 29. |
| 296. | GOODMAN COMMUNITY CENTER | 214 Waubesa ST | LICLIB-2018-00623 | 15 | Premises: Lower level: locked storage under stairwell & in kitchen dry storage/cooler area. First level: Large venue, 4 small community rooms, lounge and connecting hallways, and outdoor courtyard. Second level: Small conference room. First level has secured storage closet and two beverage stations in large venue.<br>Common Council granted August 7, 2018 |
| 297. | GOOSEBERRY ON THE SQUARE | 1 S Pinckney ST 104 | LICLIB-2016-01088 | 4 | Premises: 6000 sq. ft. space inside the US Bank building. Beer stored in walk-in cooler with white wine, red wine will be in locked cage in basement of the building. |
| 298. | GRACE COFFEE | 1216 E Washington AVE | LICLIB-2019-00956 | 6 | Premises: approx. 2046 sq. ft. first story building. Alcohol stored in back storage area and two 46" beer coolers in the main dining room. Open wine/liquor stored behind the main counter bartop. Premises also include sidewalk cafe. Records stored in a file cabinet.<br>Common Council granted on 1/7/2020 with the following conditions:<br>1. Alcohol service shall cease by 9pm Friday - Saturday and 8pm Sunday - Thursday.<br>2. No live music will occur in this space.<br>3. No outdoor amplified sound. |
| 299. | GRADUATE MADISON HOTEL | 601 Langdon ST | LICLIB-2014-00186 | 2 | Premises: Ground floor lounge and guest rooms, outdoor terrace, outdoor seating area on first floor, interior seating area on 7th floor as well as 7th floor sun terrace. Alcohol stored in the lounge and secured storage area on the 7th floor.<br>Common Council granted 5-6-2014.<br><br>Common Council granted a change of Licensed Premises 10-21-2014 increasing capacity to 84 indoor and 64 outdoor and expanding the physical premises.<br><br>Common Council granted a change of Licensed Premises 6-2-2015 to allow remodeling of 7th floor space and increasing capacity to 249 indoor and 71 outdoor. |
| 300. | GRAMPA'S PIZZERIA | 1374 WILLIAMSON ST | LICLIB-2013-00165 | 6 | The building is located at 1374 Williamson St and is approximately 1600 sq ft. The space has projected seating for 40-50 people in the dining room and bar combined. All beer and wine will be stored either behind the bar or in a locked store room. Beer and wine will be sold both at the bar and to customers in the dining room. |
| 301. | GREAT DANE PUB AND BREWING CO | 123 E DOTY ST | 44679-32021 | 4 | Premises: overall dimensions 13,000 square feet with 3,000 square foot garden on 3 floors plus a lower level establishment to occupy lower level and first floor. Lower level dimensions 4,300 square feet encompassing a bakery, 2 restrooms, a mill room, a cold room, an office, 3 storage rooms and a bar/dining area. Alcohol stored in the 270 sq ft cold room, and the 110 and 162 square foot storage rooms behind lower level bar. First floor dimensions 4,900 square feet encompassing a kitchen, brewhouse, fermentation room, bar/lounge area and a dining room. Alcohol stored in the 300 square foot fermentation room and behind the first floor bar. Alcohol service areas: lower level bar - 25 feet long, lower level tables, garden, first floor bar - 36 feet long, first floor tables, first floor porch,<br>License granted by Common Council with the following condition:<br>1) Must meet definition of restaurant pursuant to Madison General Ordinance section 38. |
| 302. | GREENBUSH BAR | 914 Regent ST | LICLIB-2024-00490 | 8 | Change in licensed premises granted 7/16/1996.<br>Premise: Alcohol to be served in the main dining room from a 10 seat bar and stored in and inventoried in a locked room off the main stairway. Including the Italian Workman's Club space upstairs for catered events and dinners<br>Common Council 8.6.2024. |

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| 303. | GREY MARKET | 756 E Washington AVE | LICLIB-2024-00327 | 6 | Tavern Premises: 1500 sq ft space in the Constellation building on East Washington Avenue. Alcohol will be served at the bar (20 seats estimate), by servers to tables inside, and the tables on the front patio. Beer will be stored in the walk-in cooler and under counter coolers behind the bar. Liquor and wine will be stored behind the bar or on top of the walk-in cooler.<br>Common Council granted 7.2.24. |
| 304. | HA LONG BAY | 1353 Williamson ST | LICLIB-2024-00962 | 6 | Premises: Entire building Alcohol will be sold and served in dining room. Alcohol will also be stored in the basement stock area. |
| 305. | HAMPTON INN & SUITES MADISON WEST | 483 COMMERCE DR | 72709-80665 | 1 | Premise - 132 unit limited service hotel including lobby, pool, meeting room & breakfast area.<br>Common Council granted license June 3, 2008. |
| 306. | HAVEN | 430 W Gilman ST | LICLIB-2024-01030 | 2 | Premises: Restaurant consists of two main floors and basement floor. First floor includes a hosting stand, a to-go station, a kitchen area, and dining area. Second floor includes a bar section and an additional dining area. Basement includes a large walk-in freezer and large walk-in refrigerator, and several storage rooms.<br>The conditions are:<br>1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday nights.<br>2. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times.<br>3. Food shall be available at all times.<br>4. A refuse and recycling management plan shall be submitted to the Building Inspection Division and approved. |
| 307. | HAWK'S | 425 STATE ST | 62832-60933 | 2 | Premise - 3600 square feet; 12 foot bar; 90 seats in 1800 square foot area; alcohol stored in cooler in back; reserve liquor stored in basement office. Sidewalk patio (40'4" x 11') along State St in front of building.<br>License granted by Common Council. Common Council removed all restrictions 9-7-2004. Change in license condition (6-3-03)<br><br>Common Council granted a change in licensed premise increasing capacity from 83 to 99 3-20-2012. Common Council granted a change in licensed premises on 6/7/2022 to add outdoor premises with capacity of 25. |
| 308. | HAYES PLACE | 1145 N Sherman AVE | LICLIB-2022-00996 | 12 | Premises: 2500 sq ft space with open floor concept. Alcohol sold at bar area and consumed onsite in event area. Alcohol stored behind bar and in locked office.<br>Granted by Common Council on 12/06/2022. |
| 309. | HIGH NOON SALOON | 701 E Washington AVE | LICLIB-2022-00081 | 6 | Tavern Premises: One area on the first floor, 3600 sq ft with 2 bars, a 750 sq ft mezzanine level with seating, and 34 seats on the outdoor patio. Alcohol will be stored in a walk-in cooler and storage rooms on both the first floor and mezzanine.<br>One day during each Memorial Day weekend and Labor Day weekend, the premises is expanded to include the parking lot. |
| 310. | HILTON GARDEN INN MADISON | 770 Regent ST | LICLIB-2020-00759 | 4 | Premises: Six story, 176-room hotel with service in restaurant/bar and outdoor seating. Packaged beer/wine sold out of a Market in lobby.<br>Common Council granted the license on 12/1/2020. |
| 311. | HILTON MADISON AT MONONA TERRACE | 9 E WILSON ST | 59279-54431 | 4 | Premise - 13 story, 235 room full service hotel with restaurant, lounges, meeting rooms, providing room service to guest rooms, with basement storage. 380 square foot outdoor patio.<br>License granted by Common Council. Change of premise to include patio granted 9-5-2006. |
| 312. | HIMALCHULI RESTAURANT | 318 STATE ST | 61427-58568 | 4 | Premise - first floor 15' x 40' x 15'; 1 room and basement. Beer stored in basement cooler.<br>License granted by Common Council with the following condition:<br>1) Beer to be served only with food. |
| 313. | HO-CHUNK GAMING MADISON | 4002 Evan Acres RD | LICLIB-2016-00419 | 16 | Premises: entire building including gaming floor, service bar. Alcohol stored in service bar with walk-in cooler. Additional supplies housed in locked dry storage within the building.<br>Common Council granted 7.5.2016 |
| 314. | HOLIDAY INN AT THE AMERICAN CENTER | 5109 West Terrace DR | LICLIB-2024-00955 | 17 | |
| 315. | HOLIDAY INN EXPRESS & SUITES | 610 John Nolen DR | LICLIB-2014-01029 | 14 | Premise: Entire hotel and outdoor patio.<br>Common Council granted a Class B Combination Liquor and Beer license 10-7-2014. Common Council granted an expansion of entire hotel and outdoor patio on 6/11/2019. |
| 316. | HOLIDAY INN EXPRESS & SUITES MADISON | 5150 High Crossing BLVD | LICLIB-2016-00484 | 17 | Premises: 106 room limited service hotel. Alcohol sold in convenience store adjacent to the front desk in the lobby. Front desk staffed 24 hours.<br>Common Council granted 8-02-2016. |
| 317. | HOME2 SUITES MADISON CENTRAL | 2153 Rimrock RD | LICLIB-2019-00388 | 14 | Premises: 143 room, 86,831 sq ft limited services hotel with 4 floors plus two outdoor patio areas. The Home 2 Suites Hilton hotel will include a small, in-house market located in the hotel lobby. The market is intended for hotel guests to purchase snacks, beverages (including beer, liquor, and wine), and other sundries. The market will be located on the first floor at the front desk area and will be managed by North Central Management Inc. Alcohol will be stored in closet 103A on the first floor.<br>Common Council granted the license on 7/16/2019. |
| 318. | HOMEWOOD SUITES MADISON WEST | 479 COMMERCE DR | 74215-82996 | 1 | Premise: Five story, 122 guestroom, extended-stay hotel. Alcohol will be stored in food prep room and storage room.<br>Common Council granted license 9/2/08. |
| 319. | HONG KONG CAFE | 2 S MILLS ST | 34679-18898 | 13 | Premise: First floor, kitchen, bathrooms, utility area, waiting area, dining room. Beer and food garden solely for Camp Randall Events. Outdoor dining area.<br>Beer and food garden adjacent to premises to be used solely for Camp Randall Events with a maximum capacity of 888. Seasonal outdoor dining area with a maximum capacity of 64.<br><br>The conditions are:<br>1. No outdoor amplification is permitted after 9 p.m.<br>2. Beer & food garden to be used during Camp Randall events only. |

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| 320. | HONG KONG CAFE | 2 S MILLS ST | 34679-18898 | 13 | Premise: First floor, kitchen, bathrooms, utility area, waiting area, dining room. Beer and food garden solely for Camp Randall Events. Outdoor dining area.<br>Beer and food garden adjacent to premises to be used solely for Camp Randall Events with a maximum capacity of 888. Seasonal outdoor dining area with a maximum capacity of 64.<br><br>The conditions are:<br>1. No outdoor amplification is permitted after 9 p.m.<br>2. Beer & food garden to be used during Camp Randall events only. |
| 321. | HONG KONG CHILI LLC | 1441 Regent ST | LICLIB-2017-00321 | 13 | Premises: Beverages stored in walk-in cooler. Beverages sold at the lobby stand. |
| 322. | HOOPS OF DANE COUNTY INC | 802 Atlas AVE | LICLIB-2014-00125 | 3 | ALCOHOL WILL BE SERVED UPSTAIRS, ON THE LOWER LEVEL AND OUTSIDE ON THE PATIO. ALCOHOL WILL BE STORED IN THE BASEMENT, COOLERS IN THE BASEMENT AND UPSTAIRS BEHIND THE BAR.<br>Common Council granted 5-6-2014 with the following conditions:<br><br>The conditions are:<br>1) The capacity will be a maximum of 480 with the basement being limited to 168.<br>2) The security plan provided by the applicant be a part of the license conditions with the following changes:<br>- Item 2 shall be amended to read "...security in lot(s) at all times on nights that are busy entertainment is provided."<br>- Item 3 shall be amended to read "...will go up as the night goes on up to $15 then to $20 or higher based on time."<br>3) The premises shall at all times abide by the terms of the Security Plan approved by the Common Council (a copy of which shall be maintained on premises and available for inspection at all times and a copy of which shall be kept on file with the City Clerk's Office). |
| 323. | HOOTERS | 2639 East Springs DR | LICLIB-2014-00896 | 17 | Premises: 2700 square foot dining area, including bar. Storage behind bar and locked walk-in cooler.<br>Common Council granted 10-7-2014. |
| 324. | HORSESHOE BAR | 3900 Dempsey RD | LICLIB-2011-00162 | 15 | Tavern Premises: 1,350 square foot bar and patio. Storage in basement.<br>Common Council granted June 1, 2010.<br><br>Common Council granted addition of patio on June 5, 2018. |
| 325. | HOT LUNCH | 708 E Johnson ST | LICLIB-2022-00887 | 6 | Premises: Ground floor brick building. Modest dining/bar area with 12 bar seats, 24 table seats in view of open kitchen galley. paved easement street side with 16 seats. All alcohol served and stored at bar.<br>Granted by Common Council on 12/06/2022. |
| 326. | HOTEL INDIGO MADISON DOWNTOWN | 901 E Washington AVE | LICLIB-2025-00093 | 6 | Premises: Beer and liquor will be available for purchase in the dining room, bar, outdoor patios, lobby, upper lobby, retail market and meeting room spaces. They will be stored in the lover-level storeroom and the upper-level bar storeroom and walk-in cooler.<br>Common Council granted 3/11/2025 with the following condition:<br>1. Outdoor patio will close at midnight Sunday - Thursday and 1am Friday and Saturday. |
| 327. | HUTONG | 410 E Wilson ST | LICLIB-2020-00707 | 6 | Premise: Alcohol served in the main dining area, which includes bar seating. Alcohol served and consumed on the outdoor patio. Alcohol stored in a locked closet at the top of the back staircase. Beer stored in a locked compartment inside the walk-in refrigerator in the basement.<br>Common Council granted 11-17-2020. |
| 328. | HYATT PLACE MADISON | 333 W Washington AVE | LICLIB-2011-01725 | 4 | Premise - 11 story, 151 room hotel. Alcohol served in 820 sq. ft. lobby/cafe on first floor, 840 sq. ft. great room off the lobby, 100 sq. ft. lobby-patio area and in 2488 sq. ft. meeting space on second floor of the building. Alcohol stored in cabinet/cooler at bar, locked storeroom on second floor.<br>Common Council granted 1.3.2012<br><br>Common Council granted Change of Licensed Premise 7.7.2015 to add 100 square foot lobby-patio area. |
| 329. | HY-VEE | 675 S Whitney WAY | LICLIB-2013-00226 | 11 | Premises - 80,955 sq. ft. grocery store and wine & spirits store.<br>Common Council Granted 5.7.2013<br><br>Common Council Granted a Change of Licensed Premises 4.8.2014 to include an outside dining area with an capacity of 30 in addition to the 175 indoor capacity. |
| 330. | HY-VEE MADISON | 3801 E Washington AVE | LICLIB-2015-00037 | 3 | Premise - Grocery store and wine and spirits store totaling 90,693 square feet, plus patio.<br>Common Council granted March 3, 2015. Patio added to premises by Common Council on 7/6/2021. |
| 331. | I/O Arcade Bar, LLC | 924 Williamson ST | LICLIB-2020-00855 | 6 | Premises: 6300 sq ft main floor with central bar. Alcohol stored behind bar and in locked basement room. Kegs and canned beverages kept in walk-in cooler on main floor in kitchen.<br><br>Premises temporarily expanded into parking lot during Fruitfest and Willy Street Fair, with an outdoor capacity of 2540.<br>Common Council granted 2/2/2021 with the following conditions:<br><br>1. Amplified sound restricted to 60 db limit at the property line<br>2. Establishment shall close by midnight Sunday through Wednesday<br>3. Capacity is the lesser of 300 or as determined by Building Inspection<br>4. The sale of alcoholic beverages shall account for 75% or less of the establishment’s gross receipts.<br>5. Food served until 90 minutes before closing<br>6. Promote use of outdoor designated smoking patio on side of building |
| 332. | IAN'S PIZZA FRANCES | 319 N Frances ST | LICLIB-2022-01048 | 2 | Beer & wine would be sold on the main level to be consumed in our dining room. Beer & wine will be stored behind our counter in a lockable, small cooler and 3-4 tap lines. Inventory will be kept in our basement in a locked room. No outdoor seating.<br>Common Council granted 3/7/2023. |
| 333. | IAN'S PIZZA GARVER | 3241 Garver Green 121 | LICLIB-2019-00170 | 15 | Premises: approx. 2500 sq. ft. restaurant with service in beer bar and dining room. Alcohol stored behind bar/service counter, prep kitchen storage area.<br>Common Council granted the license on May 14, 2019. |

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| 334. | ICHIBAN SICHUAN | 610 S Park ST | LICLIB-2025-00088 | 13 | Premise: Alcohol beverages are sold in dining room in restaurant with 150 seating. All beverages are stored in dry/beverage storage.<br>Common Council granted the license on 4/15/2025 with the condition:<br>1.The establishment must meet the definition of a restaurant under Madison General Ordinance 38.02, at all times. |
| 335. | IDEAL BAR | 1968 Atwood AVE | LICLIB-2016-00043 | 6 | Tavern Premise - Ground floor and outdoor patio at rear of building. 34'X16' roadway extension to expand premises to the sidewalk. Storage in basement.<br>Common Council granted 3-1-2016 with the following conditions:<br>1) The 26' x 10' expansion will be located only in back of the Ideal Bar, directly behind the building. The expansion will not extend into the alley between 1962 Atwood Avenue and 1968 Atwood Avenue.<br>2) The Ideal Bar will build a solid wall to block off the licensed area from the alley. This wall will be at least 8 feet high and will not have any openings, other than a solid door for emergency exiting and utility use.<br>3) The Ideal Bar will provide lighting in the alley between the two buildings at night during regular open hours.<br>4) There will be no music, either piped into or performed in the outdoor patio space. Any televisions in the outdoor patio space will have their sound turned off by 10 p.m.<br>5) The outdoor patio area shall close by 1:00 a.m. daily. |
| 336. | INDIE COFFEE | 1225 REGENT ST | 66951-69096 | 13 | Premise - Approx. 1000 square foot first floor and outdoor patio. Approx. 1000 square foot basement for storage only.<br>Common Council granted license 8-3-2004, with the following condition:<br>1) No sales of alcohol after 12 Midnight for Special Events.<br><br>Common Council granted Change of Licensed Premise 6-5-2007, with the following conditions:<br><br>1) Outdoor patio service limited to beer and wine.<br><br>2) No sales of alcohol after 12 Midnight for Special Events. |
| 337. | INTERNATIONAL COMMONS | 5810 Mineral Point RD | 11018-2605 | 0 | Premises - Entire five-story building including all interior areas. Alcohol stored in a locked area on the 5th floor.<br>License granted by Common Council 3-3-81<br><br>Transfer of license location from 5910 Mineral Point Rd. to 5810 Mineral Point Rd. granted by Common Council on 8/2/2022.. |
| 338. | IT'S GOOD FOR YOU | 521 N Sherman AVE | LICLIB-2022-00963 | 12 | Premises: Alcohol served and stored in the 1000 sq ft building that serves as commercial kitchen and catering/event space. In the warmer months, alcohol served in the front and back patio spaces as approved by the conditional use permit. Alcohol stored in undercounter and walk-in refrigeration units and display shelves.<br>Granted by Common Council on 12/06/2022. |
| 339. | IVORY ROOM, THE | 116 W MIFFLIN ST | 70162-75386 | 4 | Tavern Premise - Approximately 1,200 square feet, including basement, first floor, back court, and sidewalk cafe. 36' X 16' roadway cafe with fencing around entire space with bumpers along street sides. Alcohol sold on first floor and stored in basement.<br>Common Council granted license 9-5-2006.<br><br>Common Council granted Change of Licensed Premises on 6-12-2012. |
| 340. | IZAKAYA KUROYAMA | 419 State ST | LICLIB-2024-00945 | 2 | Premises: Bar with two coolers storing bottled beer and under bar sinks, cleaning equipment and serving storage. Liquor is kept behind the bar. The basement has a walk-in cooler for additional storage. Serving and storage are on the single ground floor and patio.<br>The conditions are:<br>1. Establishment shall meet the definition of a restaurant at defined by Madison General Ordinance 38.02, at all times.<br>2. Establishment shall have food available during operating hours. |
| 341. | JACKNIFE | 1046 E Washington AVE | LICLIB-2021-00492 | 6 | Premises: Alcoholic beverages may be consumed inside seating area and on outdoor patio. Alcoholic beverages stored at the dedicated storage, in the walk-in cooler, and in the "grab and go" refrigerators.<br>Common Council granted 10.5.2021. |
| 342. | JADE MONKEY COCKTAIL LOUNGE | 217 Cottage Grove RD | 76631-88624 | 15 | Tavern Premise: Alcohol served in entire space and patio. Alcohol stored in locked office.<br>Common Council granted license 2/2/10. Common Council granted transfer of license from old address to new address on 2/13/20. |
| 343. | JALISCO CACINA MEXICANA | 108 King ST | LICLIB-2023-00094 | 4 | Premises: Alcohol served and sold in main dining room area, bar, private party room, and in outdoor seating area as weather permits. Alcohol will be stored in locked room in premises.<br>Common Council granted license on 4/18/2023. |
| 344. | JAN'S BAR | 2236 Winnebago ST | LICLIB-2022-00537 | 6 | Tavern Premises: Building is 1,022 total square ft. One room and basement storage. Alcohol stored in Main Bar Area / Back Room / Basement / Locked Cage. Alcohol served in Main Bar Area<br>Common Council granted the license on August 2, 2022. |
| 345. | JAVA CAT | 4221 Lien RD | LICLIB-2024-00321 | 17 | Premise: Java Cat Coffee House occupies a building at 4221 Lien Road, Madison, WI. The building has two floors and a basement, Alcohol will be stored in a secure room in the basement. The first floor has a dining area, kitchen and bathrooms. Alcohol will be served on this floor. The second floor serves as an office and will not have alcohol stored or served. The receipts will be stored in the second-floor office. Java Cat Coffee House has an outdoor seating area at the back and left side of the property. This area is used for outdoor seating and summer events. Alcohol will be served in the outdoor area.<br>Common Council granted 7.2.24. |

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| 346. | JAY'S | 406 N Frances ST | LICLIB-2023-00435 | 2 | Tavern Premises: Alcohol stored behind bar, in the basement, and in the beer cooler. Alcohol served at main bar, outdoor fenced-in seating area of 8 feet by 40 feet, and sidewalk cafe.<br>Common Council granted 8.1.2023 with the following conditions:<br><br>1. Whenever outdoor patio is utilized, an employee will supervise the area.<br>2. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. |
| 347. | JOHNNY DELMONICO'S | 130 S PINCKNEY ST | 60459-56287 | 4 | Premise - Bar, restaurant, sidewalk café, and 4th floor terrace. Alcohol stored in walk in cooler, step in cooler, locked in store room behind bar and cooler cabinets behind bar, as well as shelving behind bar.<br>Common Council granted on 6-5-01 with the following conditions:<br>1) Must meet definition of a restaurant as defined in Section 38.02 of the Madison General Ordinances.<br>2) Acoustic music only.<br>3)<br>The condition is: The capacity of the rooftop shall be 100 and the capacity of the sidewalk cafe shall be 25. |
| 348. | JORDAN'S BIG TEN PUB | 1330 REGENT ST | 56914-50174 | 8 | Tavern Premise - Two bars, dining area, 3200 square foot outdoor beer garden and large cooler for storage.<br>Common Council granted on 7-20-1999.<br><br>Common Council granted Change of Licensed Premise 8-7-2007. |
| 349. | JORDAN'S BIG TEN PUB | 1330 REGENT ST | 56914-50174 | 8 | Tavern Premise - Two bars, dining area, 3200 square foot outdoor beer garden and large cooler for storage.<br>Common Council granted on 7-20-1999.<br><br>Common Council granted Change of Licensed Premise 8-7-2007. |
| 350. | K PEPPERS | 601 Junction RD 2 | LICLIB-2023-00244 | 9 | Premises: Alcohol served at 10 tables in the dining area and 4 tables in outdoor seating area next to entrance. Alcohol stored in the office inside the restaurant.<br>Council granted the license on 7/11/2023. |
| 351. | KETTLE BLACK KITCHEN | 1835 Monroe ST | LICLIB-2024-00793 | 13 | Premises: 1835 Monroe Street - small storefront. Dining room is about 800 sq ft, kitchen 300 sq ft. Basement (finished), prep kitchen with 2 walk-in fridges, boiler room & employee bathroom. Alcohol will be stored in the basement, served at small bar in dining room (5 seats).<br>The condition is:<br>1. Alcohol license is limited to sales for on-premises consumption only. |
| 352. | KING & MANE | 102 King ST | LICLIB-2011-00180 | 4 | Premises - 1,200 square foot dining area and 600 square foot outdoor patio, as well as an extension of roadway cafe into part of E Main St. Alcohol stored in basement and behind bar, beer stored in walk-in cooler.<br>Common Council granted license July 6, 2010.<br><br>Common Council granted a change of licensed premises 6-3-2014 expanding the sidewalk cafe capacity to 76. |
| 353. | KOLLEGE KLUB | 529 N Lake ST | LICLIB-2011-00238 | 2 | Tavern Premise - approximately 4700 sq. ft. in whole and approximately 3500 sq. ft. available to clientele. Three separate areas of assembly. Two bars for alcohol service, 40 ft bar located in the 'main bar room' and 30 ft bar located in the 'back bar' room, including restrooms and 'exit only' door/vestibule. Alcohol storage throughout the kitchen, office, and mechanical room away from the customers area of assembly.<br>Common Council granted license 5/17/2011.<br><br>The Common Council approved a Change of Licensed Premise 6/7/2011.<br><br>Common Council granted Change of Licensed Premise 10/6/2015 increasing licensed capacity to 400.<br><br>Common Council granted license renewal 6/7/16 with the following condition:<br>1. Capacity shall be the lowest of the capacities set by Building Inspection, Fire and Common Council.<br><br>Common Council added the following condition 6/11/2019:<br>2. The entity will come before the Alcohol License Review Committee at their regular November 2019 meeting. |
| 354. | LA BAGUETTE | 7424 MINERAL POINT RD | 74283-83693 | 9 | Premise: 2,888 sq ft shop with 1,100 sq ft of retail/seating area.<br>Common Council granted license September 17, 2008. |
| 355. | LA BONITA | 4915 Commercial AVE | LICLIB-2021-00184 | 3 | Premise: Alcohol is served in dining area. Alcohol is stored in cooler.<br>Common Council granted the license on 7/6/2021. |
| 356. | LA HACIENDA RESTAURANT | 515 S PARK ST | 53953-45822 | 13 | Premise - Alcohol served at the tables in the dining areas. Alcohol stored at the upper storage area.<br>Common Council granted on 6-16-98. Change in licensed premise (10-17-00). Council granted renewal on 6/5/18 with a change of premises and revising conditions.<br><br>The conditions:<br>1. Food must be available at all times the establishment is open.<br>2. The establishment must close no later than 2:00 am.<br>3. Security staff must monitor the interior and exterior of the restaurant between midnight and 2:00 am.<br>4. The establishment must install and maintain security cameras inside and outside the restaurant and make footage available to the Madison Police Department upon request.<br>5. Employees must pick up trash in the restaurant's parking lot and immediately on adjacent streets each night after closing.<br>6. The applicant must meet with the Madison Police Department and the District Alder on or before October 2018 to review conditions and hours of operation. |
| 357. | LA MESTIZA MEXICAN CUISINE | 6644 ODANA RD | 71593-79147 | 19 | Premise: Approximately 200 sq ft for sales, storage in 25 sq ft.<br>Common Council granted license October 2, 2007 |

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| 358. | LA PENCA | 1821 S Park ST | LICLIB-2024-00961 | 14 | Premises: Alcohol served in dining room and at bar on main floor. Liquor stored in basement walk-in cooler. Paperwork stored in basement.<br>The conditions are:<br>1. Establishment shall close at 10pm, daily.<br>2. Establishment shall provide MPD South District with a security plan.<br>3. Establishment shall sweep the parking lot for trash and alcohol containers at least once every day during operating hours.<br>4. The owner shall meet with the Alder, MPD South District, and neighborhood residents after four months of business.<br>5. Establishment shall not use the outdoor trash bin or the rear door facing Beld Street after 9pm.<br>6. Establishment shall not have any amplified music on the exterior of the building.<br>7. Establishment shall have food available during operating hours.<br>8. Establishment (owner/designee) shall be available during business hours.<br>9. Establishment shall meet the definition of a restaurant at defined by Madison General Ordinance 38.02, at all times. |
| 359. | LA PLAYITA TACOS Y MARISCOS | 2601 W Beltline HWY 106 | LICLIB-2024-00660 | 10 | Premises: Approx. 2045 sq. ft restaurant including secured office area.<br>Common Council granted 10.8.2024. |
| 360. | LA POLLERA COLOMBIANA | 3579 E Washington AVE | LICLIB-2023-00342 | 12 | Premises: Approximately 4,900 sq ft restaurant space. Alcohol served in dining room and stored in walk-in coolers, office, and storage room.<br>Common Council granted 8.1.2023. |
| 361. | LA TAGUARA | 3502 E Washington AVE | LICLIB-2013-00380 | 12 | Premises: 1800 sq. ft. restaurant including dining, kitchen, and office areas. Alcohol stored in cooler and served at counter.<br>Common Council Granted 7-2-2013 |
| 362. | LA TAGUARA BAR & GRILL | 3010 CROSSROADS DR | 61471-58658 | 17 | Premise - free standing (approximately 6,000 square foot) building for restaurant operation with full-service bar (approximately 1,200 square feet). Outdoor patio.<br>Common Council granted license.<br><br>Common Council granted dba change 6/7/22. |
| 363. | LAKESIDE ST COFFEE HOUSE | 402 W LAKESIDE ST | LICLIB-2012-00358 | 13 | Premise - @3425 sq. ft. total. Upstairs/ground floor counter & food prep, seating for 50. Downstairs seating for 20, back storage area, office, freezer, and refrigerator. Side deck off main floor seating for 12.<br>Common Council granted 7-3-2012. |
| 364. | LALLANDE | 1859 Monroe ST | LICLIB-2016-01196 | 13 | Premises: 2400 sq foot restaurant space including restrooms and kitchen. Alcohol stored in basement and behind beverage counter.<br>Common Council granted 12-6-2016 with the following condition:<br><br>Alcohol sales will cease at 10:00 p.m. |
| 365. | LAO LAAN XANG | 2098 ATWOOD AVE | 75390-85557 | 6 | Premise: 1,680 square foot restaurant and sidewalk cafe. Alcohol stored in basement, upstairs kitchen and beer cooler. Alcohol served in main dining room, bar station and sidewalk cafe.<br>Common Council granted license June 2, 2009.<br><br>Common Council granted Change of Licensed Premise on June 2, 2009<br>with following condition:<br>1) Outdoor seating will close at 10:00 p.m., and inside closes at 1:30 a.m. Monday through Saturday and 10:00 p.m. on Sunday. |
| 366. | LAREDO MEXICAN RESTAURANT | 4001 LIEN RD | 57740-51501 | 3 | Premise - bar seating/serving area, dining area, kitchen area, outdoor seating. Storage in locked room.<br>Common Council granted on 11-30-99.<br><br>Change in licensed premise granted 5-7-02.<br><br>Change in license premise granted 5-2-06. |
| 367. | LAREDOS MEXICAN RESTAURANT | 694 S WHITNEY WAY | 62624-60648 | 19 | Premise - restaurant/dining areas, kitchen, restrooms.<br>Common Council granted on 5-21-02. |
| 368. | LAUREL TAVERN | 2505 MONROE ST | 10143-2420 | 13 | Tavern Premise - dining room, bar, storeroom and cooler; 75 x 40 feet.<br>License granted by Common Council.<br><br>Change of Licensed Premise granted 9-21-2011. |
| 369. | LAZY JANES | 1358 WILLIAMSON ST | 57965-51794 | 6 | Premise - 2442 square foot building; two floors and basement storage.<br>Common Council granted on 2-15-00 with the following conditions:<br>1) Establishment must meet the definition of a restaurant pursuant to Section 38.02 of the Madison General Ordinances.<br>2) Establishment will be open no later than 11 p.m. Sunday thru Thursday, and no later than 12 a.m. Friday and Saturday.<br>3) Back door of establishment will be used as emergency exit only.<br>4) Music will be kept at a level where it cannot be heard beyond the establishment's lot line. |
| 370. | LETIGRE LOUNGE | 1328 S MIDVALE BLVD | 1015-673 | 10 | Tavern Premise - one bar room; two restrooms on first floor; liquor & storage room downstairs (basement).<br>License granted by Common Council.<br><br>Streatery extension of premises until April 14, 2022: |
| 371. | L'ETOILE/GRAZE | 1 S Pinckney ST | LICLIB-2011-00160 | 4 | Large sidewalk with 5 tables and 15 chair. Dimensions of space are 11' x 19' 9" x 39'. 7' between edge of space and curb.<br>Premise: Approx. 10,600 square feet with two dining rooms. one private event room, two bars and outdoor patio. Alcohol stored behind both bars, in two wine cellars, and beneath gastropub bar.<br>Common Council granted license 3- 2-2010.<br><br>Common Council granted a premises change 7/14/2020 increasing capacity to 305 indoor, 80 outdoor. |

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| 372. | LIBERTY STATION | 2161 Rimrock RD | LICLIB-2019-01102 | 14 | Premises: 5675 sq. ft building. Beverages sold and served at the bar area and at tables located in the restaurant area and outdoor patio space. Liquor stored in designated bar area. Receipts will be stored in Managers office.<br>Common Council granted the license on 1/7/2020. |
| 373. | LICARI'S BAR & GRILL | 1405 EMIL ST | 12775-2813 | 14 | Tavern Premises: bar room, kitchen, serving area, outdoor patio with outdoor cooler, walk-in cooler, closet at south entrance, storage areas at east wall.<br>License granted by Common Council 3/30/82.<br>Change of licensed premises granted by Common Council 9/5/2006.<br>Change of License Premises granted by Common Council 10/21/2014. |
| 374. | LIQUID | 624 University AVE | LICLIB-2024-00491 | 2 | Tavern Premises: Liquid main room, mezzanine, stage, and Ruby lounge (including stage). Alcohol storage behind service bars, back stage storage room, and walk-in cooler. Receipts stored in backstage office.<br>Common Council granted 8.6.2024 with the following condition:<br><br>1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. |
| 375. | LITTLE PALACE | 225 KING ST | LICLIB-2021-00137 | 4 | Premises: Alcohol stored and sold on main level. Stored behind bar, back of kitchen, and office space. Sold from the bar and consumed on premises. Alcohol also served in a 3' by 17' and a 3' by 18' section of sidewalk surrounded by a U-shaped fencing on the street side and perpendicular sides of each section.<br>License granted by Common Council on 06.01.21. |
| 376. | LITTLE TIBET ON JOHNSON | 827 E Johnson ST | LICLIB-2019-00094 | 6 | Premises: 1069 Sq ft more or less on the first floor - where the restraint is operated. Alcohol beverages served inside dining area & outside open patio and sidewalk café. Alcohol beverages stored inside the premises.<br>The conditions are:<br>1. No outdoor amplified sound.<br>2. Must cease alcohol service by 10:00 pm. |
| 377. | LJ'S SPORTS TAVERN AND GRILL | 8 N Paterson ST | LICLIB-2016-01062 | 6 | Premises: Approximately 4,226 useable square feet located in the Galaxie building on the corner of E Washington Ave and N Paterson St, along with an outdoor dining area on N Paterson St. Liquor will be stored in locked cabinets behind bar and in secure store room. Bar is L shaped where drinks will be served.<br>Common Council granted 11.1.2016 with the following conditions:<br><br>1. Close outdoor seating by 10:00 pm Sunday through Thursday and by 11:00 pm Friday and Saturday.<br>2. No outdoor amplified sound/music |
| 378. | LOCAL MOTIVE | 646 W Washington AVE, SUITE# 5 | LICLIB-2020-00647 | 4 | Premises: All service, storage and consumption of alcohol within a train lounge car.<br>Common Council granted 10/6/2020. |
| 379. | LOCKER ROOM | 1810 ROTH ST | 52528-43731 | 12 | Tavern Premise - Approx. 2000 square foot area and approx. 85' x 120'  outdoor area.<br>Common Council granted on 12-3-2002.<br>1. Entertainment must end by 1:00 am Sunday-Thursday and by 1:30 am on Friday and Saturday.<br>2. Patio doors must be closed during entertainment events.<br>3. Outdoor amplification is prohibited after 8pm, nightly. |
| 380. | LOMBARDINOS | 2500 University AVE | LICLIB-2011-00170 | 5 | PREMISE:  Approximately 1400 sq. ft.  Alcohol served in bar and dining room, stored in basement locked liquor room and wine room. Outdoor premises includes fenced in patio area in parking lot.<br>Common Council granted license June 1, 2010. |
| 381. | LONGHORN STEAKHOUSE #5361 | 418 S GAMMON RD | 76545-88447 | 9 | PREMISE: ONE STORY, 6,997 SQ FT BLDG WITH DINING AREA AND LOUNGE/BAR AREA.<br>COMMON COUNCIL GRANTED LICENSE JANUARY 5, 2010. |
| 382. | LOS GEMELOS | 244 W Gilman ST | LICLIB-2012-00051 | 2 | Premises: entire restaurant and sidewalk cafe. Alcohol stored in bar area and basement.<br>Granted by Common Council 3/20/2012 with the conditions:<br>1. Tthe establishment continue to meet the definition of a restaurant under MGO 38.02.<br>2. Food service must be available at all times of operation. |
| 383. | LOS GEMELOS STORE | 6713 Odana RD 8 | LICLIB-2017-00835 | 19 | Premises: 6000 ft. grocery store within a strip mall with meat department and sit down restaurant with kitchen to a room behind the bar.<br>Common Council granted 10.3.2017. |
| 384. | LOS REMEDIOS | 1701 Moorland RD | LICLIB-2024-00222 | 14 | Premises: Alcohol is stored in dedicated refrigerators and a walk-in cooler. Alcohol is consumed and/or sold in the eating area and store area pf the approximately 3000 sq ft building<br>Common Council granted 6/4/24. |
| 385. | LUCHADOR TEQUILA & TACO BAR | 558 State ST | LICLIB-2019-00862 | 2 | Premises: Single-story lease, men's & women's restrooms, full kitchen, basement office, coolers, liquor storage, general storage, and small patio for dining.<br>Common Council granted on 1/7/2020 with the following conditions:<br>1. The establishment must meet the definition of a restaurant as defined by 38.02 of the Madison General Ordinances, at all times.<br>2. Food will be available at all times the establishment is open.<br>3.  No patrons under the age of 21 are permitted on the premises after 10 pm.<br>4.  No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.<br>5. Entertainment is limited to private parties only.<br>6. The establishment shall submit proof of food/alcohol revenue ratios each licensing year until 2022. |
| 386. | LUCILLE | 101 King ST | LICLIB-2015-00182 | 4 | Premises - Basement, main, and mezzanine levels. Storage in basement and main level. Provision for a sidewalk café, and roadway cafe on Pinckney St.<br>Common Council granted license 5-5-2015. |

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| 387. | LUCKYS 1313 BREW PUB LLC | 1313 Regent ST | LICLIB-2015-00581 | 13 | Tavern Premises: Single Floor, Brewery, Walk-In Coolers, Bar Area, Banquet Room, Banquet Bar area, patio, volleyball courts, and outdoor service bar.<br>Common Council granted 11-3-15, and on 5-1-18 granted expansion of premises to include outdoor bar and volleyball courts and condition changes with the following conditions:<br>The conditions are:<br>1. The banquet room and the brew pub cannot utilize live entertainment, including bands, karaoke, and/or DJs, simultaneously.<br>2. All live entertainment in the banquet room will end at midnight, when the banquet room hours end.<br>3. There shall be no outdoor amplified sound in any outdoor portion of the license premises.<br>4. The brew pub door will remain closed when live entertainment is being used in the brew pub.<br>The remainder of the conditions are from the Conditional Use Permit.<br>5. That there shall be no outdoor amplified sound in the outdoor eating area.<br>6. That the outdoor eating area shall close at 10:00 pm, nightly.<br>7. That the outdoor seating area and volleyball courts shall not be available of use during regular season Wisconsin Badger home football games.<br>8. That the parking facilities must be available at all times, and shall not be shut down for any events.<br>9. That the reception hall/room shall close at midnight.<br>10. That maximum capacities shall be approved by the Director of Building inspection but shall not exceed: (a) 208 for brewpub (number of available seats, plus staff, plus a reasonable number of people waiting for seats); (b) 82 for outdoor seating area;(c) 155 for reception hall/room when furniture, tables and chairs are present (fixed seat capacity); for reception hall/room when no tables or chairs present (general assembly capacity) An alteration to this conditional use shall be required prior to granting a higher capacity. Major/Non-Standard Conditions are Shaded The applicant requests conditional use approval for an outdoor eating area and a parking reduction. Proposal Summary: The applicant proposes to convert a former auto repair facility (Foreign Car Specialists) into a brewpub with an outdoor eating area and a reception hall. While brewpubs and reception halls are permitted uses, outdoor eating areas require conditional use approval. Further, the applicant requests approval of a parking stall reduction, which is also a conditional use.<br>11. That the reception hall/room may be used with the general assembly capacity for Wisconsin Badger Home Football games. Capacity will be limited to 155 all other days/events (fixed-seat capacity).<br>12. That to minimize parking impacts, the reception hall space shall not be used as expanded capacity for the brewpub. In no event shall the reception hall be used as a music venue other than music provided in conjunction with private events such as weddings, receptions, private parties (retirement, birthday, holiday, reunion, or other special occasions including private events hosted related to Kohl Center and Camp Randall sporting events and concerts). The doors are required to be closed and locked to reception hall space but for when it is being used for separate events,<br>except for A: when it is being used for separate events or B: when the space may be combined up to 16 events per year.<br>13. That the proposed establishment be allowed the higher capacity for any event at Camp Randall Stadium that is open to the public.<br>14. That additional landscaping be installed around the outdoor eating area according to plans approved by the Planning Division prior to final sign-off and issuance of permits.<br>15. The establishment must abide by all Conditional Use Permit conditions. |
| 388. | LUIGI'S DINER | 515 S Midvale BLVD | LICLIB-2011-00648 | 11 | Premise - 2100 sq. ft. Wine stored in coolers, additional beer and wine storage in basement. Includes outdoor seating for 24.<br>Common Council granted 8/2/2011. |
| 389. | MACKESEY'S IRISH PUB | 317 State ST | LICLIB-2019-00080 | 4 | |
| 390. | MAD RABBIT CAFE | 805 Williamson ST | LICLIB-2023-00811 | 6 | Premises: Alcohol sold in the first level dining room. Storage will be split between dry areas of the basement and reach in coolers in the kitchen.<br>Common Council granted 2/13/2024. |
| 391. | MAD SEAFOOD BOILER | 201 W Gorham ST | LICLIB-2017-00448 | 4 | Premises: 3200 sq. ft. restaurant single floor restaurant.<br>Common Council granted 7-11-2017 with the following condition:<br>1. Alcohol sales shall cease at 10:00pm Sunday - Thursday and at 11:00pm Friday and Saturday. |
| 392. | MADISON ASSOCIATION OF THE DEAF | 1109 WILLIAMSON ST | 4032-1758 | 6 | Tavern Premise - bar room in basement and first floor, along with storage room, separate card room, first floor kitchen and hall.<br>License granted by Common Council. |
| 393. | MADISON AXE | 2427 S Stoughton RD | LICLIB-2022-00919 | 16 | Premises: Alcohol to be sold over the counter/bar & stored behind the bar. Additional storage in back rooms restricted areas or not common areas for our guests.<br>No sales or service outdoors.<br>Common Council granted 11/1/2022. |
| 394. | MADISON CHOCOLATE COMPANY | 729 Glenway ST | LICLIB-2018-00038 | 13 | Premises: Alcoholic beverages will be sold in the café. We have indoor seating & outdoor seating. Outdoor premises directly in front of building and in first two regular parking spots along Glenway St. Storage will be in our storage room (locked) & behind front counter & at coffee bar.<br>Common Council granted on 3/6/2018. |
| 395. | MADISON CLUB | 5 E Wilson ST | LICLIB-2011-00166 | 4 | Premises - Entire building including six large banquet rooms, three permanent bars, six small meeting rooms, two patios, and one fine dining restaurant. Approximately 32,000 square feet.<br>Common Council granted license November 9, 2010. |
| 396. | MADISON ELKS LODGE #410 | 711 JENIFER ST | 606-499 | 6 | Premises: two-story building, bar, dining room, lounge, lower level - bar,<br>dance hall, meeting room, outdoor areas on the lake side of the building.<br>License granted by Common Council.<br><br>Common Council granted a change of licensed premises 7-1-2014 with the condition that there are no outdoor alcohol sales. |
| 397. | MADISON LABOR TEMPLE | 1602 S PARK ST | 1268-792 | 13 | Tavern Premise: Alcohol service and consumption in first floor bar. Storage in mechanical room. License expanded to include the second floor banquet hall for the annual Bean Feed event and expanded to include the entire building and exterior on Labor Day.<br>License granted by Common Council. Change in licensed premise (8-19-97).<br>Change in licensed premise (8-18-98). Change of licensed premises (7-16-19). |

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| 398. | MADISON MUSEUM OF CONTEMPORARY ART | 227 State ST | LICLIB-2022-00826 | 4 | Tavern Premises: Located at the Madison Museum of Contemporary Art, lobby areas on1st and 2nd floors, all of floor 3 and roof top balcony<br>Common Council granted 10/11/2022. |
| 399. | MADISON RESIDENCE INN | 4862 Hayes RD | LICLIB-2014-01258 | 17 | Premise: No outdoor seating. Alcoholic beverages served in the Gatehouse (Health Room) of the hotel. Alcoholic beverages will be stored in the food storage room.<br>Common Council Granted 2-3-2015 |
| 400. | MADISON SOURDOUGH | 916 WILLIAMSON ST | LICLIB-2012-00064 | 6 | Premise - 4000 sq. ft space, 100 sq. ft cafe and retail bakery. Seating areas are 450 sq. ft. in back, 650 sq. ft. in front. Kitchen is approximately 400 sq. ft. and includes three walk-ins. Production bakery is 2000 sq. ft.<br>Common Council granted 3/20/2012 with the conditions:<br>1. The outdoor patio must close by 10:00pm<br>2. That the establishment continue to meet the definition of a restaurant under Madison General Ordinance 38.02.<br><br>Common Council granted a Change of License Premises 10-21-2014 adding tables and chairs to the indoor and outdoor seating areas, expansion into an adjacent space, and in increase in capacity to 74 indoors and 40 outdoors. |
| 401. | MADISON'S | 119 KING ST | 57723-51460 | 4 | Tavern Premise - First floor is triangular with 3500 square feet, which includes kitchen, dining, bar, lounge and sidewalk cafe. Basement is 200 square feet, which includes toilets, second bar and banquet room. Storage in two bars and liquor room.<br>Common Council granted on 8-17-99.<br>Change of licensed premises granted by Common Council 8-1-00.<br>Changes in license conditions 9-5-00, 3-6-01, and 9-21-04.<br>Change of license conditions granted by Common Council 8-2-2005 as follows:<br>1) One uniformed security staff shall be employed and on the premises from 11:00 pm until closing on Fridays and Saturdays. Security will check identification of all patrons who appear to be 26 years old or younger.<br>2) Provide limited menu food service until midnight on Fridays and Saturdays.<br><br>Common Council granted change of licensed premise on 6-2-09.<br>Common Council granted a change of licensed premises 6-3-14 adding outdoor seating with a capacity of 40. |
| 402. | MADJAR LLC | 416 S Park ST | LICLIB-2020-00251 | 13 | Tavern Premises: approx. 1200 sq. ft. establishment. Alcohol stored behind bar and in back room. Additional storage in cooler and basement storage room. Outdoor patio with a capacity of 28.<br>Common Council granted the license on 6/2/2020 with the following conditions:<br>1. Establishment shall close 90 minutes prior to bar-time.<br>2. Rear door to be used for egress only.<br>3. Closing time for the outdoor patio is 9pm.<br>4. No amplified sound on the outdoor patio. |
| 403. | MADURO | 117 E MAIN ST | 53046-44623 | 4 | Tavern Premise - 1100 square feet on street level, 400 square feet in basement. Walk-in cooler in basement with beverage cooler on first floor behind bar. Outdoor premises includes sidewalk cafe, and roadway cafe into part of Main St. until 11/15/2022.<br>Common Council granted on 10-21-97 with the following condition:<br>1. Capacity is not to exceed 50.<br><br>Temporary expansion of licensed premise to include 100 block of East Main Street from 5:00 p.m. on August 18 to 1:00 a.m. on August 19, 2007, granted by Common Council June 19, 2007.<br>_____<br><br>Tobacco Bar status granted 6-30-10, expires 6-30-12. |
| 404. | MAHARANA RESTAURANT | 1707 Thierer RD | LICLIB-2013-00534 | 17 | Common Council granted a Change of Licensed Premises 6-3-2014 with the condition:<br><br>1) Indoor capacity is limited to 50 and outdoor capacity is limited to 24.<br>Premises: Main floor, including dining area. Alcohol stored in cooler in kitchen area and alcohol service station<br>Common Council granted 8.6.2013. |
| 405. | MAHARANI INDIAN RESTAURANT | 380 W WASHINGTON AVE | 70698-82271 | 4 | Premise - Establishment is part of a strip mall with a 30 foot x 50 foot outside patio. Alcohol stored in back office room, 3-5 cases at a time.<br>Common Council granted license 7/1/08 with the following conditions:<br>1) Establishment will close at midnight.<br>2) Food will be available at all times establishment is open. |
| 406. | MAJESTIC THEATRE | 115 King ST | LICLIB-2022-00082 | 4 | Tavern Premises: 9100 Square feet, all levels. Alcoholic beverage served in two areas: one bar located on the main floor and second floor underneath the balcony. Both bars are counter service and wait staff. Alcohol allowed in public spaces. |
| 407. | MANSION HILL INN | 424 N PINCKNEY ST | 72440-80168 | 2 | Premise - 9,000 square foot historical bed & breakfast inn containing 10 suites and one parlor/bar area on the first floor. Wine cellar on lower level. Alcohol served from first floor parlor.<br>Common Council granted license April 8, 2008. |
| 408. | MARIE'S SOUL FOOD | 1637 Monroe ST | LICLIB-2024-00703 | 13 | Premises: Alcohol will be sold in the front behind the counter. It will be stored in the basement and records will be stored in the office.<br>Common Council granted 10.8.2024 with the following condition:<br>1. Alcohol license is limited to sales for on-premises consumption only. |
| 409. | MARIGOLD KITCHEN | 118 S Pinckney ST | LICLIB-2021-00134 | 4 | Premises: approx. 2411 sq. ft. restaurant including service in the dining room and outside patio, alcohol stored in back kitchen dry storage space.<br>License granted by Common Council on 06.01.21. |

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| 410. | MENDOTA HOSPITALITY | 2920 N Sherman AVE | LICLIB-2023-00157 | 12 | Premises: Entire baseball facility at 2920 N Sherman Ave. Located inside Warner Park, the baseball field includes seating areas, suites, party decks, and more. Some events offer beverage service from kiosks on the field. Alcohol will be sold from various and sometimes rotating locations throughout the facility.<br>Common Council granted 5.2.2023 with the following condition:<br><br>1. Liquor would not be available except in pre-packaged cocktails and slushy products. |
| 411. | MERCHANT | 121 S Pinckney ST | LICLIB-2011-00167 | 4 | Premise - approximately 2,000 square feet. Bar, kitchen, dining, retail, and entry space. Outside cafe and roadway cafe on Pinckney St.: 992 SF seating outdoors on roadway. 24 tables, 48 chairs.<br>Common Council granted license 8/3/2010. |
| 412. | MERCIES COFFEE | 1748 Eagan RD | LICLIB-2023-00432 | 17 | Premises: 2,660 sq. ft. building including main dining room, café/kitchen, restrooms, office, back room, storage closet, and fenced outdoor patio area.<br>Common Council granted 8.1.2023. |
| 413. | METRO MARKET #434 | 6010 Cottage Grove RD | LICLIB-2024-00519 | 3 | Premises: Single story retail grocery store with outdoor patio, including on-premise consumption of wine & spirits throughout store and patio. Also including exterior parking stalls utilized for online grocery pickup service.<br>Common Council approved a change of licensed premises to move the parking lot pickup spots from the far south to the mid-north of the parking lot. |
| 414. | METZTLI | 2705 W Beltline HWY | LICLIB-2024-00917 | 10 | The condition is:<br>1. Alcohol service shall cease by 10pm, nightly. |
| 415. | MICKEY'S TAVERN | 1524 WILLIAMSON ST | 52460-43552 | 6 | Premise: Two-story building (approximately 24'x75'). Entire first floor; basement (24' x 30') for storage, small closet off hall. Outdoor seating area expanded north of the building.<br>License granted by Common Council. Change in licensed premise (10-21-97). |
| 416. | MINT MARK | 1874 E Washington AVE | LICLIB-2024-00083 | 12 | PREMISES: ALCOHOL WILL BE STORED ON MAIN FLOOR AND SERVED ON MAIN FLOOR AND PATIO |
| 417. | MIRCH MASALA | 439 Grand Canyon DR | LICLIB-2022-00886 | 19 | Premises: Main dining hall where food is served to the customer. The premise does not offer outside seating.<br>Common Council granted 11/1/2022. |
| 418. | MISHQUI PERUVIAN BISTRO | 225 King ST | LICLIB-2025-00188 | 4 | Premises: 3,260 sq. ft. restaurant including public and private spaces, outdoor gated patio, locked alcohol closet. Alcohol served from behind the bar.<br>Common Council granted the license on 4/15/2025. |
| 419. | MISHQUI PERVIAN CUISINE | 4604 Monona DR | LICLIB-2022-00964 | 15 | |
| 420. | MOLTEN MONKEY PIZZA | 912 E Johnson ST | LICLIB-2024-00488 | 6 | Premises: Approx. 1,392 sq. ft. area on first floor of the building and 1,392 sq. ft. below. Outdoor seating in front of building (approx. 200 sq. ft.)<br>Common Council granted 8.6.2024. |
| 421. | MOMO SPORTS BAR | 6402 Millpond RD | LICLIB-2023-00317 | 16 | Premises: Indoor Building - Alcohol will be stored in the bar area and cooler area. Alcohol will be served in the entire dining area and on outdoor patio.<br>License granted by Common Council on 7/11/2023. |
| 422. | Mom's Bar | 614 University AVE | LICLIB-2021-00771 | 2 | 1200 sq ft with a 2-stage entryway with an external door, foyer and internal door. Raised stage on the right of entry, 5 steps up. Open dance floor and tables along walls. Long unobstructed bar. Separate men's and women's bathrooms in back. Walk-in cooler in basement for storage and kegs & taps set up.<br>Common Council granted 2/1/22. Conditions were changed on 4/16/2024. |
| 423. | MONDAYS | 523 STATE ST | 18705-4235 | 2 | 1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday and Saturday nights.<br>Tavern Premise - 1800 square foot open bar area with 2 bathrooms, basement storage, and supervised outdoor smoking area for 15-25 people in backyard. Sidewalk cafe, extended 21' in front of Underground Printing.<br>Common Council granted license 6-3-86. Expansion of licensed premise to include supervised outdoor smoking area and change of license conditions to allow back door to be open granted by Common Council August 2, 2005.<br><br>Common Council granted Change in Licensed Premise to include a sidewalk cafe 10/07/08. |
| 424. | MONONA CATERING | 1 JOHN NOLEN DR | 51345-41633 | 4 | Common Council added the following condition on 6.11.2019:<br>The entity will come before the Alcohol License Review Committee at their regular November 2019 meeting.<br>Premise: 40,000 square foot exhibit hall, 14,300 square foot ballroom, 11 additional meeting rooms (18,793 square feet), lobby spaces and all exterior spaces under control of Monona Terrace. Premise extends to the curb at Wilson Street.<br>Common Council granted 4-15-97. Change in licensed premise 10-7-03. Change in licensed premise 3/6/2007. |
| 425. | MONONA EATERY & BAKERY | 4544 Monona DR | LICLIB-2023-00139 | 15 | Premises: Outside patio which seats 20, a dining room for 50. Alcohol will be stored in the staff only office, the one ready to serve will be behind the counter in a refrigerator/shelf only accessible to staff.<br>Common Council granted 5.2.2023. |
| 426. | MONSOON SIAM 2 | 2326 Atwood AVE | LICLIB-2024-00551 | 15 | Premises: Alcohol sold in dine in area and back patio with fence around. Alcohol stored in bar and basement office.<br>Common Council granted 9.10.2024. |
| 427. | MONTY'S BLUE PLATE DINER | 2089 ATWOOD AVE | 32760-16072 | 6 | Premise: Restaurant. 2 rooms and basement and patio. Premise temporarily expanded every year for Atwood Fest to include parking lot.<br>License granted by Common Council. |
| 428. | MOXY BY MARRIOTT MADISON DOWNTOWN | 823 E Washington AVE | LICLIB-2023-00742 | 6 | Premises: Eight floor, 151 room hotel. Signature bar Moxy and lobby pantry on first floor. Alcohol served in bar on first and second floors, lobby pantry, outdoor patio, and walk up window. Alcohol stored in bar area on first floor and locked closet/cage. 836 room occupancy and 20 ppl for outdoor patio. Eighth floor meeting room is not part of premises.<br>Common Council granted 1/9/2024. Council granted premises change on 7/2/2024 to remove eighth floor meeting room. |
| 429. | MR BREWS TAPHOUSE | 5271 High Crossing BLVD | LICLIB-2017-00413 | 17 | Premises: 2680 sq. ft. building. Alcohol served and stored inside and served on outdoor patio.<br>Common Council granted 7-11-2017. |

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| 430. | MUSKELLOUNGE | 4102 Monona DR | LICLIB-2019-00471 | 15 | Tavern Premises: First floor of space, outdoor area directly in front of space. Patio expansion for annual charity event - the Strip Mall Carnival w/Clean Wisconsin and Stateline.<br>Common Council granted 8/6/2019. Common Council on 6/7/2022 granted expansion outdoors for event. Common Council on 5/2/2023 granted an extension of premises to include the adjacent space (previous Lake Edge Seafood) 4100 Monona Dr. Convert previous restaurant in new space into a private event space. |
| 431. | NAKOMA GOLF CLUB | 4145 COUNTRY CLUB RD | 1473-965 | 10 | Premise - private club; entire building.<br>License granted by Common Council. Change in licensed premise granted 11-21-95. |
| 432. | NAM'S NOODLE | 1336 Regent ST | LICLIB-2013-00276 | 8 | Premises: @2100 sq. ft. alcohol sold inside restaurant, alcohol stored behind bar and inside refrigerator.<br>Common Council granted 6-4-2013 with a capacity of 30. |
| 433. | NANI RESTAURANT | 518 Grand Canyon DR | LICLIB-2020-00299 | 19 | Premise: Alcohol is sold in dining room and bar area. Alcohol is store at the bar and in storage room.<br>Common Council granted the license on 8/4/2020 with the following condition:<br><br>1. Must meet the definition of a restaurant as defined by MGO Section 38.02. |
| 434. | NAPLES 15 | 15 N Butler ST | LICLIB-2011-01724 | 2 | Premise - 2800 sq. ft. restaurant with 12 seat bar, 28 seat outdoor cafe area.<br>Common Council granted 2.7.2012. |
| 435. | NATT SPIEL | 211 KING ST | 66004-67679 | 4 | Tavern premises - 1200 square foot restaurant with 8 barstools and seating for 40 guests. Locked storage area in basement. Sidewalk cafe consisting of 3 tables. Private patio in alley way between 211 King St and 132 E Wilson St consisting of 40 seats, Approx. 12' x 78'.<br>License granted by Common Council 12/2/03. Change of licensed premise to include sidewalk cafe granted by Common Council July 5, 2005. |
| 436. | NATY'S FAST FOOD | 1616 Beld ST | LICLIB-2016-00905 | 13 | Tavern Premises: 1900 square foot restaurant on level one.<br>Alcohol stored in storage room off kitchen and cooler behind counter off of dining room.<br>Common Council granted 10.4.2016 with the following conditions:<br><br>1. Establishment will close Monday - Thursday at 10:00pm.<br>2. Establishment will close Friday - Saturday at 11:00pm. |
| 437. | NITRO LLC | 502 W Washington AVE | LICLIB-2022-00731 | 4 | Tavern Premises: approx. 2300 sq. ft. indoor space plus patio along both W. Washington Ave and Bassett St. (outdoor space elevated and segregated from the sidewalk and road.<br>Common Council granted the license on 9/6/2022. |
| 438. | NITTY GRITTY, THE | 223 N FRANCES ST | 76540-88441 | 4 | Premise - Two story restaurant & bar. First floor-outdoor patio. Liquor and beer storage in basement.<br>Common Council granted license January 5, 2010. |
| 439. | NONNO'S RESTORANTE ITALIANO | 704 S WHITNEY WAY | LICLIB-2012-00365 | 19 | Premise - approx 4100 sq ft restaurant and patio area. Open 11am-10 pm Sunday-Thursday, 11am-11pm Friday-Saturday. Alcohol stored in office, bar, and cooler.<br>Common Council granted 7-3-2012 |
| 440. | NOOK | 2138 Atwood AVE | LICLIB-2018-00279 | 15 | Premises: approx. 1200 sq. ft. with the basement included. Alcohol storage in basement next to dry food storage and upstairs (1st floor) refrigeration unit.<br>Common Council granted on 6/5/18. |
| 441. | NORTH AND SOUTH SEAFOOD & SMOKEHOUSE | 6604 MINERAL POINT RD | 68167-71268 | 19 | Premise - 2,980 square foot building. Alcohol beverages sold in the dining room and bar areas. Alcohol stored behind the bar and in the walk-in cooler.<br>License granted by Common Council July 5, 2005. Council granted an expansion to the dining room on 8/3/21. |
| 442. | NORTH STREET CABARET | 610 North ST | LICLIB-2015-00774 | 12 | Tavern Premises: approx. 2021 sq. ft. bar/lounge including main bar area, prep/dish room, walk-in cooler, dry storage and basement.<br><br>Licensed premises to include a section of the parking lot where the northwest border is a few feet northwest of the northwestern-most end of the drive apron to Mayer Street and the rest of the premises is the paved parking lot to the southeast, not including the grass area.<br>Common Council granted 11.3.2015. |
| 443. | NORTHSIDE LOUNGE | 1022 N Sherman AVE | LICLIB-2023-00611 | 12 | Tavern Premises: 1200 sq ft building, 1 story with 12 parking spots. There is a front and back exit and 2 bathroom facilities. Alcohol will be stored in a closed and locked storage room within the building structure. Services and sales will be consumed inside and on an attached patio.<br>Common Council granted 10.3.2023. |
| 444. | NOVANTA | 8452 Old Sauk RD | LICLIB-2013-00115 | 9 | PREMISES - approx. 1900 sq. ft. Indoor capacity 45. Outdoor seating planned for the Summer (8-10 seats). The building consists of two areas. One for customers to order and consume. The other is for employees only (in back) where alcohol will be stored and locked.<br>Common Council granted 4-16-2013 |
| 445. | NOVANTA | 2903 University AVE | LICLIB-2019-00443 | 5 | Premises: Business on first floor only. 90% of beer and wine inventory kept in locked cage in back of house. The rest kept in a lockable beverage cooler located at point of sale station. Both areas under 24 hour video surveillance. All beer and wine sold at point of sale station. Customers allowed to consume in dining room and barricaded outdoor patio. All records of beer and wine purchases kept and filed on site within locked cage in back of house.<br>Common Council granted the license on 7/16/2019 with following conditions:<br>1. The establishment will close at 9pm Monday to Saturday and 8pm on Sunday.<br>2. The establishment must meet the definition of a restaurant as defined by Madison General Ordinance 38.02 at all times. |
| 446. | OAK CREST TAVERN | 5371 OLD MIDDLETON RD | 55651-48397 | 11 | Premise - Bar, restaurant, and storage rooms of 40' x 35' building.<br>License granted by Common Council. |
| 447. | OAKWOOD VILLAGE PRAIRIE RIDGE | 5565 Tancho DR | LICLIB-2017-00175 | 17 | Premises: The dining area and adjoining kitchen, pantry and office.<br>Common Council granted 4.18.2017. |
| 448. | OAKWOOD VILLAGE UNIVERSITY WOODS | 6209 Mineral Point RD | LICLIB-2017-00174 | 19 | Premises: Dining areas of the building and adjoining kitchen and storage areas of the Village Inn and the Garden Terrace Bistro.<br>Common Council granted 4.18.2017. |

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| 449. | OHIO TAVERN | 224 Ohio AVE | LICLIB-2016-00406 | 15 | Tavern premises: @1200 sq. ft. located at the rear area of the first floor. Beer stored in coolers upstairs and a walk-in cooler in the basement. Liquor stored on shelves upstairs and a locked area downstairs. Includes sidewalk café.<br>Common Council granted 7.5.2016.<br><br>Common Council granted a change of licensed premises 7.11.2017 expanding the premises to include a sidewalk café. |
| 450. | OHIO TAVERN | 224 Ohio AVE | LICLIB-2025-00095 | 15 | Premises: Beer, liquor, wine stored downstairs in liquor cage + walk-in coolers as well as upstairs behind the bar. It will be sold from behind the bar to the bar and tables inside as well as to the 2 patios during summer months.<br>Common Council granted 3/11/2025. |
| 451. | OLIVA | 751 N HIGH POINT RD | 76511-88384 | 19 | Premises: 4109 sq. ft. building. Alcoholic beverages to be sold at tables by Wait staff.<br>COMMON COUNCIL GRANTED LICENSE 11/03/09. |
| 452. | OLIVE GARDEN ITALIAN RESTAURANT | 4320 EAST TOWNE BLVD | 62883-61035 | 17 | Premises: one story building with wood frame.<br>License granted by Common Council. |
| 453. | OLIVE GARDEN ITALIAN RESTAURANT #1317 | 7017 MINERAL POINT RD | 62881-61033 | 9 | Premise - Approx. 9,100 square feet. Alcohol stored in kitchen cooler, coolers in bar, two wine racks in bar, and in dry storage area.<br>License granted by Common Council. |
| 454. | OLIVERS | 2540 University AVE | LICLIB-2014-00277 | 5 | Premises: Service in Dining room and Bar areas. Alcohol stored in locked alcohol storage area, locked beer cooler, behind the bar. Outdoor patio.<br>Common Council granted with the following conditions 6-3-2014:<br>1) The licensee voluntarily agrees to a closing time of 11 pm Sundays-Wednesday, Midnight on Thursdays and 1:00 am Friday and Saturday.<br>2) The closing time of the outdoor patio will be 9 pm.<br>3) No music allowed on the outdoor patio.<br>Common Council granted a change of licensed conditions 2-2-2016:<br>4) The establishment shall serve food at all times. |
| 455. | ONE & ONLY | 1923 Monroe ST | LICLIB-2022-01079 | 13 | Premises: First floor bar, dining area, and kitchen. Both basements with dry storage and walk-in coolers. Office contains alcohol receipts.<br>Common Council granted the license on 2/7/2023 with the following condition:<br>1.Alcohol service shall cease by 11 p.m. Monday through Thursday and by midnight Friday through Sunday. |
| 456. | ONE Social | 109 E Wilson ST | LICLIB-2024-00963 | 4 | Premises: Two spaces on the ground floor: approx. 8,900 sq. ft. restaurant and approx. 9,385 sq. ft. food hall with bar. Restaurant features one bar, smaller adjacent lounge contains a second bar. Restaurant and food hall to have adjacent outdoor spaces with alcohol service. Alcohol stored at bars, in secure back-of-house areas and possibly some decorative wine racks in dining areas. |
| 457. | ORANGE TREE IMPORTS | 1721 Monroe ST | LICLIB-2011-00126 | 13 | Premise - 200 square foot cooking school in two connected buildings located at 1721 and 1723 Monroe Street.<br>Common Council granted license 5-4-2010. |
| 458. | ORIENT HOUSE CHINESE RESTAURANT | 626 S Park ST | LICLIB-2014-01256 | 13 | Premise - Entire restaurant including dining room, kitchen, cooler and basement storage.<br>Common Council granted 2-3-2015. |
| 459. | OSTERIA PAPAVERO | 128 E WILSON ST | 69508-73980 | 4 | Premise - 1,700 square feet on one floor. Bar area and tables for seating. All alcohol stored behind bar counter. Sidewalk cafe, outdoor dining, including seating along the curb, outdoor capacity is 18.<br>Common Council granted license May 16, 2006.<br><br>Outdoor seating - 3 tables with 12 chairs and umbrellas along front of restaurant. |
| 460. | OTTO'S RESTAURANT AND BAR | 6405 Mineral Point RD | LICLIB-2014-01109 | 19 | Common Council granted change of license premise on 04/14/2007 to include sidewalk cafe.<br>Premises: Approx. 5150 sq. ft. total area including: Second floor dining area and storage area. First floor dining area and restroom, also storage space and office/storage space. Basement contains cocktail lounge and restroom and mechanical and storage area. Outdoor patio/deck space.<br>Common Council granted 12-2-2014. |
| 461. | OUTBACK STEAKHOUSE | 279 JUNCTION RD | 52867-44410 | 9 | Premise - approximately 6200 square feet, 1 story building with 2 locked rooms for storage of liquor, beer and wine and a bar.<br>Common Council granted on 9-16-97. |
| 462. | Paco's Tacos | 1331 Greenway Cross | LICLIB-2019-01230 | 14 | Premises: Alcohol served in dining room and party room, stored in the office.<br>Common Council granted the license on 2/4/2020 with the following conditions:<br>1. Alcohol sales shall cease at 10:00 pm Sunday through Thursday, and at midnight Friday and Saturday.<br>2. Establishment shall provide MPD South District with a security plan<br>3. Establishment shall have food available at all times during operating hours.<br>4. Establishment shall meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times. |
| 463. | PARADISE LOUNGE | 119 W MAIN ST | 1496-973 | 4 | Tavern Premises: first floor - one room, alcohol stored in basement.<br>License granted by Common Council. |
| 464. | PARK HOTEL | 22 S CARROLL ST | 1580-1040 | 4 | Premise - complete Park Hotel building extending through the adjacent Park North Annex building located at 10-22 South Carroll Street. Sidewalk Cafe.<br><br>License granted by Common Council with the following condition:<br>1) Sidewalk cafe must meet and comply with section 9.13(6)(j)(2)&(3) of the Madison General Ordinances. |
| 465. | PARTHENON GYROS RESTAURANT | 316 STATE ST | 17619-3934 | 4 | Premise: Ground level and second floor of 316 State Street. Roof garden service bar. Sidewalk cafe.<br>License granted by Common Council in 1994 with the following condition:<br>1) Sidewalk cafe must meet and comply with section 9.13(6)(j)(2)&(3) of the Madison General Ordinances.<br><br>Change in premise (roof garden service bar) granted by Common Council 7/5/05. |

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| 466. | PASTURE AND PLENTY | 2433 University AVE | LICLIB-2018-00811 | 5 | Premises: entire restaurant at 2433 University Ave. including main dining/retail room, locked storage room, retail displays and cooler.<br>The condition is:<br>The establishment will close no later than 9:30pm Sunday thru Thursday and no later than 10:30pm on Friday and Saturday. Alcohol service will cease 30 minutes before close time. |
| 467. | Paul's Club | 204 STATE ST | 34891-19141 | 4 | Tavern Premises: 2400 sq ft on first floor including bathrooms, basement storage, and sidewalk café.<br>License granted by Common Council with the following security plan (effective 7-7-95):<br>1) At least one employee (bouncer) will be stationed at the front door after 9:00 pm on Thursday, Friday, and Saturday nights. The bouncer will be responsible, among other duties, to check the age of patrons wishing to enter. At closing time the bouncer will be responsible for the orderly departure of guests.<br><br>2) Announcements will be made over the public address system about last call and closing time. The announcement will also include a request not to loiter on the sidewalk and street area in front of the bar after closing.<br><br>3) Staff will monitor the bathrooms at least every 15 minutes or when suspicious activity appears to be occurring therein.<br><br>4) Follow the guidelines contained in the Unruly Patron Ordinance, 38.06(10). Use this as a mechanism to ban particularly troublesome patrons consistent with the ordinance. Carry this out by notifying police and asking them to ban the patron or, if unable to notify the police, give notice to the unruly patron yourself and ask them not to reenter the premise consistent with the ordinance.<br><br>5) Institute a policy that the police will be called any time management or staff has information to believe a crime has or is about to occur and/or whenever a threat of or act of violence occurs on the premises or on the sidewalk or street in front of Paul's Club. |
| 468. | PAUL'S PELMENI | 414 W Gilman ST | LICLIB-2017-00160 | 2 | Change of Licensed Premises provisionally granted 6/8/2012 to change address to 204 State Street with the following condition:<br>1) The condition is interior capacity of 150, with sidewalk café capacity of 20.<br>Premises: 1,200 sq. ft. restaurant including bar/lounge, seating area, service area, kitchen and bathrooms. Walk-in cooler for beer and locked cage for alcohol storage in the basement.<br>Common Council granted 4.18.2017 with the following conditions:<br>1. The capacity shall not exceed 80 persons indoors and not exceed 28 persons in the sidewalk cafe.<br>2. Must meet the definition of a restaurant as defined by MGO Section 38.02.<br>3. Alcohol service shall cease at 11:00 pm Sunday through Wednesday and cease at 1:00 am on Thursday through Saturday. |
| 469. | PHO NAM NOODLE HOUSE | 610 Junction RD | LICLIB-2011-00128 | 9 | Premise - 2,100 square foot restaurant and patio area. Alcohol sold in the serving area and stored in the kitchen cooler and locked closet.<br>Common Council granted license 10/5/2010. |
| 470. | PICKLE PRO COURTS LLC | 2907 N Sherman AVE | LICLIB-2022-00179 | 12 | Premises: Beverages will be sold in the bar area. Beverages will be stored in the bare area and locked trailer at the back door.<br>Common Council granted the license on July 12, 2022. |
| 471. | PIZZA BRUTTA | 1805 MONROE ST | 75656-86167 | 13 | Premise: 1400-1450 sq ft. 1 or 2 taps with wine stored in back. Storage of beer under counter.<br>Common Council granted license June 2, 2009. |
| 472. | PIZZA EXTREME | 1614 Monroe ST | LICLIB-2019-00651 | 13 | Premises: Entire building and enclosed parking lot area only on Badger football home game days 2 hrs prior to kickoff until 2 hrs after the game subject to standard service hours.<br>Common Council granted the license on 10/1/2019. |
| 473. | PIZZA PIT | 21 ATLAS CT | 65837-67381 | 3 | Premise: 4000 sq ft restaurant with kitchen and dining rooms and game area.<br>License granted by Common Council 11-4-03. |
| 474. | PLAYERS SPORTS BAR | 2013 WINNEBAGO ST | 32032-15170 | 6 | Tavern Premise - complete building at 2013 Winnebago Street, 2,000 square feet on first floor and basement. Two bathrooms, 16 bar stools, 5 tables and 20 chairs. Liquor stored in basement. Outdoor patio area.<br>Common Council granted a change of premises on 5/4/2021. |
| 475. | PLAZA TAVERN & GRILL | 319 N HENRY ST | 64264-64026 | 4 | Tavern Premise - Entire restaurant, 3 storage areas, small ice cream shop.<br>Common Council granted on 1-21-03. |
| 476. | POINT CINEMA | 7825 Big Sky DR | LICLIB-2013-00040 | 9 | Premises: 77,320 sq ft building including 2,181 sq ft lounge and all 16 theatre auditoria. Alcohol stored in lounge and immediately behind the bar. Alcohol sold in the lounge and at concession stand. Alcohol may be consumed throughout the theatre building.<br>Common Council granted 2-26-2013. Common Council granted a premises change on 2/4/2020 to allow alcohol sales at concession stand and consumption in entire theatre. |
| 477. | POOLEY'S | 5441 High Crossing BLVD | LICLIB-2017-01134 | 17 | Tavern Premises: Approx. 15,000 square feet consisting of main bar area with dining and game room. Second level consists of meeting space and office. Liquor storage room and walk-in beer cooler on first floor. Adjacent to main bar is a field house and outdoor patio.<br>Common Council granted 1-2-2018. |
| 478. | PORTA BELLA | 425 N FRANCES ST | 1660-1105 | 2 | Premise - First floor and basement area of building with adjoining courtyard<br>License granted by Common Council; Change in Licenses premises granted 9-17-1996 |
| 479. | PORTILLO'S HOT DOGS | 4505 East Towne BLVD | LICLIB-2018-00866 | 17 | Premises: One story restaurant with an outdoor patio. Alcohol allowed in main dining room and outdoor patio. Alcohol stored in a walk in cooler. Alcohol may only be purchased at bar/catering area.<br>Common Council granted the license on 10/16/18. |
| 480. | PORTILLO'S HOT DOGS | 7230 West Towne WAY | LICLIB-2021-00136 | 9 | Premises: one story restaurant with outdoor patio. Bar area with keg and tap handles. No bar service to tables inside the restaurant. Alcohol stored in walk-in cooler.<br>License granted by Common Council on 06.01.21. |

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| 481. | PROST! | 401 E Washington AVE | LICLIB-2022-00520 | 6 | Premises: Alcohol sold in upper bar, lower bar, dining room, event room, and outdoor patio. Alcohol stored behind upper bar, behind lower bar, and locked in liquor room in basement.<br>Common Council granted the license on August 2, 2022.<br><br>Common Council granted the following Change of Licensed Premises on September 24, 2024:<br><br>Temporary change for 09/28/2024. The plan is to extend the premise into the eastern lane of Hancock Street with tables and chairs with the west lane designated as the emergency lane. The plan is for 16 tables and 140 chairs to be placed outside for the food and drink. |
| 482. | PUBLIC PARKING | 711 E Johnson ST | LICLIB-2023-00612 | 6 | Premises: Alcohol is stored at the back bar, drink rails, wine coolers, beer coolers, basement walk-in cooler, shelves at the secured office. Alcohol is sold at the bar counter, tables inside, tables outside the patio.<br>Common Council granted 10.3.2023. |
| 483. | Q-COS MEXICAN RESTAURANT | 1824 S Park ST | LICLIB-2023-00447 | 14 | Premises: Entire @6,000 sq. ft.restaurant including service bar, dining room, patio. Storage in back room.<br>Condition: Business shall close by midnight on Friday and Saturday evenings. |
| 484. | R P ADLER'S PUB & GRILL | 8202 WATTS RD | 68693-72466 | 1 | Premise - Overall building dimensions approximately 62x69. Bar area approximately 1,200 square feet. 18-20 bar stools at bar, 9-12 bar height tables with 36-48 chairs for those tables. Dining room has roughly 21 combined booths or tables with seating for 84-106 people. Alcohol sold in dining room and bar. Beer stored in lockable beer cooler in basement. Liquor and beer stored behind a lockable steel door. Outdoor seating on West and East sides of building.<br>Common Council granted license 10-11-05. Change of license premise granted 5-2-06 to include outdoor seating. |
| 485. | RAGIN CAJUN SEAFOOD | 4802 E Washington AVE | LICLIB-2019-00860 | 17 | Premises: Alcohol beverages served in dining room area. Alcohol beverages stored in store room in kitchen. No outdoor seating.<br>Common Council granted the license on 11/5/19 with the following conditions:<br>1. Alcohol sales shall cease by 10pm Sunday - Thursday and by 11pm Friday and Saturday.<br>2. Establishment will meet the definition of a restaurant at all times as defined by Madison General Ordinance 38.02.<br>3. Food will be available at all times alcohol is served.<br>4. Capacity not to exceed 200. |
| 486. | RAMEN STATION | 1124 S Park ST | LICLIB-2023-00738 | 13 | Premise: 2800 square foot restaurant. Beverages will be sold in the dining area. Beverages will be stored in the storage room at the back of the restaurant.<br>Common Council granted 1/9/24. |
| 487. | RARE STEAKHOUSE | 14 W Mifflin ST | LICLIB-2018-00141 | 4 | Premises: 5000 sq ft restaurant. Includes all areas including kitchen and dining area as well as sidewalk café.<br>Granted by the Common Council on 5/1/18. |
| 488. | RED | 316 W Washington AVE, SUITE# 100 | LICLIB-2015-00919 | 4 | Premises: Approx. 4100 sq. ft. restaurant including dining room, sushi bar, bar & lounge and outdoor patio. Locked alcohol storage will be in the office located within the premises. Sixth floor dining room added to the license on 12/1/2020.<br>Common Council granted Jan. 5, 2016.<br><br>The conditions are:<br><br>1. The establishment will meet the definition of a restaurant under Madison General Ordinance 38.02 at all times.<br>2. Live entertainment or DJs are only permitted on Friday and Saturday nights and must cease by midnight.<br>3. No live entertainment or amplified music on the patio.<br>4. The patio will close by 11:00 p.m.<br>5. The capacity is 125 indoors and 92 outdoors. |
| 489. | RED ROBIN AMERICA'S GOURMET BURGER | 2440 EAST SPRINGS DR | 72658-80568 | 17 | Premise: approximately 6,350 square foot Red Robin restaurant with dining, bar, cooler and storage. Alcohol stored in beer cooler and locked in dry storage. Alcohol served only in dining and bar areas.<br>Common Council granted license June 3, 2008. |
| 490. | RED ROCK SALOON | 222 W Gorham ST | LICLIB-2021-00348 | 2 | Tavern Premises: First and second floor bars, dining room. Alcohol stored in beer coolers and liquor room.<br>Common Council granted 8/3/2021 with the following conditions:<br>1. Establishment must meet the definition of an entertainment venue as defined by MGO Sec 38.05(9).<br>2. Establishment must provide full food service at all times when live musical performances are not offered.<br>3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. |
| 491. | Red Rooster Madison LLC | 2513 Seiferth RD | LICLIB-2021-00417 | 16 | Common Council Granted 8/31/2021. |
| 492. | REGENT MARKET CO-OP | 2136 Regent ST | LICLIB-2016-00225 | 5 | Premise - 210 sq ft area in northeast corner of 1800 sq ft grocery, and outdoor seating. Stock stored in basement with employee-only access.<br>Common Council granted 5-3-2016, outdoor seating added 8-1-2017. |
| 493. | REVERIE BAKING CO | 2021 Winnebago ST | LICLIB-2023-00621 | 6 | Premise: Bakery café with an open floor plan that currently seats 30. beer and wine will be served on retail shelves and grab-and-go cooler for onsite consumption or take away.<br>Common Council granted 10.3.2023. |
| 494. | ROBIN ROOM LLC | 821 E Johnson ST B | LICLIB-2015-00349 | 6 | Tavern Premises: approx. 1,079 sq. ft. on first floor, alcohol storage on first floor and in basement.<br>Common Council granted 7.7.2015. |
| 495. | ROCKY ROCOCO | 4556 Monona DR | LICLIB-2024-00658 | 15 | Premises: entire restaurant. Beer will be sold at rocky rococo. Beer will be stored behind the counter in refrigerator and back of house walk in cooler.<br>Common Council granted 10.8.2024. |

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| 496. | ROCKY ROCOCO PAN-STYLE PIZZA | 1301 Regent ST | LICLIB-2012-00513 | 13 | License premises - Alcohol service in two main areas. Alcohol stored behind two bars and in shared storage room in the basement. Outdoor premises expanded to include enclosed outdoor eating patio on West side of the building. Patio, 14'x52', accessible through a door in Leopold's Books Bar Caffe. Patio enclosed by six foot cedar fences.<br>Common Council granted license.<br>Change in licensed premise granted 9-15-98 with the following conditions:<br>1) Picnic beer area-fenced in parking lot (utilizing fencing meeting City of Madison guidelines).<br>2) Each ingress-egress point supervised by Rocky Rococo employees and/or security guards at all operating times.<br>3) Two portable toilets, adequate trash/litter control, two food and beverage service table areas. |
| 497. | ROCKY ROCOCO PIZZA | 1618 W Beltline HWY | LICLIB-2024-01081 | 14 | Common Council granted Class B Combination Liquor & Beer on 8.7.2012<br>Premises: 4252 sq. ft. restaurant including kitchen with storage, dining room and manager's office. Service bar only.<br>Common Council granted 2.11.2025. |
| 498. | ROLL PLAY | 3241 Garver Green 115 | LICLIB-2023-00240 | 15 | Premises: Beer served only in main dining room at suite 115. Beer stored in the kitchen at suite 115.<br>Common Council granted the license on 6/6/2023. |
| 499. | ROSATI'S PIZZA | 6644 Mineral Point RD | LICLIB-2020-00722 | 19 | Granted by the Common Council on November 17, 2020 |
| 500. | ROXXY | 327 W Gorham ST | LICLIB-2024-00790 | 4 | Premises: 6850 sf. space with two bars where alcoholic beverages will be served. Table service will be offered as well. Alcoholic beverages will be stored behind the bar and at the bar itself as well as in a dedicated storage room.<br>Common Council granted 10.8.2024 with the following conditions:<br>1. Establishment shall hold a valid entertainment license under Madison General Ordinances section 38.06(11).<br>2. Food shall be available at all times.<br>3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday nights. |
| 501. | Royal Indian Cuisine | 7475 Mineral Point RD | LICLIB-2024-00123 | 9<br>12 | Premises: entire 2862 sq. ft. restaurant. Alcohol stored in cooler and under refrigerator on counter.<br>Common Council granted 6/4/21. |
| 502. | RYAN RAMIG | 521 Cottage Grove RD | LICLIB-2021-00124 | 15 | Tavern premise. Alcohol is sold at the bar. Alcohol is stored at the bar in coolers and freezers, and also in the basement walk-in cooler. The premises is temporarily expanded into the parking lot the last weekend each June for Pride Fest.<br>Common Council granted with conditions on 06.01.21. Common Council granted a change of licensed premises 8.1.23 temporarily expanding the premises to include the parking lot the last weekend of each June for Pride Fest.<br><br>The conditions are:<br>1. Outdoor patio shall close by 10:00pm on weekdays, and by midnight on weekends.<br>2. A privacy fence shall be erected at the rear of the property. |
| 503. | SA-BAI THONG | 6802 ODANA RD | 60376-56125 | 19 | Premise - dimensions 69'8' x 39'6' with seating at individual tables and bar. Bar is 198' in length. Alcohol is stored in coolers underneath the bar and is sold in restaurant and bar area.<br>Common Council granted on 3-20-01. |
| 504. | SABOR QUERETANO | 2237 Independence LN | LICLIB-2012-00990 | 17 | Premise - Approx. 1300 sq ft restaurant on single level featuring 10 tables, breakfast bar.<br>Common Council granted 1-8-2013 |
| 505. | SAIGON NOODLE | 6754 ODANA RD | 65771-67827 | 19 | Premise - 1,275 square foot wide-open dining area in restaurant with approximately 15 tables. No bar.<br>Granted by Common Council 1/6/2004 with the following condition:<br>1) Establishment is smoke-free. |
| 506. | SAKE ALL YOU CAN EAT | 6654 Mineral Point RD | LICLIB-2023-00525 | 19 | Premises: The alcoholic beverages are served in the dining room and bar area. No outdoor seating. Alcohol stored in the kitchen.<br>Granted by the Common Council on 9/5/2023. |
| 507. | SALA THAI LLC | 36 S FAIR OAKS AVE | 72650-80553 | 15 | Premise: 1,000 square feet with basement, dining area, service area, deli case, beer cooler, kitchen, walk-in cooler.<br>Common Council granted license June 3, 2008. |
| 508. | SAMBA BRAZILIAN GRILL | 240 W Gilman ST | LICLIB-2019-00411 | 2 | Premise: Beverages sold on first level (approx. 3000 sq ft), second level (approx. 4000 sq ft), and third level (approx. 2000 sq ft). Beverages stored in first floor walk-in cooler (approx. 400 sq ft), second level display case (approx. 25 sq ft), and second level storage area (approx. 200 sq ft).<br>The conditions are:<br>1. The establishment must meet the definition of a restaurant under Madison General Ordinance Section 38.02 at all times.<br>2. Food must be available at all times.<br>3. The patio area has a maximum capacity of 42 people at all times.<br>4. No new patrons will be seated in the patio area after midnight.<br>5. No amplified music or amplified noise of any kind is permitted in the patio area.<br>6. The establishment must close Sunday through Thursday by 1:30 am and Friday and Saturday by 2:00 am |
| 509. | SARDINE | 617 WILLIAMSON ST | 69327-73620 | 6 | Premise - 40'x100' main floor and 90'x40' basement, including restrooms, office, prep kitchen, coolers, dry storage and liquor storage. Bar area is approximately 1,600 square feet. Seating arrangement: bar stools, bistro tables, patio tables and outside seating, dining room, banquettes. Alcohol storage in basement (NW corner), approximately 150 square feet (locked).<br>Common Council granted license 5-2-06 with the following conditions:<br>1) There will be no outdoor music.<br>2) Establishment will stop taking orders inside at 11 p.m. on Sundays, Tuesdays, Wednesdays and Thursdays, and at midnight on Fridays and Saturdays.<br>3) Brunch may be offered from 9 a.m. to 3 p.m. on Saturdays and Sundays. |
| 510. | SASS | 10 W Mifflin ST 110 | LICLIB-2022-00375 | 4 | |
| 511. | SBG APPLE NORTH VIII, LLC | 4710 East Towne BLVD | LICLIB-2023-00434 | 17 | Premises: Restaurant and free standing bar. Alcohol stored in locked room by the manager's office. Beer stored in secured cooler.<br>Common Council granted 8.1.2023. |

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| 512. | SCHWOEGLER PARK TOWNE LANES | 444 GRAND CANYON DR | 1877-1212 | 19 | Premise - cement block one-story with bowling alleys, cocktail lounge, three storage rooms, game and display rooms, food counter, basement party room and upstairs meeting room.<br>License granted by Common Council.<br>Change in licensed premise 8-17-93.<br>Change in licensed premise 4-8-03.<br>Change in licensed premise 04-17-2007<br>Common Council granted a Change of Licensed Premises 5-3-2016 expanding the premises to include outdoor volleyball courts and a deck from April 15 through September 15 annually.<br><br>Common Council granted a Change of Licensed Premises 9-6-2016 expanding the premises to include outdoor volleyball courts and a deck without date limitations (see previous condition).. |
| 513. | SCONNIE BAR | 1421 Regent ST | LICLIB-2016-00184 | 13 | Tavern Premises: @3,500 sq. ft. two-story brick building. Alcohol served on first floor in bar room, seating sections, near dart boards, rest rooms, bar area, kitchen/grill, soup & salad area, walk-in cooler, dish cleaning area and office. Basement storage includes a storage area and a walk-in cooler. Outdoor premise include a beer garden with serving areas, portable coolers, serving areas for special events (approved under a conditional use permit), outdoor patio premises in parking lot.<br>Common Council granted 5-3-2016.<br>Common Council granted 6-6-2017, removing one condition, to read:<br><br>1. The door shall not be kept open at all times of operation except for football Saturdays. |
| 514. | SENOR MACHETES | 121 E Main ST | LICLIB-2018-01276 | 4 | Premises: 1,200 sq ft on first floor. Special events in 940 sq ft space on second floor. Alcohol is in space. Outdoor sidewalk café and roadway cafe, about 19' x 24.2'.<br>Common Council granted the license on 2/5/2019. Common Council granted a premises change to add second floor on 2/4/2020. |
| 515. | SEQUOIA | 1843 Monroe ST | LICLIB-2024-00655 | 13 | Premises: Alcohol sold inside the restaurant. Stored behind the bar and beer cooler<br>Common Council granted 9.10.2024. |
| 516. | SETTLE DOWN TAVERN | 117 S Pinckney ST | LICLIB-2019-00771 | 4 | Premise: 1300 sq. ft. on main floor. Front of house is 1000 sq. ft. with bar and back bar. 300 sq. ft. of locked storage where alcohol is stored. 113 S King St added to license on 12/1/2020. Sidewalk and roadway cafe in front of 113 King St and 117 S Pinckney St.<br><br>Entire atrium added by Common Council on 1/7/2020.<br>Common Council granted on 10/1/19. Common Council granted addition of atrium to licensed premises on 1/7/2020 and added the following condition:<br>1. Must meet the definition of a restaurant as defined by MGO Section 38.02, at all times. |
| 517. | SHAKE SHACK | 558 N Midvale BLVD | LICLIB-2020-00588 | 11 | Premise: entire location with approximately 2,847 square feet indoors, 773 square feet of outdoor patio and 273 square feet of storage space.<br>Common Council granted the license on 9/1/2020. |
| 518. | SHAMROCK BAR & GRILL | 117 W Main ST | LICLIB-2013-00640 | 4 | Tavern Premise: Alcohol served in the main bar/lounge located on the first floor and outdoor seating space. Alcohol stored in basement storage room. Records kept in basement office.<br>Common Council granted 9-17-2013 |
| 519. | SHERATON MADISON HOTEL | 706 John Nolen DR | LICLIB-2018-00439 | 14 | Premises: 237 room, 8 story, full service hotel with dining rooms, bar, ballrooms, meeting rooms, kitchens, and basement storage.<br><br>Temporary addition of portion of parking lot to premises for a one day event occurring on or about 09/17/2020. |
| 520. | SHORT STACK EATERY | 301 W Johnson ST | LICLIB-2013-01049 | 4 | Common Council granted the license on 7/10/18. Council granted, on 9/1/2020, a temporary expansion of premises outdoors.<br>Premises: @3100 sq. ft dining room and bar. Service also on sidewalk cafe. Alcohol stored at bar and in prep area liquor cabinet and liquor cage in basement.<br>Common Council granted 2-4-2014 with the following conditions:<br>1) Establishment must meet the definition of a restaurant under section 38.02 MGB at all times;<br>2) Establishment shall stop serving alcohol at 12:00am daily.<br><br>Common Council granted a change of licensed premises 6/21/2022 increasing the capacity to 60 indoor, 44 outdoor. |

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| 521. | SKOGEN'S FOODLINER INC | 810 E Washington AVE | LICLIB-2017-00239 | 6 | Premises: 50,000 sq. ft. store, sales in wine & spirits department along the west side of the building with separate storage for wine & spirits. On-premises sales to be on the mezzanine with indoor and outdoor seating as well as a bar area. Designated stalls in parking lot for online grocery pick-up.<br>Common Council granted 5-2-2017, and renewal granted on 6.5.18 with conditions:<br><br>1. The establishment shall not sell, dispense or give away fermented malt beverages in the original container in amounts less than the amount contained in a six pack of 12 ounce bottles or cans. This is only applicable to fermented malt beverages which fall into the following categories of brands: Domestic Premium, Domestic Sub-Premium (which includes Value and Economy brands), Malt Liquor & similarly situated imported brands.<br>2. Flavored malt beverages containing up to 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a four pack of 12 ounce bottles or cans. Flavored malt beverages containing over 6% alcohol by volume may not be sold, dispensed or given away in the original container in amounts less than a six pack of 12 ounce bottles or cans.<br>3. The establishment shall not sell, dispense or give away intoxicating liquor in the original container in amounts of two hundred (200) milliliters or less in volume. 'Intoxicating liquor' shall not include wine in the original container with an alcohol content of 15% or less by volume.<br>4. The establishment shall not sell, dispense or give away flavored fortified wines in the original container with an alcohol content of more than 12.5% alcohol by volume, where spirits have been added to the wine that have not been produced from the same fruit as the wine, for consumption off the licensed premises. This prohibition shall not apply to any other wine product as defined by Wisconsin State Statute §125.02(22).<br><br>Common Council granted change of premises on 3/5/2019 to add designated parking stalls for online grocery pick-up. |
| 522. | SLICES BAR & GRILL | 2417 PENNSYLVANIA AVE | 62802-60913 | 12 | Tavern Premise - 30x70 building, single room bar with storage and coolers in the back. Liquor storage under bar. Beer storage in walk-in cooler in back room, office in back.<br>Common Council granted on 7-2-02. |
| 523. | SOL'S ON THE SQUARE | 117 E Mifflin ST | LICLIB-2022-00097 | 4 | Premises: Restaurant of approximately 1614 square feet, basement of approximately 702 square feet. Alcohol served in bar and at tables, stored in the refrigerator and labeled beer and wine.<br>The condition is:<br>1. Establishment must meet the definition of a restaurant under section 38.02 MGO, at all times. |
| 524. | SOTTO | 303 N Henry ST | LICLIB-2020-00212 | 4 | Tavern premises: The bar, seating areas and dance floors are below ground, as is the back/storage area where liquor shelves and a walk-in cooler serve to store liquor and beer.<br>The condition is:<br>1. Licensee shall return to ALRC's regular December 2020 meeting. |
| 525. | SOUTH BAY LOUNGE & GRILL | 5404 Raywood RD | LICLIB-2015-00273 | 14 | Premises: @1750 sq. ft. single story with basement; one bar that seats 20 plus dining area with 8 additional tables. Men's and women's bathrooms. Capacity 99. Also provision for outdoor patio with a capacity of 15.<br>Common Council granted 6-2-2015. |
| 526. | SPARE TIME MADISON | 7415 Mineral Point RD | LICLIB-2023-00616 | 9 | Premise: Full-service restaurant, bar, bowling area.<br>Common Council granted 10.3.2023. |
| 527. | SPRINGHILL SUITES - MADISON | 4601 Frey ST | LICLIB-2018-01214 | 11 | Premises: Springhill Suites Hotel includes gift shop, indoor bar, outdoor patio and guest rooms. Alcohol secured in locked monitored cabinets. Gift shop, bar and patio are also monitored.<br>Common Council granted 2.5.2019. |
| 528. | SQUARE WINE CO | 1 E Main ST 100 | LICLIB-2012-00280 | 4 | Tavern Premise - 1700 sq ft. street level area. Wine racks along walls, stackers in center of store, tasting table in rear of store. All Beer/Wine on sales floor.<br>Common Council granted 6-12-2012 with the condition that only beer and wine will be served. |
| 529. | SSA GROUP LLC | 606 S Randall AVE | LICLIB-2022-00172 | 13 | Premises: Alcohol beverages stored in warehouse and sold from various concession stands throughout the zoo premises. Records kept in zoo administration offices. |
| 530. | STADIUM | 1517 Monroe ST | LICLIB-2024-00219 | 13 | Premise: Stored in refrigerator cooler or in basement storage and be sold indoors in dining area at tables. Receipts stored in office.<br>Common Council granted 6/4/24. |
| 531. | STALZY'S DELI | 2701 Atwood AVE | LICLIB-2011-00098 | 15 | Premise - Entire restaurant including beer and wine cooler, locked manager's office, dining room, basement storage, and sidewalk cafe.<br>Common Council granted license 2/1/2011. |
| 532. | STATE STREET BRATS | 603 STATE ST | 28513-13770 | 2 | Common Council granted a Change of Licensed Premises on 10-4-2016 expanding the premises to include the establishment's parking lot from 11am-10pm the first Saturday of every October.<br>Premise - Two story building with outdoor cafe. Bar on both floors. Liquor and beer storage in basement. Sidewalk Cafe.<br>Common Council granted with the following conditions:<br>1) Outdoor cafe must meet and comply with section 9.13(6)(j)(2)&(3) of the Madison General Ordinances.<br><br>Change in premise granted 8-15-95 & 9-17-96 (second floor addition) with condition:<br>2) Meet definition of a restaurant pursuant to section 38.02 Madison General Ordinances.<br><br>Change in license conditions granted 4-15-97 with the following conditions:<br>3) Counter shall be available at all special events.<br>4) First floor maximum capacity of 250. |
| 533. | STAYBRIDGE SUITES MADISON EAST | 3301 City View DR | LICLIB-2022-00980 | 17 | Common Council approved on 6/5/2018 with the following conditions:<br>5) No patrons under the age of 21 are permitted on the premises after 10 pm.<br>6) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.<br>Premises: approx. 59000 sq. ft. hotel.<br>Common Council granted 2/7/23. |

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| 534. | STEENBOCK'S ON ORCHARD | 330 N Orchard ST CDM | LICLIB-2011-00178 | 8 | Premise - 6,670 square foot first floor restaurant and bar with outdoor seating areas. Lower level food service storage areas consisting of 562 square feet and 186 square feet. 4,205 square foot Researcher's Link on second floor for catered events.<br>Common Council granted license October 5, 2010. |
| 535. | STEVE'S WINE BEER SPIRITS | 122 Junction RD | LICLIB-2024-00301 | 9 | Tavern premises - 4000 square foot building with approx. 20 door beer cooler, office area, and back room for storage. Entire basement.<br>Common Council granted 7.2.24. |
| 536. | STRINGS RAMEN | 311 N Frances ST | LICLIB-2021-00466 | 2 | Premises: 1750 sq. ft. ramen restaurant. All alcohol inventory stored in dry beverage store room inside of the restaurant.<br>Common Council granted 10.5.2021. |
| 537. | STUFFED OLIVE | 351 W State ST | LICLIB-2023-00620 | 4 | Premise: Space has a total of 4174 sq ft. One bar where alcoholic beverages will be sold. Table service offered. Alcohol will be stored behind and at the bar itself.<br>Common Council granted 10.3.2023 with the following conditions:<br><br>1. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times.<br>2. Food shall be available at all time.<br>3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. |
| 538. | SULTAN RESTAURANT | 1054 Williamson ST | LICLIB-2023-00013 | 6 | Premises: A 1700 SQ FT restaurant location on Willy Street. Alcohol will be served to customers at the restaurant.<br>The restaurant will have 40 table seats and a 10 seat bar. There will be no outdoor seating or living quarters.<br>All alcohol will be stored behind the bar or in the basement storage area.<br>Common Council granted with conditions 3/7/2023.<br><br>The conditions are:<br>1. Food service shall be available until at least 30 minutes prior to closure.<br>2. Establishment must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.<br>3. Establishment shall cease alcohol service by Midnight Friday and Saturday, and 10pm Sunday through Thursday. |
| 539. | SUMO | 1745 Parkside DR | LICLIB-2024-00213 | 17 | Premises: entire 10,043 sq. ft. building.<br>Common Council granted 6/4/24. |
| 540. | SUNDOWN SALOON | 57 S STOUGHTON RD | 64745-64741 | 3 | Tavern Premise: all of first floor, 1st of lower level (60' x 40'), deck. Liquor stored in lower level (28' x 60'). Premises expanded to patio in the back of the building during summertime.<br>Common Council granted on 6-3-2003.<br><br>Common Council granted change of licensed premise to include deck on January 3, 2006, with the following conditions:<br>1) Deck will be located in the front of the building, facing Highway 51, and fully visible to the bouncer and staff at the bar, accessible from the front door.<br>2) Tables to seat 20.<br>3) No live music on deck, but music as background, not to rise above conversation level, from small speakers facing this deck.<br>4) Waited food and beverage service every day of the week from 9 a.m. until midnight. The staff will have the discretion to not serve food if the kitchen is closed.<br>5) The back door, facing the homes, will not be propped open. |
| 541. | SUNNY PHO | 602 S Park ST | LICLIB-2022-00737 | 13 | Premises: Entire restaurant located at 602 S. Park Street including all indoor areas. No outdoor spaces.<br>Common Council approved premise change 2/7/2023: Expand alcohol premise to include new private party room and increase indoor capacity to 95. |
| 542. | SUSHI LOVER | 72 West Towne MALL | LICLIB-2024-00019 | 9 | Premises: Bar area with walk-in cooler. Spaces licensed include Main Dining room, Party Room, all hallways, bathrooms and kitchen areas.<br>Common Council granted 4/16/2024. |
| 543. | SUSHI MURAMOTO | 546 N MIDVALE BLVD | 70883-76783 | 11 | Premise up to 8 seats with bar, dining are, semi-private room and sushi bar. Outside seating may have additional 20 seats.<br>Common Council granted License on April 17, 2007. |
| 544. | SWAGAT INDIAN RESTAURANT | 707 N High Point RD | LICLIB-2011-00157 | 19 | Common Council granted a Change of Licensed Premises 4-16-2013 expanding to include a new lounge/waiting area of an additional 900sq. ft. Also capacity increased to 126 indoor, 24 outdoor.<br>Premise - 3,000 square feet, including dining room, office, and patio.<br><br>Common Council granted license July 6, 2010. |
| 545. | SWEET HOME WISCONSIN | 910 Regent ST | LICLIB-2017-01279 | 8 | Common Council granted a Change of Licensed Premises on October 4, 2011 adding 1389 sq. ft. to existing space located on the north wall of the previous premises<br>Premises: Alcohol beverages are to be sold inside the building on the main floor as well as in the outdoor area behind the building. There will be a bar area in both locations. Alcohol beverages will be stored behind the bars inside and outside. Storage space will be in the walk-in cooler and a locked office space; both located in an employee only area in the basement of the building.<br>Granted by the Common Council on 3/6/2018 with the following conditions:<br><br>1. The establishment must meet the definition of a restaurant per MGO 38.02 at all times.<br>2. Food must be available at all times that alcohol is served. |
| 546. | SZECHUAN GARDEN LLC | 2825 University AVE | LICLIB-2022-00203 | 5 | Premises: Alcohol served in dining room. No outdoor seating. Alcohol stored in the storage room located in the kitchen area.<br>Common Council granted 6/7/2022 |

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| 547. | TABLE WINE LLC | 2301 Atwood AVE | LICLIB-2015-00739 | 15 | Tavern Premises: Alcohol sold in storefront and attached side yard. Alcohol stored in storefront and in basement of building.<br>Common Council granted 11.3.2015, outdoor seating added 8/1/17. Transfer of license granted 8/2/2022. |
| 548. | TACO BELL | 534 State ST | LICLIB-2017-01086 | 2 | Premises: Kegs of beer will be stored in a walk in back in the kitchen area. The door will be kept locked. Liquor will be stored in the back kitchen area dry storage area in a locked cage and the door to that room will also be kept locked. The beer taps and slushy machines will be located on the front counter in between the registers.<br>Common Council granted 12.5.2017 with the following conditions are:<br><br>1. Shall cease the service of alcohol no later than 10 pm Sunday - Thursday and no later than 11 pm on Friday and Saturday.<br>2. Establishment must meet the definition of a restaurant under Section 38.02 of Madison General Ordinance at all times.<br>3. Food must be available at all times.<br>4. Establishment staff must regularly patrol and discourage loitering on the premises. |
| 549. | TACO MADRES | 2827 Atwood AVE | LICLIB-2024-01015 | 15 | Premises - Entire restaurant including dinner room and basement storage<br>Common Council granted 3/11/2025. |
| 550. | Tailer Nicole Wine and Cupcakes | 2352 S PARK ST 105 | LICLIB-2024-00959 | | |
| 551. | TAI'S | 638 S WHITNEY WAY | 76557-88475 | 19 | Premise - 2600 square foot restaurant. Sale and storage of alcohol behind counter and in storage area in back of kitchen.<br>Common Council granted license 1/5/2010. |
| 552. | TAKARA SUSHI STATION INC | 696 S Whitney WAY | LICLIB-2022-00294 | 19 | Premises: All alcohol beverages are sold in the dining area.<br>Common Council granted the license on July 12, 2022. |
| 553. | TAKUMI RESTAURANT | 4323 East Towne BLVD | LICLIB-2023-00233 | 17 | Premises: Service at bar and tables, patio. Storage inside restaurant.<br>Common Council granted the license on 6/6/2023. |
| 554. | TANGENT | 803 E Washington AVE | LICLIB-2018-00558 | 6 | Tavern Premises: Restaurant area, private dining area, bar, outdoor dining area. Liquor storage in room to be in mezzanine area.<br>Common Council granted on 8/7/2018 with the following conditions:<br>1. The establishment must meet the definition of a restaurant per MGO 38.02 at all times.<br>2. Outdoor amplification will not exceed 60 decibels.<br>3. Patio must close 11:00 pm Sunday-Thursday and by midnight Friday & Saturday. |
| 555. | TAQUERIA EL JALAPENO | 1318 S Midvale BLVD | LICLIB-2013-00616 | 10 | Premises - approx. 1750 sq ft. dining, kitchen areas and bathrooms. All on one level. Storage in back cooler.<br>Common Council granted 9-3-2013. |
| 556. | TAQUERIA GUADALAJARA | 1033 S PARK ST | 70652-76670 | 13 | Premise - Restaurant and deck. Beer to be sold from cooler, and stored locked in the basement.<br>Common Council granted license 3/6/2007. |
| 557. | TAQUERIA LOS ATLANTES | 2304 S Park ST | LICLIB-2024-00999 | 14 | Premises: Entire restaurant  including coolers, storage rooms, kitchen area. documentation stored in the office<br>Common Council granted 1.14.2025. |
| 558. | TASTE OF INDIA | 2623 Monroe ST 150 | LICLIB-2019-00346 | 13 | Premises: Alcohol will be served in the dining area and stored in the kitchen and on-site storage.<br>Common Council Granted 8/6/2019. |
| 559. | Taste of Sichuan | 515 State ST | LICLIB-2025-00177 | 2 | Premises: Alcoholic beverages are sold in the dining room with seating for 135. All beverages are stored in dry/beverage storage.<br>Common Council granted the license on 4/15/2025 with the following conditions:<br>1. The establishment must meet the definition of a restaurant as defined by MGO Section 38.02, at all times.<br>2. Shall have food available during operating hours. |
| 560. | TBD (WILL UPDATE LATER) | 167 S Fair Oaks AVE | LICLIB-2024-00794 | 15 | Premises: Alcohol stored in the storage room behind bar. Sold and consumed in the main party room and private party room<br>Common Council granted 10.8.2024. |
| 561. | TEASIDER | 823 E Johnson ST | LICLIB-2016-00623 | 6 | Premises: 1100 SQUARE FOOT AREA OF RETAIL AND CAFE. STORAGE AREA MAY INCLUDE BASEMENT<br>Common Council granted 8-2-2016 with the following condition:<br><br>The establishment shall close by 11pm. |
| 562. | TEMPEST OYSTER BAR | 120 E Wilson ST | LICLIB-2011-00239 | 4 | Premise - Main dining room, small dining room, bar room, outdoor patio, basement. Use of 5 parking spaces belonging to the business located on the east side of the building for a seasonal (May-Oct) outdoor patio for Tempest Oyster Bar. The patio is 17x46 and there is a 40" high barrier/fence.<br>Common Council granted license 5/17/2011. |
| 563. | TEX TUBB'S TACO PALACE | 2009 ATWOOD AVE | 40159-25888 | 6 | Premise - Approximately 1400 square feet, plus the directly accessible basement. Three rooms upstairs, one room in basement. The premise includes 2013 Atwood Avenue. Outdoor seating in parking lot for summer festivals and events, including annual event on first Saturday in August, with capacity of 200.<br>License granted by Common Council. |
| 564. | TEXAS ROADHOUSE | 4841 ANNAMARK DR | 69472-74452 | 17 | Premise - 7,138 square foot restaurant.  Alcohol stored in beer cooler (located in the back of kitchen) and in locked cabinets above bar area. Alcohol sold/served in dining areas, lobby, bar, waiting area, vestibule, and<br>outside patio.<br>Common Council granted license July 18, 2006. |
| 565. | TEXAS ROADHOUSE | 7104 Watts RD | LICLIB-2023-00156 | 1 | Premises: Alcohol allowed in entire one-story indoor floor area that is approximately 8,305 sq ft. Alcohol stored in bar area and beer cooler.<br>Common Council granted 5.2.2023. |
| 566. | THAI BASIL | 3519 University AVE | LICLIB-2023-00391 | 5 | Premises: approx. 2292 sf. The building is rectangle shape and has kitchen and storage in back part of restaurant. Left side of the building is parking spaces. Alcohol served in the dining area.<br>Common Council granted 8.1.2023. |

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| 567. | THE ATWOOD | 2116 Atwood AVE | LICLIB-2016-01192 | 6 | TAVERN: BAR AREA, 2 FLOORS, OFFICE AND STORAGE. SQ FT 1ST FLOOR IS 2340 SQ FT. MAIN BAR, STAGE AREA, OFFICE, STORAGE AND RESTROOMS. BASEMENT IS 2340 SQ FT PARTY ROOM WITH BAR STORAGE AND WALK IN COOLER.<br>Common Council Granted 12-6-2016 with the following conditions:<br><br>1. After 9 p.m., the back door will be used as an emergency exit only.<br>2. No trash will be dumped or collected between 9 p.m. and 7 a.m.<br>3. Live music will end by 12:30 a.m.<br>4. While there is live music, the front door will be kept closed.<br>5. On nights when there is live music, a staff member will manage the parking lot from 11 p.m. until it has cleared. |
| 568. | THE BIERGARTEN AT OLBRICH PARK | 3527 Atwood AVE | LICLIB-2016-01185 | 15 | Tavern premises: Exterior service bar at the Madison Parks Olbrich Beach House. Alcohol stored in central storage room and adjacent prep area. Two outdoor seating areas. Total capacity not to exceed 240.<br>Common Council granted 3.7.2017, revised the 14th condition on 6.6.2017, and revised the 3rd and 6th conditions on 6/5/18 with the following conditions:<br>The conditions are:<br>1. Amplified sound is limited to PA1 Level (75 dB measured at 150 feet).<br>2. Amplified sound is only permitted Fridays and Saturdays between 4:00 p.m. and 8:00 p.m.<br>3. No sales of beer before 4:00 p.m. Monday through Thursday; 3:00 p.m. Friday; and noon Saturday, Sunday, and federal holidays.<br>4. No sales of beer after 9:30 p.m.<br>5. Beer will be served in containers no larger than 20 oz.<br>6. No more than two serving may be purchased at one time per person of legal drinking age present at the point of sale.<br>7. Food and non-alcoholic beverages will be available at all times alcohol is served.<br>8. All servers must be at least 21 years old and complete responsible beverage server training. Licensee is responsible for retaining certificates for all employees.<br>9. The license holder will use an effective system for carding such as an ID scanner.<br>10. No underage person may consume beer even if accompanied by a parent, guardian, or spouse of legal drinking age.<br>11. The establishment will have and use video surveillance equipment that complies with Madison General Ordinance 38.05(13) in order to curtail overconsumption and underage drinking due to the open nature of the premises.<br>12. There will be a visible barrier around the licensed premises consisting of fixed objects such as planters, barrels, or benches with gaps no wider than six feet between them with each of those items connected by rope to form a contiguous barrier except for designated points of ingress and egress. |
| 569. | THE BONEYARD | 1018 Walsh RD | LICLIB-2020-00352 | 3 | Tavern Premise: Indoor seating with two bathrooms and two offices. Outdoor seating covered and open. Areas for dogs on-leash and off-leash. |
| 570. | THE BOROUGH | 444 S Park ST | LICLIB-2021-00331 | 13 | Premises: 3346 sq foot restaurant. Alcohol service in bar area, dining area, and outdoor patio on south side of building. Alcohol stored in multiple locked cabinets including in locked office.<br>The conditions are:<br>1. Exterior capacity shall be limited to 30.<br>2. Exterior seating shall close nightly at 11:00 pm.<br>3. No outdoor entertainment is permitted. |
| 571. | THE BOTANIST SOCIAL | 206 State ST | LICLIB-2021-00152 | 4 | Premises: Dining room, bar, kitchen, basement, outdoor patio<br>Common Council granted the license on 7/6/2021 with the following condition:<br>1. Establishment must meet the definition of a restaurant under MGO section 38.02, at all times. |
| 572. | THE BUR OAK | 2262 Winnebago ST | LICLIB-2018-00812 | 6 | Premises: Commercial brick building with two dining rooms and outdoor patio. Back room is where bar is located. Alcohol is stored in the basement with all records.<br>Common Council granted the license on 10/16/18. Common Council granted premises change to add outdoor patio and conditions on 10/1/19.<br><br>The conditions are:<br><br>1. Entertainment must end by 10:30pm on Sunday - Wednesday and by 11pm on Thurs - Saturday.<br>2. Establishment must close by 11pm on Sunday - Wednesday and by midnight on Thursday - Saturday.<br>3. Sound level must not exceed 45 dbs at the property line.<br>4. Patio must close at 10pm, daily.<br>5. No outdoor amplified sound. |
| 573. | THE CARDINAL BAR | 418 E Wilson ST | LICLIB-2022-00718 | 6 | Tavern Premises: Main room where bar is located and equally sized dance floor in connected room. Sectioned off outdoor seating on sidewalk outside of main room.<br>Common Council granted the license on 9/6/2022. |
| 574. | THE CHEESECAKE FACTORY RESTAURANTS | 1 West Towne MALL, UNIT# C-01 | LICLIB-2015-00653 | 9 | Premise - Alcohol served in main restaurant, exterior patio and indoor patio. Stored in storage areas.<br>Common Council granted Jan. 5, 2016. |
| 575. | THE DELICIOUSER | 931 E Main ST 7 | LICLIB-2022-00918 | 6 | Premises: Alcohol will be stored in coolers and shelving behind a small service bar and on shelving in the retail space. Outdoor patio as well.<br>Common Council granted 11/1/2022.<br><br>Common Council granted a change of premises to add alcohol cage to unit 6. Increase seating indoors from 45 to 49. Also added a outdoor patio unit to unit 7 extending in front of unit 6 with 40 seats outdoor. Sidewalk cafe alcohol sales to cease at 9pm. |

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| 576. | THE DOUBLE U | 620 University AVE | LICLIB-2015-00346 | 2 | Tavern Premises: approx. 8000 sq. ft. area including main level bar area, back bar, storage lockers, upper patio bar area and deck (rooftop patio), sidewalk patio area.<br>Common Council granted 7.7.2015.<br><br>Common Council approved with condition on 6/5/2018.<br><br>Condition:<br>1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. |
| 577. | THE GREAT DANE PUB | 876 Jupiter DR | LICLIB-2011-00161 | 3 | Premise - First floor 5,468 square feet. Second floor 2,825 square feet. Dining on both first and second floors. Bar on each floor. Banquet room. Outdoor patios. Liquor stored in bar and manager's office.<br>Common Council granted license 11/9/2010. |
| 578. | THE GREAT DANE PUB & BREWING CO | 357 PRICE PL | 70357-75779 | 11 | Premise - 8,500 square feet. Alcohol served in two dining rooms, bar, three private rooms and two patios. Alcohol stored in dry storage closet and refrigerated room.<br>Common Council granted license 10-3-2006.<br><br>Common Council granted change of licensed premise 1-6-2009. |
| 579. | THE GREEN OWL | 1970 Atwood AVE | LICLIB-2020-00036 | 6 | Premises: approx. 3000 sq. ft. of retail space. 1500 sq. ft. retail, 1500 sq. ft. basement storage including dining room, small bar, outdoor patio during summer, and roadway cafe on Atwood Ave. Alcohol stored in basement dry storage.<br>License granted by Common Council on 3/3/2020. |
| 580. | THE GREEN ROOM | 2001 Atwood AVE | LICLIB-2025-00103 | 6 | Tavern Premises: Alcoholic beverages to be served and sold in downstairs space of 2001 Atwood Ave. Beer is stored in the locked keg cooler directly adjacent to the bar. Liquor storage in locked liquor room next to the beer cooler.<br>Common Council granted 3/11/2025. |
| 581. | THE GUILD | 668 State ST | LICLIB-2023-00629 | 2 | The condition is:<br>1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. |
| 582. | THE HARMONY BAR & GRILL | 2201 Atwood AVE | LICLIB-2022-00704 | 15 | Tavern Premise: 3178 sq ft main level includes two joined rooms with one bar. Two basements totaling 3178 sq ft. Liquor and beer stored in basements. One kitchen and two restrooms on main floor. Approx. 1000 sq ft patio in back parking lot. |
| 583. | THE HARVEY HOUSE | 644 W Washington AVE | LICLIB-2019-00682 | 4 | Premises: Two story brick structure, 2,000 sq ft basement, glass enclosed train platform, and a renovated train car. Alcohol will be stored in the basement and at the two bars in the brick structure, the service station on the platform, and in the bar on the train car. Alcohol served in all spaces except the basement.<br>Common Council granted the license on 9/3/2019, and granted a change of conditions to remove a condition on 5/5/2020, to have the following condition on the license:<br><br>1. The establishment must meet the definition of a restaurant under Section 38.02 of Madison General Ordinances at all times.<br><br>Common Council granted a change of licensed premises 2/2/2021:<br><br>Permanent expansion of premises to include the "office"- private space for 20. Increase outdoor capacity from 0 to 40 outdoor seats during covid restrictions. |
| 584. | THE HEIGHTS | 11 N Allen ST | LICLIB-2018-00330 | 5 | Premises: 1870 sq. ft. area includes outdoor patio with two small tables in the North Alley by the entrance. Alcohol stored in basement (locked). Small retail floor display across from the sales counter.<br>Common Council granted the license on 6/5/18 with conditions.<br><br>The conditions are:<br><br>1. Establishment must meet the definition of a restaurant as defined by MGO 38.02.<br>2. Establishment will serve food at all times.<br>3. Closing time will be 9pm Sunday to Saturday.<br>4. Indoor capacity may be set at the maximum allowed by fire inspection.<br>5. A maximum capacity of 28 for the outdoor patio, except on UW Madison football home game days during which the outdoor capacity may be at fire inspection maximum capacity for seated dining.<br>6. 8 ft tall lattice-free fence with sound proofing on north property line and northernmost section of east property line.<br>7. Umbrellas on the patio tables to help absorb noise.<br>8. No amplified music.<br>9. No speakers in the outdoor patio. |
| 585. | THE HIGHLAND CORNER GRILL | 2424 University AVE | LICLIB-2013-00263 | 5 | Premises: 176 room hotel and convention center with bar/restaurant and convention rooms.<br>Common Council granted 6-4-2013 |
| 586. | THE LIBRARY | 320 N RANDALL AVE | 71370-77750 | 5 | Common Council granted Change of Agent 11-3-2015<br>Premise: 1800 sq. ft. Serving at bar, main floor. Restrooms on first floor. Stored on first floor and in basement facility. Outdoor seating area, including a 60' x 6' sidewalk cafe along Randall Ave. side of the business with a rope partition.<br>Common Council granted license July 3, 2007, with the following conditions:<br>1) Establishment must meet the definition of a restaurant as defined by MGO 38.02.<br>2) Capacity shall be 99.<br><br>Common Council granted change of premise March 3, 2009. |

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| 587. | THE LONE GIRL TAP AND PIZZA | 1817 E Washington AVE | LICLIB-2024-00196 | 6 | Premises: Alcoholic beverages are to be stored, served and/or sold in the following areas: walk-in cooler, kitchen prep area, indoor seating area, workspace behind bar, bathrooms, and outdoor patio seating area as marked on attached drawing. Indoor sq ft = 1315, outdoor sq ft = 640.<br>Common Council granted 6/4/24. |
| 588. | THE LOWLANDS GROUP LLC | 701 Hilldale WAY | LICLIB-2015-00289 | 11 | Premises: First and second floor seating and dining areas, roof top seating, sidewalk/patio seating, bar and walk-in coolers as well as a first floor liquor room. Indoor capacity is 340, outdoor capacity is 156<br>Common Council granted 6-2-2015. |
| 589. | THE MALT HOUSE | 2609 E WASHINGTON AVE | 72363-80038 | 15 | Tavern Premise: 58'9 x 29'3. Seven rooms, restrooms, bar, back bar, back room, basement, furnace room, storage room. Outdoor seating.<br>Common Council granted license March 4, 2008.<br><br>Common Council granted Change of Licensed Premise 10/07/08. Premise change includes addition of a concrete slab to provide space for outside seating, and a raised wood platform to cover an old building remnant and provide additional seating. |
| 590. | THE MELTING POT | 6816 Odana RD | LICLIB-2020-00221 | 19 | Premises: Alcohol sold in main dining room and bar area. Alcohol storage is in bar area, cabinets near floor and ceilings, as well as coolers on floor. Additional storage in store room of restaurant located in back side of the kitchen, off of rear door.<br>The condition is:<br>1. Alcohol sales shall cease at midnight, daily. |
| 591. | THE OLD FASHIONED | 23 N PINCKNEY ST | 68504-71973 | 4 | Premise - Bar, dining room, private dining room, second level dining area, and sidewalk cafe. Alcohol stored at bar and in back storage room.<br>License granted by Common Council August 2, 2005. Expansion of licensed premise to include sidewalk cafe granted July 18, 2006. Expansion of license premise granted July 6, 2010, with an increase in capacity (capacity may be further limited by code), and expansion of sidewalk cafe. |
| 592. | The Orpheum Theater | 216 State ST | LICLIB-2022-00139 | 4 | |
| 593. | THE RED SHED | 508 State ST A | LICLIB-2019-00734 | 2 | TAVERN PREMISE: Alcohol service on the first floor of a two-story building, approximately 3135 sq. ft. First floor is an open bar area with small enclosed kitchen area and two restrooms. Alcohol stored in coolers and on shelving behind the bar and in restricted areas of the basement. Receipts stored in the registers and safe behind the bar. Outdoor seating in front of the building.<br>Common Council granted a change of licensed premises from 406 N Frances St to 508 State St Unit A with the following conditions:<br><br>1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.<br>2. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times.<br>3. Food shall be available at all times. |
| 594. | THE RED ZONE | 1212 Regent ST | LICLIB-2013-00528 | 8 | Tavern Premises: 1206-1212 Regent St, three rooms (5000 sq ft) plus courtyard and building (400 sq ft), 1216 Regent St kitchen, back bar and dry storage (2000 sq ft)<br>Common Council granted 8-6-2013. |
| 595. | THE RIGBY | 119 E Main ST | LICLIB-2011-00339 | 4 | Premise-3 levels, 1st floor 1307 sq. ft.; 2nd floor 1334 sq. ft.; basement 1334 sq. ft. Alcohol served on all three levels, sidewalk cafe, and roadway cafe; 24FT X 31FT seating area. Alcohol stored in the basement. Rooftop space used for service for events and private parties.<br>The Common Council granted license 7/5/2011 with conditions. Common Council granted a change of licensed premises 6-3-2014 expanding the sidewalk cafe capacity to 50.<br><br>The conditions are:<br>1. The establishment must meet the definition of a restaurant under Madison General Ordinances<br>2. The license includes provision for a sidewalk cafe.<br>3. Rooftop deck may be used for private events only.<br>4. Staff must monitor rooftop deck at all times it is being utilized. |
| 596. | THE SYLVEE | 25 S Livingston ST | LICLIB-2022-00080 | 6 | Tavern Premises: 40,000 Sq ft on two levels (main floor and mezzanine). Outdoor seating and service for approximately 184 on the corner of S Livingston and Main St. Alcohol will be stored in locked storage on each floor. 62'X32' alongside the venue on S Livingston Street on the corner of East Main St. No public access or right of way is needed. The space is private property. Capacity 240 standing and 42 seated. |
| 597. | THE TINSMITH | 828 E Main ST | LICLIB-2020-00132 | 6 | Premise: Alcohol beverages served from the bar inside the reception hall. Alcohol is stored in locked storage behind the bar and also in a storage room in the back of the reception hall.<br>Common Council granted the license 5/5/2020 with the following condition:<br>1. Must notify the Central Police District in writing at least one week prior to any event over 300 attendees, or is not a wedding or corporate event. |
| 598. | THE TURN KEY | 1344 E Washington AVE | LICLIB-2022-00473 | 6 | Premises: All alcoholic beverages will be stored in the building located at 1344 E Washington Ave. Alcoholic beverages will be served in the building and outdoor seating.<br>Common Council granted the license on August 2, 2022 with the following condition:<br>1. Alcohol service shall cease by 11pm, daily. |
| 599. | THE VILLA TAP | 2302 PACKERS AVE | LICLIB-2011-00651 | 12 | Tavern Premise: 110 x 35 feet, 1 bar room, 1 store room, horseshoe bar is 39x27 feet. Deck. Alcohol served at bar. Premise is expanded once per year with a fence across two driveways to completely enclose the parking lot for Rhythm and Booms Celebration. Premise is expanded to include fenced parking lot section for one gathering after golf outing per year<br>Common Council granted 8/2/2011 with the condition that alcohol service will cease at Rhythm and Booms event at 8 pm.<br><br>Common Council granted Change of Licensed Premises 8-6-2013 . |
| 600. | THE WEARY TRAVELER FREEHOUSE | 1201 Williamson ST | LICLIB-2022-00535 | 6 | Premise: Two semi-separated dining spaces and 12-seat bar. 25 seat patio outside adjacent to building. Liquor stored in locked basement room.<br>Common Council granted the license on August 2, 2022 with the following conditions:<br>1. Food service will be available until 1:00 a.m. |

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|---|---|---|---|---|---|
| 601. | THRILL FACTORY | 131 East Towne MALL | LICLIB-2024-00274 | 17 | Premises: Alcohol served in the restaurant/bar area, bowling area, and arcade area. All alcoholic beverages are stored in a liquor cabinet near the back end of the bar/restaurant.<br>Common Council granted 7.2.24. |
| 602. | TINY'S TAP HOUSE | 308 S Paterson ST | LICLIB-2017-01185 | 6 | Tavern Premise - Alcohol beverages will be served inside the building, on the terrace in front of the building, and in the courtyard behind the building. Alcohol will be stored in a storage room on the main floor of the building and in a cooler on the main floor. Approximately 735 sq ft.<br>Common Council granted 1-2-2018 with the following conditions: 1) Sunday - Thursday Hours are 3 pm to 11 pm., with Friday and Saturday hours<br>3 pm to 2 am.<br>2) Outdoor patio lighting is below the fence and facing down.<br>3) The bar will have a maximum capacity of 30.<br>4) No amplified music on patio. |
| 603. | TIP TOP TAVERN | 601 NORTH ST | 71365-77734 | 12 | Premises: approx. 5000 sq. ft. serving area. Alcohol stored in under bar coolers, back bar coolers, back room storage, downstairs walk-in cooler and storage room. Outdoor patio and sidewalk cafe on North St and Commercial Ave.<br>Common Council granted license July 3, 2007.<br><br>Common Council granted a change of licensed premise on 4/8/14.<br><br>Common Council granted a change of licensed premises 7.7.2015 to include the former barbershop next door.<br><br>Common Council granted a temporary change of premises 7.5.2016 expanding the premises to include the parking lot on July 23, 2016 only.<br><br>Common Council granted a permanent change of premises on 4/18/2023 to add sidewalk cafe on North St and Commercial Ave. |
| 604. | TK RESTAURANT LLC | 27 E Main ST | LICLIB-2014-01263 | 4 | Premise: Approximately 3200 sq. ft. Alcohol served at the bar, dining room and sidewalk café. Alcohol stored in refrigerated coolers behind the bar and in the kitchen and storage room.<br>Common Council Granted 2-3-2015 |
| 605. | TOBY'S SUPPER CLUB | 3717 S DUTCH MILL RD | 2082-1413 | 16 | Premise - bar/dining rooms (2); 2 storage rooms; 1 kitchen; 1 office; concrete block wood frame; 1 1/2 basement; 2576 square feet.<br>License granted by Common Council 6/2/92. |
| 606. | TOKYO SUSHI | 1133 Williamson ST | LICLIB-2021-00500 | 6 | Premise: Alcohol is served on the first floor, second floor and patio. Alcohol is stored in first floor refrigerator.<br>Common Council granted the license on 11/2/2021. |
| 607. | TORNADO STEAK HOUSE | 116 S HAMILTON ST | 48680-37881 | 4 | Premises - main bar, front dining room, back dining room, banquet room on lower level, liquor room on lower level, entry patio under awning.<br>Common Council granted on 5-21-96. |
| 608. | TOTAL WINE SPIRITS BEER & MORE | 400 West Towne MALL | LICLIB-2017-01079 | 9 | Tavern premises: 23,156 sq. ft. one-story space including a 1,433 sq. ft. warehouse for storage<br>Common Council granted 12.5.2017. |
| 609. | TPC WISCONSIN | 1659 Players DR | LICLIB-2024-00233 | | Premises: Alcohol served in clubhouse, pool, golf course, and patio. Stored in locked cooler and closets.<br>Common Council granted change of license premises 5/6/25 with the following condition:<br><br>Temporarily restrict premises to only the clubhouse during the American Family Insurance Championship tournament during June 2-8, 20205, after which time the premises will again include the golf course. |
| 610. | TPC WISCONSIN | 1659 Players DR | LICLIB-2024-00233 | | Premises: Alcohol served in clubhouse, pool, golf course, and patio. Stored in locked cooler and closets.<br>Common Council granted change of license premises 5/6/25 with the following condition:<br><br>Temporarily restrict premises to only the clubhouse during the American Family Insurance Championship tournament during June 2-8, 20205, after which time the premises will again include the golf course. |
| 611. | TRICKY FOODS | 121 E Lakeside ST | LICLIB-2023-00180 | 13 | Premises: Ground floor of a 66 unit apt building, "The Post". Alcohol served in Tricky Food's indoor space as well as the patio area. Stored in kitchen cupboard, kitchen storage, and office.<br>Common Council granted the license on 6/6/2023. |
| 612. | TRIP'S MAIN DEPOT | 627 W MAIN | LICLIB-2012-00887 | 4 | Tavern Premise - Approx. 1400 sq ft. service on first floor, 30ft. by 58ft. Alcohol stored on first floor and in basement storage area.<br>Common Council granted 12-11-2012. |
| 613. | TRU BY HILTON | 8102 Watts RD | LICLIB-2018-00047 | 1 | Premises: 46,4725 sq. ft. limited service hotel with 106 rooms with four floors and an outdoor patio area.<br>License granted by Common Council on 3/6/2018. |
| 614. | TURKISH KITCHEN | 2616 Monroe ST | LICLIB-2024-00153 | 13 | Premises: 2,400 sq. ft restaurant. Wine sold in dining area and bar. Alcohol stored behind the bar, walk-in cooler, and basement area.<br>Common Council granted 5/7/24. |
| 615. | TWISTED GROUNDS | 6067 Gemini DR | LICLIB-2022-00977 | 3 | PREMISES: One room at 6067 Gemini Dr. Outside of the front doors are patio tables with seating. Additional patio seating on west side of building. All alcohol stored behind the bar.<br>Common Council granted 5.2.2023. |

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| 616. | TWO STRAWS | 1380 Williamson ST | LICLIB-2014-00128 | 6 | Tavern premises: Alcohol stored primarily in the basement and accessed by employees only. Alcohol served at the bars on the first floor and second floor. Guests will be allowed in all areas of these floors with the exception of behind the bar areas.<br><br>Common Council granted Premise Change on 6/7/2016:<br>Extend premise to include front porch. No physical alterations made to building.<br>Common Council granted 5-6-2014 with the following conditions:<br><br>1) Alcohol sales will cease 30 minutes prior to statutory closing time;<br>2) There will be no outdoor seating;<br>3) Food shall be available at least 90 minutes prior to closing;<br>4) Music shall be kept at a reasonable level;<br>5) The back door is used for emergency exit or ADA accessibility only and that the licensee make every effort possible to limit early morning and late night use of the back door for deliveries and refuse and recycling removal.<br><br>Common Council granted Premise Change on 6/7/2016 with the following conditions:<br>6) No alcohol in the front porch area after 10pm.<br>7) Maximum of 12 occupants on the porch or the capacity given by Building Inspection, whichever is less. |
| 617. | UMAMI GO | 901 Williamson ST | LICLIB-2020-00818 | 6 | Premises: approx. 1800 sq. ft. space including service on main floor and future sidewalk café area.<br>Alcohol stored on main floor in walk-in cooler, reach-in refrigerators, under counter refrigerators, display shelving, storage cabinets. Basement area for storage.<br>Common Council granted license 1/5/2021. |
| 618. | UMAMI RAMEN & DUMPLING BAR | 923 Williamson ST | LICLIB-2011-00110 | 6 | Premise - Approximately 1,600 square feet with bar area, dedicated dining room, and patio. Alcohol stored in bar area cooler and served throughout restaurant.<br><br>Common Council granted license November 9, 2010.<br><br>Common Council granted a change of licensed premise on June 7, 2011, expanding to include outdoor seating for up to 14 provided this complys with the establishment's Conditional Use Permit<br>Common Council granted license 11/9/2010 with the following condition:<br>1. Establishment must meet the definition of a restaurant as defined by MGO section 38.02. |
| 619. | UP NORTH | 524 E WILSON ST | 75376-85526 | 6 | Tavern Premise - First floor, three rooms and patio (4356 square feet), outside deck (900 square feet), basement two coolers and four rooms (3500 square feet).<br>Common Council granted on 11-17-98 with the following conditions:<br>1) Outdoor areas must close one-half hour after sunset, subject to existing exceptions for special events on the license for Essen Haus.<br>2) No amplified sound (live or recorded) allowed in the outdoor area, subject to special event permits (daytime hours only).<br>3) Bakery area closed to alcohol at 9:00 p.m.<br>4) No wait staff service in retail and bakery areas.<br>5) Staff responsible for outside area being kept noise free until closing time. |
| 620. | UPSTAIRS DOWNSTAIRS/LAZY OAF LOUNG | 1617 N STOUGHTON RD | 74944-84656 | 12 | Premise: Liquor served in bar area and patio. Liquor stored in basement in locked storage area.<br>Common Council granted license February 3, 2009. |
| 621. | URBAN AIR ADVENTURE PARK | 7309 West Towne WAY | LICLIB-2019-00458 | 9 | Premises: alcohol stored in cooler behind counter. Alcohol served and consumed only in café, café seating area, party rooms and in front of two party rooms in the back. Records kept in front office.<br>Common Council Granted 7/16/2019. |
| 622. | VFW POST 7591 | 301 COTTAGE GROVE RD | 7442-2048 | 15 | Tavern Premise: approximately 9100 square foot upper level; 3400 square foot upper level bar; lower level eating area and dance hall. Storage in locked storeroom.<br>License granted by Common Council. |
| 623. | VILLAGE BAR | 3801 Mineral Point RD | LICLIB-2021-00719 | 11 | Premises: Three story building and outdoor porch. Beer stored in basement cooler. Main floor service area. Third floor storage only. |
| 624. | VINTAGE BREWING COMPANY | 674 S WHITNEY WAY | 76139-87543 | 19 | Tavern Premise: 84' x 122' building with 1250 sq ft covered veranda in front and extending across 1/2 of East side of building. Alcohol stored in liquor room upstairs and behind bar and sold at bar and in restaurant and veranda.<br>Common Council granted license 10-06-09.<br>Common Council approved change of licensed premise 3/2/10 for outdoor patio, extending off veranda and going across 1/2 of the East side of building (approx. 1250 sq ft). |
| 625. | VINTAGE SPIRITS & GRILL | 529 UNIVERSITY AVE | 62439-60374 | 2 | Tavern Premise - inside area is approximately 3,000 square feet, bar size is 15'x6', patio is approximately 20'x60' or 1,200 square feet. Alcohol stored in coolers behind the bar and in basement if necessary.<br>Common Council granted on 5-7-02.<br><br>Common Council added the following condition on 6.11.2019:<br>1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. |
| 626. | VITENSE GOLFLAND | 5501 Schroeder RD | LICLIB-2015-00186 | 20 | ALCOHOL WILL BE SOLD IN 20,000 SQ FT MAIN BUILDING (BASEMENT, MAIN FLOOR, TOP FLOOR) INCLUDING TERRACE AND DECK.<br>Common Council granted license 5-5-2015. |

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| 627. | WANDO'S | 602 UNIVERSITY AVE | 42751-29393 | 2 | Tavern Premise - basement 62x21 and first floor 21x62. Basement utilities for liquor & beer storage and boiler room. First floor bar with booths and tables, second floor level, third floor level. Outdoor premises includes 5 tables on Frances St., using 2 loading zone stalls and part of street, totaling 55 feet.<br>Common Council granted license.<br><br>Common Council granted change of licensed premise July 18, 2006, with condition 1; and amend on June 5, 2018, with condition 2:<br>1) Capacity shall not exceed 200, and is subject to Building Inspection approval.<br><br>2) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights. |
| 628. | Wasabi Sushi Restaurant | 449 State ST | LICLIB-2018-01020 | 2 | Premises: The beverages are sold in dining area. The beverages are stored in storage room on the back of the restaurant. 1500 sq. ft.<br>The conditions are:<br><br>1. Must meet the definition of a restaurant as defined by MGO Section 38.05.<br>2. Alcohol service must end by 10pm on Sunday through Thursday, and 11pm on Friday and Saturday. |
| 629. | WASHINGTON MARKET | 640 W Washington AVE | LICLIB-2016-00945 | 4 | Premises: approx. 2424 sq. ft.Two business; a full-service coffee/restaurant and taco restaurant. Alcohol sold and served at both businesses, including outdoor seating. Alcohol stored in secured basement.<br>Common Council granted 10/4/2016.<br>Common Council granted a Change of Licensed Premises 8/6/2019 to remove the area know as "Harvey House" from the licensed premises. |
| 630. | WHISKEY JACKS | 552 State ST | LICLIB-2014-00282 | 2 | Tavern Premises: 5500 sq. ft. area including two bars adjacent to each other, and sidewalk cafe. Alcohol stored behind bars, in basement walk-in cooler, and locked liquor room storage.<br>Common Council granted 6-3-2014<br><br>Common Council added the following condition on 6.11.2019:<br>1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night. |
| 631. | WHOLE FOODS MARKET | 4710 Madison Yards WAY | LICLIB-2023-00608 | 11 | Premises: A supermarket with refrigerated and non-refrigerated displays on the sales floor. Alcohol stored in a lockable area in the back house for additional product.<br>Common Council granted 10.3.2023. |
| 632. | WILSON'S BAR AND GRILL | 2144 ATWOOD AVE | 46833-35366 | 15 | Tavern Premise - 2,900 sq. ft. main floor and full basement for storage. During the months of May - October, premises extended into 75% of the parking lot for alcohol service in converted outdoor patio. License granted by Common Council. Change in licensed premise 3-16-99.<br>Voluntary license conditions set forth by Madison Police Department and agreed compliance with by Randall Wilson, Registered Agent.<br>1) Licensee will train all staff in the provisions of Section 38.06(10), MGO, the Unruly Patron Ordinance and when a patron acts in a manner that is violent, abusive, indecent, profane, boisterous or otherwise disorderly conduct, immediately contact the police and request that police invoke the provisions of this ordinance.<br>2) The establishment will institute a policy that the police will be called, in a timely manner, any time management or staff has information to believe a crime has been or is about to be committed and/or whenever a threat of or act of violence occurs on the premises or off premises in areas that would be considered in view or earshot of the establishment.<br>3) Licensee will produce a written establishment policy on these two conditions to include how employee training will be verified. |
| 633. | WISCO | 852 WILLIAMSON ST | 56318-49333 | 6 | Tavern Premise - alcohol sold on first floor & outside beer garden, stored in basement.<br>Common Council granted on 5-18-99. Common Council approved the following condition on June 3, 2008: Capacity is limited to 99, capacity may be further limited by code. |
| 634. | WISCO CHEESE & CHEERS | 4905 Commercial AVE | LICLIB-2024-01071 | 3 | Premises: entirety of suite B, Beer stored behind the counter and served by bartender.<br>Common Council granted 2.11.2025. |
| 635. | WISCO HOME GOODS | 4664 Cottage Grove RD | LICLIB-2024-00344 | 3 | Premises: Single storefront in strip mall. Space includes 800 sq. ft. of retail space, 1 bathroom, 800 sq. ft. manufacturing/classroom space, including a 100 sq. ft. locked storage room where the wine will be stored.<br>Common Council granted 7/2/24. |
| 636. | WONDERSTATE COFFEE | 27 W Main ST | LICLIB-2020-00742 | 4 | Premises: Beer and wine sold to guests in the dining room and on the patio. Orders placed at the counter. During service, beer and wine located in back bar cooler. Dry storage located in locked office space.<br>Common Council granted the license on 12/1/2020. |
| 637. | WOOFS | 114 King ST | 67103-69450 | 0 | Tavern Premise: approximately 1600 square feet, including flexible table and chair layout/dance floor, bar and sidewalk café and roadway cafe. Alcohol sold at bar, stored in basement and bar area/coolers.<br>Common Council granted September 7, 2004, with the following conditions:<br>1) Sidewalk cafe must meet and comply with Section 9.13(6)(j)(2) & (3) of the Madison General Ordinances.<br><br>Common Council granted renewal of license 6/2/09 with an expanded premise on the dates of August 29-30, 2009 to include the 100 block of the street for the King Street Block Party.<br><br>Common Council granted a change of licensed premises 6-3-2014 expanding the size of the patio and increasing outdoor capacity to 24. |
| 638. | WORLD BUFFET | 499 D'onofrio DR | LICLIB-2017-01282 | 9 | Premises: Approx 10500 sq ft restaurant featuring main dining room, outside patio, basement storage area. Granted by Common Council on 2-6-2018. |
| 639. | X-GOLF MADISON EAST | 1714 Eagan RD | LICLIB-2020-00686 | 17 | Common Council granted on 2/4/2021. |

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| 640. ZAVALA'S MARKET & TAQUERIA | 805 S Gammon RD A | LICLIB-2023-00644 | 19 | Premises: Alcohol stored in refrigerator. Sold to public in closed package and/or served with food sold in restaurant. Extra alcohol stored in a locked closet.<br>Common Council granted 11.7.2023. |
| 641. ZEN RAMEN LOUNGE | 4674 Cottage Grove RD | LICLIB-2024-00037 | 3 | Premises: Entire 2,100 sq. ft. restaurant including dining area, ramen bar, kitchen and prep areas. Countertop for wines and beers.<br>Common Council granted 4/16/2024. |
| 642. ZU ZU CAFE | 1336 DRAKE ST | 67977-70961 | 13 | Premise: approximately 1,800 square feet. No bar. Beer stored in cooler. Wine stored in cooler and in displays<br>in front of coolers. Beer and wine sold at counter. Outdoor café.<br>Common Council granted March 29, 2005, with the following conditions:<br>1 No sale of single cans or single bottles of beer or fermented malt beverages.<br>2) No sale of fortified wines.<br>3) Display of beer and wine will be limited to four doors of current cooler.<br>4) No consumption of alcohol at sidewalk cafe after 9:00 p.m.<br><br>Common Council approved a premise change 3/29/2011. Adding outdoor café tables to the front of the café and removing parking stalls every summer from May 1- Nov. 1. |

54,263.34

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88415

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88415 | **File Type:** | License | **Status:** | Separated License Renewal |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/22/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Separated Liquor License Renewal
Hayes Place LLC • dba Hayes Place
Estimated Capacity (in/out): 100/0
1145 N Sherman Ave • Agent: Connee Jones
Class B Combination Liquor & Beer • 80% alcohol, 20% food
Police Sector 503 (District 12)
Separation requested by Office of the City Attorney

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | Hayes Alcohol License.pdf, hayes place llc 1145 n sherman ave - 2025 (1).pdf, FW_ Hayes Place alcohol food ratio.pdf, Hayes Place.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88415

**Title**

Separated Liquor License Renewal
Hayes Place LLC • dba Hayes Place
Estimated Capacity (in/out): 100/0
1145 N Sherman Ave • Agent: Connee Jones
Class B Combination Liquor & Beer • 80% alcohol, 20% food
Police Sector 503 (District 12)
Separation requested by Office of the City Attorney

**NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.**

# *City of Madison*
# *Class B Combination*
# *License No. LICLIB-2022-00996*

**HAYES PLACE LLC**
**HAYES PLACE**
**LIQUOR/BEER AGENT: CONNEE JONES**
**1145 N SHERMAN AVE**
**MADISON, WI 53704**

Expiration Date 06/30/2025
Date Issued 07/06/2023

June 30, 2025

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: 2500 sq ft space with open floor concept. Alcohol sold at bar area and consumed onsite in event area. Alcohol stored behind bar and in locked office.

Granted by Common Council on 12/06/2022.

Expiration Date 06/30/2025



HAYES PLACE LLC
2005 ANVIL LN
MADISON WI 53716

# City of Madison Liquor/Beer License Renewal

➔ Clerk's Office Liaison: Camille, ~~co'connell2@cityofmadison.com~~ coconnell@cityofmadison.com

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

| | |
|---|---|
| On-Premises Consumption: | ☑ Class B Beer ☑ Class B Liquor ☐ Class C Wine |
| Off-Premises Consumption: | ☐ Class A Beer ☐ Class A Liquor ☐ Class A Cider |

1. Preferred language for correspondence from the City Clerk's Office English
2. Name of Sole Proprietor, Partnership, Corporation or LLC
   Hayes Place LLC
3. Trade Name (doing business as) Hayes Place
4. Licensed Address 1145 N Sherman Ave, Madison WI
5. State Seller's Permit 4 5 6 - 1 0 3 0 7 0 3 1 9 9 - 0 2
6. Federal Employer Identification Number (FEIN) 84-3685684
7. Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs? ☑ Yes ☐ No
8. Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No
9. Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of **any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?
   ☐ Yes (If yes, complete convictions supplement) ☑ No
10. Are any **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?
    ☐ Yes (If yes, complete pending charges supplement) ☑ No
11. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?
    ☐ Yes ☐ No ☑ Taxes are not filed yet, but will include this profit/loss when filed
12. Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.
    Alcohol is sold at bar area and consumed onsite in event area
13. Areas where alcoholic beverages are stored Alcohol is stored behind bar.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

_____ % Alcohol _____ % Food _____ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: 125 Outdoor: 0 Other (Type and #): _____
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

(a) Do you offer or allow live music performances (excluding solo accoustic)? ☐ Yes ☑ No
(b) Do you have a designated dance floor area? ☐ Yes ☑ No
(c) Do you offer or allow the use of a disc jockey? ☑ Yes ☐ No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Connee Jones

19. **Corporation/LLC:** City and state in which Agent resides Madison WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?
☑ Yes ☐ No (If no, file Change of Agent application)

21. **Corporation/LLC:** List **names of all officers/members**, along with **city and state of residence**.

Connee Jones, 2005 Anvil In, Madison WI

22. List **names of managers**, along with their **city and state of residence**.

Dwight Hayes, 2005 Anvil In, Madison WI

23. Connee Jones — 608-295-1091
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application — Phone Number

Hayesplaceevents@gmail.com
E-mail Address

RECEIVED
MAR 31 2025
MADISON CITY CLERK

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?
☑ Yes ☐ No (Maintenance does)

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

X Connee Jones — 3-26-25
**Signature of Officer/Member/Partner/Sole Proprietor** — **Date**

*Clerk's Office: Date Filed/Postmarked* _____ ☐ *Filed Timely* ☐ *Filed Late ($250 Late Filing Fee)*

**From:** O"Connell, Camille S
**To:** Verbick, Jim
**Subject:** FW: Hayes Place alcohol food ratio
**Date:** Thursday, May 22, 2025 12:06:52 PM

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**From:** Connee Jones <hayesplaceevents@gmail.com>
**Sent:** Monday, April 14, 2025 2:07 PM
**To:** O'Connell, Camille S <CO'Connell2@cityofmadison.com>
**Subject:** Re: Liquor/Beer license renewal 2025

Hi Camille,

Sorry about that. Please see break out below.

% alcohol - 70%
% food - 30%

On Fri, Apr 11, 2025 at 1:08 PM O'Connell, Camille S <CO'Connell2@cityofmadison.com> wrote:

> Hi Connee,
>
> Yes, I did receive it. Thank you.
>
> The renewal forms are attached. May I ask for your review of question 14 of the alcohol renewal form (top of second page)? That question was left blank.
>
> Last year's renewal form is also attached for reference.
>
> Thank you,
>
> **Camille O'Connell (she/her/ella)**
> Bilingual Municipal Clerk 1
>
> Madison City Clerk's Office
> City-County Bldg, Room 105
> 210 Martin Luther King Jr Blvd
> Madison, WI 53703
> (608) 266-4601 | coconnell@cityofmadison.com

**CITY OF MADISON**
**OFFICE OF THE CITY ATTORNEY**
**Room 401, CCB**
**266-4511**

DATE: May 23, 2025

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2025 Liquor License Separation: Hayes Place, 1145 N. Sherman Avenue

Hayes Place was separated due to their repeated violation of their Conditional Use ("CUP") which requires live entertainment to cease at midnight on Fridays and Saturdays and 10 pm Sunday to Thursday.

North District Police and ACA Zilavy have met in-person with licensee Connee Jones and her husband Dwight Hayes on at least two occasions due to the continued violation and the many complaints MPD has received for noise and disturbances associated with Hayes Place. We informed Ms. Jones that as long as the live entertainment stopped at midnight, they could remain open until bar time. That did not seem to matter to Ms. Jones. One citation has been issued for continuous violation of the CUP. The CUP violations did not stop until the landlord served Ms. Jones with a 10-day notice advising if there were further issues they would be evicted.

Since Hayes Place opened in June 2023, there have been 195 police calls for service to the property. A good number of those calls have been police problem solving calls and stratified policing calls, but they have been necessary because of the complaints and disturbances that have resulted from Hayes Place patrons and also those who come to Hayes Place but are not necessarily patrons. This number of police calls for service is not sustainable, especially for a business with a capacity of only 125.

The issues police have responded to have primarily been in the parking lot and have involved noise with cars playing loud music, dancing, hanging out, disturbances and fights, and alcohol consumption in the parking lot (lots of discarded alcohol bottles).

When Ms. Jones came before the ALRC she presented that she was going to have paint and sip nights, poetry, networking events, baby showers. She did not say they were going to operate as a nightclub. Clearly there is a need in the City for what Hayes Place is offering in terms of the nightclub-type activities, but they need to find a way to have those activities that does not require the level of police response that has been necessary at this location.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88422

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88422 | **File Type:** | License | **Status:** | Separated License Renewal |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/22/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Separated Liquor License Renewal
Two Pinners LLC • dba Cheba Hut
Estimated Capacity (in/out): 75/16
435 W Gilman St • Agent: Heather Gawlitta
Class B Combination Liquor & Beer • 18% alcohol, 82% food
Police Sector 403 (District 4)
Separation requested by the Office of the City Attorney

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Cheba Hut Alcohol License.pdf, 453 W GILMAN ST 2025 RENEWAL (1).pdf, 453 W GILMAN ST 2025 RENEWAL SUPPLEMENTAL (1).pdf, Cheba Hut.pdf, Cheba Hut Liquor LIcense Committee Document_ with Heather's Notes.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88422

**Title**

Separated Liquor License Renewal
Two Pinners LLC • dba Cheba Hut
Estimated Capacity (in/out): 75/16
435 W Gilman St • Agent: Heather Gawlitta
Class B Combination Liquor & Beer • 18% alcohol, 82% food
Police Sector 403 (District 4)
Separation requested by the Office of the City Attorney

# City of Madison

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## Master

**File Number: 88422**

**NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.**

# *City of Madison*
# *Class B Combination*
# *License No. LICLIB-2021-00733*

**TWO PINNERS, LLC**
**CHEBA HUT**
**LIQUOR/BEER AGENT: HEATHER R HUHN**
**453 W GILMAN ST**
**MADISON, WI 53703**

Expiration Date 06/30/2025
Date Issued 03/18/2022

June 30, 2025

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: Approx. 2500 sq ft restaurant on the first floor. Basement storage and outdoor patio seating. Two points of sale: one strictly for food and non-alcoholic beverages, one at bar where food and alcoholic beverages are purchased.

Common Council granted 1/4/2022 with the following conditions:
1. Capacity shall be 75 indoors and 16 outdoors.
2. The establishment shall meet the definition of a restaurant under MGO 38.02 at all times.

Expiration Date 06/30/2025



TWO PINNERS LLC
541 E ERIE ST
UNIT 514
MILWAUKEE WI 53202

JH

287

# City of Madison Liquor/Beer License Renewal

➔ Clerk's Office Liaison: Jennifer, jhaar@cityofmadison.com

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

| | |
|---|---|
| On-Premises Consumption: ☒ Class B Beer | ☒ Class B Liquor ☒ Class C Wine |
| Off-Premises Consumption: ☐ Class A Beer | ☐ Class A Liquor ☐ Class A Cider |

1. Preferred language for correspondence from the City Clerk's Office English
2. Name of Sole Proprietor, Partnership, Corporation or LLC
   Two Pinners LLC
3. Trade Name (doing business as) Cheba Hut Madison-Gilman
4. Licensed Address 453 W. Gilman St, Madison, WI 53705
5. State Seller's Permit 4 5 6 - 1 0 2 8 6 7 8 7 0 8 - 0 2
6. Federal Employer Identification Number (FEIN) 47-1096324
7. Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs? ☒ Yes ☐ No
8. Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No
9. Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of **any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?
   ☐ Yes (If yes, complete convictions supplement) ☒ No
10. Are any **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?
    ☐ Yes (If yes, complete pending charges supplement) ☒ No
11. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?
    ☒ Yes ☐ No ☐ Taxes are not filed yet, but will include this profit/loss when filed
12. Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.
    Approx. 2500ft restaurant, 1st floor including basement storage w/outdoor patio seating
13. Areas where alcoholic beverages are stored basement, shelves behind door, locked cabinet, liquor shelves in bar

LICLIB-2021-00733

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

18 % Alcohol 82 % Food 0 % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: 75 Outdoor: 16 Other (Type and #): _____
(Such as Badger Football, upper level, etc.)

16. **Entertainment:** emailed 4/18 regarding entertainment

(a) Do you offer or allow live music performances (excluding solo accoustic)? ☒ Yes ☐ No
(b) Do you have a designated dance floor area? ☐ Yes ☒ No
(c) Do you offer or allow the use of a disc jockey? ☒ Yes ☐ No
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Heather Huhn

19. **Corporation/LLC:** City and state in which Agent resides Milwaukee, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?
☒ Yes ☐ No (If no, file Change of Agent application)

21. **Corporation/LLC:** List **names of all officers/members**, along with **city and state of residence**.

Robert Huhn, Owner, Milwaukee, WI

emailed 4/18 to confirm if Heather is a member of Two Pinners

22. List **names of managers**, along with their **city and state of residence**.

Maxim Lange, General Manager, Madison, WI

23. Heather Huhn — 414-617-9875
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application — Phone Number

heather.huhn@chebahut.com
E-mail Address

RECEIVED
APR 03 2025
MADISON CITY CLERK

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?
☐ Yes ☐ No emailed 4/18 #24

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ Yes ☐ No

X _____ 3/30/2025
**Signature of Officer/Member/Partner/Sole Proprietor** — **Date**

*Clerk's Office: Date Filed/Postmarked* 4/3/25 ☒ *Filed Timely* ☐ *Filed Late ($250 Late Filing Fee)*

**From:** heatherrae.huhn@icloud.com
**To:** Haar, Jennifer
**Subject:** Fwd: Follow Up Questions: 2025 Liquor Renewal Paperwork
**Date:** Friday, May 9, 2025 4:27:12 PM
**Attachments:** Madison entertainment license.pdf
Mary Jane Restaurants Sellers Permit (1).pdf

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Caution: This email was sent from an external source. Avoid unknown links and attachments.

.
Good Afternoon,
Here is the information that you requested for the Liquor License Renewal. I hope that I have answered the questions that I need to.
Please let me know, if you need anything else.
Heather Huhn

1. You answered yes to two parts of Question 16, regarding entertainment, and an entertainment license will be required. Disc Jockeys and live music of more than 1 person, amplified requires an entertainment license. I've attached the form for your convenience. Please complete and return to me. Please do not offer any entertainment until your application has been approved by the ALRC and Common Council.
    a. Do you offer or allow live music performances (excluding solo acoustic)? Yes
    b. Do you have a designated dance floor space? No
    c. Do you offer or allow the use of a disc jockey? Yes

I am attaching the application for an entertainment license for Cheba Hut.

2. Question 21: are you an official member of the Two Pinners LLC? In the past I've seen you listed there are not. We have to start entering all LLC members into our system so I wanted to double check. -
3.
4. I am the agent for Cheba Hut.

3. You left Question 24 blank:
    a. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license? No
    b. The sellers permit for Two Pinners is the same as on the license. - The sellers permit is for Mary Jane Restaurants LLC - (Two Pinners falls under that.)
    c. Sellers Permit Number for Madison- Gilman is 456-10305223793-04
4. The Division of Alcohol at the state level 608-266-2526 stated that the names do not have to match in our case because Two Pinners LLC is a "disregarded entity". That is because it is 100% owned by Mary Jane Restaurants LLC. I would include that note when submitting your responses to the inquiries regarding your application for renewal.

Please reply as soon as you are able to confirm these outstanding pieces of required information. If you have questions, please let me know.

Begin forwarded message:

**From:** "Haar, Jennifer" <JHaar@cityofmadison.com>
**Subject: Follow Up Questions: 2025 Liquor Renewal Paperwork**
**Date:** April 18, 2025 at 4:50:25 PM CDT
**To:** "heatherrae.huhn@icloud.com" <heatherrae.huhn@icloud.com>

I've had a chance to review the renewal paperwork for the liquor license at Cheba Hut and have a few questions for you. Please feel free to simply reply to this email with the answers and I'll attach this to your renewal form.

1. You answered yes to two parts of Question 16, regarding entertainment, and an entertainment license will be required. Disc Jockeys and live music of more than 1 person, amplified requires an entertainment license. I've attached the form for your convenience. Please complete and return to me. Please do not offer any entertainment until your application has been approved by the ALRC and Common Council.
    a. Do you offer or allow live music performances (excluding solo acoustic)? Yes
    b. Do you have a designated dance floor space? No
    c. Do you offer or allow the use of a disc jockey? Yes

2. Question 21: are you an official member of the Two Pinners LLC? In the past I've seen you listed there are not. We have to start entering all LLC members into our system so I wanted to double check.

3. You left Question 24 blank:
    a. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license? Yes or No

Please reply as soon as you are able to confirm these outstanding pieces of required information. If you have questions, please let me know.

**CITY OF MADISON**
**OFFICE OF THE CITY ATTORNEY**
**Room 401, CCB**
**266-4511**

DATE: May 23, 2025

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2025 Liquor License Separation: Cheba Hut, 453 W. Gilman Street

Cheba Hut was separated out due to the large number of police calls for service to their location where several of the calls have involved weapons and/or violence. Three violent calls just since March 2025. In January Cheba Hut did not have a licensed operator on site. On May 17, 2025, the Central Community Policing Team responded to Cheba Hut and found them to be exceeding their 75 person capacity by 30%. In addition, staff did not know their legal capacity. Cheba Hut was cited for the overcapacity violation.

The ALRC should consider whether Heather Huhn is the appropriate person to be the liquor/beer agent given that she lives in Milwaukee. Potential conditions that may help reduce the calls for service and ensure compliance with the law:

- Require a dedicated door person during certain hours
- Require posting of capacity number
- Limit the time during which they can sell alcohol (licensee would have to agree to this condition in order to impose it)
- Consider an audit by the finance department or some other way for Cheba Hut to substantiate their food/alcohol percentages. The percentage has been the same (18/82 alcohol/food) since their first application in 2021. It seems odd that the percentages would remain exactly the same as they were on their initial license application
- If the ALRC does not believe there are conditions that would reduce calls for service and address the violence, consider non-renewal or revocation.

Cheba Hut Liquor LIcense Committee Document:

We take the responsibility and security of our restaurant very seriously. We know that we have had management problems at this location. We have been doing recruiting efforts since January and put the current General Manager on a performance plan working with our Director of Operations. We have hired a seasoned restaurant general manager who is currently going through our Cheba Hut training in Milwaukee and will be attending two more additional weeks of training at our Cheba Hut Headquarters in Colorado. He will be assuming the management of the store in July.

There are several concerns that were brought to our attention by the City Clerk and our actions that were already underway, continuing and being added too.

**1. Items to ensure more Security:**

1. We will continue to card every bar customer, and beginning this week have rolled out the Patronscan system. Every ID will be scanned into this system.
2. Security is Provided Friday and Saturday nights by Defense International Security - Owner - Jennifer Jones
3. Security Personnel have been hired for Friday and Saturday evenings. They will post at the entrance on University Drive and monitor the amount of patrons on the back patio, while maintaining communication with the other door person on Gilman via text to ensure capacity is being followed. No more than 68 people will be allowed to enter on premise - Only 16 people on the patio.
4. Director of Operations will be doing a weekly check in of Daily Bar Log and Shift Lead Logs.
5. No Smoking Signs (4 pack) to be put up around the establishment
6. One person trained in Security and Conflict Resolution with a second person completing training.
7. The side door is being converted to an exit only door. The door will lock automatically when it closes.
8. Reviewing outside lighting to ensure all areas around the building are properly lit.

**2. Police Call Information:**

1. During training that we had from police officers, they had stated that we should call whenever there is a significant disturbance. Then they would respond very quickly (4-7minutes), which they have done.
2. We have encouraged our staff to do so.

**3. Response to not having an Operator on site:**

1. All Shift Leads and Managers have their Operators License to ensure there is a Licensed Bartender on Site at all times.

**4. Addressing Overcapacity:**

1. Occupancy Limit signs placed two places in the Building - and an additional one on the deck
2. Capacity counts will be taken by management and recorded in the shift log anytime that the occupancy appears close to the limit.

**5. Food to Alcohol Sales:**

- Total Alcohol Sales: 2024- 13.9% $183,438
- Total Food Sales: 2024 - 86.1% - $1,134,389
- Current Year 2025: Alcohol Sales: 14.2% $82,229
- Current Year 2025: Food Sales: 85.8% $497,098

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88423

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88423 | **File Type:** | License | **Status:** | Separated License Renewal |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/22/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Separated Liquor License Renewal
Red Rooster Madison LLC • dba Red Rooster
Capacity (in/out): Estimated Capacity (in/out): 160/125
Seiferth Rd • Agent: Timothy Payne
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 619 (District 16)
Separation requested by the Office of the City Attorney

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** Red Rooster Alcohol License.pdf, Red Rooster 2025 Alcohol Renewal.pdf, Red Rooster Madison LLC Summons and Complaint 2025_Redacted.pdf, Red Rooster Filipowicz support.pdf, Red Rooster Payne support.pdf, Red Rooster Lyngaas support.pdf, Red Rooster Bowden further insight.pdf, Red Rooster Miles support.pdf, Red Rooster Bowen support.pdf, Red Rooster Naumann support.pdf, Red Rooster Lendborg support.pdf, Red Rooster Garlow support.pdf, Red Rooster Olig support.pdf, Red Rooster Masino support.pdf, Red Rooster Bumday Productions support.pdf, Red Rooster Herzing support.pdf, Red Rooster Phipps support.pdf, Red Rooster Kille support.pdf, Red Rooster Ford support.pdf, Red Rooster Paulson support.pdf, Red Rooster Schulz support.pdf, Red Rooster Pooler support.pdf, Red Rooster Voegeli Jimmys support.pdf, Red Rooster Cash support.pdf, Red Rooster Anderson support.pdf, Red Rooster Kornell support.pdf, Red Rooster Flatman support.pdf, Red Rooster Velázquez support.pdf, Red Rooster Pops Fletcher support.pdf, Red Rooster Rineck support.pdf, Red Rooster Utphall support.pdf, Red Rooster Neu support.pdf, Red Rooster Sullivan support.pdf, Red Rooster Koeppler support.pdf, Red Rooster Bayless support.pdf, Red Rooster Manor support.pdf, Red Rooster Barrickman support.pdf,

**Enactment Number:**

Red Rooster Field support.pdf, Red Rooster Kannenberg support.pdf, Red Rooster Hurley support.pdf, Red Rooster Danielewski support.pdf, Red Rooster Adams opposition.pdf, Red Rooster Gibson support.pdf

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

## History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

## Text of Legislative File 88423

**Title**

Separated Liquor License Renewal
Red Rooster Madison LLC • dba Red Rooster
Capacity (in/out): Estimated Capacity (in/out): 160/125
Seiferth Rd • Agent: Timothy Payne
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 619 (District 16)
Separation requested by the Office of the City Attorney

**NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.**

# *City of Madison*
# *Class B Combination*
# *License No. LICLIB-2021-00417*

**RED ROOSTER MADISON LLC**
**LIQUOR/BEER AGENT: TIMOTHY R PAYNE**
**2513 SEIFERTH RD**
**MADISON, WI 53716**

Expiration Date 06/30/2025
Date Issued 04/21/2022

June 30, 2025

Mayor

Michael Haas
Acting City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premises: The building is 2400 square feet and has tables and a bar where alcohol will be served, including an outdoor space where patrons sit. This space is a deck adjacent to the building and is accessed from within the restaurant via a large door. Alcohol stored in a locked storage room and a locked walk-in cooler on premise.

Common Council Granted 8/31/2021.

Expiration Date 06/30/2025



RED ROOSTER MADISON LLC
2513 SEIFERTH RD
MADISON WI 53716

# City of Madison Liquor/Beer License Renewal

➔ Clerk's Office Liaison: Nikki, nperez@cityofmadison.com

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

| | |
|---|---|
| On-Premises Consumption: ☒ Class B Beer | ☒ Class B Liquor ☐ Class C Wine |
| Off-Premises Consumption: ☐ Class A Beer | ☐ Class A Liquor ☐ Class A Cider |

1. Preferred language for correspondence from the City Clerk's Office English
2. Name of Sole Proprietor, Partnership, Corporation or LLC
   Red Rooster Madison LLC
3. Trade Name (doing business as) Red Rooster
4. Licensed Address 2513 Seiferth Rd
5. State Seller's Permit 4 5 6 - 1 0 3 0 7 0 2 0 6 9 - 0 4
6. Federal Employer Identification Number (FEIN) 86-2387397
7. Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs? ☑ Yes ☐ No
8. Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No
9. Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of **any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?
   ☐ Yes (If yes, complete convictions supplement) ☒ No
10. Are any **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?
    ☐ Yes (If yes, complete pending charges supplement) ☒ No
11. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?
    ☐ Yes ☐ No ☒ Taxes are not filed yet, but will include this profit/loss when filed
12. Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.
    Sold indors at bar, permitted outdoors during outdoor events with extra security present.
13. Areas where alcoholic beverages are stored Walk in cooler, outdoor storage container (locked), behind bar in closed cupboards.

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

50 % Alcohol 50 % Food _____ % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: 99 Outdoor: 249 Other (Type and #): _____
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**

(a) Do you offer or allow live music performances (excluding solo accoustic)? ☒ Yes ☐ No
(b) Do you have a designated dance floor area? ☒ Yes ☐ No
(c) Do you offer or allow the use of a disc jockey? ☒ Yes ☐ No

*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Tim Payne

19. **Corporation/LLC:** City and state in which Agent resides Madison, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?
☒ Yes ☐ No (If no, file Change of Agent application)

21. **Corporation/LLC:** List **names of all officers/members**, along with **city and state of residence**.

Tim Payne, Madison, WI

22. List **names of managers**, along with their **city and state of residence**.

David Oliver, Madison WI (Kitchen manager)

23. Tim Payne — 608-570-8703
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application — Phone Number

info@redroostermadison.com
E-mail Address

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?
☐ Yes ☐ No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

X _____ 4/11/25
**Signature of Officer/Member/Partner/Sole Proprietor** **Date**

*Clerk's Office: Date Filed/Postmarked* RECEIVED APR 18 2025 MADISON CITY CLERK ☐ *Filed Timely* ☐ *Filed Late ($250 Late Filing Fee)*

**STATE OF WISCONSIN**
**DANE COUNTY**
**CITY OF MADISON ALCOHOL LICENSE REVIEW COMMITTEE**

CITY OF MADISON
210 Martin Luther King Jr. Boulevard
City-County Building, Room 401
Madison, Wisconsin 53703,

Complainant,

vs.

RED ROOSTER MADISON, LLC
d.b.a. Red Rooster
Timothy R. Payne, Liquor/Beer Agent
[redacted]

Respondent.

**SUMMONS**

Non-renewal of "Class B" Combination Alcohol Beverage License and City of Madison Entertainment License

To each person named above as Respondent:

You are hereby summoned and required to appear before the Alcohol License Review Committee of the City of Madison at its meeting of May 29, 2025, in Room 201, City-County Building, 210 Martin Luther King Jr. Boulevard, Madison, Wisconsin, at 5:30 p.m., to answer to the attached Complaint for Red Rooster Madison, LLC, Timothy R. Payne, Agent, doing business as Red Rooster, 2513 Seiferth Road, Madison, Wisconsin 53716.

Dated this 22 day of May 2025.

Colin Barushok
Chair, Alcohol License Review Committee

If you require the assistance of auxiliary aids or services because of a disability, call 608-266-4511 (TDD 267-8664) to make the appropriate arrangements.

RECEIVED
MAR 22 2025
MADISON CITY CLERK

**STATE OF WISCONSIN**
**DANE COUNTY**
**CITY OF MADISON ALCOHOL LICENSE REVIEW COMMITTEE**

CITY OF MADISON
210 Martin Luther King Jr. Boulevard
City-County Building, Room 401
Madison, Wisconsin 53703,

Complainant,

vs.

RED ROOSTER MADISON, LLC
d.b.a. Red Rooster
Timothy R. Payne, Liquor/Beer Agent
[redacted]

Respondent.

**COMPLAINT**

Non-renewal of "Class B" Combination Alcohol Beverage License and City of Madison Entertainment License

NOW COMES the City of Madison by Assistant City Attorney Jennifer Zilavy, and alleges as follows, that:

1. The Complainant, Assistant City Attorney Jennifer Zilavy, is an adult resident of the City of Madison, with a business address of 210 Martin Luther King Jr. Boulevard, Room 401, Madison, Wisconsin, and at all times material to this action, she was and is a member of the Office of the City Attorney, in her official capacity.

2. The Respondent herein, Red Rooster Madison, LLC, Timothy R. Payne, agent, is the alcohol beverage licensee doing business as Red Rooster at 2513 Seiferth Road, Madison, Wisconsin, according to documents filed with the City Clerk of the City of Madison.

3. The Common Council of the City of Madison granted a "Class B" Combination Alcohol Beverage license to Respondent for the period July 1, 2024, through June 30, 2025. At all times alleged in this complaint, Respondent was the holder of a "Class B" Combination Alcohol Beverage license issued by the City of Madison.

RECEIVED
MAR 2 2 2025
MADISON CITY CLERK

4. The Common Council of the City of Madison granted a 21+ Entertainment License to Respondent for the period July 1, 2024, through June 30, 2025. At all times alleged in this complaint, Respondent was the holder of a 21+ Entertainment License issued by the City of Madison.

5. Respondent has filed a renewal application for its "Class B" Combination Alcohol Beverage License for the period July 1, 2025, through June 30, 2026.

6. Respondent filed a renewal application for its Entertainment License for the period July 1, 2025, through June 30, 2026.

7. Timothy R. Payne is the owner and operator of Red Rooster operating at 2513 Seiferth Road, Madison, WI.

8. On information and belief, Respondent, under the City of Madison "Class B" Combination Alcohol Beverage License for the premises known as Red Rooster, 2153 Seiferth Road, Madison, Wisconsin, has violated various provisions of Sec. 38.10(1)(a) of the Madison General Ordinances and various provisions of Chapter 125 of the Wisconsin Statutes, as set forth in Madison Police Department officers' reports, information received from the City of Madison Clerk's Office, and a report from the Wisconsin Division of Alcohol Beverages, to wit:

**VIOLATION OF CHAPTER 38 OF THE MADISON GENERAL ORDINANCES AND WISCONSIN STATE STATUTES WITHIN THE MEANING OF § 38.06(2), MGO, AND § 125.68(2), WIS. STAT., NO LICENSED OPERATOR ON DUTY**

9. On November 27, 2024, at approximately 7:55 p.m., Madison Police Officer Michael Franklin, Jr., was dispatched to Red Rooster for a disturbance. Upon arrival Officer Franklin made contact with the bartender identified as Nancy S. Martin, DOB [redacted] ("Martin"). Officer Franklin also contacted the only other employee on site, identified as Nicholas S. Nesthus, DOB [redacted] ("Nesthus"). According to records from the City of Madison Clerk's Office, neither

Martin nor Nesthus have Operator's Licenses issued by the City of Madison. Madison Police case No. 005234466.

10. On December 6, 2024, bartender Rebecca Brauer ("Brauer") and bar manager Nicholas Nesthus were working at Red Rooster. From approximately 6:00 p.m. until 3:46 a.m. on December 7, 2024, Brauer and Nesthus were the only two employees at Red Rooster. Per the City of Madison Clerk's Office, neither Brauer nor Nesthus held a City of Madison Operator's License on December 6 or 7 2024, and there was no other person on premises during the aforementioned time period that either had an operator's license or the privilege of an operator's license. Madison Police Case No. 2024-00534963.

**VIOLATION OF CHAPTER 38 OF THE MADISON GENERAL ORDINANCES AND WISCONSIN STATE STATUTES WITHIN THE MEANING OF § 38.07(b) AND (d), MGO AND § 125.68(4)(c), WIS. STAT., OPEN AFTER HOURS AND NON-SERVICE PERSONNEL ON PREMISES AFTER HOURS**

11. On December 7, 2024, Red Rooster was open after hours and had patrons who were not employees on the premises. Per Wisconsin Statute § 125.68, all patrons must be off the licensed premises by 2:30 a.m. Two patrons remained on the premises after 2:30 a.m. Those patrons were identified as Patrick Anderson, who was in and out of the premises several times between 2:30 and 4:31 a.m. and was still in his vehicle in the parking lot at 5:00 a.m., and Kimberly Brauer (bartender Rebecca Brauer's sister), who was on the premises until exiting the premises at 3:19 a.m. According to Red Rooster's bartender that evening, Rebecca Brauer, she did not close the bar until sometime after 4:00 a.m. Madison Police Case No. 2024-00534963.

**VIOLATION OF CHAPTER 38 OF THE MADISON GENERAL ORDINANCES AND WISCONSIN STATE STATUTES WITHIN THE MEANING OF § 38.07(A), MGO, NO SALE OR SERVICE OF ALCOHOL BEVERAGES BETWEEN THE HOURS OF 2:15 A.M. AND 6:00 A.M. ON SATURDAYS AND SUNDAYS**

12. On December 7, 2024, at approximately 3:27 a.m., Rooster manager Nesthus can

be seen on video from Red Rooster's interior cameras sitting at the end of the bar and taking a drink out of the Maker's Mark whisky bottle that was sitting in front of him. This bottle had been sitting on the bar at this location since 2:03 a.m. when bartender Brauer poured a large glass of Maker's Mark for Nesthus out of that same bottle. Madison Police Case No. 2024-00534963.

**VIOLATION OF CHAPTER 38 OF THE MADISON GENERAL ORDINANCES AND WISCONSIN STATE STATUTES WITHIN THE MEANING OF § 38.04(1)(a)(3), MGO, PERMIT INTOXICATED PERSON ON LICENSED PREMISES**

13. Over the course of several weeks, beginning on December 7, 2024, Madison Police were investigating a homicide by intoxicated use of a motor vehicle case involving employees of Red Rooster. In the course of the investigation, Madison Police Crash Investigator Brandon Mortenson made contact with Red Rooster owner Timothy Payne ("Payne") and obtained video from inside and outside of Red Rooster from the night of December 6, 2024, into the early morning hours of December 7, 2024.

Investigator Mortenson watched several hours of video. On the video, and with the assistance of Payne, Investigator Mortenson identified two patrons, Kimberly Brauer and Patrick Anderson, who were clearly intoxicated while on Red Rooster premises. The following is what Investigator Mortenson observed on the video. At approximately 12:58 a.m., Investigator Mortenson observes patron Brauer fall down inside the bar due to what appeared to be her intoxication level. At 1:18 a.m., patron Brauer is observed on camera on the back deck area of Red Rooster. Bar manager Nesthus can be seen helping Kimberly Brauer back inside the bar. At 1:26 a.m., Kimberly Brauer stumbled off her stool and appeared to almost fall down again as she attempted to walk outside. At 1:27 a.m., Kimberly Brauer is back outside and is struggling to walk down the back stairs and leaning heavily on the railing. Once she exits the stairs, Kimberly Brauer can be seen staggering both backwards and side-to-side, almost falling down, as she walked. At

1:29 a.m., Nesthus helps Kimberly Brauer back into the bar as she is staggering so badly, she almost falls down. At 2:15 a.m. Kimberly Brauer can be seen attempting to help Nesthus up after he fell down due to his level of intoxication. At 3:19 a.m., Kimberly Brauer can be seen exiting the back door of Red Rooster. Kimberly Brauer staggers heavily to her vehicle which is parked in the back lot and enters the vehicle. Investigator Mortenson does not observe anyone else approaching the vehicle with Kimberly Brauer or entering the vehicle. At 3:21 a.m., Kimberly Brauer's vehicle can be seen driving out of the Red Rooster parking lot.

At 3:29 a.m., Anderson can be seen struggling to stand up straight and is staggering every time he lets go of the bar. Anderson walks in circles and is pacing back and forth but can barely stand up. As Anderson walks up and down the bar, he runs into chairs and stools. At 3:31 a.m., Anderson can be seen standing near the end of the bar where he was swaying and apparently passes out. Anderson falls over a bar stool to the ground, appearing to injure his face as he is holding his forehead once he hits the ground. At 3:36 a.m., Anderson is able to stand back up on his feet. At 3:41 a.m., Anderson is seen on the video staggering out the back door of the Red Rooster and struggling to get down the stairs. Anderson is seen staggering through the parking lot to a parked vehicle located in the back corner of the lot. Investigator Mortenson observes on the video the brake lights on the vehicle and various instrument lights coming on. At 4:12 a.m., Anderson can be seen on video stumbling back across the parking lot and then up the stairs into the back entrance of the Red Rooster. At 4:16 a.m., Anderson can be seen back outside and attempting to walk down the stairs when he appears to have missed a step and lands very hard on the ground and begins running to keep his balance. At 4:18 a.m., Anderson staggers across the parking lot again to the back deck area picking up various items and appearing to be looking for something. He attempts to reënter the Red Rooster and begins knocking on the back door and is let in by someone. At 4:21

a.m., Anderson is back on the deck staggering around, again, appearing to be looking for something. He heads back to his vehicle in the back corner of the lot. At 4:28 a.m., Anderson is back out of his vehicle and heads across the parking lot, on the deck again, and is now using a flashlight and appearing to look for something. Anderson again begins pounding on the Red Rooster back door. At 4:31 a.m., someone comes to the back door and after a brief conversation the door is shut, and Anderson is alone outside. Anderson again staggered across the parking lot to his vehicle. At 4:36 a.m., Anderson is back again at the rear entrance to the Red Rooster pounding on the door. No one opens the door and Anderson heads back to his vehicle. The video ended at 5:00 a.m., and Anderson was still in his vehicle in the parking lot. Madison Police Case No. 2024-00534963.

**VIOLATION OF CHAPTER 38 OF THE MADISON GENERAL ORDINANCES AND WISCONSIN STATE STATUTES WITHIN THE MEANING OF § 38.04(1)(a)(2), MGO AND § 125.07(2), WIS. STAT., SELL, DISPENSE, OR GIVE AWAY ALCOHOL BEVERAGES TO INTOXICATED PERSON**

14. On November 27, 2024, at approximately 7:55 p.m., Madison Police Officer Michael Franklin, Jr., was dispatched to the Red Rooster for a reported disturbance. Upon arrival Officer Franklin made contact with bartender Martin. Martin told Officer Franklin that a patron, who she said was causing problems from the moment he got there, was belligerent and calling staff "bitches." Martin told Officer Franklin that this customer, later identified as Kevin Doerr ("Doerr"), "appeared very drunk." Martin said that based upon Doerr's behavior she "cut him off" and that he did not like that. Officer Franklin also spoke with bar manager Nesthus. Nesthus told Officer Franklin that Doerr seemed "pretty drunk from the moment he arrived at the bar." Nesthus stated that after Martin stopped serving Doerr, he got in Martin's face and that is when Nesthus decided to escort Doerr off the premises. Martin told Officer Franklin that Doerr was served "only

three drinks" the entire time he was at the Red Rooster. Doerr was cited for Disorderly Conduct While Under the Influence of Alcohol. Madison Police Case No. 2024-00523466.

15. Over the course of several weeks, beginning on December 7, 2024, Madison Police were investigating a homicide by intoxicated use of a motor vehicle case involving employees of Red Rooster. In the course of the investigation, Madison Police Crash Investigator Brandon Mortenson made contact with Red Rooster owner Payne and obtained video from inside and outside of Red Rooster from the night of December 6, 2024, into the early morning hours of December 7, 2024.

Investigator Mortenson watched several hours of the video supplied to him by Payne in order to gather evidence related to the fatal car crash that involved the Red Rooster bar manager Nicholas Nesthus. On the video, Investigator Mortenson sees Nesthus arrive at the Red Rooster at 6:03 p.m. on December 6, 2024. Nesthus sets up work computers at the end of the bar and is seen working and talking for a period of time. At 7:15 p.m., Investigator Mortenson observes Red Rooster bartender Rebecca Brauer make and serve Nesthus his first mixed alcohol drink which appears to be an old fashioned. Brauer confirmed in a later interview with Investigator Mortenson that the drink was in fact an old fashioned. At 7:38 p.m., Nesthus consumes his first shot of alcohol. At 8:17 p.m., Nesthus is observed consuming his second shot of alcohol. At 8:31 p.m., Nesthus is observed consuming his third shot of alcohol. At 8:36 p.m., Brauer is seen making and serving Nesthus his second mixed alcohol drink which appears to be another old fashioned. At 9:12 p.m. Brauer is seen making and serving what appears to be Nesthus's third mixed alcohol drink, which again, appears to be an old fashioned. At 9:23 p.m., Nesthus is seen consuming his fourth shot of alcohol. At 9:45 p.m., Brauer is seen making and serving what appears to be Nesthus's fourth alcohol drink which appears to be old fashioned. At 10:31 p.m., Nesthus starts

serving drinks and assisting Brauer with bartending. At 10:52 p.m., Brauer makes and serves Nesthus his fifth mixed alcohol drink, which appears to be an old-fashioned. At 10:58 p.m., Nesthus is observed consuming his fifth shot of alcohol. At 11:12 p.m., Nesthus can be seen walking toward the back area of the bar by the kitchen and stumbles slightly into the wall. At 11:38 p.m. Nesthus can be seen starting some type of dance where he is waving his hands in the air. As he backs up, he stumbles slightly into the cooler area. At 12:25 a.m., Nesthus is seen helping himself to a Pabst Blue Ribbon beer and opens the beverage. At 12: 48 a.m., Nesthus is seen consuming his sixth shot of alcohol. At 12:48 a.m., Nesthus can be seen drinking an old-fashioned out of the wrong glass, which appeared to have been another customer's drink. At 12:54 a.m., Nesthus consumes his seventh shot of alcohol. At 1:20 a.m., Nesthus attempts to get another intoxicated patron some water and appears to spill the water on himself as he is pouring it. He then stumbles to the register area and stumbles to his right, appearing very unsteady on his feet. At 1:58 a.m., Nesthus consumes his eighth shot of alcohol. At 2:03 a.m., Brauer pours Nesthus a large glass of what appears to be Maker's Mark whisky. At 2:14 a.m., after having taken what appeared to be a large drink from the Maker's Mark, Nesthus can be seen at the corner of the bar attempting to get up, but he falls to the ground. Another unidentified intoxicated patron and patron Patrick Anderson appear to attempt to help Nesthus up and he falls down again. Brauer can be seen cleaning the bar nearby and continues cleaning and does not become involved but clearly sees that Nesthus is falling down drunk. At 2:40 a.m., Nesthus is at the end of the bar with his head down. It appears that he is passing out as his head is bobbing up and down. At 2:47 a.m., Nesthus appears to be passed out on the bar. At 3:04 a.m., Nesthus can be seen walking behind the bar and trips over his own feet and catches himself on the cooler to steady himself. At 3:06 a.m., Nesthus can be seen standing in front of the register area hunched over with his head down and seemingly

swaying side-to-side. At 3:07 a.m., Nesthus tries to walk to Brauer, who is at the register area and is having difficulty maintaining his balance, staggering, and stumbling. At 3:23 a.m., Nesthus and patron Patrick Anderson appear to be staggering around the bar looking for something. At 3:24 a.m., Nesthus can be seen walking by the back kitchen area towards the end of the bar. He stumbles and falls backwards and catches the wall to avoid falling on the floor. At 3:27 a.m., Nesthus is sitting at the end of the bar and takes another drink from the Maker's Mark whisky that had been sitting there since Brauer poured it at 2:03 a.m. At 3:42 a.m., Nesthus can be seen staggering to the side door of the bar where he is swaying and staggering from time to time as he stands at that location. At 3:46 a.m., Nesthus moves from that standing position and struggles with the side door and leaves to go outside. At 3:47 a.m., Nesthus can be seen staggering across the parking lot towards his 2017 Jeep Grand Cherokee. Nesthus enters the Jeep by himself and no one else can be seen in or around the car when he enters into the driver's seat. At 3:48 a.m., Nesthus leaves the parking lot.

At approximately 3:56 a.m., Nesthus ran a red light on North Stoughton Road at Highway 30 and crashed into two vehicles, killing the occupant of one of the vehicles. Nesthus was arrested and charged with Homicide by Intoxicated Use of a Motor Vehicle and 2nd Degree Reckless Endangerment. Madison Police Case No. 2024-00534963.

**VIOLATION OF CHAPTER 38 OF THE MADISON GENERAL ORDINANCES AND WISCONSIN STATE STATUTES WITHIN THE MEANING OF § 38.031, MGO, AND WIS. ADMIN. CODE CHAPTER 8.43 AND §§ 125.33(9) AND 125.69(6), WIS. STATS.**

16. On April 15, 2025, Wisconsin Division of Alcohol Beverages Special Agent Nicole Zautner conducted an inspection at the Red Rooster. Agent Zautner discovered empty liquor bottles that were not defaced as required by Wisconsin Administrative Code Chapter 8.43. Agent Zautner also discovered alcohol that was not purchased from a licensed wholesaler as required by

Wisconsin Statutes §§ 125.33(9) and 125.69(6). Red Rooster owner Timothy Payne was informed of these violations and was also informed of his responsibility to post his seller's permit and current liquor license. Zautner Field Report dated 4/15/2025.

NOW, THEREFORE, for all the above stated reasons and pursuant to Sec. 38.10(1)(e), Madison General Ordinances, the Complainant requests that the Common Council of the City of Madison NON-RENEW the "Class B" Combination Alcohol Beverage License and the Entertainment License issued to Red Rooster Madison, LLC, for the premises known as Red Rooster, 2153 Seiferth Road, Madison, Wisconsin.

**JURAT**

STATE OF WISCONSIN )
) ss.
COUNTY OF DANE )

Assistant City Attorney Jennifer Zilavy, being duly sworn on oath, states that she has read the foregoing Complaint against RED ROOSTER MADISON, LLC, d/b/a Red Rooster, 2513 Seiferth Road, Madison, Wisconsin, and that the statements are true of her own knowledge, except those which are stated upon information and belief, and as to such matters, she believes them to be true as they are based reports by Madison Police Officers filed pursuant to their official duties, a report from Special Agent Zautner from the Wisconsin Division of Alcohol Beverages, and official records from the City of Madison Clerk's office.

Jennifer Zilavy
Assistant City Attorney

Subscribed and sworn to before me
this 22nd day of May 2025.

ANDREW D. SCHAUER NOTARY PUBLIC STATE OF WISCONSIN

Notary-Public, State of Wisconsin
My Commission ~~expires~~ is permanent.

My name is Paul Filipowicz. I have been a professional musician for over 50 years.

I wanted to take the time to inform you that it's inception The Red Rooster (in my opinion) has always acted with regard to the laws and guidelines of public houses on the highest level.

It is a tragedy that happened last December and that perpetrator should be punished according to law.

I see no positive outcome of the city closing a viable tax paying entity for the punishment of one foolish individual.

My condolences.

Thank you,

Paul Filipowicz

To the Madison alcohol licensing review committee:

First I want to express my sadness about the tragic accident that was the result of Mr. Nesthus's alcohol abuse. He is a troubled young man who has a documented history of bullying and belligerent behavior and lawlessness. I am not surprised that he has come to his present situation. The Red Rooster can only be partially responsible for his behavior.

Tim Payne, the owner of the Red Rooster is our son, so you can expect that we would defend him. But we also want to defend him and on other grounds.

The Red Rooster has been a labor of love and represents, literally, blood, sweat and tears to bring it to life. After a debilitating autoimmune disorder that left Tim with spinal cord damage and near paralysis, followed by a loss of employment, followed by loss of his business partner in the Red Rooster, followed by a descent into alcohol addiction, Tim, with tremendous effort and strength, has set his life straight. Tim is now sober and celebrates and encourages the many sober patrons of the Red Rooster.

The Red Rooster has been open only for a few years and in that time, despite the poor statistics for the life of new businesses, has grown into a viable neighborhood venue for an incredible diversity of music in the city, good food, and friendly atmosphere. Tim is very well-liked, if fact, on a recent visit, he stopped to chat with nearly every patron. Revoking the liquor license would be devastating to Tim on a personal level, and well as a loss to the far east side neighborhood and the many up and coming musicians who find performance opportunities there.

There is no doubt that Tim has made mistakes in learning how to manage a business on his own. There is, however, little evidence of a pattern of serving alcohol to obviously inebriated patrons, nor staying open past bar time. Tim is very dedicated to the success of the Red Rooster and is present and involved in all the day-to-day operations. He is conscientious and wants to correct any of the license violations that have been cited.

We appreciate your consideration of our comments and sincerely hope that the liquor license of the Red Rooster is renewed.

Sue and Randy Payne

# Red Rooster License and Entertainment Renewal

R
ricklyngaas@charter.net
To licensing

Reply | Reply All | Forward

Wed 5/28/2025 8:04 AM

You don't often get email from ricklyngaas@charter.net. Learn why this is important

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello: I write to you today in support of renewing the liquor and entertainment license for the Red Rooster. Although my wife and I have not gone there often, perhaps 2-3 times per year we have thoroughly enjoyed every minute at the Rooster. Madison does have a thriving music scene and needs small clubs to continue to foster great music. Please do renew their licenses. Thanks for your consideration. Best...Rick.

**CENTURY 21 Affiliated**

**Rick Lyngaas**
Broker
**Phone**: 608-217-4719
**Email**: ricklyngaas@charter.net

www.ricklyngaas.com

*"Advice you can trust starts with a conversation."*

Good afternoon,

After reading through the City's complaint, I would like to add some more insight. I still believe that keeping a local music venue open is very important and I would like to see the Red Rooster continue. I also understand that there needs to be some repercussions for those involved in these incidents.

Thank you,

Adam

On Wed, May 28, 2025 at 2:22 PM Adam Bowen <abowen1113@gmail.com> wrote:

Good afternoon,

I am writing in support of renewing the Operating License for the Red Rooster music venue and bar. The Red Rooster is an important institution in the Madison area and it provides the city something that is slowly fading away, a small and local music venue. Not only does this provide affordable entertainment for Madisonians, it also provides a great stage and venue for local musicians to perform and craft their skills. The incident in question is certainly tragic and not to be taken lightly, but it's an isolated incident caused by a single person's reckless actions. I urge the City to approve the renewal of the Red Rooster's Operating License.

Thank you,

Adam Bowen

Dear City of Madison Alcohol License Review Committee,

I'm writing in strong support of renewing the Class B Combination Liquor & Beer License (Agenda Item 5) and the 18+ Center for Visual and Performing Arts License (Agenda Item 6) for Red Rooster Madison LLC.

As an award-winning musician, UW–Madison graduate, and former chemistry lecturer at the university, I've enjoyed performing at the Red Rooster and connecting with my students and fans there.

I am now based in Kansas City, a city known for its rich Blues legacy, and as a semifinalist in the 2025 International Blues Challenge, I've seen how vital it is for cities to preserve spaces that keep this genre alive. The **Red Rooster is one of Madison's only true Blues venues**, and from my national perspective, it's a rare gem.

Although I don't drink alcohol, the Red Rooster is my top choice for my blues shows when I'm on tour, because of its welcoming and inclusive environment.

The tragedy last December was heartbreaking, but in my experience, the venue is run with care and accountability. I believe it deserves the chance to continue serving Madison communities.

Please renew these licenses and allow the Red Rooster to continue being a vital community space in Madison.

Thank you for your consideration.

Sincerely,

Dr. Kelsey Miles
Award-Winning Musician & Songwriter
Semifinalist, 2025 International Blues Challenge
Former Chemistry Lecturer, UW–Madison

Good afternoon,

I am writing in support of renewing the Operating License for the Red Rooster music venue and bar. The Red Rooster is an important institution in the Madison area and it provides the city something that is slowly fading away, a small and local music venue. Not only does this provide affordable entertainment for Madisonians, it also provides a great stage and venue for local musicians to perform and craft their skills. The incident in question is certainly tragic and not to be taken lightly, but it's an isolated incident caused by a single person's reckless actions. I urge the City to approve the renewal of the Red Rooster's Operating License.

Thank you,

Adam Bowen

To whom this may concern:

It has been brought to the attention of the musical community that the city attorney has filed a complaint and recommended the “ non renewal” of the red roosters liquor and entertainment license. I am aware of the tragedy that happened in December and hope that you will consider the individuals responsible were not the owners. COVID put a lot of our local music venues either out of business or to explore other avenues of income that do not involve live music. As a musician who does not drink and plays frequently there, I ask that you consider the positive impact this business has on the community. PLEASE DON’T SHUT DOWN THE ROOSTER!

Thank you for your time

Adam Naumann

We are aware that The Red Rooster is up for a license renewal and facing a possible nonrenewal. I know that this is based upon an unfortunate incident last December. While it is extremely sad that this happened it does not represent the operation of this establishment.

This is Madison one and only blues bar. It brings in local, regional and national acts. This provides for a strong cultural need in this city. There have been few other security issues with this establishment, and we hope that you will examine the whole picture and base a decision on one incident.

Please do the right thing for Madison and renew the licenses for The Red Rooster.

Steve Lendborg

Patron and Artist

608.444.4475

I am writing  in support of continuing the alcohol and entertainment license for the Red Rooster.  This is an outstanding music venue and the only true music venue in the city.  I am unaware of the vents that led to the license challenge.  But I perform monthly at the Red Rooster and can say it is not in any way an out of control, or over served audience.  I view it as a family friendly facility.  I am strongly in favor of keeping it open and thriving

Good morning,

I'm writing in support of the Red Rooster maintaining its licensing and remaining open.

The Red Rooster is a valuable asset to the community as a venue where people can meet and enjoy good live music. It is strongly supported by the customers and musicians who play there.

I strongly believe that the incident with the former manager, while tragic, was an isolated incident caused by the former employee, and not representative of what is tolerated at that venue. As someone who attends and plays shows there, I've witnessed the staff clearing out both audiences and bands to ensure closing by or before bar time.

I've known Tim, the owner, for several years, and he strikes me as a conscientious owner who has been present every time I've been there. I support him and his venue as responsible and valued parts of the Madison community.

Thank you for your time and consideration.

Pete Olig

Just sending a message for the Red Rooster bar and restaurant.

This is a wonderful bar that supports local music, features great food! It's a nice environment and the staff is fantastic!

They should lose their license due to a former manager who was not even in the premises when he was in an accident.

The Red Rooster establishment did not cause the accident, this person did.

Sincerely,

John Masino

Hi there,

I’m writing in support of Red Rooster. They are amazing venue that we work with doing burlesque and drag shows. They have been incredibly supportive of our community and extremely welcoming. Good venues for live shows are hard to come by. We recognize the tragedy that happened and are deeply saddened. We also recognize this is a safe space for our community that would be a tragic loss. Tim has always been dedicated to doing the right thing and to doing better when you know better. From my understanding, he’s been doing everything right that he can to keep things moving in a positive direction. He’s even held fundraisers for the community for wyca, Ukrainian relief and girls rock camp since the incident. He’s a dedicated and wonderful human trying to provide a safe and welcoming place for the community. Mistakes may have been made but he’s doing everything he can to ensure a positive way forward. Please recognize the tragic loss this would be for the community.

Kindly,

Mama No Shits

Bumday Productions

Hi there,

I'm a longtime resident of Madison, just across Stoughton Rd, less than a mile from the Red Rooster. I'm a regular customer, and also a longtime local musician, who has played shows there dozens of times. I strongly believe that the December incident was isolated. I've never witnessed or even heard rumblings about any after-hours congregating. As a musician, we're there loading out our instruments after the regular customers leave at 11pm. The bar is always shut down, the customers are out, I've never even witnessed someone being overserved.

Tim and his team have created a really special "third space" (a place to regularly congregate besides work and home) for a lot of people in this community. People of all races and genders feel super safe there. It's a gem. It'd be a real tragedy to lose it.

I hope you consider giving them another chance to show you that they're a responsible member of the business and the music community.

Thank you for your time,

Joan Herzing

To whom it may concern:

My name is Todd Phipps of Mount Horeb, I'm a musician in several local bands who play regularly at the Red Rooster. Many of us in the Madison music community consider the Red Rooster to be a special home and a vital venue for blues, roots music, and other genres. The Rooster brings in many nationally-known artists all of whom love performing there and enjoy the unique atmosphere the club provides. Tim and his crew run a solid ship; the tragic occurrences this past December do not reflect the character of the management at all and should not cause the loss of a vitally important space for live music. The Red Rooster is a community hub and brings visitors from out of town to enjoy a great show bringing revenue into the city.

I strongly urge the committee to please consider giving them another shot. We need this venue.

Sincerely,

Todd A. Phipps

Mount Horeb, WI

To whom it may concern,

I am writing in support of the renewal of the Red Rooster's liquor and entertainment licenses. As a member of Madison's music community for the past 25 years, and the Music Director of Girls Rock Camp Madison, I can attest to the value of this venue in the strength of our arts community. The Red Rooster is unique in many ways and a vital source of support for local musicians.

It's one of a very few venues in town that doesn't charge a local musician for the room. And the only venue that I'm aware of, that doesn't charge that *also* supplies a backline of instruments/amps and the well-calibrated sound system, along with the sound engineer. For use of a room such as the High Noon Saloon for example, this would require the first $300 of ticket sales to go to the venue. This is quite impractical for local musicians, especially those just getting their start, to make up for that overhead cost and make any reasonable profit as a musician.

This venue has become known as one of the few "listening rooms" in town as well, where people actually go just to hang out and hear new or old/favorite bands. They communicate well with artists and work to promote shows for local musicians and support up-and-coming touring musicians by pairing them with locals who have a draw. They've also hosted numerous fundraisers supporting local organizations, including a recent one for Girls Rock Camp Madison where we were able to raise close to $2,000 for our scholarship funds.

While I understand that oversite is essential for the safety of our community, I truly believe that an isolated incident and the poor judgement of one individual should not shut down a resource to our community like this.

Thank you for your time and consideration,

Beth Kille

Good morning,

My name is Ivy Ford and I am a musician as well as a supporter of the Red Rooster establishment. Since it's opening, the Red Rooster has been somewhat of an institution for music and music lovers for several years and has cultivated a sense of community and fellowship. I believe it would be a disservice to patrons, musicians and the city of Madison to shut down and eliminate that beacon of culture, The Red Rooster has become due to an isolated incident of poor judgment. Such a grave mistake is not what The Red Rooster perpetuates and therefore should not have to bear consequences that cease it's existence. I believe The Red Rooster should be given grace and should be given continued support to remain in business bringing full experiences of live entertainment, dining and community.

Thank you for your time,

Ivy Ford

Hi There,

I am writing in support of Red Rooster's license renewal. Red Rooster is a vital part of the music community in Madison. I understand an incident happened and we are very sorry for the loss that happened there. This was an isolated incident and not a pattern of behavior. In fact Red Rooster usually closes by midnight most nights. Tim is a very dedicated and conscientious owner who is present and very passionate about providing a safe space to all those who enter. He really shows up for marginalized communities in Madison and tries to make everyone feel at home while providing a safe and equitable environment for musicians to play. He even offers a free blues jam night for the community to come together and musicians to play and jam with each other and learn their craft. We understand the incident that happened isn't okay, but it will NEVER happen again as Tim has set forth several boundaries to ensure it doesn't. He's a great human and the loss of this business would be a great loss to the community who relies on a safe place to come and exist. Please consider the negative impact this could have on the community. This venue is so beyond needed, especially right now. It's a place for us all to come together. Thank you!

Kindly,

Lumi Paulson

The owner himself is sober and was helping that gentleman who caused the accident, giving him a job and a place to live! Then the night the owner isn't there the guy falls into his old ways and now you want to punish the man who tried to help!?!? The red rooster is an amazing place

Dear City of Madison,

I am writing in strong **support** of alcohol and entertainment license renewal for Red Rooster, located on Seiferth Road.

As a long time patron and performer of live local music in Madison, Red Rooster is an incredibly valuable asset to the Madison music community. Put simply, there are very few venues like this in our area.

It is my understanding that Red Rooster's licenses are up for review stemming from an unfortunate incident that occurred last winter. While this incident was undoubtedly tragic, it resulted from the poor decisions of an individual who is no longer associated with the business. As a multiple-time performer at Red Rooster, I have only ever known the ownership to be responsive, committed, and responsible. These are folks who legitimately care about the local community, and show that commitment through action such as hosting a charity event in January for the victims of school violence.

There is nothing to be gained and much to be lost here. I strongly urge the licensing committee to renew alcohol and entertainment licenses for Red Rooster.

Thank you for your consideration,

Dustin Pooler

To whom it may concern,

I would like to give my support to The Red Rooster in regards to renewing their liquor and entertainment licenses.

The Red Rooster is a nationally recognized live music venue that supports countless bands and performers from coast to coast. From New York to LA there have been top notch performers needing a club like the Red Rooster to survive on the road.

The club has a following itself by not only providing world class acts, but treats its clientele and performers with utmost respect.

Please, the music community begs that this important venue stay open, to keep the Blues and live music culture alive and to flourish for many years to come.

Thank you for your time

Jimmy Voegeli/The Jimmys

--

www.thejimmys.net

Love Everyone

Dear Members of the Alcohol Licensing Review Committee,

I am writing in strong support of the license RENEWAL for Red Rooster (Agenda Items 5 and 6). As a member of the Madison community, I've witnessed firsthand the positive impact that Red Rooster has had—not only as a responsibly operated business, but also as a welcoming and inclusive space for entertainment, connection, and culture.

While the tragic incident last December was heartbreaking, it does not reflect the broader history or operational integrity of Red Rooster. Tim and his team have consistently demonstrated a commitment to safety, compliance, and community engagement. The Red Rooster has worked diligently to be a responsible license holder and an active, supportive neighbor.

Revoking their license would be a loss not just to the business, but to the many community members who rely on Red Rooster as a trusted and valued gathering place. I urge the committee to consider the full context and the positive role this establishment plays in Madison.

Please allow Red Rooster the opportunity to continue serving our community and to make any necessary improvements in the wake of this isolated incident.

Sincerely,

Mark J Cash

To whom it may concern:

The Red Rooster has become a fun and welcoming venue with a variety of music that is appealing to many community members of all ages. Never have I seen any over consumption of alcohol or dangerous/illegal activity. That cannot be said for several other neighborhood bars in Madison!

The renewal of licenses should not be based on a single person's actions albeit a terrible tragedy. Please consider the renewal of licenses for the Red Rooster.

Thank you

Judy Anderson

To whom it may concern,

The red rooster is a local treasure. As someone who rarely drinks, I find it a welcoming place to go. The customers and staff create a feeling of community that is not based on just getting drunk. They are not just a bar, they serve excellent food! They also bring in a wide variety of local music that brings people together and gives new local bands a venue to spread their wings.

I support the renewal of Red Rooster's alcohol license.

Thank you for your consideration.

Annette Kornell

City of Madison resident

Hi there,

As a musician and community organizer, I am writing in support of Red Rooster Madison LLC to remain a music venue. I hosted *Harmony for Healing* benefit concert at Red Rooster on Sunday, January 5 and January 12, where we raised over $3,000 for Abundant Life Christian School. These events were peaceful, meaningful, and centered around uplifting our local community.

The staff including Tim were extremely respectful, professional, and attentive throughout both events. I did not witness a single shot of alcohol being consumed by any staff member. That said, I did observe some patrons drinking heavily — enough to raise concerns about whether they would make it home safely. While this unfortunately reflects a broader pattern in bar culture, it highlights the importance of strong and consistent alcohol oversight.

On January 12, I also noticed that the parking lot was icy and hazardous, and the interior of the venue was noticeably cold. I did not voice my concerns of this.

Tim brought this case to my attention and asked if I would share my experience. After reviewing the City Attorney's complaint, I recognize the gravity of the violations and the tragic outcomes described, especially the fatality involving a former manager. I also understand that the licensee was frequently absent from the premises and had delegated day-to-day authority to others who were not listed on the license — a serious concern under **Wis. Stat. § 125.04(5)**, which requires license holders to maintain control of the licensed premises. During both events I hosted, I want to acknowledge that Tim did leave both times prior to me and other patrons leaving. However, I am unsure if alcohol was still being served beyond this point and would not be able to verify that information.

These are not minor concerns. Accountability is essential, and I fully support stronger oversight going forward. However, I believe there is a path to bring the venue into compliance without shutting it down completely. In accordance with **Wisconsin Statutes § 125.12**, local authorities may impose conditions short of revocation to address violations while preserving valuable community spaces.

To that end, I encourage the following measures:

- **Mandatory Responsible Beverage Server Training** for all staff
- **Earlier closing times** to reduce late-night incidents
- **Regular and unannounced compliance checks**
- **Clear expectations for the license holder's physical presence and involvement in day-to-day operations**

If it is ultimately determined that continued alcohol service is not in the public's best interest, I urge the committee to consider a conditional license allowing Red Rooster to continue operating as a food and live entertainment venue. The space is a vital hub for local musicians and artists — particularly from underrepresented communities — and with proper structure and oversight, I believe it can continue serving Madison in a safe and positive way.

Thank you for your thoughtful consideration.

**Madison Flatman** *(she/they)*

*Administrative Operations Assistant*

*Patient and Family Education* ***(hybrid-remote)***

*7974 UW Health Ct Middleton, WI, 53562*

*Mail Code: 9110*

*Work Phone: (608)-890-8457*

*Office Hours: M-F, 8am-4:30pm*

UWHealth

My name is Joshua Velázquez, and I'm a professional musician based in Madison. I'm writing to express my full support for The Red Rooster and its continued operation.

The Red Rooster is more than just a venue—it's a community space, a creative hub, and one of the few places in Madison that consistently uplifts local artists and musicians. As a performer, I've experienced firsthand how responsibly and passionately this establishment is run. The environment is welcoming, respectful, and deeply rooted in building something positive for this city.

What happened last December was a tragic and isolated incident, and I truly believe it does not reflect the heart and soul of what the Red Rooster represents. The owner is clearly taking accountability and is actively working to move forward with integrity and renewed commitment.

Please don't let one moment overshadow years of service, culture, and community. The Red Rooster is a vital part of Madison's music scene, and losing it would leave a void for so many of us—artists and audience alike.

I strongly urge you to renew both the liquor and entertainment licenses. Let's give the Red Rooster a chance to keep doing what it does best—bringing people together through music, creativity, and connection.

Sincerely,

Joshua Velázquez

Musician – Madison, WI

Dear City Attorney,

Part of what makes Madison an important and desirable place to live, is the arts. The arts are critical to any community. As a performing musician who has done it since 1966, I have the benefit of five decades of perspective.

On one hand, music is so important, so essential, that it finds a way to survive, even if it is diminished by laws, economic anomalies like Covid, or even the ability to watch the world on our big screen TV's.

I can tell you that there are nowhere as many 'nights per year' that a musician or band can work. Example: when the drunk driving laws went into effect, the closing of just The Shuffle Inn, removed 250 potential bookings. Multiply that out across the city, the state, and the nation, and the effect was devastating. I had to move to Atlanta to work, and I watched it all happen again.

So what! I'll tell you what. Music breeds community. And when performed live, there is the potential for a sweet transfer of energy, of sharing moments with friends or strangers that can become friends. Folks come together that would never have met any other way. I'm thinking of one man that frequents The Red Rooster who treats his PTSD from his service in VietNam by dancing. He comes from quite a ways for that.

The open stages that happen on Thursdays provide playing and performance opportunities that nurture older and younger players as they share a mutual love of music. Some learn, some teach, some are their friends who don't get an opportunity to see them otherwise.

I'm blessed to still be performing at the tender age of 72. I played a new venue for my band last Sunday in West Allis. I sought out the owner before I left. I told him, "I'll state the obvious. The great show we just put on, and the shared joy that sprung from it, doesn't happen if you hadn't had the vision, the will, the tenacity, to create this wonderful venue. Thank you!"

The Red Rooster may not be where you hang out. But it is important. No, it is not the Overture, where you can potentially spend way too much to see an act. No, but it is in roadhouses like The Rooster where the intimacy of the environment reaches the audience as well as the immediate close response inspires the artist.

Should we just be left with big college or pro sports? Remember the old days when their conscience allowed them to only promote accepted 'sin products.' They sold Marlboros and Budweiser, and rolled out the Clydesdales. Now? Every commercial openly promotes gambling.

The live music venue is nearly impossible to operate, compared with what it was forty to fifty years ago. The small independent operators bust their butts to survive, to keep live musical arts alive and available to our community. The Red Rooster is one such place. A good place.

Respectfully,

Matthew "Pops Fletcher" Goodwin

Note: I played The Nitty Gritty in 1971-72. The Boardwalk in '74, The Church Key and Headliners and Shuffle Inn '79-'86. I do go back a ways.

Caution: This email was sent from an external source. Avoid unknown links and attachments.

To Whom it May Concern,

My name is Frank Rineck, and I am a musician based in Eau Claire, Wisconsin. I've been fortunate enough to perform at the Red Rooster venue multiple times, and each time I've played there I've been impressed with the quality of that establishment. Both as a customer and performer, I have always felt that the Rooster is responsibly run and operated. Last year's tragedy involving a former employee of the Rooster is absolutely devastating, but does not reflect the culture of the establishment nor should it affect the long term success of the venue.

I am sending this email to show my support for Tim and his establishment, and to implore the licensing committee to renew the venue's liquor license so they can continue to keep their doors open. Blues clubs are few and far between in our area, and it would be an absolute shame to lose this one. I appreciate your time reading this message, and hope you will take my words into consideration.

Sincerely,

Frank Rineck

My name is Frank Rineck, and I am a musician based in Eau Claire, Wisconsin. I've been fortunate enough to perform at the Red Rooster venue multiple times, and each time I've played there I've been impressed with the quality of that establishment. Both as a customer and performer, I have always felt that the Rooster is responsibly run and operated. Last year's tragedy involving a former employee of the Rooster is absolutely devastating, but does not reflect the culture of the establishment nor should it affect the long term success of the venue.

I am sending this email to show my support for Tim and his establishment, and to implore the licensing committee to renew the venue's liquor license so they can continue to keep their doors open. Blues clubs are few and far between in our area, and it would be an absolute shame to lose this one. I appreciate your time reading this message, and hope you will take my words into consideration.

Sincerely,

John D. Utphall
Musician
Eau Claire, WI

(The above statement, written by my friend Frank Rineck expresses my sentiments as well.)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I'm a 70 year old retired psychotherapist and drug/alcohol counselor that has been coming to Madison since 2004 for music.  I live in Illinois. Harmony Bar was my primary old hang out for live music in Madison; now it's the Red Rooster. Here's what a fairly new customer at the Rooster said: "I like this place. When I came in I didn't know anyone. Now I do. It feels like visiting family."

This issue with Nick has surprised me.

Gary E Neu (retired LCSW/CADCIII)

My name is Dr. Kevin Sullivan, I have lived in Madison for 2 1/2 years, and I have been a customer of the the Red Rooster for approximately 2 years. This email is in support of the Red Rooster's license renewal. The event at issue was clearly tragic. Tim is a conscientious owner and spends many hours there, and he also has a wonderful family with two sons. It is impossible for the owner to be present at all times when the facility is open, when staff are there to prepare the facility for opening, and the many hours it takes to clean and close down the facility at the end of the evening. He has actively supported the music scene in Madison and supported many fundraisers for a variety of issues. I ask that you please not punish Tim, his family, his employees, customers, and community for the inappropriate and regrettable action of one individual.

Thank you for your consideration,

Dr. Kevin Sullivan

Caution: This email was sent from an external source. Avoid unknown links and attachments.

This letter is in support of renewing The Red Rooster's liquor license. I am a Madison property owner who frequents the Red Rooster and enjoys the live music, the food and the sense of community amongst the musicians and patrons there. I have never seen any behavioral problems there or witnessed the necessity of a police presence at any time. To shut them down due to the actions of a single person, off site,  is harsh punishment and a disservice to the community this establishment serves.

Thank You,

Ken Koeppler

608 444 9540

To: Alcohol Licensing Review Committee, City of Madison

From: John D. Bayless, 1310 Woodgrove Way, Sun Prairie, 608-318-2314

RE: renewal of alcohol license for Red Rooster, 2513 Seiferth Rd., Madison, WI 53716

This letter is in support of the renewal of the alcohol license for the Red Rooster Tavern. It is my understanding that a recommendation of non-renewal has been made because of an event in which a former employee used alcohol, both after-hours and against regulations subsequently caused a tragic, fatal accident.

Despite this terrible circumstance, I write in support that the Alcohol Licensing Review Committee allow the Red Rooster to continue operation. My reasons for doing so include:

1. The Red Rooster continues a historic tradition that has been recognized in a proclamation by the mayor of the city of Madison.

2. The Red Rooster occupies a special place in the musical culture of the Madison area.

3. The Red Rooster has always made special efforts to ensure diversity and inclusion, and to provide a welcoming atmosphere.

The Red Rooster continues a history of supporting local music. It is the continuing home of Tate's Blues Jam. Mr. James Earl Tate is an African-American blues artist who was associated with the legendary Luther Alison, and his blues jam has been in existence for over 30 years. It provides a critical avenue for traditional music, and is renowned for its openness and acceptance to all aspiring musicians ranging from seasoned professionals to musical novices. Both the jam session and Mr. Tate were recognized in a mayoral proclamation a number of years ago.

The Red Rooster is the only Madison-area club that is dedicated primarily to blues music that developed from a previous club, the Knuckle down Saloon, and that did not survive the pandemic. Many people in the community, myself included, were heartsick at the

closure.  In order to carry on the tradition of blues music, the building was purchased by a UW physician and musician, and owned by a dedicated group of blues musicians, one of whom is the current owner, Mr. Tim Payne.

I am a retired professor, neuropsychologist, and an amateur musician.  I have performed regularly at the Red Rooster.  All performers at the club are required to abide by the Red Rooster Performance Agreement & Advance, a signed agreement that is unique to that venue, with clear behavioral expectations for acceptance and inclusion.  It specifically states, and performers must agree to the following conditions:

“The artist/band and those people connected with the artist/band will at all times conduct themselves in a manner acceptable to the venue, organizers and other participants in the event. We do not tolerate speech that discriminates against any person because of race, color, religion, sex, (including pregnancy), gender, gender identity, gender expression, veteran status, medical condition (including genetic characteristics), sexual orientation, age, national origin, disability as defined in the Americans with Disabilities Act, linguistic characteristics (such as accent or limited English proficiency, where not substantially job-related), or marital status. 4. That the artist/band and those people connected with the artist/band will follow the Venue managers’ instructions regarding security, safety, emergency procedures, police liaison and crowd control measures.”

I appreciate fully the gravity of the incident described above, but also must emphasize that I have never witnessed problematic behaviors while at the Red Rooster.  I respectfully request that the

ALRC consider the above points, and make the determination that the alcohol license be maintained for this important and unique entertainment center for Madison and the wider community.

Thank you for the committee's consideration.

Sincerely,

John Bayless

--

John D. Bayless, Ph.D. (he, his)

Emeritus Professor of Clinical Psychiatry

University of Iowa Carver College of Medicine

200 Hawkins Drive

Iowa City IA  52242

(319)351-5947

To: Dear Licensing Board,

I believe the tragic incident with a Red Rooster manager last December was an isolated incident and does not represent a pattern of over serving or staying open past bar time. I have performed at and frequented the Red Rooster on many occasions and have never, ever seen a drunk staff member or known them to stay open after bar time.

I have also known the owner for several years and have known him to be a conscientious owner operator who has been there on premises, almost every time I have ever played or been served there.

The Red Rooster is a loved and respected establishment with an owner who is simply one of the sweetest and most conscientious people I've ever met.

The Red Rooster serves Madison's community. I have seen a number of fundraisers there for people who are sick and have needed help. The owner is always more than happy to help the community.

I truly believe the Red Rooster needs another chance, and to continue its operation for the overall benefit of the Madison community. Thank you for your time.

Bob Manor

1613 Arkansas Ave

Madison, WI 53704

608-469-4546

To Whom it May Concern,

My name is Buck Barrickman, and I am a musician based in Chippewa Falls, Wisconsin. I've been fortunate enough to perform at the Red Rooster venue multiple times, and each time I've played there I've been impressed with the quality of that establishment. Both as a customer and performer, I have always felt that the Rooster is responsibly run and operated. Last year's tragedy involving a former employee of the Rooster is absolutely devastating, but does not reflect the culture of the establishment nor should it affect the long term success of the venue.

I am sending this email to show my support for Tim and his establishment, and to implore the licensing committee to renew the venue's liquor license so they can continue to keep their doors open. Blues clubs are few and far between in our area, and it would be an absolute shame to lose this one. I appreciate your time reading this message, and hope you will take my words into consideration.

Sincerely,

Buc Barrickman

Dear Members of the Alcohol License Renewal Committee,

I am writing to express my strong support for renewing the liquor and entertainment licenses for Red Rooster Madison LLC (agenda items 5-6 for tonight's meeting). I read the complaint in its entirety and was deeply saddened to learn of the fatal accident that apparently stemmed from license violations at the Red Rooster. I take this very seriously and fully understand that there must be some sort of consequence for the owner, Tim Payne; however, shutting down the Red Rooster is extreme and deeply unfair to Mr. Payne, who is not directly responsible for the tragic event that occurred. Is there no such thing as a fine and probation period in these matters? I have absolutely no doubt that Mr. Payne will make it right.

I have spent many hours at the Red Rooster over the past year - both as a fan of live music and as a regular performer there - and I have never witnessed anything resembling the violations described in the complaint. What I HAVE witnessed, quite consistently, is Mr. Payne being a conscientious and responsible club owner who is very present and takes his role in the community very seriously. He treats musicians and patrons with respect at all times and he works very hard to make his club a welcoming and safe environment for musicians and fans to share the experience of live music. As a result of his care and effort, the Red Rooster is an absolute gem of a venue; when Madison makes top-10 national rankings for its arts and music culture, as it often does, venues like the Red Rooster are a big part of the reason.

Clearly, Mr. Payne has made some mistakes as a new and inexperienced club owner. He has things to learn and to fix - and I have every confidence that given the chance, he will do just that. I urge the Committee to give him that chance. Please, allow the Red Rooster to continue thriving as a unique and valuable asset to the culture of arts and music that Madison is justifiably known for.

Thank you for your kind consideration,

Aaron S. Field, MD, PhD

Good morning,

I strongly support the license renewal of the Red Rooster, 2513 Seifert Rd, Madison.

A. Kannenberg

Madison, WI

Dear Members of the Alcohol License Renewal Committee,

I am writing to express my strong support for Red Rooster Madison, LLC, and to request the renewal of their liquor and entertainment licenses (agenda items 5 and 6 for the upcoming meeting).

I have read about the issues that have arisen, particularly the tragic and deeply saddening fatal accident that resulted from a former bar manager driving intoxicated. I also understand there were other violations, such as those concerning the display of the liquor license, unlicensed bartenders, and operating past authorized hours. I take these matters very seriously, and I understand that there must be significant consequences.

However, I earnestly hope you will consider an outcome that does not involve the permanent closure of the Red Rooster. Such an action would be a significant loss, not only to the owner Mr. Payne but also to many of us within the local music community. I sincerely believe the owner has learned from these grave mistakes and will take all necessary measures to ensure full compliance and responsible operation moving forward. Perhaps a strict probationary period with clearly defined conditions could offer a viable path?

My band has performed at the Red Rooster regularly, and it has been an invaluable venue for us and numerous other local musicians. It is one of the very few establishments in our city where smaller, local bands can perform on a proper stage with adequate sound equipment for a live audience. Most other venues are either small coffee shops lacking the appropriate facilities or large arenas that host major touring acts. The Red Rooster fills a crucial niche, providing local artists with opportunities to develop, gain exposure, and share their music.

For this reason, the Red Rooster is a vital component of Madison's vibrant music scene. It is a place where local culture flourishes.

While I acknowledge the serious missteps that have occurred, I have significant confidence that, if given the opportunity, the Red Rooster can rectify these issues and continue to

operate as a safe, responsible, and exceptionally valuable asset for our city's musicians and music enthusiasts. I sincerely urge you to provide them with that opportunity.

Thank you for your time and consideration of this matter.

Sincerely,

Samuel A. Hurley, PhD

Good afternoon City of Madison,

I am writing this email to you all regarding your want to shut down the Red Rooster because of an unfortunate, and serious situation that happened with one of the former managers. I wasn't around Red Rooster a year ago when these events happened. Lately I've been going to Red Rooster to perform at the open mic comedy that is held every Monday at the Red Rooster. Speaking on behalf of some comedians, and friends, it would be absolutely devastating if Red Rooster was shut down for us. As comedians, writers, and performers, Red Rooster is an integral part of how we work on our material in front of wonderful crowds of patrons who come by to get some food, and a beer and watch something entertaining on the East Side of Madison. The Red Rooster isn't a bar and restaurant people go to just to get wasted, and then irresponsibly get behind the wheel and drive their car. The Red Rooster is a bar and restaurant venue where it bridges the gaps between blues musicians, folk, alternative music, and magic shows, as well as open mic comedy. The bar is usually always filled with families, kids, adults from all ages and backgrounds that come to enjoy some form of local entertainment you don't really get anywhere else in this city. I personally implore the City of Madison to rethink their stance on renewing Red Rooster's alcohol and music license, for taking it away will only take away the opportunity for people in Madison to not only entertain their local community, but it will also take away a space where every person is welcome. No matter WHAT you believe in, the Red Rooster is a warm, welcoming place that makes me feel safe compared bars like The Botanist Social, a bar I was drugged at last September 2024. I think THAT bar would be a much better place to investigate than say, a bar like Red Rooster. Thank you all for your time, your consideration, and I hope you all make the right decision by your community.

With regards,

Evan Danielewski

Hello,

Please do not renew the license for the Red Rooster. Tim is currently trying to round up support from his workers and patrons in favor of renewal. But the truth is, he takes no responsibility for his actions, is playing the victim, and has no plan to change the operation or culture of his business. Actions like his may be sadly too common in Wi bars, but at some point we need to stop excusing this and start setting standards and expectations . Maybe other owners will think twice before engaging in the same type of over-serving and after-hours behavior if they know they actually risk losing something as a result of it. I don't know Tim, but I do know there is no benefit to the city for him to own a drinking establishment. He needs to find a different line of work and leave bar ownership to responsible individuals.

Sincerely,

Michelle

Good afternoon,

It has come to my attention the City is reviewing the operating license for the Red Rooster. I am aware the city attorney is recommending the license not be renewed.

I am writing today in support of the Red Rooster. I have attended concerts at the Red Rooster since it opened, nearly one hundred events to date. The loss of the venue will be a sad situation to many regular supporters of the venue. Many of said supporters come from not only Madison but other communities and states, bringing revenue to our city. Additionally, the closing of the Red Rooster will be a detriment to the overall music scene in Madison. To keep the Madison music scene vibrant and exciting, we need multiple venues providing varied styles of music, comedy, and other performances.

There was a tragic event late last year involving a then employee of the Red Rooster. I will not downplay what happened, it was terrible. It is my belief the unfortunate event is an isolated incident. It was certainly a surprise to me. In my many nights at the Red Rooster, I have observed the bartenders and servers. I have not seen a situation in which they overserved a patron. I have, however, seen them deny or end service to patrons that needed to be done for the night. My confidence in the management and staff and their dedication to operating responsibly remains strong.

Thank you for your time and consideration.

Paul Gibson

206 Davidson St. Apt 1

Madison, WI 53716

515-291-0737

**From:** Gary Neu
**To:** licensing
**Subject:** In support of Red Rooster license renewal (part 2)
**Date:** Thursday, May 29, 2025 3:19:42 PM

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[You don't often get email from neufam@charter.net. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification ]

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Committee,

I visit Madison for music, on average, twice a week and have been doing this for 20 years. A decade or two ago, Madison East Side and Middleton had the venues for the music I enjoy. Blues is part of our Culture and History. North St. Cabaret and The Red Rooster may be the only two venues left that consistently support this vernacular.

At the Red Rooster I have started landscaping with Native Plants. This week I put in seven rose bushes. I do this freely. The Rooster has become a second home to me; something that Knuckle Downs (previous bar on same location) never became. Reason is, it is now more personable, friendly, and most significant "nurturing to my soul". But not just me.

The Blues crowd is mainly Senior Citizens. We need a place that we can call our own. The Red Rooster has been most accommodating. At our request they have turned the volume down for Blues shows. Again at our request they allow us to reserve seating because we can't stand during the whole show. They allow Violet, our oldest blue's fan, to park where no other car may park.

I have not seen nor heard about any difficulties at the Red Rooster in regards to excessive alcohol consumption until this accident and therefore view it as an isolated incident and encourage this committee to do the same.

Note: I only support venues that treat people respectfully.

Respectfully,

Gary E Neu

Roscoe, IL.

**From:** Melanie Dickenson
**To:** licensing
**Subject:** Red Rooster licence renewal
**Date:** Thursday, May 29, 2025 3:09:48 PM

You don't often get email from mellyrosebud@gmail.com. Learn why this is important

Caution: This email was sent from an external source. Avoid unknown links and attachments.

To Whom it may concern

The is in regards to the Red Rooster bar and live music venue. The Rooster is a Madison institution with many loyal and long time regular customers. People that gather there are friends and gather to enjoy the ambiance and friendly atmosphere, along with live music and the delicious food. Tim is an amazing business owner and boss and takes care and attention running his business. I would sincerely as of you to please renew the liquor license.

Thank you for your time
Melanie Dickenson

**From:** Bill Kennedy
**To:** licensing
**Subject:** Item 51 ALRC Re: 10 Odana Court
**Date:** Wednesday, May 21, 2025 5:22:34 PM

You don't often get email from bkennedy@kennedyc.com. Learn why this is important

Caution: This email was sent from an external source. Avoid unknown links and attachments.

We are opposed to providing a liquor license to CocaVa on Odana Court.
1. We are supportive of the businesses in our neighborhood. But,it was not mentioned in earlier plans for the property. If this request for liquor had been put in the original request to locate the business there, we would have objected vehemently to that. While we recognized the earlier request was slightly a mismatch for the local business, we thought it wouldn't do damage to the neighborhood. Adding liquor is out of character with the neighborhood and would create a public nuisance.
2. A liquor license indicates more traffic will be drawn to Odana Court. The parking requirements for this business will outstrip the current business and drive up enforcement demands from the city. We have already seen the effects of the business.
3. We have never met the owner and were not informed of the plans for this. I believe it is recommended that they ask neighboring businesses as a common courtesy.
4. There are two schools immediately next door and bracketing the proposed business. I know it is permitted to have a bar next to a school, but usually it is under only certain circumstances. I do not believe this site qualifies, not should it qualify.
5. The planned use is out of character of other businesses on the block.

William and Cynthia Kennedy, owners of 9 Odana Court
Cynthia Kennedy on behalf of KennedyC, 9 Odana Court

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**Bill Kennedy | Founder**
**KENNEDYC**
C: 608 215 0221 | bkennedy@kennedyc.com
kennedyc.com
9 Odana Ct | Madison, WI 53719

**From:** Steve Malin
**To:** licensing
**Subject:** Red Rooster License renewal support
**Date:** Thursday, May 29, 2025 4:03:14 PM

You don't often get email from steve.malin@gmail.com. Learn why this is important

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I'm writing in support of the renewal of the Liquor License and entertainment License for the Red Red Rooster, agenda Item number 5 and 6 on May 29th, 2025.

The Red Rooster is a home away from home for many musicians, including myself, in Madison WI and has become one of the few true listening rooms in the area. The Rooster brings in not only local, but many regional acts that wouldn't necessarily have another place to perform here in Madison. If you have ever spent time at this establishment, you would find the patrons encompass a diverse range of ages and backgrounds, as well as races and creeds. In any given evening you may find a number of senior citizens interacting with people ages 21-30, as well as a broad range of ethnic backgrounds mixing together to converse about music and life in general. There are several Doctors, Lawyers, professionals, retirees, and younger people that I have met who frequent this venue. I know this is true because I perform there every first and third Thursday of the month, and have been since May of 2022. Finally, I have known Tim Payne, the owner for several years because of the tight-knit musical community in Madison - he is an upstanding citizen and has worked hard both in his professional and personal life to make the Red Rooster the inviting and safe place.

The events involving Nick Nesthus and his negligence are tragic, and my heart goes out to the families that were affected. However, after reading the complaint filed to the ALRC, I do believe this is an isolated incident that was brought on by himself. Although there are other items listed, they do not seem to rise to the level of non renewal. There must be something that can be done to ensure another year of licensing for the venue, including the continued ability to manage a safe environment.

Thank you,
Steve Malin

**From:** Dan Plourde
**To:** licensing
**Subject:** Red Rooster License Renewal - Agenda items 5 (liquor license) and 6 (entertainment license.)
**Date:** Thursday, May 29, 2025 4:02:08 PM

You don't often get email from dplourde19@gmail.com. Learn why this is important

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I am writing in support of renewal of the liquor license and entertainment license for the Red Rooster. This independently-owned venue is a place where community can join together in celebration of art and enjoy each other's company. Mistakes were definitely made by the business, and the tragic event that occurred last December can never be undone, but the team at Red Rooster is deserving of a second chance at proving their value to the community. Folks of all ages and backgrounds congregate at the Rooster to support musicians of all styles, and learn from each other at different 'jams' that are hosted on it's stage. I believe it would be a disservice to area musicians and music lovers to close it's doors forever. Thank you for the time and consideration of this difficult issue.

Dan Plourde

**From:** Dan Resnick
**To:** licensing
**Subject:** Red Rooster
**Date:** Thursday, May 29, 2025 3:48:29 PM

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[You don't often get email from dkresnick@yahoo.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification ]

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Board Members,
I am emailing to express my support for the Red Rooster. This is a unique venue that provides an important home for blues and Americana on the far east side. The Rooster is unique in that it caters to a diverse audience including seniors, students, up and coming musicians, as well as the local populace drawn from the industrial park and surrounding neighborhood. It replaced the Knuckle Down Saloon and as part of its re-opening, the facilities were greatly upgraded to allow for compliance with ADA regulations and improved food safety. Losing the Rooster would be a severe blow to the local community.
Sincerely,
Dan Resnick
Monona, Wisconsin
Landlord

Sent from my iPhone

**From:** James Nahas
**To:** licensing
**Subject:** Red Rooster
**Date:** Thursday, May 29, 2025 3:45:20 PM

You don't often get email from jnahas57@me.com. Learn why this is important

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello:

We are all aware of the tragedy surrounding the former cook at the Red Rooster. We do not condone any excess use of alcohol by anyone and Tim of all people knows this more than most. As a recovering alcoholic and twenty four years sober, I have seen Tim's life change for the better as he has faced his own alcohol challenges and after a year of sobriety has become a model citizen. He brings great music and great people together, and gives all of us as musicians, a location where we are able to live out our dreams of playing live in front of crowds. Please think about what good he has done and NOT what one former employee did while Tim was busy taking care of his family. He is an outstanding man that has overcome more adversity than most and by not renewing his licenses you are not only taking away the livelihood of many but also the chance for a former alcoholic to do the right thing by continuing to educate people with drinking problems, to become part of a recovery program known as Alcoholics Anonymous. He has been instrumental in helping to so many people that to revoke his licenses is not only the wrong thing to do but at the cost of so many trying to put their lives in order.

I thank you for taking the time to read this and to do the right thing.

Jimmie Nahas
jnahas57@me.com
608-628-0955
Madison, WI USA

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88425

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88425 | **File Type:** | License | **Status:** | Separated License Renewal |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/22/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Separated Liquor License Renewal
508 State Street Golf LLC • dba 7 Iron Social
Capacity (in/out): 100/0
508 State St Suite B • Agent: Colin Smith
Class B Combination Liquor & Beer • 27% alcohol, 29% food, 44% other
Police Sector 403 (District 2)
Separation requested by the Office of the City Attorney

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 7 Iron Social License.pdf, 508 STATE ST 25-26 RENEWAL.pdf, 7 Iron Social.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88425

**Title**

Separated Liquor License Renewal
508 State Street Golf LLC • dba 7 Iron Social
Capacity (in/out): 100/0
508 State St Suite B • Agent: Colin Smith
Class B Combination Liquor & Beer • 27% alcohol, 29% food, 44% other
Police Sector 403 (District 2)
Separation requested by the Office of the City Attorney

**NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.**

# *City of Madison*
# *Class B Combination*
# *License No. LICLIB-2019-00464*

**508 STATE STREET GOLF LLC**
**LIQUOR/BEER AGENT: COLIN SMITH**
**508 STATE ST B**
**MADISON, WI 53703**

Expiration Date 06/30/2025
Date Issued 12/27/2019

June 30, 2025

Mayor

City Clerk

PURSUANT TO SECTION 38 OF THE MADISON GENERAL ORDINANCES AND CHAPTER 125 OF THE WISCONSIN STATE STATUTES.

Premise description: 4000 sq ft commercial space on second floor with direct access to State Street walking mall. Two exits in the rear of the unit lead to the service alley allowing for a second fire exit and direct delivery access to kitchen and waste disposal. All sales and services will be conducted o and consumed inside the building. There will be 4 open bay golf simulators, one private room simulator, and a full bar and dining area. Alcohol will be stored in the kitchen and office/storage room.

Common Council granted the license on 7/16/2019. Council granted a change of conditions on 8/3/21 with the following condition:
1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

Expiration Date 06/30/2025



508 STATE STREET GOLF LLC
101 N MILLS ST
MADISON WI 53715

# City of Madison Liquor/Beer License Renewal

➔ Clerk's Office Liaison: Jennifer, ~~jhaar@cityofmadison.com~~ Hlund

**Deadline: In Clerk's Office by 4 p.m. April 15, or postmarked by April 15**

| | |
|---|---|
| On-Premises Consumption: ☐ Class B Beer | ☑ Class B Liquor ☐ Class C Wine |
| Off-Premises Consumption: ☐ Class A Beer | ☐ Class A Liquor ☐ Class A Cider |

1. Preferred language for correspondence from the City Clerk's Office English
2. Name of Sole Proprietor, Partnership, Corporation or LLC
   508 State Street Golf, LLC
3. Trade Name (doing business as) 7 Iron Social
4. Licensed Address 508 State Street Unit B Madison WI 53705
5. State Seller's Permit 4 5 6 - 1 0 3 0 0 8 6 3 9 2 - 0 2
6. Federal Employer Identification Number (FEIN) 83-4592192
7. Do you understand that you must purchase alcohol beverages only from Wisconsin wholesalers, breweries, and brewpubs? ☑ Yes ☐ No
8. Do you understand that alcohol invoices must be kept at the licensed premises for two years from the date of invoice and made available for inspection by law enforcement? ☑ Yes ☐ No
9. Since filing of last application, has the named licensee or any other person affiliated with this license (partner, member, officer, director, manager or liquor/beer agent) been **convicted** of **any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, Wisconsin laws, any laws of other states, or ordinances of any county or municipality?
   ☐ Yes (If yes, complete convictions supplement) ☑ No
10. Are any **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license (partner, member, officer, director, manager or liquor/beer agent)?
    ☐ Yes (If yes, complete pending charges supplement) ☑ No
11. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?
    ☐ Yes ☐ No ☑ Taxes are not filed yet, but will include this profit/loss when filed
12. Areas where alcohol beverages are sold/permitted, including outdoor seating, if applicable.
    4,000 sqft commercial space located on secondstory.
13. Areas where alcoholic beverages are stored Behind bar and back locked storage room

14. **Class B establishments:** estimated percentage of gross sales for liquor/beer vs. food business

47 % Alcohol 10 % Food 43 % Other

15. **Class B establishments** Please list your lowest approved capacities for each category that apply:

Indoor: 99 Outdoor: _____ Other (Type and #): _____
(Such as Badger Football, upper level, etc.)

16. **Entertainment:**
(a) Do you offer or allow live music performances (excluding solo accoustic)? ☐ Yes ☑ No
(b) Do you have a designated dance floor area? ☐ Yes ☑ No
(c) Do you offer or allow the use of a disc jockey? ☐ Yes ☑ No
*If you answered yes to any of the above questions, please complete an Entertainment License application.*

17. **Establishments that currently hold and 21+ or 18+ Entertainment Licenses:**
Please also complete the Entertainment License Renewal Form and submit with this form.

18. **Corporation/LLC:** Name of Liquor/Beer Agent Colin Smith

19. **Corporation/LLC:** City and state in which Agent resides Madison, WI

20. **Corporation/LLC:** Is this Liquor/Beer Agent listed on your current license?
☑ Yes ☐ No (If no, file Change of Agent application)

21. **Corporation/LLC:** List **names of all officers/members**, along with **city and state of residence**.

Joseph McCormick Madison WI

Katie Savannah McCormick Madison WI

Colin Smith Madison WI

22. List **names of managers**, along with their **city and state of residence**.

23. Colin Smith — 720-560-3640
Who to contact 8 a.m. - 4:30 p.m. regarding problems with application — Phone Number

info@7ironsocial.com
E-mail Address

RECEIVED
APR 10 2025
MADISON CITY CLERK

24. Does the name on your Wisconsin Seller's Permit exactly match the name on your liquor/beer license?
☑ Yes ☐ No

25. Are you indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☑ No

X _____ 4-8-25
**Signature of Officer/Member/Partner/Sole Proprietor** **Date**

*Clerk's Office: Date Filed/Postmarked* 4/10/25 ☑ *Filed Timely* ☐ *Filed Late* ***($250 Late Filing Fee)***

**CITY OF MADISON**
**OFFICE OF THE CITY ATTORNEY**
**Room 401, CCB**
**266-4511**

DATE: May 23, 2025

TO: Alcohol License Review Committee Members

FROM: Jennifer Zilavy, Assistant City Attorney

RE: 2025 Liquor License Separation: 7 Iron Social, 508 State Street

7 Iron Social was separated for consideration of conditions that would either regulate underage on the premises or prohibit underage on the premises and any other conditions that would help 7 Iron operate its business within the bounds of the law. I recommend a full audit from the finance department to get a better understanding of 7 Iron's primary business.

7 Iron Social was first obtained a "Class B" Combination liquor license in 2019. On their initial application they checked the box stating they were a restaurant. Their hours of operation were 8am – 10pm Sunday through Thursday and 8am – 12 am Friday and Saturday. In the section of the application that asks if other products or services are offered, "golf simulators" is written down. In 2019, 7 Iron listed their alcohol-food-"other" percentages as: 27-29-44.

7 Iron Social's current hours of operation are unclear as their website reads, "Temporarily closed." Via their Facebook, their hours are Monday thru Wednesday 7pm – 11pm, Thursday 6pm – 12am, Friday and Saturday 4pm-1am and Sundays by appointment. There was no answer when I called the phone number listed on the website and the voicemail was not set up. The business is not identified when the phone refers to voicemail not being set up.

Last year the Central District Community Policing Team ("CPT") performed a tavern safety inspection at 7 Iron. 7 Iron had rented their space out to a Fraternity for a private event that night. The CPT encountered 106 underage patrons out of a total of approximately 125 that were on site. 7 Iron's capacity is 99. Nobody was checking IDs at the door or at the bar and nobody was monitoring the capacity.

- Bartenders on site told the CPT that the bar policy is that whoever rents the space is responsible for policing the event for underage and capacity
- Bartenders alleged that they had been told all attendees would be 21+
- The majority of patrons exhibited signs of alcohol consumption (odor, slurred speech, stumbling)
- CPT discovered there are no food requirements for private events
- CPT discovered there was no rental agreement for this event

- In a follow-up meeting to this private event, the owner provided receipts for 9 random nights and on only one of those nights did golf simulator sales exceed liquor sales and even then, it was only by $489. The remaining 8 days alcohol sales exceeded simulator sales and on one day, there were no simulator sales at all and $2188.62 of alcohol sales (no food sales).
- Food sales for these 8 of these 9 days were 18% or less

7 Iron believes it can permit underage on the premise at all times because it claims to be a golf simulator facility. The City does not agree with this characterization of 7 Iron. The City believes 7 Iron to be primarily a bar (definitely not a restaurant by any stretch) that collaterally offers sports a handful of sport simulators.

- 7 Iron's advertising hours are those of a bar, not a family friendly golf simulator facility
- 7 Iron is not even open on Sundays except by appointment and on Saturdays they are open 4pm – 1am
- One of 7 Iron's event contracts has a section that reads: "Disclaimer:" and then goes on to read: "For drinking it's similar to other bars where 21 and up to drink but all ages welcome since we are technically a restaurant and entertainment venue first."
- Their percentage of alcohol sales, at least from the 9 days for which they provided receipts, shows alcohol sales are their primary business.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88236

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88236 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | FINANCE COMMITTEE |
| | | | | **File Created Date :** | 05/06/2025 |
| **File Name:** | Submitting the appointment of Michael R. Haas for confirmation of a five-year term as City Attorney. | | | **Final Action:** | |

**Title:** Submitting the appointment of Michael R. Haas for confirmation of a five-year term as City Attorney.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway | **Effective Date:** | |
| **Attachments:** | Haas 2025 Final Contract.pdf | **Enactment Number:** | |
| **Author:** | Erin Hillson, Director of Human Resources | **Hearing Date:** | |
| **Entered by:** | kklafka@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Human Resources Department | 05/06/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Finance Committee (5/27/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | FINANCE COMMITTEE | | 05/27/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | FINANCE COMMITTEE | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | |

### Text of Legislative File 88236

**Fiscal Note**

As stated in the Employment Agreement between the City of Madison and Michael Haas, the City Attorney salary will be based on an annualized rate of $198,000. Funding for this position is available in the Attorney Office's 2025 Adopted Operating Budget.

**Title**

Submitting the appointment of Michael R. Haas for confirmation of a five-year term as City Attorney.

**Body**

WHEREAS, the Mayor has appointed Michael R. Haas to the position of City Attorney and has recommended to the Common Council that their appointment be confirmed; and,

WHEREAS, the parties have reached an accord on the terms and conditions of an Employment Agreement between the City and Michael R. Haas;

NOW THEREFORE, be resolved that Michael R. Haas's appointment to the position of City Attorney is hereby confirmed, and the Mayor and the City Clerk's Office are authorized to execute an Employment Agreement between the City and Michael R. Haas.

**EMPLOYMENT AGREEMENT BETWEEN**
**THE CITY OF MADISON**
**AND**
**MICHAEL R. HAAS**

This Agreement made this June 3, 2025 by and between the City of Madison, a municipal corporation of Dane County, Wisconsin (hereafter, the "City") and Michael Haas, a natural person (hereafter, the “City Attorney”).

WITNESSETH;

WHEREAS, the City desires to hire Michael R. Haas as an employee of the City of Madison to perform the services described herein on its sole behalf as the City Attorney, and

WHEREAS, the City Attorney possesses the necessary knowledge, skill, abilities and experience to perform such services and is willing to perform such services as the City Attorney, and

WHEREAS, the City Attorney has been duly selected and has been confirmed for appointment to the position of City Attorney by the Common Council of the City of Madison on June 3, 2025, and

WHEREAS, the Common Council of the City has authorized the execution of the Agreement by Resolution No. RES_____.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and agreements contained in this document, the receipt and sufficiency of which is mutually acknowledged, the parties agree as follows:

I. CITY ATTORNEY HIRED

Michael Haas is hired as a non-civil service employee of the City, holding the position of City Attorney pursuant to the terms, conditions and provisions of this Agreement. The City Attorney shall have and exercise full authority and discretion as a Department Head within the City's organizational structure and act as Appointing Authority for employees of the Office of the City Attorney in accordance with all appropriate City Ordinances and Mayor's Administrative Procedure Memoranda.

II. FUNCTIONS, DUTIES AND RESPONSIBILITIES OF THE CITY ATTORNEY

A. General Responsibilities:

The principal function of the City Attorney shall be the management of the City Attorney’s Office.

This is highly responsible managerial, supervisory, and professional work in the administration of all legal services for the City of Madison. The work involves directing and providing legal consultation and legal services to: the Council; the Mayor; and all departments, divisions, committees, commissions, and boards of the City. This position manages the Office of the City Attorney (OCA) and is responsible for the performance and/or supervision of all related managerial, budgetary, and administrative activities. Work also includes substantial involvement in economic development and City financing projects and activities, insurance and liability issues, contractual relations, application of federal, state and local laws, supervision of litigation, and management level problem-solving and policy development. The work is characterized by a high level of legal expertise and professional judgment and discretion. Work is performed under the general direction of the Mayor, and the employee may serve on the Mayor's Management Team.

B. Examples of Duties and Responsibilities:

Hire, train, assign and manage staff for the OCA. Develop and administer the City Attorney's office budget. Manage the operations of the OCA including the development and administration of office policies, and the general administration of the office.

Plan, organize, direct and evaluate all activities of the staff of the OCA. Provide leadership and direct all activities of the legal staff in prosecuting and defending cases arising out of a violation of City ordinances and/or in which the City is involved as a party. Represent the interests of the City in all legal matters before any court or tribunal. Recommend, supervise and evaluate the services of outside counsel, as appropriate.

Provide leadership in the development and codification of all legal opinions prepared by the City Attorney's Office. Provide high-level expertise and/or provide leadership in consulting with and advising City officials in complex legal matters.

Serve as official reviser of the Ordinances. Manage the development and codification of the City Ordinances. Manage the preparation of all resolutions, deeds, contracts and other legal documents, and/or review all such documents for appropriate form and legality. Pass upon titles.

Oversee all proceedings relating to the issuance of general obligation and revenue bonds, the condemnation of lands and properties, and the annexation and/or acquisition of territory. Perform and/or oversee the legal

and procedural aspects relating to economic development and City financing and other complex projects.

Attend Common Council meetings and serve as general counsel and parliamentarian for the City of Madison.

Carry out the duties and obligations of the City Attorney set out in Wis. Stat. sec. 62.09(12), including that the City Attorney "shall conduct all the law business in which the city is interested."

Serve on the Mayor's Management Team and participate in and/or lead other teams, committees and problem-solving efforts.

Demonstrate a commitment to the City's racial equity and social justice initiatives (RESJI). Participate in and help lead city-wide and agency efforts toward implementing RESJI principles.

Instill a culture of continuous learning and a commitment to ongoing initiatives involving performance excellence systems.

Demonstrate and promote organizational values, in everyday work, to further the mission and vision of the City of Madison.

Perform related work as required.

C. The City Attorney agrees to perform such functions and duties at a professional level of competence and efficiency. The City Attorney shall abide by all requirements of the laws of the State of Wisconsin, and of the ordinances, resolutions, regulations, rules and practices of the City which exist at the time of execution of this Agreement or which may, hereafter, be enacted or amended by the State of Wisconsin or the City in the exercise of their lawful authority. This shall include always maintaining good standing as a licensed member of the State Bar of Wisconsin. In the event a provision of this Agreement conflicts with any City ordinance, resolution, regulation, rule or policy, the provision of the Agreement shall control, except that nothing herein shall be interpreted as modifying the obligations or terms Madison General Ordinance §3.35 (the Ethics Code).

D. The City Attorney shall devote full time to the duties and responsibilities provided herein and shall engage in no pursuit that interferes with them. The Mayor, however, may approve the City Attorney's reasonable time away from the regular duties and responsibilities provided such time is approved in advance and taken as vacation leave or absence without pay. Further, the Mayor may authorize other limited outside professional activities on City time provided that they are determined to be of benefit to the City and the City Attorney is not compensated for such activities.

Nothing herein limits the City Attorney from performing outside services for compensation provided such outside services have been approved by the Mayor, are not done on City time, and otherwise comply with City ordinances and rules.

E. The standard City workweek is 38.75 hours. However, the City Attorney shall have reasonable flexibility from this standard to accommodate additional time expended outside regular working hours required by attendance at meetings and the like. Such flexibility is not intended to provide or be used as additional vacation or other paid leave.

F. The City Attorney shall have no right to make contracts or commitments for or on behalf of the City except as preauthorized by statute, ordinance or express written consent of the City.

G. The City Attorney shall continue to reside within the City of Madison for the duration of this contract. As a condition of accepting this contract, the City Attorney agrees to waive any right to challenge this residency requirement, by court action or otherwise.

III. COMPENSATION AND BENEFITS

A. The City Attorney's salary shall be based on an annualized rate of $198,000 and shall be paid in approximately equal biweekly payments according to regular City payroll practices. Annual salary adjustments during the term of this agreement may be made at the Mayor's discretion, subject to approval of the Common Council, as provided in the City's established managerial pay plan. The City Attorney shall not be entitled to receive any additional overtime compensation, compensatory time off, or bonuses.

B. The City Attorney shall, in addition to the compensation provided in Paragraph A above, and except as otherwise set forth in the Agreement, be entitled to the following benefits:

1. The City Attorney shall receive the same benefits as all other non-represented professional employees in Compensation Group 18 as may be provided and/or modified by the Madison General Ordinances, Resolution of the Common Council, Administrative Procedure Memoranda or other official City action throughout the duration of this agreement subject to paragraph II. (G) above.

2. The City Attorney shall be entitled to twenty-seven (27) days of vacation in each year of this Agreement. Credited but unused vacation in excess of ten (10) days may be carried forward to the succeeding year with the approval of the Human Resources

Director. Except as otherwise provided, the City Attorney shall be paid in full for credited but unused vacation existing at the expiration of this Agreement or upon the City Attorney's retirement, when qualified for receipt of Wisconsin Retirement Fund benefits. If the City Attorney accrues a balance of more than five weeks from the preceding year(s), the City Attorney may elect to convert up to twenty (20) days of their annual vacation to an amount of cash equivalent, calculated on their regular earnings. The City Attorney shall apply for such conversion option in accordance with City procedures, and such amount shall be paid in a manner determined by the City.

3. Sick Leave: If the City Attorney leaves the position before the end of the contract period, the City Attorney shall be entitled to payment in full (100%) of any earned but unused sick leave accumulated during each of the fully completed contract period(s). The City Attorney shall be entitled to one-half (50%) of any earned but unused sick leave accumulated to the day the City Attorney terminated City employment during the contract period. If the City terminates the City Attorney's contract before the end of the contract period or the City Attorney leaves the position at the end of the contract period or the City Attorney retires and qualifies for WRS benefits, they shall be entitled to payment in full (100%) of any sick leave the City Attorney would have earned through the end of that year.

4. The City Attorney shall be eligible to participate at City expense in professional seminars, conferences, workshops and related meetings consistent with the role as City Attorney and in accordance with applicable Administrative Procedure Memoranda.

5. The City Attorney shall be reimbursed for relevant professional association and/or licensure dues.

6. The City Attorney shall be eligible to be a CARS monitor in the City CARS program.

7. The City Attorney shall be eligible for smart phone with data plan reimbursement up to seventy-five (75) dollars per month for City usage.

IV. TERM: RENEWAL OPPORTUNITY; NON-RENEWAL

**A. This Agreement shall take effect on June 3, 2025, and shall expire on June 2, 2030, unless terminated sooner as provided herein. All salary and benefit changes shall apply on May 25, 2025.**

B. The Mayor, in their sole discretion, may offer renewal of this Agreement to the City Attorney. The Mayor shall notify the City Attorney of the intent to renew the Agreement at least ninety (90) calendar days before the expiration of this Agreement. Failure to so notify the City Attorney shall extend the term of this Agreement by the time of the delay in actual notification (but in no event for more than ninety (90) days) without change in the City Attorney's anniversary date, and shall not act as a full renewal of the Agreement. Renewal of the agreement and of its provisions shall be subject to the approval of the Common Council. In the event the Common Council does not renew this Agreement, this Agreement will remain in effect for ninety (90) days following the non-renewal action by the Common Council or five (5) years from the date of this Agreement, whichever is later.

C. The Mayor, in their sole discretion, may elect not to offer renewal of this Agreement to the City Attorney. In such event, the Mayor shall notify the City Attorney of the intent not to renew the contract at least ninety (90) calendar days before the expiration of this Agreement. Failure to so notify shall extend the term of this Agreement by the time of the delay in actual notification (but in no event for more than ninety (90) days) and shall not act as a renewal of the Agreement. At the expiration of the Agreement, the parties' rights, duties, responsibilities and obligations shall end. However, the City Attorney will, at the sole discretion of the Mayor, be eligible to take a voluntary demotion into any vacant or newly created position for which the City Attorney is qualified.

D. In the event of non-renewal of this Agreement, under Paragraph C above, the Mayor may, in their sole discretion, terminate this Agreement at any earlier date within ninety (90) days of the expiration of this Agreement, as determined by the Mayor. The early termination is to be accomplished by (a) notifying the City Attorney of the date of early termination, and (b) committing to buy out the balance of this Agreement by paying the City Attorney the balance due under this Agreement in a lump sum, including salary and leave benefits (vacation, floating holiday, paid leave, sick leave) earned or to be earned through the original term of this Agreement, together with payment of the City's share of any health insurance premiums or the provision for such payment through the original term of this Agreement. The buy-out may be for the full period left on this Agreement, or any portion of the final ninety (90) days thereof. If this Agreement is terminated early through the provisions of this buy-out clause, the City Attorney's employment with the City ends as of the date of early termination.

V. PERSONNEL ACTIONS

The City Attorney is subject to the Mayor's supervision and is, during the term of this Agreement, subject to the Mayor's authority to impose discipline on or to discharge the City Attorney as is provided in Sec. 9 of the City of Madison Personnel Rules, or as may be renumbered or amended hereafter. The City Attorney shall be entitled to the procedural appeal and provisions contained in such subsection or as may be provided other non-represented employees at the time of imposition of suspension or discharge.

## VI. CITY OBLIGATIONS AND RIGHTS

The City shall provide staff, equipment, supplies and space that it deems reasonable, in its sole discretion, for the conduct of the work of the City Attorney. The City retains the sole right to determine the organizational structure and overall functioning of the Office of the City Attorney.

## VII. REOPENING THE AGREEMENT

Either party may request that the Agreement be reopened for renegotiation if or when the City Attorney's duties or responsibilities change significantly. A "significant" change in the City Attorney's duties is defined as that degree of change in duties and responsibilities that would qualify a civil service position for reclassification pursuant to standard City personnel practices.

Factors which may be considered include the addition or deletion of duties, changes in Department services or the addition or deletion of programs. If there is no agreement, the original Agreement shall control and shall not be reopened. Agreement changes, if any, and any resulting reclassification of the position shall not be deemed the creation of a new position so as to require competition.

## VIII. LIABILITY PROTECTION

The City shall defend and indemnify the City Attorney against and for any and all demands, claims, suits, actions and legal proceedings brought against them in their official capacity or personally for acts performed within the scope of their employment to the extent and only to the extent authorized by the Wisconsin Statutes in effect at the time of the act complained of and as may be provided by any City insurance coverage for employees at such time.

## IX. STATEMENT OF ECONOMIC INTERESTS

Pursuant to Madison General Ordinance §3.35 (the Ethics Code), the City Attorney shall file a Statement of Economic Interests with the City Clerk within 14 days of their appointment. Each person required to file a Statement of Economic Interests shall annually file with the Clerk an updated Statement no later than April 30 of each year.

X. DOCUMENTS AND MATERIALS PROPERTY OF THE CITY

All of the documents, materials, files, reports, data and the like which the City Attorney prepares or receives while this Agreement is in effect are the sole property of the City of Madison. The City Attorney will not publish any such materials or use them for any research or publication without attribution to the City other than as work performed pursuant to the terms of this Agreement.

XI. APPEARANCE BEFORE ANY CITY ENTITY FOLLOWING SEPARATION FROM EMPLOYMENT

The City Attorney shall be subject to the provisions of Madison General Ordinance §3.35 (the Ethics Code).

XII. TERMINATION OF AGREEMENT

A. The City Attorney may elect to terminate this Agreement before the expiration of the contract period. If the City Attorney provides less than forty-five (45) calendar days' notice in writing to the Mayor, the City Attorney forfeits all rights to the cash equivalent of any of the benefits enumerated in Section III. B. of the Agreement. If the City Attorney provides forty-five (45) calendar days' notice, or greater, in writing to the Mayor, the benefits enumerated in Section III. B. of the Agreement will be paid according to the terms of the City Attorney leaving during the contract period. These forfeiture provisions do not apply if the City Attorney retires from this position and qualifies for benefits under the Wisconsin Retirement System.

B. The City Attorney's discharge (as provided for in section 9 of the City of Madison Personnel Rules) during the term of this Agreement shall be deemed a breach of material provision of the Agreement. In the event of a discharge or other breach of a material provision of the Agreement by the City Attorney, the City Attorney shall forfeit all compensation and benefits from the date of notification of the breach by the City. This action shall not impact the receipt of benefits earned during the total period of employment. In the event of an alleged breach of a material provision of this Agreement by either party, the concerned party shall notify the other party in writing within thirty (30) working days, which shall be followed by a meeting of the parties to resolve the alleged breach. In the event the issue is not resolved, the City Attorney or the City may pursue contract remedies.

C. The City retains the right, in its sole discretion, to abolish the position of City Attorney or to reorganize as it deems in the best interest of the City. In the event the City abolishes the position of City Attorney or reorganizes the

Department to the extent that the position of City Attorney is no longer required, this Agreement shall terminate and all rights, duties and obligations of the parties shall mutually end without recourse ninety (90) calendar days after final approval of such abolishment of position or reorganization by the Common Council, except as provided in Madison General Ordinance §3.35 (the Ethics Code). In such case, all benefits provided in renewal or non-renewal of the agreement apply.

XIII. NO ASSIGNMENT OR SUBCONTRACT

The City Attorney shall not assign or subcontract any interest or obligation under this Agreement.

XIV. AMENDMENT

This Agreement shall be amended only by written Addendum to Agreement of the parties approved and authorized for execution in the same fashion as this original Agreement.

XV. NO WAIVER

No failure to exercise and no delay in exercising any right, power or remedy on either party's part shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof, or the exercise of any other right, power, or remedy.

XVI. ENTIRE AGREEMENT

No agreements, oral or written, express or implied, have been made by either party hereto, except as expressly provided herein. All prior agreements and negotiations are superseded hereby. This Agreement and any duly executed addenda or amendments thereto constitute the entire Agreement between the parties hereto.

XVII. SEVERABILITY

In the event any provisions of this Agreement are determined by any court of law to be unconstitutional, illegal, or unenforceable, it is the intention of the parties that all other provisions of this Agreement shall remain in full force and effect.

XVIII. GOVERNING INTENT AND LAW

This Agreement shall be interpreted in the first instance in accordance with the spirit and intent of the Substitute Report of the Human Resources Committee Report approved by the Common Council on August 2, 1988 and shall be controlled, construed and enforced in accordance with the laws of the State of

Wisconsin.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the day and year contained herein.

CITY OF MADISON
A Municipal Corporation

| | |
|---|---|
| _____ | _____ |
| Witness | Satya Rhodes-Conway, Mayor |
| _____ | _____ |
| Witness | Jim Verbick, Deputy City Clerk |
| _____ | _____ |
| Witness | Michael Haas, City Attorney |
| APPROVED: | APPROVED AS TO FORM: |
| _____ | _____ |
| David P. Schmiedicke<br>Finance Director | Patricia Lauten, Deputy City Attorney |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88515

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88515 | **File Type:** | Appointment | **Status:** | Mayoral Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Mayor's Office |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | 6-17-2025 Resident committee appointments | | | **Final Action:** | |

**Title:** Report of the Mayor submitting resident committee appointments (introduction 6-3-2025; action 6-17-2025).

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Satya Rhodes-Conway | **Hearing Date:** | |
| **Entered by:** | ldcosta@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Mayor's Office | 05/28/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Appointment was Referred for Introduction | | | | | |
| | **Notes:** | Confirm 6/17/25 | | | | | |

### Text of Legislative File 88515

**Title**

Report of the Mayor submitting resident committee appointments (introduction 6-3-2025; action 6-17-2025).

**Body**

I hereby submit, for your consideration and approval, the following resident committee appointments.

**ALCOHOL LICENSE REVIEW COMMITTEE**

COLIN R. BARUSHOK (4th A.D.) - reappoint to a three-year term to the position of Adult City Resident. First appointed 6-7-2022.
TERM EXPIRES: 4-18-2028

**BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD**

CLIFF GOODHART (11th A.D.) - appoint to the remainder of a three-year term to the position of Adult City Resident succeeding John Starkweather. Cliff Goodhart is a retired architect and formerly serves as chair of the City's Urban Design Commission.
TERM EXPIRES: 4-30-2028

**COMMITTEE ON EMPLOYEE RELATIONS**

JIM WOLFE - appoint to the position of Management Member succeeding Krishna Kumar. Jim Wolfe serves as Madison's City Engineer.
TERM EXPIRES: 4-18-2028

**DOWNTOWN COORDINATING COMMITTEE**

JONATHAN D. COOPER (4th A.D.) - appoint to the remainder of a three-year term to the position of Permanent Downtown Area Resident succeeding Ryan Horton. Jonathan Cooper is a retired librarian who worked at the Wisconsin Historical Society for 36 years. He is a member of the Capitol Neighborhoods, Inc. (CNI) Executive Council.
TERM EXPIRES: 10-19-2026

Associated Students of Madison and D8 Alder recommendation:
SOPHIA M. HAGUE (8th A.D.) - reappoint to a one-year term to the position of Second Alternate-University of Wisconsin-Madison Student. First appointed 11-26-2024.
TERM EXPIRES: 5-14-2026

**LANDMARKS COMMISSION**

MOLLY S. HARRIS (4th A.D.) - reappoint to a three-year term to the position of Historian. First appointed 5-24-2022
TERM EXPIRES: 4-30-2028

RICHARD B. ARNESEN (4th A.D.) - reappoint to a three-year term to the position of Adult City Resident. First appointed 9-20-2016.
TERM EXPIRES: 4-30-2028

**MONONA TERRACE COMMUNITY AND CONVENTION CENTER BOARD**

SHERI CARTER (10th A.D.) - appoint to the remainder of a three-year term to the position of City Appointee succeeding Mark Richardson. Sheri Carter is a former alder who served on the City's Common Council for eight years. During her tenure, she served on numerous city committees, including Destination Madison and Room Tax Commission, and held the positions of common council vice president and president. She is a public servant working for the State of Wisconsin Department of Health Services and has been involved with numerous community organizations over the years.
TERM EXPIRES: 5-1-2028

**SISTER CITY COLLABORATION COMMITTEE**

JO E. DRURY (6th A.D.) - appoint to the remainder of a three-year term to the position of Sister City Representative succeeding Charles James. Jo Drury is a member of the Madison-Freiburg Sister City Committee and serves as their treasurer.
TERM EXPIRES: 2-1-2028

Respectfully submitted,

Satya Rhodes-Conway
Mayor

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88523

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88523 | **File Type:** | Appointment | **Status:** | Mayoral Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Mayor's Office |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | 6-3-2025 Resident committee appointment to PSRC | | | **Final Action:** | |

**Title:** Report of the Mayor submitting a resident committee appointment to the Public Safety Review Committee.

**Notes:**

**Sponsors:**

**Attachments:**

**Author:** Satya Rhodes-Conway

**Entered by:** ldcosta@cityofmadison.com

**Effective Date:**

**Enactment Number:**

**Hearing Date:**

**Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Mayor's Office | 05/28/2025 | RECOMMEND TO COUNCIL TO CONFIRM UNDER SUSPENSION OF MGO 2.055 - MISC. ITEMS | | | | |

**Action Text:** This Appointment was RECOMMEND TO COUNCIL TO CONFIRM UNDER SUSPENSION OF MGO 2.055 - MISC. ITEMS

**Notes:** Confirm 6/3/25

### Text of Legislative File 88523

**Title**

Report of the Mayor submitting a resident committee appointment to the Public Safety Review Committee.

**Body**

I hereby submit, for your consideration and approval, the following resident committee appointment for introduction and adoption under suspension of the rules.

**PUBLIC SAFETY REVIEW COMMITTEE**

JAEL CURRIE (16th A.D.) - appoint to the remainder of a three-year term to the position of

Resident Member succeeding Matthew Giesfeldt. Jael Currie is a social worker and works as a community court coordinator with Dane County. She is a former alder who represented district 16 for four years. While on the Common Council, she served on numerous committees and served as the common council president.
TERM EXPIRES: 4-30-2027

Respectfully submitted,

Satya Rhodes-Conway
Mayor

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 85942

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 85942 | **File Type:** | Report | **Status:** | Presidential Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Council Office |
| | | | | **File Created Date :** | 10/31/2024 |
| **File Name:** | Confirming the Madison Common Council meeting formats through September 16, 2025 | | | **Final Action:** | |

**Title:** Confirming the Madison Common Council meeting formats through September 16, 2025:
6/17/25 - Hybrid (Virtual & CCB 201)
7/1/25 - Hybrid (Virtual & CCB 201)
7/15/25 - Hybrid (Virtual & CCB 201)
8/5/25 - Hybrid (Virtual & CCB 201)
9/2/25 - Hybrid (Virtual & CCB 201)
9/16/25 - Hybrid (Virtual & CCB 201)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | lwindsor-engnell@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Council Office | 10/31/2024 | RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER | | | | |

**Action Text:** This Report was RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER

### Text of Legislative File 85942

Title
Confirming the Madison Common Council meeting formats through September 16, 2025:
6/17/25 - Hybrid (Virtual & CCB 201)
7/1/25 - Hybrid (Virtual & CCB 201)
7/15/25 - Hybrid (Virtual & CCB 201)
8/5/25 - Hybrid (Virtual & CCB 201)
9/2/25 - Hybrid (Virtual & CCB 201)
9/16/25 - Hybrid (Virtual & CCB 201)

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 85942**

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87955

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87955 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/15/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Business Name Change
Applicant: Brennan's Cellars LLC • Current dba: Brennan's Cellars
Address: 8210 Watts Rd
Class B Combination Liquor & Beer
(District 1)
New dba: Brennan's Market

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2017-01081 DBA CHANGE APP.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jhaar@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 87955

**Title**

Business Name Change
Applicant: Brennan's Cellars LLC • Current dba: Brennan's Cellars
Address: 8210 Watts Rd
Class B Combination Liquor & Beer
(District 1)

New dba: Brennan's Market

# Change of dba Name

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

388

(Agenda Item Number)
87955
(Legistar file number)
LICLIB-2017-01081
(License number)
District 1
(Alder District # and Name)
Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor, ☒ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2017-01081

Current Business dba Name: BRENNANS CELLARS LLC

Licensed Address: 8210 WATTS RD, MADISON, WI 53719

Liquor/Beer Agent Name: THEA MILLER Alder, District #: 1

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): BRENNANS CELLARS LLC

Business Mailing Address: 8210 WATTS RD. MADISON, WI 53719

Business Contact Name, Position: TIM MULCAHY, OWNER

Business Phone: 608-833-2893 Business Email: TJ@BRENNANSMARKET.com

New dba Name: BRENNAN'S MARKET

Authorized Signature, Date: 4/14/25

☐ Form submitted by mail/e-mail
Office Use Only

REV 8/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88016

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88016 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/23/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Select Hotels Group LLC • dba Hyatt Place Madison
333 W Washington Ave
Class B Combination Liquor & Beer
(District 4)
Remove 1 officer

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 333 W WASH CHANGE OF OFFICERS.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jhaar@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88016

**Title**

Entity Reorganization
Select Hotels Group LLC • dba Hyatt Place Madison
333 W Washington Ave
Class B Combination Liquor & Beer
(District 4)
Remove 1 officer

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88016**

# Change of Officers

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)
88016
(Legistar file number)
LICLIB-2011-01725
(License number)
4
(Alder District # and Name)
Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☑ Beer, ☑ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2011-01725

Business dba Name: Hyatt Place Madison

Licensed Address: 333 W Washington Ave

Liquor/Beer Agent Name: Melanie Malone Alder, District #:

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Select Hotels Group, LLC

Business Mailing Address: 317 East Carson Street, Suite 333, Pittsburgh, PA 15219

Business Contact Name, Position: Kaitlynd Kruger, Outside Counsel

Business Phone: 608-257-2700 Business Email: licensing@flaherty-ohara.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| | |
| | |
| | |
| | |
| | |
| **Officers/Members/Directors who will no longer hold their positions:** | |
| Name | Former Title |
| Tricia Grady | Vice President |
| | |
| | |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☑ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 3

Will this change alter your business plan? ☑ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature*

4/21/2025
*Date*

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88068

**File ID:** 88068 **File Type:** License **Status:** Report of Officer

**Version:** 1 **Reference:** **Controlling Body:** ALCOHOL LICENSE REVIEW COMMITTEE

**File Created Date :** 04/24/2025

**File Name:** **Final Action:**

**Title:** 21+ Entertainment License
227 MMoCA LLC • dba Tall Grass
Capacity (in/out): 500/200
227 State St • Agent: Paul Prindle
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 405 (District 4)

**Notes:**

**Sponsors:** **Effective Date:**

**Attachments:** LICENT-2025-00397 App_Redacted.pdf **Enactment Number:**

**Author:** **Hearing Date:**

**Entered by:** jverbick@cityofmadison.com **Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Glenn, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88068

**Title**

21+ Entertainment License
227 MMoCA LLC • dba Tall Grass
Capacity (in/out): 500/200
227 State St • Agent: Paul Prindle
Class B Combination Liquor & Beer • 40% alcohol, 60% food

Police Sector 405 (District 4)

With LICLIB-2025-00397

395

# Entertainment License

Permanent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICENT- 2025 - 00397
(License number)

(Alder District #) (Police Sector)
Office Use Only

~~Class A: ☐ Beer, ☐ Liquor, ☐ Cider~~
Class B: ☐ Beer, ☒ Liquor,
☐ Class C Wine

Type of entertainment license: ☒ Entertainment License (21+) ☐ Visual & Performing Arts License (18+)

**Licensed Premises Information**

This application modifies existing alcohol license number (if applicable): _____ (Class B license only)

Business dba Name: Tall Grass

Licensed Address: 227 State Street, Madison, WI 53703

Premise Capacity: 700 Liquor/Beer Agent Name: Paul Baker Prindle

40 % Alcohol, 60 % Food, ____% Other Alder, District #: 8 Police Sector: Central

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): 227 MMoCA LLC

Business Mailing Address: 227 State Street, Madison, WI 53703

Business Contact Name, Position: Paul Prindle, Manager

Business Phone: 6083342373 Business Email: paul@mmoca.org

Corporate Officers, Partners, or Sole Proprietor's information:

| Name | Address | Title |
|---|---|---|
| Paul Prindle | 227 State Street, Madison, WI 53703 | Manager |
| | | |
| | | |

☒ Security Plan attached *(21+ must complete page 2, 18+ must completed pages 2 and 3)*

☒ I have contacted Zoning (zoning@cityofmadison.com, 608-266-4551) for necessary approvals.

☒ I certify that this information is true and correct to the best of my knowledge.

X _____ 9/21/25
*Signature* *Date*

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

REV 09/2018

**Entertainment and Security Information**

Live entertainment includes (check all that apply): ☑ Live Music ☑ Disc Jockey ☐ Designated Dance Floor
*Live entertainment does not include non-amplified or acoustic music performed by a single artist, or performances where an uncompensated patron sings along with a machine that plays pre-recorded music, commonly known as karaoke.*

Type of live entertainment to be offered: Live music and disc jockey

Number of security personnel and how they will be utilized: Security cameras on premises. No dedicated security personnel.

Description of clothing to identify security personnel: N/A

Plan to handle control and clearance of the parking lot during hours of operation and at closing time: N/A. There are no designated parking lots

How will the entrance line be managed and controlled: Monitored by host; police called if any issues arise

Plan for unruly patrons, intoxicated patrons, and physical disturbances: Call police if any issues arise

Underage drinking and fake ID plan: Instruct staff on how to identify fake IDs. Underage drinking not allowed, and ID will be requested for patrons who look younger than 40 years of age. Fake IDs will be confiscated and turned over to the Police.

Plan to control and supervise patrons under twenty-one (21) years of age: See above. Anyone under the age of 21 will be monitoed appropriately.

How will orderly appearance and operation of the premises be maintained in regard to litter and noise: Host will maintain premises and call police if issues around noise or cleanliness arise

Management Personnel

| Name | Date of Birth | Name | Date of Birth |
|---|---|---|---|
| Paul Prindle | [redacted] | | |
| | | | |
| | | | |
| | | | |

REV 09/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88069

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88069 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** 21+ Entertainment License
El Sabor de Puebla LLC • dba El Sabor de Puebla
Capacity (in/out): 220/0
1849 Northport Dr • Agent: Reyna Gonzalez Torres
Class B Combination Liquor & Beer • 20% alcohol, 80% food
Police Sector 504 (District 12)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICENT-2025-00386 App_Redacted.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER. The motion passed by voice vote/other.

The conditions are:
1. During entertainment events, wristbands or other means should be used to identify patrons over 21 years of age.
2. The establishment shall meet the definition of a restaurant as defined by MGO Section 38.02 at all times.

Two registrations in support.

**Notes:** The conditions are:
1. During entertainment events, wristbands or other means should be used to identify patrons over 21 years of age.
2. The establishment shall meet the definition of a restaurant as defined by MGO Section 38.02 at all times.

**Text of Legislative File 88069**

**Title**

21+ Entertainment License
El Sabor de Puebla LLC • dba El Sabor de Puebla
Capacity (in/out): 220/0
1849 Northport Dr • Agent: Reyna Gonzalez Torres
Class B Combination Liquor & Beer • 20% alcohol, 80% food
Police Sector 504 (District 12)

# Entertainment License

Permanent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICENT- 2025-00386
(License number)

12 (Alder District #) 504 (Police Sector)

Office Use Only

~~Class A: ☐ Beer, ☐ Liquor, ☐ Cider~~
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

Type of entertainment license: ☑ Entertainment License (21+) ☐ Visual & Performing Arts License (18+)

**Licensed Premises Information**

This application modifies existing alcohol license number (if applicable): _____ (Class B license only)

Business dba Name: EL SABOR DE PUEBLA LLC

Licensed Address: 1849 N. PORTH DR. MADISON WI 53704

Premise Capacity: 220 Liquor/Beer Agent Name: REYNA

20% Alcohol, 80% Food, ____% Other Alder, District #: _____ Police Sector: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): EL SABOR DE PUEBLA LLC

Business Mailing Address: 1849 N PORTH DR MADISON WI

Business Contact Name, Position: REYNA GONZALEZ

Business Phone: 608 230 5039 Business Email: SONDOVALPBWI@GMAIL.COM

Corporate Officers, Partners, or Sole Proprietor's information:

| Name | Address | Title |
|---|---|---|
| REYNA GONZALEZ | MADISON. | OWNER. |
| | | |
| | | |

☐ Security Plan attached *(21+ must complete page 2, 18+ must completed pages 2 and 3)*

☐ I have contacted Zoning (zoning@cityofmadison.com, 608-266-4551) for necessary approvals.

☐ I certify that this information is true and correct to the best of my knowledge.

X _____ 04-21-25
Signature Date

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

REV 09/2018

**Entertainment and Security Information**

Live entertainment includes (check all that apply): ☑ Live Music ☑ Disc Jockey ☑ Designated Dance Floor

*Live entertainment does not include non-amplified or acoustic music performed by a single artist, or performances where an uncompensated patron sings along with a machine that plays pre-recorded music, commonly known as karaoke.*

Type of live entertainment to be offered: LIVE BAND DISC JOCKE

Number of security personnel and how they will be utilized: 3 TOTAL

Description of clothing to identify security personnel: UNIFORM OF SECURITY STAFF HAT AND SHIRT OF LAVEL SECURITY STAFF.

Plan to handle control and clearance of the parking lot during hours of operation and at closing time: ONE SECURITY WILL LOOKING FOR CARS, ORDERS OF CARS ORGANIZE AND GIVE DIRECTION TO CARS.

How will the entrance line be managed and controlled: AT THE MAIN ENTRANCE. FROM FRONT DOOR TO THE SIDE OF THE BUILDING ORGANIZE by A SECURITY STAFF

Plan for unruly patrons, intoxicated patrons, and physical disturbances: SECURITY STAFF WILL BE LISTEN AND UNDERSTAND THE PROBLEM KEEP COMUNICATION WITH Police IN CASE TO BE NECESSARY

Underage drinking and fake ID plan: CONFISCATE ID FOR FAKE ID / IF DRINK OCURRED CALL SECURITY AND Police.

Plan to control and supervise patrons under twenty-one (21) years of age:

How will orderly appearance and operation of the premises be maintained in regard to litter and noise:

Management Personnel

| Name | Date of Birth | Name | Date of Birth |
|---|---|---|---|
| REYNA GONZALEZ | [redacted] | | |
| | | | |
| | | | |
| | | | |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88070

**File ID:** 88070 **File Type:** License **Status:** Report of Officer

**Version:** 1 **Reference:** **Controlling Body:** ALCOHOL LICENSE REVIEW COMMITTEE

**File Created Date :** 04/24/2025

**File Name:** **Final Action:**

**Title:** 21+ Entertainment License
Antlers Tavern Inc • dba Antlers Tavern
Capacity (in/out): 99/0
2202 W Broadway Blvd • Agent: Susan Simpson
Class B Combination Liquor & Beer • 90% alcohol, 10% food
Police Sector 313 (District 14)

**Notes:**

**Sponsors:** **Effective Date:**

**Attachments:** LICENT-2025-00344 App_Redacted.pdf **Enactment Number:**

**Author:** **Hearing Date:**

**Entered by:** jverbick@cityofmadison.com **Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Carter, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

ONe registration in support.

### Text of Legislative File 88070

**Title**

21+ Entertainment License
Antlers Tavern Inc • dba Antlers Tavern
Capacity (in/out): 99/0
2202 W Broadway Blvd • Agent: Susan Simpson
Class B Combination Liquor & Beer • 90% alcohol, 10% food

Police Sector 313 (District 14)

# Entertainment License

Permanent

RECEIVED
APR 04 2025
MADISON CITY CLERK

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICENT- 2025-00344
(License number)

14 (Alder District #) 313 (Police Sector)

Office Use Only

~~Class A: ☐ Beer, ☐ Liquor, ☐ Cider~~
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

Type of entertainment license: ☐ Entertainment License (21+) ☐ Visual & Performing Arts License (18+)

**Licensed Premises Information**

This application modifies existing alcohol license number (if applicable): _____ (Class B license only)

Business dba Name: Antlers Tavern Inc

Licensed Address: 2202 W Broadway Blvd Madison WI 53713

Premise Capacity: 99 Liquor/Beer Agent Name: Susan Simpson

90 % Alcohol, 10 % Food, ____ % Other Alder, District #: _____ Police Sector: ____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Antlers Tavern Inc

Business Mailing Address: 2202 W Broadway Blvd Madison WI 53713

Business Contact Name, Position: Susan Simpson

Business Phone: 608 575 5792 Business Email: xy2simpson@aol.com

Corporate Officers, Partners, or Sole Proprietor's information:

| Name | Address | Title |
|---|---|---|
| Susan Simpson | E17352 Kolash Rd Hillsboro, WI 54634 | President + VP |
| | | |
| | | |

☐ Security Plan attached *(21+ must complete page 2, 18+ must completed pages 2 and 3)*

☐ I have contacted Zoning (zoning@cityofmadison.com, 608-266-4551) for necessary approvals.

☐ I certify that this information is true and correct to the best of my knowledge.

X Susan Simpson (Signature) 3-31-25 (Date)

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

REV 09/2018

**Entertainment and Security Information**

Live entertainment includes (check all that apply): ☒ Live Music ☐ Disc Jockey ☐ Designated Dance Floor

*Live entertainment does not include non-amplified or acoustic music performed by a single artist, or performances where an uncompensated patron sings along with a machine that plays pre-recorded music, commonly known as karaoke.*

Type of live entertainment to be offered: Small Bands + Karaokee

Number of security personnel and how they will be utilized: N/A

Description of clothing to identify security personnel: N/A

Plan to handle control and clearance of the parking lot during hours of operation and at closing time: Finish Line Towing / Badger State

How will the entrance line be managed and controlled: Bartenders

Plan for unruly patrons, intoxicated patrons, and physical disturbances: Bartenders

Underage drinking and fake ID plan: Bartenders look proper Training

Plan to control and supervise patrons under twenty-one (21) years of age: No one allowed under 21 unless with a parent

How will orderly appearance and operation of the premises be maintained in regard to litter and noise: employees will oversee

Management Personnel

| Name | Date of Birth | Name | Date of Birth |
|---|---|---|---|
| [redacted] | | | |
| Tammy Smith | [redacted] | | |
| | | | |

**Additional Required Items for Visual and Performing Arts License (18+)**

1. ☒ I understand all patrons must be at least eighteen (18) years of age to enter and remain on the premise.

2. *Patrons under the age of twenty-one (21) may be allowed on the premise only for the purpose of live entertainment. Such shows must be designated as eighteen (18) and up shows and the entertainment must begin and end at a specified time. Patrons under the age of twenty-one (21) shall not be on the premise more than thirty (30) minutes before the scheduled live entertainment and must be off the premise within thirty (30) minutes of the live entertainment concluding.*

Plan to ensure compliance with time requirements for patrons under the age of twenty-one (21):

I agree with this but we dont plan on people under 21. If so they need to be accompanied by a parent.

3. *Patrons under the age of twenty-one (21) may only be on the portion of the licensed premise where the live entertainment is occurring with the exception of incidental use of the restroom facilities and procuring a non-alcoholic beverage from the barroom. Under no circumstances will underage patrons be allowed to linger in a barroom that is separate from the live entertainment portion of the premise.*

Plan to limit patrons under the age of twenty-one (21) to appropriate areas:

I dont plan on people under 21 unless accompanied by a parent

4. ☒ I understand written notification **must** be provided to the Captain of the police district in which the establishment is located at least five (5) days prior to **all** eighteen (18) and up live entertainment performances. The notification shall include a detailed description of the performance including start and end times.

5. ☒ I understand only one (1) eighteen (18) and up live entertainment event may be held per week.

6. ☒ I agree not to sell more than one alcoholic beverage to an eligible patron in a single transaction during eighteen (18) and up live entertainment events and shall prohibit a patron from carrying more than one alcoholic beverage from a bar or drink dispensing location during eighteen (18) and up live entertainment events.

7. ☒ I agree to comply with the identification requirements in Sec. 38.04(6), MGO, relating to conspicuously identifying patrons who are twenty-one (21) years of age and older.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88071

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88071 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** 21+ Entertainment License
George Vitense Golfland Inc • dba Vitense Golfland
Capacity (in/out): 200/400
5501 Schroeder Rd • Agent: Joel Weitz
Class B Combination Liquor & Beer • 15% alcohol, 15% food, 70% other
Police Sector 115 (District 20)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICENT-2025-00315 App_Redacted.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Carter, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER. The motion passed by voice vote/other.

The condition is:
1. Entertainment shall cease by 10pm.

Two registrations in support and two registrations in opposition.

**Notes:** The condition is:
1. Entertainment shall cease by 10pm.

### Text of Legislative File 88071

**Title**

21+ Entertainment License
George Vitense Golfland Inc • dba Vitense Golfland
Capacity (in/out): 200/400
5501 Schroeder Rd • Agent: Joel Weitz
Class B Combination Liquor & Beer • 15% alcohol, 15% food, 70% other
Police Sector 115 (District 20)

# Entertainment License

Permanent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

408 (Agenda Item Number)

(Legistar file number)

LICENT- 2025-00315
(License number)

20 (Alder District #) 115 (Police Sector)

Office Use Only

~~Class A: ☐ Beer, ☐ Liquor, ☐ Cider~~

Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

Type of entertainment license: ☐ Entertainment License (21+) ☐ Visual & Performing Arts License (18+)

**Licensed Premises Information**

This application modifies existing alcohol license number (if applicable): LICLIB-2015-00186 (Class B license only)

Business dba Name: Vitense Golfland

Licensed Address: 5501 Schroeder Rd 53711

Premise Capacity: 200 Liquor/Beer Agent Name: Joel Weitz

15 % Alcohol, 15 % Food, 70 % Other Alder, District #: 20 Barbara Harrington-McKinney Police Sector: West

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): George Vitense Golfland, Inc

Business Mailing Address: 5501 Schroeder Rd Madison, WI 53711

Business Contact Name, Position: Sarah Weitz, Vice President

Business Phone: 608-271-1411 Business Email: sweitz@vitense.com

Corporate Officers, Partners, or Sole Proprietor's information:

| Name | Address | Title |
|---|---|---|
| Joel Weitz | 6414 Landfall Dr Madison 53705 | President, Owner |
| Sarah Weitz | " | Vice President, Owner |
| | | |

☒ Security Plan attached *(21+ must complete page 2, 18+ must completed pages 2 and 3)*

☒ I have contacted Zoning (zoning@cityofmadison.com, 608-266-4551) for necessary approvals.

☒ I certify that this information is true and correct to the best of my knowledge.

X _____ 3/18/25
Signature Date

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

REV 09/2018

**Entertainment and Security Information**

Live entertainment includes (check all that apply): ☑ Live Music ☑ Disc Jockey ☐ Designated Dance Floor

*Live entertainment does not include non-amplified or acoustic music performed by a single artist, or performances where an uncompensated patron sings along with a machine that plays pre-recorded music, commonly known as karaoke.*

Type of live entertainment to be offered: 1-3 person band (light music for patio), disc jockey, single artist

Number of security personnel and how they will be utilized: Our managers/range supervisors act as security roaming facility. We typically have 5-6 staff performing these duties/shift.

Description of clothing to identify security personnel: Staff wear black t-shirts/polo as their uniform with nametags

Plan to handle control and clearance of the parking lot during hours of operation and at closing time: Our parking lot is regularly monitored by our managers and rangers during their shift.

How will the entrance line be managed and controlled: These events will primarily by on the patio of our restaurant - Babes at Vitense. Guests will be escorted to their table/seats by our host/hostess.

Plan for unruly patrons, intoxicated patrons, and physical disturbances: We train our servers on "Serve Safe" to not overserve our patrons. If we have intoxicated guests, we help to find friends/family to take them home. We also use the Safe Ride program.

Underage drinking and fake ID plan: We regularly check ID's for anyone that looks under 40 and require all patrons drinking alcohol to wear wristbands.

Plan to control and supervise patrons under twenty-one (21) years of age: We do not allow them to drink any alcoholic beverages

How will orderly appearance and operation of the premises be maintained in regard to litter and noise: We regularly pick up garbage by all our staff on a regular basis. Noise will be controlled by not having any live music after 9:30pm.

Management Personnel

| Name | Date of Birth | Name | Date of Birth |
|---|---|---|---|
| Joel Weitz | [redacted] | | |
| Sarah Weitz | | | |
| Lynn Haken | | | |
| | | | |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88072

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88072 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/24/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Licensed Premises
Church Key/Foodmarket/The Vineyard LLC • dba Church Key
Current Capacity (in/out): 190/0 • Proposed Capacity (in/out): 190/0
626 University Ave
Class B Combination Liquor & Beer • 90% alcohol, 10% food
Police Sector 403 (District 2)
Request to remodel.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICPCH-2025-00385 App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

ONe registration in support.

### Text of Legislative File 88072

**Title**

Change of Licensed Premises
Church Key/Foodmarket/The Vineyard LLC • dba Church Key
Current Capacity (in/out): 190/0 • Proposed Capacity (in/out): 190/0
626 University Ave

Class B Combination Liquor & Beer • 90% alcohol, 10% food
Police Sector 403 (District 2)
Request to remodel.

# Change of Premises

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICPCH-2025-00385
(License number)

2 (Alder District #) 4D3 (Police Sector)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: 69637-74215

Business dba Name: CHURCH KEY

Licensed Address: 626 UNIVERSITY AVE

Liquor/Beer Agent Name: ARMANDO ACOSTA

90 % Alcohol, 10 % Food, ____ % Other  Alder, District #: 8  Police Sector: CENTRAL

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): CHURCH KEY / FOODMARKET / THE VINEYARD LLC

Business Mailing Address: 402 W GORHAM ST MADISON, WI 53703

Business Contact Name, Position: ARMANDO ACOSTA

Business Phone: 608-259-0444  Business Email: CHURCHKEYBAR@GMAIL.COM

**Current Capacity (indoor):** 190  **Current Capacity (outdoor):** ____

**Proposed Capacity (indoor):** 190  **Proposed Capacity (outdoor):** ____

*If your capacity is increasing, contact Building Inspection: (608) 266-4551, binspection@cityofmadison.com*

**Change is:** ☒ Permanent  ☐ Temporary (from _____ *Date* until _____ *Date*)

**Is this change related to a Roadway Café Expansion License/Roadway Permit:** ☐ **Yes** or ☒ **No**

**Description of Changes (include approximate measurements, and fencing, if necessary):**

See attached floorplans and letter detailing proposed changes

☒ Detailed Floor Plans included (required)

Jongyeon Lee , 4/18/2025
*Authorized Signature*  *Date*

☐ Orange sign and business card issued
☐ "License Renewals & Changes" brochure with next steps issued
Office Use Only

REV 05/2022

City of Madison Alcohol License Review Committee
215 MLKJ Blvd., Room 103
Madison, WI 53703

RE: Church Key Remodel – Change of Premise Application

Dear Committee Members,

The Church Key bar, located at 626 University Ave., is seeking to remodel their existing space in order to provide a more open floor plan that will be less congested for patrons, additional bathroom facilities, and create an overall different aesthetic for patrons. The majority of the proposed renovations will be done on the first level, with some demolition and remodeling in an older, currently unused, kitchen space on the second floor that will serve as a new office space and could be used in the future to provide bathroom facilities on the second floor at a later date.

The changes to the premises would result in a safer environment for both patrons and staff members by addressing existing bottleneck areas and other areas of concern that have created issues in the past. **No changes to the current capacity are being sought at this time.**

The existing bar that currently spans most of the length of the first level would be reduced by several feet and turned 90 degrees towards the wall behind the existing bar. An existing retail/office space that will be removed and will be open floor space for patrons entering and exiting the bar. A portion of the stairs leading to the second floor will be relocated to provide a straight run of stairs to the second floor while also opening up the floor space it currently partially bisects. These changes require the removal of some existing walk-in cooler space which is currently under-utilized.

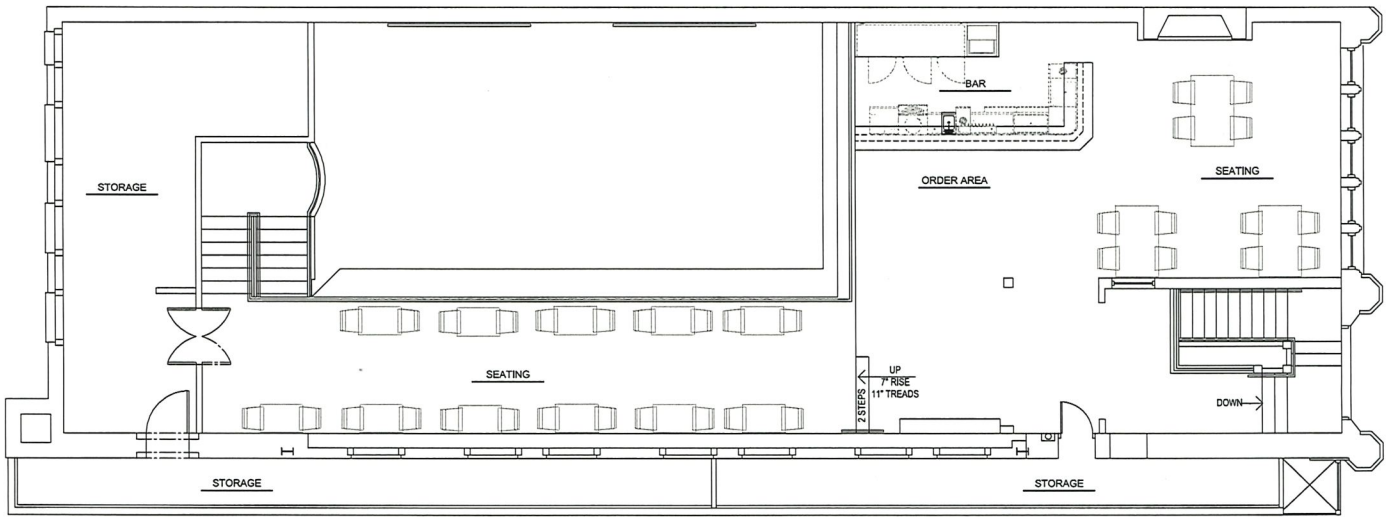
Lastly, the existing wall that separates the two bathrooms on the first level would be moved into the men's bathroom space to provide an additional stall in the women's bathroom and a relocation of the sinks in the men's restroom will allow for the placement of one additional urinal. This provides no net increase in bathroom utilities, but does equalize the utilities available in men's and women's restroom.

All of these changes seek to better serve our patrons by creating a safer, less congested environment, while also making much needed repairs and updates to our existing space.

Sincerely,

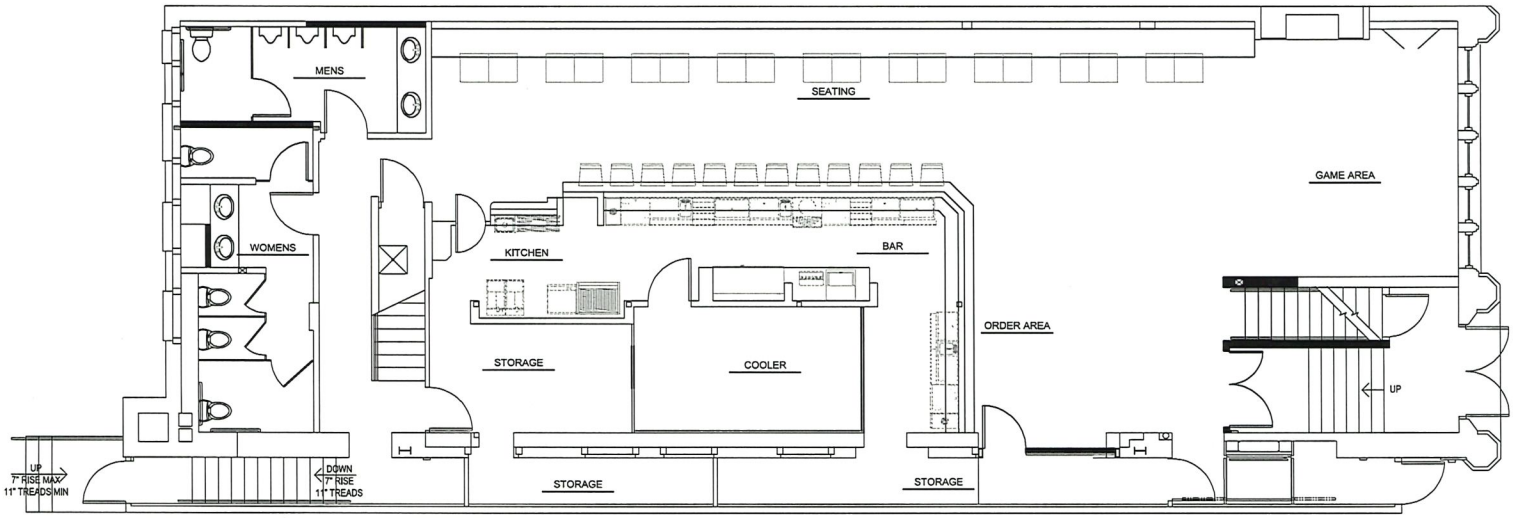
Armando Acosta
General Manager
Church Key
626 University Ave
Madison, WI 53715

PLOT DATE: 04/18/2025




2ND FLOOR PLAN
1/4" = 1'-0"

PROPOSED NEW FLOOR PLAN




1ST FLOOR PLAN
1/4" = 1'-0"

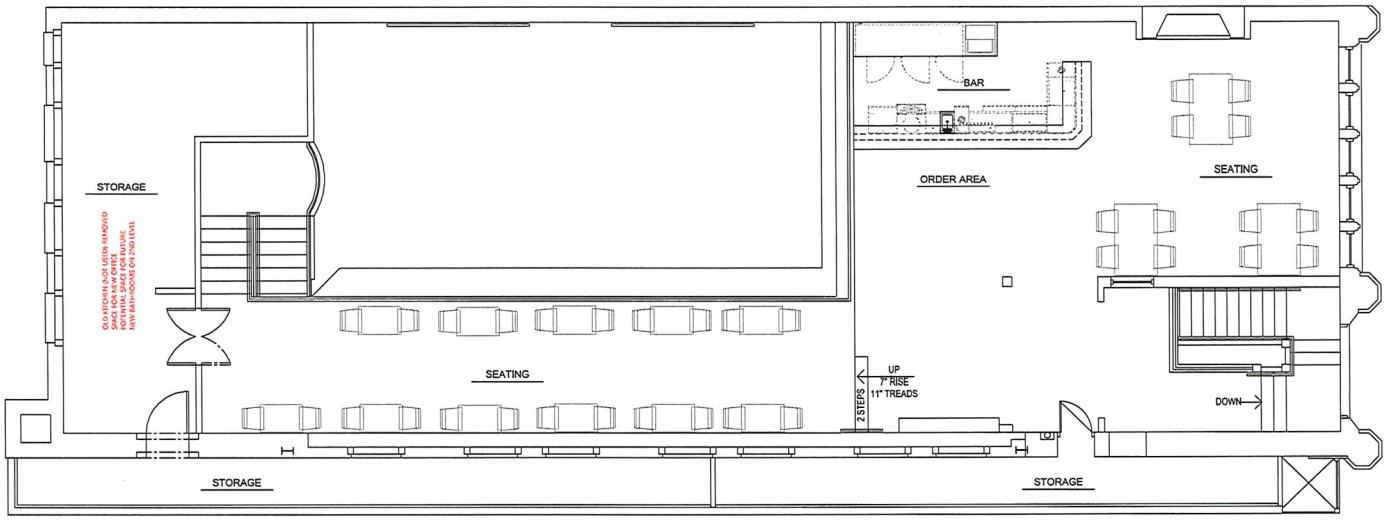
# 626 UNIVERSITY AVE

4.18.25

FLOOR PLAN
1/4" = 1'-0"

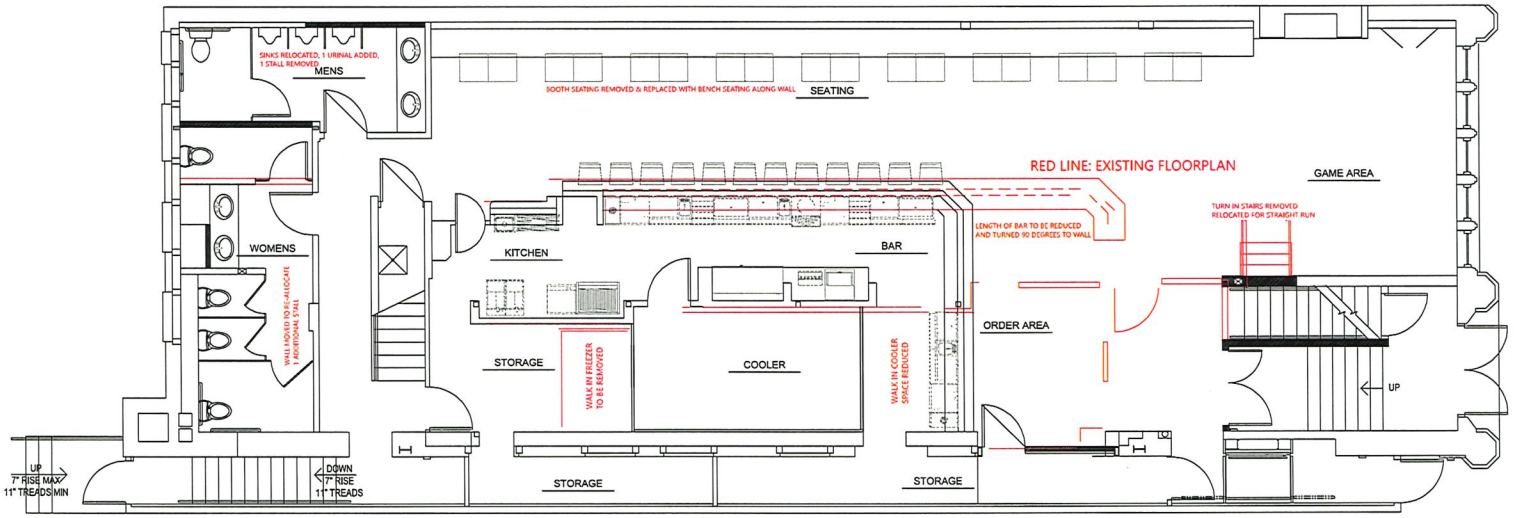
tjs architects

PLOT DATE: 04/18/2025




2ND FLOOR PLAN
1/4" = 1'-0"

## ANNOTATED CHANGES TO FLOOR PLAN




1ST FLOOR PLAN
1/4" = 1'-0"

# 626 UNIVERSITY AVE

4.18.25

FLOOR PLAN
1/4" = 1'-0"

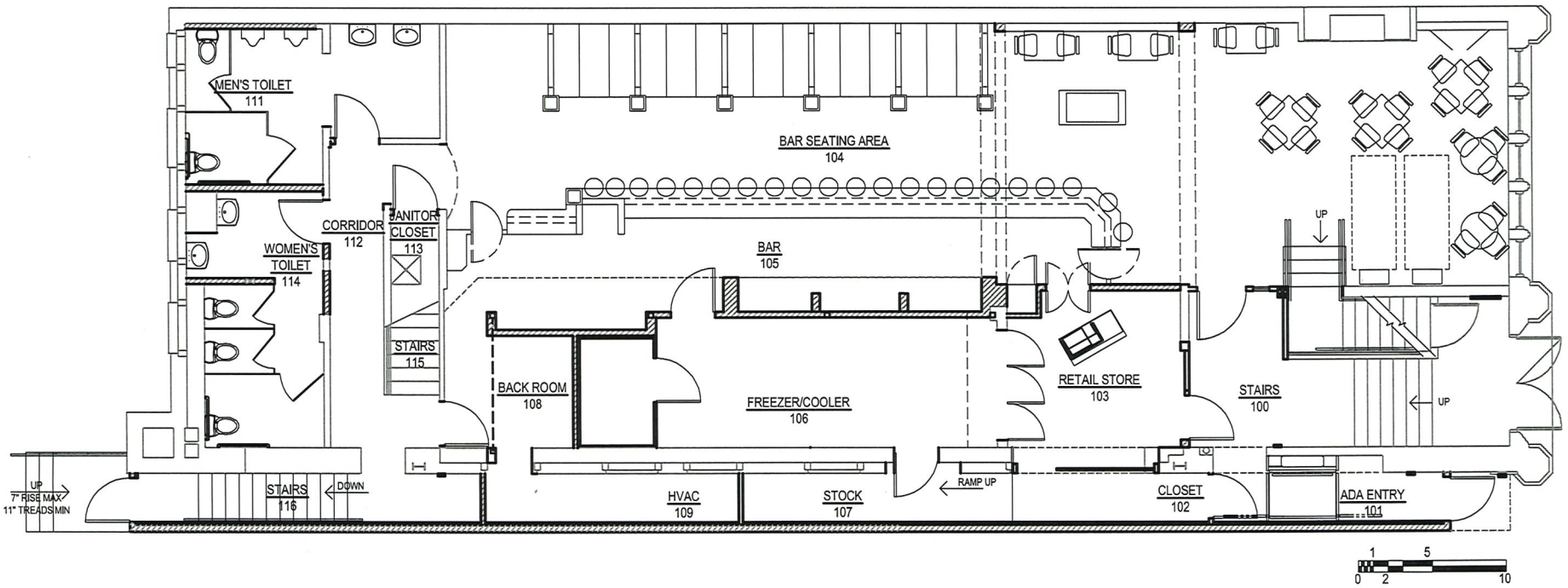
tjs architects

# CHURCH KEY

626 UNIVERSITY AVE

MADISON, WI

# OLD FLOOR PLANS




N

FIRST FLOOR PLAN

3/32" = 1'-0"

SQUARE FOOTAGE

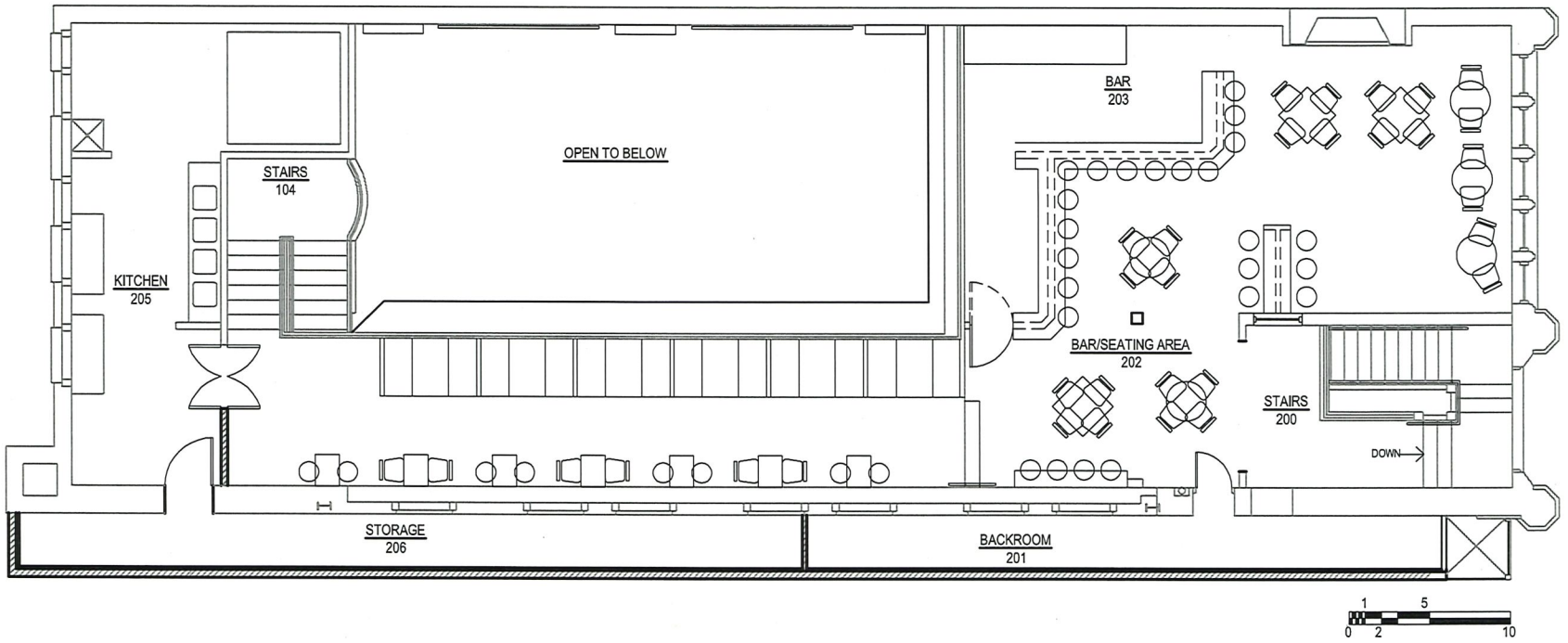
FIRST FLOOR = 3,200 SF

# CHURCH KEY

626 UNIVERSITY AVE

MADISON, WI

# OLD FLOOR PLANS




N

SECOND FLOOR PLAN

3/32" = 1'-0"

SQUARE FOOTAGE

SECOND FLOOR = 2,485 SF

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88083

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88083 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Licensed Premises
Naples 15 LLC • dba Naples 15
Current Capacity (in/out): 79/0 • Proposed Capacity (in/out): 79/0
15 N Butler St • Agent: Salvatore Di Scala
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 406 (District 2)
Request to add more storage for wine/beer to downstairs storage areas 7' x 7'.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICPCH-2025-00371 App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88083

**Title**

Change of Licensed Premises
Naples 15 LLC • dba Naples 15
Current Capacity (in/out): 79/0 • Proposed Capacity (in/out): 79/0
15 N Butler St • Agent: Salvatore Di Scala
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 406 (District 2)

Request to add more storage for wine/beer to downstairs storage areas 7' x 7'.

420

# Change of Premises

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICDCH-2025-00371

(License number)

7 (Alder/District #)

406 (Police Sector)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☒ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: 70883-76783

Business dba Name: Naples 15 LLC

Licensed Address: 15 N. BUTLER St Madison, WI 53703

Liquor/Beer Agent Name: Salvatore Di Scala

40 % Alcohol, 60 % Food, ____% Other  Alder, District #: _____ Police Sector: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Naples 15 LLC

Business Mailing Address: 15 N. Butler St. Madison, WI 53703

Business Contact Name, Position: Salvatore Di Scala

Business Phone: 608-630-6939  Business Email: Saldiscala@yahoo.com

**Current Capacity (indoor):** 79  **Current Capacity (outdoor):** N/A

**Proposed Capacity (indoor):** 79  **Proposed Capacity (outdoor):** N/A

*If your capacity is increasing, contact Building Inspection: (608) 266-4551, binspection@cityofmadison.com*

**Change is:** ☒ Permanent  ☐ Temporary (from _____ until _____)
Date  Date

**Is this change related to a Roadway Café Expansion License/Roadway Permit:** ☐ **Yes** or ☒ **No**

**Description of Changes (include approximate measurements, and fencing, if necessary):**

Adding more storage for wine/beer to downstairs Storage areas 7 ft x 7 ft.

☐ Detailed Floor Plans included (required)

*Authorized Signature*, 4-15-2025 *Date*

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

REV 05/2022

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88084

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88084 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Licensed Premises
Two Birds Madison LLC • dba Public Parking
Current Capacity (in/out): 93/0 • Proposed Capacity (in/out): 93/23
711 E Johnson St • Agent: Clement Macanu Jr
Class B Combination Liquor & Beer • 95% alcohol, 5% food
Police Sector 408 (District 6)
Request to extend premises to outdoor seating area on East Johnson St side of the building.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICPCH-2025-00360 App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Verveer, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

Three registrations in support.

### Text of Legislative File 88084

**Title**

Change of Licensed Premises
Two Birds Madison LLC • dba Public Parking
Current Capacity (in/out): 93/0 • Proposed Capacity (in/out): 93/23

711 E Johnson St • Agent: Clement Macanu Jr
Class B Combination Liquor & Beer • 95% alcohol, 5% food
Police Sector 408 (District 6)
Request to extend premises to outdoor seating area on East Johnson St side of the building.

# Change of Premises

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

(Agenda Item Number) _____

(Legistar file number) _____

LICLIQ-2025-00360 (License number)

6 (Alder District #) 407 (Police Sector)

Office Use Only

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2023-00612

Business dba Name: Public Parking

Licensed Address: 711 E Johnson St, Madison, WI 53703

Liquor/Beer Agent Name: Clement Mocanu Jr

95 % Alcohol, 5 % Food, ____ % Other Alder, District #: _____ Police Sector: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Two Birds Madison LLC

Business Mailing Address: 711 E Johnson St., Madison, WI 53703

Business Contact Name, Position: Jack Yip, Co owner

Business Phone: 608 3209902 Business Email: Jack@red-madison.com

**Current Capacity (indoor):** 93 **Current Capacity (outdoor):** 0

**Proposed Capacity (indoor):** 93 **Proposed Capacity (outdoor):** 23

*If your capacity is increasing, contact Building Inspection: (608) 266-4551, binspection@cityofmadison.com*

**Change is:** ☒ Permanent ☐ Temporary (from _____ *Date* until _____ *Date*)

**Is this change related to a Roadway Café Expansion License/Roadway Permit:** ☐ **Yes** or ☐ **No**

**Description of Changes (include approximate measurements, and fencing, if necessary):**

Adding long tables with 23 seats, 2 two top table and a 5 top table

Fencings will be installed

☒ Detailed Floor Plans included (required)

_____, 4/9/25
*Authorized Signature* *Date*

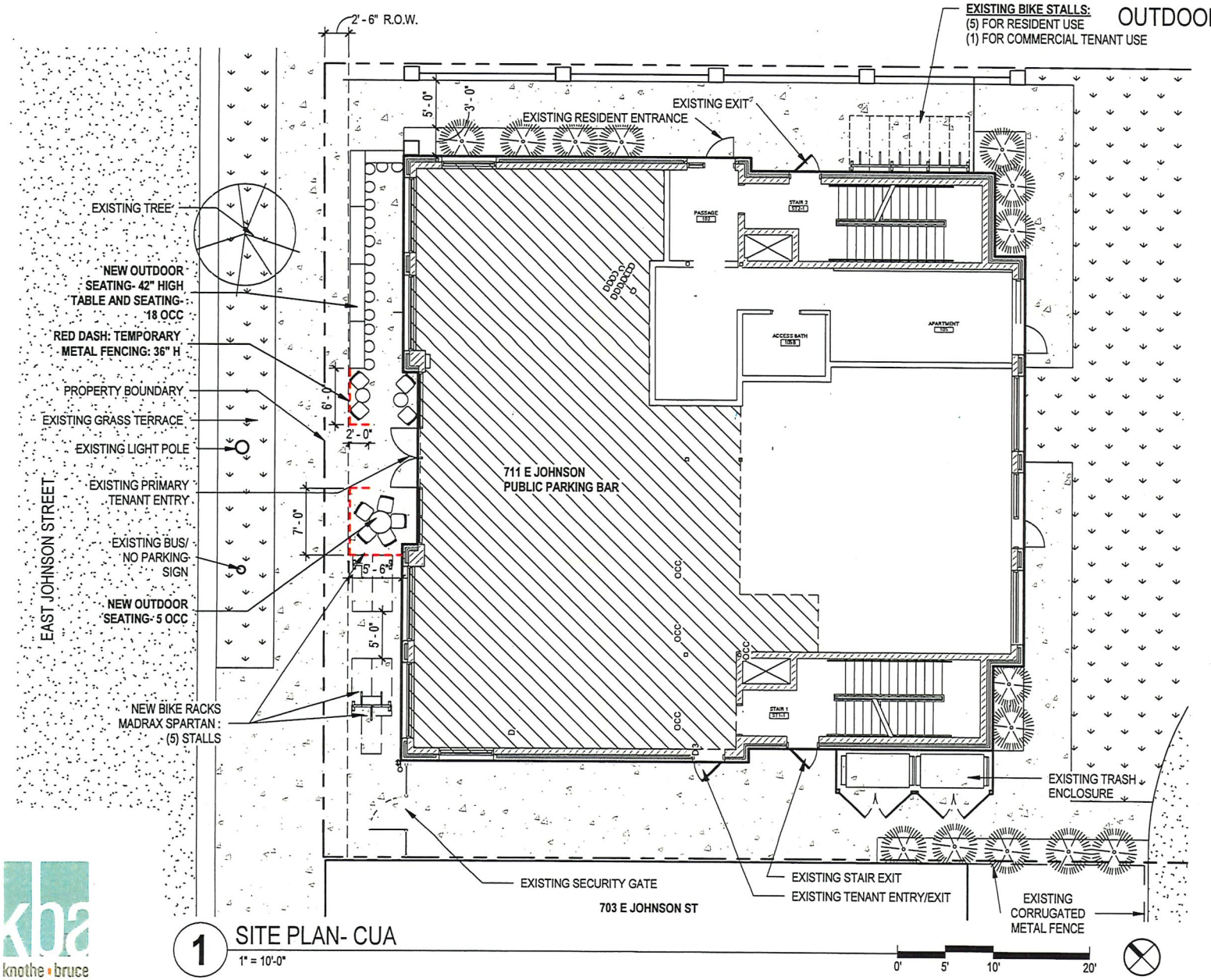
☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

REV 05/2022

# OUTDOOR SEATING 711 E JOHNSON ST




1 SITE PLAN- CUA
1" = 10'-0"

**PROJECT INFO:**

**ADDRESS:** 711 EAST JOHNSON ST
**SITE AREA (SF):** 59,236 sf / 1.36 acre
**SITE ZONING CLASSIFICATION:** NMX- NEIGHBHORHOOD MIXED USE DISTRICT
**OVERLAY DISTRICT:** TRANSIT OVERLAY DISTRICT
**NUMBER OF BUILDING STORIES (ABOVE GRADE):** 3
**TYPE OF CONSTRUCTION (602):** VB
**SPRINKLER SYSTEM:** FULLY SPRINKLED PER NFPA 13
**TENANT AREA:**

| | |
|---|---|
| BASEMENT: | 1,996 SF |
| FIRST FLOOR: | 1,907 SF |
| **TOTAL:** | **3,903 SF** |

**OCCUPANCY TYPE (SECOND 30X.X):** A-2- RESTAURANT/ BAR, S-1 STORAGE

**USE OF THE PROPERTY:** TAVERN, STORAGE
**CAPACITY (OCCUPANT LOAD):**

| | |
|---|---|
| BASEMENT : | 08 OCC |
| FIRST FLOOR : (INDOOR) | 86 OCC |
| **TOTAL INDOOR:** | **94 OCC** |
| OUTDOOR SEATING | 23 OCC |
| **GRAND TOTAL** | **117 OCC** |

**PARKING STALLS (REQUIRED), PROVIDED:**
**REQUIRED:** NO REQUIREMENTS- TOD OVERLAY
**ACCESSIBLE: NONE**
**VAN ACCESSIBLE:** NONE
**BIKE:** 5% OF OCCUPANT CAPACITY:
.05(117) = 6 STALLS REQ'D- 6 STALLS INSTALLED

NTS

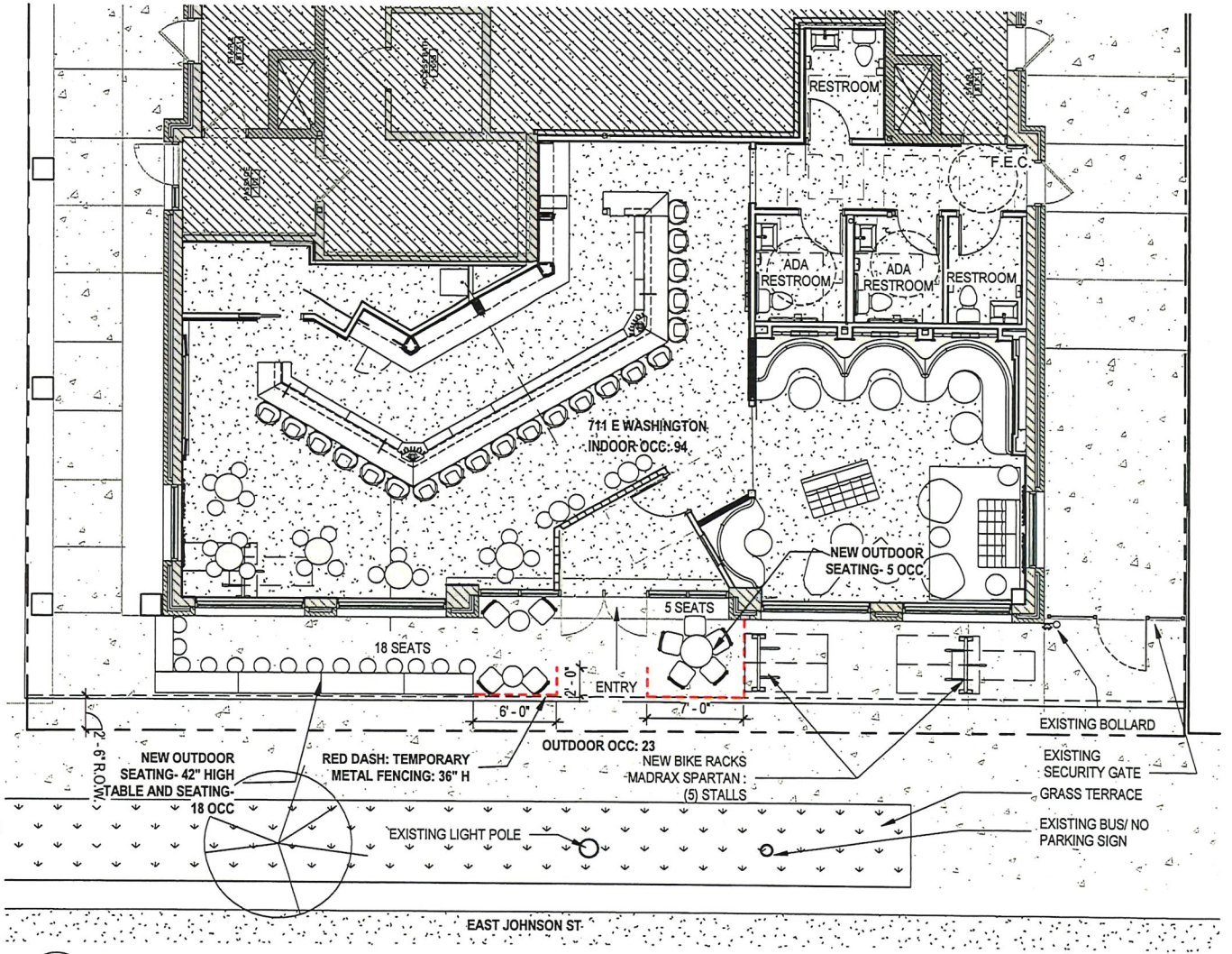
knothe • bruce ARCHITECTS

03.06.2025
**CUA 1**
SITE PLAN

# OUTDOOR SEATING 711 E JOHNSON ST

**OUTDOOR CONTINTUOUS TABLE: BLACK METAL AND COMPOSITE WOOD TOP-**

**OUTDOOR SEATING FLANKING DOORS: METAL TABLES AND CHAIRS- BLACK OR SILVER- SIMILAR TO SHOWN**




1 FIRST FLOOR PLAN- CUA

1/8" = 1'-0"

0' 4' 8' 16'

03.06.2025

**CUA 2**

FIRST FLOOR- SEATING CONDITIONAL USE

kba knothe • bruce ARCHITECTS

# OUTDOOR SEATING 711 E JOHNSON ST




EXISTING EAST JOHNSON BUILDING FACADE




knothe bruce

03.06.2025

**CUA 3**

CONTEXT PHOTO

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88097

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88097 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Licensed Premises
Garver Events LLC • dba Garver Events
Current Capacity (in/out): 530/280 • Proposed Capacity (in/out): 680/1000
3241 Garver Green • Agent: Tiara Ranney
Class B Combination Liquor & Beer • 30% alcohol, 40% food, 30% other
Police Sector 602 (District 15)
Request to expand the premises inside to include a small event space (gallery) and temporarily expand outdoor just north of the Garver's North Patio in a 100' x 140' area for Sessions at Garver Feed Mill.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICPCH-2025-00406 App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Carter, seconded by Glenn, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

Two registrations in support.

### Text of Legislative File 88097

**Title**

Change of Licensed Premises
Garver Events LLC • dba Garver Events

Current Capacity (in/out): 530/280 • Proposed Capacity (in/out): 680/1000
3241 Garver Green • Agent: Tiara Ranney
Class B Combination Liquor & Beer • 30% alcohol, 40% food, 30% other
Police Sector 602 (District 15)
Request to expand the premises inside to include a small event space (gallery) and temporarily expand outdoor just north of the Garver's North Patio in a 100' x 140' area for Sessions at Garver Feed Mill.

# Change of Premises

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

_____ (Agenda Item Number)

_____ (Legistar file number)

LICPCH-2025-00406 (License number)

15 (Alder District #) 602 (Police Sector)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☑ Beer, ☑ Liquor, ☑ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: _____

Business dba Name: Garver Events

Licensed Address: 3241 Garver Green Madison WI 53704

Liquor/Beer Agent Name: Tiara Ranney

30 % Alcohol, 40 % Food, 30 % Other

Alder, District #: _____ Dina Nina Martinez Rutherford

Police Sector: 602

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Garver Events LLC

Business Mailing Address: 3241 Garver Green, Suite 180 Madison WI 53704

Business Contact Name, Position: Bethany Jurewicz Director of Business Operations

Business Phone: 917-921-0171

Business Email: bethany@garverevents.com

**Current Capacity (indoor):** 530

**Current Capacity (outdoor):** 280

**Proposed Capacity (indoor):** 680

**Proposed Capacity (outdoor):** 1000

*If your capacity is increasing, contact Building Inspection: (608) 266-4551, binspection@cityofmadison.com*

**Change is:** ☑ Permanent (indoor) ☑ Temporary (outdoor) (from 6/19/25 *Date* until 6/22/25 *Date*)

**Is this change related to a Roadway Café Expansion License/Roadway Permit:** ☐ **Yes** or ☑ **No**

**Description of Changes (include approximate measurements, and fencing, if necessary):**

INDOOR - Our smaller event space (the gallery) is now often used during various markets at Garver so both the atrium and the gallery may be at capacity simultaneously. This was not previously the case as we typically have only one private event at a time. The addition of this smaller space adds 3750 sq ft to our capacity.

OUTDOOR - Garver Events is now the co-presenter of Sessions at McPike Park and with Eric Knepp's blessing, aims to hold the 2025 event on the undeveloped Olbrich North land just north of Garver's North Patio. The area intended for use is 100ft x 140ft and we hope to have one beer caddy on the land.

☑ Detailed Floor Plans included (required)

Bethany Jurewicz *Authorized Signature*, 4/25/25 *Date*

☐ Orange sign and business card issued

☐ "License Renewals & Changes" brochure with next steps issued

Office Use Only

REV 05/2022

**Madison Parks Division**

330 E. Lakeside St.
Madison, WI 53715
608-266-4711 • cityofmadison.com/parks

MADISON PARKS

January 15, 2025

Bryant Moroder
3241 Garver Green
Madison, WI 53704

Dear Bryant,

I am writing to confirm that the City of Madison Parks Division fully supports an extension of the Temporary Land Use permit until September 30, 2025. As we discussed, the Parks Division has had some significant staffing disruptions over the past few months, and we have not been able to process this permit extension at this date. I do anticipate that being completed by early February.

I know that you intend to utilize the space for events this year and our staff team will work to ensure that we assist in making sure everything is set up to succeed in doing so. Based on the information you had submitted to us last Fall, I do not foresee any significant reasons for concerns on your plans. Staff are actively reviewing this now and should we see anything of concern, we will reach out immediately in a way to ensure we help you have success.

We appreciate you working to activate this space and to test how event type gatherings can work in this area. This will be a helpful and informative trial in advance of moving forward with any project work here. We look forward to seeing what is learned through this year. I look forward to continuing to work with you to build on our partnership. Garver makes Olbrich Park and the City a better place and we appreciate all that you do.

Sincerely,

Eric M. Knepp

Eric M. Knepp
Parks Superintendent

GARVER GREEN
Vehicle Access
SUGAR BEET
140ft
FOOD TRUCKS
TENT
STAGE
Garver Events
3241 Garver Green
Licensed Area

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88100

**File ID:** 88100 **File Type:** License **Status:** Report of Officer

**Version:** 1 **Reference:** **Controlling Body:** ALCOHOL LICENSE REVIEW COMMITTEE

**File Created Date :** 04/25/2025

**File Name:** **Final Action:**

**Title:** Business Name Change
Knickerbocker Restaurant LLC • Current dba: Everly and Miko Poke
2701 Monroe St #700
Class B Combination Liquor & Beer
(District 13)
New dba: Everly and Highway One

**Notes:**

**Sponsors:** **Effective Date:**

**Attachments:** LICLIB-2016-00414 dba Change.pdf **Enactment Number:**

**Author:** **Hearing Date:**

**Entered by:** jverbick@cityofmadison.com **Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88100

**Title**

Business Name Change
Knickerbocker Restaurant LLC • Current dba: Everly and Miko Poke
2701 Monroe St #700
Class B Combination Liquor & Beer
(District 13)

New dba: Everly and Highway One

# Change of dba Name

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICLIB-2016-00414
(License number)

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2016-00414

Current Business dba Name: Everly and Miko Poke

Licensed Address: 2701 Monroe St. #700 Madison, WI 53711

Liquor/Beer Agent Name: Amanda L. Byrd Alder, District #: Tag Evers, #13

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Knickerbocker Restaurant, LLC

Business Mailing Address: 5111 Monona Dr., Monona, WI 53716

Business Contact Name, Position: Sara Rioldi, Accounting + Payroll Director

Business Phone: 608-246-2719 Business Email: accounting@foodfightinc.com

New dba Name: Everly and Highway One

Authorized Signature , 4/21/2025 Date

RECEIVED
APR 22 2025
MADISON CITY CLERK

☐ Form submitted by mail/e-mail
Office Use Only

REV 8/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88101

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88101 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Business Name Change
C & W Restaurant of Madison Inc • Current dba: Takumi Restaurant
4323 East Towne Blvd
Class B Combination Liquor & Beer
(District 17)
New dba: Niji Asian Cuisine

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIB-2023-00233 dba Change.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88101

**Title**

Business Name Change
C & W Restaurant of Madison Inc • Current dba: Takumi Restaurant
4323 East Towne Blvd
Class B Combination Liquor & Beer
(District 17)
New dba: Niji Asian Cuisine

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88101**

# Change of dba Name

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number) LICLIB-2023-00233

(License number) 17 - Madison

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2023-00233

Current Business dba Name: TAKUMI RESTAURANT

Licensed Address: 4323 EAST TOWNE BLVD

Liquor/Beer Agent Name: RONG CHEN Alder, District #: 17

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): C & W Restaurant of Madison Inc

Business Mailing Address: 4323 East Towne Blvd. Madison WI 53704

Business Contact Name, Position: Amanda Chen (owner)

Business Phone: 608-663-3899 Business Email: amandachen1681@hotmail.com

New dba Name: Niji Asian Cuisine

Authorized Signature , Date 4/16/2025

RECEIVED
APR 18 2025
MADISON CITY CLERK

☒ Form submitted by mail/e-mail
Office Use Only

REV 8/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88102

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88102 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Business Name Change
Yun Lai LLC • Current dba: Edo Japanese Restaurant
532 S Park St
Class B Combination Liquor & Beer
(District 13)
New dba:Oishi Japanese Restaurant

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2017-00450 dba Change.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88102

**Title**

Business Name Change
Yun Lai LLC • Current dba: Edo Japanese Restaurant
532 S Park St
Class B Combination Liquor & Beer
(District 13)
New dba:Oishi Japanese Restaurant

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88102**

# Change of dba Name

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

440

(Agenda Item Number)

(Legistar file number)

LIC LIB-2017-00450

(License number)

13 EVERS

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☑ Beer, ☑ Liquor, ☑ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2017-00450

Current Business dba Name: ~~Oishi~~ edo Japanese restaurant

Licensed Address: 532 S park St Madison WI 53715

Liquor/Beer Agent Name: G B Alder, District #:

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Yun lai LLC

Business Mailing Address: 532 S park st Madison WI 53715

Business Contact Name, Position: Bin zhou owen

Business Phone: 6082680247 Business Email: zhoubin980307@gmail.com

New dba Name: Oishi Japanese restaurant

Bin zhou, 4/13/25

*Authorized Signature* *Date*

☒ Form submitted by mail/e-mail
Office Use Only

REV 8/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88103

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88103 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Business Name Change
Oscar's Q-cos Mexican Restaurant LLC • Current dba: Oscar Q-cos Mexican Restaurant
1824 S Park St
Class B Combination Liquor & Beer
(District 14)
New dba: Casa Zaragoza

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2023-00447 dba Change.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88103

**Title**

Business Name Change
Oscar's Q-cos Mexican Restaurant LLC • Current dba: Oscar Q-cos Mexican Restaurant
1824 S Park St
Class B Combination Liquor & Beer
(District 14)
New dba: Casa Zaragoza

# Change of dba Name

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

443

(Agenda Item Number)

(Legistar file number)

LICLIB-2023-00447
(License number)

14 - ISADORE KNOX, JR.
(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2023-00447

Current Business dba Name: Oscar Q-cos Mexican Restaurant

Licensed Address: 1824 S. Park St Madison WI 53713

Liquor/Beer Agent Name: Oscar Zaragoza Alder, District #:

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Oscar's QCOS Mexican Restaurant LLC

Business Mailing Address: 1824 S. Park St Madison WI 53713

Business Contact Name, Position: Oscar Zaragoza owner

Business Phone: (608)285-5617 Business Email: Oscarzfont4@hotmail.com

New dba Name: CASA ZARAGOZA

Authorized Signature , Date 4/18/25

☐ Form submitted by mail/e-mail
Office Use Only

REV 8/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88104

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88104 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Business Name Change
Ledmas Restaurant Group LLC • Current dba: Amar Peru
610 Junction Rd #107
Class B Combination Liquor & Beer
(District 9)
New dba: Pikkito

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2024-00185 dba Change.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88104

**Title**

Business Name Change
Ledmas Restaurant Group LLC • Current dba: Amar Peru
610 Junction Rd #107
Class B Combination Liquor & Beer
(District 9)
New dba: Pikkito

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88104**

# Change of dba Name

Fee: $25.00

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

446

(Agenda Item Number)

(Legistar file number)

LICLIB - 2024-00185

(License number)

9 - CONKLIN

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☑ Beer, ☑ Liquor,
☐ Class C Wine

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2024-00185

Current Business dba Name: ~~Amar Peru~~

Licensed Address: 610 Junction Rd #107 Madison WI 53717

Liquor/Beer Agent Name: Lucas D. Rodriguez Alder, District #: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Ledmas Restaurant Group L.L.C.

Business Mailing Address: ~~3301~~ 8430 MARKET ST #119 MIDDLETON

Business Contact Name, Position: Lucas D. Rodriguez / Owner

Business Phone: (608)203-5517 Business Email: pikkitowi@gmail.com

New dba Name: PiKKiTo

Lucas D. Rodriguez, 3/31/2025

*Authorized Signature* *Date*

RECEIVED
MAR 31 2025
MADISON CITY CLERK

☐ Form submitted by mail/e-mail
Office Use Only

REV 8/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88105

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88105 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Apple TRS Madison 7131 LLC • dba Embassy Suites Madison Downtown
231 S Pinckney St
Class B Combination Liquor & Beer
(District 4)
Add one new officer

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIB-2024-00186 Officer Change App.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88105

**Title**

Entity Reorganization
Apple TRS Madison 7131 LLC • dba Embassy Suites Madison Downtown
231 S Pinckney St
Class B Combination Liquor & Beer
(District 4)
Add one new officer

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88105**

# Change of Officers

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

(License number)

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2024-00186

Business dba Name: Embassy Suites Madison Downtown

Licensed Address: 231 S. Pinckney St., Madison, WI 53703

Liquor/Beer Agent Name: Michael Luehrs Alder, District #: 4

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Apple TRS Madison 7131, LLC

Business Mailing Address: 4601 Frey St., Suite 400, Madison WI 53705

Business Contact Name, Position: Michael Luehrs, General Manager

Business Phone: 608-609-7226 Business Email: luehrs@raymondteam.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Rachel Labrecque | VP-Manager |
| | |
| | |
| | |
| | |
| **Officers/Members/Directors who will no longer hold their positions:** | |
| Name | Former Title |
| | |
| | |
| | |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☒ Yes, explain: VP of Apple Nine Hospitality Management, Inc., license #LICLIB-2020-00759

After this change, how many total officers/members/directors will be in the organization?: 2 officer/managers*

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Matthew Rash

*Authorized Signature*
Matthew Rash

4.22.2025

*Date*

☐ Form submitted by mail/e-mail
Office Use Only

*LLC has one member - Apple Nine Hospitality Management, Inc., previously disclosed.
It has two managers: Matthew Rash (previously disclosed) and Rachel Labrecque.

REV 09/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88106

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88106 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Shake Shack Wisconsin LLC • dba Shake Shack
558 N Midvale Blvd
Class B Combination Liquor & Beer
(District 11)
Add two new officers, remove one officer

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIB-2020-00588 Office Change App.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88106

**Title**

Entity Reorganization
Shake Shack Wisconsin LLC • dba Shake Shack
558 N Midvale Blvd
Class B Combination Liquor & Beer
(District 11)
Add two new officers, remove one officer

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88106**

# Change of Officers

(Agenda Item Number)

(Legistar file number)

LICLIB-2020-00588
(License number)

(Alder District # and Name)
Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☐ Beer, ☒ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2020-00588

Business dba Name: Shake Shack

Licensed Address: 558 N Midvale Blvd, Madison, WI 53705

Liquor/Beer Agent Name: Bryan Condra  Alder, District #: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Shake Shack Wisconsin LLC

Business Mailing Address: 225 Varick St Suite 301 New York, NY 10014

Business Contact Name, Position: Nick Bolio, Alcohol Compliance & Licensing Admin

Business Phone: 929-777-4727  Business Email: alcohollicensing@shakeshack.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Robert Lynch | CEO |
| Stephanie Sentell | COO |
| | |
| | |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| Randall Garutti | CEO |
| | |
| | |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 3

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature*

10/22/2024
*Date*

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88108

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88108 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Mos Eisley LLC • dba Star Liquor
1209 Williamson St
Class A Beer, Class A Liquor
(District 6)
Remove two officers

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIA-2018-00493 Officer Change.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88108

**Title**

Entity Reorganization
Mos Eisley LLC • dba Star Liquor
1209 Williamson St
Class A Beer, Class A Liquor
(District 6)
Remove two officers

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88108**

# Change of Officers

(Agenda Item Number)

(Legistar file number)

LICLIA-2018-00493
(License number)

6 - Mayer
(Alder District # and Name)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIA 2018 00493

Business dba Name: Star Liquor (Mas Eisley LLC)

Licensed Address: 1209 Williamson St

Liquor/Beer Agent Name: Josh Swentzel Alder, District #: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Mas Eisley LLC

Business Mailing Address: " "

Business Contact Name, Position: " "

Business Phone: 608 335 5595 Business Email: Starliquor1008@gmail.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| | |
| | |
| | |
| | |
| | |
| | |

| Officers/Members/Directors who will no longer hold their positions: | |
|---|---|
| Name | Former Title |
| Traf Armbruster | Owner |
| Michael Randall | Owner |
| | |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☑ Yes, explain: Josh Smerud Ohio Tavern

After this change, how many total officers/members/directors will be in the organization?: 1

Will this change alter your business plan? ☑ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature*

*Date* 4/20/25

☑ Form submitted by mail/e-mail

Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88109

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88109 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Bird Dog Hospitality IV LLC • dba Best Western East Towne Suites
4801 Annamark Dr
Class B Beer, Class C Wine
(District 17)
Remove one officer

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2017-00602 Officer Change.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88109

**Title**

Entity Reorganization
Bird Dog Hospitality IV LLC • dba Best Western East Towne Suites
4801 Annamark Dr
Class B Beer, Class C Wine
(District 17)

Remove one officer

# Change of Officers

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICLIB-2017-00602
(License number)

17 – SABRINA MADISON
(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☑ Beer, ☐ Liquor,
☑ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: 456-1029545067-02

Business dba Name: Best Western East Towne Suites

Licensed Address: 4801 Annamark Dr, Madison WI 53704

Liquor/Beer Agent Name: Michael Gartland Alder, District #: 17

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Bird Dog Hospitality IV LLC

Business Mailing Address: 221 S Phillips Ave, Ste 200, Sioux Falls, SD 57104

Business Contact Name, Position: Jessy Werner, Hospitality Controller

Business Phone: 712-592-0916 Business Email: jessy@birddoghospitality.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| | |
| | |
| | |
| | |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| Chad Hatch | Member |
| | |
| | |

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APR 22 2025
MADISON CITY CLERK

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 2

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Authorized Signature

4/17/2025
Date

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88110

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88110 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Ramen Station Inc • dba Ramen Station
1124 S Park St
Class B Beer, Class C Wine
(District 13)
Remove one officer

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIB-2023-00738 Officer Change.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88110

**Title**

Entity Reorganization
Ramen Station Inc • dba Ramen Station
1124 S Park St
Class B Beer, Class C Wine
(District 13)
Remove one officer

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88110**

# Change of Officers

(Agenda Item Number)

(Legistar file number) LICLIB-2023-00738

(License number)

13 - Evers
(Alder District # and Name)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2023-00738

Business dba Name: Ramen Station

Licensed Address: 1124 S Park St

Liquor/Beer Agent Name: Erica X Ni  Alder, District #: 13

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Ramen Station Inc

Business Mailing Address: 1124 S Park St, Madison, WI 53715

Business Contact Name, Position: Erica X Ni

Business Phone: 917-547-5288  Business Email: xiaohh5@gmail.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| | |
| | |
| | |
| | |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| Baolan Ni | |
| | |
| | |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 1

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature*

04/16/2025
*Date*

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88111

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88111 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
The Madison Club Inc • dba The Madison Club
5 E Wilson St
Class B Combination Liquor & Beer
(District 4)
Add five new officers, remove five officers

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIB-2011-00166 Officer Change App (3).pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88111

**Title**

Entity Reorganization
The Madison Club Inc • dba The Madison Club
5 E Wilson St
Class B Combination Liquor & Beer
(District 4)
Add five new officers, remove five officers

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88111**

# Change of Officers

(Agenda Item Number) _____

(Legistar file number) _____

(License number) _____

(Alder District # and Name) _____

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: Beer, Liquor, Cider
Class B: Beer, Liquor, Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLB-2011-00166

Business dba Name: The Madison Club Inc.

Licensed Address: 5 E Wilson St Madison WI 53703

Liquor/Beer Agent Name: Mary Caffrey Ward Alder, District #: Verveer #4

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): The Madison Club Inc.

Business Mailing Address: 5 E Wilson St Madison WI 53703

Business Contact Name, Position: Alyssa Zimmerman

Business Phone: 608-255-4861 Business Email: azimmerman@madisonclub.org

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name Mike Theo | Title |
| Phil Hausmann | Director |
| deft Mayers | Director |
| Mark O'Connell | Director |
| Susan Thomson | Director |
| | Director |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name Brian Lee | Former Title Director |
| Robb Kahl | Director |
| Kyle O'Brien | Director |
| Barry Ricter | Director |
| carole Schaffer | Director |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

X No Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 16

Will this change alter your business plan? X No Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Michelle Whitekind 3-25-25

*Authorized Signature* *Date*

| | Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88112

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88112 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Blazin Wings Inc • dba Buffalo Wild Wings #414
789 University Ave
Class B Combination Liquor & Beer
(District 8)
Add one new officer, remove one officer

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2012-00797 Officer Change App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88112

**Title**

Entity Reorganization
Blazin Wings Inc • dba Buffalo Wild Wings #414
789 University Ave
Class B Combination Liquor & Beer
(District 8)

Add one new officer, remove one officer

# Change of Officers

(Agenda Item Number)

(Legistar file number)

(License number)

(Alder District # and Name)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2012-00797

Business dba Name: Buffalo Wild Wings #414

Licensed Address: 789 University Ave., Madison, WI 53719

Liquor/Beer Agent Name: Cierra Schettler Alder, District #: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Blazin Wings, Inc.

Business Mailing Address: Attn: Laura Carlson-Heideman, 3 Glenlake Pkwy, Atlanta, GA 30328

Business Contact Name, Position: Licensing Dept.

Business Phone: 952.516.8175 Business Email: bwwlicensing@inspirebrands.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Eric Astrin | Vice President |
| | |
| | |
| | |
| | |
| **Officers/Members/Directors who will no longer hold their positions:** | |
| Name | Former Title |
| Robert D Jones, Jr. | Vice President |
| | |
| | |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☒ Yes, explain: Multiple WI locations - list attached

After this change, how many total officers/members/directors will be in the organization?: 4

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

[signature] 4/11/25

*Authorized Signature* *Date*

☐ Form submitted by mail/e-mail
Office Use Only

| Brand | Location Description | Address | City | State | ZIP |
|---|---|---|---|---|---|
| BWW | Appleton, Wi | 3201 East Calumet Street | Appleton | WI | 54915 |
| BWW | Wausau, Wi | 1819 West Stewart Avenue | Wausau | WI | 54401 |
| BWW | Ashwaubenon, Wi | 2101 South Oneida Street, Suite 100 | Ashwaubenon | WI | 54304 |
| BWW | Eau Claire, Wi | 4612 Keystone Crossing | Eau Claire | WI | 54701 |
| BWW | Kenosha, Wi | 7127 120Th Avenue | Kenosha | WI | 53142 |
| BWW | Oshkosh, Wi | 500 South Koeller Street | Oshkosh | WI | 54903 |
| BWW | Hudson, Wi | 913 Pearson Drive | Hudson | WI | 54016 |
| BWW | West Bend, Wi | 705 West Paradise Drive | West Bend | WI | 53095 |
| BWW | Pewaukee, Wi | 1273 Capital Drive | Pewaukee | WI | 53072 |
| BWW | Onalaska, Wi | 3132 Market Street | Onalaska | WI | 54650 |
| BWW | Oak Creek, Wi | 8171 South Howell Avenue | Oak Creek | WI | 53154 |
| BWW | Janesville, Wi | 2929 Milton Avenue, Suite 110 | Janesville | WI | 53545 |
| BWW | Waukesha, Wi | 1180 West Sunset Drive, Suite 106 | Waukesha | WI | 53189 |
| BWW | Stevens Point, Wi | 5370 Highway 10 East, Suite H | Stevens Point | WI | 54482 |
| BWW | Grand Chute, Wi | 4601 West College Avenue | Grand Chute | WI | 54914 |
| BWW | West Allis, Wi | 2950 South 108Th Street | West Allis | WI | 53227 |
| BWW | New Berlin, Wi | 15306 West Beloit Road | New Berlin | WI | 53151 |
| BWW | Monona, Wi | 6544 Monona Drive | Monona | WI | 53716 |
| BWW | Fitchburg, Wi | 6227 Mckee Road, Suite F | Fitchburg | WI | 53719 |
| BWW | Madison, Wi - East Towne Mall | 240 East Towne Mall | Madison | WI | 53704 |
| BWW | Madison, Wi - University Of Wisconsin | 789 University Avenue | Madison | WI | 53715 |
| BWW | Milwaukee, Wi - S 27Th St. | 3636 South 27Th Street | Milwaukee | WI | 53221 |
| BWW | Brookfield, Wi | 16750 West Bluemound Road, Suite G | Brookfield | WI | 53005 |
| BWW | Fond Du Lac, Wi | 121 North Pioneer Road | Fond Du Lac | WI | 54935 |
| BWW | Racine, Wi | 5880 Durand Avenue | Racine | WI | 53406 |
| BWW | Germantown, Wi | N96 W17990 County Line Road | Germantown | WI | 53022 |
| BWW | Kohler, Wi | 4005 Highway 28 | Sheboygan Falls | WI | 53085 |
| BWW | Beloit, Wi | 2747 Milwaukee Road | Beloit | WI | 53511 |
| BWW | Bellevue, Wi | 2394 Costco Way | Bellevue | WI | 54311 |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88113

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88113 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Wisconsin CVS Pharmacy LLC • dba CVS/Pharmacy #7147
6701 Mineral Point Rd
Class A Beer, Class A Liquor
(District 19)
Add four new officers, remove three officers

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIA-2012-00037 Officer Change App (2).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88113

**Title**

Entity Reorganization
Wisconsin CVS Pharmacy LLC • dba CVS/Pharmacy #7147
6701 Mineral Point Rd
Class A Beer, Class A Liquor
(District 19)
Add four new officers, remove three officers

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88113**

# Change of Officers

(Agenda Item Number)

(Legistar file number)

LICLIA-2012-00037
(License number)

19 – Guerriere
(Alder District # and Name)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☒ Beer, ☒ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: **LICLIA-2012-00037**

Business dba Name: **CVS/pharmacy #7147**

Licensed Address: **6701 Mineral Point Road, Madison, WI 53705**

Liquor/Beer Agent Name: **Connor Meinken** Alder, District #: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): **WISCONSIN CVS PHARMACY, L.L.C.**

Business Mailing Address: **One CVS Drive MC 1160 Woonsocket, RI 02895**

Business Contact Name, Position: **Gloria St. Onge - Licensing Coordinator**

Business Phone: **401-770-5049** Business Email: **nonpharmacypermits@cvshealth.com**

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| **Tracy L. Smith** | **Senior Vice President/Treasurer** |
| **Paul A. Isabella, Jr.** | **Assistant Treasurer** |
| **Leo J. Lariviere** | **Assistant Secretary** |
| **Christy L. Letourneau** | **Assistant Secretary** |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| **Carol A. DeNale** | **Senior Vice President/Treasurer** |
| **Sheelagh M. Beaulieu** | **Assistant Treasurer** |
| **Kevin M. Dehner** | **Assistant Secretary** |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 9

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature*
**Joshua J. Smith -Assistant Secretary**

2-18-25
*Date*

☒ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88114

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88114 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Wisconsin CVS Pharmacy LLC • dba CVS/Pharmacy #4930
2 S Bedford St
Class A Beer
(District 4)
Add four new officers, remove three officers

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIA-2014-00553 Officer Change App (2).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88114

**Title**

Entity Reorganization
Wisconsin CVS Pharmacy LLC • dba CVS/Pharmacy #4930
2 S Bedford St
Class A Beer
(District 4)
Add four new officers, remove three officers

# Change of Officers

(Agenda Item Number)

(Legistar file number)

LICLIA-2014-00553
(License number)

4
(Alder District # and Name)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☒ Beer, ☐ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: **LICLIA-2014-00553**

Business dba Name: **CVS/pharmacy #4930**

Licensed Address: **2 South Bedford Street, Madison, WI 53703**

Liquor/Beer Agent Name: **Daniel Peterson** Alder, District #: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): **WISCONSIN CVS PHARMACY, L.L.C.**

Business Mailing Address: **One CVS Drive MC 1160 Woonsocket, RI 02895**

Business Contact Name, Position: **Gloria St. Onge - Licensing Coordinator**

Business Phone: **401-770-5049** Business Email: **nonpharmacypermits@cvshealth.com**

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| **Tracy L. Smith** | **Senior Vice President/Treasurer** |
| **Paul A. Isabella, Jr.** | **Assistant Treasurer** |
| **Leo J. Lariviere** | **Assistant Secretary** |
| **Christy L. Letourneau** | **Assistant Secretary** |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| **Carol A. DeNale** | **Senior Vice President/Treasurer** |
| **Sheelagh M. Beaulieu** | **Assistant Treasurer** |
| **Kevin M. Dehner** | **Assistant Secretary** |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 9

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature*
**Joshua J. Smith -Assistant Secretary**

2-18-25
*Date*

☒ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88115

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88115 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Madison Association of the Deaf • dba Madison Association of the Deaf
1109 Williamson St
Class B Combination Liquor & Beer
(District 6)
Add one new officer, remove one officer

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 4032-1758 Officer Change App (2).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88115

**Title**

Entity Reorganization
Madison Association of the Deaf • dba Madison Association of the Deaf
1109 Williamson St
Class B Combination Liquor & Beer
(District 6)
Add one new officer, remove one officer

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88115**

# Change of Officers

485

(Agenda Item Number)

(Legistar file number)

4032-1758

(License number)

6-MAYER

(Alder District # and Name)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☑ Beer, ☑ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: 4032-1758

Business dba Name: Madison Association of the Deaf

Licensed Address: 1109 Williamson St Madison WI 53703

Liquor/Beer Agent Name: Ted Trenkamp Alder, District #: 6

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Madison Association of the Deaf

Business Mailing Address: 1109 Williamson St Madison WI 53703

Business Contact Name, Position: Ted Trenkamp Treasurer

Business Phone: 262-744-0498 Business Email: mad treasurer@gmail.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Andy Altmann | President |
| | |
| | |
| | |
| | |
| **Officers/Members/Directors who will no longer hold their positions:** | |
| Name | Former Title |
| Darrell Roby | President |
| | |
| | |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☑ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 4

Will this change alter your business plan? ☑ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Ted Trenkamp
*Authorized Signature*

4/11/25
*Date*

☐ Form submitted by mail/e-mail

Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88117

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88117 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Metcalfe Foods-West Inc • dba Metcalfe's
7455 Mineral Point Rd
Class A Beer, Class A Liquor
(District 9)
Add two new officers, remove two officers

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIA-2011-01722 Officer Change App (2).pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration neither in support nor opposition.

### Text of Legislative File 88117

**Title**

Entity Reorganization
Metcalfe Foods-West Inc • dba Metcalfe's
7455 Mineral Point Rd
Class A Beer, Class A Liquor
(District 9)

Add two new officers, remove two officers

# Change of Officers

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number) LICLIA-2011-01722

(License number) 9 - Conklin

(Alder District # and Name)

Office Use Only

Class A: ☑ Beer, ☑ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIA-2011-01722

Business dba Name: Metcalfe's

Licensed Address: 7455 Mineral PT RD, Madison, WI 53717

Liquor/Beer Agent Name: Kevin Metcalfe Alder, District #: 9

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Metcalfe Foods-West Inc.

Business Mailing Address: 850 76th ST SW, Byron Center, MI 49315

Business Contact Name, Position: Lauren Henry: Licensing Specialist

Business Phone: 616-878-2829 Business Email: snlicensing@spartannash.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Ileana McAlary | Assistant Secretary |
| Kristen Porter | Assistant Secretary |
| | |
| | |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| Kevin Metcalfe | Assistant Secretary |
| Tim Metcalfe | Assistant Secretary |
| | |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 2

Will this change alter your business plan? ☑ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

William J — *Authorized Signature*

4.2.25 — *Date*

☐ Form submitted by mail/e-mail
Office Use Only

REV 09/2018

**Metcalfe Foods West, INC**
**a subsidiary of Metcalfe's Markets, Inc**
**850 76th Street SW, Byron Center, MI 49315**
**P.O. Box 8700, Grand Rapids, MI 49518-8700**

## OFFICERS AND DIRECTORS

| Name | Position | Home Address | Office Address | Percentage |
|---|---|---|---|---|
| William Jacobs | President | 10311 E. Rivershore Dr SE Alto, MI 49302 | 850 76th Street SW Byron Center, MI 49315 | 0/00% |
| William Jacobs | Secretary | 10311 E. Rivershore Dr SE Alto, MI 49302 | 850 76th Street SW Byron Center, MI 49315 | 0/00% |
| William Jacobs | Treasurer | 10311 E. Rivershore Dr SE Alto, MI 49302 | 850 76th Street SW Byron Center, MI 49315 | 0/00% |
| Ileana McAlary | Assistant Secretary | 5960 Cory Point Court Hudsonville, MI 49426 | 850 76th Street SW Byron Center, MI 49315 | 0/00% |
| Kristen Porter | Assistant Secretary | 3804 Prairie St SW Grandville, MI 49418 | 850 76th Street SW Byron Center, MI 49315 | 0/00% |

Directors:

| | | | | |
|---|---|---|---|---|
| Ileana McAlary | Director | 5960 Cory Point Court Hudsonville, MI 49426 | 850 76th Street SW Byron Center, MI 49315 | 0/00% |
| William Jacobs | Director | 10311 E. Rivershore Dr SE Alto, MI 49302 | 850 76th Street SW Byron Center, MI 49315 | 0/00% |

| Sole Shareholder | Office Address | Percentage | FEIN |
|---|---|---|---|
| Metcalfe's Markets, Inc | 850 76th ST SW Byron Center, MI 49315 | 100% | 392020347 |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88118

**File ID:** 88118 **File Type:** License **Status:** Report of Officer

**Version:** 1 **Reference:** **Controlling Body:** ALCOHOL LICENSE REVIEW COMMITTEE

**File Created Date :** 04/25/2025

**File Name:** **Final Action:**

**Title:** Entity Reorganization
Fresh City Markets LLC • dba Fresh Madison Market
703 University Ave
Class B Beer, Class C Wine
(District 8)
Add two new officers, remove four officers

**Notes:**

**Sponsors:** **Effective Date:**

**Attachments:** LICLIB-2013-00530 Officer Change App (2).pdf **Enactment Number:**

**Author:** **Hearing Date:**

**Entered by:** jverbick@cityofmadison.com **Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration neither in support nor opposition.

### Text of Legislative File 88118

**Title**

Entity Reorganization
Fresh City Markets LLC • dba Fresh Madison Market
703 University Ave
Class B Beer, Class C Wine
(District 8)

Add two new officers, remove four officers

# Change of Officers

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

(License number) LICLIB-2013-00530

(Alder District # and Name) 8 - Govindarajan

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☒ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2013-00530

Business dba Name: Fresh Madison Market

Licensed Address: 703 University Ave, Madison, WI 53715

Liquor/Beer Agent Name: Kim Foor Alder, District #:

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Family City Markets, LLC

Business Mailing Address: 850 76th ST SW, Byron Center, MI 49315

Business Contact Name, Position: Lauren Henry: Licensing Specialist

Business Phone: 616-878-2829 Business Email: snlicensing@spartannash.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Ileana McAlary | Assistant Secretary |
| | |
| | |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name Timothy Steigauf | Former Title Manager |
| Thomas Swanson | President/Manager |
| Tyler King | Treasurer/Manager |
| Christopher Williamson | Manager |

continued on page two -OVER

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☐ Yes, explain: William Jacobs, Ileana McAlary, Kristen Porter are all officers of other entities that hold licenses in WI

After this change, how many total officers/members/directors will be in the organization?: 3

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature*

4-7-25
*Date*

☐ Form submitted by mail/e-mail
Office Use Only

**Fresh City Market, LLC**
**a subsidiary of Erickson's Diversified Corporation**
**850 76th Street SW, Byron Center, MI 49315**
**P.O. Box 8700, Grand Rapids, MI 49518-8700**

## OFFICERS AND DIRECTORS

| Name | Position | Home Address | Office Address |
|---|---|---|---|
| William Jacobs | President | 10311 E. Rivershore Dr. SE<br>Alto, MI 49302 | 850 76th Street SW<br>Byron Center, MI 49315 |
| William Jacobs | Treasurer | 10311 E. Rivershore Dr. SE<br>Alto, MI 49302 | 850 76th Street SW<br>Byron Center, MI 49315 |
| William Jacobs | Secretary | 10311 E. Rivershore Dr. SE<br>Alto, MI 49302 | 850 76th Street SW<br>Byron Center, MI 49315 |
| Ileana McAlary | Assistant Secretary | 5960 Cory Point Court<br>Hudsonville, MI 49426 | 850 76th Street SW<br>Byron Center, MI 49315 |
| Kristen Porter | Assistant Secretary | 3804 Prairie St SW<br>Grandville, MI 49418 | 850 76th Street SW<br>Byron Center, MI 49315 |

| Single Member | Ownership | FEIN |
|---|---|---|
| Erickson's Diversified | 100% | 39-1053730 |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88119

**File ID:** 88119 **File Type:** License **Status:** Report of Officer

**Version:** 1 **Reference:** **Controlling Body:** ALCOHOL LICENSE REVIEW COMMITTEE

**File Created Date :** 04/25/2025

**File Name:** **Final Action:**

**Title:** Entity Reorganization
Metcalfe Inc • dba Metcalfe's
726 N Midvale Blvd
Class A Beer, Class A Liquor
(District 11)
Add two new officers, remove two officers

**Notes:**

**Sponsors:** **Effective Date:**

**Attachments:** 8600-45273 Officer Change App (2).pdf **Enactment Number:**

**Author:** **Hearing Date:**

**Entered by:** jverbick@cityofmadison.com **Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration neither in support nor opposition.

### Text of Legislative File 88119

**Title**

Entity Reorganization
Metcalfe Inc • dba Metcalfe's
726 N Midvale Blvd
Class A Beer, Class A Liquor
(District 11)

Add two new officers, remove two officers

# Change of Officers

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)
8600-45273

(License number)
11 - Tishler

(Alder District # and Name)
Office Use Only

Class A: ☑ Beer, ☑ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: 8600-45273

Business dba Name: Metcalfe's

Licensed Address: 726 North Midvale Boulevard

Liquor/Beer Agent Name: Kevin Metcalfe  Alder, District #: _____

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Metcalfe, Inc

Business Mailing Address: 850 76th ST SW, Byron Center, MI 49315

Business Contact Name, Position: Lauren Henry: Licensing Specialist

Business Phone: 616-878-2829  Business Email: snlicensing@spartannash.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Jenna Meister | Assistant Secretary |
| Kristen Foster | Assistant Secretary |
| | |
| | |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| Kevin Metcalfe | Assistant Secretary |
| Tim Metcalfe | Assistant Secretary |
| | |

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Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 2

Will this change alter your business plan? ☑ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature* _____ *Date* 4.2.25

☐ Form submitted by mail/e-mail

Office Use Only

**Metcalfe, INC**
**a subsidiary of Metcalfe's Markets, Inc**
**850 76th Street SW, Byron Center, MI 49315**
**P.O. Box 8700, Grand Rapids, MI 49518-8700**

## OFFICERS AND DIRECTORS

| Name | Position | Home Address | Office Address | Date of Birth | SSN | Percentage |
|---|---|---|---|---|---|---|
| William Jacobs | President | 10311 E. Rivershore Dr SE Alto, MI 49302 | 850 76th Street SW Byron Center, MI 49315 | 8/10/1970 | 279-60-8394 | 0/00% |
| William Jacobs | Secretary | 10311 E. Rivershore Dr SE Alto, MI 49302 | 850 76th Street SW Byron Center, MI 49315 | 8/10/1970 | 279-60-8394 | 0/00% |
| William Jacobs | Treasurer | 10311 E. Rivershore Dr SE Alto, MI 49302 | 850 76th Street SW Byron Center, MI 49315 | 8/10/1970 | 279-60-8394 | 0/00% |
| Ileana McAlary | Assistant Secretary | 5960 Cory Point Court Hudsonville, MI 49426 | 850 76th Street SW Byron Center, MI 49315 | 5/4/1974 | 370-19-5052 | 0/00% |
| Kristen Porter | Assistant Secretary | 3804 Prairie St SW Grandville, MI 49418 | 850 76th Street SW Byron Center, MI 49315 | 6/16/1972 | 386-92-2471 | 0/00% |

Directors:

| | | | | | | |
|---|---|---|---|---|---|---|
| Ileana McAlary | Director | 5960 Cory Point Court Hudsonville, MI 49426 | 850 76th Street SW Byron Center, MI 49315 | 5/4/1974 | 370-19-5052 | 0/00% |
| William Jacobs | Director | 10311 E. Rivershore Dr SE Alto, MI 49302 | 850 76th Street SW Byron Center, MI 49315 | 8/10/1970 | 279-60-8394 | 0/00% |

| Sole Shareholder | Office Address | Percentage | FEIN |
|---|---|---|---|
| Metcalfe's Markets, Inc | 850 76th ST SW Byron Center, MI 49315 | 100% | 392020347 |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88120

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88120 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
Mendota Hospitality LLC • dba Mendota Hospitality
2920 N Sherman Ave
Class B Combination Liquor & Beer
(District 12)
Remove one officer

**Notes:**

**Sponsors:**

**Effective Date:**

**Attachments:** LICLIB-2023-00157 Officer Change.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** jverbick@cityofmadison.com

**Published Date:**

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88120

**Title**

Entity Reorganization
Mendota Hospitality LLC • dba Mendota Hospitality
2920 N Sherman Ave
Class B Combination Liquor & Beer
(District 12)

Remove one officer

# Change of Officers

504

(Agenda Item Number)

(Legistar file number)

LICLIB-2023-00157

(License number)

12 - Latimer Burris

(Alder District # and Name)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,

☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIB-2023-00157

Business dba Name: Mendota Hospitality, LLC

Licensed Address: 2920 N Sherman Ave

Liquor/Beer Agent Name: Joel V Stenman Alder, District #: 12

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): Mendota Hospitality, LLC

Business Mailing Address: 2920 N Sherman Ave

Business Contact Name, Position: Joel V Stenman

Business Phone: 608-575-4267 Business Email: vernstenman@gmail.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Joel V Stenman | President |
| ↑ already officer, not newly added | |
| | |
| | |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| Conor Caloia | Chief Operating Officer |
| | |
| | |

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505

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☒ Yes, explain: Partner at Big Top Events, LLC

After this change, how many total officers/members/directors will be in the organization?: 1

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Joel Vonk — *Authorized Signature*

3-3-25 — *Date*

☐ Form submitted by mail/e-mail
Office Use Only

REV 09/2018

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88121

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88121 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/25/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Entity Reorganization
MacTaggarts Inc • dba MacTaggart's Market & Deli
230 W Lakelawn Pl
Class A Beer, Class A Liquor
(District 2)
Add one new officers, remove one officer

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIA-2021-00141 Officer Change App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88121

**Title**

Entity Reorganization
MacTaggarts Inc • dba MacTaggart's Market & Deli
230 W Lakelawn Pl
Class A Beer, Class A Liquor
(District 2)

Add one new officers, remove one officer

# Change of Officers

(Agenda Item Number)

(Legistar file number)

LICLIA-2021-00141 (License number)

2 - Bennett (Alder District # and Name)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☒ Beer, ☒ Liquor, ☒ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

- This application is to inform the city of any changes in corporate structure.
- **The fee** for filing this application is $25.00.
- Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new** officer/member/director with this application (not necessary for title changes).

**Licensed Premises Information**

This application modifies existing alcohol license number: LICLIA - 2021-00141

Business dba Name: MacTaggarts, Inc. / MacTaggarts Market & Deli

Licensed Address: 230 W. Lakelawn Place, Madison, WI 53704

Liquor/Beer Agent Name: Richard L. Schober Alder, District #: 2

**Corporate Information**

Business Legal Name (as on WI State Sellers Permit): MacTaggarts, Inc.

Business Mailing Address: 230 W. Lakelawn Place, Madison, WI 53703

Business Contact Name, Position: Richard Schober - President

Business Phone: (608) 251-0911 Business Email: rschober70@yahoo.com

| List New Officers/Members/Directors, if applicable (attach background check form for each): | |
|---|---|
| Name | Title |
| Richard Schober | President |
| Kenneth Kaiser | Vice President |
| | |
| | |
| | |
| Officers/Members/Directors who will no longer hold their positions: | |
| Name | Former Title |
| JoAnn C. Kaiser | President |
| | |
| | |

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Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☒ No ☐ Yes, explain: _____

After this change, how many total officers/members/directors will be in the organization?: 2

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Authorized Signature*

4/8/2025
*Date*

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88130

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88130 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 04/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Operator License Application
Jonathan Williams

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICOPR-2024-00597 App_Redacted.pdf, LICOPR-2024-00597 Background Check Report.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO DENY - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Figueroa Cole, to RECOMMEND TO COUNCIL TO DENY - REPORT OF OFFICER. The motion passed by the following vote:

Reason: Denied in accordance with Guideline 2B of the City of Madison Policy Guidelines for Operator Licenses. The offense directly violates the responsibilities of being a bartender.

Appearance by Jonathan Williams, and one registration in support.

**Notes:** Denied in accordance with Guideline 2B of the City of Madison Policy Guidelines for Operator Licenses. The offense directly violates the responsibilities of being a bartender.

Roll Call Vote: Ayes(6) - Ald. Glenn, Ald. FIgueroa Cole, Ald. Verveer, Farley, Westra, Carter; Nay(0); Abstain(1) - Barushok

Ayes: 6 Carmella Glenn; Michael E. Verveer; Kathryn M. Farley; Amy L. Westra; Yannette Figueroa Coleand Sheri Carter

Abstentions: 1 Colin R. Barushok

### Text of Legislative File 88130

**Title**

Operator License Application
Jonathan Williams

# Operator Application for Licenses to expire 8/29/2024

For individuals selling or serving alcohol, pursuant to Madison General Ordinance 38.05. **Fees are not refundable.**

Provisional Operator License Fee $15.00
Two-Year Operator License Fee $80.00

| Office use: | LICOPR-2024-00597 | BST Date 06/30/2024 |
|---|---|---|

**Filling out your application**

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out acurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the informaton.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which your interacted, or the Wisconsin Circuit Court Access website at

**Review of your application**

- The Madison Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and /or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Alcohol License Review Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Alcohol License Review Committee are open to the public and televised.*

| First Name | M. I. | Last Name |
|---|---|---|
| Jonathan | | Williams |

| Residence: Street Address | City | State | Zip |
|---|---|---|---|
| [redacted] | Madison | WI | 53713 |

| Phone | Date of Birth | Birth Place (City, State) | Sex |
|---|---|---|---|
| [redacted] | [redacted] | Minocqua, WI | Male |

| Driver's License Number (State & Number) | Place of employment and phone# | Email Address |
|---|---|---|
| [redacted] | | [redacted] |

Other names, aliases or birthdates ever used:

| Cities and States lived in since age 18, including where you now reside: | | From: | To: |
|---|---|---|---|
| Lac Du Flambeau | Wisconsin | 07/12/2017 | 01/01/2020 |
| Madison | Wisconsin | 01/01/2020 | 06/30/2024 |

## Arrest and Conviction Record

| | | |
|---|---|---|
| Since your 17th birthday, have you been convicted of a felony or misdemeanor? (Including criminal traffic offenseses?) | ☐ Yes | ☑ No |
| As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor? | ☐ Yes | ☑ No |
| Have you ever been convicted by a military court-martial? | ☐ Yes | ☑ No |
| Have you ever been convicted of disorderly conduct that involved violence against another person? | ☐ Yes | ☑ No |

## List Any Pending Citations, Tickets, or Criminal Charges

| Year | Location | Charge | At the time of the incident were you under the influence of alcohol and /or other | Did the incident occur in or around an establishment that serves alcohol? |
|---|---|---|---|---|
| 2024 | Lucky's Brew Pub | Obstruction | No | Yes |

## List All Citations, Tickets, Municipal/Ordinance Violations and Criminal Convictions (Excluding Parking Tickets). Attach additional paper if necessary.

| Year | Location | Charge | At the time of the incident were you under the influence of alcohol and /or other | Did the incident occur in or around an establishment that serves alcohol? |
|---|---|---|---|---|
| | | Speeding | No | No |

## Application must be notarized.

*The undersigned affirms that he/she made complete and true answers to each question and understands tht his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.*

Subscribed and sworn before me
this_____day of _____, 20____

_____
Applicant's Signature

_____
Notary Public

## To be filled out by the Madison Police Department

☐ Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Madison Police Department

☐ Files indicate that subject has the attached Criminal Arrest Record

_____ _____
Madison Police Department Authorized Signature Date

# Jonathan J Williams: [redacted]

## Guideline(s) 26b

| State | Date | Description | Pending | Conviction | Fel/Misd/Ord |
|---|---|---|---|---|---|
| WI | 04/06/2024 | Resist/Obstruct<br>Madison Police Department | | 12/23/2024 | Ord |
| | | | | | |
| | | | | | |

**Completed by:** [redacted] **Date Completed:** 01/10/2025

_____ Submit to Council

_____ Additional Info Required/ Resubmit application

✓ Submit to ALRC

_____ Other Action: _____

Captain Initials: ALK Date: 1/13/25

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88272

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88272 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Delmonico's of Madison LLC • dba Johnny Delmonico's • 130 S Pinckney St
New Agent: Gaston Solis
Class B Combination Liquor & Beer
(District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 60459-56287 Agent Change App.pdf, gs face_Redacted.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Carter, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88272

**Title**

Change of Agent
Delmonico's of Madison LLC • dba Johnny Delmonico's • 130 S Pinckney St
New Agent: Gaston Solis
Class B Combination Liquor & Beer
(District 4)

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88272**

517

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) –if change-

(Legistar file number) –if change-

(License number) 60459-59287

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, CAITLIN SUENNICHT, officer/member for Delmonico's of Madison (Corp/LLC),

doing business as JOHNNY DELMONICO'S, authorize and appoint GASTON SOLIS
*Name*

as the liquor/beer agent for the premise located at 130 S. PINCKNEY ST. MADISON, WI.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Signature of corporate officer/member* , 4/11/25 *Date*

## To be completed by appointed Liquor/Beer Agent

I, GASTON SOLIS, appointed liquor/beer agent for DELMONICO'S OF MADISON (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Signature of corporate Agent* , 4-3-2025 *Date*

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only

# Liquor/Beer Agent
# Gaston Solis : [redacted]

| State | Date | Description | Pending | Conviction | Fel/Misd/Ord |
|---|---|---|---|---|---|
| WI | 10/23/19 | 346.63(1)(a) OWI (3rd) | | X<br>1-8-2021 | Misd U |
| WI | 9/9/18 | 346.63(1)(a) OWI (2nd) | | X<br>7-2-2019 | Misd U |
| WI | 2010 | 346.63(1) OWI | | X | Guilty 3/9/10 |
| | | | | | |
| | | | | | |

**Completed by:** [redacted] **Date Completed:** 05/14/2025

_____ Submit to Council

_____ Additional Info Required/ Resubmit application

✓ Submit to ALRC

_____ Other Action: _____

Captain Initials: [redacted] Date: 05/14/25

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88273

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88273 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Marcus Hotels Hospitality LLC • dba Hilton Madison at Monona Terrace • 9 E Wilson St
New Agent: LaMarvon J Jackson
Class B Combination Liquor & Beer
(District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 59279-54431 Agent Change App (4).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88273

**Title**

Change of Agent
Marcus Hotels Hospitality LLC • dba Hilton Madison at Monona Terrace • 9 E Wilson St
New Agent: LaMarvon J Jackson
Class B Combination Liquor & Beer
(District 4)

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

(Agenda Item Number) –if change-

(Legistar file number) –if change-

54279-54431
(License number)

4 Vervaer
(Alder District # and Name)

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, Thomas F. Kissinger, officer/member for Marcus Hotels Hospitality, LLC (Corp/LLC),

doing business as Hilton Madison at Monona Terrace, authorize and appoint LaMarvon J. Jackson
*Name*

as the liquor/beer agent for the premise located at 9 E. Wilson Street, Madison, WI 53703.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

_____, March 13, 2025
*Signature of corporate officer/member* *Date*
(Thomas F. Kissinger, President & Secretary)

## To be completed by appointed Liquor/Beer Agent

I, LaMarvon J. Jackson, appointed liquor/beer agent for Marcus Hotels Hospitality, LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

_____, March 13, 2025
*Signature of corporate Agent* *Date*

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88274

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88274 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Speedway LLC • dba Speedway 4132 • 4902 Verona Rd
New Agent: Charles Satterfield
Class A Beer, Class A Liquor
(District 10)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 53385-45052 Agent Change App (3).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88274

**Title**

Change of Agent
Speedway LLC • dba Speedway 4132 • 4902 Verona Rd
New Agent: Charles Satterfield
Class A Beer, Class A Liquor
(District 10)

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -If change-

(Legistar file number) -If change- 53385 - 45052

(License number)

10 - Figueroa Cole

(Alder District # and Name)

Office Use Only

Class A: ☑ Beer, ☑ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, David Seltzer, officer/member for Speedway LLC (Corp/LLC),

doing business as Speedway 4132, authorize and appoint Charles Satterfield
Name

as the liquor/beer agent for the premise located at 4902 Verona Rd. Madison WI 53711

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Signature of corporate officer/member, 04/11/2025 Date

## To be completed by appointed Liquor/Beer Agent

I, Charles Satterfield, appointed liquor/beer agent for Speedway 4132 Speedway LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☐ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Charles Satterfield (Apr 11, 2025 12:13 CDT)
Signature of corporate Agent, 4-11-25 Date

REV 09/2018

☒ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88275

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88275 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Triple Shift Entertainment LLC • dba Bowl-A-Vard • 2121 East Springs Dr
New Agent: Colleen O'Brion
Class B Combination Liquor & Beer
(District 17)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2024-00095 Agent Change App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88275

**Title**

Change of Agent
Triple Shift Entertainment LLC • dba Bowl-A-Vard • 2121 East Springs Dr
New Agent: Colleen O'Brion
Class B Combination Liquor & Beer
(District 17)

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88275**

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

_____
*(Agenda Item Number) –if change-*

_____
*(Legistar file number) –if change-*

LI/LIB-2024-00095
*(License number)*

_____
*(Alder District # and Name)*
Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, Marc Viglio, officer/member for Triple Shift entertainment, LLC (Corp/LLC),

doing business as CFO, authorize and appoint Colleen O'Brion
*Name*

as the liquor/beer agent for the premise located at 2121 Springs Dr. Madison, WI 53704.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Marc A Viglio , 04 / 02 / 2025
*Signature of corporate officer/member* *Date*

## To be completed by appointed Liquor/Beer Agent

I, Colleen O'Brion, appointed liquor/beer agent for Triple Shift Entertainment, LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is _____ %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Colleen O'Brion , 04 / 02 / 2025
*Signature of corporate Agent* *Date*

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only

Document Ref: JIEYV-MJZYH-K75AX-BYXDP

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88276

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88276 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
HJ Liquors LLC • dba City View Liquor • 6420 Cottage Grove Rd
New Agent: Jesse Beierle
Class A Beer, Class A Liquor
(District 3)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIA-2019-01247 Agent Change App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88276

**Title**

Change of Agent
HJ Liquors LLC • dba City View Liquor • 6420 Cottage Grove Rd
New Agent: Jesse Beierle
Class A Beer, Class A Liquor
(District 3)

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

528

(Agenda Item Number) –if change-

(Legistar file number) –if change-

(License number)

(Alder District # and Name)

Office Use Only

Class A: ☒ Beer, ☒ Liquor, ☒ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, HERBERT W. TAYLOR, officer/member for HJ LIQUORS LLC (Corp/LLC),

doing business as CITY VIEW LIQUOR, authorize and appoint JESSE BEIERLE
*Name*

as the liquor/beer agent for the premise located at 6420 COTTAGE GROVE RD.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Signature of corporate officer/member* , *Date* 04/07/25

## To be completed by appointed Liquor/Beer Agent

I, JESSE BEIERLE, appointed liquor/beer agent for HJ LIQUORS LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Signature of corporate Agent* , *Date* 4/07/25

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88277

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88277 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Madison Elks Lodge #410 • dba Madison Elks Lodge #410 • 711 Jenifer St
New Agent: Kaycie Strobl
Class B Combination Liquor & Beer
(District 6)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 606-499 Agent Change App (3).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Verveer recused from vote.

### Text of Legislative File 88277

**Title**

Change of Agent
Madison Elks Lodge #410 • dba Madison Elks Lodge #410 • 711 Jenifer St
New Agent: Kaycie Strobl
Class B Combination Liquor & Beer
(District 6)

530

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) –if change-

(Legistar file number) –if change-

606 - 499
(License number)

6 - MAYER
(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☐ Beer, ☒ Liquor,
☐ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, LINDSEY LEE, officer/member for Madison Elks Lodge #410 (Corp/LLC),

doing business as Same, authorize and appoint KAYCIE STROBL
Name

as the liquor/beer agent for the premise located at 711 Jenifer St.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

[signature], 4/3/25
*Signature of corporate officer/member* *Date*

## To be completed by appointed Liquor/Beer Agent

I, KAYCIE STROBL, appointed liquor/beer agent for Madison Elks Lodge #410 (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described in this license, and I am involved in the actual conduct of the business as an employee, or have a direct financial interest in the business of the licensee. The percent of the business I own is 0 %.

☑ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

[signature], 4/9/25
*Signature of corporate Agent* *Date*

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88278

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88278 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
BSBC LLC • dba Bassett Street Brunch Club • 444 W Johnson St
New Agent: Laura Ferzoco
Class B Combination Liquor & Beer
(District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2013-00747 Agent Change App (4).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88278

**Title**

Change of Agent
BSBC LLC • dba Bassett Street Brunch Club • 444 W Johnson St
New Agent: Laura Ferzoco
Class B Combination Liquor & Beer
(District 4)

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88278**

533

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -If change-

(Legistar file number) -If change- LICLIB-2013-00747

(License number) 4-Vevea

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☑ Beer, ☑ Liquor, ☐ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, Amanda Jabs, officer/member for BSBC (Corp/LLC),

doing business as Bassett Street Brunch club, authorize and appoint Laura Ferzoco (Name)

as the liquor/beer agent for the premise located at 444 W. Johnson St. 53703 #LICLIB-2013-00747.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Amanda Jabs, 4/3/2025

*Signature of corporate officer/member* *Date*

## To be completed by appointed Liquor/Beer Agent

I, Laura Ferzoco, appointed liquor/beer agent for Bassett Street Brunch Club (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described in this license, and I am involved in the actual conduct of the business as an employee, or have a direct financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Laura Ferzoco, 4/3/2025

*Signature of corporate Agent* *Date*

REV 09/2018

☐ Form submitted by mail/e-mail

Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88279

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88279 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Atwood Restaurant LLC • dba Bar Corallini • 2004 Atwood Ave
New Agent: Evan Ackers
Class B Combination Liquor & Beer
(District 6)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2019-00160 Agent Change App (4).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88279

**Title**

Change of Agent
Atwood Restaurant LLC • dba Bar Corallini • 2004 Atwood Ave
New Agent: Evan Ackers
Class B Combination Liquor & Beer
(District 6)

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88279**

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) -if change-

(Legistar file number) -If change- LICLIB-2019-00160

(License number) 6 - Rummel

(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☑ Beer, ☑ Liquor,
☐ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, Amanda Jabs, officer/member for Atwood Restaurant (Corp/LLC),

doing business as Bar Corallini, authorize and appoint Evan Ackers
Name

as the liquor/beer agent for the premise located at 2004 Atwood Ave 53704.
#LICLIB-2019-00160

***Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.***

Amanda Jabs, 4/3/2025
*Signature of corporate officer/member* *Date*

## To be completed by appointed Liquor/Beer Agent

I, Evan Ackers, appointed liquor/beer agent for Bar Corallini (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described in this license, and I am involved in the actual conduct of the business as an employee, or have a direct financial interest in the business of the licensee. The percent of the business I own is 0 %.

☑ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Evan Ackers, 4/1/25
*Signature of corporate Agent* *Date*

REV 09/2018

☒ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88280

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88280 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Bird Dog Hospitality IV LLC • dba Best Western East Towne Suites • 4801 Annamark Dr
New Agent: Michael Gartland
Class B Beer, Class C Wine
(District 17)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2017-00602 Agent Change App (2).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88280

**Title**

Change of Agent
Bird Dog Hospitality IV LLC • dba Best Western East Towne Suites • 4801 Annamark Dr
New Agent: Michael Gartland
Class B Beer, Class C Wine
(District 17)

539

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number) –if change-

(Legistar file number) –if change-

LICLIB-2017-00602
(License number)

17 Madison
(Alder District # and Name)

Office Use Only

✓

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☑ Beer, ☐ Liquor,
☑ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, Kyle Schock, officer/member for Bird Dog Hospitality IV, LLC (Corp/LLC),

doing business as Best Western East Towne Suites, authorize and appoint Michael Gartland
*Name*

as the liquor/beer agent for the premise located at 4801 Annamark Dr, Madison WI 53704.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Signature of corporate officer/member*, *Date* 3/24/2025

## To be completed by appointed Liquor/Beer Agent

I, Michael Gartland, appointed liquor/beer agent for Bird Dog Hospiality IV LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☑ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

*Signature of corporate Agent*, *Date* 3/24/2025

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88281

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88281 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Chairs LLC • dba Otto's Restaurant and Bar • 6405 Mineral Point Rd
New Agent: Brian Conradt
Class B Combination Liquor & Beer
(District 19)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2014-01109 Agent Change App.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88281

**Title**

Change of Agent
Chairs LLC • dba Otto's Restaurant and Bar • 6405 Mineral Point Rd
New Agent: Brian Conradt
Class B Combination Liquor & Beer
(District 19)

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

541

(Agenda Item Number) –if change-

(Legistar file number) –if change-

LICLIB-2014-~~00~~01109
(License number)

19 GUEQUIERRE
(Alder District # and Name)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, SUSAN L ENGELKE, officer/member for CHAIRS (~~Corp~~/LLC),
doing business as BTO'S RESTAURANT AND BAR, authorize and appoint BRIAN P CONRADT
Name
as the liquor/beer agent for the premise located at 6405 MINERAL POINT RD, MADISON, WI 53705

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

Susan L Engelke, 3-10-25
*Signature of corporate officer/member* *Date*

## To be completed by appointed Liquor/Beer Agent

I, Brian Conradt, appointed liquor/beer agent for CHAIRS (Corp/LLC),
being first duly sworn, affirm that I have full authority and control of the premise described in this license, and I am involved in the actual conduct of the business as an employee, or have a direct financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

B Conradt, 3/14/2025
*Signature of corporate Agent* *Date*

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88282

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88282 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/08/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Change of Agent
Family Entertainment LLC • dba Point Cinema • 7825 Big Sky Dr
New Agent: LaMarvon Jackson
Class B Combination Liquor & Beer
(District 9)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2013-00040 Agent Change App (2).pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88282

**Title**

Change of Agent
Family Entertainment LLC • dba Point Cinema • 7825 Big Sky Dr
New Agent: LaMarvon Jackson
Class B Combination Liquor & Beer
(District 9)

# Liquor/Beer Agent

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

_____ *(Agenda Item Number) –if change-*

_____ *(Legistar file number) –if change-*

ULLB-2013-00040 *(License number)*

9 – CONKLIN *(Alder District # and Name)*

Office Use Only

- This application is for Liquor/Beer Agents for new alcohol licenses and for a change of Liquor/Beer Agent to an existing alcohol license.
  - If you are a **new** agent for a **new** license, there is no charge.
  - If this is a **change of agent**, there is a $10.00 charge.
- Please include a **background check form** and copy of your **picture ID** with this application.
- Please include documentation that you have taken **Beverage Server Training** or have held an **Operator's License** within the last two years.

## To be completed by Corporate Officer or Member of LLC

I, Thomas F. Kissinger, officer/member for Family Entertainment, LLC (Corp/LLC),

doing business as Point Cinema, authorize and appoint LaMarvon J. Jackson
*Name*

as the liquor/beer agent for the premise located at 7825 Big Sky Drive, Madison, WI 53719.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

_____, March 13, 2025
*Signature of corporate officer/member* *Date*
(Thomas F. Kissinger, President & Secretary)

## To be completed by appointed Liquor/Beer Agent

I, LaMarvon J. Jackson, appointed liquor/beer agent for Family Entertainment, LLC (Corp/LLC),

being first duly sworn, affirm that I have full authority and control of the premise described

in this license, and I am involved in the actual conduct of the business as an employee, or have a direct

financial interest in the business of the licensee. The percent of the business I own is 0 %.

☒ I have included a copy of my photo ID and Beverage Server Training certificate/Operator's license.

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

_____, March 13, 2025
*Signature of corporate Agent* *Date*

REV 09/2018

☐ Form submitted by mail/e-mail
Office Use Only

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88344

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88344 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/14/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Temporary Class B Retailer License
Concurrent with Street Use Permit
Wisconsin Chamber Orchestra
Event Location: Capitol Square between the corner of S. Carroll St. and W. Main St., and the corner of E. Mifflin St. and N. Pinckney St.
Event Date: June 25; July 2, 9, 16, 23, and 30, 2025
Police District: 405 (District 4)
Event: Concerts on the Square

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | PERCPS-2025-00058 App_Redacted.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88344

**Title**

Temporary Class B Retailer License
Concurrent with Street Use Permit
Wisconsin Chamber Orchestra
Event Location: Capitol Square between the corner of S. Carroll St. and W. Main St., and the corner of E. Mifflin St. and N. Pinckney St.

Event Date: June 25; July 2, 9, 16, 23, and 30, 2025
Police District: 405 (District 4)
Event: Concerts on the Square

# Temporary B License

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Street Use: ☐ No ☒ YES
Office Use Only

(Agenda Item number) –If Street Use-

(Legistar file number) –If Street Use-
PERCPS-2025-00058

(License number)
4 405
(Alder District #) (Police Sector)
Office Use Only

- Temporary Class "B" (beer) and "Class B" (wine) licenses are available to **bona fide clubs, chambers of commerce, churches, Lodges/Societies, Veteran's Organizations, and Fair Associations** only. Being a non-profit company is not enough.
- You may get an unlimited number of temporary licenses for Beer, but **only two licenses for wine** each twelve months.
- If your plans include using the street for your event, you will need a **Street Use Permit** and you must apply at least 60 days before your event.
- At least one **licensed bartender** must be present.
- **The fee** is $10 for beer and/or wine per event – events may have consecutive days.

The named organization applies for:

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s.125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

## Organization

Pick one: ☐ Bona fide Club ☐ Chamber of Commerce ☐ Church
☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

**Organization Name:** Wisconsin Chamber Orchestra Phone: 608-257-0538

Address: 321 E Main St, Madison, WI Email: wco@wisconcerts.org Website: wcoconcerts.org

Date organized: 07/26/1960 If a corporation, give date of incorporation: 07/26/1960

WI State Seller's Permit ID: _____

☒ We are not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats.

☐ We *have* been convicted of a violation of Chapter 38.

| Organization Officers | Name | City, State | Birthdate |
|---|---|---|---|
| President | Joseph Diedrich | Madison, WI | [redacted] |
| Vice President | Di Huibregtse | Madison, WI | |
| Treasurer | Brian Kahn | | |
| Secretary | Matt Gerding | Madison, WI | |
| Person in charge of event | Name | Phone | Email |
| | Sam Pavel, General Manager | 608-257-0638 | sam.pavel123@gmail.com |

REV 07/2019

continued on page two - OVER

## Event Information

Event Name: Concerts on the Square Event dates & time(s): 06/25, 07/02, 07/09, 07/16, 07/23, and 07/30. Rain date each following Thursday. 4:00 pm to 9:00 pm

Event Address: Capitol Square between corner of S. Carroll & W. Main and corner of E. Mifflin and N. Pickney Estimated Attendance: 20,000 +

Do the premises you want to license occupy *all* of the building/property? No No? Then please describe fully which parts of the property or building you want to be covered with this license. (Which section of the parking lot, which floor of the building, or which specific rooms in it. etc): The 10 blocks of N & S. Pickney, the 10 blicks of E & W main, the 100 blocks of E. Wash, MLK, and King St.

Explain the purpose and nature of the event: Annual 6 week classical and light pops concert series. Free and open to the public.

Describe your planned method of crowd control: Posted event grounds. City and state police, staff, and volunteers to monitor the area. Safety announcements made over PA as needed.

How many security persons will you have on the licensed premises? 7 (5 city police, 2 capitol police)

Will food be served? ☒ Yes ☐ No Will a tent be used? ☐ Yes ☒ No

Will the street be used? ☒ Yes ☐ No Will wine be served? ☐ No ☒ Yes: 1 of 2 per year

Wholesaler/distributor/brewery who will supply fermented malt beverage: TBD

Quantities ordered: 10 barrels of beer / Concert

*(If serving wine)* Wholesaler/distributor/winery who will supply wine: TBD

Quantities ordered: 10 barrels of wine / Concert

## Declaration

☒ The information provided in this application is true and correct to the best of my knowledge and belief.

Officer Signature _____ Date: 3/10/25

Printed name of **Officer** who is signing: Joseph Diedrich

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88345

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88345 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/14/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Temporary Class B Retailer License
Concurrent with Street Use Permit
Wil-Mar Neighborhood Center
Event Location: 800, 900, & 1000 Blocks of Williamson St
Event Date: Sept. 20 Noon - 10pm & Sept. 21 11am - 7pm
Police District: 408 (District 6)
Event: Willy Street Fair

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | PERCPS-2025-00053 App_Redacted.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88345

**Title**

Temporary Class B Retailer License
Concurrent with Street Use Permit
Wil-Mar Neighborhood Center
Event Location: 800, 900, & 1000 Blocks of Williamson St
Event Date: Sept. 20 Noon - 10pm & Sept. 21 11am - 7pm
Police District: 408 (District 6)

Event: Willy Street Fair

# Temporary B License

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Street Use: ☐ No ☑ YES
Office Use Only

(Agenda Item number) –if Street Use-

(Legistar file number) –if Street Use- PERCPS-2025-00053

(License number)

6 (Alder District #) 408 (Police Sector)

Office Use Only

- Temporary Class "B" (beer) and "Class B" (wine) licenses are available to **bona fide clubs, chambers of commerce, churches, Lodges/Societies, Veteran's Organizations, and Fair Associations** only. Being a non-profit company is not enough.
- You may get an unlimited number of temporary licenses for Beer, but **only two licenses for wine** each twelve months.
- If your plans include using the street for your event, you will need a **Street Use Permit** and you must apply at least 60 days before your event.
- At least one **licensed bartender** must be present.
- **The fee** is $10 for beer and/or wine per event – events may have consecutive days.

The named organization applies for: WILL ST FAIR

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s.125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

**Organization**

Pick one: ☑ Bona fide Club ☐ Chamber of Commerce ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

**Organization Name:** WIL-MAR NEIGHBORHOOD CENTER Phone: 608-257-4576

Address: 504 S. BROADY ST Email: garyk@wil-mar.org Website: wil-mar.org

Date organized: 1969 If a corporation, give date of incorporation: 1969

WI State Seller's Permit ID: _____

☑ We are not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats.

☐ We *have* been convicted of a violation of Chapter 38.

| Organization Officers | Name | City, State | Birthdate |
|---|---|---|---|
| President | SARAH DEBOWMAN | MADISON, WI | [redacted] |
| Vice President | DAVID HECHT | MADISON, WI | |
| Treasurer | QUINN HENNEGHAN | MADISON, WI | |
| Secretary | SAM RAIZ | MADISON, WI | |
| Person in charge of event | Name | Phone | Email |
| | GARY KALLAS | 608-257-4576 | garyk@wil-mar.org |

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continued on page two - OVER

## Event Information

Event Name: WILL ST FAIR Event dates & time(s): SEPT 20 NOON-10 SEPT 21 11-7

Event Address: 800, 900 & 1000 BLOCKS OF WILLIAMSON Estimated Attendance: 4000 DAILY

Do the premises you want to license occupy *all* of the building/property? YES No? Then please describe fully which parts of the property or building you want to be covered with this license. (Which section of the parking lot, which floor of the building, or which specific rooms in it. etc):

Explain the purpose and nature of the event: CELEBRATION OF PLACE AND A FUNDRAISER FOR WILMAR CENTER AND COMMON WEALTH DEVELOPMENT

Describe your planned method of crowd control: OFF-DUTY MPD REPS, PRIVATE SECURITY AND SCORES OF DEDICATED COMMUNITY MEMBERS

How many security persons will you have on the licensed premises? 6 FOR DAILY

Will food be served? ☑ Yes ☐ No Will a tent be used? ☑ Yes ☐ No

Will the street be used? ☑ Yes ☐ No Will wine be served? ☐ No ☑ Yes: ___ of 2 per year

Wholesaler/distributor/brewery who will supply fermented malt beverage: WIS L DIST

Quantities ordered: 50 BBLS

*(If serving wine)* Wholesaler/distributor/winery who will supply wine: MELOA

Quantities ordered: 15 CASES

## Declaration

☑ The information provided in this application is true and correct to the best of my knowledge and belief.

Officer Signature [signature] Date: 3-24-2025

Printed name of **Officer** who is signing: DAVID HECHT

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88346

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88346 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/14/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Temporary Class B Retailer License
Concurrent with Street Use Permit
Wil-Mar Neighborhood Center
Event Location: McPike Park/200 S Ingersoll St.
Event Date: July 10 4pm - 10pm, July 11 4pm - 11pm, July 12 11am - 11pm, and July 13 11am - 10pm
Police District: 408 (District 6)
Event: Fete de Marquette

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | PERCPS-2025-00052 App_Redacted.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88346

Title
Temporary Class B Retailer License
Concurrent with Street Use Permit
Wil-Mar Neighborhood Center
Event Location: McPike Park/200 S Ingersoll St.
Event Date: July 10 4pm - 10pm, July 11 4pm - 11pm, July 12 11am - 11pm, and July 13 11am - 10pm

Police District: 408 (District 6)
Event: Fete de Marquette

# Temporary B License

Street Use: ☐ No ☑ YES
Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item number) –if Street Use–

(Legistar file number) –if Street Use– PERCPS-2025-00052

(License number)

(Alder District #) 6 (Police Sector) 408

Office Use Only

- Temporary Class "B" (beer) and "Class B" (wine) licenses are available to **bona fide clubs, chambers of commerce, churches, Lodges/Societies, Veteran's Organizations, and Fair Associations** only. Being a non-profit company is not enough.
- You may get an unlimited number of temporary licenses for Beer, but **only two licenses for wine** each twelve months.
- If your plans include using the street for your event, you will need a **Street Use Permit** and you must apply at least 60 days before your event.
- At least one **licensed bartender** must be present.
- **The fee** is $10 for beer and/or wine per event – events may have consecutive days.

The named organization applies for: FETE DE MARQUETTE

☑ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s.125.26(6), Wis. Stats.

☑ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

**Organization**

Pick one: ☑ Bona fide Club ☐ Chamber of Commerce ☐ Church
☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

**Organization Name:** WIL-MAR NEIGHBORHOOD CENTER Phone: 608-257-4576

Address: 504 S. BREARLY ST Email: garyk@wil-mar.org Website: wil-mar.org

Date organized: 1969 If a corporation, give date of incorporation: 1969

WI State Seller's Permit ID: _____

☑ We are not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats.

☐ We *have* been convicted of a violation of Chapter 38.

| Organization Officers | Name | City, State | Birthdate |
|---|---|---|---|
| President | SARAH DEBAUMAN | MADISON, WI | [redacted] |
| Vice President | DAVID KOECHT | MADISON, WI | |
| Treasurer | QUINN HEINEGMAN | MADISON, WI | |
| Secretary | SAM RAE | MADISON, WI | |
| Person in charge of event | Name | Phone | Email |
| | GARY KALLAS | 608-257-4576 | garyk@wil-mar.org |

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continued on page two - OVER

## Event Information

Event Name: FIESTA DE MARQUETTE Event dates & time(s): JULY 10 4-10
JULY 11 4-11
JULY 12 11-11
JULY 13 11-10

Event Address: MCPIKE PARK / 200 S. INGERSOLL Estimated Attendance: 3500 DAILY

Do the premises you want to license occupy *all* of the building/property? YES No? Then please describe fully which parts of the property or building you want to be covered with this license. (Which section of the parking lot, which floor of the building, or which specific rooms in it. etc):

Explain the purpose and nature of the event: CELEBRATION OF PLACE AND FUNDRAISER FOR THE WIL-MAR NEIGHBORHOOD CENTER

Describe your planned method of crowd control: OFF DUTY MPD / PRIVATE SECURITY & DOZENS OF LONG-TIME COMMUNITY MEMBER VOLUNTEERS

How many security persons will you have on the licensed premises? 10-12 DAILY

Will food be served? ☑ Yes ☐ No Will a tent be used? ☑ Yes ☐ No

Will the street be used? ☑ Yes ☐ No Will wine be served? ☐ No ☑ Yes: ___ of 2 per year

Wholesaler/distributor/brewery who will supply fermented malt beverage: WIS DIST - 50 bbls

Quantities ordered: 50 bbls

*(If serving wine)* Wholesaler/distributor/winery who will supply wine: MICLA LLC

Quantities ordered: 30 CASES

## Declaration

☑ The information provided in this application is true and correct to the best of my knowledge and belief.

Officer Signature [signature] Date: 5-24-2025

Printed name of **Officer** who is signing: DAVID HECHT

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88347

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88347 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/14/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Temporary Class B Retailer License
Concurrent with Street Use Permit
SASY Neighborhood Association
Event Location: 200 Block of Atwood Ave.
Event Date: July 26 Noon - 10pm and July 27 Noon - 8pm
Police District: 410 (District 6)
Event: AtwoodFest

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | PERCPS-2025-00081 App_Redacted.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88347

Title
Temporary Class B Retailer License
Concurrent with Street Use Permit
SASY Neighborhood Association
Event Location: 200 Block of Atwood Ave.
Event Date: July 26 Noon - 10pm and July 27 Noon - 8pm
Police District: 410 (District 6)
Event: AtwoodFest

# Temporary B License

(Agenda Item number) –if Street Use-

(Legistar file number) –if Street Use-

PERCPS-2025-00081
(License number)

6 (Alder District #) 410 (Police Sector)

Office Use Only

Street Use: ☐ No ☒ YES
Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

- Temporary Class "B" (beer) and "Class B" (wine) licenses are available to **bona fide clubs, chambers of commerce, churches, Lodges/Societies, Veteran's Organizations, and Fair Associations** only. Being a non-profit company is not enough.
- You may get an unlimited number of temporary licenses for Beer, but **only two licenses for wine** each twelve months.
- If your plans include using the street for your event, you will need a **Street Use Permit** and you must apply at least 60 days before your event.
- At least one **licensed bartender** must be present.
- **The fee** is $10 for beer and/or wine per event – events may have consecutive days.

The named organization applies for:

■ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s.125.26(6), Wis. Stats.

■ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

**Organization**

Pick one: ■ Bona fide Club ☐ Chamber of Commerce ☐ Church
☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

**Organization Name:** SASY Neighborhood Association Phone: 608-234-3570

Address: PO Box 7483 Email: sasy-board@googlegroups.com Website: https://sasyna.org

Date organized: 1999 If a corporation, give date of incorporation: 2016

WI State Seller's Permit ID: _____

■ We are not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats.

☐ We *have* been convicted of a violation of Chapter 38.

| Organization Officers | Name | City, State | Birthdate |
|---|---|---|---|
| President | Ray Cruz | Madison, WI | [redacted] |
| Vice President | Douglas Johnson | Madison, WI | |
| Treasurer | Susan Ramspacher | Madison, WI | |
| Secretary | Joe Schubert | Madison, WI | |
| Person in charge of event | Name | Phone | Email |
| | Ray Cruz | 608-234-3570 | rccruzco@gmail.com |

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*continued on page two - OVER*

**Event Information**

Event Name: AtwoodFest Event dates & time(s): July 26 noon-10PM July 27 noon-8PM

Event Address: 2000 block Atwood Ave Estimated Attendance: 4000 daily

Do the premises you want to license occupy *all* of the building/property? Yes No? Then please describe fully which parts of the property or building you want to be covered with this license. (Which section of the parking lot, which floor of the building, or which specific rooms in it. etc):

Explain the purpose and nature of the event: AtwoodFest is a celebration of place focused on the people, businesses, and institutions located in the Atwood Avenue community.

Describe your planned method of crowd control: We retain both public off-duty police and private security staff. At all event times 2 officers will be on-site. In addition, our team consists of nearly 20 community members, ten of whom will be equipped with two-way radios. Most team members are experienced with previous events and can assist with most security and safety matters.

How many security persons will you have on the licensed premises? 8-10 daily

Will food be served? ■ Yes ☐ No Will a tent be used? ■ Yes ☐ No

Will the street be used? ■ Yes ☐ No Will wine be served? ☐ No ■ Yes: 1 of 2 per year

Wholesaler/distributor/brewery who will supply fermented malt beverage: General Bev

Quantities ordered: 50 bbls

*(If serving wine)* Wholesaler/distributor/winery who will supply wine: General Bev

Quantities ordered: 20 cases

**Declaration**

■ The information provided in this application is true and correct to the best of my knowledge and belief.

Officer Signature Date: 4/17/2025

Printed name of **Officer** who is signing: Ray Cruz

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88350

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88350 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Municipal Approval of Full Service Retail Alcohol Sales
Giant Jones Brewing LLC • dba Giant Jones Brewing
Event Location: 200 Block of S. Brearly St.
Event Date: July 11 4pm - 10pm, July 12 Noon - 10pm, and July 13 Noon - 8pm
Police District: 408 (District 6)
Event: Fete de Marquette

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | Giant Jones AB-105-2025.pdf, OCA and MPD input.pdf, Parks input.pdf, Fire input.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Glenn, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT WITH CONDITIONS - REPORT OF OFFICER. The motion passed by voice vote/other.

The restrictions are:
1. The establishment shall properly mark the boundaries of the premises of the 200 block of S. Brearly St. and post signage instructing patrons not to carry beverages beyond the premises.
2. No intoxicating liquor sales.
3. Sales limited to July 11 4pm - 10pm, July 12 Noon - 10pm, and July 13 Noon - 8pm.

One registration in support.

**Notes:** The restrictions are:
1. The establishment shall properly mark the boundaries of the premises of the 200 block of S. Brearly St. and post signage instructing patrons not to carry beverages beyond the premises.

2. No intoxicating liquor sales.
3. Sales limited to July 11 4pm - 10pm, July 12 Noon - 10pm, and July 13 Noon - 8pm.

**Text of Legislative File 88350**

**Title**

Municipal Approval of Full Service Retail Alcohol Sales
Giant Jones Brewing LLC • dba Giant Jones Brewing
Event Location: 200 Block of S. Brearly St.
Event Date: July 11 4pm - 10pm, July 12 Noon - 10pm, and July 13 Noon - 8pm
Police District: 408 (District 6)
Event: Fete de Marquette

Save Print Clear

Form **AB-105**

# Producer Full-Service Retail Sales Application

Date

## Part A: Producer Information

1. Business Legal Name (individual name if sole proprietor): Giant Jones Brewing LLC

2. Business Name or DBA: Giant Jones Brewing

3. Agent Name: Erika Jones

4. FEIN: 81-5281859

5. Wisconsin Seller's Permit Number: 456-1030051053-02

6. Wisconsin Producer Permit Number: BR-WI-21136

7. Producer Type: ☑ Brewery ☐ Winery ☐ Liquor Manufacturer/Rectifier

8. Contact Person's First Name: Erika

9. Last Name: Jones

10. M.I.: SH

11. Contact Person's Phone: 608-658-7763

12. Contact Person's Email: erika@giantjones.com

## Part B: Production Quantity

**Note:** Check appropriate quantity for permit held (see instructions). If you hold more than one producer permit, check the total aggregate quantity produced for each type of permit. Enter the highest quantity produced in any of the last three calendar years.

| Brewery | Manufacturer/Rectifier | Winery |
|---|---|---|
| ☐ Less than 250 barrels | ☐ Less than 1,500 liters | ☐ Less than 1,000 gallons |
| ☑ 250 - 2,499 barrels | ☐ 1,500 - 4,999 liters | ☐ 1,000 - 4,999 gallons |
| ☐ 2,500 - 7,499 barrels | ☐ 5,000 - 34,999 liters | ☐ 5,000 - 24,999 gallons |
| ☐ 7,500 or more barrels | ☐ 35,000 or more liters | ☐ 25,000 or more gallons |
| Calendar year: 2023 | Calendar year: | Calendar year: |
| Quantity: 278.4 | Quantity: | Quantity: |

**Complete only ONE of Part C, D or E.**

## Part C: Request for Full-Service Retail Sales at the Production Premises

1. Start Date

2. Production Premises Address

3. City

4. State

5. Zip Code

6. County

7. Governing Municipality ☐ City ☐ Town ☐ Village of: _____

## Part D: Request for Fixed Full-Service Retail Outlet

1. Are you transferring one fixed full-service retail outlet to a new location? . . . . . ☐ Yes ☐ No
If yes, complete boxes 2 through 9.

2. Current Outlet Name

3. Current Outlet Premises Address

4. City

5. State

6. Zip Code

7. County

8. Governing Municipality ☐ City ☐ Town ☐ Village of: _____

9. Premises Phone Number

*Continued* →

## Part D: Request for Fixed Full-Service Retail Outlet (Cont.)

**New Fixed Retail Outlet Information (complete boxes 10 through 23)**

| 10. Start Date | 11. New Outlet Name | | |
|---|---|---|---|
| | | | |
| 12. New Outlet Premises Address | | | |
| | | | |
| 13. City | | 14. State | 15. Zip Code |
| | | | |
| 16. County | 17. Governing Municipality ☐ City ☐ Town ☐ Village of: | | 18. Premises Phone Number |
| | | | |

19. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

20. Will you operate a restaurant on the premises? . . . . . ☐ Yes ☐ No

21. What alcohol beverages will be offered for sale? (check all that apply) . . . . . ☐ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)

22. What alcohol beverages does the permittee produce? (check all that apply) ☐ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)

23. How will customers be served? (check all that apply) . . . ☐ Samples ☐ On-premises consumption ☐ Off-premises consumption

## Part E: Request for Unlimited Transfer Full-Service Retail Outlet

1. Name of Event (if applicable)
La Fete de Marquette

| 2. Dates of Operation (attach a schedule, if necessary) | 3. Hours of Operation |
|---|---|
| 7/11/25, 7/12/25, 7/13/25 | 4-10 PM, 12-10 PM, 12-8 PM |

4. Premises Address
200 Block of South Brearly St.

| 5. City | 6. State | 7. Zip Code |
|---|---|---|
| Madison | WI | 53703 |

| 8. County | 9. Governing Municipality ☑ City ☐ Town ☐ Village of: Madison |
|---|---|
| Dane | |

| 10. Organizer of Event (if not the named applicant) | 11. Email and/or Phone Number for Organizer of Event |
|---|---|
| Wil-Mar Neighborhood Center | garyk@wil-mar.org / 608-235-2925 |
| 12. Organizer Website | 13. Event Website |
| wil-mar.org | wil-mar.org/fetedemarquetteabout |

14. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

The 200 block of South Brearly St. is closed during the La Fete de Marquette neighborhood festival. Beer from Giant Jones Brewing, located inside Main Street Industries at the 200 block of S Brearly St, will be sold and consumed at this location during the above operating hours during the festival. See attached diagram.

| 15. On-Site Contact (Last Name, First Name) | 16. On-Site Contact Phone | 17. On-Site Contact Email |
|---|---|---|
| Jones, Erika | 608-658-7763 | erika@giantjones.com |

18. Will you operate a restaurant on the premises? . . . . . ☐ Yes ☑ No

19. What alcohol beverages will be offered for sale? (check all that apply) . . . . . ☑ Beer ☑ Wine ☑ Intoxicating Liquor (other than wine)

20. What alcohol beverages does the permittee produce? (check all that apply) ☑ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)

21. How will customers be served? (check all that apply) . . . ☑ Samples ☑ On-premises consumption ☑ Off-premises consumption

## Part F: Attestation

Who must sign this application?

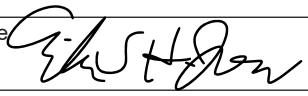
• sole proprietor • general partner of a partnership • corporate officer • member of an LLC

**READ CAREFULLY BEFORE SIGNING:**

I understand and agree to the following:

- I will not operate this location outside of the dates and times approved by the municipality and Division of Alcohol Beverages.
- I will operate this location according to municipal ordinance and restrictions imposed as a condition of receiving this authorization.
- I will purchase alcohol beverages I do not produce from an authorized source, such as a Wisconsin-permitted wholesaler.
- I will operate this location according to Wisconsin law and administrative regulation including but not limited to: underage restrictions, closing hours, licensed operators, and record keeping requirements.

Further, under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the authorization. Further, I agree that the rights and responsibilities conferred by the authorization, if granted, will not be assigned to another individual or entity. I understand that lack of access to any portion of a premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this authorization. I understand that any authorization issued contrary to Wis. Stats. Chapter 125 shall be void under penalty of Wisconsin law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000 if convicted.

| Signature | Date |
|---|---|
|  | 4.23.25 |

| Last Name | First Name | M.I. |
|---|---|---|
| Jones | Erika | SH |

| Title | Email | Phone |
|---|---|---|
| CEO/Co-Owner | erika@giantjones.com | 608-658-7763 |

## Part G: For Municipal Use Only (Complete if Requesting Authorization in Part D or E)

1. Will the municipality limit the scope of alcohol beverages offered for sale? . . . . . ☐ Yes ☐ No

2. Will the municipality impose any requirements or restrictions for the full-service retail outlet? . . . . . ☐ Yes ☐ No

3. Describe municipal restrictions indicated in questions 1 or 2 above.

| 4. Last Name of Municipal Official | 5. First Name | 6. M.I. |
|---|---|---|
| | | |

| 7. Signature of Municipal Official | 8. Date |
|---|---|
| | |

| 9. Date Application was Filed with Clerk | 10. Date Full-Service Retail Outlet Approved by Governing Body |
|---|---|
| | |

# Form AB-105 Instructions

*Producer Full-Service Retail Sales Application*

### Who may apply for full-service retail sales?

Producer permittees may apply for full-service retail sales on or off the production premises. Producer permittees include brewers, rectifiers, manufacturers, and wineries.

### Who qualifies for full-service retail sales?

- A brewery that manufactures a minimum of 250 barrels of fermented malt beverages.
- A manufacturer/rectifier that produces a minimum of 1,500 liters of intoxicating liquor.
- A winery that produces a minimum of 1,000 gallons of wine.

### What are full-service retail sales?

Permittees that are granted full-service retail sales privileges may:

- Sell fermented malt beverages and intoxicating liquor at retail for on- or off-premises consumption at their production premises and at one or more off-site full-service retail outlets.
- Provide taste samples of fermented malt beverages and intoxicating liquor.

### What are full-service retail outlets?

Full-service retail outlets are authorized locations for full-service retail sales at places other than the permittee's production premises.

### What is the difference between a fixed and unlimited transfer full-service retail outlet?

Fixed full-service retail outlets may be transferred from one location to another once per year. Unlimited transfer full-service retail outlets may be transferred an unlimited number of times in a year. Only one of a producer's full-service retail outlets may be transferred without limitation on frequency.

### How many full-service retail outlets may I have?

The number of full-service retail outlets a producer qualifies for is determined by alcohol beverage production volume. Producers may have a maximum of three full-service outlets, regardless of the number or type of producer permits they hold.

### Who approves full-service retail sales?

Full-service retail sales on the production premises need only be approved by the Division of Alcohol Beverages. Municipalities do not issue licenses for full-service retail sales outlets; however, municipalities must approve of the outlets. The applicant must forward the municipal approval to the Division of Alcohol Beverages for final granting of the authority for sales to commence on the premises.

### Can a municipality limit authorized sales at a full-service retail outlet?

Yes, a municipality can limit authorized sales at a full-service retail outlet. Municipalities may limit the scope of alcohol beverages offered for sale by the permittee. Municipal approval of a full-service retail outlet must be based on the same standards and criteria, established by ordinance, for the evaluation and approval of retail licenses. A municipality may not impose any requirement or restriction in connection with the approval that the municipality does not impose on retail licensees.

### How do I fill out Form AB-105 and begin the application process?

Authorizations requested on Form AB-105 must be applied for only one premises in one municipality at a time. To request multiple authorizations, submit a separate Form AB-105 for each location/premises.

Parts A, B, and F: Applicants must complete Parts A, B, and F.

Parts C, D, and E: Complete only one Part. Form AB-105 must be used to request only one authorization at a time.

**Example:** A producer applicant requesting full-service retail sales authorization on the production premises should complete Parts A, B, C, and F.

**Example:** A producer applicant requesting a fixed full-service retail outlet should complete Parts A, B, D, and F.

**Example:** A producer applicant requesting an unlimited transfer full-service retail outlet should complete Parts A, B, E, and F.

Producer applicants requesting authorization in Part E must complete one Form AB-105 for each premises. Applicants may use the same Form AB-105 to request authorization for multiple dates and times occurring on the same premises.

Municipal approval is required for authorizations requested in Parts D and E. If a producer is applying for authorization in either of these sections, the completed application must first be submitted to the governing municipality.

After the municipality has granted approval by completing Part G, the applicant should submit AB-105 to the Division of Alcohol Beverages for final approval. If the applicant is only requesting authorization in Part C, the application does not require municipal approval and may be submitted directly to the Division of Alcohol Beverages.

## Specific Instructions:

*Part A: Producer Information*

- Box 1: Enter the legal business name.
- Box 2: Enter the trade name or "doing business as" name, if different than the name in box 1.
- Box 3: Enter the name of the approved agent appointed for your producer permit.
- Box 4: Enter Federal Employer Identification Number (FEIN).
- Box 5: Enter Wisconsin seller's permit number.
- Box 6: Enter the 15-digit Wisconsin Tax Account Number of the permit that these authorizations should be associated with.
- Box 7: Check the corresponding producer permit type.
- Box 8-10: Enter contact person's name.
- Box 11: Enter contact person's phone number.
- Box 12: Enter contact person's email address.

*Part B: Production Quantity*

- Check the highest cumulative total of alcohol beverages produced in any one of the three preceding calendar years for each specific permit type held.
  - Do not include alcohol beverages produced under a contract production agreement.
- Enter the calendar year in which the highest cumulative total of alcohol beverages produced was met.
- Enter the exact quantity of alcohol beverages produced.
- If an applicant holds more than one type of permit or multiple permits of the same type, the aggregate number of full-service retail outlets that may be established is the maximum number authorized under their permit type, but not exceeding three full-service retail outlets.
  - Under these circumstances, each authorized full-service retail outlet shall serve as the full-service retail outlet associated with each applicable permit, regardless of whether permittee would otherwise be entitled to fewer full-service retail outlets when calculated under their other permit(s).

*Part C: Request for Full-Service Retail Sales at the Production Premises*

- Authorization under this portion does not require municipal approval. If the applicant is not seeking other retail authorizations on this form, it can be submitted directly to the Division of Alcohol Beverages.
- Box 1: Enter the date that you would like to begin full-service retail sales.
- Box 2-5: List the premises address for the permit identified in Part A, boxes 5 and 6.
- Box 6: Name the county where the production premises is located.
- Box 7: Name the governing municipality where the production premises is located.

*Part D: Request for Fixed Full-Service Retail Outlet*

- Authorization under this section must be approved by the municipality in which the retail outlet is located prior to submitting to the Division of Alcohol Beverages for final approval.
- Box 1: Check yes if you are applying to transfer a fixed full-service outlet from one location to another. Fixed Full-Service Retail Outlets may be transferred from place-to-place once per year with approval of the municipality that governs the new location.
- Boxes 2-9: Complete these boxes if you checked yes in box 1 to describe the current premises you are applying to transfer.

- Box 10: Enter the date that you would like to open the full-service retail outlet for business.
- Boxes 11-18: Complete these boxes to describe the location of your new premises.
- Box 19: Describe the premises in detail. Include outdoor spaces if the municipality allows it. Attach a floor plan if possible.

**Example:** The premises is located at 1234 Main St., Realtown, WI 12345 and includes only the first-floor bar room, dining room, kitchen, north storage room, and south office of the 5,000-square-foot building.

- Box 20: Producers may operate a restaurant on the premises of a full-service retail outlet with municipal and division approval.
- Box 21: Check all types of alcohol beverages that will be offered for sale at the full-service retail outlet, including beverages made by the producer or producer group.
- Box 22: Check all the alcohol beverages that are made by the producer under all their permits.
- Box 23: Check all types of service that apply to this full-service retail outlet.
  - Samples mean 3 oz. of beer, 3 oz. of wine, or 0.5 oz. of liquor provided free of charge to an individual.
  - On-premises consumption means alcohol beverages served by the glass to be consumed by the customer at the premises identified in Box 18.
  - Off-premises consumption means alcohol beverages sold in original, unopened containers for customers to consume away from the premises identified in Box 18.

*Part E: Request for Unlimited Transfer Full-Service Retail Outlet*

- Authorizations under Part E must be for dates of operation where the unlimited transfer location will be located at the same premises in the same municipality. You must use a new Form AB-105 to request authorization for each separate premises, regardless of whether the separate premises are in the same municipality.
- Box 1: If you are requesting authorization to initiate or move your unlimited transfer outlet to a specific event like a farmer's market, festival, or other community event, name it here.
- Box 2: List the requested dates of operation. Attach a schedule or calendar of events, if necessary.
- Box 3: List the requested hours of operation. If no hours are listed, the approving municipality and the Division will assume you are seeking authorization to operate during all hours allowed under Chapter 125, Wis. Stats.
- Box 4-9: Identify the premises address.
- Box 10-13: If you are requesting authorization to move your unlimited transfer outlet to a specific event, provide contact information for the event organizer, if not the named applicant.
- Box 14: Describe the premises in detail. Include outdoor spaces if the municipality allows it. Attach a floor plan if possible.

**Example:** The premises is located at 1234 Main St., Realtown, WI, 12345, and includes only the first-floor bar room, dining room, kitchen, north storage room, and south office of the 5,000 square foot building.

**Example:** The premises is the 1,000-square-foot tent within the southwest corner of the parking lot located at XYZ Church at 3456 Main St., Realtown, WI, 12345. All sales and storage of alcohol beverages and records will occur within the 1,000-square-foot tent in the southwest corner of the parking lot.

**Example:** The premises is located at PDQ Park (7890 Main St., Realtown, WI, 12345). A 5,000-square-foot tent will be constructed in the northeast corner of the park bordering the tree line and northern fence. All alcohol beverage sales and consumption will occur at this tent. Premises includes the adjacent north park office and the space between the tent and the office. Alcohol beverages and records will be securely stored in the north park office for the duration of the event.

- Box 15-17: Provide the name and contact information for a person who will be in control of the premises for the duration of the requested time.
- Box 18: Producers may operate a restaurant on the premises of a full-service retail outlet with municipal and Division of Alcohol Beverages approval.
- Box 19: Check all types of alcohol beverages that will be offered for sale at the full-service retail outlet, including beverages made by the producer under all their permits.
- Box 20: Check all the alcohol beverages that are made by the producer under all their permits.
- Box 21: Check all the types of service that apply to this full-service retail outlet.
  - Samples mean 3 oz. of beer, 3 oz. of wine, or 0.5 oz. of liquor provided free of charge to an individual.
  - On-premises consumption means alcohol beverages served by the glass to be consumed by the customer at the premises identified in Box 14.

- Off-premises consumption means alcohol beverages sold in original, unopened containers for customers to consume away from the premises identified in Box 14.

*Part F: Attestation*

- Read the attestation carefully, then sign and date.

*Part G: For Municipal Use Only*

- Box 1: Check yes or no to indicate if the municipality will limit the scope of alcohol beverages offered for sale at this full-service retail outlet.
- Box 2: Check yes or no to indicate if the municipality will impose other requirements or restrictions on the full-service retail outlet.
- Box 3: Describe any limitations the municipality has placed on the full-service retail outlet as indicated in questions 1 or 2. Some limitations may be: parking, zoning, or noise ordinance restrictions; not allowing sales of alcohol beverages for off-premises consumption.
- Box 4-10: The municipal official completing this part should fill in the information requested.

## Completion and Submission of Form AB-105

- The producer applicant should complete Parts A, B, and F completely, and either Part C, D, or E, depending on the type of authorization requested.
- If requesting only a Part C authorization, the application can be submitted directly to the Division of Alcohol Beverages. No municipal approval is required for Part C authorizations.
- If requesting a Part D or E authorization, provide the application to the municipality where the proposed full-service retail outlet will be located.
  - The municipality should complete Part G and return it to the producer applicant.
  - The producer applicant should provide the completed AB-105 to the Division of Alcohol Beverages for final approval.
- Sales of alcohol beverages at full-service retail outlets may not commence until the Division of Alcohol Beverages has provided final approval by way of issuing a printed authorization to the applicant to be posted at the retail premises identified in this application.

After Form AB-105 is completed by the producer and approved by the municipality in Part G, submit the form to the Division of Alcohol Beverages for final approval in one of two ways:

- Email: DORAlcoholPermits@wisconsin.gov
- Mail the form to the following address:

  Wisconsin Department of Revenue
  Division of Alcohol Beverages
  P.O. Box 8934
  Madison, WI 53708-8934

## Assistance

This form is designed by the Department of Revenue. If you require assistance with this form, consider reaching out to the Division of Alcohol Beverages for assistance with submission of this application and associated forms.

If you have questions about alcohol beverage laws and regulations, you may contact the Division of Alcohol Beverages using the contact information below.

**Website:** DOR Alcohol Beverage (wi.gov)
**Write:** DORAlcohol@wisconsin.gov
**Call:** (608) 266-2526

# 200 S Brearly St – La Fete de Marquette Langiappe Stage

| | |
|---|---|
| **From:** | Hartman, Kipp |
| **To:** | Zilavy, Jennifer; Verbick, Jim; Licensed Establishment Admin; licensing; Meinert, David; Norquist, Chad; Parks, Timothy; Post, Kelly; Sullivan, William; Veum, Eric |
| **Subject:** | RE: Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones Brewery |
| **Date:** | Thursday, April 24, 2025 2:33:25 PM |

I agree with Attorney Zilavy. Otherwise I have no issue.

Capt. Kipp Hartman
Central District
211 S. Carroll St.
Madison WI

D: 608-261-9274
C: 608-209-9004

**From:** Zilavy, Jennifer <JZilavy@cityofmadison.com>
**Sent:** Thursday, April 24, 2025 9:13 AM
**To:** Verbick, Jim <JVerbick@cityofmadison.com>; Hartman, Kipp <KHartman@cityofmadison.com>; Licensed Establishment Admin <LEAdmin@publichealthmdc.com>; licensing <licensing@cityofmadison.com>; Meinert, David <DMeinert@cityofmadison.com>; Norquist, Chad <CNorquist@cityofmadison.com>; Parks, Timothy <TParks@cityofmadison.com>; Post, Kelly <KPost@cityofmadison.com>; Sullivan, William <WSullivan@cityofmadison.com>; Veum, Eric <EVeum@cityofmadison.com>
**Subject:** RE: Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones Brewery

I think we should NOT allow the sale of intoxicating liquor since that is standard practice (by law, not choice) for picnic/beer licenses and Jones is looking to be a vendor at an event that traditionally runs with a picnic/beer license.

Jennifer

*Jennifer Zilavy*
Assistant City Attorney
City of Madison
210 Martin Luther King Jr. Blvd., Room 401
Madison, WI 53703
608-266-4511
jzilavy@cityofmadison.com

PRIVILEGE AND CONFIDENTIALITY NOTICE

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---

**From:** Verbick, Jim <JVerbick@cityofmadison.com>
**Sent:** Thursday, April 24, 2025 9:04 AM
**To:** Hartman, Kipp <KHartman@cityofmadison.com>; Licensed Establishment Admin <LEAdmin@publichealthmdc.com>; licensing <licensing@cityofmadison.com>; Meinert, David <DMeinert@cityofmadison.com>; Norquist, Chad <CNorquist@cityofmadison.com>; Parks, Timothy <TParks@cityofmadison.com>; Post, Kelly <KPost@cityofmadison.com>; Sullivan, William <WSullivan@cityofmadison.com>; Veum, Eric <EVeum@cityofmadison.com>; Zilavy, Jennifer <JZilavy@cityofmadison.com>
**Subject:** Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones Brewery

Good morning,

Please review the attached application. This is an application for a brewery (that operates on a state permit) to be able to sell alcohol outside of their production premises. This application type is new, established by recent changes to the state statutes. The state will ultimately grant this allowance, but the producer (Giant Jones) is required to get sign-off from the host municipality. Municipalities are able to put limits and restrictions on this allowance. This application can either be used for a more permanent brick and mortar off-site location, like a taproom. It can also be used for a temporary off-site location, like for events as a picnic beer permit would. This particular application for Giant Jones is the latter, for Fete de Marquette.

This application is for Giant Jones Brewery to be able to sell beer, wine, and liquor on the 200 block of South Brearly St. Unlike municipal picnic beer permits, liquor is not an option as it is for this application. Again, municipalities can limit the scope and put restrictions on this allowance if it wishes. **Please review this application as you would for a picnic beer permit application.** For instance, if they need a street use permit or if they need to show liquor liability coverage, these are still valid requests we can make of these applicants. Let me know if you sign-off on this application, and if you have any feedback or request for restrictions. Once all sign-offs are complete, it will go to the Alcohol License Review Committee, and then to Council for final approval.

Let me know if you have any questions.

Sincerely,

**Jim Verbick, WCMC**
*(pronouns: he/him/his)*
**Deputy Clerk**
City of Madison City Clerk's Office
City-County Building-Room 105,
210 Martin Luther King Jr. Blvd. 53703
TEL: (608) 266-4601 | FAX: (608) 266-4666
jverbick@cityofmadison.com | Follow us on Twitter @MadisonWIClerk

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| | |
|---|---|
| **From:** | Post, Kelly |
| **To:** | Zilavy, Jennifer; Verbick, Jim; Hartman, Kipp; Licensed Establishment Admin; licensing; Meinert, David; Norquist, Chad; Parks, Timothy; Sullivan, William; Veum, Eric |
| **Subject:** | RE: Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones Brewery |
| **Date:** | Wednesday, April 30, 2025 3:22:56 PM |

This temp B request is within the perimeter of the Fete de Marquette Street Use permit, which has been approved.
I agree that intoxicating liquor should not be allowed, since it is not allowed for the rest of the Fete event through the Street Use permit or the Park Event permit.

There is also a question of how this picnic/beer license overlaps with the one issued for Fete.
During the Street Use permit discussion, it came up that during Fete customers that buy beer from Giant Jones are then allowed to walk freely through Fete. They use the same plastic cups that Fete uses for their beer. So it's difficult to know if someone at Fete bought the beer at Giant Jones or at the festival.
The discussion was that anyone buying beer from Giant Jones should not be allowed to leave their licensed premises.
Now that they applied for this, I'm hoping them applying for this and getting it approved (without liquor) will allow for that overlap?

I'm all for figuring out a way to make it work from a perspective of supporting local small businesses and local festivals run by non-profits.

Parks approves this Picnic Beer/Temp B permit for Giant Jones Brewery during Fete de Marquette, with the exception of intoxicating liquor.

Thanks -
Kelly Post
608-264-9289
*Park and Street Use Supervisor*
**MADISON PARKS**
330 E. Lakeside Street • Madison, WI 53715

**From:** Zilavy, Jennifer <JZilavy@cityofmadison.com>
**Sent:** Thursday, April 24, 2025 9:13 AM
**To:** Verbick, Jim <JVerbick@cityofmadison.com>; Hartman, Kipp <KHartman@cityofmadison.com>; Licensed Establishment Admin <LEAdmin@publichealthmdc.com>; licensing <licensing@cityofmadison.com>; Meinert, David <DMeinert@cityofmadison.com>; Norquist, Chad <CNorquist@cityofmadison.com>; Parks, Timothy <TParks@cityofmadison.com>; Post, Kelly

<KPost@cityofmadison.com>; Sullivan, William <WSullivan@cityofmadison.com>; Veum, Eric <EVeum@cityofmadison.com>
**Subject:** RE: Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones Brewery

I think we should NOT allow the sale of intoxicating liquor since that is standard practice (by law, not choice) for picnic/beer licenses and Jones is looking to be a vendor at an event that traditionally runs with a picnic/beer license.

Jennifer

*Jennifer Zilavy*
Assistant City Attorney
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Madison, WI 53703
608-266-4511
jzilavy@cityofmadison.com

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---

**From:** Verbick, Jim <JVerbick@cityofmadison.com>
**Sent:** Thursday, April 24, 2025 9:04 AM
**To:** Hartman, Kipp <KHartman@cityofmadison.com>; Licensed Establishment Admin <LEAdmin@publichealthmdc.com>; licensing <licensing@cityofmadison.com>; Meinert, David <DMeinert@cityofmadison.com>; Norquist, Chad <CNorquist@cityofmadison.com>; Parks, Timothy <TParks@cityofmadison.com>; Post, Kelly <KPost@cityofmadison.com>; Sullivan, William <WSullivan@cityofmadison.com>; Veum, Eric <EVeum@cityofmadison.com>; Zilavy, Jennifer <JZilavy@cityofmadison.com>
**Subject:** Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones

Brewery

Good morning,

Please review the attached application. This is an application for a brewery (that operates on a state permit) to be able to sell alcohol outside of their production premises. This application type is new, established by recent changes to the state statutes. The state will ultimately grant this allowance, but the producer (Giant Jones) is required to get sign-off from the host municipality. Municipalities are able to put limits and restrictions on this allowance. This application can either be used for a more permanent brick and mortar off-site location, like a taproom. It can also be used for a temporary off-site location, like for events as a picnic beer permit would. This particular application for Giant Jones is the latter, for Fete de Marquette.

This application is for Giant Jones Brewery to be able to sell beer, wine, and liquor on the 200 block of South Brearly St. Unlike municipal picnic beer permits, liquor is not an option as it is for this application. Again, municipalities can limit the scope and put restrictions on this allowance if it wishes. **Please review this application as you would for a picnic beer permit application.** For instance, if they need a street use permit or if they need to show liquor liability coverage, these are still valid requests we can make of these applicants. Let me know if you sign-off on this application, and if you have any feedback or request for restrictions. Once all sign-offs are complete, it will go to the Alcohol License Review Committee, and then to Council for final approval.

Let me know if you have any questions.

Sincerely,

**Jim Verbick, WCMC**
*(pronouns: he/him/his)*
**Deputy Clerk**
City of Madison City Clerk's Office
City-County Building-Room 105,
210 Martin Luther King Jr. Blvd. 53703
TEL: (608) 266-4601 | FAX: (608) 266-4666
jverbick@cityofmadison.com | Follow us on Twitter @MadisonWIClerk

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**From:** Sullivan, William
**To:** Verbick, Jim
**Subject:** RE: Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones Brewery
**Date:** Wednesday, May 14, 2025 1:06:55 PM

---

Hello Jim,

No concerns with the sale of beer.

Stage and barricade set up must comply with the approved Street use plan and all applicable provisions of the fire prevention code.

Thanks, Bill

---

**From:** Verbick, Jim <JVerbick@cityofmadison.com>
**Sent:** Thursday, May 1, 2025 1:09 PM
**To:** Sullivan, William <WSullivan@cityofmadison.com>
**Subject:** FW: Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones Brewery

Hi Bill,

Have you had a chance to review this?

Thanks,

**Jim Verbick, WCMC**
*(pronouns: he/him/his)*
**Deputy Clerk**
City of Madison City Clerk's Office
City-County Building-Room 105,
210 Martin Luther King Jr. Blvd. 53703
TEL: (608) 266-4601 | FAX: (608) 266-4666
jverbick@cityofmadison.com | Follow us on Twitter @MadisonWIClerk

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---

**From:** Verbick, Jim
**Sent:** Thursday, April 24, 2025 9:04 AM
**To:** Hartman, Kipp <KHartman@cityofmadison.com>; Licensed Establishment Admin

<LEAdmin@publichealthmdc.com>; licensing <licensing@cityofmadison.com>; Meinert, David <DMeinert@cityofmadison.com>; Norquist, Chad <CNorquist@cityofmadison.com>; Parks, Timothy <TParks@cityofmadison.com>; Post, Kelly <KPost@cityofmadison.com>; Sullivan, William <WSullivan@cityofmadison.com>; Veum, Eric <EVeum@cityofmadison.com>; Zilavy, Jennifer <JZilavy@cityofmadison.com>
**Subject:** Request for Alcohol Producer Full-Service Retail Sales Application Review - Giant Jones Brewery

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Let me know if you have any questions.

Sincerely,

**Jim Verbick, WCMC**
*(pronouns: he/him/his)*
**Deputy Clerk**
City of Madison City Clerk's Office
City-County Building-Room 105,
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# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88359

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88359 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Request to extend license issuance beyond the 180 day limit under MGO 38.05
ONE 09 Retail LLC • dba ONE Social
109 E Wilson St • Agent: Dan Kennelly
Estimated Capacity (in/out): 500/100
Class B Combination Liquor & Beer • 35% alcohol, 65% food
Police Sector 405 (District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | One 09 Retail Request for Alc License Extension - 05.09.25.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88359

**Title**

Request to extend license issuance beyond the 180 day limit under MGO 38.05
ONE 09 Retail LLC • dba ONE Social
109 E Wilson St • Agent: Dan Kennelly
Estimated Capacity (in/out): 500/100
Class B Combination Liquor & Beer • 35% alcohol, 65% food
Police Sector 405 (District 4)

QUAD
CAPITAL PARTNERS

115 Depot Street, Ann Arbor, MI 48104 | O: 734.994.5050 | F: 734.761.6151

May 9, 2025
*Submitted via email*

Jim Verbick, Deputy Clerk
City of Madison City Clerk's Office
City-County Building-Room 105,
210 Martin Luther King Jr. Blvd. 53703

Re: **ONE 09 Retail, LLC - Request for Alcohol License Approval Extension**

Dear Jim:

The Common Council granted ONE 09 Retail, LLC a liquor/beer license on 12/10/2024. The license is for an establishment located at 109 E Wilson Street. The space is currently under construction with completion expected on or around 9/30/2025.

Because construction will still be in progress in June, the space will not be ready for the license to be issued within 180 days of the approval. As such, we would like to request an extension. Please let me know if you need additional information. I can be reached at 608-217-7470 or dkennelly@quadcp.com.

Thank you,

Dan Kennelly
Quad Capital Partners / ONE 09 Retail

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88360

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88360 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Third request to extend license issuance beyond the 180 day limit under MGO 38.05
MCKO LLC • dba Cielo
118 State St • Agent: Sean Ortega
Estimated Capacity (in/out): 250/0
Class B Combination Liquor & Beer • 60% alcohol, 40% food
Police Sector 406 (District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 118 State St Request for License Issuance Extension.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support.

### Text of Legislative File 88360

Title
Third request to extend license issuance beyond the 180 day limit under MGO 38.05
MCKO LLC • dba Cielo
118 State St • Agent: Sean Ortega
Estimated Capacity (in/out): 250/0
Class B Combination Liquor & Beer • 60% alcohol, 40% food

Police Sector 406 (District 4)

**From:** Susan McKinney
**To:** Verbick, Jim
**Subject:** 118 State St.
**Date:** Monday, April 28, 2025 10:19:25 AM

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Caution: This email was sent from an external source. Avoid unknown links and attachments.

Good Morning, Jim,
I will need an extension for the liquor license at 118 State St. granted to MCKO LLC.

I will register to request the extension on the May ALRC agenda. Is there anything further I need to do? A formal application or anything?
Thank you for your attention,
Susan McKinney

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88366

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88366 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** To grant 18+ and 21+ Entertainment 2025-2026 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended conditions as set forth in the report.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | Entertainment Renewals.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Westra, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other. Verveer recused from vote as it relates to Madison Elks Lodge.

The following licenses have been separated for consideration at the Special Separated Renewals Meeting of the Alcohol License Review Committee at 5:30pm on May 29, 2025:

-Red Rooster Madison LLC
-Hayes Place LLC

**Notes:** The following licenses have been separated for consideration at the Special Separated Renewals Meeting of the Alcohol License Review Committee at 5:30pm on May 29, 2025:

-Red Rooster Madison LLC
-Hayes Place LLC

### Text of Legislative File 88366

Title
To grant 18+ and 21+ Entertainment 2025-2026 License Renewals with restrictions as previously approved and to include any change of corporate structure and amended

conditions as set forth in the report.

Report ID -
City of Madison - Clerk's Office
Active Licenses

Date: 5/15/2025
Time: 4:03:21PM

**Entertainment**

| | | | | |
|---|---|---|---|---|
| 1. | 1201 WILLY INC | 1201 Williamson ST | LICENT-2022-00534 | 6 |
| 2. | 16 BARS LLC | 1380 Williamson ST | LICENT-2015-00876 | 6 |

Common Council granted 12.1.2015 with the following conditions:
1. The license is limited to DJs playing music on the current sound and speaker system with no additional amplification.
2. The license is not transferrable to potential future owners upon sale of the establishment.

| | | | | |
|---|---|---|---|---|
| 3. | 16 BARS LLC | 201 W Mifflin ST | LICENT-2018-00448 | 4 |
| 4. | 2116 AWA LLC | 2116 Atwood AVE | LICENT-2016-01194 | 6 |

Common Council granted 12-9-2016 with the following conditions:

1. After 9 p.m., the back door will be used as an emergency exit only.
2. No trash will be dumped or collected between 9 p.m. and 7 a.m.
3. Live music will end by 12:30 a.m.
4. While there is live music, the front door will be kept closed.
5. On nights when there is live music, a staff member will manage the parking lot from 11 p.m. until it has cleared.

| | | | | |
|---|---|---|---|---|
| 5. | ARGUS | 123 E MAIN ST | 70782-84639 | 4 |
| 6. | BAR TORA | 546 W Washington AVE | LICENT-2011-00318 | 4 |

Granted by Common Council on 3/29/2011 with the conditions that the establishment meet the definition of a restaurant under the Madison General Ordinances and that food be served at all times the establishment is open.

| | | | | |
|---|---|---|---|---|
| 7. | BIEROCK | 2911 N Sherman AVE | LICENT-2020-00065 | 12 |
| 8. | BK MADISON INVESTMENTS LLC | 558 State ST | LICENT-2019-00863 | 2 |

Common Council granted the license on 1/7/2020 with the following conditions:
1. The establishment must meet the definition of a restaurant as defined by 38.02 of the Madison General Ordinances, at all times..
2. Food will be available at all times the establishment is open.
3. No patrons under the age of 21 are permitted on the premises after 10 pm.
4. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.
5. Entertainment is limited to private parties only.
6. The establishment shall submit proof of food/alcohol revenue ratios each licensing year until 2022.

| | | | | |
|---|---|---|---|---|
| 9. | BOWL-A-VARD | 2121 East Springs DR | LICENT-2024-00103 | 17 |
| 10. | BREESE STEVENS FIELD | 917 E Mifflin ST | LICENT-2017-00950 | 6 |

Granted by Common Council on 10/31/17 with the following conditions:

1. No sound allowed by the entertainment license will extend past 10:00 pm
2. Speakers will not face E Mifflin St
3. Renewal will be separated for 2018.

| | | | | |
|---|---|---|---|---|
| 11. | BRIDGES GOLF COURSE LLC | 2702 SHOPKO DR | 58275-74584 | 12 |
| 12. | CARGO COFFEE | 750 E Washington AVE | LICENT-2023-00266 | 6 |
| 13. | CASK & ALE | 212 State ST | LICENT-2016-00050 | 4 |
| 14. | CHASERS 2.0 | 408 W Gorham ST | LICENT-2021-00304 | 2 |

Common Council granted 3-1-2016.

The conditions are:
1. Establishment shall meet the definition of a restaurant as defined in Madison General Ordinances section 38.02 at all times.
2. Establishment shall cease alcohol service 30 minutes before bar time.
3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.
4. Amplification is not permitted on outside patios.
5. The license holder will use an effective system for carding such as an ID scanner.

| | | | | |
|---|---|---|---|---|
| 15. | CHIEF'S TAVERN | 300 Cottage Grove RD | LICENT-2012-00288 | 15 |
| 16. | CHURCH KEY/FOOD MARKET/THE VINEYARD | 626 UNIVERSITY AVE | 69637-83407 | 2 |

Condition added by Common Council on 6/5/2018.

Condition: No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

| | | | | |
|---|---|---|---|---|
| 17. | CITY BAR AND RESTAURANT | 636 STATE ST | 53989-71797 | 2 |
| 18. | CLUB 5 | 5 APPLEGATE CT | 53625-73054 | 14 |
| 19. | CLUB LAMARK | 1525 N Stoughton RD | LICENT-2017-00993 | 12 |
| 20. | COMEDY CLUB ON STATE | 202 STATE ST | LICENT-2011-00311 | 4 |
| 21. | CONCOURSE HOTEL AND GOVERNORS CLUB | 1 W DAYTON ST | 38242-71798 | 4 |
| 22. | CRUCIBLE | 3116 Commercial AVE | LICENT-2019-00541 | 12 |
| 23. | CRYSTAL CORNERS BAR | 1302 WILLIAMSON ST | LICENT-2011-00604 | 6 |

| | | | | |
|---|---|---|---|---|
| 24. | DANNY'S PUB | 328 W Gorham ST | LICENT-2017-00278 | 2 |
| 25. | DEXTER'S PUB | 301 NORTH ST | LICENT-2011-00504 | 12 |
| 26. | DOUBLE TREE HOTEL MADISON EAST | 4402 E Washington AVE | LICENT-2020-00343 | 17 |
| 27. | Duma LLC | 116 W Mifflin ST | LICENT-2020-00656 | 4 |
| 28. | DUTCH MILL SPORTS CLUB | 4818 DUTCH MILL RD | 29401-71944 | 16 |
| 29. | EAGLES CLUB | 2109 BARTILLON DR | 54054-74456 | 12 |
| 30. | EDGEWATER MANAGEMENT COMPANY LLC | 1001 Wisconsin PL | LICENT-2017-00705 | 2 |
| 31. | EL PANZON RESTAURANT | 1310 S Midvale BLVD | LICENT-2023-00689 | 10 |
| 32. | EL POLLO RUMBERO | 77 Sirloin Strip | LICENT-2024-00341 | 14 |
| 33. | ESSEN HAUS | 514 E WILSON ST | 14779-71717 | 6 |
| 34. | Fabiola's Spaghetti House & Deli, Le | 1301 Regent ST | LICENT-2022-00769 | 13 |
| 35. | FRAMESHIFT ARTS CAFE LLC | 2262 Winnebago ST | LICENT-2018-00938 | 6 |
| 36. | FRO PRODUCTIONS LLC | 121 W Main ST | LICENT-2024-00218 | 4 |
| 37. | GARVER EVENTS LLC | 3241 Garver Green | LICENT-2019-01260 | 15 |
| 38. | GENNA'S COCKTAIL LOUNGE | 105 W Main ST | LICENT-2016-00325 | 4 |
| 39. | GLASS NICKEL PIZZA CO. | 2916 ATWOOD AVE | LICENT-2011-00608 | 15 |
| 40. | GRADUATE MADISON | 601 Langdon ST | LICENT-2014-00187 | 2 |
| 41. | GREAT DANE PUB AND BREWING | 123 E Doty ST | LICENT-2013-00582 | 4 |
| 42. | HAYES PLACE | 1145 N Sherman AVE | LICENT-2022-00997 | 12 |
| 43. | HOOPS OF DANE COUNTY INC | 802 Atlas AVE | LICENT-2017-00181 | 3 |
| 44. | HOOPS OF DANE COUNTY INC | 1810 ROTH ST | LICENT-2018-00399 | 12 |
| 45. | INN ON THE PARK | 22 S CARROLL ST | 1580-74640 | 4 |
| 46. | INNTOWNER LLC | 2424 University AVE | LICENT-2019-00294 | 5 |

Granted by Common Council on 2-16-2018. Conditions:

1. The capacity is 314 persons.
2. No refuse or recycling is to be stored on public property.
3. The 18+ license is limited to private parties; there is no such limitation on 21+.

Common Council added the following condition on 6.11.2019:
4. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.

Common Council granted 8/2/2011

1. Maximum of four events per year. First 2014 date 2/9/14
2. Prior to each event, establishment will inform the District Police Captain, District Alder and City Clerk's Office.
3. Event times will be noon to 8:00 p.m.
4. Establishment must abide by all conditional use permit conditions.

Common Council granted with the following conditions:
1. Maintain decibel level of 70 decibels or under at the street level, the measurement of which shall be taken at the mid-point of the intersection of Langdon Street and Wisconsin Avenue.
2. The band shell shall be utilized during all amplified live music events, unless a large tent is in place for said event.
3. This license will be separated for 2018 renewal.
4. Limit the number of outdoor public events that would fall under the entertainment license to 35 per license year.
5. Must adhere to all aspects of the Public Access Management Agreement.

Common Council granted 4/16/2024 with the following conditions:
1. Alcohol sales shall cease by midnight on Sunday - Thursday evenings, and shall cease at 1am on Friday and Saturday evenings.
2. Must meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.

Common Council granted the license on 10/16/18

The conditions are:

1. Entertainment must end by 10:30pm on Sunday - Wednesday and by 11pm on Thurs - Saturday.
2. Establishhment must close by 11pm on Sunday - Wednesday and by midnight on Thursday - Saturday.
3. Sound level must not exceed 45 dbs at the property line.

Common Council granted May 2, 2017 with the following condition:

The maximum capacity for the lower level is 250.

Common Council granted 8/7/2018 with the following conditions:

1. Entertainment must end by 1:00 am Sunday-Thursday and by 1:30 am on Friday and Saturday.
2. Patio doors must be closed during entertainment events.
3. Outdoor amplification is prohibited after 8pm, nightly.

The conditions are:
1. License is limited up to 15 private events/year with DJ and an occasional solo player.
2. Sound level must not exceed 60 decibels at property line.
3. Music must cease at midnight and event area doors will close at 1 am.

| | | | | |
|---|---|---|---|---|
| 47. | KOLLEGE KLUB | 529 N Lake ST | LICENT-2011-00379 | 2 |
| 48. | LA TAGUARA BAR & GRILL | 3010 CROSSROADS DR | LICENT-2022-00736 | 17 |
| 49. | LAKESIDE ST COFFEE HOUSE | 402 W Lakeside ST | LICENT-2014-00793 | 13 |
| 50. | LAZY OAF LOUNGE | 1617 N Stoughton RD | LICENT-2022-00218 | 12 |
| 51. | L'ETOILE RESTAURANT & GRAZE RESTAURA | 1 S Pinckney ST, SUITE# 107 | LICENT-2012-00295 | 4 |
| 52. | LIQUID | 624 University AVE | LICENT-2024-00492 | 2 |
| 53. | LOS REMEDIOS | 1701 Moorland RD | LICENT-2024-00224 | 14 |
| 54. | LUCILLE MADISON LLC | 101 King ST | LICENT-2015-00203 | 4 |
| 55. | LUCKY'S 1313 BREW PUB | 1313 Regent ST | LICENT-2015-00822 | 13 |
| 56. | MADISON ELKS LODGE #410 | 711 JENIFER ST | 606-74479 | 6 |
| 57. | MADJAR LLC | 416 S Park ST | LICENT-2020-00257 | 13 |
| 58. | MCKO KKC | 118 State ST | LICENT-2023-00665 | 4 |
| 59. | MENDOTA HOSPITALITY | 2920 N Sherman AVE | LICENT-2023-00158 | 12 |
| 60. | MERCHANT | 121 S Pinckney ST | LICENT-2011-00614 | 4 |
| 61. | MICKEY'S TAVERN | 1524 WILLIAMSON ST | LICENT-2011-00598 | 6 |

21+ Entertainment license granted by Common Council 6/7/2011.

Common Council granted license renewal 6/7/16 with the following condition:
1. Capacity shall be the lowest of the capacities set by Building Inspection, Fire and Common Council.

Common Council added the following condition 6/11/2019:
2. The entity will come before the Alcohol License Review Committee at their regular November 2019 meeting.

Common Council granted 10-21-2014 with the following amended conditions:

1. No live entertainment beyond 10 pm.
2. No DJs.
3. Wednesday and Thursday music limited to small amplification, such as a small boombox/iPod dock.
4. Friday and Saturday music allowed in any room. However music with bass (e.g. bass guitars, drums, or electronic bass) must be held in the back “Lake” room.
5. Music for private parties must be held in the back “Lake” room.
6. This entertainment license will be separated when it comes up for renewal.

Common Council granted 8.6.2024 with the following condition:

1. No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

Common Council granted 11-3-15 with the following conditions:
The conditions are:
1. The banquet room and the brew pub cannot utilize live entertainment, including bands, karaoke, and/or DJs, simultaneously.
2. All live entertainment in the banquet room will end at midnight, when the banquet room hours end.
3. There shall be no outdoor amplified sound in the outdoor eating area.
4. The brew pub door will remain closed when live entertainment is being used in the brew pub.
The remainder of the conditions are from the Conditional Use Permit.
5. That there shall be no outdoor amplified sound in the outdoor eating area.
6. That the outdoor eating area shall close at 10:00 pm, nightly.
7. That the outdoor seating area shall not be available of use during regular season Wisconsin Badger home football games.
8. That the parking facilities must be available at all times, and shall not be shut down for any events.
9. That the reception hall/room shall close at midnight.
10. That maximum capacities shall be approved by the Director of Building inspection but shall not exceed: (a) 208 for brewpub (number of available seats, plus staff, plus a reasonable number of people waiting for seats); (b) 48 for outdoor seating area;(c) 155 for reception hall/room when furniture, tables and chairs are present (fixed 450 seat capacity); for reception hall/room when no tables or chairs present (general assembly capacity) An alteration to this conditional use shall be required prior to granting a higher capacity. Major/Non-Standard Conditions are Shaded The applicant requests conditional use approval for an outdoor eating area and a parking reduction. Proposal Summary: The applicant proposes to convert a former auto repair facility (Foreign Car Specialists) into a brewpub with an outdoor eating area and a reception hall. While brewpubs and reception halls are permitted uses, outdoor eating areas require conditional use approval. Further, the applicant requests approval of a parking stall reduction, which is also a conditional use.
11. That the reception hall/room may be used with the general assembly capacity for Wisconsin Badger Home Football games. Capacity will be limited to 155 all other days/events (fixed-seat capacity).
12. That to minimize parking impacts, the reception hall space shall not be used as expanded capacity for the brewpub. In no event shall the reception hall be used as a music venue other than music provided in conjunction with private events such as weddings, receptions, private parties (retirement, birthday, holiday, reunion, or other special occasions including private events hosted related to Kohl Center and Camp Randall sporting events and concerts). The doors are required to be closed and locked to reception hall space but for when it is being used for separate events.
13. That the proposed establishment be allowed the higher capacity for any event at Camp Randall Stadium that is open to the public.
14. That additional landscaping be installed around the outdoor eating area according to plans approved by the Planning Division prior to final sign-off and issuance of permits.

The condition is:
1. Liquor would not be available except in pre-packaged cocktails and slushy products.

| | | | | |
|---|---|---|---|---|
| 62. | MOMO BAR N GRILL | 6402 Millpond RD | LICENT-2023-00607 | 16 |
| 63. | Mom's Bar | 614 University AVE | LICENT-2021-00772 | 2 |
| 64. | MONONA CATERING | 1 JOHN NOLEN DR | 51345-74638 | 4 |
| 65. | MOXY BY MARRIOTT DOWNTOWN | 823 E Washington AVE | LICENT-2023-00743 | 6 |
| 66. | MUSONICS LLC | 1224 Williamson ST | LICENT-2023-00315 | 6 |
| 67. | NAKOMA GOLF CLUB | 4145 COUNTRY CLUB RD | 1473-72242 | 10 |
| 68. | NATT SPIEL | 211 KING ST | LICENT-2011-00599 | 4 |
| 69. | NORTH STREET CABARET | 610 North ST | LICENT-2015-00775 | 12 |
| 70. | OHIO TAVERN | 224 Ohio AVE | LICENT-2020-00238 | 15 |
| 71. | ONE Social | 109 E Wilson ST | LICENT-2024-00986 | 4 |
| 72. | OTTO'S RESTAURANT AND BAR | 6405 Mineral Point RD | LICENT-2014-01110 | 19 |
| 73. | PACO'S TACOS | 1331 Greenway Cross | LICENT-2021-00255 | 14 |
| 74. | POOLEY'S | 5441 High Crossing BLVD | LICENT-2017-01135 | 17 |
| 75. | PORTA BELLA | 425 N Frances ST | LICENT-2012-00214 | 2 |
| 76. | PROSIT TO YOU INC | 508 E Wilson ST | LICENT-2017-01270 | 6 |
| 77. | QCOS MEXICAN RESTAURANT | 1824 S Park ST | LICENT-2023-00623 | 14 |
| 78. | RED | 316 W Washington AVE, SUITE# 100 | LICENT-2017-00049 | 4 |
| 79. | RED ROCK SALOON | 222 W Gorham ST | LICENT-2024-00798 | 2 |
| 80. | Red Rooster | 2513 Seiferth RD | LICENT-2021-00418 | 16 |
| 81. | ROXXY | 327 W Gorham ST | LICENT-2023-00618 | 4 |
| 82. | SCHWOEGLER PARK TOWNE LANES | 444 GRAND CANYON DR | LICENT-2011-00666 | 19 |
| 83. | SCONNIE BAR | 1421 Regent ST | LICENT-2016-00185 | 13 |
| 84. | Senor Machetes | 121 E Main ST | LICENT-2024-00267 | 4 |
| 85. | SHAMROCK BAR & GRILL | 117 W Main ST | LICENT-2013-00641 | 4 |
| 86. | SHERATON MADISON HOTEL | 706 John Nolen DR | LICENT-2018-00440 | 14 |
| 87. | SOTTO | 303 N Henry ST | LICENT-2020-00213 | 4 |

Common Council granted 10.3.2023.

Common Council granted 2/1/2022, conditions were removed 4/16/2024.

Council granted on 7/11/2023 with the following conditions:
1. The establishment must close by midnight, Sunday thru Wednesday evenings, except for up to five times per month. The establishment must close by 1:00am Thursday evenings and close by 2:00am Friday and Saturday evenings.
2. The establishment must keep the rear door closed except for deliveries, loading, unloading and emergencies.
3. The decibel level will not except 60 decibels, measured at the property line.
4. There will be a maximum indoor capacity of 99 persons and outdoor capacity of 8.
5. Must close patio one hour before the establishment closes.

Common Council granted 11-3-15.

The conditions are:
1. Alcohol sales shall cease at 10:00 pm Sunday through Thursday, and at midnight Friday and Saturday.
2. Establishment shall provide MPD South District with a security plan
3. Establishment shall have food available  at all times during operating hours.
4. Establishment shall meet the definition of a restaurant as defined by Madison General Ordinance 38.02, at all times.

Common Council granted 1-2-2018.

Common Council granted 3.7.2017 with the following conditions:
1. The establishment will meet the definition of a restaurant under Madison General Ordinance 38.02 at all times.
2. Live entertainment or DJs are only permitted on Friday and Saturday nights and must cease by midnight.
3. No live entertainment or amplified music on the patio.
4. The patio will close by 11:00 p.m.
5. The capacity is 125 indoors and 92 outdoors.

The conditions are:
1. Establishment must provide full food service at all times when live musical performances are not offered.
2. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.

Common Council granted 9/21/2021.

The conditions are:
1. Establishment shall hold a valid entertainment license under Madison General Ordinances section 38.06(11).
2. Food shall be available at all time.
3. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.

Common Council granted 8/2/2011 with condition:

The applicant will contact their local Alder and Police Captain to discuss their application

Common Council granted 5-3-2016, and amended on 7/11/2017 with the following conditions:

1. Entertainment will be limited to four times per week.
2. The doors to the establishment shall be kept closed at any time of operation except for football Saturdays.

The condition is:
1. Licensee shall return to ALRC's regular December 2020 meeting.

| | | | | |
|---|---|---|---|---|
| 88. | STATE STREET BRATS | 603 STATE ST | 28513-72576 | 2 |
| 89. | STEENBOCK'S ON ORCHARD | 330 N Orchard ST CDM | LICENT-2011-00616 | 8 |
| 90. | SUNNY PHO | 602 S Park ST | LICENT-2023-00526 | 13 |
| 91. | TACOS & TEQUILA, LLC | 823 E Washington AVE 801 | LICENT-2024-00199 | 6 |
| 92. | TANGENT | 803 E Washington AVE | LICENT-2018-00559 | 6 |
| 93. | THE BIERGARTEN AT OLBRICH PARK | 3527 Atwood AVE | LICENT-2019-00093 | 15 |
| 94. | THE BONEYARD | 1018 Walsh RD | LICENT-2022-00135 | 3 |
| 95. | THE CARDINAL BAR | 418 E Wilson ST | LICENT-2022-00719 | 6 |
| 96. | THE GREAT DANE PUB | 357 Price PL | LICENT-2013-00662 | 11 |
| 97. | THE HARMONY BAR & GRILL | 2201 Atwood AVE | LICENT-2022-00705 | 15 |
| 98. | THE MADISON CLUB | 5 E Wilson ST | LICENT-2011-00587 | 4 |
| 99. | THE MALT HOUSE | 2609 E WASHINGTON AVE | LICENT-2011-00609 | 15 |
| 100. | THE OHIO TAVERN | 224 Ohio AVE | LICENT-2025-00108 | 15 |
| 101. | THE RED ZONE | 1212 Regent ST | LICENT-2013-00529 | 8 |
| 102. | THE RENFRO REFRESHMENT COMPANY LLC | 701 E Washington AVE | LICENT-2022-00127 | 6 |
| 103. | THE RIGBY PUB & GRILL | 119 E Main ST | LICENT-2011-00340 | 4 |
| 104. | THE TINSMITH | 828 E Main ST | LICENT-2020-00133 | 6 |
| 105. | TIP TOP TAP | 601 North ST | LICENT-2014-00145 | 12 |
| 106. | TK RESTAURANT LLC | 27 E Main ST | LICENT-2016-00100 | 4 |
| 107. | TWISTED GROUNDS | 6067 Gemini DR | LICENT-2021-00071 | 3 |
| 108. | Up North | 524 E Wilson ST | LICENT-2018-00041 | 6 |
| 109. | VFW DAY POST 7591 | 301 COTTAGE GROVE RD | 7442-71716 | 15 |
| 110. | Vintage Brewing Co. Capitol East | 674 S WHITNEY WAY | 76139-88126 | 19 |
| 111. | WANDO'S | 602 UNIVERSITY AVE | LICENT-2011-00607 | 2 |
| 112. | WHISKEY JACK'S SALOON | 552 State ST | LICENT-2014-00284 | 2 |
| 113. | WISCO | 852 WILLIAMSON ST | LICENT-2011-01686 | 6 |
| 114. | WOOF'S | 114 KING ST | 67103-71872 | 0 |

1,650.00

Common Council approved on 6/5/2018 with the following conditions:
1) No patrons under the age of 21 are permitted on the premises after 10 pm.
2) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

Issued 1/14/2025.

Granted by the Common Council on 8/7/2018 with the following conditions:

1. The establishment must meet the definition of a restaurant per MGO 38.02 at all times.
2. Outdoor amplification will not exceed 60 decibels.
3. Patio must close 11:00 pm Sunday-Thursday and by midnight Friday & Saturday.

The condition:
Live music must cease by 10pm.

Premises includes:
The premises is expanded to include the parking lot one day during each Memorial Day weekend and Labor Day weekend.

The condition:
1. Must notify the Central Police District in writing at least one week prior to any event over 300 attendees, or is not a wedding or corporate event.

Common Council granted 7.5.2016, and updated 8.1.2017, with the following conditions:

The conditions are as follows:
1. The establishment must meet the definition of a restaurant under Madison General Ordinance 38.02.
2. Food must be available at all times that the entertainment license is utilized.
3. No one under age 21 is allowed on the premises after 10:00pm while the entertainment license is being utilized.

Common Council approved on June 5, 2018, the condition:
1) No patrons are permitted to enter or re-enter the establishment after 1:30 am on Friday and Saturday nights.

Common Council granted 6-3-2014

Common Council added the following condition on 6.11.2019:
1. No patrons are permitted to enter or re-enter the establishment after 1:30am on Friday or Saturday night.

Common Council granted 1.3.2012 with the conditions:
1. Soundproofing is to be added, such as a sound-absorbing curtain around the area music is being played and windows being closed while music is being performed.
2. Staff will frequently monitor the exterior of the premises.
3. No outdoor music except for six (6) special events per year with a ten (10) day notice to the neighborhood and these events are to cease by 10:00 pm.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88392

**File ID:** 88392 **File Type:** License **Status:** Report of Officer

**Version:** 1 **Reference:** **Controlling Body:** ALCOHOL LICENSE REVIEW COMMITTEE

**File Created Date :** 05/20/2025

**File Name:** **Final Action:**

**Title:** Third request to extend license issuance beyond the 180 day limit under MGO 38.05
The Guild Esports LLC • dba The Guild
668 State St • Agent: Sonia Tan
Estimated Capacity (in/out): 130/0
Class B Combination Liquor & Beer • 20% alcohol, 45% food, 35% other
Police Sector 403 (District 2)

**Notes:**

**Sponsors:** **Effective Date:**

**Attachments:** Re_ License Issuance Extension Deadline Approaching - The Guild Esports.pdf **Enactment Number:**

**Author:** **Hearing Date:**

**Entered by:** jverbick@cityofmadison.com **Published Date:**

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Verveer, seconded by Figueroa Cole, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

One registration in support

### Text of Legislative File 88392

**Title**

Third request to extend license issuance beyond the 180 day limit under MGO 38.05
The Guild Esports LLC • dba The Guild
668 State St • Agent: Sonia Tan
Estimated Capacity (in/out): 130/0

Class B Combination Liquor & Beer • 20% alcohol, 45% food, 35% other
Police Sector 403 (District 2)

**From:** Sonia Tan
**To:** Verbick, Jim
**Subject:** Re: License Issuance Extension Deadline Approaching - The Guild Esports
**Date:** Tuesday, May 20, 2025 10:07:59 AM

---

Hi Jim,

Would we be able to start the process on seeking an extension for a grandfathered license on July 1? I am working on getting the funds for the $10000 reserve fee. If I can get it before 6/10 I would go ahead and get the license released earlier.
We are getting our final occupancy inspection today.

Thank you,
Sonia

On Thu, May 15, 2025 at 4:02 PM Verbick, Jim <JVerbick@cityofmadison.com> wrote:

> Good afternoon,
>
> You would need to request another extension.
>
> Sincerely,
>
> **Jim Verbick, WCMC**
>
> *(pronouns: he/him/his)*
>
> **Deputy Clerk**
>
> City of Madison City Clerk's Office
>
> City-County Building-Room 105,
> 210 Martin Luther King Jr. Blvd. 53703
> TEL: (608) 266-4601 | FAX: (608) 266-4666
>
> jverbick@cityofmadison.com | Follow us on Twitter @MadisonWIClerk
>
> *"We exist to assist"*

**From:** Sonia Tan <sonia@theguild.gg>
**Sent:** Thursday, May 15, 2025 3:21 PM
**To:** Verbick, Jim <JVerbick@cityofmadison.com>
**Subject:** Re: License Issuance Extension Deadline Approaching - The Guild Esports

Good afternoon,

If we would like to wait for the non 10000 license on July 1st, what should be our next step? Construction is completed and we will be able to get building inspection and zoning cleared.

Thank you,

Sonia

On Thu, May 15, 2025 at 3:18 PM Verbick, Jim <JVerbick@cityofmadison.com> wrote:

> Good afternoon,
>
> There is not one available, but one should be available on July 1.
>
> Sincerely,

**Jim Verbick, WCMC**

*(pronouns: he/him/his)*

**Deputy Clerk**

City of Madison City Clerk's Office

City-County Building-Room 105,
210 Martin Luther King Jr. Blvd. 53703
TEL: (608) 266-4601 | FAX: (608) 266-4666

jverbick@cityofmadison.com | Follow us on Twitter @MadisonWIClerk

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---

**From:** Sonia Tan <sonia@theguild.gg>
**Sent:** Thursday, May 15, 2025 3:08 PM
**To:** Verbick, Jim <JVerbick@cityofmadison.com>
**Subject:** Re: License Issuance Extension Deadline Approaching - The Guild Esports

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Jim,

Is a grandfathered regular license currently available?

Thank you,

Sonia

On Thu, May 15, 2025 at 3:04 PM Verbick, Jim <JVerbick@cityofmadison.com> wrote:

> Good afternoon,
>
> As you know, on 11/7/2023, the Common Council granted an alcohol license to you for 668 State St for The Guild Esports LLC. Per Madison General Ordinance 38.05, a license must be issued 180 days after the Common Council has granted it or it shall be considered surrendered. Extensions were granted on 6/4/2024 and 12/10/2024. This license must be issued by 6/10/2025 or it will face cancelation. The following items must be completed and/or submitted to the City Clerk's Office before we can issue your license:
>
> - **Building Inspection**—It is your responsibility to schedule this inspection by calling Building Inspection at (608) 266-4551.
>
> - You will need to call **Zoning** at (608) 266-4551 to discuss the zoning regulations that would affect your establishment.
>
> - **Licensing Fees** must be submitted to the City Clerk's Office. The liquor license fees will be prorated for the remainder of the licensing year, and "Class B" Combination Liquor and Beer licenses issued may incur a ***$10,000 reserve fee***. *Checks should be made payable to City Treasurer.*
>
> If your license is not issued by 6/10/2025, it will be considered cancelled and you must reapply for an alcohol license if you still wish to pursue one. You may also request an extension of this deadline from the Common Council. The last opportunity to request an extension of this deadline will be to submit a request for an extension by noon on Tuesday, 5/20/2025. This extension would go before the Alcohol License Review Committee on 5/21/2025 for a recommendation to the Common Counil's June meeting. If you have any questions, do not hesitate to ask.
>
> Sincerely,
>
> **Jim Verbick, Deputy Clerk**
>
> City of Madison City Clerk's Office

City-County Building-Room 105,
210 Martin Luther King Jr. Blvd. 53703
TEL: (608) 266-4601
FAX: (608) 266-4666

jverbick@cityofmadison.com

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# City of Madison

City of Madison
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## Master

### File Number: 88393

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88393 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/20/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Request to extend license issuance beyond the 180 day limit under MGO 38.05
Forward Craft & Coffee LLC • dba Forward Craft & Coffee
2166 Atwood Ave • Agent: Dan Podell
Estimated Capacity (in/out): 50/0
Class B Combination Liquor & Beer • 30% alcohol, 65% food, 5% other
Police Sector 601 (District 15)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | Re_ License Issuance Extension Deadline Approaching - Forward Craft & Coffee LLC.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | ALCOHOL LICENSE REVIEW COMMITTEE | 05/21/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | Pass |

**Action Text:** A motion was made by Westra, seconded by Carter, to RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER. The motion passed by voice vote/other.

### Text of Legislative File 88393

**Title**

Request to extend license issuance beyond the 180 day limit under MGO 38.05
Forward Craft & Coffee LLC • dba Forward Craft & Coffee
2166 Atwood Ave • Agent: Dan Podell
Estimated Capacity (in/out): 50/0
Class B Combination Liquor & Beer • 30% alcohol, 65% food, 5% other
Police Sector 601 (District 15)

**From:** Dan Podell
**To:** Verbick, Jim; Chad Walhood
**Subject:** Re: License Issuance Extension Deadline Approaching - Forward Craft & Coffee LLC
**Date:** Tuesday, May 20, 2025 2:46:47 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Jim - I believe you just spoke to my partner Chad on the phone regarding getting our extension for the liquor license for approval. Our reason is we are still hoping that one of the reduced rate ones comes up around this time so we can pay that versus the $10,000.

Chad mentioned a form that needs to be filled out but I did not see anything attached, if there needs to be any additional work done on our end, can you please let me know and I will get it filled out ASAP.

Thank you again,
Dan Podell

On Thu, May 15, 2025 at 3:08 PM Verbick, Jim <JVerbick@cityofmadison.com> wrote:

> Good afternoon,
>
> As you know, on 12/10/2024, the Common Council granted an alcohol license to you for 2166 Atwood Ave for Forward Craft & Coffee LLC. Per Madison General Ordinance 38.05, a license must be issued 180 days after the Common Council has granted it or it shall be considered surrendered. This license must be issued by 6/10/2025 or it will face cancelation. The following items must be completed and/or submitted to the City Clerk's Office before we can issue your license:
>
> - **Licensing Fees** must be submitted to the City Clerk's Office. The liquor license fees will be prorated for the remainder of the licensing year, and "Class B" Combination Liquor and Beer licenses issued may incur a ***$10,000 reserve fee***. *Checks should be made payable to City Treasurer.*
>
> If your license is not issued by 6/10/2025, it will be considered cancelled and you must reapply for an alcohol license if you still wish to pursue one. You may also request an extension of this deadline from the Common Council. The last opportunity to request an extension of this deadline will be to submit a request for an extension by noon on Tuesday, 5/20/2025. This extension would go before the Alcohol License Review Committee on 5/21/2025 for a recommendation to the Common Counil's June meeting. If you have any questions, do not hesitate to ask.
>
> Sincerely,

**Jim Verbick, Deputy Clerk**

City of Madison City Clerk's Office

City-County Building-Room 105,
210 Martin Luther King Jr. Blvd. 53703
TEL: (608) 266-4601
FAX: (608) 266-4666

jverbick@cityofmadison.com

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# City of Madison

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## Master

### File Number: 88421

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88421 | **File Type:** | License | **Status:** | Separated License Renewal |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/22/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Separated Entertainment License Renewal
Hayes Place LLC • dba Hayes Place
Estimated Capacity (in/out): 100/0
1145 N Sherman Ave • Agent: Connee Jones
21+ Entertainment License
Police Sector 503 (District 12)
Separation requested by Office of the City Attorney

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | Hayes Entertainment License.pdf, hayes place llc 1145 n sherman ave - ent 2025 (1).pdf, Link to Separated Alcohol License Renewal | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88421

Title
Separated Entertainment License Renewal
Hayes Place LLC • dba Hayes Place
Estimated Capacity (in/out): 100/0
1145 N Sherman Ave • Agent: Connee Jones
21+ Entertainment License
Police Sector 503 (District 12)
Separation requested by Office of the City Attorney

**NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.**

# *City of Madison*
# *Entertainment*
# *License is for 21+ Entertainment*
# *License No. LICENT-2022-00997*

**HAYES PLACE LLC**
**HAYES PLACE**
**1145 N SHERMAN AVE**
**MADISON, WI 53704**

Expiration Date 06/30/2025
Date Issued 11/17/2023

June 30, 2025

Mayor

City Clerk

PURSUANT TO SECTION 38.06 OF THE MADISON GENERAL ORDINANCES.

Expiration Date 06/30/2025



HAYES PLACE LLC
2005 ANVIL LN
MADISON WI 53716

CO

603

# City of Madison Entertainment License Renewal

**Deadline: In Clerk's Office by 4 p.m. Monday, April 15, or postmarked by April 15**

Entertainment License Type: ☑ 21+ Entertainment ☐ 18+ Visual & Performing Arts

1. Name of Sole Proprietor, Partnership, Corporation or LLC
   Hayes Place LLC
2. Trade Name (doing business as) Hayes Place
3. Licensed Address 1145 N. Sherman Ave, Madison WI
4. **Corporation/LLC:** Name of Liquor/Beer Agent Connee Jones
5. Do you book your own entertainment or do you use a promoter to book your entertainment?
   ☑ Book Own ☐ Use Promoter ☐ Both Promoter's Name: _____
6. Do you have a security plan on file with the Clerk's Office? ☑ Yes ☐ No
7. **Type of Entertainment:**
   (a) Do you offer or allow live music performances (excluding solo acoustic)? ☐ Yes ☑ No
   (b) Do you have a designated dance floor area? ☐ Yes ☑ No
   (c) Do you offer or allow the use of a disc jockey? ☑ Yes ☐ No
8. On average, how many nights per week do you have live entertainment? 1 (one)
9. Describe the clothing used to identify door and security personnel:
   Security wears shirts that say security.
10. **Establishments that currently hold 18+ Centers for Visual & Performing Arts Licenses only:**
    Describe your process for identifying patrons under 21:

RECEIVED
MAR 31 2025
MADISON CITY CLERK

X Connee Jones — 3-24-25

**Signature of Officer/Member/Partner/Sole Proprietor** — **Date**

Clerk's Office: Date Filed/Postmarked _____ ☐ Filed Timely ☐ Filed Late

# City of Madison

City of Madison
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## Master

### File Number: 88424

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88424 | **File Type:** | License | **Status:** | Separated License Renewal |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | ALCOHOL LICENSE REVIEW COMMITTEE |
| | | | | **File Created Date :** | 05/22/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Separated Entertainment License Renewal
Red Rooster Madison LLC • dba Red Rooster
Capacity (in/out): Estimated Capacity (in/out): 160/125
Seiferth Rd • Agent: Timothy Payne
18+ Center for Visual and Performing Arts License
Police Sector 619 (District 16)
Separation requested by the Office of the City Attorney

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | Red Rooster Entertainment License.pdf, Red Rooster 2025 ent renewal.pdf, Link to separated alcohol license renewal | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88424

**Title**

Separated Entertainment License Renewal
Red Rooster Madison LLC • dba Red Rooster
Capacity (in/out): Estimated Capacity (in/out): 160/125
Seiferth Rd • Agent: Timothy Payne
18+ Center for Visual and Performing Arts License
Police Sector 619 (District 16)
Separation requested by the Office of the City Attorney

**NOT TRANSFERABLE. POST ENTIRE LICENSE IN A CONSPICUOUS PLACE.**

# *City of Madison*
# *Entertainment*
# *License is for 18+ Center for Visual and Performing Arts*
# *License No. LICENT-2021-00418*

**RED ROOSTER MADISON LLC**
**RED ROOSTER**
**2513 SEIFERTH RD**
**MADISON, WI 53716**

Expiration Date 06/30/2025
Date Issued 04/21/2022

June 30, 2025

Mayor

City Clerk

PURSUANT TO SECTION 38.06 OF THE MADISON GENERAL ORDINANCES.

Common Council granted 9/21/2021.

Expiration Date 06/30/2025



RED ROOSTER MADISON LLC
2513 SEIFERTH RD
MADISON WI 53716

# City of Madison Entertainment License Renewal

**Deadline: In Clerk's Office by 4 p.m. Monday, April 15, or postmarked by April 15**

Entertainment License Type: ☐ 21+ Entertainment ☑ 18+ Visual & Performing Arts

1. Name of Sole Proprietor, Partnership, Corporation or LLC
   Red Rooster Madison LLC
2. Trade Name (doing business as) Reed Rooster
3. Licensed Address 2513 Seiferth Rd
4. **Corporation/LLC:** Name of Liquor/Beer Agent Tim Payne
5. Do you book your own entertainment or do you use a promoter to book your entertainment?
   ☑ Book Own ☐ Use Promoter ☐ Both Promoter's Name: _____
6. Do you have a security plan on file with the Clerk's Office? ☑ Yes ☐ No
7. **Type of Entertainment:**
   (a) Do you offer or allow live music performances (excluding solo acoustic)? ☑ Yes ☐ No
   (b) Do you have a designated dance floor area? ☑ Yes ☐ No
   (c) Do you offer or allow the use of a disc jockey? ☑ Yes ☐ No
8. On average, how many nights per week do you have live entertainment? 7
9. Describe the clothing used to identify door and security personnel:
   Door & security wear Red Rooster clothing and are situated at entry points. In case of outdoor events extra staff may wear security vests.
10. **Establishments that currently hold 18+ Centers for Visual & Performing Arts Licenses only:**
    Describe your process for identifying patrons under 21:
    Door personnel IDs patrons, wristbands and/or hand stamps used for 21+ only. Most events are 21+ only.

X Tim Payne
**Signature of Officer/Member/Partner/Sole Proprietor**

4/11/25
**Date**

RECEIVED
APR 18 2025
MADISON CITY CLERK

*Clerk's Office: Date Filed/Postmarked* _____ ☐ *Filed Timely* ☐ *Filed Late*

# City of Madison

City of Madison
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## Master

### File Number: 87865

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87865 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| | | | | **File Created Date :** | 04/08/2025 |
| **File Name:** | Declaring the City of Madison's intention to exercise its police powers establishing the West Dayton Street Sanitary Replacement Assessment District - 2025. | | | **Final Action:** | |

**Title:** Declaring the City of Madison's intention to exercise its police powers establishing the West Dayton Street Sanitary Replacement Assessment District - 2025. (District 8)

**Notes:** Eric Cefalu

| | | | |
|---|---|---|---|
| **Sponsors:** | MGR Govindarajan | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/12/2025 | Refer | BOARD OF PUBLIC WORKS | | 05/21/2025 | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/21/2025 | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Ald. Lankella, seconded by Ald. Guequierre, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 87865

**Fiscal Note**

No Funds Required.

**Title**

Declaring the City of Madison's intention to exercise its police powers establishing the West Dayton Street Sanitary Replacement Assessment District - 2025. (District 8)

**Body**

BE IT HEREBY RESOLVED:

1. That the Common Council of the City of Madison hereby establishes an assessment district known as the West Dayton Street Sanitary Replacement Assessment District - 2025, to serve West Dayton Street from North Lake Street to North Frances Street; all in accordance with Section 66.0701 (formerly Section 66.62) of the Wisconsin State Statutes and Section 4.09 of the Madison General Ordinances.

2. That the contemplated purposes of this assessment district is to remove and replace sanitary sewer main and laterals.

3. That the benefited properties shall have the opportunity to pay the special assessments which may be levied as a result of this assessment district in eight (8) annual installments, subject to the current interest rate in effect at the time of establishment of the special assessment.

4. That the City Engineer is hereby directed to prepare a report consisting of preliminary or final plans and specifications; an estimate of the entire cost of the proposed work or improvements within the assessment district; a schedule of proposed assessments, constituting an exercise of police power of the City of Madison; and a statement that the property against which the assessments are proposed is benefited.

5. That upon completion of this aforesaid report, the City Engineer shall proceed in accordance with Section 4.09 of the Madison General Ordinances.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87866

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87866 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| | | | | **File Created Date :** | 04/08/2025 |
| **File Name:** | Accepting street improvements (sidewalk) constructed by Private Contract 7104 Watts Road, Private Contract No. 9202. | | | **Final Action:** | |

**Title:** Accepting street improvements (sidewalk) constructed by Private Contract 7104 Watts Road, Private Contract No. 9202. (District 1)

**Notes:** Amy Kemp

| | | | |
|---|---|---|---|
| **Sponsors:** | BOARD OF PUBLIC WORKS | **Effective Date:** | |
| **Attachments:** | 9202 Sidewalk Schedule A.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/12/2025 | Refer | BOARD OF PUBLIC WORKS | | 05/21/2025 | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Kliems, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 87866

**Fiscal Note**

No City Funds required. Private Contract.

**Title**

Accepting street improvements (sidewalk) constructed by Private Contract 7104 Watts Road, Private Contract No. 9202. (District 1)

**Body**

WHEREAS, West Madison Ventures, LLC, has satisfactorily completed the installation of street improvements (sidewalk) by private contract, in accordance with the City of Madison Standard Specifications for Public Works Construction, in: 7104 Watts Road.

NOW, THEREFORE, BE IT RESOLVED

1. That said street improvements (sidewalk) be and are hereby accepted.

2. That the street improvements, **sidewalk**, on the following streets be and are hereby accepted:

- Watts Road Sidewalk from E Lot Line of 7104 Watts Road to W Lot Line of 7104 Watts Road

The attached Schedule "A" representing the actual cost of construction of these improvements, which shall increase the street infrastructure value for Project No. 14292 $ 4,480.00 for a useful life of 40 years.

**STREET PLANT VALUE**
SIDEWALKS

7104 Watts Road
14292

**SIDEWALK**

| Description | Limits | Limits | Quantity | Unit | Unit Cost | Total Cost |
|---|---|---|---|---|---|---|
| **Watts Road Sidewalk** | **E Lot Line of 7104 Watts Road** | **W Lot Line of 7104 Watts Road** | 1300 | SF | | $ 4,000.00 |
| *5' concrete sidewalk* | | | *Engineering @ 12%* | | | $ 480.00 |
| *MS LINK NO. 982* | | | | ***Total Cost*** | | $ 4,480.00 |
| | | | | | | |
| | | | *Engineering @ 12%* | | | |
| | | | | ***Total Cost*** | | |
| | | | | | | |
| | | | *Engineering @ 12%* | | | |
| | | | | ***Total Cost*** | | |
| | | | | | | |
| | | | *Engineering @ 12%* | | | |
| | | | | ***Total Cost*** | | |
| | | | | | | |
| | | | *Engineering @ 12%* | | | |
| | | | | ***Total Cost*** | | |
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| | | | *Engineering @ 12%* | | | |
| | | | | ***Total Cost*** | | |
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| | | | *Engineering @ 12%* | | | |
| | | | | ***Total Cost*** | | |
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| | | | *Engineering @ 12%* | | | |
| | | | | ***Total Cost*** | | |
| ***GRAND TOTAL COST*** | | | | | | $ 4,480.00 |

Prepared By: aek
Date: 5/7/2025

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88330

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88330 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Engineering Operations Facility Locker Room Renovation. | | | **Final Action:** | |

**Title:** Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Engineering Operations Facility Locker Room Renovation. (District 14)

**Notes:** Amy Scanlon

| | | | |
|---|---|---|---|
| **Sponsors:** | BOARD OF PUBLIC WORKS | **Effective Date:** | |
| **Attachments:** | ESB Locker Rm Remodel_BPW_20250521.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/14/2025 | Refer | BOARD OF PUBLIC WORKS | | 05/21/2025 | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Kliems, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 88330

**Fiscal Note**

The proposed resolution approves plans and specifications and authorizes the Board of Public Works to advertise and receive bids for the Engineering Operations Facility Locker Room Renovation. The total estimated cost of the project is $1,008,500. Funding is available in Munis #14122. No additional appropriation is required.

**Title**

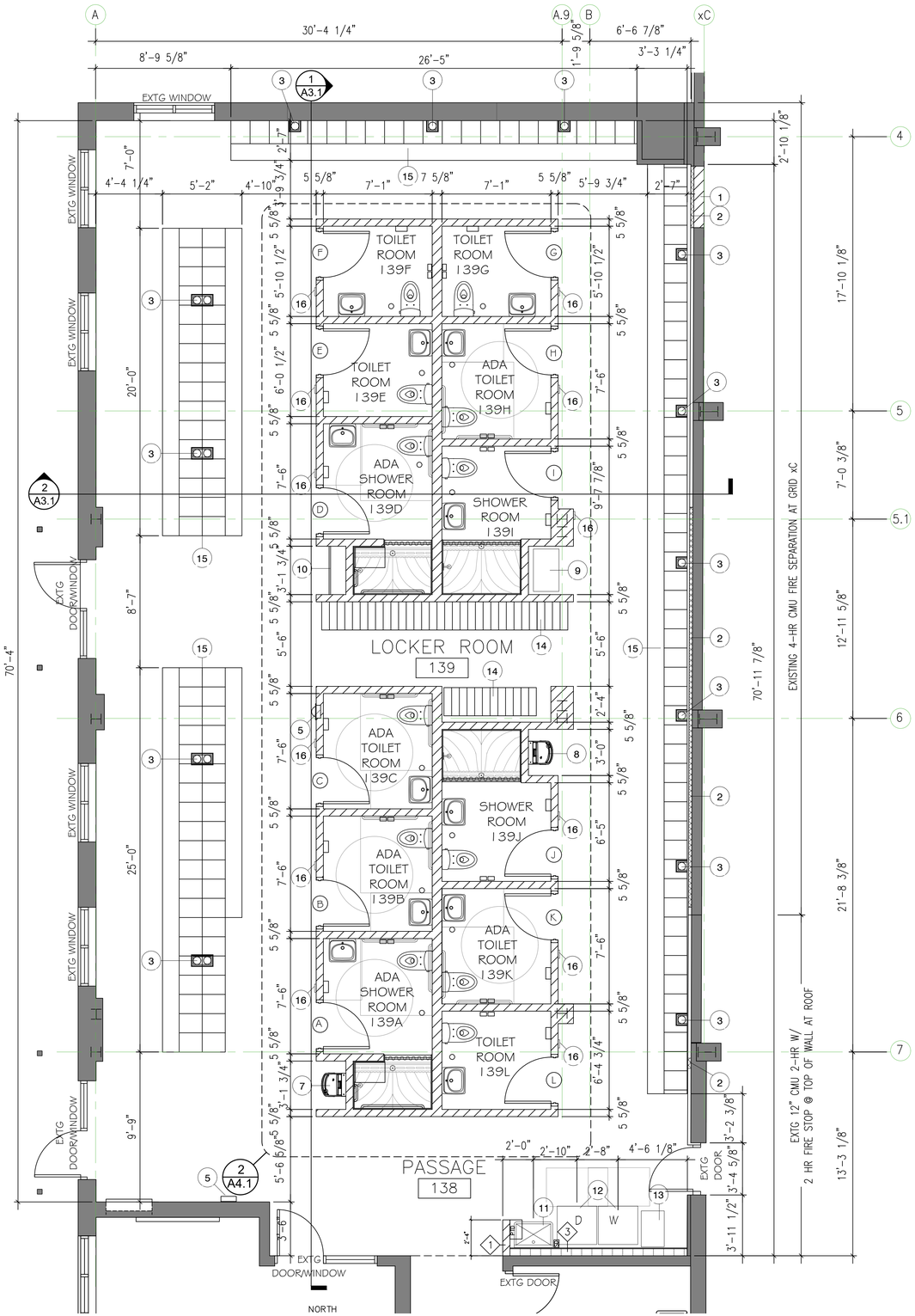
Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Engineering Operations Facility Locker Room Renovation. (District 14)

**Body**

The Capital Budget includes funding for the Engineering Operations Facility Locker Room Renovation. The project funds the creation of twelve restrooms (four of the restrooms also include showers) and a general locker room area within the existing building of the Engineering Operations Facility, located at 1600 Emil Street, Madison, WI.

This resolution approves the plans and specifications for the project, authorizes the Board of Public Works to advertise for and receive bids for the project, authorizes execution of any lease or easement documents necessary to accomplish the project and authorizes the acquisition of materials and services required to successfully complete the project.

BE IT RESOLVED:
1. That the plans and specifications for the Engineering Operations Facility Locker Room Renovation hereby approved.
2. That the Board of Public Works is hereby authorized to advertise for and receive bids for the Project.
3. That the City Engineer and Finance Director are hereby authorized to obtain all Furnishings, Fixtures, Equipment and Materials necessary for the Project in accordance with City Purchasing Policy.
4. That the Mayor and City Clerk are hereby authorized to execute easement and lease documents necessary for the Project in accordance with MGO Ordinances and City Policy, on a form and in a manner that has been approved by the City Attorney and Risk Manager.
5. That the City Engineer and Finance Director are hereby authorized to obtain and the Mayor and City Clerk are hereby authorized to execute any documents required for moving, remediation, testing, inspection and consulting services as necessary for the Project in accordance with MGO Ordinances and City Policy, on a form and in a manner that has been approved by the City Attorney and Risk Manager.




## FLOOR PLAN

SCALE: 1/4" = 1'-0"

FLOOR PLAN KEY NOTES

1. INFILL OPENING WITH CMU TO MATCH EXISTING
2. 1 5/8" METAL STUD FURRING AT 24" O.C. (SHIM TO MATCH EXISTING) W/ 5/8" GYP BD TO MATCH EXISTING. EXTEND 4" MIN ABOVE CEILING.
3. MECHANICAL CHASE (or round duct only?) - VERIFY SIZE WITH MECHANICAL TRADE.
4. RECESSED FIRE EXTINGUISHER CABINET
5. TIME CLOCK BY OWNER
6. NOT USED
7. ELKAY BOTTLE FILLER/DRINKING FOUNTAIN ADA HEIGHT; MODEL EZS8WSLK NON-FILTERED
8. ELKAY BOTTLE FILLER/DRINKING FOUNTAIN STANDING HEIGHT
9. BOOT DRYER - FURNISHED BY OWNER. INSTALLED BY CONTRACTOR
10. CLOTHES HANGING ROD - SEE ACCESSORY LEGEND ON SHT A4.1
11. UTILITY SINK
12. WASHER & DRYER BY OWNER
13. UTILITY CART BY OWNER
14. JEAN LOCKERS FURNISHED & INSTALLED BY OWNER; (88) TOTAL
15. SPACESAVER LOCKER SYSTEM FURNISHED & INSTALLED UNDER SEPARATE CONTRACT. 84"H X 15"W X 18" D. W/ 8" HIGH SLOPED TOP; (134) W/BENCH DRAWER & WOOD TOP AND (7) ADA WITH EXTERNAL DRAWER - NO BENCH
16. RESTROOM / SHOWER SIGNAGE - SEE 1/A1.2

FLOOR PLAN LEGEND

- EXISTING WALLS
- NEW CMU WALLS
- NEW 6" STUD WALL

## 1 RESTROOM SIGNAGE

1. 6" W. X 9" H. X 1/ 8" NON-GLARE CLEAR ACRYLIC
2. COLOR: BLACK
3. ADA COMPLIANT
4. 1/ 32" RAISED TACTILE LETTERING AND GRAPHICS IN WHITE WITH 5/8 " HELVETICA FONT
5. GRAPHIC TO BE +/- 4" TALL
6. CLEAR BRAILE BEADS UNDER LETTERS TO COMPLY WITH ADA REGULATIONS
7. 1/ 4" RADIUS CORNERS
8. FASTEN TO CMU USING WITH DOUBLE SIDED FOAM MOUNTING TAPE

CITY OF MADISON
DEPT OF PUBLIC WORKS
ENGINEERING DIVISION
CITY COUNTY BLDG RM 115
210 MARTIN LUTHER KING JR BLVD
MADISON, WI 53703
PHONE: 608-266-4751

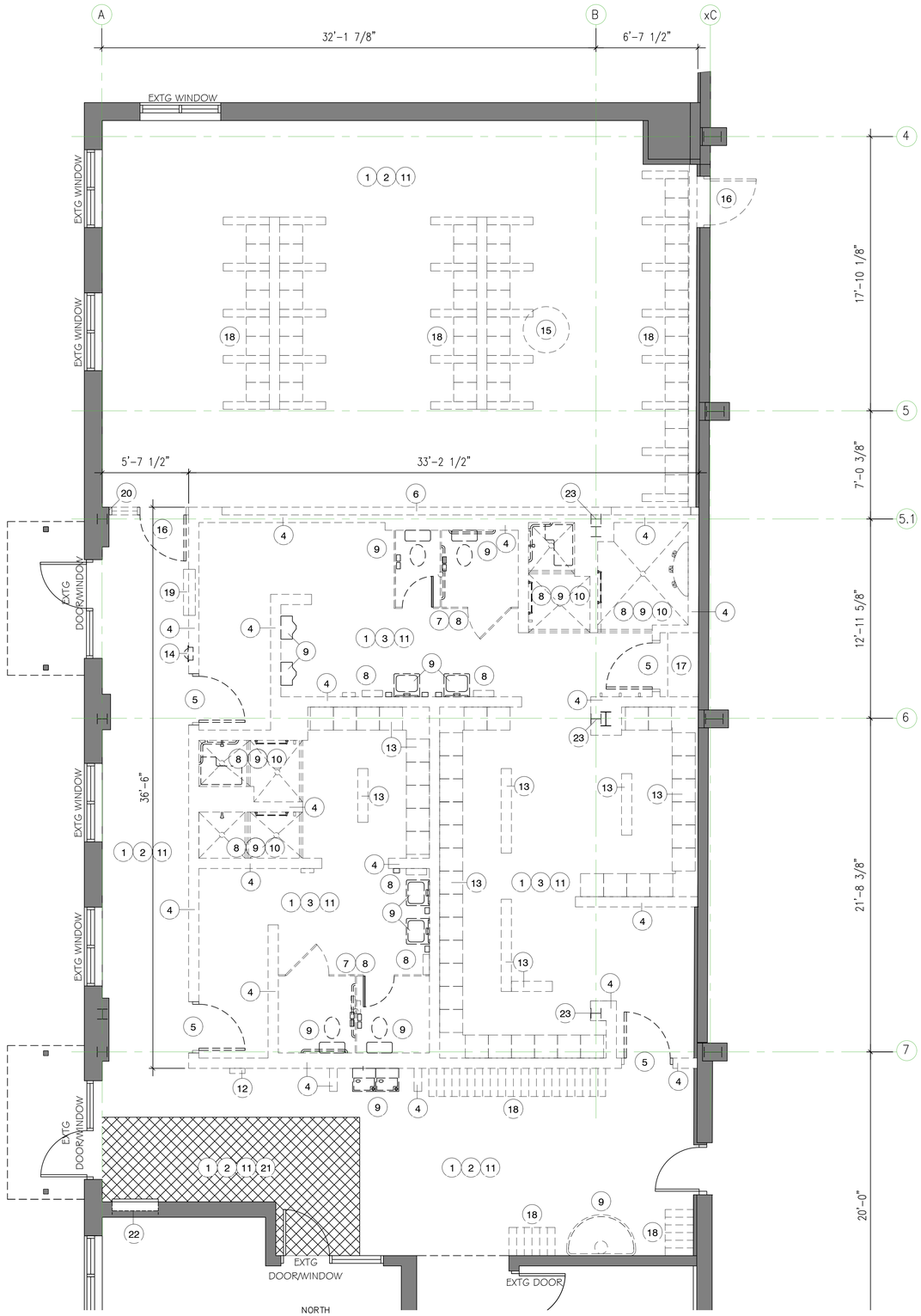
# ESB LOCKER ROOM REMODEL

1600 EMIL STREET
MADISON, WI 53713

| | |
|---|---|
| CONTRACT | |
| #9659 | |
| MUNIS | |
| # | |
| DRWN BY: | LA |
| DATE | 5/15/25 |
| REV: | XX/XX/XX |

FLOOR PLAN

A1.2




DEMOLITION FLOOR PLAN
SCALE: 1/4" = 1'-0"

DEMOLITION KEY NOTES

1. REMOVE CONCRETE FLOOR COMPLETE
2. REMOVE SUSPENDED CEILING SYSTEMS COMPLETE
3. REMOVE GYP CEILING SYSTEM COMPELTE
4. REMOVE MASONRY WALL AND FOOTING/THICKENED SLAB
5. REMOVE DOOR & FRAME
6. REMOVE FRAME PARTITION TO ROOF STRUCTURE COMPLETE
7. REMOVE TOILET PARTITIONS COMPLETE
8. REMOVE TOILET ROOM ACCESSORIES
9. PLUMBING FIXTURES TO BE REMOVED BY PLUMBING TRADE.
10. FLOOR DRAIN TO BE REMOVED BY PLUMBING TRADE.
11. REMOVE VINYL BASE COMPLETE
12. OWNER TO REMOVE TIME CLOCK
13. REMOVE LOCKERS, BENCHES AND GYP SOFFIT SYSTEM COMPLETE
14. OWNER TO REMOVE FIRE EXTINGUISHER. CONTRACTOR TO SALVAGE FIRE EXTINGUISHER CABINET FOR REUSE
15. OWNER WILL REMOVE MANHOLE TRAINING STRUCTURE TO BELOW FLOOR & CAP AT EXTERIOR
16. REMOVE DOOR & FRAME AND SIDELIGHT
17. REMOVE SHELVING COMPLETE
18. OWNER TO REMOVE LOCKERS
19. REMOVE WALL HEATER
20. AFTER DEMO PATCH GYP WALL TO MATCH EXISTING
21. PROTECTED ENTRY AND EXIT PATH. COORDINATE WITH OWNER
22. EXISTING HEATING UNIT TO REMAIN - PROTEC
23. EXISTING COLUMNS TO BE RELOCATED - SEE STRUCTURALS

GENERAL NOTES

1. THIS DEMOLITION PLAN HAS BEEN PREPARED TO ASSIST THE CONTRACTOR IN DETERMINING THE SCOPE OF DEMOLITION WORK TO BE INCLUDED IN THIS PROJECT. IT IS NOT INTENDED TO BE A COMPLETE INDICATION OF ALL DEMOLITION WORK REQUIRED TO COMPLETE THE PROJECT. THE CONTRACTOR SHOULD REVIEW ALL DRAWINGS AND SPECIFICATIONS, INCLUDING DEMOLITION SHOWN FOR OTHER TRADES, AND BECOME FAMILIAR WITH THE EXISTING CONDITIONS, IN ORDER TO DETERMINE THE SCOPE OF DEMOLITION WORK.
2. HATCHED AREA IS REQUIRED FOR STAFF ENTRANCE AND EXIT. COORDINATE WITH OWNER THE AVAILABILITY OF THE AREA DURING DEMOLITION AND CONSTRUCTION.
3. PROTECT IN PLACE, ALL FINISHED SURFACES THAT WILL REMAIN, DURING THE ENTIRE CONSTRUCTION PERIOD.
4. INSTALL DUST CONTROL PROTECTION ON ALL OPENINGS AND AT THE CEILING PLENUM TO LIMIT TRANSMISSION OF DUST AND DEBRIS.
5. TURN OFF AHU DURING ANY WORK THAT CREATES DUST. CLEAN DUST FROM WORK AREA BEFORE RUNNING AHU.
6. WHERE ITEMS ARE REMOVED FROM SURFACES THAT REMAIN, FILL ALL HOLES AND PATCH ALL SURFACES TO MATCH SURROUNDING CONSTRUCTION. MATCH MATERIALS AND APPEARANCE.
7. ALL FURNISHINGS AND MOVABLE ITEMS WILL BE REMOVED THE THE OWNER.
8. ALL DEMOLITION ITEMS TO BE PROPERLY RECYCLED OR DISPOSED OF BY THE CONTRACTOR PER APPROVED REUSE AND RECYCLING PLAN.

DEMOLITION LEGEND

- INDICATES ITEM TO BE REMOVED SEE KEY NOTES
- EXISTING WALLS
- PROTECTED ENTRY AND EXIT PATH COORDINATE WITH OWNER

CITY OF MADISON
DEPT OF PUBLIC WORKS
ENGINEERING DIVISION
CITY COUNTY BLDG RM 115
210 MARTIN LUTHER KING JR BLVD
MADISON, WI 53703
PHONE: 608-266-4751

ESB LOCKER ROOM REMODEL
1600 EMIL STREET
MADISON, WI 53713

| | |
|---|---|
| CONTRACT | |
| #9659 | |
| MUNIS | |
| # | |
| DRWN BY: | LA |
| DATE | 5/15/25 |
| REV: | XX/XX/XX |

DEMO FLOOR

AD1.1

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88331

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88331 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | Approving Addendum No. 1 to 8110 Mid Town Road, Contract No. 8983. | | | **Final Action:** | |

**Title:** Approving Addendum No. 1 to 8110 Mid Town Road, Contract No. 8983 (District 1)

**Notes:** Kate Kane

| | | | |
|---|---|---|---|
| **Sponsors:** | BOARD OF PUBLIC WORKS | **Effective Date:** | |
| **Attachments:** | 8983 Exhibit.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/14/2025 | Refer | BOARD OF PUBLIC WORKS | 05/21/2025 | 05/21/2025 | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/21/2025 | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Kliems, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 88331

**Fiscal Note**

No City Funds required. Private Contract.

**Title**

Approving Addendum No. 1 to 8110 Mid Town Road, Contract No. 8983 (District 1)

**Body**

WHEREAS, on SEPTEMBER 15, 2022, the developer, RPP MIDTOWN LLC, hereinafter the "Developer" had entered into a *Contract For the Construction of Public Improvements that will be Accepted by the City of Madison* hereinafter the "Contract" with the City of Madison, and;

WHEREAS, the Developer and the City have since mutually agreed to extend the contract

completion time to thirty-six (36) months from the date this addendum is executed.

NOW, THEREFORE, BE IT RESOLVE:

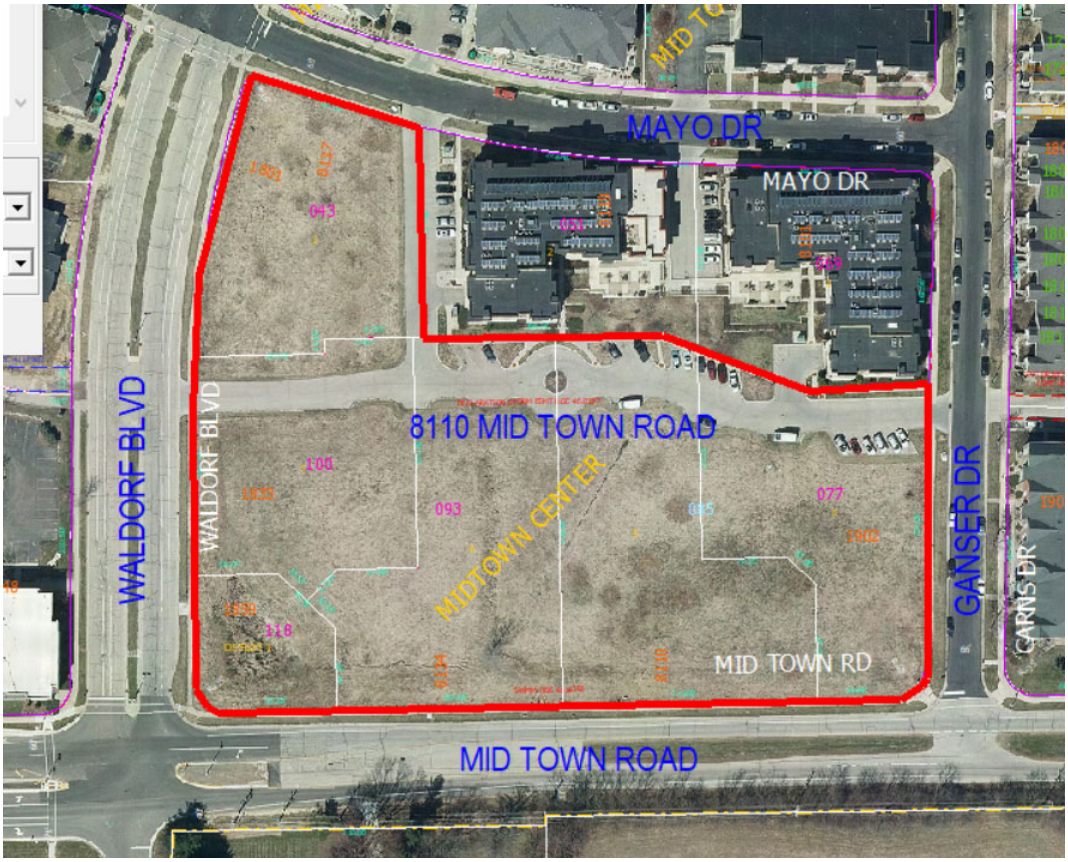
1. That the Mayor and City Clerk are hereby authorized and directed to execute Addendum No. 1 to 8110 MID TOWN ROAD, Contract No. 8983, with RPP MIDTOWN LLC.

2. That the developer is authorized to construct the public improvements in accordance with the terms of the Contract For the Construction of Public Improvements That Will be Accepted by the City of Madison at the sole cost of the developer.

3. That the Mayor and City Clerk are hereby authorized to sign and grant easements or right-of-way release or procurement documents, maintenance agreements or encroachment agreements, as necessary and grant or accept dedication of lands and/or easements from/to the Developer/Owner for public improvements located outside of existing public fee title or easement right-of-ways.

4. The Common Council is approved to accept ownership of the improvements in the Maintenance Area if a maintenance agreement is executed and recorded as a condition of this contract.

**8110 Mid Town Road**
**Contract 8983**
**MUNIS 13277**
**Developer: RPP Midtown LLC**




**Summary of Improvements:**

- Expand grass median on Mid Town Rd by removal of existing pavement
- Sidewalk replacement for utility connections
- Upsize existing public storm sewer crossing Waldorf Blvd to serve the development / private sanitary, storm, and water service laterals
- New drive entrance on Mid Town Rd, maintain/replace existing Metro bus stop concrete surface on Waldorf Blvd
- No existing street trees. New street trees will be installed by City Forestry following project completion and assessed to the adjacent property owner.

Addendum No. 1: Extend contract timeframe by thirty six (36) months; all other plan requirements remain

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88332

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88332 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | Awarding Public Works Contract No. 8792, Sidewalk, Curb & Gutter, and Concrete Pavement Patches, Citywide Installation and Repair - 2025. | | | **Final Action:** | |

**Title:** Awarding Public Works Contract No. 8792, Sidewalk, Curb & Gutter, and Concrete Pavement Patches, Citywide Installation and Repair - 2025. (Citywide）

**Notes:** Bill McGlynn

| | | | |
|---|---|---|---|
| **Sponsors:** | BOARD OF PUBLIC WORKS | **Effective Date:** | |
| **Attachments:** | 8792.pdf, 8792 award.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/14/2025 | Refer | BOARD OF PUBLIC WORKS | 05/21/2025 | 05/21/2025 | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/21/2025 | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Kliems, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 88332

**Fiscal Note**

The proposed resolution authorizes awarding the contract for Sidewalk, Curb & Gutter, and Concrete Pavement Patches, Citywide Installation and Repair - 2025. The total estimated cost is $627,638.08, including contingency. Funding for the project is available in Munis projects #14491 ($174,104.39), #15379 ($358,501.25), and #15416 ($95,032.44). No additional appropriation is required.

**Title**

Awarding Public Works Contract No. 8792, Sidewalk, Curb & Gutter, and Concrete Pavement Patches, Citywide Installation and Repair - 2025. (Citywide）

**Body**

BE IT RESOLVED, that the following low bids for miscellaneous improvements be accepted and that the Mayor and City Clerk be and are hereby authorized and directed to enter into a contract with the low bidder contained herein, subject to the Contractor's compliance with Section 39.02 of the Madison General Ordinances concerning compliance with the Affirmative Action provisions **and subject to the Contractor's compliance with Section 33.07 of the Madison General Ordinances regarding Best Value Contracting:**

BE IT FURTHER RESOLVED, that the funds be encumbered to cover the cost of the projects contained herein.

See attached document (Contract No. 8792) for itemization of bids.

**SIDEWALK, CURB & GUTTER, AND CONCRETE PAVEMENT PATCHES, CITYWIDE INSTALLATION AND REPAIR-2025**
CONTRACT NO. 8792
DATE: 5/8/25
220

| CONTRACTORS | TOTAL BID | PREQUALIFICATION STATUS |
|---|---|---|
| LaLonde Contractors, Inc. | $581,146.37 | OK |
| Engineering Estimate | $728,500.00 | |
| Parisi Construction, LLC | $779,499.25 | OK |
| Speedway Sand & Gravel, Inc. | $871,221.10 | OK |
| | | |
| | | |
| | | |
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| | | |

CONTRACT NO. 8792
Sidewalk, Curb & Gutter, and Concrete Pavement Patches, Citywide Installation and Repair-2025

LaLonde Contractors, Inc.

| | | |
|---|---|---|
| **CONTRACT AWARD** | **$** | **581,146.37** |
| *MAX CONTINGENCY (8%)* | *$* | *46,491.71* |
| | | |
| CONCRETE BUS PADS 2025: 14491-85-200: 54425 (91382) | | 161,207.77 |
| ACCT. CONTINGENCY 8% | | 12,896.62 |
| ACCT. SUBTOTAL | | 174,104.39 |
| | | |
| INLETS: 15379-403-174: 54445 (91345) | | 5,110.35 |
| ACCT. CONTINGENCY 8% | | 408.83 |
| ACCT. SUBTOTAL | | 5,519.18 |
| | | |
| SIDEWALK: 15379-403-200: 54425 (91382) | | 326,835.25 |
| ACCT. CONTINGENCY 8% | | 26,146.82 |
| ACCT. SUBTOTAL | | 352,982.07 |
| | | |
| PAVEMENT: 15416-402-200: 54410 (91384) | | 87,993.00 |
| ACCT. CONTINGENCY 8% | | 7,039.44 |
| ACCT. SUBTOTAL | | 95,032.44 |
| | | |
| **GRAND TOTAL INCL. CONTINGENCY** | **$** | **627,638.08** |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88333

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88333 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | Awarding Public Works Contract No. 8798, Resurfacing 2025 - Assessment District. | | | **Final Action:** | |

**Title:** Awarding Public Works Contract No. 8798, Resurfacing 2025 - Assessment District. (District 5, District 10, District 11, District 20)

**Notes:** Shawn Beer

| | | | |
|---|---|---|---|
| **Sponsors:** | BOARD OF PUBLIC WORKS | **Effective Date:** | |
| **Attachments:** | 8798.pdf, 8798 award.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/14/2025 | Refer | BOARD OF PUBLIC WORKS | 05/21/2025 | 05/21/2025 | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/21/2025 | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Kliems, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 88333

**Fiscal Note**

The proposed resolution authorizes awarding the contract for Resurfacing 2025 - Assessment District. The total estimated cost is $1,778,945.22, including contingency. Funding for the project is available in the 2025 Adopted Capital Budgets for Engineering - Major Streets (Munis project #15416 - $1,741,767.3), the Stormwater Utility (Munis #15465 - $13,500), and the 2025 Adopted Operating Budgets for the Sewer Utility ($14,342.4) and the Water Utility ($9,335.52. No additional appropriation is required.

**Title**

Awarding Public Works Contract No. 8798, Resurfacing 2025 - Assessment District. (District 5, District 10, District 11, District 20)

**Body**

BE IT RESOLVED, that the following low bids for miscellaneous improvements be accepted and that the Mayor and City Clerk be and are hereby authorized and directed to enter into a contract with the low bidder contained herein, subject to the Contractor's compliance with Section 39.02 of the Madison General Ordinances concerning compliance with the Affirmative Action provisions **and subject to the Contractor's compliance with Section 33.07 of the Madison General Ordinances regarding Best Value Contracting:**

BE IT FURTHER RESOLVED, that the funds be encumbered to cover the cost of the projects contained herein.

See attached document (Contract No. 8798) for itemization of bids.

**RESURFACING 2025 ASSESSMENT DISTRICT**
CONTRACT NO. 8798
DATE: 5/8/25
PREQUALIFICATION: 201, 220, 275, 310

| CONTRACTORS | TOTAL BID | PREQUALIFICATION STATUS |
|---|---|---|
| Parisi Construction, LLC | $1,647,171.50 | OK |
| Engineering Estimate | $1,824,780.00 | |
| Wolf Paving Co., Inc | $1,943,723.60 | OK |
| | | |
| | | |
| | | |
| | | |
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| | | |

CONTRACT NO. 8798
Resurfacing 2025 - Assessment District

Parisi Construction, LLC

| | |
|---|---|
| **CONTRACT AWARD** | **$ 1,647,171.50** |
| *MAX CONTINGENCY (8%)* | *$ 131,773.72* |
| | |
| Pulverize & Pave: 15416-402-170: 54410 (91396) | 1,049,504.50 |
| ACCT. CONTINGENCY 8% | 83,960.36 |
| ACCT. SUBTOTAL | 1,133,464.86 |
| | |
| Rebuild/new inlets-leads: 15416-402-174: 54445 (91345) | 42,270.00 |
| ACCT. CONTINGENCY 8% | 3,381.60 |
| ACCT. SUBTOTAL | 45,651.60 |
| | |
| Storm Large Pipe & SAS: 15416-84-174: 54445 (91345) | 520,973.00 |
| ACCT. CONTINGENCY 8% | 41,677.84 |
| ACCT. SUBTOTAL | 562,650.84 |
| | |
| Stormwater BMP:15465-84-174-84500: 54445 (91345) | 12,500.00 |
| ACCT. CONTINGENCY 8% | 1,000.00 |
| ACCT. SUBTOTAL | 13,500.00 |
| | |
| Sanitary: 83252: 54410 (91396) | 13,280.00 |
| ACCT. CONTINGENCY 8% | 1,062.40 |
| ACCT. SUBTOTAL | 14,342.40 |
| | |
| Water: 86367300: 54410 (91396) | 8,644.00 |
| ACCT. CONTINGENCY 8% | 691.52 |
| ACCT. SUBTOTAL | 9,335.52 |
| | |
| **GRAND TOTAL INCL. CONTINGENCY** | **$ 1,778,945.22** |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88334

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88334 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | Awarding Public Works Contract No. 8807, Resurfacing 2025 - Asphalt Base Patching and Base Patch Grinding. | | | **Final Action:** | |

**Title:** Awarding Public Works Contract No. 8807, Resurfacing 2025 - Asphalt Base Patching and Base Patch Grinding. (District 5, District 10, District 11, District 20)

**Notes:** Shawn Beer

| | | | |
|---|---|---|---|
| **Sponsors:** | BOARD OF PUBLIC WORKS | **Effective Date:** | |
| **Attachments:** | 8807BidOpeningTab.pdf, 8807 award.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/14/2025 | Refer | BOARD OF PUBLIC WORKS | 05/21/2025 | 05/21/2025 | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/21/2025 | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Kliems, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 88334

**Fiscal Note**

The proposed resolution authorizes awarding the contract for the Resurfacing 2025 - Asphalt Base Patching and Base Patch Grinding at a total estimated cost of $773,335.08, including contingency. Funding for the project is available in Munis project #15416 ($314,735.76) and the 2025 Adopted Operating Budgets for the Sewer Utility ($89,485.56) and Water Utility ($369,113.76). No additional appropriation is required.

**Title**

Awarding Public Works Contract No. 8807, Resurfacing 2025 - Asphalt Base Patching and Base Patch Grinding. (District 5, District 10, District 11, District 20)

**Body**

BE IT RESOLVED, that the following low bids for miscellaneous improvements be accepted and that the Mayor and City Clerk be and are hereby authorized and directed to enter into a contract with the low bidder contained herein, subject to the Contractor's compliance with Section 39.02 of the Madison General Ordinances concerning compliance with the Affirmative Action provisions **and subject to the Contractor's compliance with Section 33.07 of the Madison General Ordinances regarding Best Value Contracting:**

BE IT FURTHER RESOLVED, that the funds be encumbered to cover the cost of the projects contained herein.

See attached document (Contract No. 8807) for itemization of bids.

**RESURFACING 2025 - ASPHALT BASE PATCHING AND BASE PATCH GRINDING**
CONTRACT NO. 8807
DATE: 5/8/25
PREQUALIFICATION: 201

| CONTRACTORS | TOTAL BID | PREQUALIFICATION STATUS |
|---|---|---|
| Poblocki Paving, LLC | $716,051.00 | OK |
| Payne & Dolan, Inc. | $737,687.50 | OK |
| Tri-County Paving, Inc. | $740,825.00 | OK |
| Engineering Estimate | $750,575.00 | |
| Wolf Paving Co., Inc | $759,725.00 | OK |
| | | |
| | | |
| | | |
| | | |

CONTRACT NO. 8807
Resurfacing 2025 - Asphalt Base Patching and Base Patch Grinding

Poblocki Paving, LLC

| | | |
|---|---|---|
| **CONTRACT AWARD** | **$** | **716,051.00** |
| *MAX CONTINGENCY (8%)* | *$* | *57,284.08* |
| | | |
| Mill, Pave & Castings: 15416-402-200: 54410 (91396) | | 291,422.00 |
| ACCT. CONTINGENCY 8% | | 23,313.76 |
| ACCT. SUBTOTAL | | 314,735.76 |
| | | |
| Sanitary: 83252: 54410 (91396) | | 82,857.00 |
| ACCT. CONTINGENCY 8% | | 6,628.56 |
| ACCT. SUBTOTAL | | 89,485.56 |
| | | |
| Water: 86367310 (70%) / 86367300 (30%): 54410 (91396) | | 341,772.00 |
| ACCT. CONTINGENCY 8% | | 27,341.76 |
| ACCT. SUBTOTAL | | 369,113.76 |
| | | |
| **GRAND TOTAL INCL. CONTINGENCY** | **$** | **773,335.08** |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88335

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88335 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | Assessing Benefits Ohmeda Drive Assessment District 2022. | | | **Final Action:** | |

**Title:** Assessing Benefits Ohmeda Drive Assessment District 2022. (District 16)

**Notes:** Andy Zwieg

| | | | |
|---|---|---|---|
| **Sponsors:** | BOARD OF PUBLIC WORKS | **Effective Date:** | |
| **Attachments:** | SpecialAssessWaiver-Driveways-3204OhmedaDr_Signed.pdf, SpecialAssessWaiver-Landscaping-3204OhmedaDr_Signed.pdf, SpecialAssessWaiver-Restoration-3204OhmedaDr_Signed.pdf, 13810_OhmedaDr_FinalAssess.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/14/2025 | Refer | BOARD OF PUBLIC WORKS | 05/21/2025 | 05/21/2025 | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS due back on 5/21/2025 | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Kliems, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 88335

**Fiscal Note**

No appropriation required.

**Title**

Assessing Benefits Ohmeda Drive Assessment District 2022. (District 16)

**Body**

WHEREAS, the construction of improvement(s) on Ohmeda Drive Assessment District 2022 has been completed; and,

WHEREAS, it has been determined that the abutting property is to pay the amount per the attached schedule of assessments.

NOW, THEREFORE, BE IT RESOLVED, that the sums so charged to the abutting property be and are hereby assessed and levied upon said property payable by the owners of the lots or parcels of land benefited as determined by the Board of Public Works, and in accordance with its recommendations, the amount so charged to each of the lots or parcels of land so benefited being as follows, to wit:

**WAIVER OF SPECIAL ASSESSMENT**
**NOTICES AND HEARING UNDER**
**SECTION 4.09(11), MADISON GENERAL ORDINANCES**

We, the undersigned, being an owner of property benefited by the following proposed public improvement made by the CITY OF MADISON, of Dane County, Wisconsin, to-wit: to pay increased construction costs for two driveway entrances connecting the existing parking lot to the new back of sidewalk, the work consists of sawcutting the existing asphalt at the parking lot curb, removing the asphalt, and placing new asphalt from the existing parking lot to the new back of sidewalk; in consideration of the construction of said improvements by the City of Madison agree as follows:

1) In accordance with Section 4.09(11) of the Madison General Ordinances (MGO), we hereby waive all special assessment notices and hearings required by MGO Sec. 4.09, and we further agree that the benefit to our property from the construction of such improvement is $5,000.00 which we may elect to pay in eight (8) equal successive annual installments to be paid with the general taxes beginning with the year 2025.

2) The City of Madison shall have the right annually during the payment period above specified, to place a proportionate part of the principal of the special assessment, determined by the number of installments, together with interest at the rate of in effect at the time the assessment is levied, on the tax roll, to be collected together with the general taxes in the same manner as if said proportionate charge had been levied as a special assessment against the property. The interest payment shall be determined under Section 4.08(2) of the Madison General Ordinances, and each installment shall include a proportion of the principal and interest upon the unpaid portion of such assessment. The interest rate for 2024 is currently 5%.

3) If any installment so entered in the tax roll shall not be paid to the municipal treasurer with the other taxes it shall be returned to the county as delinquent and accepted and collected by the county in the same manner as delinquent general taxes on real estate.

4) Our address is 3204 Ohmeda Drive and our land is described as follows: Parcel# 0710-234-0404-0.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 28th day of August, 20 24.

_____ _____
Eric Ogden - Owner

_____ _____
- Owner

_____ _____
- Witness

Department of Public Works
**Engineering Division**
James M. Wolfe, P.E., City Engineer
City-County Building, Room 115
210 Martin Luther King, Jr. Boulevard
Madison, Wisconsin 53703
Phone: (608) 266-4751
Fax: (608) 264-9275
engineering@cityofmadison.com
www.cityofmadison.com/engineering

**Deputy City Engineer**
Bryan Cooper, AIA
Gregory T. Fries, P.E.
Chris Petykowski, P.E.

**Deputy Division Manager**
Kathleen M. Cryan

**Principal Engineer 2**
John S. Fahrney, P.E.
Janet Schmidt, P.E.

**Principal Engineer 1**
Mark D. Moder, P.E.
Andrew J. Zwieg, P.E.

**Financial Manager**
Steven B. Danner-Rivers

Parcel Number: «Parcel»
Situs Address: «SitusAddress»

«MailingName1»
«MailingName2»
«MailingAddress»
«MailingCityStZip»

February 22, 2024

**NOTICE OF PUBLIC HEARING BEFORE THE COMMON COUNCIL FOR PLANS, SPECIFICATIONS, AND SPECIAL ASSESSMENTS FOR PUBLIC WORKS IMPROVEMENTS**

**MADISON, WISCONSIN**

**PART I**

Notice is hereby given that the reports of the Board of Public Works and the City Engineer of the City of Madison, Wisconsin, on the plans, specifications, and special assessment of benefits accruing to the various lots and parcels of land affected by the proposed improvements, as listed in Part II hereof, in the City of Madison, have been filed in the office of the City Clerk, in the City-County Building, Madison, Wisconsin, and that said reports will be presented to the Common Council at a regular meeting to be held **TUESDAY, MARCH 5, 2024, at 6:30 P.M., VIA A HYBRID MEETING** and that the Common Council will then and there consider said reports and will hold a public hearing to hear all persons interested, or their agents or attorneys, concerning matters contained in said reports, and will determine what portion, if any, of the cost of said improvement shall be paid by the City at large, and other action as the Common Council may deem proper.

**IF YOU WISH TO SPEAK VIRTUALLY AT THE MEETING, YOU MUST REGISTER.** You can register at https://www.cityofmadison.com/MeetingRegistration. When you register to speak, you will be sent an email with the information you need to join the virtual meeting.

**IF YOU WISH TO SPEAK IN-PERSON AT THE MEETING, YOU MUST REGISTER WITH THE COUNCIL'S SECRETARY PRIOR TO 6:30 P.M.**

The Common Council meeting is held in Room 201 of the City-County Building, 210 Martin Luther King Jr., Blvd., Madison, WI.

Notice is hereby given that a contract has been (or is about to be) let for below listed project(s) and that the amount of the special assessment therefore has been determined as to each parcel of real estate affected thereby and a statement of the same is on file with the City Clerk; it is proposed to collect the same in eight (8) installments, as provided for by Section 66.0715 of the Wisconsin Statutes, with interest thereon at 5.0% percent per annum; that all assessments will be collected in installments as above provided except such assessments on property where the owner of the same has paid the assessment to the City Treasurer on or before the next succeeding November 1st. The Board of Public Works may recommend increasing the number of proposed installments. Changes recommended by the Board of Public Works will be indicated in the resolution considered by the Common Council.

If you require an interpreter, materials in alternate formats, or other accommodations to access

this public hearing, please contact the Engineering Division at phone (608) 266-4751 or email us at engineering@cityofmadison.com. Please make contact at least 72 hours prior to the date of this public hearing so that we can make proper accommodations.

**PART II**

**WEST WASHINGTON AVENUE AND SOUTH HENRY STREET RESURFACING ASSESSMENT DISTRICT – 2024**

**RUTLEDGE ST RECONSTRUCTION ASSESSMENT DISTRIST – 2024**

**KNUTSON DRIVE AND GREEN AVENUE ASSESSMENT DISTRICT – 2024**

**OHMEDA DRIVE ASSESSMENT DISTRICT – 2022**

BY: Maribeth Witzel-Behl
MariBeth Witzel-Behl, City Clerk

PUB: WSJ **Feb 23, 2024**

A complete copy of assessments for the **OHMEDA DRIVE ASSESSMENT DISTRICT – 2022** may be found on the City's web site. Please visit: https://madison.legistar.com/Legislation.aspx. Enter **81914** in the search box.

Also, receive project updates delivered to your email in-box. Visit the project page to sign up: https://www.cityofmadison.com/engineering/projects/ohmeda-drive-reconstruction

**City of Madison Engineering Division - Preliminary Revised #2 Schedule of Assessments** February 7, 2024

**Proj. ID: 13820 Project Name: Ohmeda Drive Assessment District - 2022**
**Project Limits: Femrite Drive to 1,800 Feet North**

Street Lighting Installation Assessment: The rate for street lighting is calculated based on the total construction costs divided by the net linear frontage for parcels that have access to Ohmeda Drive.
Sanitary Sewer Installation Assessment: The rate for sanitary sewer installation is calculated based on the total construction costs (minus lateral costs) divided by the total net square footage receiving service (total cost is divided in two equal sums, either divided by cost divided by receiving lot area (gross area) and cost divided by area of first 200' from ROW (proximity).
Water Main Installation Assessment: The rate for water main installation is calculated based on the total construction costs (minus service costs) divided by the total net linear footage that will receive service from this main.
Storm Sewer Installation Assessment: The rate for storm sewer installation on Ohmeda Dr is calculated based on the total construction costs divided by the total net square footage. The rate is applied to all lots along west side of Ohmeda Dr. (3204 Ohmeda Dr).
1. In accordance with Madison General Ordinance 4.081, the assessments for parcels zoned as used for agriculture and in the City of Madison shall be deferred for 10 years with interest. Upon completion of the deferment period, payment shall be made with interest in 8 equal yearly installments. In the event of certain occurrences as outlined in section 4.081(6), the assessments shall be paid in full prior to the end of the deferral period.

| | | | | | | Street Construction Items | | | | | | | | | | | | | | Lighting Construction Items | | Sanitary Sewer Construction Items | | | | | | Water Main Construction Items | | | | Storm Sewer Construction Items | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Replace Concrete Driveway Apron Assessment @ | | Replace Asphalt Driveway Apron @ | | Install New Concrete Driveway Apron Assessment @ | | Install New Concrete Sidewalk Assessment @ | | Remove & Replace Curb & Gutter Assessment @ | | New Curb & Gutter Assessment @ | | 10' Pavement Reconstruction @ | | Street Lighting Installation Assessment @ | | Sanitary Sewer Installation Assessment (Proximity Area) @ | | Sanitary Sewer Installation Asmnt (Gross Area) @ | | Sanitary Lateral Assessment @ | | Water Main Installation Asmnt @ | | Water Service Installation Asmnt @ | | Storm Sewer Installation Asmnt @ | | Private Storm Sewer Connection Assessment @ | | TOTAL ASSMT |
| Parcel No. / Zoning No. | Owner's Name / Mailing Address | Situs Address / Parcel Location | Note | Frontage LF | Lot Area SF | $1.51 | per SF | $17.31 | per SY | $9.11 | per SF | $8.37 | per SF | $12.68 | per LF | $26.36 | per LF | $44.32 | per LF | $57.00 | per LF | $781.82 | per 1000 SF | $177.83 | per 1000 SF | $209.26 | per LF (8") | $526.40 | per LF | $17,199.98 | Each | $671.35 | per 1000 SF | $3,000.00 | Each | |
| | | | | | | SF | Cost | SY | Cost | SF | Cost | SF | Cost | LF | Cost | LF | Cost | LF | Cost | LF | Cost | SF | Cost | SF | Cost | $146.07 | per LF (6") | LF | Cost | Each | Cost | SF | Cost | Each | Cost | |
| 0710-234-0401-6<br>IL<br>Lot 1 | MADISON INTERSTATE EAST LLC<br>100 SOUTH WACKER DR # 950<br>CHICAGO IL 60606 | 6002 Femrite Dr | --- | 535.42 | 455,068.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $0.00 |
| 0710-234-0404-0<br>IL<br>Lot 1 | MADISON INTERSTATE EAST LLC<br>100 SOUTH WACKER DR # 950<br>CHICAGO IL 60606 | 3204 Ohmeda Dr<br>Femrite | --- | 1,267.45<br>500.06 | 714,361.00 | 1,000.00 | $1,505.00 | 0.00 | $0.00 | 2,000.00 | $18,220.00 | 6,500.00 | $54,405.00 | 433.82 | $5,500.84 | 833.63 | $21,140.86 | 1,267.45 | $56,426.87 | 1,267.45 | $72,244.65 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 714,361.00 | $479,584.50 | 0.00 | $0.00 | $709,027.72 |
| 0710-231-0098-7<br>IL<br>Outlot 1 | MADISON INTERSTATE EAST LLC<br>100 SOUTH WACKER DR # 950<br>CHICAGO IL 60606 | 2950 Ohmeda Dr | --- | 323.61 | 119,996.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $0.00 |
| 0710-231-0099-5<br>IL, W | HATEX-OHMEDA INC<br>% PROPERTY TAX DEPT 201<br>PO BX 4900<br>SCOTTSDALE AZ 85261 | 2930 Ohmeda Dr | --- | 460.00 | 2,631,180.00 | 3,000.00 | $4,515.00 | 122.22 | $2,115.06 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 323.61 | $21,295.77 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $27,925.83 |
| 0710-234-0109-6<br>IL | MCALLEN PROPERTIES 320 LLC<br>3950 COMMERCIAL AVE<br>MADISON WI 53714 | 6402 Femrite Dr<br>Ohmeda Dr | 1 | 150.40<br>257.05 | 34,848.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 38,690.00 | $30,248.55 | 38,690.00 | $6,880.23 | 49.00 | $7,157.60 | 257.05 | $135,331.32 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $179,597.50 |
| 0710-234-0198-9<br>IL | MCALLEN PROPERTIES 320 LLC<br>3950 COMMERCIAL AVE<br>MADISON WI 53714 | 6410 Femrite Dr Unit SCHL<br>Ohmeda Dr | 1 | 531.42<br>185.42 | 380,512.00 | 0.00 | $0.00 | 277.78 | $4,806.94 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 385.42 | $21,968.94 | 88,708.00 | $69,353.53 | 382,614.00 | $68,040.09 | 49.00 | $7,157.60 | 385.42 | $202,885.09 | 2.00 | $34,399.96 | 0.00 | $0.00 | 0.00 | $0.00 | $408,612.15 |
| 0710-234-0105-4<br>IL | MCALLEN PROPERTIES 320 LLC<br>3950 COMMERCIAL AVE<br>MADISON WI 53714 | 6410 Femrite Dr<br>Ohmeda Dr | 1 | 0.00<br>466.82 | 328,364.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 42,693.00 | $33,378.17 | 326,492.00 | $58,059.94 | 301.00 | $21,762.60 | 466.82 | $245,734.05 | 2.00 | $34,399.96 | 0.00 | $0.00 | 0.00 | $0.00 | $393,334.71 |
| 0710-231-0104-2<br>IL | BLATTERMAN 1 LLC<br>% HEATHER CAROW<br>820 ALPINE PKWY<br>OREGON WI 53575 | 3020 Meier Rd<br>Ohmeda Dr | 1 | 1.00<br>822.14 | 4,157,355.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $0.00 |
| | TOTALS | | | 4,032.49 | 8,815,684.00 | 4,000.00 | $6,020.00 | 400.00 | $6,922.00 | 2,000.00 | $18,220.00 | 6,500.00 | $54,405.00 | 433.82 | $5,500.84 | 833.63 | $21,140.86 | 1,267.45 | $56,426.87 | 2,026.48 | $115,509.36 | 170,091.00 | $132,980.25 | 747,796.00 | $132,980.25 | 202.00 | $36,077.80 | 1,109.29 | $583,930.26 | 4.00 | $68,799.92 | 714,361.00 | $479,584.50 | 0.00 | $0.00 | $1,718,497.90 |

**AFFIDAVIT OF MAILING**

STATE OF WISCONSIN )
) ss.
COUNTY OF DANE )

JOHANNA JOHNSON, being first duly sworn on oath, deposes and says that:

1. She is a Program Assistant 3 with the Office of the City Engineer, City of Madison, Dane County, Wisconsin, and did on the day of **FEBRUARY 22, 2024** placed in envelopes addressed to each interested owner of respective addresses as indicated by attached assessment list, a true and correct copy of the notice of assessments for the project titled **OHMEDA DRIVE ASSESSMENT DISTRICT - 2022**

2. She did and delivered the envelopes to the Mail Room of the Dane County Printing and Services Division, 210 Martin Luther King, Jr. Blvd., in the city of Madison, Dane County Wisconsin, for postage and depositing in the United States Mail.

Johanna L. Johnson

Johanna L. Johnson

Subscribed and sworn to before me
This 22 day of FEBRUARY, 2024

Heidi Fleegel

HEIDI FLEEGEL

Notary Public, State of Wisconsin
My Commission expires: APRIL 28, 2026

Heidi Fleegel NOTARY PUBLIC STATE OF WISCONSIN

**WAIVER OF SPECIAL ASSESSMENT**
**NOTICES AND HEARING UNDER**
**SECTION 4.09(11), MADISON GENERAL ORDINANCES**

We, the undersigned, being an owner of property benefited by the following proposed public improvement made by the CITY OF MADISON, of Dane County, Wisconsin, to-wit: to pay additional labor, materials, and equipment costs for the City Contractor to remove and reinstall existing landscaping (small shrubs and trees) along the west side of Ohmeda Drive between the new sidewalk and the back of development curb from Femrite Drive to 100' north of the street in order to complete topsoil restoration; in consideration of the construction of said improvements by the City of Madison agree as follows:

1) In accordance with Section 4.09(11) of the Madison General Ordinances (MGO), we hereby waive all special assessment notices and hearings required by MGO Sec. 4.09, and we further agree that the benefit to our property from the construction of such improvement is $10,000.00 which we may elect to pay in eight (8) equal successive annual installments to be paid with the general taxes beginning with the year 2025.

2) The City of Madison shall have the right annually during the payment period above specified, to place a proportionate part of the principal of the special assessment, determined by the number of installments, together with interest at the rate of in effect at the time the assessment is levied, on the tax roll, to be collected together with the general taxes in the same manner as if said proportionate charge had been levied as a special assessment against the property. The interest payment shall be determined under Section 4.08(2) of the Madison General Ordinances, and each installment shall include a proportion of the principal and interest upon the unpaid portion of such assessment. The interest rate for 2024 is currently 5%.

3) If any installment so entered in the tax roll shall not be paid to the municipal treasurer with the other taxes it shall be returned to the county as delinquent and accepted and collected by the county in the same manner as delinquent general taxes on real estate.

4) Our address is 3204 Ohmeda Drive and our land is described as follows: Parcel# 0710-234-0404-0.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 11th day of September, 2024.

_____ _____
- Owner

_____ _____
- Owner

_____ _____
- Witness

**WAIVER OF SPECIAL ASSESSMENT**
**NOTICES AND HEARING UNDER**
**SECTION 4.09(11), MADISON GENERAL ORDINANCES**

We, the undersigned, being an owner of property benefited by the following proposed public improvement made by the CITY OF MADISON, of Dane County, Wisconsin, to-wit: to pay additional mobilization costs for the City Contractor to return to complete topsoil restoration along the west side of Ohmeda Drive between the new sidewalk and the back of development curb from Femrite Drive to 100' north of the street; in consideration of the construction of said improvements by the City of Madison agree as follows:

1) In accordance with Section 4.09(11) of the Madison General Ordinances (MGO), we hereby waive all special assessment notices and hearings required by MGO Sec. 4.09, and we further agree that the benefit to our property from the construction of such improvement is $2,000.00 which we may elect to pay in eight (8) equal successive annual installments to be paid with the general taxes beginning with the year 2025.

2) The City of Madison shall have the right annually during the payment period above specified, to place a proportionate part of the principal of the special assessment, determined by the number of installments, together with interest at the rate of in effect at the time the assessment is levied, on the tax roll, to be collected together with the general taxes in the same manner as if said proportionate charge had been levied as a special assessment against the property. The interest payment shall be determined under Section 4.08(2) of the Madison General Ordinances, and each installment shall include a proportion of the principal and interest upon the unpaid portion of such assessment. The interest rate for 2024 is currently 5%.

3) If any installment so entered in the tax roll shall not be paid to the municipal treasurer with the other taxes it shall be returned to the county as delinquent and accepted and collected by the county in the same manner as delinquent general taxes on real estate.

4) Our address is 3204 Ohmeda Drive and our land is described as follows: Parcel# 0710-234-0404-0.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 10th day of September, 20 24.

_____ _____
- Owner

_____ _____
- Owner

_____ _____
- Witness

**City of Madison Engineering Division - Final Schedule of Assessments** **May 21, 2025**

**Proj. ID: 13810 Project Name: Ohmeda Drive Assessment District - 2022**
**Project Limits: Femrite Drive to 1,800 Feet North**

Street Lighting Installation Assessment: The rate for street lighting is calculated based on the total construction costs divided by the net linear frontage for parcels that have access to Ohmeda Drive.
Sanitary Sewer Installation Assessment: The rate for sanitary sewer installation is calculated based on the total construction costs (minus lateral costs) divided by the total net square footage receiving service (Total cost is divided in two equal sums, further divided as cost divided by receiving lot area (gross area) and cost divided by area of first 200' from ROW (proximity).
Water Main Installation Assessment: The rate for water main installation is calculated based on the total construction costs (minus service costs) divided by the total net linear footage that will receive service from this main.
Storm Sewer Installation Assessment: The rate for storm sewer installation on Ohmeda Dr is calculated based on the total construction costs divided by the total net square footage. The rate is applied to all lots along west side of Ohmeda Dr. (3204 Ohmeda Dr).
Note 1. In accordance with Madison General Ordinance 4.081, the assessments for parcels zoned or used for agriculture and in the City of Madison shall be deferred for 10 years with interest. Upon completion of the deferment period, payment shall be made with interest in 8 equal yearly installments. In the event of certain occurrences as outlined in section 4.0841(4), the assessments shall be paid in full prior to the end of the deferral period.
*Landscaping remobilization was assessed to 3204 Ohmeda Drive because the adjacent private development project installed permanent landscaping ahead of the public street project which was in conflict with the public sidewalk construction. The public street project contractor couldn't finish this portion of the project and had to return which wasn't part of the public works contract. The cost for the contractor to remobilize was assessed back to the owner.
**Landscaping including plants, shrubs, and trees were installed ahead of the public street project which was in conflict with the public sidewalk construction and had to be removed. This work wasn't part of the public works contract and was assessed back to the property owner.
***MMSD Connection Charges added to assessment in lieu of single direct payment to MMSD by owner.

| | | | | | | Street Construction Items | | | | | | | | | | | | | | | | Lighting Construction Items | | Sanitary Sewer Construction Items | | | | | | | | MMSD Connection Charges*** | | Water Main Construction Items | | | | Storm Sewer Construction Items | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Replace Concrete Driveway Apron Assessment @ | | Replace Asphalt Driveway Apron Assessment @ | | Install New Concrete Driveway Apron Assessment @ | | Install New Concrete Sidewalk Assessment @ | | Remove & Replace Curb & Gutter Assessment @ | | New Curb & Gutter Assessment @ | | 10' Pavement Reconstruction Assessment @ | | Landscaping Remobilization Assessment @* | | Landscaping Removal Assessment @** | | Street Lighting Installation Assessment @ | | Sanitary Sewer Installation Assessment (Proximity Area) @ | | Sanitary Sewer Installation Assessment (Gross Area) @ | | Sanitary Lateral Assessment @ $141.82 per LF (8") | | | | Water Main Installation Assessment @ | | Water Service Installation Assessment @ | | Storm Sewer Installation Assessment @ | | Private Storm Sewer Connection Assessment @ | | TOTAL ASSMT |
| Parcel No. / Zoning No. | Owner's Name / Mailing Address | Situs Address / Parcel Location | Note | Frontage LF | Lot Area SF | $1.51 | per SF Cost | $17.31 | per SY Cost | $9.11 | per SF Cost | $8.37 | per SF Cost | $12.68 | per LF Cost | $25.36 | per LF Cost | $44.52 | per LF Cost | $2,000.00 | LS Cost | $9,741.25 | LS Cost | $28.63 | per LF Cost | $368.59 | per 1000 SF Cost | $83.84 | per 1000 SF Cost | $140.67 | per LF (6") Cost | --- | --- Cost | $251.00 | per LF Cost | $10,424.25 | Each Cost | $469.14 | per 1000 SF Cost | $0.00 | Each Cost | |
| 0710-234-0401-6 IL Lot 1 | MADISON INTERSTATE EAST LLC 100 SOUTH WACKER DR # 950 CHICAGO IL 60606 | 6002 Femrite Dr | --- | 535.42 | 455,068.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $0.00 |
| 0710-234-0404-0 IL Lot 1 | MADISON INTERSTATE EAST LLC 100 SOUTH WACKER DR # 950 CHICAGO IL 60606 | 3204 Ohmeda Dr Femrite Dr | --- | 1,267.45 500.06 | 714,361.00 | 784.10 | $1,180.07 | 99.90 | $1,728.77 | 793.00 | $7,224.23 | 6,337.25 | $53,042.78 | 589.30 | $7,472.32 | 678.15 | $17,197.88 | 1,267.45 | $56,426.87 | 1.00 | $2,000.00 | 1.00 | $9,741.25 | 1,267.45 | $36,285.52 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 714,361.00 | $335,136.90 | 0.00 | $0.00 | $527,436.61 |
| 0710-231-0098-7 IL Outlot 1 | MADISON INTERSTATE EAST LLC 100 SOUTH WACKER DR # 950 CHICAGO IL 60606 | 2950 Ohmeda Dr | --- | 373.61 | 119,996.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $0.00 |
| 0710-231-0099-5 IL, W | DATEX-OHMEDA INC % EPROPERTY TAX DEPT 201 PO BX 4900 SCOTTSDALE AZ 85261 | 2930 Ohmeda Dr | --- | 460.00 | 2,631,180.00 | 2,651.80 | $3,990.96 | 112.60 | $1,948.54 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 373.61 | $10,695.99 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $16,635.49 |
| 0710-234-0109-6 IL | MCALLEN PROPERTIES 120 LLC 3950 COMMERCIAL AVE MADISON WI 53714 | 6402 Femrite Dr Ohmeda Dr | 1 | 150.40 257.05 | 34,848.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 38,690.00 | $14,260.60 | 38,690.00 | $3,243.66 | 0.00 | $0.00 | 0.00 | $0.00 | 257.30 | $64,582.30 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $82,086.56 |
| 0710-234-0198-9 IL | MCALLEN PROPERTIES 120 LLC 3950 COMMERCIAL AVE MADISON WI 53714 | 6410 Femrite Dr Unit SCHL Ohmeda Dr | 1 | 531.42 385.42 | 380,512.00 | 0.00 | $0.00 | 166.70 | $2,884.74 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 385.42 | $11,034.10 | 88,708.00 | $32,696.54 | 382,614.00 | $32,077.32 | 50.00 | $7,033.68 | 0.00 | $0.00 | 385.80 | $96,835.80 | 1.00 | $10,424.25 | 0.00 | $0.00 | 0.00 | $0.00 | $192,986.43 |
| 0710-234-0105-4 IL | MCALLEN PROPERTIES 120 LLC 3950 COMMERCIAL AVE MADISON WI 53714 | 6410 Femrite Dr Ohmeda Dr | 1 | 0.00 466.82 | 328,364.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 42,693.00 | $15,736.05 | 326,492.00 | $27,372.20 | 49.50 | $7,020.17 | 1.00 | $61,576.59 | 466.88 | $117,187.16 | 1.00 | $10,424.25 | 0.00 | $0.00 | 0.00 | $0.00 | $239,316.42 |
| 0710-231-0104-2 IL | BLATTERMAN 1 LLC % HEATHER CAROW 620 ALPINE PKWY OREGON WI 53575 | 3020 Meier Rd Ohmeda Dr | 1 | 1.00 822.14 | 4,151,355.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | 0.00 | $0.00 | $0.00 |
| | TOTALS | | | 4,032.49 | 8,815,684.00 | 3,435.90 | $5,171.03 | 379.20 | $6,562.06 | 793.00 | $7,224.23 | 6,337.25 | $53,042.78 | 589.30 | $7,472.32 | 678.15 | $17,197.88 | 1,267.45 | $56,426.87 | 1.00 | $2,000.00 | 1.00 | $9,741.25 | 2,026.48 | $58,015.61 | 170,091.00 | $62,693.18 | 747,796.00 | $62,693.18 | 99.50 | $14,053.86 | 1.00 | $61,576.59 | 1,109.98 | $278,605.26 | 2.00 | $20,848.50 | 714,361.00 | $335,136.90 | 0.00 | $0.00 | $1,058,461.51 |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87978

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87978 | **File Type:** | Ordinance | **Status:** | Items Referred |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD |
| | | | | **File Created Date :** | 04/17/2025 |
| **File Name:** | Certificate of Occupancy Permit Fee | | | **Final Action:** | |

**Title:** Amending Section 29.09(3) of the Madison General Ordinances related to the Building Code Fee Schedule to update the Certificate of Occupancy fee.

**Notes:** 6955OccupancyCertificateFee

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway | **Effective Date:** | |
| **Attachments:** | 87978 Body | **Enactment Number:** | |
| **Author:** | Benjamin C. Becker | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 04/17/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Ordinance was Referred for Introduction | | | | | |
| | **Notes:** | Building Code, Fire Code, Conveyance Code and Licensing Appeals Board (5/20/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer | BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD | | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD. The motion passed by voice vote/other. | | | | | |

### Text of Legislative File 87978

**Fiscal Note**

The proposed ordinance amendment updates the fee for a first Certificate of Occupancy from $10 to $25. The 2025 Adopted Operating Budget included the increased fee revenues in General Fund Revenues. No additional City appropriation required.

**Title**

Amending Section 29.09(3) of the Madison General Ordinances related to the Building Code Fee Schedule to update the Certificate of Occupancy fee.

**Body**

DRAFTER'S ANALYSIS: This amendment increases the fee for a first Certificate of Occupancy from $10.00 to $50.00. This increase is intended to cover the cost of service related to the Certificate.

**********

**Please see Legistar File No. 87978 Body in Attachments.**

**Legistar File No. 87978 Body**

DRAFTER'S ANALYSIS: This amendment increases the fee for a first Certificate of Occupancy from $10.00 to $50.00. This increase is intended to cover the cost of service related to the Certificate.

**********

The Common Council of the City of Madison do hereby ordain as follows:

1. Table within Subdivision (a) entitled "Inspection Fees" of Subsection (3) entitled "Fee Schedule" of Section 29.09 entitled "Fee Schedule" of the Madison General Ordinances is amended by amending therein the following:

"(a) Inspection Fees.

| **Group IV** | **Alterations And Special Fees** |
|---|---|
| Certificate of Occupancy | ~~$10.00~~ $50.00 first certificate<br>$150.00 each additional certificate" |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 86232

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 86232 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Clerk's Office |
| | | | | **File Created Date :** | 11/20/2024 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Report of Operator License Applications June 3, 2025. See attached report for list of operators.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | new operators | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | echristianson@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 11/20/2024 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | |

**Action Text:** This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

### Text of Legislative File 86232

**Title**

Report of Operator License Applications June 3, 2025. See attached report for list of operators.

## Police Review - Submit to Council

| Holder Name | License |
|---|---|
| Abel, Sean | LICOPR-2025-00460 |
| Ahmed, Iftikhar | LICOPR-2025-00469 |
| AIELLO, DOMINICK R | LICOPR-2025-00448 |
| Allen, Joseph | LICOPR-2025-00465 |
| Bhalla, Amandeep | LICOPR-2025-00446 |
| Bholewasi, Gopal | LICOPR-2025-00450 |
| Boyd, Martell D | LICOPR-2025-00399 |
| Dougherty, Jessica C | LICOPR-2025-00497 |
| Forcier, Chris John | LICOPR-2025-00320 |
| Frey, Warner | LICOPR-2025-00472 |
| Haines, Madeline | LICOPR-2025-00444 |
| Hendrickson, Sienna | LICOPR-2025-00451 |
| Hrabosky, Maddox Shea | LICOPR-2025-00468 |
| Jarju, Sulayman | LICOPR-2025-00463 |
| Jassey, James | LICOPR-2025-00467 |
| Ketchum, Natalie | LICOPR-2025-00473 |
| Kinderman, Justin | LICOPR-2025-00474 |
| Laramore, Craig | LICOPR-2025-00461 |
| Modjeski, Nathan Lee | LICOPR-2025-00453 |
| Morello, Tabitha | LICOPR-2025-00501 |
| Pangli, Baljit Singh | LICOPR-2025-00458 |
| RASHEED, RASHID NMI | LICOPR-2025-00459 |
| Rieger, Jade | LICOPR-2025-00479 |
| Sanborn, Matthew T | LICOPR-2025-00455 |
| Sanders, Sara Ruth | LICOPR-2025-00454 |
| Scholl, Breann | LICOPR-2025-00475 |
| Singh, Baljit | LICOPR-2025-00447 |
| SPAULDING, CRAIG ALLAN | LICOPR-2025-00464 |
| SVEC, FRANCIS J | LICOPR-2024-00996 |
| Swartz, Ella | LICOPR-2025-00500 |
| Traun, Haley M | LICOPR-2025-00480 |
| Vedicherla, Sairam Reddy | LICOPR-2025-00445 |
| Williams, Karrington L | LICOPR-2025-00466 |

# City of Madison

City of Madison
Madison, WI 53703
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## Master

### File Number: 88516

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88516 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Clerk's Office |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** To grant the attached 2025-2026 Secondhand Article Dealer, Secondhand Jewelry Dealer, Secondhand Textbook Dealer, Precious Metal Dealer and/or Pawnbroker License Renewals.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 2025 Secondhand Dealer.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | |

**Action Text:** This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

### Text of Legislative File 88516

Title
To grant the attached 2025-2026 Secondhand Article Dealer, Secondhand Jewelry Dealer, Secondhand Textbook Dealer, Precious Metal Dealer and/or Pawnbroker License Renewals.

# Secondhand Dealer License Renewals

## Secondhand Article Dealer

Best Buy Stores LP #59 – 2452 East Springs Dr

Best Buy Stores LP #208 – 7357 West Towne Way

Frugal Muse Books Music Video Inc – 6682 Odana Rd.

Gamestop Inc – 54 East Towne Mall

Gamestop Inc – 8118 Mineral Point Rd

La Crosse Vintage LLC – 214 State St

Lundgrens of Wisconsin Inc – 6742 Odana Rd

Lundgrens of Wisconsin Inc – 4232 East Towne Blvd

Madcity Music Exchange Corp – 2023 Atwood Ave

MMX LLC – 3868 E Washington Ave

MMX7 LLC – 7964 Tree Ln

Video Game X-Change – 3002 Atwood Ave

## Precious Metals Dealer

Essence Rare Coins LLC – 702 N Midvale Blvd

National Rarities LLC – 220 State St

Ovens East Inc – 1314 Williamson St

## Secondhand Jewelry Dealer

TQ Diamonds, Inc – 7058 Sligo Dr

## Secondhand Textbook Dealer

University Book Store Co – 711 State St

## Pawnbroker

Pawn America Wisconsin LLC – 1753 Thierer Rd

# City of Madison

City of Madison
Madison, WI 53703
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## Master

### File Number: 88517

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88517 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Clerk's Office |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** To grant the attached 2025-2026 Theater License Renewals.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 2025 Theater Renewal.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

**History of Legislative File**

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | |

**Action Text:** This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

**Text of Legislative File 88517**

Title
To grant the attached 2025-2026 Theater License Renewals.

## Theater License Renewals

Atwood Music Hall LLC – 1925 Winnebago St

Barrymore Corporation – 2090 Atwood Ave

Broom Street Theater LTD – 1119 Williamson St

Flix Brewhouse WI LLC – 85 East Towne Mall

Frank Productions Concerts LLC (Majestic) – 115 King St

Frank Productions Concerts LLC (The Sylvee) – 25 S Livingston St

Gerald A Bartell Community Theater Foundation – 113 E Mifflin St

Live Nation Worldwide Inc – 216 State St

Marcus Cinemas of WI LLC – 7825 Big Sky Dr

Overture Center Foundation Inc – 201 State St

- Rotunda Stage
- Promenade Hall
- The Playhouse
- Capitol Theater
- Overture Hall
- Rotunda Studio
- Wisconsin Studio

# City of Madison

City of Madison
Madison, WI 53703
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## Master

### File Number: 88518

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88518 | **File Type:** | License | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Clerk's Office |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** To grant the attached 2025-2026 Combined Scrap and Recycling Motor Vehicle Salvage and Solid Waste Hauler Business, Scrap and Recycling Collector, and Motor Vehicle Storage Business renewals.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | 2025 Scrap-Recycling Renewal.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER | | | | |

**Action Text:** This License was RECOMMEND TO COUNCIL TO GRANT - REPORT OF OFFICER

### Text of Legislative File 88518

Title
To grant the attached 2025-2026 Combined Scrap and Recycling Motor Vehicle Salvage and Solid Waste Hauler Business, Scrap and Recycling Collector, and Motor Vehicle Storage Business renewals.

## Scrap/Recycle License Renewals

All Metals Recycling LLC – 1802 S Park St

Alter Trading Corporation – 4400 Sycamore Ave

CBAB Enterprises LLC – 816 N Meadowbrook Ln

City Waste Inc – 4478 Celestial Cir

Copart of Connecticut Inc – 5448 Lien Rd

Dane County Junk Removal LLC – 2775 Larue Fields Ln

Elite Junk Removal LLC – 6001 Femrite Dr

Green Box LLC – 325 Linnerud Dr

Katman Core LLC – 380 W Washington Ave

Lakeshore Recycling Systems LLC – 1015 Femrite Dr

Pellitteri Waste Systems – 7035 Raywood Rd

Resource Solutions Corp – 5493 Express Cir

Schmidt's Auto Inc – 1621 Beld St

Waste Management – 2200 Fish Hatchery Rd

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87834

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87834 | **File Type:** | Ordinance | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL EXECUTIVE COMMITTEE |
| | | | | **File Created Date :** | 04/07/2025 |
| **File Name:** | Revisor's Ordinance Spring 2025 | | | **Final Action:** | |

**Title:** Amending various sections of the Madison General Ordinances to correct inconsistencies and improper references in the Madison General Ordinances, constituting a 2025 City Attorney Revisor's Ordinance.

**Notes:** 6949RevOrdMay2025

| | | | |
|---|---|---|---|
| **Sponsors:** | CITY ATTORNEY | **Effective Date:** | |
| **Attachments:** | 87834 Body | **Enactment Number:** | |
| **Author:** | Michael Haas | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 04/07/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Ordinance was Referred for Introduction | | | | | |
| | **Notes:** | Common Council Executive Committee (5/6/25), Common Council (5/6/25) | | | | | |
| 1 | COMMON COUNCIL | 04/15/2025 | Referred | COMMON COUNCIL EXECUTIVE COMMITTEE | | | |
| | **Action Text:** | This Ordinance was Referred to the COMMON COUNCIL EXECUTIVE COMMITTEE | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Re-refer | COMMON COUNCIL EXECUTIVE COMMITTEE | | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Re-refer to the COMMON COUNCIL EXECUTIVE COMMITTEE. The motion passed by voice vote/other. | | | | | |

### Text of Legislative File 87834

**Fiscal Note**

No City appropriation required.

**Title**

Amending various sections of the Madison General Ordinances to correct inconsistencies and improper references in the Madison General Ordinances, constituting a 2025 City Attorney Revisor's Ordinance.

**Body**

DRAFTER'S ANALYSIS: This City Attorney Revisor's Ordinance corrects certain parts of the Madison General Ordinances (MGO), the City's code of ordinances.

The proposed changes in this ordinance are as follows:

- Section 1.08(3) is amended to remove a footnote reference.
- Section 2.40(2)(k) is amended to fix a grammatical error.
- Section 3.12(13) is amended to fix a spelling error.
- Section 5.03(1) is amended to fix a job title.
- Section 13.205(3) is amended to fix a punctuation error.
- Table in Section 25.09(2)(d)2. is amended to fix an MGO reference.
- Table in Section 28.032 is amended to fix a spelling error.
- Table Section 28.142(4)(c) is amended to fix a spelling error.
- Section 38.10(1)(ag) is amended to fix an MGO reference.

**********

**Please see Legistar File No. 87834 Body in Attachments.**

**Legistar File No. 87834 Body**

DRAFTER'S ANALYSIS: This City Attorney Revisor's Ordinance corrects certain parts of the Madison General Ordinances (MGO), the City's code of ordinances.

The proposed changes in this ordinance are as follows:

- Section 1.08(3) is amended to remove a footnote reference.
- Section 2.40(2)(k) is amended to fix a grammatical error.
- Section 3.12(13) is amended to fix a spelling error.
- Section 5.03(1) is amended to fix a job title.
- Section 13.205(3) is amended to fix a punctuation error.
- Table in Section 25.09(2)(d)2. is amended to fix an MGO reference.
- Table in Section 28.032 is amended to fix a spelling error.
- Table Section 28.142(4)(c) is amended to fix a spelling error.
- Section 38.10(1)(ag) is amended to fix an MGO reference.

**********

The Common Council of the City of Madison do hereby ordain as follows:

1. Subsection (3) entitled "Schedule of Deposits" of Section 1.08 entitled "Issuance of Citations and Complaints for Violations of Certain Ordinances and Providing a Schedule of Cash Deposits" of the Madison General Ordinances is amended by amending therein the following:

| "Offense | Ord. No./Adopted Statute No. | Deposit * |
|---|---|---|
| Disorderly conduct while under the influence of alcohol. | 24.02(3) | $300 |
| Disorderly conduct directed at an election official. | 24.02(4) | $500[3] |
| Prohibition of noises disturbing the public peace. | 24.04 | $100" |

2. Subdivision (k) of Subsection (2) entitled "Definitions" of Section 2.40 entitled "Lobbying Regulated" of the Madison General Ordinances is amended as follows:

"(k) "Lobbying expenditure" means an expenditure related to the performance of lobbying, whether received in the form of an advance or subsequent reimbursement. The term includes an expenditure for conducting research or for providing or using information, statistics, studies or analyses in communicating with a covered City official, that would ~~that would~~ not have been incurred but for lobbying. "Lobbying expenditure" also includes all expenditures required to be reported in sub. (10)(a)1.a. - e."

3. Subsection (13) entitled “Inconsistent Ordinances” of Section 3.12 entitled “Department of Planning and Community and Economic Development” of the Madison General Ordinances is amended as follows:

“(13) Inconsistent Ordinances. To the extent that any existing ordinance or part of an ordinance is contrary to or inconsistent herewith, such ordinance or part of such ordinance is hereby ~~superceded~~ superseded.”

4. Subsection (1) of Section 5.03 entitled “Duties of the Chief of Police” of the Madison General Ordinances is amended as follows:

“(1) The Chief of Police shall have general supervision over the Police Department and be responsible for the efficiency thereof. In the case of absence, disability or suspension of the Chief of Police, the duties of the Chief of Police shall be performed by the ~~Deputy~~ Assistant Chief of Police and in the event of absence, disability or suspension of the ~~Deputy~~ Assistant Chief of Police, the duties of the Chief of Police shall be performed by that Inspector of Police who was first appointed to that office and has had the longest continuous service therein. In the case of the suspension or removal of the Chief of Police the salary of the ~~Deputy~~ Assistant Chief of Police or the Inspector of Police who performs the duties of the Chief of Police in accordance with this Ordinance shall be the same salary as that being earned by the Chief of Police.”

5. Subsection (3) of Section 13.205 entitled “Tampering with Water Utility Mains and Property” of the Madison General Ordinances is amended as follows:

“(3) Any person violating this section may be subject to a forfeiture of not less than two hundred dollars ($200) nor more than two thousand dollars ($2,000). ~~each~~ Each day or portion thereof shall be considered a separate violation.”

6. Table within Paragraph 2. entitled “Chronic Nuisance Crimes” of Subdivision (d) of Subsection (2) entitled “Definitions” of Section 25.09 entitled “Chronic Nuisance Premises” of the Madison General Ordinances is amended by amending therein the following:

| “**Nuisance Activities** | **MGO/Wis. Stat.** |
|---|---|
| Violations of the Fire Prevention Code | Ch. 34, MGO |
| Possessing an open container which contains alcohol beverages or consuming alcohol beverages upon any public street | Sec. 38.07~~(7)~~(8), MGO |
| Violations of the Minimum Housing Code | Ch. 27, MGO” |

7. Table 28C-1 entitled “Residential Districts” of Section 28.032 entitled “Residential District Uses” of the Madison General Ordinances is amended by amending therein the following:

“Table 28C-1

| Residential Districts |
|---|

| | SR-C1 | SR-C2 | SR-C3 | SR-V1 | SR-V2 | TR-C1 | TR-C2 | TR-C3 | TR-C4 | TR-V1 | TR-V2 | TR-U1 | TR-U2 | TR-R | TR-P | Supplemental Regulations Sec. 28.151 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Residential - Family Living | | | | | | | | | | | | | | | | |
| Multi-family dwelling (25-36 units) | | | | | C | | | | | | C | C | P | | P | |
| Multi-family ~~dwlling~~ dwelling (37-60 units) | | | | | C | | | | | | C | C | C | | P | |
| Multi-family dwelling (>60 units) | | | | | C | | | | | | | C | C | | P” | |

8. Table within Subdivision (c) of Subsection (4) entitled “Landscape Calculations and Distribution” of Section 28.142 entitled “Landscaping and Screening Requirements” of the Madison General Ordinances is amended by amending therein the following:

| “Plant type | Points | Minimum Size at Installation |
|---|---|---|
| Landscape furniture for public seating and/or transit connections | 5 points per "seat" | *Furniture be within developed area, ~~publically~~ publicly accessible, and cannot comprise more than 5% of total required points” |

9. Subdivision (ag) of Subsection (1) of Section 38.10 entitled “Revocation, Suspension, or Nonrenewal of License” of the Madison General Ordinances is amended as follows:

(ag) No violations of Section 38.04~~(1)(a)~~(2)(a) may be considered under this Subsection unless the licensee or permittee has committed another violation within one year preceding the violation. If a licensee or permittee has committed 2 or more violations within one year, all violations committed within one year of a previous violation may be considered under this Subsection.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88129

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88129 | **File Type:** | Ordinance | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL EXECUTIVE COMMITTEE |
| | | | | **File Created Date :** | 04/28/2025 |
| **File Name:** | Common Council Meeting Start Time | | | **Final Action:** | |

**Title:** Amending Section 2.01(1) of the Madison General Ordinances related to modify the start time of Common Council meetings.

**Notes:** 6958CommonCouncilMeetingStart

| | | | |
|---|---|---|---|
| **Sponsors:** | Regina M. Vidaver And MGR Govindarajan | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Michael Haas | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 04/28/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Ordinance was Referred for Introduction | | | | | |
| | **Notes:** | Common Council Executive Committee (6/3/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer | COMMON COUNCIL EXECUTIVE COMMITTEE | | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the COMMON COUNCIL EXECUTIVE COMMITTEE. The motion passed by voice vote/other. | | | | | |

### Text of Legislative File 88129

**Fiscal Note**

No City appropriation required.

**Title**

Amending Section 2.01(1) of the Madison General Ordinances related to modify the start time of Common Council meetings.

**Body**

DRAFTER'S ANALYSIS: This ordinance modifies the start time of Common Council meetings from 6:30 p.m. to no earlier than 5:30 p.m.

**********

The Common Council of the City of Madison do hereby ordain as follows:

1. Subsection (1) of Section 2.01 entitled “Meetings” of the Madison General Ordinances is amended as follows:

“(1) The stated meeting of the Common Council shall be held in the Council Chambers, or at a location or by a means determined pursuant to Section 2.15 of the Madison General Ordinances, on the first and third Tuesdays of every month ~~at 6:30~~ no earlier than 5:30 p.m., except in August and December the Common Council will meet only on the first Tuesday. A special November meeting or meetings will be held for the Capital and Operating Budgets. Following a regular City of Madison election, the newly elected Common Council also shall hold an organizational meeting on the third Tuesday of April. The Council will establish the meeting dates for all meetings by resolution and post the schedule at least annually, and may modify meeting dates for holidays and elections.”

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87800

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87800 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Department of Planning and Community and Economic Development |
| | | | | **File Created Date :** | 04/04/2025 |
| **File Name:** | CSM - 1833 Regent St | | | **Final Action:** | |

**Title:** Approving a Certified Survey Map of property owned by Saint Andrew's Church located at 1833 Regent Street, University Heights Historic District (District 5)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Planning Division | **Effective Date:** | |
| **Attachments:** | Application.pdf, Letter of Intent.pdf, Proposed CSM.pdf, CSM Approval Letter_05-28-2025.pdf, Link to Landmarks Comm File (ID 88018) | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | tparks@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Department of Planning and Community and Economic Development | 05/28/2025 | RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 - REPORT OF OFFICER | | | | |

**Action Text:** This Resolution was RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 - REPORT OF OFFICER

**Notes:** The subject site is located in the University Heights Historic District. The Landmarks Commission approved the proposed land division on May 19, 2025.

The proposed Certified Survey Map has been administratively approved as allowed by MGO Section 16.23(4)(f) subject to the conditions included in the attached letter dated May 28, 2025. Staff recommends adoption of the resolution.

### Text of Legislative File 87800

Fiscal Note
No City appropriation is required with the approval of this certified survey map. City costs associated with urban development in this area will be included in future operating and capital

budgets subject to Common Council approval.

Title
Approving a Certified Survey Map of property owned by Saint Andrew's Church located at 1833 Regent Street, University Heights Historic District (District 5)

.Body
WHEREAS a Certified Survey Map of property owned by Saint Andrew's Church located at 1833 Regent Street, City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS the property is located in the University Heights Historic District, therefore requiring that the Landmarks Commission grant a Certificate of Appropriateness for the proposed land division as required by Chapter 41 of Madison General Ordinances; and

WHEREAS the Landmarks Commission reviewed the land division on May 19, 2025 and approved a Certificate of Appropriateness (see ID 88018); and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby approved by the Madison Common Council.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.

# SUBDIVISION APPLICATION

**** Please read both pages of the application completely and fill in all required fields ****

**For a digital copy of this form with fillable fields, please visit:**
https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.*

*Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.*

*Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.*

City of Madison 3-27-25 8:51 a.m.
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of $10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (M.G.O. Sec. 2.40). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

## 1. Application Type

☐ Preliminary Subdivision Plat ☐ Final Subdivision Plat ☑ Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

## 2. Review Fees

- For Preliminary and/or Final Plats, an application fee of $250, plus $50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of $250 plus $200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

## 3. Property Owner and Agent Information

**Name of Property Owner:** St. Andrews Episcopal Church Representative, if any: Mary Hastings/Andrew Jones

Street address: 1833 Regent Street City/State/Zip: Madison, WI 53705

Telephone: 608-852-5390 Email: Maryhas1066@gmail.com

**Firm Preparing Survey:** Isthmus Surveying LLC Contact: Paul Spetz

Street address: 450 N Baldwin Street City/State/Zip: Madison, WI 53703

Telephone: 608-209-0302 Email: isthmussurveying@sbcglobal.net

Check only ONE – ALL Correspondence on this application should be sent to: ☑ Property Owner, OR ☑ Survey Firm

## 4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: 1833 Regent Street

Tax Parcel Number(s): 070922302082

Zoning District(s) of Proposed Lots: TR-C2 HIS-UH School District: MMSD

- **Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.**

## 4a. Property Information for For Properties Located *Outside* the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____

Date of Approval by Dane County: _____ Date of Approval by Town: _____

- **For an exterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.**

## 5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

| Land Use | Lots | Outlots | Acres |
|---|---|---|---|
| Residential | 1 | | 0.13 |
| Retail/Office | | | |
| Industrial | | | |

| Land Use | Lots | Outlots | Acres |
|---|---|---|---|
| Other (state use): | 1 | | 0.29 |
| Outlots Dedicated to the Public (Parks, Stormwater, etc.) | | | |
| Outlots Maintained by a Private Group or Association | | | |
| **PROJECT TOTALS** | 2 | | 0.42 |

## 6. Required Submittal Materials

**Digital (PDF) copies** of all items listed below (if applicable) are required. Applicants are to submit each of these documents as *individual PDF files* in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that *an individual email cannot exceed 20MB* and it is the *responsibility of the applicant* to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are *not* allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☐ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☐ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in M.G.O. Sec. 16.23 (7)(a).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of §236.20, Wis. Stats..
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in M.G.O. Secs. 16.23 (7)(a) and (d), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☐ **Letter of Intent**: One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* *The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.*

** *A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.*

☐ **Report of Title and Supporting Documents**: One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in M.G.O. Sec. 16.23 and as satisfactory to the Office of Real Estate Services. Note:

- *The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable* (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- *Do not email these files to the City's Office of Real Estate Services*. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits**: One copy of the approval letters from the town where the property is located *and* Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

## 7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted:

Applicant's Printed Name: Paul Spetz Signature: _____

Date: March 27, 2025 Interest In Property On This Date: Surveyor/Rep

ThTo City of Madison
Planning Division
215 Martin Luther King, Jr. Blvd
P.O. Box 2985
Madison, Wi 53701

Letter of Intent for Subdivision of Property

St Andrew's Episcopal Church located at 1833 Regent street was built 1914-1915. In 1966 the 1825 Regent St. property was purchased by the church. In 2016 the 2 properties were combined and a new CSM was created, no 14290.

At this time, we are requesting that the 2 properties be again separated. The vestry, our governing body, has determined that the parish should sell the 1825 Regent St. property. The new lot 1825 Rwill meet all zoning setbacks and area requirements.

The Original Property descriptions were as follows:

1833 Regent St: St Andrew's Episcopal Church.
Lots eight (8) and nine (9), Block two (2) , West Lawn, in the City of Madison

1825 Regent St: residential home
Lots seven (7), Block two (2) , West Lawn, in the City of Madison

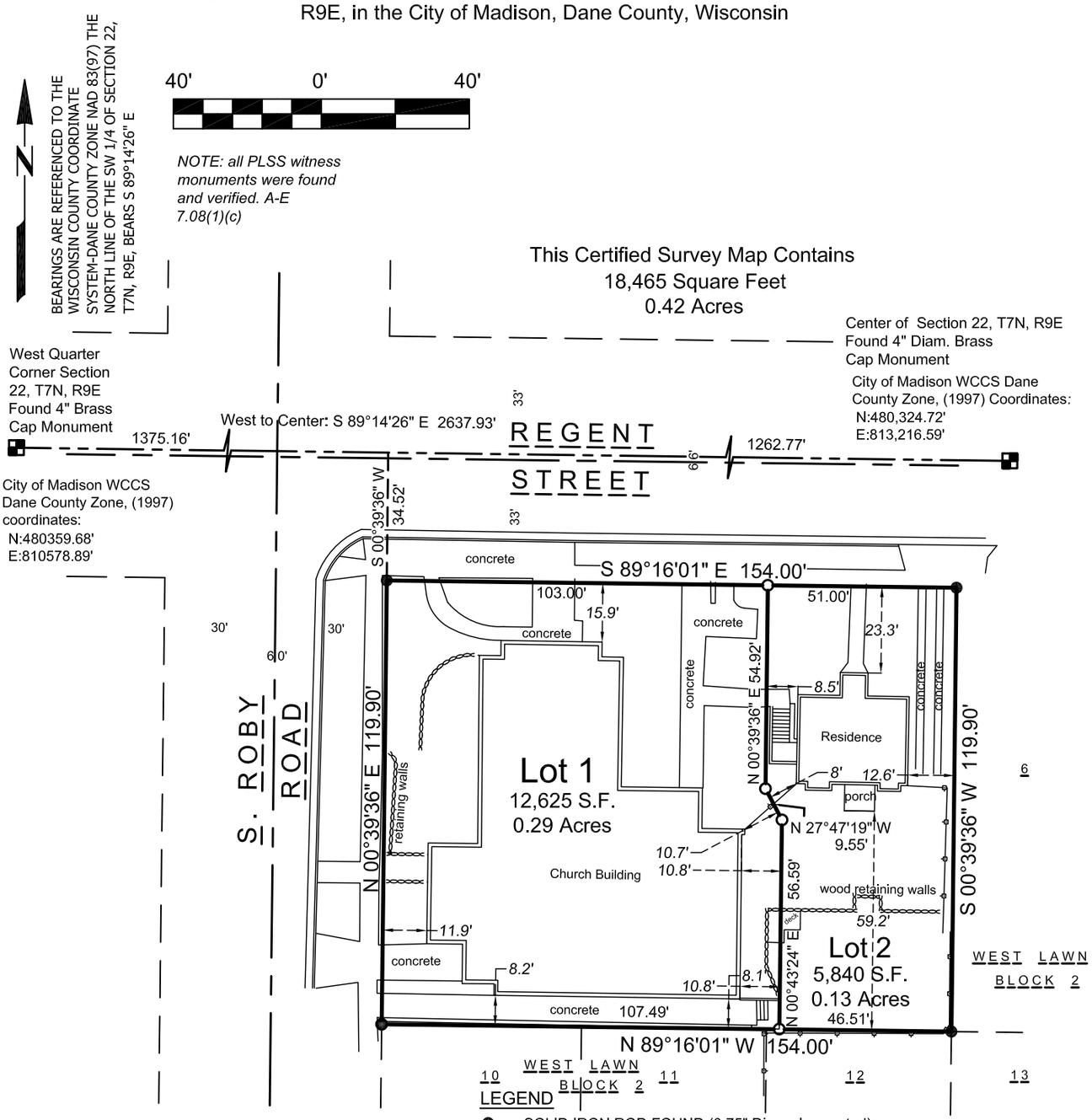
Current owners of both properties:
The Rector, Wardens and Vestrymen of the Church and Parish of St. Andrews, a religious corporation.

Both properties are currently in use for St. Andrews church programming.

Survey company:
Paul Spetz
Isthmus Surveying LLC
450 North Baldwin Street
Madison, Wi 53703

# CERTIFIED SURVEY MAP

Located in:
Lots One (1) and Two (2), Certified Survey Map Number 14290, as recorded in Volume 97, of Dane County C.S.M.'s, on pages 179-182, as Document Number 5249176, in the NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 22, T7N, R9E, in the City of Madison, Dane County, Wisconsin




LEGEND

- ● SOLID IRON ROD FOUND (0.75" Dia. unless noted)
- ○ 3/4"x18" SOLID IRON ROD SET 1.50Lbs./LINEAL FOOT.

( ) INDICATES RECORDED AS

DISTANCES ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT.

Notes:

1. Building dimensions and associated offset distances were measured along the outside of the stone siding.

MAP NO. _____

DOCUMENT NO. _____

VOLUME _____ PAGE _____

C:\PROJECTS\2025\250709-STANDREWS_1833REGENT\250709-STANDREWS_1833REGENTcsm.dwg

SHEET 1 OF 3

# CERTIFIED SURVEY MAP

Located in:
Lots One (1) and Two (2), Certified Survey Map Number 14290, as recorded in Volume 97, of Dane County C.S.M.'s, on pages 179-182, as Document Number 5249176, in the NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 22, T7N, R9E, in the City of Madison, Dane County, Wisconsin

Surveyor's Certificate:

I, Paul A. Spetz, Registered Land Surveyor for Isthmus Surveying LLC, hereby certify: that under the direction of Andrew B. Jones, Rector of St. Andrew's Episcopal Church, owner of said land, I have surveyed, divided, and mapped the following parcel(s) of land:

Legal description:

Lots One (1) and Two (2), Certified Survey Map Number 14290, as recorded in Volume 97, of Dane County C.S.M.'s, on pages 179-182, as Document Number 5249176, in the NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 22, T7N, R9E, in the City of Madison, Dane County, Wisconsin.

This description contains an area of 18,465 Square Feet or 0.42 Acres.

I further certify that the map on sheet one (1) is a correct representation of the exterior boundaries of the land surveyed and that I have fully complied with the provisions of Chapter 236.34 of the State Statutes and the Land Division Ordinance of the City of Madison in surveying, dividing, and mapping the same.

Dated this _____day of _____, 2025.

_____
Paul A. Spetz, S 2525

CORPORATE OWNERS CERTIFICATE:

RECTOR WARDENS AND VESTRYMEN OF THE CHURCH AND PARISH OF ST. ANDREW, A RELIGIOUS CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID CORPORATION HAS CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED HEREON. SAID CORPORATION FURTHER
CERTIFIES THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.34, WISCONSIN STATUTES TO BE SUBMITTED TO THE CITY OF MADISON FOR APPROVAL.

IN WITNESS WHEREOF, THE SAID RECTOR WARDENS AND VESTRYMEN OF THE CHURCH AND PARISH OF ST. ANDREW HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS REPRESENTATIVES THIS _____ DAY OF _____ 2025.

By: _____,
Andrew B. Jones, Rector St. Andrew's Episcopal Church

State of Wisconsin )
)ss
County of Dane)

Personally came before me this _____ day of _____, 2025, the above named Andrew B. Jones, to me known to be the person who executed the foregoing instrument and acknowledged the same.

My Commission expires:

_____
Notary Public, State of Wisconsin

MAP NO. _____

DOCUMENT NO. _____

VOLUME _____ PAGE _____

# CERTIFIED SURVEY MAP

Located in:
Lots One (1) and Two (2), Certified Survey Map Number 14290, as recorded in Volume 97, of Dane County C.S.M.'s, on pages 179-182, as Document Number 5249176, in the NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 22, T7N, R9E, in the City of Madison, Dane County, Wisconsin

CITY OF MADISON COMMON COUNCIL CERTIFICATE

Resolved that this certified survey map located in the City of Madison was hereby approved by Enactment Number, _____File I.D. Number _____, adopted on the day of _____, 2025, and that said resolution further provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the City of Madison for Public use.

Dated this _____ day of _____, 2025.

_____
Maribeth Witzel-Behl, City Clerk
Clerk of the City of Madison, Dane County Wisconsin

CITY OF MADISON PLAN COMMISSION CERTIFICATE

Approved for recording per the Secretary of the City of Madison Plan Commission.

Signed: _____
Matthew Wachter, Secretary Plan Commission

REGISTER OF DEEDS CERTIFICATE

Received for recording on this _____ day of _____, 2025, at o'clock _____. m. and recorded in recorded in Volume _____ of Certified Survey Maps on pages _____, as Document Number _____.

_____
Kristi Chlebowski, Dane County Register of Deeds

MAP NO. _____

DOCUMENT NO. _____

VOLUME _____ PAGE _____

SHEET 3 OF 3

Department of Planning & Community & Economic Development
**Planning Division**
Meagan E. Tuttle, Director
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
Phone: (608) 266-4635
planning@cityofmadison.com

****BY E-MAIL ONLY****

May 28, 2025

Paul Spetz
Isthmus Surveying LLC
450 N Baldwin Street
Madison, Wisconsin 53703

RE: LNDCSM-2025-00008; ID 87800 – Certified Survey Map – 1825-1833 Regent Street, Section 22, T7N, R9E, City of Madison, Dane County, Wisconsin (St. Andrew's Episcopal Church)

Dear Paul,

The Certified Survey Map (CSM) to divide property located at 1825-1833 Regent Street into two lots is hereby **conditionally approved**. The property is zoned TR-C2 (Traditional Residential–Consistent 2 District) and is located in the University Heights Historic District. The conditions of approval from the reviewing agencies to be satisfied prior to final approval and recording of the CSM are:

**Please contact Brenda Stanley of the City Engineering Division at (608) 261-9127 if you have questions regarding the following two (2) items:**

1. It appears that the sanitary sewer lateral serving 1833 Regent Street may be crossing the proposed lot line being created with this CSM and would require that an easement or agreement be created to allow this encroachment. The sewer and water laterals shall be located and shown on the CSM. If an easement is needed, it shall be shown on the face of the CSM. Final approval of any easement or agreement related to utility encroachments shall be approved by the City Engineer prior to final approval and recording of the CSM.

2. A minimum of two (2) working days prior to requesting City Engineering signoff on the CSM, contact Brenda Stanley at (608) 261-9127 (bstanley@cityofmadison.com) to obtain the final stormwater utility charges that are due and payable prior to sub-division of the properties. The stormwater utility charges (as all utility charges) are due for the previous months of service and must be cleared prior to the land division (and subsequent obsolesces of the existing parcel).

**Please contact Jeffrey Quamme of the City Engineering Division–Mapping Section at (608) 266-4097 if you have questions regarding the following six (6) items:**

3. Provide for review, comprehensive reciprocal easements and agreements including, but not limited to utilities, pedestrian access, play areas, retaining walls and deck areas that cross uses over the

proposed lot line that are necessary to accomplish the land division prior to final sign off. The document(s) shall be executed and recorded immediately subsequent to the CSM recording.

4. Wisconsin Administrative Code A-E 7.08 identifies when Public Land System (PLS) tie sheets must be filed with the Dane County Surveyor's office. The developer's surveyor and/or applicant shall submit copies of required tie sheets or monument condition reports (with current tie sheet attached) for all monuments, including center of sections of record, used in this survey, to Jeff Quamme, City Engineering (jrquamme@cityofmadison.com).

5. Prior to Engineering final sign-off by main office for Certified Survey Maps, the final CSM shall be submitted in PDF format by email transmittal to Engineering Land Records Coordinator Jeff Quamme (jrquamme@cityofmadison.com) for final technical review and approval. This submittal must occur a minimum of two working days prior to final Engineering Division sign-off.

6. Remove 'and Lot 2' from the headers and legal description, as there is not a Lot 2 per CSM 14290.

7. Change the Common Council Certificate signature to "Michael Haas, Acting City Clerk" until further notice.

8. The applicant shall submit to Jeff Quamme prior to final Engineering Division sign-off of the subject CSM, one (1) digital CADD drawing in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the final recorded CSM: right of way lines (public and private); lot lines; lot numbers; lot/plat dimensions; street names, and; easement lines (including wetland and floodplain boundaries).

   *This transmittal is a separate requirement than the required submittals to Engineering Streets Section for design purposes. The developer/surveyor shall submit new updated final plat, electronic data and a written notification to Engineering Mapping for any changes to the plat which occur subsequent to any submittal.

**Please contact Heidi Radlinger of the Office of Real Estate Services at (608) 266-6558 if you have any questions regarding the following five (5) items:**

9. Prior to final approval sign-off by the Office of Real Estate Services ("ORES"), the Owner's Certificate(s) on the CSM shall be executed by all parties of interest having the legal authority to do so, pursuant to Wis. Stats. 236.21(2)(a). Said parties shall provide documentation of legal signing authority to the notary or authentication attorney at the time of execution. The title of each certificate shall be consistent with the ownership interest(s) reported in the most recent title report. When possible, the executed original hard stock recordable CSM shall be presented at the time of Office of Real Estate Services (ORES) approval sign-off. If not, the City and the Register of Deeds are now accepting electronic signatures. A PDF of the CSM containing electronic signatures shall be provided to ORES to obtain approval sign-off.

10. Per 236.21(3) Wis. Stats. and MGO Section 16.23(4)(f), the property owner shall pay all real estate taxes that are accrued or delinquent for the subject property prior to CSM recording.

11. All known special assessments are due and payable prior to CSM approval sign-off pursuant to MGO Section 16.23(4)(f).

12. If any portion of the lands within the CSM boundary are subject to an Option to Purchase or other option interest please include a Certificate of Consent for the option holder and executed prior to CSM sign-off.

13. Pursuant to MGO Section 16.23(4)(f), the owner shall furnish an updated title report to the ORES as well as the survey firm preparing the proposed CSM. The report shall search the period subsequent to the date of the initial title report submitted with the CSM application and include all associated documents that have been recorded since the initial title report. A title commitment may be provided, but will be considered only as supplementary information to the title report update. The surveyor shall update the CSM with the most recent information reported in the title update. ORES reserves the right to impose additional conditions of approval in the event the title update contains changes that warrant revisions to the CSM.

**The Office of Real Estate Services is still reviewing the CSM and title report and may have additional comments to be addressed prior to final sign-off and recording of the CSM.**

**In approving the land division, it has been determined that the proposed lot line meets MGO Section 16.23(6)(d)4., that "Side lot lines shall be as nearly as possible at right angles to straight street lines…on which the lots face."**

**This land division is subject to a Certificate of Appropriateness issued by the City's Landmarks Commission pursuant to its May 19, 2025 approval. Please contact Heather Bailey, Secretary of the Landmarks Commission, at hbailey@cityofmadison.com or (608) 266-6552 if you have any questions.**

**Specific questions regarding the comments or conditions contained in this letter should be directed to the commenting agency.**

**A resolution approving the Certified Survey Map and authorizing the City to sign it and any other documents related to the CSM will be reviewed by the Common Council at its June 3, 2025 meeting.**

In order to commence the process for obtaining the necessary City signatures on the Certified Survey Map, the applicant shall e-mail the revised CSM, updated title report, and any other materials required by reviewing agencies to the reviewing planner. The reviewing planner will share the updated materials with the relevant commenting City agencies for them to verify that their conditions have been satisfied and that the secretary or designee may sign the Plan Commission approval certificate. Once the Plan Commission certificate is executed, the Planning Division will make the City Clerk's Office aware that the Common Council certificate may be executed.

Once all of the necessary City signatures have been affixed to the Certified Survey Map, the instrument may be recording at the Dane County Register of Deeds Office. For information on recording procedures and fees, please contact the Register of Deeds at (608) 266-4141.

Any appeal from this action, including the conditions of approval, must be filed with the Circuit Court within 30 days from the date of this letter. **The approval of this CSM shall be null and void if not recorded in twelve (12) months from the date of the approving resolution or this letter, whichever is later.**

If you have any questions or if may be of any further assistance, please do not hesitate to contact my office at (608) 261-9632 or tparks@cityofmadison.com.

Sincerely,

*Timothy M Parks*

Timothy M. Parks
Planner

cc: Heidi Radlinger, Office of Real Estate Services
Heather Bailey, Landmarks Commission

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88463

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88463 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Department of Planning and Community and Economic Development |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | CSM Re-Approval - 702-734 E Washington Ave | | | **Final Action:** | |

**Title:** Re-approving a Certified Survey Map of property owned by DCH Properties, LLC located at 702-734 E Washington Avenue (District 6).

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Planning Division | **Effective Date:** | |
| **Attachments:** | 702-734 E Washington Ave CSM.pdf, Approval Letter_05-21-24.pdf, Link to Resolution ID 82750 | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | lmcnabola@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Department of Planning and Community and Economic Development | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 - REPORT OF OFFICER | | | | |

**Action Text:** This Resolution was RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 - REPORT OF OFFICER

**Notes:** Staff recommends re-approval of the proposed CSM subject to the conditions in the May 21, 2024 approval letter (attached).

### Text of Legislative File 88463

Fiscal Note
No City appropriation is required with the re-approval of this certified survey map. City costs associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title
Re-approving a Certified Survey Map of property owned by DCH Properties, LLC located at

702-734 E Washington Avenue (District 6).

Body
WHEREAS a Certified Survey Map of property owned by DCH Properties, LLC located at 702-734 E Washington Avenue, City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS the Common Council previously approved this Certified Survey Map by Resolution 24-00340 (ID 82750) on May 21, 2024; and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map; and

WHEREAS Wis. Stat. 236.34(2)(b) requires that a Certified Survey Map be offered for recording within twelve (12) months of last approval of same;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby re-approved by the Madison Common Council subject to the prior conditions of approval.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.

# CERTIFIED SURVEY MAP No. _____

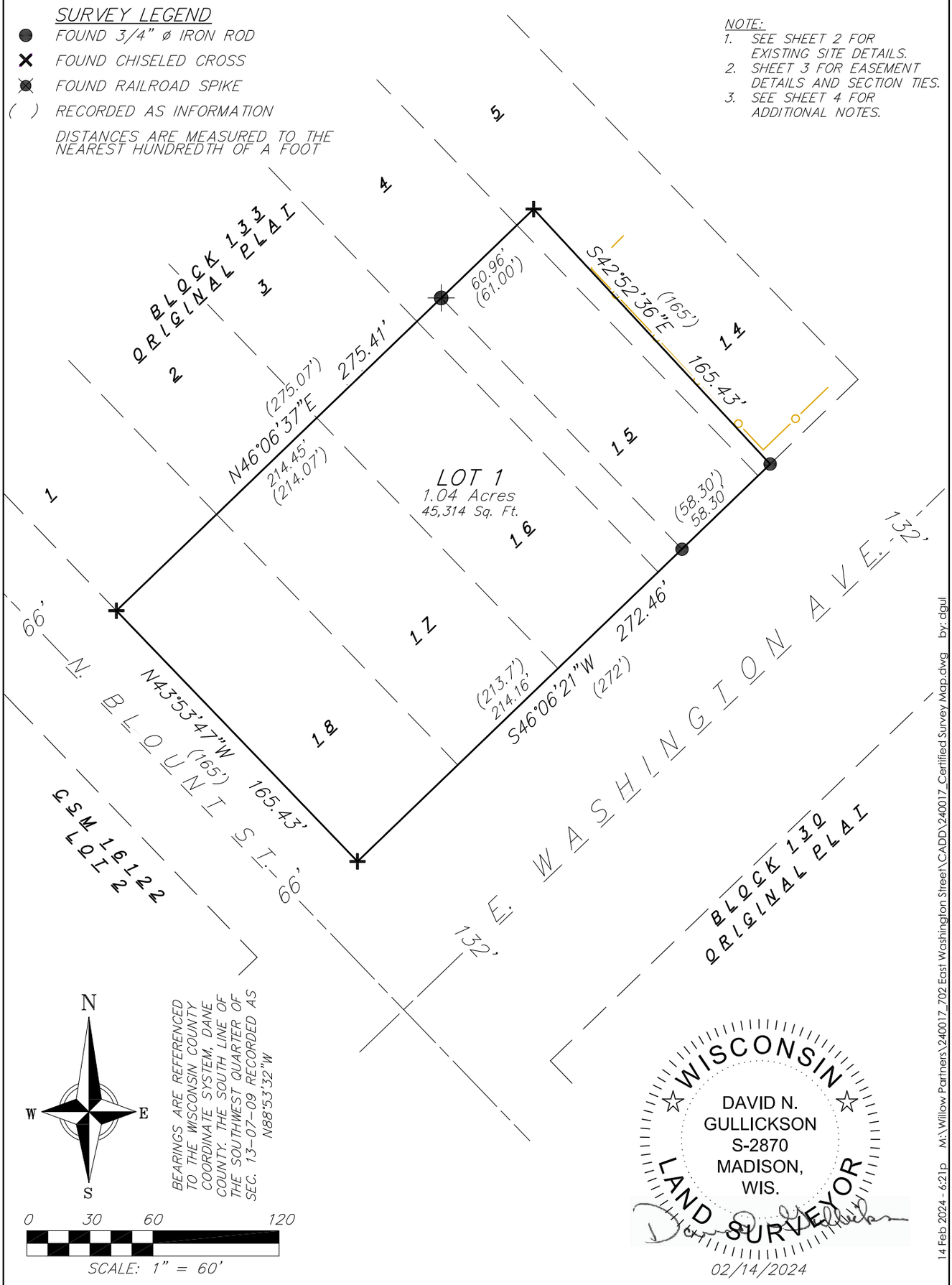
PART OF LOT 14, ALL OF LOTS 15, 16, 17, AND 18, BLOCK 133, ORIGINAL PLAT OF MADISON, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

**SURVEY LEGEND**

- FOUND 3/4" ø IRON ROD
- FOUND CHISELED CROSS
- FOUND RAILROAD SPIKE
- ( ) RECORDED AS INFORMATION

DISTANCES ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT

NOTE:
1. SEE SHEET 2 FOR EXISTING SITE DETAILS.
2. SHEET 3 FOR EASEMENT DETAILS AND SECTION TIES.
3. SEE SHEET 4 FOR ADDITIONAL NOTES.

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BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY. THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SEC. 13-07-09 RECORDED AS N88°53'32"W

0 30 60 120

SCALE: 1" = 60'

WISCONSIN
DAVID N. GULLICKSON S-2870 MADISON, WIS.
LAND SURVEYOR

02/14/2024

14 Feb 2024 - 6:21p M:\Willow Partners\240017_702 East Washington Street\CADD\240017_Certified Survey Map.dwg by: dgul

vierbicher
planners | engineers | advisors
Phone: (800) 261-3898

FN: 2410017
DATE: 02/14/2024
REV:
Drafted By: DGUL
Checked By: BROZ

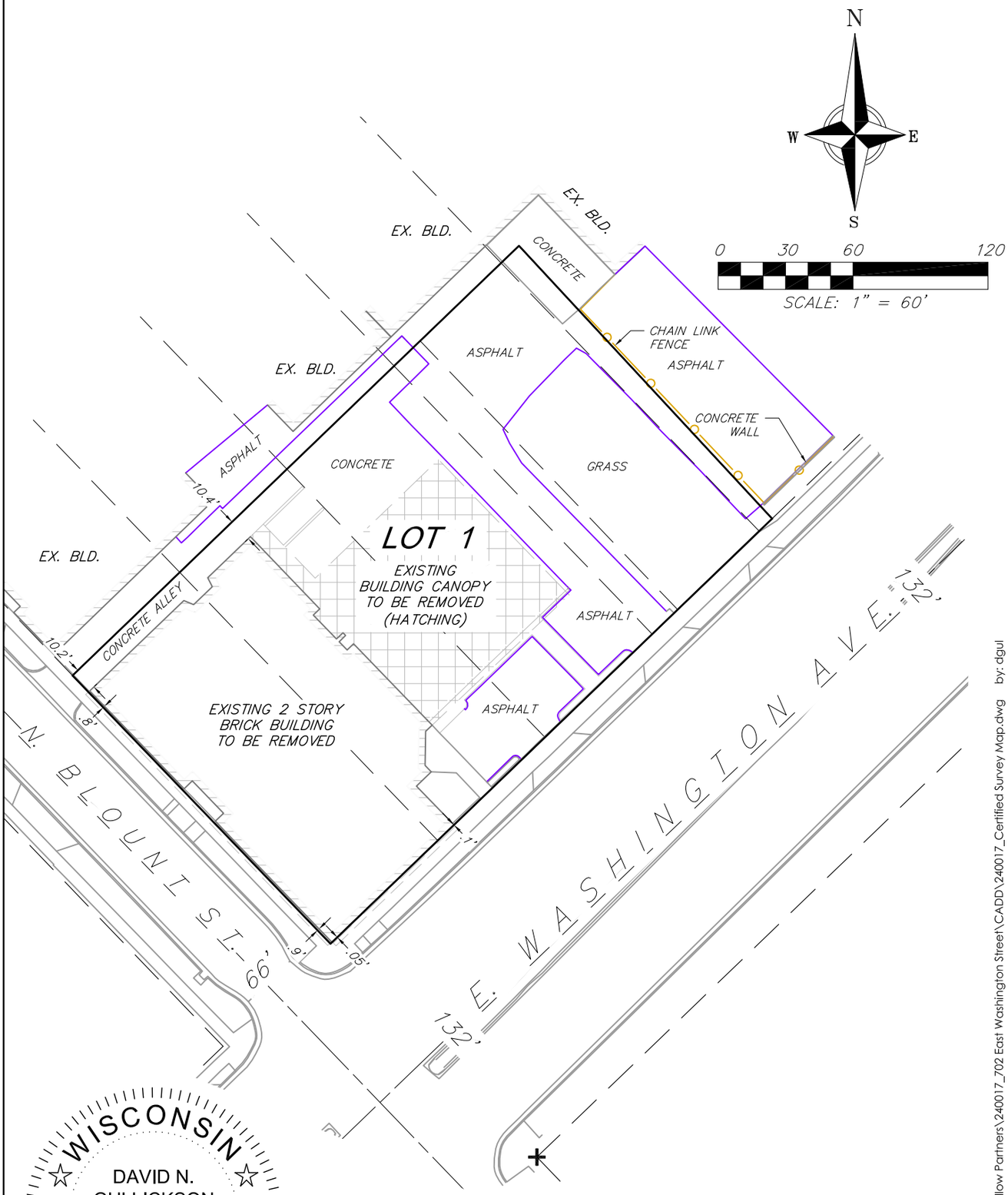
SURVEYED FOR:
Willow Partners LLC.
725 East Johnson St.
Madison, WI 53703

C.S.M. No. _____
Doc. No. _____
Vol. _____ Page _____

SHEET 1 OF 6

# CERTIFIED SURVEY MAP No._____

PART OF LOT 14, ALL OF LOTS 15, 16, 17, AND 18, BLOCK 133, ORIGINAL PLAT OF MADISON, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.




WISCONSIN
DAVID N. GULLICKSON S-2870 MADISON, WIS.
LAND SURVEYOR

02/14/2024

## EXISTING SITE DETAILS

14 Feb 2024 - 6:26p M:\Willow Partners\240017_702 East Washington Street\CADD\240017_Certified Survey Map.dwg by: dgul

vierbicher
planners | engineers | advisors
Phone: (800) 261-3898

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|---|---|---|---|
| FN: 2410017<br>DATE: 02/14/2024<br>REV:<br>Drafted By: DGUL<br>Checked By: BROZ | SURVEYED FOR:<br>Willow Partners LLC.<br>725 East Johnson St.<br>Madison, WI 53703 | C.S.M. No._____<br>Doc. No._____<br>Vol._____ Page_____ | SHEET 2 OF 6 |

# CERTIFIED SURVEY MAP No._____

PART OF LOT 14, ALL OF LOTS 15, 16, 17, AND 18, BLOCK 133, ORIGINAL PLAT OF MADISON, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

## EASEMENT DETAILS AND SECTION TIES

0 30 60 120

SCALE: 1" = 60'

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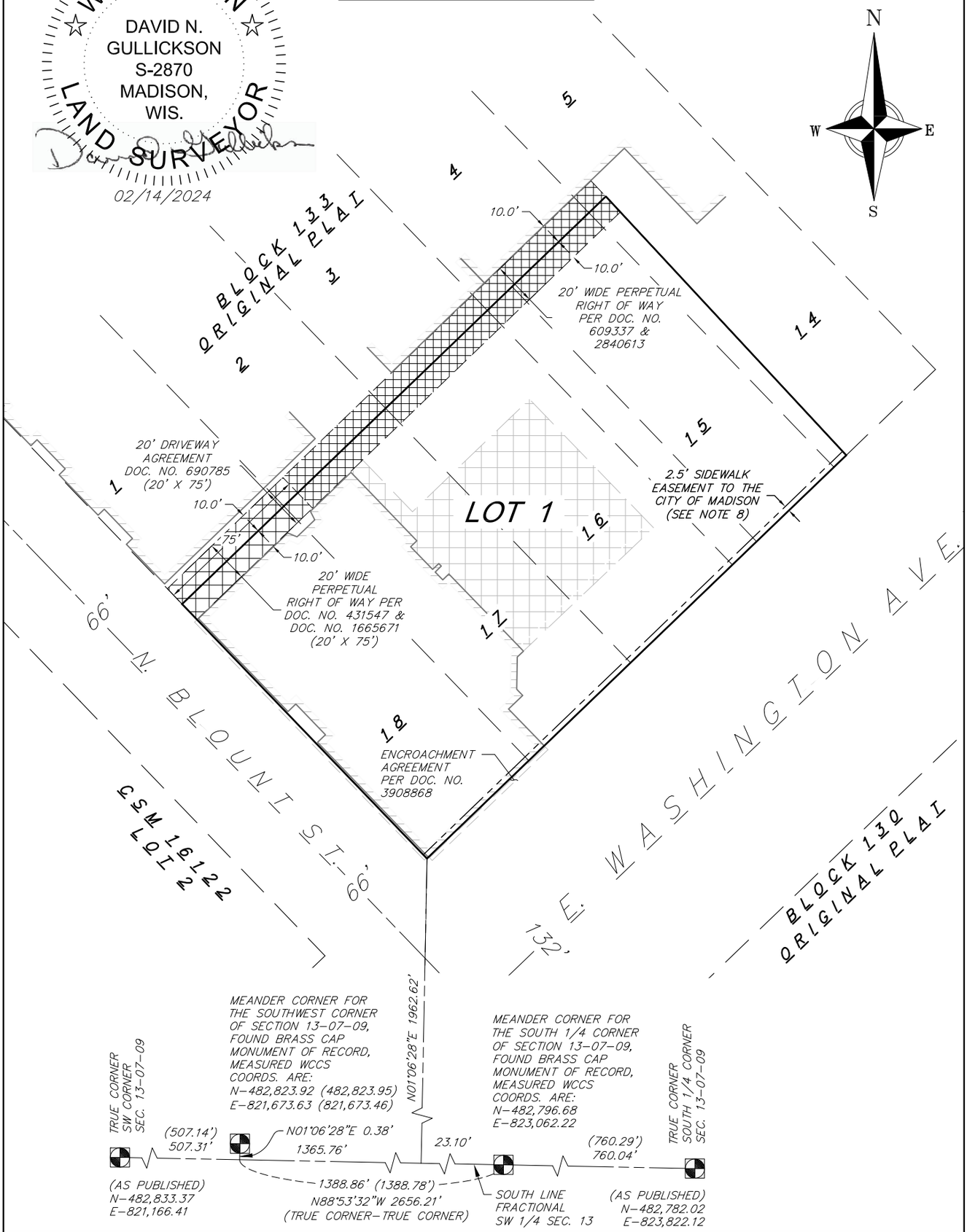
WISCONSIN
DAVID N. GULLICKSON S-2870 MADISON, WIS.
LAND SURVEYOR
02/14/2024





vierbicher
planners | engineers | advisors
Phone: (800) 261-3898


| | | | |
|---|---|---|---|
| FN: 2410017<br>DATE: 02/14/2024<br>REV:<br>Drafted By: DGUL<br>Checked By: BROZ | SURVEYED FOR:<br>Willow Partners LLC.<br>725 East Johnson St.<br>Madison, WI 53703 | C.S.M. No._____<br>Doc. No._____<br>Vol._____ Page_____ | SHEET 3 OF 6 |

# CERTIFIED SURVEY MAP No._____

PART OF LOT 14, ALL OF LOTS 15, 16, 17, AND 18, BLOCK 133, ORIGINAL PLAT OF MADISON, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

NOTES:

1. The U.S. Public Land Survey monuments shown on this C.S.M. have been found and verified along with their corresponding witness ties. The monuments and witness ties check with Carl Sandsnes's monument record dated 07/20/2007, for the meander corner for the South Quarter Corner of Section 13 and Baiba Rozite's monument record dated 06/06/2018 for the meander corner for the Southwest Corner of Section 13. The date of field recovery for each corner was January 5, 2024.
2. Lots within this Certified Survey Map are subject to impact fees that are due and payable at the time building permit(s) are issued.
3. All lots created by this Certified Survey Map are individually responsible for compliance with Chapter 37 of the Madison General Ordinances in regard to storm water management at the time they develop.
4. No changes to the existing drainage shall be allowed without the approval of the City Engineer.
5. This CSM is subject to use restrictions as set forth in Document Numbers 609337, 1665671, 431547, and 690785.
6. Encroachment Agreement per Document Number 3908868 is to be released by a separate document.
7. The properties are located within Wellhead Protection District – Zone (WP–24). uses of the properties are required to comply with the City of Madison Wellhead Protection requirements as provided under M.G.O. Sections 13.22 and 28.102.
8. Public Sidewalk Easements:
   Creation of Easement Rights: A permanent easement over, across a portion of the property (the "Easement Area") is established, memorialized, reserved by, granted, conveyed, transferred and assigned to the City of Madison for the uses and purposes hereinafter set forth. The Easement Area may be used by the City of Madison for public sidewalk purposes. City of Madison and its employees, agents and contractors shall have the right to construct, install, maintain, operate, repair, replace and reconstruct the public sidewalk within the Easement Area. City of Madison shall have the further right of ingress and egress to and from the Easement Area in order to exercise its rights and privileges hereunder, and to cut and remove trees, vegetation and other impediments in the Easement Area which may obstruct or interfere with the actual or potential use of the Easement Area for the foregoing purposes.

   Property Restoration: City of Madison shall repair any damage caused to any pavement, concrete or turf located within the Easement Area and/or the Property as a result of the use of the Easement Area by or on behalf of the City of Madison as provided herein. Following completion of any excavation work, City of Madison shall promptly restore the area affected by the work to the original grade and surface condition including the repair or replacement of pavement, concrete and turf.

   Limitations on Use of Easement Area: The owner of the Property shall have the right to use the Easement Area for any purpose, provided such use shall not interfere with the easement rights of the City of Madison hereunder. No buildings or structures or fences unrelated to the public use shall be constructed in and no grade change shall be made to the Easement Area without the written consent of the City of Madison's Engineering Division City Engineer.

   Binding Effect: This Easement shall run with the land described herein and shall be binding upon the owners of the Property, and their successors in interest.

   Release of Rights to Easements Created by Plat: Any release of rights that were placed on platted land which was required by a public body or which names a public body or public utility as grantee shall be released by recording a separate easement release document with the Dane County Register of Deeds in accordance with ss236.293.

9. Public Easement for Sloping and Grading:
   Creation of Easement Rights: A permanent easement over, across and within the Easement Area is established, memorialized, reserved by, granted, conveyed, transferred and assigned to the City of Madison for the uses and purposes hereinafter set forth. The Easement Area may be used by the City of Madison for public sloping and grading purposes. The City of Madison and its employees, agents and contractors shall have the further right of ingress and egress to and from the Easement Area in order to exercise its rights and privileges hereunder, and to cut and remove trees, vegetation and other impediments in the Easement Area which may obstruct or interfere with the actual or potential use of the Easement Area for the foregoing purposes.

   Property Restoration: City of Madison shall repair any damage caused to any pavement or turf located within the Easement Area and/or the Property as a result of the use of the Easement Area by or on behalf of the City of Madison as provided herein. Following completion of any excavation work, City of Madison shall promptly restore the area affected by the work to the required final grade and surface condition including the repair or replacement of pavement and turf.

   Limitations on Use of Easement Area: The owner of the Property shall have the right to use the Easement Area for any purpose, provided such use shall not interfere with the easement rights of the City of Madison hereunder. No above–ground improvements (other than driveway access crossing) shall be constructed in and no grade change shall be made to the Easement Area without the written consent of the City of Madison's Engineering Division City Engineer.

   Binding Effect: This Easement shall run with the land described herein and shall be binding upon the owners of the Property, and their successors in interest.

   Release of Rights to Easements Created by Plat: Any release of rights that were placed on platted land which was required by a public body or which names a public body or public utility as grantee shall be released by recording a separate easement release document with the Dane County Register of Deeds in accordance with ss236.293.

02/14/2024

14 Feb 2024 - 6:30p M:\Willow Partners\240017_702 East Washington Street\CADD\240017_Certified Survey Map.dwg by: dgul

vierbicher
planners | engineers | advisors
Phone: (800) 261-3898

FN: 2410017
DATE: 02/14/2024
REV:
Drafted By: DGUL
Checked By: BROZ

SURVEYED FOR:
Willow Partners LLC.
725 East Johnson St.
Madison, WI 53703

C.S.M. No._____
Doc. No._____
Vol._____ Page_____

SHEET
4 OF 6

# CERTIFIED SURVEY MAP No._____

PART OF LOT 14, ALL OF LOTS 15, 16, 17, AND 18, BLOCK 133, ORIGINAL PLAT OF MADISON, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

## LEGAL DESCRIPTION

Part of Lot 14, all of Lots 15, 16, 17, and 18, Block 133, Original Plat of Madison located in the Northeast Quarter of the Southwest Quarter of Section 13, Township 07 North, Range 09 East, City of Madison, Dane County, Wisconsin, more fully described as follows:

Commencing at the true corner for the South quarter corner of said Section 13; thence N88°53'32"W, along the south line of the fractional SW 1/4 of said Section 13, a distance of 760.04 feet to the meander corner for said South quarter corner of Section 13; thence continuing N88°53'32"W, along said south line, 23.10 feet; thence N01°06'28"E, 1962.62 feet to the most southerly corner of said Lot 18, and the point of beginning;

thence N43°53'47"W, along the southwesterly line of said Lot 18 and the northeasterly right-of-way line of N. Blount Street, a distance of 165.43 feet to the most westerly corner of said Lot 18, also being the southerly corner of Lot 1, Block 133, Original Plat of Madison; thence N46°06'37"E, along said to the northwesterly line of said Lots 14, 15, 16, 17, and 18, 275.41 feet to a point on the northwesterly line of said Lot 14; thence S42°52'36"E, a distance of 165.43 feet to a point on the southeasterly line of said Lot 14 and the northwesterly right-of-way line of E. Washington Avenue; thence S46°06'21"W, along said northwesterly right-of-way line, 272.46 feet to the point of beginning.

Said description contains 45,314 square feet or 1.04 acres, more or less.

## SURVEYOR'S CERTIFICATE

I, David N. Gullickson, Professional Land Surveyor, No. S-2870, do hereby certify to the best of my knowledge and belief, that I have surveyed, divided and mapped the lands described herein under the direction of Willow Partners LLC., Owner, and that the map on sheet one (1) is a correct representation of the exterior boundaries of the land surveyed and the division of that land in accordance with the information provided. I further certify that this Certified Survey Map is in full compliance with Section 236.34 of the Wisconsin State Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the Subdivision Ordinance of the City of Madison in surveying, dividing and mapping the same.

WISCONSIN
DAVID N. GULLICKSON S-2870 MADISON, WIS.
LAND SURVEYOR

Vierbicher Associates, Inc.
By: David N. Gullickson

Date: February 14, 2024

Signed: _____
David N. Gullickson, P.L.S. S-2870

## REGISTER OF DEEDS CERTIFICATE

Received for recording this _____ day of _____, 2024, at o'clock _____.m. and recorded in Volume _____ of Certified Survey Maps on pages _____, as Doc. No. _____.

_____
Kristi Chlebowski,
Dane County Register of Deeds

14 Feb 2024 - 6:38p M:\Willow Partners\240017_702 East Washington Street\CADD\240017_Certified Survey Map.dwg by: dgul

vierbicher
planners | engineers | advisors
Phone: (800) 261-3898

FN: 2410017
DATE: 02/14/2024
REV:
Drafted By: DGUL
Checked By: BROZ

SURVEYED FOR:
Willow Partners LLC.
725 East Johnson St.
Madison, WI 53703

C.S.M. No._____
Doc. No._____
Vol._____ Page_____

SHEET 5 OF 6

# CERTIFIED SURVEY MAP No._____

PART OF LOT 14, ALL OF LOTS 15, 16, 17, AND 18, BLOCK 133, ORIGINAL PLAT OF MADISON, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

## OWNER'S CERTIFICATE

DCH Properties, LLC., as owner(s), hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the map hereon. We further certify that this Certified Survey Map is required by S236.34 to be submitted to the City of Madison for approval. Witness the hand and seal of said owner this _____ day of _____, 2024.

DCH Properties, LLC., a Wisconsin limited liability company

By: _____

Name: _____

Title: _____

State of _____ )
)ss.
County of _____ )

Personally came before me this _____ day of _____, 2024, the above named _____, President of Willows Partners LLC, to me known to be the persons who executed the foregoing instrument and acknowledged that they executed the foregoing instrument as such officer of the corporation, by its authority.

_____ My Commission expires: _____
Notary Public, State of _____

## CITY OF MADISON COMMON COUNCIL RESOLUTION

Resolved that the certified survey map located in the City of Madison was hereby approved by Enactment Number _____, File ID Number _____, adopted on the _____ day of _____, 2024, and that said enactment further provided for the acceptance of those lands dedicated and rights conveyed by said certified survey map to the City of Madison for public use.

Dated this _____ day of _____, 2024.

_____
Maribeth Witzel–Behl, City Clerk, City of Madison

## CITY OF MADISON PLAN COMMISSION CERTIFICATE

Approved for recording per the Secretary of the City of Madison Plan Commission.

Date: _____

By: _____
Matthew Wachter,
Secretary Plan Commission

WISCONSIN
DAVID N. GULLICKSON S-2870 MADISON, WIS.
LAND SURVEYOR

02/14/2024

14 Feb 2024 - 6:43p M:\Willow Partners\240017_702 East Washington Street\CADD\240017_Certified Survey Map.dwg by: dgul

vierbicher
planners | engineers | advisors
Phone: (800) 261-3898

FN: 2410017
DATE: 02/14/2024
REV:
Drafted By: DGUL
Checked By: BROZ

SURVEYED FOR:
Willow Partners LLC.
725 East Johnson St.
Madison, WI 53703

C.S.M. No._____
Doc. No._____
Vol._____ Page_____

SHEET 6 OF 6

Department of Planning & Community & Economic Development
**Planning Division**
Heather Stouder, Director
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd
P.O. Box 2985
Madison, Wisconsin 53701-2985
Phone: (608) 266-4635
www.cityofmadison.com

May 7, 2024

David N. Gullickson
Vierbicher Associates, Inc.
999 Fourier Drive, Suite 201
Madison, WI 53717
VIA EMAIL

RE: LNDCSM-2024-00015; Legistar ID 82750 – Certified Survey Map – 702-734 E Washington Avenue

David Gullickson,

Your one-lot certified survey of property located at 702-734 East Washington Avenue, Section 13, Township 07N, Range 09E, City of Madison, Dane County, Wisconsin, is hereby **conditionally approved**. The property is zoned Traditional Employment (TE) District. The conditions of approval from the reviewing agencies to be satisfied prior to final approval and recording of the CSM are:

**Please contact Brenda Stanley of the City Engineering Division at 261-9127 if you have questions regarding the following two (2) items:**

1. Based on WDNR BRRTS record #03-13-001662 (ROWLEY SCHLIMGEN) the property contains residual soil and groundwater contamination. During excavation, follow all WDNR and DSPS regulations for proper handling and disposal of contaminated soils. Contact Brynn Bemis with questions (bbemis@cityofmadison.com or 608.695.1385).

2. Enter into a City / Developer agreement for the required infrastructure improvements. Agreement to be executed prior to sign off. Allow 4-6 weeks to obtain agreement. Contact City Engineering to schedule the development and approval of the plans and the agreement. (MGO 16.23(9)c)

3. Construct sidewalk, terrace, curb and gutter and pavement to a plan as approved by City Engineer

4. Madison Metropolitan Sewerage District (MMSD) charges are due and payable prior to Engineering sign-off, unless otherwise collected with a Developer's / Subdivision Contract.

Contact Mark Moder (608-261-9250) to obtain the final MMSD billing a minimum of two (2) working days prior to requesting City Engineering signoff. (MGO 16.23(9)(d)(4)

5. A minimum of two (2) working days prior to requesting City Engineering signoff on the plat/csm contact either Tim Troester (West) at 261-1995 (ttroester@cityofmadison.com) or Brenda Stanley (East) at 608-261-9127 (bstanley@cityofmadison.com) to obtain the final stormwater utility charges that are due and payable prior to sub-division of the properties. The stormwater utility charges (as all utility charges) are due for the previous months of service and must be cleared prior to the land division (and subsequent obsolesces of the existing parcel). (POLICY)

**Please contact Sean Malloy of the Traffic Engineering Division at (608) 266-5987 if you have any questions regarding the following one (1) item:**

6. The applicant shall dedicate Right of Way or grant a Public Sidewalk Easement for and be responsible for the construction of a six (6)-foot wide sidewalk, eight (8)-foot terrace, and additional one (1) foot for maintenance along E. Washington Avenue.

**Please contact Kathleen Kane of the Parks Division at (608) 261-9671 if you have any questions regarding the following three (3) items:**

7. The Park Impact Fees (comprised of the Park Infrastructure Impact Fee, per MGO Sec. 20.08(2)), and Park-Land Impact Fees, per MGO Sec. 16.23(8)(f) and 20.08(2) will be required for all new residential development associated with this project. This development is within the North Park-Infrastructure Impact Fee district. Please reference ID# 24028 when contacting Parks about this project.

8. The following note should be included on the CSM: “LOTS WITHIN THIS SUBDIVISION ARE SUBJECT TO IMPACT FEES THAT ARE DUE AND PAYABLE AT THE TIME BUILDING PERMIT(S) ARE ISSUED.”

9. The Parks Division shall be required to sign off on this CSM.

**Please contact Jeff Belshaw of the Water Utility at (608) 261-9835 if you have any questions regarding the following one (1) item:**

10. The following information shall be noted on the CSM prior to final approval: The properties are located within Wellhead Protection District—Zone (WP-24). Uses of the properties are required to comply with the City of Madison Wellhead Protection requirements as provided under MGO Sections 13.22 and 28.102.

**Please contact Jeffrey Quamme of the City Engineering Division – Mapping Section at (608) 266-4097 if you have any questions regarding the following eleven (11) items:**

11. This Certified Survey Map application for this property shall be completed and recorded with the Dane County Register of Deeds (ROD), the new parcel data created by the Assessor's Office and the parcel data available to zoning and building inspection staff prior to issuance of building permits for new construction or early start permit

12. There is a proposed private storm sewer that drains the common driveway pavement area that is planned to straddle the northwest property line of this CSM. Provide an amendment/new reciprocal Common Driveway, drainage and storm sewer easement/agreement that addresses the construction, maintenance and replacement of the common improvements within the common driveway area for review and comment. Any document shall be recorded immediately after the CSM has been recorded and prior to final sign off of the proposed development site plan

13. Add text to the label for the Encroachment Agreement per Document No. 3908868 to see note6 6 on sheet 4. Coordinate the release with the Office of Real Estate Services Proj No. 7804.

14. Show on the adjoiner layers the lot line between Lots 5 and 14 going northeasterly from the northeast corner of this Certified Survey Map.

15. Remove the Public Easement for Sloping and Grading on sheet 4 as there is one is not being granted on this CSM.

16. The Title Report cite a lease to USPS and a mortgage. If this is the case at the time of final sign off, a consent of Lessee and Corporate Mortgagee certificate will be required. Also correct the Owner name in the Surveyor's Certificate.

17. Wisconsin Administrative Code A-E 7.08 identifies when Public Land System (PLS) tie sheets must be filed with the Dane County Surveyor's office. The Developer's Surveyor and/or Applicant must submit copies of required tie sheets or monument condition reports (with current tie sheet attached) for all monuments, including center of sections of record, used in this survey, to Jeff Quamme, City Engineering (jrquamme@cityofmadison.com)

18. Prior to Engineering final sign-off by main office for Plats or Certified Survey Maps (CSM), the final Plat or CSM in pdf format must be submitted by email transmittal to Engineering Land Records Coordinator Jeff Quamme (jrquamme@cityofmadison.com) for final technical review and approval. This submittal must occur a minimum of two working days prior to final Engineering Division sign-off.

19. Add recorded as bearings of N 45º00'00" E to the Northwest and Southeast lines and S 43º59'20" E, 165.48' to the Northeast line of this Certified Survey Map.

20. When mapping this CSM, it appears as though the width of N Blount Street is greater than 66 feet. If so provide the measured width of the right of way.

21. Submit to Jeff Quamme, prior to Engineering sign-off of the subject plat, one (1) digital CADD drawing in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work, preferably closed polylines for lot lines, shall be void of gaps and overlaps and match the final recorded plat:

    a) Right-of-Way lines (public and private)

    b) Lot lines

    c) Lot numbers

    d) Lot/Plat dimensions

    e) Street names

    f) Easement lines (i.e. all shown on the plat including wetland & floodplain boundaries.)

    NOTE: This Transmittal is a separate requirement from the required Engineering Streets Section for design purposes. The Developer/Surveyor shall submit new updated final plat, electronic data for any changes subsequent to any submittal.

**Please contact Melissa Hermann of the Office of Real Estate Services at 264-9297 if you have any questions regarding the following six (6) items:**

22. **OWNER'S CERTIFICATION**

    Prior to approval sign-off by the Office of Real Estate Services ("ORES"), the Owner's Certificate(s) on the CSM shall be executed by all parties of interest having the legal authority to do so, pursuant to Wis. Stats. 236.21(2)(a). Said parties shall provide documentation of legal signing authority to the notary or authentication attorney at the time of execution. The title of each certificate shall be consistent with the ownership interest(s) reported in the most recent title report.

    When possible, the executed original hard stock recordable CSM shall be presented at the time of ORES approval sign-off. If not, the City and the Register of Deeds are now accepting electronic signatures. A PDF of the CSM containing electronic signatures shall be provided to ORES to obtain approval sign-off.

23. **MORTGAGEE/VENDOR CERTIFICATION**

    a. Prior to CSM approval sign-off, an executed and notarized or authenticated certificate of consent for all mortgagees/vendors shall be included following the Owner's Certificate(s).

    b. If a mortgage or other financial instrument is reported in record title, but has been satisfied or no longer encumbers the lands or ownership within the CSM boundary, a copy of a recorded satisfaction or release document for said instrument shall be provided prior to CSM approval sign-off.

24. **CERTIFICATE AND CONSENT REQUIREMENTS**

a. All ownership consents and certifications for the subject lands shall conform to Wis. Stats. 236.21(2) and 236.29 by including the language …surveyed, divided, mapped and dedicated….

b. If any portion of the lands within the CSM boundary are subject to an Option to Purchase or other Option interest please include a Certificate of Consent for the option holder and have it executed prior to CSM sign-off, if said ownership interest meets the criteria set forth by Wis. Stat. Sec. 236.34 and Sec. 236.21(2)(a).

c. A Consent of Lessee certificate shall be included on the CSM for all tenant interests in excess of one year, recorded or unrecorded, and executed prior to CSM sign-off.

d. Madison Common Council Certificate: This certificate is required when dedication of land and the conveyance of rights in land are required. For parcels located within the City of Madison, a Madison Common Council Certificate shall appear as follows:

> Resolved that this certified survey map located in the City of Madison was hereby approved by Enactment Number_____, File ID Number _____, adopted on the ____ day of _____, 20__, and that said enactment further provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the City of Madison for public use.
>
> Dated this ____ day of _____, 2024
>
> _____
> Maribeth L. Witzel-Behl, City Clerk
> City of Madison, Dane County Wisconsin

e. City of Madison Plan Commission Certificate: Pursuant to Madison City Ordinance Section 16.23(7)(d)3 and Wis. Stats. 236.21(2)(a), all CSM's that are subject to the review and approval of the City of Madison shall contain the following certificate of approval:

> Approved for recording per the Secretary of the City of Madison Plan Commission.
>
> By: _____ Date: _____
> Matthew Wachter, Secretary of the Plan Commission

f. Register of Deeds Certificate: Please include a space for the Register to hand write the recording info on the date of recording, to appear similar to the following:

> Office of the Register of Deeds
> Dane County, Wisconsin
> Received for recording on _____, 20___ at ____o'clock__M, and
> recorded in Volume ___of CSMs on page(s)_____, Document No._____.
>
> _____

Kristi Chlebowski, Register of Deeds

25. **REAL ESTATE TAXES**

As of May 7, 2024, the real estate taxes are due for the subject property are $35,324.78.

Per 236.21(3) Wis. Stats. and 16.23(5)(g)(1) Madison General Ordinances, the property owner shall pay all real estate taxes that are accrued or delinquent for the subject property prior to CSM recording. This includes property tax bills for the prior year that are distributed at the beginning of the year. Receipts from the City of Madison Treasurer are to be provided before or at the time of sign-off. Payment is made to:

City of Madison Treasurer
210 Martin Luther King, Jr. Blvd.
Madison, WI 53701

26. **TITLE REPORT UPDATE**

Pursuant to Madison City Ordinance Section 16.23(5)(g)(4), the owner shall furnish an updated title report to ORES via email to Melissa Hermann (_mhermann@cityofmadison.com), as well as the survey firm preparing the proposed CSM. The report shall search the period subsequent to the date of the initial title report (xx-xx-xx) submitted with the CSM application and include all associated documents that have been recorded since the initial title report.

A title commitment may be provided, but will be considered only as supplementary information to the title report update. Surveyor shall update the CSM with the most recent information reported in the title update. ORES reserves the right to impose additional conditions of approval in the event the title update contains changes that warrant revisions to the CSM.

27. **ADDITIONAL REQUIREMENTS**

a. Depict, name, and identify by document number all existing easements cited in record title and the updated title report.

b. Include a complete and accurate legal description of the lands that are to be included in the proposed CSM. The legal description shall be reconciled with the legal description of said lands in record title.

c. Depict and dimension all existing improvements including, but not limited to: buildings, drives, parking lots, encroachments, wells, septic systems, etc. located within the CSM boundary.

d. Depict and dimension public easements for utilities and storm water drainage rights-of-way to be dedicated on the proposed CSM where necessary.

e. If all parties of interest agree that certain easements from prior plats or CSM's of record are no longer necessary, the release documents for said easements shall be recorded prior to CSM approval sign-off, with the recording information for the release included as a Note on the proposed CSM.

f. Liens or judgments levied against the lands within the CSM boundary shall be satisfied, with proof of satisfaction provided prior to CSM approval sign-off.

g. Create notes that define the purpose of and the ownership of (whether public or private) all outlots. The note for an outlot dedicated to the public shall say: "Dedicated to the public for _____ purposes."

**Specific questions regarding the comments or conditions contained in this letter should be directed to the commenting agency.**

**A resolution approving the CSM and authorizing the City to sign it and any other documents related to the proposed land division will be reviewed by the Common Council at its May 21, 2024 meeting. Please now follow the procedures listed below for your certified survey map:**

1. In order to commence the process for obtaining the necessary City signatures on the Certified Survey Map, the applicant shall e-mail the revised CSM, updated title report, and any other materials required by reviewing agencies to the reviewing planner. The reviewing planner will share the updated materials with the relevant commenting City agencies for them to verify that their conditions have been satisfied and that the secretary or designee may sign the Plan Commission approval certificate. Once the Plan Commission certificate is executed, the Planning Division will make the City Clerk's Office aware that the Common Council certificate may be executed.

2. Once all of the necessary City signatures have been affixed to the Certified Survey Map, the instrument may be recording at the Dane County Register of Deeds Office. For information on recording procedures and fees, please contact the Register of Deeds at (608) 266-4141.

3. Any appeal from this action, including the conditions of approval, must be filed with the Circuit Court within 30 days from the date of this letter. The approval of this CSM shall be null and void if not recorded in twelve (12) months from the date of the approving resolution or this letter, whichever is later.

If you have any questions or if may be of any further assistance, please do not hesitate to contact my office at 243-0554.

Sincerely,

Lisa McNabola

Lisa McNabola
Planner

cc: Brenda Stanley, City Engineering Division
Jeff Belshaw, Water Utility
Kathleen Kane, Parks Division
Jeffrey Quamme, City Engineering Division–Mapping Section
Melissa Hermann, Office of Real Estate Services
Sean Malloy, Traffic Engineering

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87864

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87864 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | FINANCE COMMITTEE |
| | | | | **File Created Date :** | 04/08/2025 |
| **File Name:** | Authorizing the Mayor and City Clerk to enter into a 4-year, competitively selected service contract with Sketchworks Architecture, LLC for professional architectural and engineering design consulting services. | | | **Final Action:** | |

**Title:** Authorizing the Mayor and City Clerk to enter into a 4-year, competitively selected service contract with Sketchworks Architecture, LLC for professional architectural and engineering design consulting services. (Citywide)

**Notes:** Jon Evans

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway, Badri Lankella, John P. Guequierre, Barbara Harrington-McKinney And John W. Duncan | **Effective Date:** | |
| **Attachments:** | 2025-02-05-Far West PW-AE Selection Eval Report.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/08/2025 | Referred for Introduction | | | | |
| | **Action Text:** This Resolution was Referred for Introduction | | | | | | |
| | **Notes:** Finance Committee (5/27/25), Board of Public Works (5/21/25), Common Council (6/3/25) | | | | | | |
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | FINANCE COMMITTEE | | 05/27/2025 | Pass |
| | **Action Text:** A motion was made by Vidaver, seconded by Govindarajan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other. | | | | | | |
| | **Notes:** Additional Referral to Board of Public Works (5/21/25) | | | | | | |
| 1 | FINANCE COMMITTEE | 05/21/2025 | Refer | BOARD OF PUBLIC WORKS | | | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | Return to Lead with the Recommendation for Approval | FINANCE COMMITTEE | 05/27/2025 | 05/27/2025 | Pass |

**Action Text:** A motion was made by Kliems, seconded by Williams, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE and should be returned by 5/27/2025. The motion passed by voice vote/other.

| | | | | |
|---|---|---|---|---|
| 1 | FINANCE COMMITTEE | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | Pass |

**Action Text:** A motion was made by Vidaver, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

**Text of Legislative File 87864**

**Fiscal Note**

The proposed resolution authorizes the Mayor and City Clerk to enter into a contract for Purchase of Services with Sketchworks Architecture, LLC for professional architectural and engineering design services and construction administration services for the design and construction of the Far West Public Works Operations Building at an estimated cost of $1,590,783. Funding for this project is authorized in the 2025 Streets Division's Adopted Capital Budget (Munis #13016). No additional appropriation is required.

**Title**

Authorizing the Mayor and City Clerk to enter into a 4-year, competitively selected service contract with Sketchworks Architecture, LLC for professional architectural and engineering design consulting services. (Citywide)

**Body**

WHEREAS, the Streets Division and Engineering-Facilities Management requires consulting services in order to pursue the design and construction of the Far West Operations Building; and

WHEREAS, the City Engineering-Facilities Management worked with the Purchasing Division to issue RFP 14005-0-2025-BP to solicit proposals for such services, and received 11 proposals; and

WHEREAS, an evaluation team consisting of Purchasing and relevant Department staff from Facilities Management, Streets, Fleet, Parks, and Planning conducted a detailed evaluation, scored and ranked each of the proposals using criteria including professional licensing, similar project scope experience, cost, and other professional criteria; interviewed finalists and Sketchworks Architecture, LLC was selected through this process; and

WHEREAS, to complete the consulting work, a four-year contract is required, and Sketchworks Architecture, LLC proposed a contract price not to exceed $ 1,590,783.00 to perform architectural and engineering design, construction administration and post construction warranty administration services as required by RFP 14005-0-2025-BP; and

WHEREAS, under MGO 4.26(3)(e), service contracts of more than one year that average more than $100,000 per year in cost require Common Council approval and signature by the Mayor and City Clerk;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are authorized to sign a contract with Sketchworks Architecture, LLC for the purposes and at the price described above for a term of four (4) years.

# RFP EVALUATION PANEL REPORT

**Project**: Far West Public Works Operations Building
**Location**: 402 South Point Road
**Aldermanic District**: 1
**RFP**: 14005-0-2025-BP (Contract 9665)
**Date**: May 2, 2025

This Evaluation has been reviewed and approved by a Principal Architect 2, Principal Engineer 2, Deputy City Engineer, Deputy Division Manager, or the City Engineer. ☒ Yes ☐ No

## A. Project Details

1. Background Information

Continued expansion of the City of Madison west of the West Beltline Hwy. has made it necessary to provide the public with snow plowing, trash and recycling pick up, and other basic public works services from a far west location instead of from Central Madison.

This project consists of the design and construction of a Public Works Operations Building to be located at 402 South Point Road in Madison, WI. This facility will be similar in size and function to the existing facilities on West Badger Rd. and Sycamore Ave. and will be used by Streets Division, Fleet Services, and Parks Division.

The preliminary design and construction budget for this project is ~$45M. Design is scheduled for the remainder of 2025 and into 1st quarter 2026. Construction is estimated to begin late 2nd quarter 2026 and be completed approximately 2 years later in 2028.

2. Role of Architecture and Engineering Services (A/E)

The A/E design services for this contract shall include plans and specifications for site planning, landscaping, architectural design of interior and exterior spaces, finishes, MEP/FP/T (mechanical, electrical, plumbing, fire protection, and technology) systems design, constructions specifications, cost estimating, and the coordination of Art by an approved artist into the project to meet the Percent for Art ordinance.

The A/E scope shall be for all design phases, preparation for bidding, construction administration and the warranty phase.

## B. Purchasing Details

1. Purchasing guidelines for RFP evaluation

The City of Madison solicited proposals from qualified vendors through a Request for Proposals (RFP) process. The RFP, addenda, tabulations, awards and related announcements were posted on two distribution networks – VendorNet and DemandStar – on January 7, 2025. The RFP format, scoring and awarding was overseen by City of Madison, Finance-Purchasing.

2. RFP Response and Evaluation Timeline - 2025

| | |
|---|---|
| Jan 7 | RFP is issued |
| Jan 17 | Questions are due |
| Jan 27 | Addendum 1 posted, extended due date and additional questions for responses due to adding artist requirements. |
| Feb 14 | Final questions are due |
| Feb 21 | Addendum 2 posted, no due date extensions |
| Feb 21 | Addendum 3 posted, no due date extensions |
| Feb 28 | Response submissions are due |
| Mar 4 | Distribute submissions to evaluation Panelists and first evaluation meeting |
| Mar 17 | Scoring is due to City Purchasing |

| | |
|---|---|
| Mar 17 | Second evaluation meeting with panel to discuss technical scores, artist scoring, local preference scoring, and fee proposal scoring. The Panel selected the top 4 Finalists pending the approval of disqualifications. |
| Mar 20 | Disqualifications were approved by Purchasing Supervisor |
| Mar 27 | Questions and interview format sent to Finalists |
| Apr 11 & 14 | Finalist interviews |
| Apr 18 | Evaluation meeting #3, Panel discussed interviews, publishing of addendum 4 and requesting a Best and Final Offer from finalists |
| Apr 21 | Addendum 4 sent to Finalists with request for Best and Final Offer (BAFO) |
| Apr 25 | BAFO due to Purchasing |
| May 1 | Evaluation meeting #4 with Panelists to select Finalist |
| May 20 | Referral/Recommendation at Common Council |
| May 21 | Referral/Recommendation at Board of Public Works |
| May 27 | Referral/Recommendation at Finance Committee |
| Jun 3 | Action at Common Council |

3. Original RFP Respondents (11)

Angus-Young Associates, Inc.
Barrientos Design & Consulting, Inc.
Bloom Companies, LLC
Charles Vincent George Architects, Inc.
Dimension IV – Madison, LLC
Engberg Anderson
Kueny Architects, LLC
OPN Architects
Potter Lawson, Inc.
Sketchworks Architecture, LLC
Stantec Architecture Inc.

4. Evaluation Panel

The evaluation panel was comprised of a total of 8 panelists. Six of the panelists were tasked with scoring the technical requirements of the RFP proposal and included the following: 2 panelists from City Engineering-Facility Management,2 from Streets Division, 1 from Fleet Services, 1 From Parks Division. Two additional panelists from Planning Division were tasked with specifically evaluating and advising the panel on information provided for the required Artist, a sub-consultant required to meet the City Percent for Art Ordinance.

5. Evaluation Structure and Scoring

Due to the high number of Respondents the evaluation for this RFP was conducted in two rounds.

Evaluations were documented through a quantifiable scoring mechanism – see Section C of this document. The evaluation was conducted in a structured manner and administered by City Purchasing. See below for additional details.

ROUND - 1

Per instructions within the Request for Proposal, Respondents were asked to provide a series of deliverables, a portion of which were evaluated by the Panel. Evaluated deliverables included RFP sections 5.2 Required Information and Content of Proposals. Panelists followed Purchasing guidelines and predetermined grading scales for each evaluated deliverable. Further, the following deliverables were given a score based on City Purchasing guidelines; 4.1 Local Vendor Preference and 5.3 Basis of Selection. Please note the RFP provided detailed instruction and grading scales for each evaluated deliverable.

Panelists evaluated and scored the technical qualification and information section of each proposal and submitted their scoring evaluation to Purchasing where all the Panelist scores were averaged and weighted for evaluation between all of the Respondents. Purchasing also scored local preference and fee proposal. Panelists then met to discuss the consolidated scoring, recommended disqualification of 2 respondents (as noted in section 5 above) and also recommended that 4 respondent finalists move on to Round 2 of the evaluation process.

ROUND - 2

The 4 Finalists were provided with 6 specific criteria that needed to be addressed during their interview presentation. The Panelists evaluated each Finalist team on how well they did or did not address the criteria, how well they responded to questions by the Panelists after their presentation, and how well the overall presentation went.

The 4 Finalists were asked to provide their Best and Final Offer for cost based on the scope of work provided in the original RFP, the 3 original addendums, and a final request to include stormwater management design in the cost proposal.

Panelists evaluated and scored each Finalists interview and submitted their scoring evaluation to Purchasing. Purchasing weighted and averaged all of the interview scores, tabulated in the original Round 1 scores and the Best and Final Offer Fee Proposal.

Panelists then met to discuss the consolidated scoring and recommended one Finalist as noted in section C1 below.

6. Disqualifications

There were 2 disqualifications during the first round of evaluations. Both were presented to, and approved by Mary Richards in Purchasing on March 22:

1) Dimension IV was deemed Non-Responsive by the review panel as not meeting the minimum requirements of the RFP. Dimension IV was the only respondent that did not include a specific artist and artist qualifications as required. Funds were allocated in their fee proposal for an artist.
2) Kueny Architects was deemed Non-Responsible by the review panel as not being able to actually fulfill the requirements of the RFP. While Kueny had the lowest fee proposal they had significantly fewer hours in 4 of the 7 fee proposal areas and had the lowest score in the technical response section as well.

## C. Summary of Evaluation

1. Scoring Round 1

| Firm | Technical Proposal (65 Points) | Cost Proposal (30 Points) | Local Vendor (5 Points) | Total Points (100 Points) | Rank |
|---|---|---|---|---|---|
| Angus-Young | 48.37 | 28.20 | 0.00 | 76.57 | 1 |
| Barrientos | 37.82 | 29.18 | 0.00 | 67.00 | 3 |
| Bloom | 37.95 | 24.83 | 0.00 | 62.78 | 6 |
| CVG | 37.85 | 19.27 | 0.00 | 57.12 | 8 |
| Dimension IV | DQ | DQ | 5.00 | 0.00 | DQ |
| Engberg Anderson | 40.30 | 21.20 | 0.00 | 61.58 | 7 |
| Kueny | DQ | DQ | 0.00 | 0.00 | DQ |
| OPN | 47.33 | 16.89 | 0.00 | 64.22 | 5 |
| Potter Lawson | 40.35 | 21.48 | 5.00 | 66.83 | 4 |
| Sketchworks | 40.10 | 30.00 | 5.00 | 75.10 | 2 |
| Stantec | 40.38 | 13.65 | 0.00 | 54.03 | 9 |

Notes:

1. The RFP proposal review is an opportunity to narrow the field of candidates via an initial round of scoring primarily based on response to the RFP guidelines. A smaller group of Finalists then moved on to an interview round.
2. A full description of requested material and grading weights can be found in the associated RFP documents.
3. Please review Section 4, below regarding Local Vendor Preference.

2. Scoring Round 2

| Firm | Technical Proposal 1st Round (65 Points) | Interview 2nd Round (65 Points) | BAFO Cost Proposal (60 Points) | Local Vendor (10 Points) | Total Points (200 Points) | Rank |
|---|---|---|---|---|---|---|
| Angus-Young | 48.37 | 43.97 | 54.01 | 0.00 | 146.34 | 2 |
| Barrientos | 37.82 | 38.60 | 57.00 | 0.00 | 133.42 | 3 |
| Potter Lawson | 40.35 | 52.60 | 42.52 | 10.00 | 145.47 | 4 |
| Sketchworks | 40.10 | 39.57 | 60.00 | 10.00 | 149.67 | 1 |

3. Fee Breakdown – Best and Final Offer of the 4 Finalists

| Cost Evaluation | Angus-Young | Barrientos | Potter Lawson | Sketchworks |
|---|---|---|---|---|
| Basic Services of Scope | $ 1,757,345.00 | $ 1,674,546 | $ 2,244,760.00 | $ 1,590,783.00 |
| Total Hours | 9,460 | 9,514 | 17,148 | 11,506 |
| Average Cost per Hour | $ 186.82 | $ 176.02 | $ 130.91 | $ 138.26 |
| Purchasing Cost Score | 54.01 | 57.00 | 42.52 | 60.00 |

4. Local Preference

The City of Madison has adopted a Local Preference Purchasing Policy (RES-07-00421, FILE ID 05943) granting a scoring preference to local suppliers. Only suppliers who meet the criteria and are registered as of the bid's due date will receive preference.

Was the outcome of this bid changed by the local purchasing ordinance? ☒ Yes ☐ No

5. Recommendation

Based on the scoring and evaluation outlined above the selection Panel recommends that Sketchworks Architecture, LLC be approved as the consultant for the professional services required for the Far West Public Works Operations Building Project.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87867

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87867 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | FINANCE COMMITTEE |
| | | | | **File Created Date :** | 04/08/2025 |
| **File Name:** | Authorizing a non-competitive contract with IMEG, Inc. for the production of biddable construction documents and specifications for the Bolz Conservatory at Olbrich Botanical Gardens, 3330 Atwood Ave. | | | **Final Action:** | |

**Title:** Authorizing a non-competitive contract with IMEG, Inc. for the production of biddable construction documents and specifications for the Bolz Conservatory at Olbrich Botanical Gardens, 3330 Atwood Ave. (District 15).

**Notes:** Amy Scanlon

| | | | |
|---|---|---|---|
| **Sponsors:** | Yannette Figueroa Cole, Dina Nina Martinez-Rutherford And Derek Field | **Effective Date:** | |
| **Attachments:** | Exhibit A - Non-Competitive Selection Request - IMEG Corp.pdf, Exhibit B - IMEG Scope and Proposal.pdf, Exhibit C - OBG Assessment Summary.pdf, File 82987.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | hfleegel@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/13/2025 | Referred for Introduction | | | | |
| | **Action Text:** This Resolution was Referred for Introduction | | | | | | |
| | **Notes:** Finance Committee (5/27/25), Board of Public Works (5/21/25), Common Council (6/3/25) | | | | | | |
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | FINANCE COMMITTEE | | 05/27/2025 | Pass |
| | **Action Text:** A motion was made by Vidaver, seconded by Govindarajan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other. | | | | | | |
| | **Notes:** Additional Referral to Board of Public Works (5/21/25) | | | | | | |
| 1 | FINANCE COMMITTEE | 05/21/2025 | Refer | BOARD OF PUBLIC WORKS | | | |
| | **Action Text:** This Resolution was Refer to the BOARD OF PUBLIC WORKS | | | | | | |
| 1 | BOARD OF PUBLIC WORKS | 05/21/2025 | Return to Lead with the Recommendation for Approval | FINANCE COMMITTEE | 05/27/2025 | 05/27/2025 | Pass |

**Action Text:** A motion was made by Kliems, seconded by Lankella, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE and should be returned by 5/27/2025. The motion passed by voice vote/other.

| | | | | |
|---|---|---|---|---|
| 1 | FINANCE COMMITTEE | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | Pass |

**Action Text:** A motion was made by Vidaver, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

**Text of Legislative File 87867**

**Fiscal Note**

The proposed resolution authorizes the Mayor and City Clerk to enter into a noncompetitive contract for Purchase of Services (Design Professional) with IMEG, Corp. for professional design services to prepare biddable construction documents, specifications, and provide an accurate construction estimate for budgeting purposes in an amount not exceed $498,584. Funding for this project is authorized in the 2025 Parks Division's Adopted Capital Budget (Munis #14708). No additional appropriation is required.

**Title**

Authorizing a non-competitive contract with IMEG, Inc. for the production of biddable construction documents and specifications for the Bolz Conservatory at Olbrich Botanical Gardens, 3330 Atwood Ave. (District 15).

**Body**

WHEREAS, in 2024 the Madison Common Council approved RES-24-00257 (File ID 82987) authorizing two non-competitive contracts for professional engineering analysis of structural and glazing components of the Bolz Conservatory; and

WHEREAS, the 2024 engineering analysis was completed by IMEG, Inc.; and

WHEREAS, the next phase in the project is to complete biddable construction documents, specifications, and provide an accurate construction estimate for budgeting purposes; and

WHEREAS, this will require a vendor that is familiar with the Bolz Conservatory structure, previous assessment reports, findings and conditions; and

WHEREAS, IMEG, Inc. has worked with the City previously on Olbrich Botanical Gardens and Bolz Conservatory Structural and Mechanical assessments, and is available to do this work in the time frame required for a price of $498,584; and

WHEREAS, under sec. 4.26(4)(b), of the Madison General Ordinances if the aggregate amount of the fee for services will be $50,000 or more and the contract was not subject to a competitive bidding process, the contract shall meet one of the other requirements of sec. 4.26(4)(a) and be approved by the Common Council; and

WHEREAS, for the reasons stated in the attached Noncompetitive Selection Request Form, the proposed contract with IMEG, Inc. meets the exception to the bidding process in section 4.26(4)(a)7. which states “A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant;”

NOW THERFORE BE IT RESOLVED, that the Mayor and City Clerk are authorized to execute a services contract not to exceed $498,584 for the above described services without prior

approval and contract amendment; and

NOW THERFORE BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to extend the services contract and approve amendments pending proper budget authority for additional services related to the services noted above or for construction administration of a potential, future Public Works contract relating to the services described above.

**Finance Department**
**Purchasing Services**
David P. Schmiedicke, Director
City-County Building, Room 406
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703
Phone: (608) 266-4521 | Fax: (608) 267-5948
purchasing@cityofmadison.com
cityofmadison.com/finance/purchasing

**Accounting Services Manager**
Patricia A. McDermott, CPA
**Budget & Program Evaluation Manager**
Christine Koh
**Internal Audit & Grants Manager**
Kolawole Akintola
**Risk Manager**
Eric Veum
**Treasury & Revenue Manager**
Craig Franklin, CPA

# Non-Competitive Selection Request

Requisition Number

Fund
1400 CAPITAL PROJECT

Major
546** Consulting/Professional Services

Agency
Parks

Total Purchase Amount
$ 498,584.00

Vendor Name
IMEG Corp

Product/Service Description
Provide professional design services to include but not be limited to all the following: Field investigation to determine existing construction methods as needed; present owner with options and cost estimates for recommended repair work; and provide final construction drawings, details and specifications suitable for use as biddable documents for a future Public Works construction project.

Exception Criteria
7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.

Reason For Request
The original assessment was completed by IMEG in 2023 as a general assessment of Olbrich Gardens Structure and Mechanical systems as a whole. This assessment identified some possible concerns that needed further review. The phase 2 assessment was bid out as RFB-13016-0-2024-AH received no bids and staff requested IMEG to do the enhanced assessment of identified areas of concern from the original assessment. This request is to continue on with IMEG as the prime consultant for the production of biddable construction documents and cost estimates for a future Public Works construction project. Staff feel that a new RFB would not get any additional responses from other firms and if it did, would be

detrimental to the City of Madison in both time and cost to bring a new consultant on board to review IMEG's previous work before proceeding onto the construction documents phase. The additional time required would be detrimental to the project timeline to complete construction documents and have a complete project cost estimation in time for submission into the 2026 CIP.

Requestor
Wiesner, Randall

Comments
The City of Madison has paid IMEG Consultants Corp a total of $208,698 since 2017. Of that total, $50,300 was competitively selected, $91,410 was non-competitively selected, and $66,988 was made up of small purchases each under the threshold requiring competitive selection.

March 17, 2025 (REV April 23, 2025)

Randy Wiesner
City of Madison, WI - Engineering
Via Email rwiesner@cityofmadison.com

Re: Proposal for Services
City of Madison, WI - Parks
Olbrich Botanical gardens Bolz Conservatory Maintenance and Upgrades
Madison, Wisconsin

Dear Randy,

Thank you for the opportunity to submit a Proposal for the following services for the renovation of the Olbrich Gardens Bolz Conservatory.

- **(a)** Civil
- **(b)** Structural
- **(c)** Mechanical
- **(d)** Electrical
- **(e)** Cost Estimating Services (by Sub-Consultant: Bauer)
- **(f)** Architectural & Interior Design Services (by Sub-Consultant: FEI/JPD)
- **(g)** Glazing System Design Services (by Sub-Consultant: FEI/JPD)
- **(h)** Surveying Services (by Sub-Consultant: Burse)
- **(i)** Landscape Architecture Services (by Sub-Consultant: Saiki)

A detailed scope of services, assumptions, compensation, additional services, and terms and conditions are included in the attached Proposal for Services.

We propose to provide architectural, engineering and cost estimate for the fees detailed in the Compensation section in the Proposal for Services.

We look forward to working with you on this project and appreciate the opportunity to be of service. Please contact me at justin.p.stuchlik@imegcorp.com if you have any questions. Thank you.

***Justin P Stuchlik, PE, SE***

Senior Structural Engineer

## PROJECT DESCRIPTION

This Proposal is for response to the formal RFP provided to IMEG on March 7th, 2025 by the City of Madison (hereafter referred to as the "City". The entirety of the scope is intended to be addressed by the Architectural and Engineering Team (hereafter referred to as the "A/E Team") covered within this proposal.

Based on previous studies and our preliminary cost estimating, we anticipate the following approximate project design and construction costs:

| | |
|---|---|
| A. Estimated Construction Hard Costs: | $6,000,000 |
| B. Construction Contingency (10%): | $600,000 |
| C. Soft Costs Including A/E fee, CM/GC fee, Bond/ Insurance and General Conditions (25%): | $1,650,200 |
| D. Total Project Costs: | $8,250,000 |

We understand the high level objectives of the project include the following:

A. Conduct pre-design phase: evaluation of previous studies, performing walk-throughs, cost estimating, and meetings with City, Olbrich Gardens, and other stakeholders to determine final scope of the project.

B. Building Structure: Repair of existing primary steel structure.

B. Cupola: Weatherproofing the cupola exterior wall assemblies, louver systems, and connection between the cupola and conservatory framing system.

C. Cupola Accessibility: Upgrading accessibility and fall arrest system to the cupola.

c1. Provide improved fall arrest and access from the inside when a lift is to be used.

c2. Provide improved access and fall arrest through an external roof ladder.

D. Glazing: Replace all insulated glass units, gaskets, sealants and the cleaning all aluminum rafters, mullions, and gutter systems.

E. Mechanical Upgrades:

e1. Replace existing radiant piping system.

e2. Replace existing exhaust fans with new exhaust fans in the Cupola.

e3. Controls upgrade.

F. Planting Beds: Repairing and resealing upper level planting beds, walkways and upper waterfall/ stream to protect the infrastructure below.

G. Walkway/Stairs/ADA Lift: Remove the existing upper walkway, provide for a wider walkway that incorporates drainage, replaces stair treads and platform and incorporates a vertical lift platform for ADA use.

H. Inside face of exterior walls: Cleaning, repairing, and sealing the exterior walls.

I. Easterly wall: Assist Owner and Trellis Designer on locating mounting points and/or alternate mounting methods for trellis. Indicate drilling points, anchor types, and work to be included with other construction items.

J. Sunshades: Remove all shades, cables pulleys, motors and other related equipment. Repair/patch/seal all mounting holes in a manner that would not require future maintenance.

K. Existing Strobes and Horns: Review code for horns and strobes in the conservatory and upgrade as needed.

L. Exiting requirements: Review secondary exiting requirements from the Conservatory, and signage.

M. Exterior Retaining Wall: Review existing conditions, TV drain tile, advise of recommended corrective actions and incorporate Owner selected actions into final plans and specifications. Provide design and reconfiguration of the earth embankment at exterior of conservatory between sidewalk and building to improve aesthetic and user experience.

**Project Schedule**
We will complete our services based durations listed in the following schedule issued in the RFP. We understand the start dates have shifted, but will work with the stakeholders to meet the design milestones listed.

Pre-Design Phase is expected to last approximately (12) twelve weeks and will comments from the notice to proceed.

Design Development is expected to last approximately (13) thirteen weeks.

Construction Document Phase is expected to last approximately (13) thirteen weeks.

Construction Documents will be complete by end of January 2026.

Bidding, negotiation, construction administration and warranty phases are anticipated to proceed after review and approval by city in the summer of 2026 and a completed contract for construction administration services between the A/E team and the City for a construction phase to occur during summers of 2027 and 2028 (contingent upon acceptance and funding).

## 1. DELIVERABLES

Pre-Planning Development

Review all previous assessments, reports and recommendations with RFP goals. Evaluate recommendations and discuss merits of each to advice City and Owner to align budget, schedule and objectives.

Provide preliminary information for each project goal to aid in review process.

Schedule in person informational meeting(s) with Owners team and City for final selections.

Provide schematic design level cost estimate to inform scope selections.

Document scope selections, options, tasks and other relevant information.

Design Development (DD)

Preparation of drawings and specifications to approximately 30% of total project design completeness.

Provide refined DD level cost estimate to ensure project is trending in alignment with budget.

Conduct further meetings with Owner and City. Facilitate review by Owner and City for alignment with project goals and budget.

Determine if the construction of the project can be performed in 1, 2 or 3 summers of construction. Determine constraints to means and methods of construction and necessary protections (final means and methods determined by selected contractor).

Construction Documents (CD)

Prepare final construction document drawings and specifications, for bidding Bid set to be signed and sealed by A/E team.

Aid owner in submission for required reviews and approvals by state and local jurisdiction, including fire department, building inspectors and city planning.

Provide final, refined CD level cost estimate to ensure project is in alignment with budget.

Facilitate review and discussion with Owner and City for alignment with project goals and budget.

## 2. CIVIL

Drain tile evaluation and design for replacement.

Utilizing existing drawings and topographic survey, show design for subdrain replacement along the south and west sides of the botanical center.

Tie subdrain to existing outlet pipe.

## 3. STRUCTURAL DESIGN

Establish structural design and load criteria for the design of structural systems and components.

Prepare the design of the Primary Structural System including foundations, floor and roof framing, and lateral load resisting systems. The base design includes:

- Primary HSS framing of the conservatory pyramid and cupola. Provide for repair and refinishing of HSS framing, baseplates and connections.
-Concrete walls and elevated concrete floors and stairs of the conservatory. Provide for ADA alterations to upper walkway, revised stairs/ ADA lift. Provide for repairs (sealing and refinishing, repair of spalls and cracks).
-Concrete slabs on grade at conservatory and main entrance / back-of-house exit (as required for repairs).

Identify engineered elements specified by IMEG but designed by a specialty Structural Engineer such as precast concrete components, metal stairs, cold formed metal framing, curtain wall systems, etc., and establish performance requirements.

Establish testing, tolerance and quality control requirements, including code-mandated special inspections for structural systems.

## 4. MECHANICAL DESIGN

### HVAC Systems

Replacement of existing fin tube connecting to the existing heating water system.

Replacement of the existing exhaust fans in the cupola.

Controls upgrades to a Direct digital control (DDC) system for the new fin tube and exhaust fans.

Drain tile serving southeast and southwest face of the conservatory.

## 5. ELECTRICAL DESIGN

Power modifications for cupola exhaust fans.

Fire alarm notification coverage assessment and design in the main conservatory space.

Exit signage design and power for existing exits not code compliant.

Performance specification of lightning protection system verification/recertification.

## 6. COST ESTIMATING SERVICES

See attached exhibit provided by Bauer Builders for scope of services, assumptions and sub-consultant fee, incorporated to this proposal by reference.

## 7. ARCHITECTURAL AND INTERIOR DESIGN SERVICES

See attached exhibit provided by Facility Engineering Inc and JPD for scope of services, assumptions and sub-consultant fee, incorporated to this proposal by reference.

Code/Life Safety Drawing(s) and detailing of rated construction adjacent.

Demolition drawings for architectural and interior design scope. Floorplan and elevations noting rated/ nonrated construction and the Project Limits allowing contractors to understand the general conditions.

Outline finish options and prepare a finish plan noting existing to remain and new finishes.

## 8. GLAZING SYSTEM DESIGN SERVICES

See attached exhibit provided by Facility Engineering Inc and JPD for scope of services, assumptions and sub-consultant fee, incorporated to this proposal by reference.

## 9. SURVEYING SERVICES

See attached exhibit provided by Burse Surveying & Engineering for scope of services, assumptions and sub-consultant fee, incorporated to this proposal by reference.

## 10. LANDSCAPE ARCHITECTURE SERVICES

See attached exhibit provided by Saiki Design Inc. - Landscape Architects for scope of services, assumptions and sub-consultant fee, incorporated to this proposal by reference.

## 11. GENERAL DESIGN

Prepare applicable specifications.

Prepare contract documents that are suitable for pricing and construction purposes.

The A/E team will prepare an estimated construction budget for all scope mentioned above. Note that the A/E team has no control over 1) the cost of labor, material, or equipment; 2) the means, methods and procedures of the Contractor's work; or 3) the competitive bidding market at the time the project goes out to bid. The A/E's opinion of probable construction costs will be based on the firm's experience and qualifications and represents our judgment as Design Professionals. IMEG makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from our opinion of probable cost.

**Project Design Meetings**
- Participate in approximately weekly project conference calls / web conferences as required.
- Attend approximately six (6) design coordination meetings at Olbrich Gardens.

## 12. BIDDING PHASE

THE BIDDING PHASE IS OUTSIDE OF THE SCOPE OF SERVICES OF THIS CONTRACT AND MAY BE PROPOSED ON AS ADDITIONAL SERVICES SHOULD THE CLIENT DECIDE TO PROCEED BIDDING AND CONSTRUCTION.

If or when the project proceeds, the scope will be as per below:

Issue documents to prospective bidders.

Conduct Prebid meeting.

Respond to contractor questions.

Prepare addenda information as required.

Conduct bid opening.

Assist with bid evaluation and recommend award to successful contractor.

## 13. CONSTRUCTION PHASE

THE CONSTRUCTION PHASE IS OUTSIDE OF THE SCOPE OF SERVICES OF THIS CONTRACT AND MAY BE PROPOSED ON AS ADDITIONAL SERVICES SHOULD THE CLIENT DECIDE TO PROCEED BIDDING AND CONSTRUCTION.

If or when the project proceeds, the scope will be as per below:

The City will let the contract documents and will manage contract for construction.

Conduct Preconstruction Conference and issue minutes.

Answer Contractor questions and Requests for Information (RFIs).

Prepare Requests for Proposal (RFPs) and deliver to Contractor for pricing.

Prepare change orders to the contract.

Review Contractor pay applications and recommend all or partial payment.

Review reports from testing and inspection agencies and recommend appropriate actions.
Review shop drawing submittals for items requested in the contract documents.
Limited review of submittals not part of the Primary Structural System, including pre-engineered structural elements specified IMEG and designed by a specialty Structural Engineer or others in conformance with the Contract Documents.
Prepare record documents based on as-built drawings supplied by contractor.
Conduct job site observations during construction, broken down as follows, plus one final job site observation at the end of the construction period, and prepare construction observation report(s).

- Minimum bi-weekly structural job site observations.
- Minimum bi-weekly architectural/interior/glazing job site observations.
- (1) civil job site observation.
- (1) each for mechanical, plumbing and electrical job site observations.
- (2) landscape architecture job site observations.

## 14. ASSUMPTIONS

### General

Drawings of the existing project area and underground utilities and architectural, structural, mechanical, electrical, and technology systems, which accurately represent the existing conditions, will be provided to IMEG.

Documents prepared by the Engineer will be prepared based upon reasonable assumptions derived from

existing information provided by the Owner and from limited observation of accessible and visible existing conditions by the Engineer without the benefit of extensive field measurements and investigation prohibited by expense and inconvenience to the Owner. It is understood and agreed that unforeseen conditions uncovered during the progress of the project may require changes in the project, resulting in additional cost and delay.

The project will be designed by IMEG using Building Information Modeling (BIM) software with Autodesk Revit® as the platform. The BIM deliverable will be no greater than Level of Development (LOD) 300 as defined in AIA Document E202. The Revit® model is only inclusive of those systems and trades as designed by the A/E team. The Revit® model will not include fully detailed components delegated including wheelchair lift. The Revit® model will not include Owner/vendor-provided and installed systems requiring coordination by the installing contractors. The Revit® model is intended for internal coordination among the design team. It is understood the model is not intended to be an exact and complete three-dimensional representation of how the Contractor will route and locate utilities and equipment.

Modeling of existing conditions will be limited to the extent required to produce specifications and 2D contract documents.

Guardrails, ladders, stairs, platforms, or other components for supporting and accessing mechanical equipment will be designed and coordinated by others and will be part of the General Contractor's scope of work.

Identification, testing, and/or removal of hazardous materials will be by others.

An independent cost estimator has been engaged by IMEG to support this project. Opinions or comments made by IMEG related to the independent cost estimator's, nor the cost estimator's work itself, shall not create or be interpreted as a warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the cost estimator's valuation.

The project will be awarded as a single prime contract for construction. Phased design and/or issue of early documents are not required. If bidding and construction proceeds, IMEG will aid with review of bids, clarifications and construction sequencing (with respect to phasing with Olbrich Gardens staff).

The Owner will distribute bidding documents and prepare and administer the contract for construction.

**Structural**

The Primary Structural System is defined as the completed combination of elements that serve to support a building's self-weight, the applicable live load that is based upon the occupancy and use of the spaces, and the environmental loads such as wind, seismic, and thermal. Curtain wall members, non-load-bearing walls, stairs, handrails, or exterior façades, etc. are not part of the Primary Structural System.

For light framed bearing wall construction, such as cold formed steel, the walls will be modeled as panels. Individual studs will not be modeled.

Project components designed by others include:

- Miscellaneous metals such as overhead door frames and roof hatches.
- Finish floor elevations and exterior grades.
- Floor and roof slopes, recesses, finishes, and tolerances.
- Prefabricated elements such as precast concrete.

- Temporary earth retention systems and shoring.

Owner to provide the following:

- Inspection and Testing services of structural elements during construction as required by project specific general notes, specifications, building codes, and local Authority Having Jurisdiction over the project.

**Mechanical and Electrical**

Existing base building systems are code compliant and have adequate capacity to support the project requirements. The design for base building system modifications, replacements or new installations to support the project will be considered an additional service.

A complete list of Owner-furnished equipment will be provided to IMEG, along with utility connection locations, utility loads, heat dissipated to the space, disconnect requirement, start-stop controls, and other contractor coordination issues, prior to 25% completion of construction documents. Information on occupancy, loading, and associated personal/office equipment for each space will be provided to IMEG prior to completion of the Design Development phase.

The building envelope is designed, installed, and performs to meet or exceed the applicable energy code. The building envelope specifier shall provide envelope compliance documentation.

Site utility design beyond 5'-0" of the building perimeter, including domestic water, fire water service, storm water, storm water detention, natural gas, and sanitary sewer shall be the responsibility of others.

## 15. COMPENSATION

We propose to provide the services described above for a fixed fee of $###,###. The proposed fee is further broken down within Exhibit A (attached). Should the size and/or scope of the project, project schedule, or project budget change, IMEG reserves the right to adjust our fees, or new or increased services will be provided as additional services.

## 16. PROJECT EXPENSES

The following direct expenses are included in the above fee:

- Reproduction costs for sets of drawings, specifications, and reports.
- Postage and delivery charges.
- Travel expenses including mileage and parking.
- For Civil services, per diem for meals and incidentals, mileage, lodging, tolls, parking fees, taxi, train, and other out of pocket expenses.

## 17. ADDITIONAL SERVICES

IMEG can include the following as additional services. Additional services will be performed on a time and material basis using IMEG's standard hourly rates in effect at the time the service is performed, or for a negotiated fee, and only after approved in writing.

**General**

Provide bidding assistance, construction administration, and warranty phase work should the City and

Olbrich Gardens elect to proceed into construction.

Fire Protection or technology design.

LEED, WELL, or building certification criteria evaluation, energy modeling, calculation, justification, and documentation.

Condition assessment surveys or invasive field takeoff to determine existing conditions that are not readily accessible or visible.

Assistance with grants and other related funding applications.

Value engineering or negotiating construction cost/scope/alternates with contractors and related document revisions after Design Development documents are complete.

Additional effort to support expedited, segmented, and/or express building permit process.

Revising IMEG design documents as a result of equipment lead times or supply chain delays.

Revising IMEG design documents arising from contractor's failure to comply with the contract document requirements.

**Civil**

Stormwater management or storm water quality design and permitting.

Parking and paving design.

Civil design services beyond the design of the subdrain replacement.

Design of the storm water system downstream of the subdrain tie in.

**SMEPT**

Audit or field takeoff of existing or new furniture, fixtures, and equipment (FF&E) and associated utilities.

Revising equipment layout and connections, and floor plan modifications, after IMEG's Design Development documents are complete.

Performing a confirmation site observation after the final job site observation has been completed.

Field testing, adjusting, balancing, or field time to assist installation contractor. Initial startup is the responsibility of the various contractors and/or subcontractors.

Systems commissioning and special inspections. Please be advised that commissioning and/or special inspections may be required by some building/energy codes, even though it is excluded from this Proposal. If commissioning or engineering-related special inspections are required, IMEG can provide a proposal for additional services, or these services may be conducted by a third party.

**Mechanical**

Life cycle cost analysis.

ASHRAE 90.1 Energy Standards confirmation or building modeling.

Assist in compliance with ASHRAE Standard 188-2015 Legionellosis: Risk Management for Building Water Systems.

**Electrical**

Development of an arc flash hazard analysis or modifications to an existing arc flash analysis for the facility.

Main fire alarm panel upgrades.

Distribution equipment upgrades.

## 18. GENERAL

The following exhibits attached to this Proposal are incorporated by reference into the contract between the parties:

Exhibit A - City of Madison Fee Proposal
Exhibit B - Facility Engineering Inc. proposal (Held by IMEG)
Exhibit C - Bauer Builders proposal (Held by IMEG)
Exhibit D - Saiki proposal (Held by IMEG)
Exhibit E - Burse Surveying and Engineering proposal (Held by IMEG)

The attached Terms and Conditions dated 09.2024 are made a part of this Proposal. This Proposal is valid for 45 days from the date of this offer.

We will begin our services following acceptance of this Proposal for Services. Acceptance may be conveyed via email or by signing this offer and returning it to our office. Notwithstanding the foregoing sentence, if you or members of your firm engage IMEG for services for the referenced project, either verbally or by actions that imply acceptance of this Proposal, such as providing drawings, submitting questions, requesting engineering information, etc., without returning a signed copy of this Proposal, it is expressly agreed that acceptance of **all** terms and conditions of this Proposal will be implied and contractually binding.

**Client**

City of Madison, WI - Engineering

SIGN:

Randy Wiesner

DATE:

**IMEG**

IMEG Consultants Corp.

SIGN:

Eric Reinsch, SE, PE, Senior Principal / Senior Client Executive

DATE:

IMEG Consultants Corp.

SIGN:

Justin P Stuchlik, PE, SE, Senior Structural Engineer

DATE:

# Terms and Conditions

**1. Definitions:**

"Agreement" - Collectively IMEG's proposal, these Standard Terms and Conditions, IMEG's Standard Hourly Rates, and any exhibits incorporated expressly by reference, herein.

"Change Order" - Any additional Services or change in schedule related to the Project requested by IMEG or Client.

"Client" - The party for whom Services are being provided, and its directors, officers, affiliates, employees, and agents.

"Day(s)" - Any day other than Saturday, Sunday, or any other day on which banks in New York are closed.

"IMEG" - IMEG Consultants Corp., and its directors, officers, affiliates, employees, and agents.

"Losses" - Any loss, liability, claim, damage, cost, expense, and reasonable attorney's fees.

"Party" - Each of IMEG and Client; "Parties" means IMEG and Client collectively.

"Project" - The specific project for which Services are performed pursuant to this Agreement.

"Project Owner" - The party responsible for the initiation, funding, and oversight of the Project.

"Services" - The services or work performed by IMEG in any office location for Client on the Project.

"Standard Hourly Rates" - The current hourly rates set by IMEG for Services performed under this Agreement.

**2. Standard of Care/Performance:** Services provided by IMEG under this Agreement shall be performed in accordance with the professional skill and care ordinarily exercised by professionals practicing under similar circumstances in the same or similar location (" Standard of Care"). It is explicitly understood and agreed that the Standard of Care does not demand perfection, and IMEG will not be responsible for any cost escalations, separate and apart from IMEG's negligence as defined in Section 11, throughout the Project's duration. Nothing contained in this Agreement or within any certification/representation statement shall obligate, bind, or require IMEG to exercise professional skill and judgment greater than the Standard of Care. IMEG makes no warranty or guarantee, express or implied, and shall not be responsible for any failure to follow or apply any knowledge or techniques which are not generally known or accepted. Should Client seek additional design parameters in contemplation of future climate change, such parameters shall be explicitly outlined in the Services. IMEG shall perform Services pursuant to an agreed-upon schedule as is consistent with the Standard of Care.

**3. Information:** Except as otherwise defined in the Services, Client shall facilitate the exchange of information among the Project Owner, IMEG, and other service providers as necessary for the coordination of the Project. IMEG shall be entitled to rely on the accuracy and completeness of such information furnished by Client or Client's other service providers. IMEG shall not be liable for inaccurate data, specifications, or other Project requirements submitted to it by or on behalf of Client. If there are updates or changes to any information provided to IMEG in furtherance of the Services, Client is responsible for advising IMEG's personnel of such updates or changes in writing.

**4. Limitation of Responsibilities:** IMEG shall not be responsible for, nor have control over or charge of, construction means, methods, coordination, schedules, techniques, procedures, delays, site observation, or review of contractor's work, or for any health or safety precautions or programs. Client shall indemnify, defend, and hold harmless IMEG for contractor's or subcontractor's performance or the failure of contractor's or subcontractor's work to conform to Project design specifications and contract documents.

**5. Additional Services:** If the Project schedule or scope changes and additional Services are requested, IMEG shall send Client a Change Order and Client must approve such Change Order in writing or electronically prior to IMEG commencing work. Services performed pursuant to a Change Order shall be deemed an amendment to this Agreement and such additional Services shall be performed pursuant to these Standard Terms and Conditions. IMEG shall not be responsible for any expense associated with any Services that are a betterment or added value to the Project.

**6. Compensation/Payment:** Client shall pay IMEG in full for all Services performed and expenses incurred. Services provided by IMEG on a time and material basis shall be performed in accordance with IMEG's Standard Hourly Rates, subject to annual update. If Client disputes any portion of an invoice, Client shall notify IMEG in writing within fifteen (15) Days of the invoice date by notice to ClientStatements@imegcorp.com. If no notice is received, Client agrees the invoice is accurate and to pay the amount in full. In no case are invoices subject to unilateral discounting, back-charges, or set-offs, and payment in full is due for Services performed regardless of whether this Agreement or the Project is terminated. Accounts unpaid sixty (60) Days after the invoice date may be subject to a monthly service charge of one- and one-half percent (1.5%) (or the maximum legal rate) on the unpaid balance. If any portion of an account remains unpaid 120 Days after the invoice date, IMEG may stop or pause performance of Services and institute collection action. Client shall pay all costs of collection, including reasonable attorney's fees. Collection actions and billing disputes shall not be subject to informal dispute resolution procedures as described in Section 8.

**7. Ownership/Use of Instruments of Service**: All drawings, specifications, BIM, reports, and other work product of IMEG developed for this Project are instruments of service owned by IMEG ("Instruments of Service"). Upon Client's payment in full to IMEG for all Services performed and expenses incurred, IMEG shall provide Client with a license to use the Instruments of Service for purposes consistent with the Project. Reuse of any Instruments of Service by Client or any third-party for any other use without the express written consent of IMEG shall be at Client's sole risk. Client shall indemnify, defend, and hold harmless IMEG against Losses arising out of unauthorized use or misuse of the Instruments of Service.

**8. Dispute Resolution/Governing Law**: Excluding collection actions and billing disputes as described in Section 6, claims or disputes between the Parties arising out of the Services or out of this Agreement shall be escalated for informal dispute resolution. If no informal dispute resolution is achieved within fifteen (15) Days of demand made by IMEG or Client, the Parties shall submit the matter to non-binding mediation (mediation being subject to the provisions in Section 8.2 of AIA Document C401-2017). The Parties shall include a similar provision as in this Section 8 with all contractors, subconsultants, and subcontractors, providing for non-binding mediation as the primary method of dispute resolution following informal dispute resolution as described in this Section. This Agreement and all questions, disputes, and litigation arising in connection with the Services shall be governed by, and brought in, the laws of the state where the Project is located.

**9. Mutual Waiver of Damages**: Each Party hereby expressly waives against the other Party any and all claims for consequential, indirect, punitive, special, incidental, exemplary, or liquidated damages. The waiver in this Section shall apply to any such damages listed herein sought to be recovered through any indemnity obligation in this Agreement.

**10. LIMITATION OF LIABILITY**: To the fullest extent permitted by applicable law, IMEG's total liability arising out of or related to this Agreement, for all Services performed on this Project, and for all Losses, whether based in contract or tort, in law or equity, or for negligent acts, errors, or omissions, from any cause, shall not exceed the total amount of $1,000,000.00. This limitation of liability was negotiated after the Parties discussed the risks and rewards associated with the Project. No individual professional director, officer, or employee of IMEG shall be individually liable for negligence arising out of this Agreement. The limitation of liability established in this Section shall survive the expiration or termination of this Agreement.

**11. Indemnification**: Subject to Section 10, IMEG shall, to the fullest extent permitted by applicable law, indemnify and hold harmless Client against Losses to the extent caused by, and in proportion to, the negligence of IMEG in the performance of Services under this Agreement. IMEG shall not be obligated to indemnify Client for Client's own negligence.

Client shall, to the fullest extent permitted by applicable law, indemnify and hold harmless IMEG against Losses to the extent caused by, and in proportion to, the negligence of Client in the performance of its services under this Agreement. Client shall not be obligated to indemnify IMEG for IMEG's own negligence.

The other terms of this Agreement notwithstanding, in the event of any professional liability claim within the purview of the indemnification provisions of this Section, each Party shall control its own defense, and at the time of claim resolution, each Party shall provide reimbursement for reasonable defense costs and attorney's fees recoverable under applicable law to the extent caused by the negligence of each Party as determined by a competent trier of fact. As such, the Parties recognize and expressly agree that the duty to defend is not applicable to professional liability claims and is wholly separate and distinct from the duty to indemnify and hold harmless as described in this Section.

**12. Insurance**: IMEG shall obtain and maintain the following insurance coverages: Commercial General Liability, Automobile Liability, Umbrella/Excess Liability, Worker's Compensation/Employer's Liability, and Professional Liability. Certificates of insurance shall be provided to Client upon request. When stipulated by the Parties, Commercial General Liability, Automobile Liability, and Umbrella/Excess Liability shall be written or endorsed to include additional insureds (which shall not be named additional insureds), primary/non-contributory coverage, and other coverages, subject to all policy terms, conditions, and exclusions, and any limitations as to coverage amounts as agreed upon by the Parties.

**13. Termination**: Either Party may terminate this Agreement due to the other Party's material breach of this Agreement upon providing a ten (10) Day written notice to the breaching Party and an opportunity of at least five (5) Days to cure such material breach. Upon termination, payment in full to IMEG is required for all Services performed and expenses incurred through the date of termination. IMEG shall not be required to release any Instruments of Service until such payments have been received. If this Agreement is terminated or suspended due to Client's material breach, Client shall return all Instruments of Service within its possession or control, and any consequences (including delay) resulting from such termination or suspension shall be the sole responsibility of Client. The cancellation of the Project or the institution of bankruptcy proceedings by either Party shall be deemed a material breach and termination of this Agreement.

**14. Assignment**: Except for assignment by operation of law, neither Party shall transfer or assign any rights or duties under, or interest in, this Agreement, including, but not limited to, monies that are due or monies that may be due, without the prior written consent of the other Party, which shall not be unreasonably withheld. Subcontracting to subconsultants, normally contemplated by IMEG as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

**15. Employment and Non-Solicitation**: Except with the other Party's prior written consent, neither Party shall solicit the employment of, or employ any of the other Party's employees, during the performance of this Agreement and for a period of six (6) months thereafter, provided that any general solicitation for employment through a published advertisement shall not constitute a breach of this Section.

**16. Force Majeure**: Except as otherwise provided, no delay or failure in IMEG's performance of its obligations under this Agreement shall constitute a default or the incurrence of damages, if and to the extent, the delay or failure is caused by the occurrence of any contingency beyond the reasonable prevention or control, and without any fault, of IMEG. Unless such occurrence frustrates IMEG's performance, such occurrence shall not operate to excuse, but only to delay, IMEG's performance. Once such occurrence ceases, IMEG shall resume the performance of its obligations under this Agreement as soon as reasonably possible.

**17. Severability and Non-Waiver**: If any part of this Agreement is declared invalid or unenforceable, the remainder shall continue to be valid and enforceable. No failure to act by either Party shall be deemed to constitute a waiver of such Party's rights or remedies under this Agreement. Additionally, there shall be no legal presumption against the drafter of this Agreement in the event of a dispute as to the enforceability and/or interpretation of this Agreement.

**18. Entire Agreement**: If Client issues to IMEG a purchase order or similar document, none of the terms and conditions stated therein shall bind IMEG, and such document, whether signed by IMEG or not, shall be considered only as a document for Client's internal operational management. This Agreement represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Parties.

**19. Equal Employment Opportunity**: The Parties shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, national origin, and for inquiring about, discussing, or disclosing compensation. Moreover, these regulations require that covered prime consultants and subconsultants take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.

Rev. 09.2024

## 2025 STANDARD HOURLY RATES - SMEPT/MEQ/Cx

**(rates adjusted annually)**

| | |
|---|---|
| Senior Client Executive / Senior Market Director / VP | $310 |
| Client Executive / Market Director | $285 |
| Project Executive | $265 |
| Senior Project Manager 2 | $240 |
| Senior Project Manager 1 | $220 |
| Engineer of Distinction | $250 |
| Senior (Engineer / Planner / Consultant) 3 | $235 |
| Senior (Engineer / Planner / Consultant) 2 | $205 |
| Senior (Engineer / Planner / Consultant) 1 | $190 |
| Project (Engineer / Consultant) 2 | $170 |
| Project (Engineer / Consultant) 1 | $155 |
| (Graduate Designer / Consultant / Planner / Authority / Analyst) 2 | $135 |
| (Graduate Designer / Consultant / Planner / Authority / Analyst) 1 | $120 |
| Designer of Distinction | $215 |
| Senior (Designer / Authority) 3 | $195 |
| Senior (Designer / Authority) 2 | $190 |
| Senior (Designer / Authority) 1 | $170 |
| Project (Designer / Authority) 2 | $155 |
| Project (Designer / Authority) 1 | $140 |
| (Designer / Authority / Analyst) 2 | $125 |
| (Designer / Authority / Analyst) 1 | $115 |
| Design Technician 2 | $100 |
| Design Technician 1 / Intern | $90 |
| Senior Construction Administrator | $190 |
| Construction Administrator | $155 |
| Senior Procurement Manager | $265 |
| Senior Procurement Specialist | $240 |
| Project Coordinator | $130 |
| Senior Virtual Design Coordinator 2 | $145 |
| Senior Virtual Design Coordinator 1 | $135 |
| Virtual Design Coordinator 2 | $130 |
| Virtual Design Coordinator 1 | $115 |
| Virtual Design Technician | $100 |
| Administrative Assistant | $90 |

*These rates are for staff located in the office providing the rates. Staff based in one of IMEG's other offices may have different billing rates. These rates can be provided upon request.

**Exhibit I - Fee Proposal**

**for**

**Olbrich Botanical Gardens Bolz Conservatory Maintenance and Upgrades**

Office of City Engineering
**City Engineering**
Room 115, City County Building
210 Martin Luther King Jr. Boulevard
Madison, WI 53703-3346
TEL: 608/266-4751 FAX: 608/264-9275

| DESIGN SERVICES | | CONSULTANT | Pre-Planning Development | | DESIGN DEVELOPMENT | | CONSTRUCTION DOCUMENTS | | BIDDING + CONTRACT | | CONSTRUCTION ADMIN | | WARRANTY | | SUB-TOTAL | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST PER HOUR |
| PROJECT BASIC SERVICES | ARCHITECTURE | JPD & FEI | $52,701 | 305 | $42,999 | 264 | $40,296 | 252 | x | x | x | x | x | x | $135,996 | 821 | $165.65 |
| | INTERIOR | JPD & FEI | $15,840 | 116 | $24,000 | 186 | $11,500 | 90 | x | x | x | x | x | x | $51,340 | 392 | $130.97 |
| | LANDSCAPE ARCHITECURE | SAIKI DESIGN, INC. | $3,825 | 25 | $8,300 | 56 | $7,400 | 50 | x | x | x | x | x | x | $19,525 | 131 | $149.05 |
| | CIVIL | IMEG | $3,900 | 24 | $2,600 | 16 | $2,600 | 16 | x | x | x | x | x | x | $9,100 | 56 | $162.50 |
| | MECHANICAL | IMEG | $4,100 | 24 | $2,800 | 16 | $2,800 | 16 | x | x | x | x | x | x | $9,700 | 56 | $173.21 |
| | ELECTRICAL | IMEG | $4,100 | 24 | $2,800 | 16 | $2,800 | 16 | x | x | x | x | x | x | $9,700 | 56 | $173.21 |
| | PLUMBING | IMEG | $2,400 | 15 | $1,600 | 10 | $1,600 | 10 | x | x | x | x | x | x | $5,600 | 35 | $160.00 |
| | STRUCTURAL | IMEG | $78,400 | 492 | $52,300 | 280 | $52,300 | 300 | x | x | x | x | x | x | $183,000 | 1,072 | $170.71 |
| | GLAZING SYSTEM EXPERT | FEI | $15,580 | 90 | $24,715 | 111 | $16,000 | 81 | x | x | x | x | x | x | $56,295 | 282 | $199.63 |
| | COST ESTIMATION | Bauer Builders | $5,376 | 32 | $5,376 | 32 | $5,376 | 32 | x | x | x | x | x | x | $16,128 | 96 | $168.00 |
| | SURVEYOR | Burse | $2,200 | 20 | x | x | x | x | x | x | x | x | x | x | $2,200 | 20 | $110.00 |
| | | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | **SUB-TOTAL** | | $188,422 | 1,167 | $167,490 | 987 | $142,672 | 863 | $0 | 0 | $0 | 0 | $0 | 0 | $498,584 | 3,017 | $165.26 |
| PROJECT ADD SERVICES | (insert add service...) | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | (insert add service...) | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | (insert add service...) | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | (insert add service...) | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | (insert add service...) | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | (insert add service...) | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | (insert add service...) | X | x | x | x | x | x | x | x | x | x | x | x | x | $0 | 0 | #DIV/0! |
| | **SUB-TOTAL** | | $0 | 0 | $0 | 0 | $0 | 0 | $0 | 0 | $0 | 0 | $0 | 0 | $0 | 0 | #DIV/0! |
| | **TOTAL** | | **$188,422** | **1,167** | **$167,490** | **987** | **$142,672** | **863** | **$0** | **0** | **$0** | **0** | **$0** | **0** | **$498,584** | **3,017** | **$165.26** |

| NOTES | |
|---|---|
| 1 | INPUT FOR ALL GREEN CELLS **IS REQUIRED BASED ON THE** BASIC SERVICES THAT ARE IDENTIFIED IN EXHIBIT A: PROJECT SUMMARY, PROJECT GENERAL REQUIREMENTS, AND ANY POSTED ADDENDA PRIOR TO THE INTERVIEW. |
| 2 | INPUT FOR ALL YELLOW CELLS **IS NOT REQUIRED.** IF THE TEAM FEELS ADDITIONAL SERVICES WOULD BENEFIT THE PUBLIC INTEREST PLEASE INDICATE THEM WITHIN "PROJECT ADD SERVICES" |
| 3 | ALL WHITE AREAS ARE SELF TOTALING, A/E IS RESPONSIBLE FOR ENSURING ALL ROWS AND COLUMNS HAVE TOTALED PROPERLY. REPORT ANY ERRORS WITH THE FORM PRIOR TO THE DAY OF YOUR INTERVIEW. |
| 4 | |

**Notes:**

Provide a single hard copy of this proposal page in a separate sealed envelope with your RPF response packet. Refer to RFP instructions for additional information.

Ensure all items have been populated and your totals are correct both horizontally and vertically.

Please provide the point of contact information for this proposal. Your signature affirms that you will comply with the City of Madison Purchase of Services Contract (as written), Liability Insurance requirements, and Affirmative Action requirements provided in the original RFP.

**Name** _____

**Firm** _____

**Phone** _____

**Email** _____

**Signature** _____

**Date** _____

FACILITY ENGINEERING

*Since 1996*

*Maintenance Programming*

*Architectural Engineering*

*Consulting*

April 23, 2025

Justin P Stuchlik, PE, SE
IMEG
2310 Crossroads Drive Suite 3000
Madison, WI 53718

Re: A/E Professional Services Proposal
Olbrich Gardens Conservatory Assessment Phase III

Dear Mr. Stuchlik:

*Building Envelope:*

*Investigation*
*Assessment*
*Design*
*Support*

Thank you for the opportunity to provide you with a proposal for professional services related to interior and exterior rehabilitation of various building systems and components at the Conservatory at Olbrich Gardens in Madison. You have requested this proposal to provide projects coordination, design development, construction documentation, and construction administration for various portions of rehabilitation.

FEI's capabilities will be heightened by Jessie Powers, Jessica Powers Design. Jessie is a designer whose expertise is in restoration, rehabilitation, and adaptive reuse. She performs investigation, evaluation, recommendation, and design of building spaces and components. She is a WI registered interior designer. She specializes in layout and configuration of architectural space for integration of technology, building code, accessibility and building systems into new, existing, and historic buildings. She excels at historical research, interior space planning, finish materials, and equipment and furnishing. Her project experience encompasses commercial and residential, governmental, educational, and ecclesiastical building types.

*Energy Conservation by Design.*

Jessie will be responsible for interior design changes/additions in the Conservatory. She will also conduct the building code survey, including accessibility requirements. She will be responsible for all architectural and interiors drawings as well as assist FEI with developing the building envelope drawings necessary to complete the work.

Specifically, our scope of services refers to the following list of building maintenance tasks.

- Civil/site hard- and softscape repair and enhancement design development, documentation and construction coordination (in cooperation with IMEG, Saiki, and Burse)
- Conservatory glazing system replacement design development, documentation and construction coordination
- Cupola rehabilitation design development, documentation and construction coordination:
  - Cupola envelope replacement
  - Cupola base design/restoration (in cooperation with IMEG)
  - Cupola exterior access improvements integration (in cooperation with IMEG)
  - Cupola interior access improvements integration (in cooperation with IMEG)
  - HVAC replacement integration (in cooperation with IMEG)
- Interior waterproofing repair design development, documentation and construction coordination
- Interior concrete restoration design development, documentation and construction coordination

- Accessibility assessment and enhancement
  - Interior
    - Passenger lift feasibility review and design
    - Staircase repair construction coordination
    - Mezzanine replacement construction coordination
  - Exterior: Conservatory proximity

FEI assumes these understandings until IMEG and FEI can discuss in more detail.

1. IMEG will lead State and Municipal (including Landmarks, if necessary) plan review submission and FEI will participate assisting that activity. (FEI includes its time in the Glazing portion of its fee.)
2. With respect to the fee development worksheet rendered with this proposal:
   a. ARCHITECTURE includes services for Interior WP Repair, Cupola Rehabilitation (including Cupola Base Design/Restoration, Cupola Exterior Access, Cupola Interior Access, and HVAC Replacement Integration) and Interior Concrete Restoration.
   b. INTERIOR includes services for Elevated Walkway (in cooperation with IMEG) and Accessibility.
   c. CIVIL includes services for: Civil/Site Repair & Improvements in cooperation with landscape architect and surveyor.

Based upon our discussions with Mr. Wiesner and Ms. Scanlon, and FEI's and JPD's understanding of the proposed project to date, FEI proposes the generalized following scope of work. We understand Bidding, Construction Administration, and Warranty phases are currently deferred, and therefore our fees are omitted but available to be quoted as additional services. A more detailed proposal is available at your request.

## Proposal

FEI is proposing onsite observation, inspection and investigation and documentation consisting of a close examination of aforementioned interior and exterior building conditions. Next, we define scope of work for maintenance, repair, and/or replacement by providing pre-design and design development services, followed with bidding documents.

## General Approach

### Initiation/Administration/Pre-Planning Development

- Meetings with IMEG and Owner to establish project scope, key issues and priorities.
- Review FEI documentation from previous services rendered for the Conservatory.
- Coordination of project team (IMEG, Owner, Conservatory staff, JPD, FEI).

### Design Development

- Inspection and assessment on-site:
  - Visually inspect and photo-record physical conditions.
  - Verify and record measurements of current conditions.
  - Develop schematic drawings/photos for site analysis and decision making.
  - Note general conditions on base drawings.
- Meet w/ project team to review
- Develop preliminary drawings incorporating findings from surveys, inspections and assessments.
- Develop preliminary specifications.

**Design Development (continued)**

- Coordinate with IMEG.
- Submit DD drawings and project manual to IMEG for review.

**Bidding/Construction Documents**

- Review revisions with IMEG.
- Revise drawings and specifications per Owner with IMEG.
- Develop final construction drawings and specifications/project manual.
- Submit CD drawings and project manual excerpts to IMEG for review.

**Compensation**

Compensation is based upon hourly rates and related hours assigned to each defined task including reimbursable expenses. Any additional services beyond the scope of this proposal will be performed upon written authorization and will be compensated at the hourly rates indicated.

**Professional Fees**

The fee for rendering professional engineering services as outlined above:

| | |
|---|---|
| Initiation/Administration/Pre-Planning Development | $ 88,870.00 |
| Design Development | $ 94,235.00 |
| Construction Documents | $ 69,200.00 |
| **Total Fee** | **$ 252,305.00** |

Our Standard Terms and Conditions are attached hereto; Standard Rates will apply.

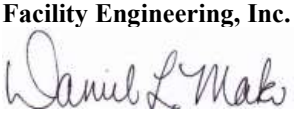
Please find accompanying this proposal "EXHIBIT – FEE PROPOSAL" in spreadsheet form.

**General Terms**

- FEI shall be provided full access (with escort) to property exterior for the duration of time required to complete the work.
- On-site observation(s) may be conducted at any time during normal daytime office hours.
- FEI shall utilize information from previous work completed with IMEG and Olbrich Gardens. Additional information may be required and would need to be provided by IMEG with regards to building and construction, its repairs, and/or modifications made.
- Hazardous materials work is not included within the scope of this work.
- In recognition of the relative risks, rewards and benefits of the project among IMEG and FEI, the risks have been allocated such that IMEG agrees that, to the fullest extent permitted by law, FEI's total liability to IMEG for any professional liability claims or claim expenses arising out of the agreement from any cause or causes, shall not exceed the value of the contract.

Thank you for this opportunity.

Sincerely,
**Facility Engineering, Inc.**



Daniel L Maki, PE, BECxP
Project Engineer

Attachment
DM/pw

**EXHIBIT C**

BAUER BUILDERS
BUILDING A HIGHER STANDARD

To: Justin Stuchlik
IMEG Corporation
2310 Crossroads Drive, Suite 3000 Madison WI 53718

Re: Olbrich Gardens Cost Estimation Services

Dear Justin Stuchlik

We are pleased to submit a proposal for cost estimation services for Phase III of the Olbrich Gardens project. We look forward to working with you and the design team on this exciting project.

**Pre Design Cost Estimation:** $5,376.00
Includes one hour of time for meetings with the design team

**Schematic Design Cost Estimation:** $5,376.00
Includes one hour of time for meetings with the design team

**Final Design Drawing Cost Estimation**: $5,376.00
Includes one hour of time for meetings with the design team

**Total: $16,128.00**

Please feel free to reach out with any questions regarding this project.

Sincerely,

Brad Bauer- President
Jacob Bauer- VP Of Operations

**Olbrich Botanical Gardens - Bolz Conservatory Dome Repairs and Renovation**
3330 Atwood Avenue // Madison, WI
Saiki Design, Inc. - Landscape Architects
4/23/2025

| TASK | Landscape Architect, Principal II | Landscape Architect, Principal I | Landscape Architect III | Landscape Architect II | Landscape Architect I | Landscape Designer II | Landscape Designer I | Landscape Intern | DESCRIPTION |
|---|---|---|---|---|---|---|---|---|---|
| *Hourly Rates* | $ 175.00 | $ 165.00 | $ 155.00 | $ 145.00 | $ 135.00 | $ 125.00 | $ 115.00 | $ 75.00 | |
| **PROJECT INITIATION & PRELIMINARY DESIGN (PRE-PLANNING DEVELOPMENT)<br>APRIL, 2025 - JUNE, 2025 [3 MONTH PHASE DURATION]** | | | | | | | | | |
| Project Initiation, Survey Verification, Code Research, Background Review, Base File Assembly | 1 | | | | | 4 | | | Assemble base files and background information, contracting, review survey, review previous studies and reports and project set-up in CAD (assumes IMEG is providing project TB file in City standard format and procuring/providing site survey via a subconsultant). |
| Design Kick-off Meeting / Client Meeting | 2 | | | | | 0 | | | Up to (1) in-person kick-off meeting at OBG. Assumes 1 hour meeting duration and up to 0.5 hours on-site with OBG staff to discuss exterior project area. Includes travel time and mileage. |
| Site Visit & Survey Coordination / Verification | 0 | | | | | 3 | | | Site visit once survey is completed to verify survey information, take additional photographs and/or measurements, and assess existing stone unit condition for re-use. Includes modest time to coordinate with surveyor if discrepancies are discovered and/or additional survey information is required. Includes travel time and mileage. |
| Review and Contribute to Pre-Planning Report (Report Collated and Published by Others) | 1 | | | | | 4 | | | Includes text and supporting site photographs / images for prime A/E to collate. Assumes A/E will be responsible for overall formatting, editing, and publishing final planning document. |
| Design Team Meetings | 6 | | | | | 0 | | | Assumes bi-weekly virtual design team coordination meetings at 1 hour each. |
| Project Management & Coordination | 4 | | | | | 0 | | | Internal coordination with design team members. |
| | **14** | **0** | **0** | **0** | **0** | **11** | **0** | **0** | |
| | **$2,450.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$1,375.00** | **$0.00** | **$0.00** | |
| **PROJECT INITIATION & PRELIMINARY DESIGN (PRE-PLANNING DEVELOPMENT) SECTION SUBTOTAL $3,825.00** | | | | | | | | | |
| **DESIGN DEVELOPMENT (DD)<br>JULY, 2025 - AUGUST, 2025 [2 MONTH PHASE DURATION]** | | | | | | | | | |
| Exterior Site Plan - CAD Preparation and Coordination with Design Team to Advance Site Design | 2 | | | | | 8 | | | Provide 2-D site design linework for exterior, adjacent conservatory only. |
| DD Exterior Site & Landscape Protection and Demolition Plan | 1 | | | | | 8 | | | Up to (1) black & white plan sheet w/ Prime A/E TB, prepared in City of Madison standard drawing format. Includes DD-level information on exterior site grading within project boundaries adjacent conservatory only. |
| DD Exterior Site Grading & Site Materials Plan | 1 | | | | | 8 | | | Up to (1) black & white plan sheet w/ Prime A/E TB, prepared in City of Madison standard drawing format. Includes DD-level information on exterior site and landscape features protection and demolition within project boundary adjacent conservatory only. |
| DD Exterior Site Details | 1 | | | | | 5 | | | Up to (1) black & white plan sheet w/ Prime A/E TB, prepared in City of Madison standard drawing format. Includes DD-level information on exterior site details related to planting area preparation and modular stone retaining wall construction (note: any walls that are CIP, having reinforcing or footings, and/or stone veneer are not included in scope). |
| DD Specifications | 8 | | | | | 0 | | | Includes up to the following specifications in Masterspecs format: 31 10 00, "Site Clearing and Tree Protection" // 32 32 20 "Stone Retaining Walls" // 32 91 13 "Soil Preparation" // 32 93 10 "Miscellaneous Landscapes" |
| Involvement in Cost Estimating | 1 | | | | | 1 | | | Review and redline of cost estimate based on Saiki Design's scope of work items only (estimate prepared by others). |
| Client Meetings | 4 | | | | | 0 | | | Up to two (2) in-person OBG/City meetings at OBG. 1 Design Meeting and 1 DD Page Turn Meeting Assumed. Assumes 1.5-hour meeting durations. Travel time and mileage included. |
| Design Team Meetings | 4 | | | | | 0 | | | Assumes bi-weekly virtual design team coordination meetings at 1 hour each. |
| Project Management & Coordination | 4 | | | | | 0 | | | Internal coordination with design team members. |
| | **26** | **0** | **0** | **0** | **0** | **30** | **0** | **0** | |
| | **$4,550.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$3,750.00** | **$0.00** | **$0.00** | |
| **DESIGN DEVELOPMENT SECTION SUBTOTAL $8,300.00** | | | | | | | | | |
| **CONSTRUCTION DOCUMENTS<br>SEPTEMBER, 2025 - DECEMBER, 2025 [4 MONTH PHASE DURATION]** | | | | | | | | | |
| DD Review Comment Response & Coordination | 1 | | | | | 2 | | | Review comments provided by City and other reviewers from DD set and respond to each individual comment. Coordinate any cross-disciplinary comments/responses with other disciplines, as required. |
| Site Plan - CAD Preparation and Coordination with Civil on Piping | 1 | | | | | 6 | | | Advance 2-D site design linework for exterior, adjacent conservatory only. |
| CD Drawing Set | 4 | | | | | 16 | | | See list of specific plan sheets and scope under "DD" section above. |
| CD Specifications | 2 | | | | | 0 | | | See list of specific sections and scope under "DD" section above. |
| Involvement in Cost Estimating | 0 | | | | | 1 | | | Review and redline of cost estimate based on Saiki Design's scope of work items only (estimate prepared by others). |
| Client Meetings | 2 | | | | | 0 | | | Up to one (1) in-person OBG/City meetings at OBG. 1 CD Page Turn Meeting Assumed. Assumes 1.5-hour meeting duration. Travel time and mileage included. |
| Design Team Meetings | 8 | | | | | 0 | | | Assumes bi-weekly virtual design team coordination meetings at 1 hour each. |
| CD Review Comment Response & Coordination | 1 | | | | | 2 | | | Review comments provided by City and other reviewers from CD set and respond to each individual comment. Coordinate any cross-disciplinary comments/responses with other disciplines, as required. |
| Project Management & Coordination | 4 | | | | | 0 | | | Internal coordination with design team members. |
| | **23** | **0** | **0** | **0** | **0** | **27** | **0** | **0** | |
| | **$4,025.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$3,375.00** | **$0.00** | **$0.00** | |
| **CONSTRUCTION DOCUMENTS SECTION SUBTOTAL $7,400.00** | | | | | | | | | |
| **TOTAL FIXED FEE $19,525.00** | | | | | | | | | |

| ADDITIONAL SERVICE PHASE ESTIMATE: BIDDING & CONTRACT<br>MID-YEAR, 2026 [1 MONTH PHASE DURATION] | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Bid Documents | 1 | | | | | 4 | | | Incorporate any comments received during final CD Plan review into Bid-Ready plans and specs. |
| Pre-Bid Meeting & Bidding | 1 | | | | | 2 | | | Attend (1) in-person pre-bid meeting at OBG (includes travel time and mileage), respond to bidder's questions during bidding period, prepare up to (1) addenda as necessary, and provide review of bids received for specific scope items as requested by City. |
| Design Team Meetings | 1 | | | | | 0 | | | Assumes monthly virtual design team coordination meetings at 1 hour each. |
| Project Management & Coordination | 1 | | | | | 1 | | | |
| | **4** | **0** | **0** | **0** | **0** | **7** | **0** | **0** | |
| | **$700.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$875.00** | **$0.00** | **$0.00** | |
| **BIDDING & CONTRACT PHASE SECTION ESTIMATED SUBTOTAL $1,575.00** | | | | | | | | | |

| ADDITIONAL SERVICE PHASE ESTIMATE: CONSTRUCTION ADMINISTRATION & WARRANTY<br>MARCH, 2027 - NOVEMBER, 2028 [ASSUMES A SINGLE SEASON, 9-MONTH SITE + LANDSCAPE CONSTRUCTION SEASON OF INVOLVEMENT IN 2028 W/IN OVERALL CONSTRUCTION TIMELINE] | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| For Construction Documents | 0 | | | | | 2 | | | Incorporate any comments received during bidding period and incorporate any addenda published into a clean set of drawings and specifications labeled as FOR CONSTRUCTION. |
| Construction Administration | 0 | | | | | 12 | | | Review and respond to RFI's, preparation of SI's, preparation of up to two (2) CBs, review CO costs, review submittals, review shop drawings, review/respond to requests for substitutions. |
| Pre-construction Meetings | 0 | | | | | 2 | | | Assumes up to 1 pre-construction meeting on-site for site exterior installation. Includes travel time and mileage. |
| Site Visit During Construction | 0 | | | | | 6 | | | Assumes up to two (2) in-progress site visits during exterior construction. Includes follow-up field report documentation. |
| Punchlist Site Visit & Report | 0 | | | | | 8 | | | Includes up to two (2) punchlist site visits with follow-up punchlist reports: 1 initial punchlist and 1 final punchlist verification. |
| Record Drawings | 0 | | | | | 3 | | | Includes preparation of record drawings for plans and specs listed under DD deliverables, incorporating any contractor mark-ups and/or official field change directives (i.e. CBs) issued during construction. |
| Project Management & Coordination | 2 | | | | | 3 | | | |
| | **2** | **0** | **0** | **0** | **0** | **36** | **0** | **0** | |
| | **$350.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$4,500.00** | **$0.00** | **$0.00** | |
| **CONSTRUCTION ADMINISTRATION & WARRANTY SECTION ESTIMATED SUBTOTAL $4,850.00** | | | | | | | | | |

**NOTES**

Non-payment within 30 days for invoices prepared by our office after payment received from the City may result in a pause in our ability to continue working on this project until invoices are brought to-date and paid in full.

This proposal assumes that a complete site topographic and features certified survey with information to a level of detail sufficient for design and documentation will be provided at the onset of the project and/or that the client will obtain additional survey of missing features or areas deemed to have insufficient information at any point during the project.

This proposal assumes the project civil engineer will provide design, detailing, and/or specification of any pipe connections to existing structures, pipes to one another, and/or rim and invert elevations for any and all civil utilities including french drain or perforated storm piping.

This proposal assumes the project structural engineer will thoroughly review load, reinforcing, and footing/foundation requirements for any site walls and provide review and sign-off of design and detailing for any site wall details prepared by Saiki Design and intended for inclusion on exterior site plan and detail sheets.

Saiki Design will provide final drawings and specifications in .pdf file format, adhering to basic formatting requests made by the client whenever possible, utilizing software that optimizes our office's workflow. We will evaluate requests by clients to utilize outside proprietary software to produce or collaborate on project deliverables and/or project communications on a case-by-case basis and reserve the right to decline utilization of any new software that requires our office to purchase new products, license new subscriptions, and/or expend additional time and effort on product and/or project integration. A list of current software utilized in-house is available upon request.

In the event that Saiki Design is asked to prepare digital data, the Owner acknowledges that due to the limitations of software, not all elements of Saiki Design's services may be represented and any use of digital data prepared by Saiki Design shall not relieve the Owner's consultants, contractors or other authorized recipients of their respective obligations related to the data use. Accordingly, Saiki Design will endeavor to represent all material elements of our services as accurately and completely as possible in the Digital Data.

**ADDITIONAL SERVICES** *(Items listed below can be provided by Saiki Design at current office hourly rates, available upon request)*

**SITE PLANTING AND LANDSCAPE MATERIALS DESIGN AND/OR SPECIFICATION:** Assumes OBG staff will provide planting design and installation along with associated landscape materials (mulches, edging, compost, etc.) above and beyond Soil Preparation specification and planting soil areas included in Site Layout Plans prepared by Saiki Design.

**SOIL SAMPLING AND TESTING COORDINATION:** Sampling of existing in situ soils and/or coordination with testing lab to provide results for existing soils can be conducted and coordinated by Saiki Design only as requested by project staff; sampling and testing of existing soil materials is not included.

**MAJOR SITE CONFIGURATION CHANGES**: Major changes to size, configuration, location and/or phasing/staging areas of the site after the DD plan set has been reviewed and comments have been received which would require re-work of site parking, circulation and/or drawing revisions above and beyond +/- 8 hours per design phase for normal advancement of overall site design in order to address the magnitude of exterior site scope changes.

**GREEN ROOFS OR ROOF TERRACES:** Design, detailing, estimating, feasibility analysis and/or specification for any green roof / roof terrace scope items.

**PROJECT AREA EXPANSION:** Site design and/or documentation for any adjacent greenspace areas, right-of-ways, or additional parcels outside of the legal property boundary or the project boundary as indicated in site diagrams dated March 13, 2025 and attached to this proposal.

**RENDERINGS:** Colored, annotated 2-D renderings or exhibits, 3-D models, any other drawings and/or exhibits not specifically listed above. Saiki Design will comment/redline architectural 2-D or 3-D renderings but will not produce original work.

**PROGRAM EXPANSION:** Design, detailing, or materials selection/specification for program areas or features above and beyond those outlined in base scope of services from RFP dated March 7, 2025 and assumed to be limited to the stone landscape wall reconstruction and preparation for the planting area immediately adjacent the Bolz Conservatory.

**MEETINGS:** Additional meetings, presentations and/or appearances above and beyond those listed in the base scope of services (internal design team, stakeholder, entitlement, governing body staff, governing body department, committee or commission, permitting body, Olbrich Botanical Gardens staff, City staff, additional project milestone review, etc.)

**BID SET PRODUCTION:** Production of multiple bid sets or additional coordination, drawing revisions, etc. required to install site and landscape as phased installation. Base scope of services assumes a single bid package for all project drawings and specifications.

**SUPPLEMENTAL PLANS OR SPECIFICATIONS:** Coordination and/or production of any additional drawings and/or specifications above and beyond those specifically listed in the base scope of services i.e. Fire Department Access, Life Safety, Construction Access / Staging, Site Demolition or Restoration beyond Proposed Site Boundary outlined in attachment to this proposal and dated March 13, 2025.

**SUPPLEMENTAL PLAN SETS:** Coordination and/or production of any supplemental drawings above and beyond those listed in the base scope of services if separate plan sets are required for entitlement, permitting, or per client request (i.e. right-of-way design plan sets, DSPS-specific plan sets, Record Drawings, O&M Packages, etc.) and/or re-formatting of any drawings to meet differing size/orientation requirements from the base drawings. Coordination and/or production of any additional City entitlement plan sets (i.e. Major or Minor alteration submittals) above and beyond those listed in the base scope of services above.

**PROJECT DURATION EXTENSION:** Extended timeline beyond timeline outlined in phased scope breakout included in base scope of services and/or the project schedule prepared by IMEG and the City of Madison Engineering dated April 23, 2025. Bidding & Contract and Construction Administration & Warranty phases are included for reference only as an estimate of additional services; final cost of add services can be submitted at time of AS request by client.

**EXTENDED SHOP DRAWING AND/OR SUBMITTAL REVIEWS:** Extended involvement in shop drawing or submittal reviews beyond (2) individual reviews of any given submittal or shop drawing returned to the Contractor requiring resubmittal.

**CONSTRUCTION ADMINISTRATION EXTENSION:** Extended involvement in the project's construction administration and close-out phase to cover communication, meetings, reviews, site visits, punchlist item curing and enforcement of the Contract Documents and/or other services above and beyond those outlined in the base scope of services as a result of project installations that do not meet the quality or technical standards set forth by the Contract Documents and/or general extension of the construction timeline provided at the time of this proposal and for any reason.

**WITNESS TESTIMONY:** Any witness testimony services required by insurance companies, owners, or other parties based on interpretation or regulation of the conditions of the Contract Documents. Note that expert witness testimony involvement will be invoiced at negotiated industry-equivalent rates for expert services, NOT at our office's standard design rates.

**VALUE ENGINEERING (VE):** Participation in or documentation of VE efforts at any time after the design development stage to address client-driven changes, contractor-identified cost savings or any other VE measures pursued by the project will be tracked and invoiced separately.

**SUSTAINABILITY DOCUMENTATION:** LEED, Well, Fit-Well, or other sustainability metric evaluation, documentation, contribution to credits or coordinated reviews.

**IRRIGATION:** Irrigation design and documentation (via subconsultant to Saiki Design), including review or design for water harvesting, tank storage, and/or re-claimed water re-use for irrigation.

**INTEGRATED ART:** Art piece procurement, design and/or detailing (general siting of a pre-manufactured piece is included; footings and reinforcement, lighting and/or plumbing by others).

**BRANDING, DONOR SOLICITATION, AND GRANTS:** Coordination, design effort, and/or production of any materials or items for branding, donor solicitation, and/or grant procurement.

**MAINTENANCE AND MANAGEMENT:** Coordination, preparation, or oversight of any vegetation, pavements, site furnishings, custom assemblies, railings, and/or other site or landscape features or systems maintenance or management plans or documents.

| |
|---|
| **SPECIALTY SITE FEATURES:** Design, detailing or materials selection/specification for any specialty site features above and beyond those included in base scope of service descriptions including, but not limited to overhead structures, gateway features, water features, boardwalks, monument signage, fire features, pergolas, arbors, raised vegetable production beds, greenhouses, storage structures, playground equipment or surfaces, fitness equipment or surfaces, splash pad equipment, pedestrian or vehicular bridges. |
| **SITE PAVEMENTS:** Detailing or specifying for standard site pavements (concrete, asphalt, HD pavements, curbs & gutters, truck aprons, curb ramps/tactile plates, etc.) |
| |
| **EXCLUSIONS** *(Items listed below are specifically excluded from this proposal)* |
| **PERMITTING OR RE-ZONING:** Preparation of life safety plans and/or coordination for DNR, DSPS, Army Corps of Engineers and/or other entity coordination, plan development, reviews, and/or permitting. Coordination and/or preparation of any documents for re-zoning. |
| **SITE INVESTIGATIONS:** Scoping and/or reporting on existing drain tile condition, Reviewing and reporting on existing retaining wall and/or exterior conservatory foundation wall condition, and/or investigation or reporting on any other structural or building-related exterior system including but not limited to additional survey, geotechnical investigation, contamination examination, EIS process, historic asset assessment, etc. |
| **ARCHITECTURAL DESIGN, ASSESSMENT AND/OR INTEGRATION:** Condition assessment, restoration, or design/detailing of architectural elements (i.e. buildings, connections to buildings, freestanding enclosed structures, load-bearing arches, pergolas, arbors, etc.) and/or integration of historic architectural relics (i.e. historic architectural pieces) into project, including obtaining reviews and approvals from building code inspection, historic preservation bodies (such as SHPO), or other architectural review entities. |
| **CONTAMINATION REMEDIATION:** Assessment, coordination, permitting, and/or materials handling and disposal associated with potentially contaminated sites and/or groundwater |
| **VEHICULAR PAVEMENT DESIGN AND DETAILING:** Station+offset, roadway alignments, roadway layout, roadway pavement markings and/or signage, plan & profile drawings), pavement cross sections and/or details. |
| **HEATED PAVEMENTS:** Research, coordination, design, detailing, and/or specification of heated pavements or heated pavement systems at-grade or on rooftops. |
| **MODELING:** 3-D/BIM/REVIT modeling for coordination or drawing production. |
| **COST ESTIMATING:** Cost estimating coordination or services. |
| **TRAFFIC ANALYSIS:** Traffic analysis coordination or services. |
| **LIGHTING:** Design, fixture selection and/or photometric plans for site or rooftop lighting including landscape accent lighting and/or lighting integrated into custom site elements (seatwalls, structures), etc. |
| **STORMWATER MANAGEMENT:** Stormwater management calculations, modeling, permitting/approvals and/or design, detailing and specification for specialty stormwater management devices. |
| **UTILITIES:** Coordination, design, and documentation of any site utilities. |
| **EROSION CONTROL:** Coordination, design, documentation, and/or permitting for any erosion control and/or shoreline stabilization plans, specifications, details, etc. |
| **CONSTRUCTION AND TRAFFIC CONTROL PLANS:** Coordination or preparation of construction access, phasing, staging, pedestrian or vehicular traffic control signage diagrams, plans, and/or Division 34 specifications. |
| **STRUCTURAL DESIGN:** Design and detailing for footings, connections to buildings/structure, bridges, overhead structures, CIP walls with footings, and/or site walls over 2-feet in height. |
| **INTERIOR PLANTSCAPES:** Greenhouse, solarium, winter garden, and/or conservatory design, detailing or integration including structure and/or interior plants, hardscapes or landscapes. |
| **POOLS AND SPAS:** Design, detailing and/or integration of pools, spas, and/or hot tub features. Saiki Design will only locate and coordinate general location of pool and spa feature on plan assuming specialty subconsultant provides length/width and all other design requirements accurately in the form of CAD-drawings to Saiki Design. Saiki Design assumes no responsibility for structural, MEP and/or safety features of pool and/or spa areas. |
| **SIGNAGE & WAYFINDING:** Coordination, design and detailing for signage and/or wayfinding packages above and beyond locating signs on site plan (location, size and orientation to be determined by others). |

Burse
surveying & engineering

## PROPOSAL

The following is a proposal for services to be performed by Burse Surveying and Engineering, Inc. ("BURSE") and is being provided to !MEG ("CUSTOMER").

### 1. ABBREVIATED DESCRIPTION OF PROPERTY

Olbrich Gardens: 3330 Atwood Avenue, City of Maison, WI

### 2. SCOPE OF WORK

**BURSE will:**

Provide a Topographic Survey that includes the following (the contours shall extend to the survey limits as depicted on Attachment B):

- Contours at one-foot intervals and spot elevations at 10-foot intervals along hard surfaces and along the building foundation lines. (The vertical datum shall be based upon the NAVD88 datum.)
- Locating downspout
- Locating sidewalk/pavement edge under existing entry canopy structure
- Spot elevations along building foundation at IO' intervals and building comers
- Outline of the accent and/or memorial boulders larger than 12"
- Post for the "Bee house" structure
- Interpretive signage and/or any other small built items within the garden space, excluding the plant ID signs
- Irrigation valve boxes, any visible heads
- Any lighting fixtures on the ground, such as bollards and spotlights
- Elevations of the flashing and trim at the base of the conservatory. Critical spots at the bottom of the flashing where the conservatory 'departs' from the main limestone-clad building, at the 'apex' of the conservatory corner, and where the conservatory piece tees into the limestone-clad wall that forms the northern edge of the scope area.
- Stacked block retaining wall: Top of wall and bottom of wall elevations along the entire length of the wall at IO' intervals
- The top of the concrete retaining wall at the east side. The top of the wall at the building, the top of the wall where the wall goes from level to sloping downward, the top where the slope ends and turns vertically again, and the bottom where the wall meets the grade.
- The exposed aggregate concrete patio: locating the edge (whether curved or stepped/jagged) and spot elevations either at IO' intervals (if curved) and/or at the comer points (if stepped).
- Fence line at the westerly survey limits
- Trees 1.5" in diameter or larger shall be surveyed and identified as coniferous or deciduous
- Provide a CADD file of the survey via email

**BURSE will not:**

Unless specifically included in the proposal, include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of land or air.

3. **ESTIMATED COMPLETION SCHEDULE** BURSE shall proceed immediately upon receipt of a signed contract and shall complete the survey within 36 days of receipt of the signed contract and the title report or abstract of title.

   BURSE cannot be held responsible for project schedule delays caused by weather, violence, acts of nature, and public agencies or private business over which it has no control. BURSE shall act only as an advisor in all governmental relations. Such delays as caused by said occurrences, if not solely the result of BURSE'S failure to meet deadlines, may result in adjustment to said schedules and fees.

4. **PROFESSIONAL FEES** The fees for the proposed work are $2,200. These prices and this proposal are valid through April 20, 2025. BURSE's hourly rates are subject to revisions on an annual basis.

5. **EXCLUDED FROM FEES** Soil borings, private utility company marking fees, wetland markings, title search and review fees, application fees, reproduction costs, meetings and recording fees, if any. A representative of BURSE shall attend any meetings at the CUSTOMER's request and shall be paid at BURSE'S hourly rates. If CUSTOMER requests a Certificate of Insurance to be added as an additional insured than a fee increase of $15 per Certificate shall be imposed.

6. **CUSTOMER RESPONSIBILITIES** The CUSTOMER shall provide BURSE with a copy of the prior construction site and utility plan and any other pertinent information or maps.

7. **ASSUMPTIONS** All of the work described herein shall be completed in accordance with generally and currently accepted surveying principles and practices. It is understood that the Scope and the Completion Schedule defined in the Proposal are based on the information provided by CUSTOMER. Verification of the accuracy and completeness of any information provided by others is beyond the scope of this agreement. Therefore, BURSE cannot be held responsible for any design or construction problems resulting from the use of this information.

8. **TERMS** Payment for invoices are due upon receipt; amounts outstanding after 30 days from the date of invoice will be considered delinquent and subject to a service charge at the rate of 1% compounded monthly. Invoices will usually be sent monthly for work preformed during the previous month. CUSTOMER shall provide BURSE with a clear, written statement within ten (10) days of the date of the invoice of any objections to the invoice. Failure to provide such a written statement shall constitute acceptance of the invoices as submitted.

   In the event all or any portion of the work prepared or partially prepared by BURSE is suspended, abandoned, or terminated, CUSTOMER shall pay BURSE all fees, charges and expenses incurred to date of the receipt of written notice of suspension or termination. BURSE reserves the right to withhold documents and information until fees for such services are paid in full. CUSTOMER further agrees to pay BURSE any and all expenses incurred in recovering any delinquent amounts due, including attorney's fees and court costs.

9. **NOTICE OF LIEN RIGHTS** AS REQUIRED BY THE WISCONSIN LIEN LAW, BURSE HEREBY NOTIFIES CUSTOMER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR ENGINEERING OR SURVEYING FOR THE CONSTRUCTION ON OWNER'S LAND, MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED, ARE THOSE WHO GIVE CUSTOMER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, IF CUSTOMER RECEIVES NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE SURVEYING OR ENGINEERING SERVICES, THEY AGREE TO GIVE A COPY OF EACH NOTICE RECEIVED TO THE OWNER AND MORTGAGE LENDER, IF ANY. BURSE AGREES TO COOPERATE WITH CUSTOMER AND CUSTOMER'S LENDER, IF ANY, TO SEE THAT ALL-POTENTIAL LIEN CLAIMANTS ARE DULY PAID, IF APPLICABLE.

10. **LIABILITY** To the maximum extent permitted by law, CUSTOMER agrees to limit BURSE'S liability for CUSTOMER damages to the sum of $5,000 or BURSE'S fee, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

11. **INDEMNIFICATIOIN FOR LIABILITY TO THIRD PARTIES** The CUSTOMER agrees, to the fullest extent permitted by law, to indemnify and hold BURSE and BURSE'S officers, partners, employees and sub-consultants harmless from any and all claims, liabilities, losses and costs, including reasonable attorneys' fees and costs of defense, arising or allegedly arising from the services performed under this proposal, except for BURSE'S sole negligence or willful misconduct.

12. **TRANSFER OF ELECTRONIC DATA** Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise, copies of documents that may be relied upon by CUSTOMER are limited to printed copies (also known as hard copies) that are signed or sealed by BURSE. Files in electronic media format of text, data, graphics, or of other types that are furnished by BURSE to CUSTOMER are only for the convenience of CUSTOMER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

    When transferring documents in electronic media format, BURSE makes no representations as to accuracy, long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by BURSE in preparation of these documents. If there is a discrepancy between the electronic drawing files and the hard copies, the hard copies govern.

13. **AMENDMENT** This agreement contains all the terms and conditions of the agreement between CUSTOMER and BURSE and any changes in this agreement shall have no effect unless they are made in writing, signed by both parties, and incorporated as an amendment to the agreement. No other understandings, representations, or agreements, written or oral, other than those herein have been made by and between the parties hereto.

**14. ACCEPTANCE** CUSTOMER hereby accepts this proposal for land surveying services and hereby authorizes BURSE to proceed with the services outlined herein.

Accepted By: IMEG

_____

Dated this ____ day of _____, 2025.

Accepted By: Burse Surveying and Engineering, Inc.

Michelle L. Burse

Michelle L. Burse, President

Dated this 13th day of March 2025.

# BURSE SURVEYING AND ENGINEERING, INC.

## 2025 Hourly Fee Schedule

## Attachment A

| | |
|---|---|
| Principal Surveyor | $150.00 |
| Land Surveyor V | $130.00 |
| Land Surveyor IV | $120.00 |
| Land Surveyor III | $115.00 |
| Land Surveyor II | $108.00 |
| Land Surveyor I | $102.00 |
| Principal Engineer | $160.00 |
| Engineer V | $140.00 |
| Engineer IV | $134.00 |
| Engineer III | $125.00 |
| Engineer II | $116.00 |
| Engineer I | $107.00 |
| CAD Operator | $70.00 |
| Survey Crew (1 Person) | $115.00 |
| Survey Crew (2 Person) | $160.00 |
| Survey Crew (3 Person) | $186.00 |
| Staking Crew (2 Person) | $156.00 |
| Staking Crew (3 Person) | $192.00 |
| Robotic Survey (1 Person) | $128.00 |
| Robotic Survey (2 Person) | $160.00 |
| Robotic Staking (1 Person) | $140.00 |
| Robotic Staking (2 Person) | $174.00 |
| GPS Survey Operator | $133.00 |
| GPS Staking (1 Person) | $140.00 |
| GPS Staking (2 Person) | $172.00 |
| Technician IV | $95.00 |
| Technician III | $90.00 |
| Technician II | $80.00 |
| Technician I | $74.00 |
| Clerical/Office Support | $70.00 |

- Expert witness services, including trial preparation, depositions and court appearances will be charged at 1.5 times the above rates.
- Expenses shall be billed at cost.
- Mileage shall be billed at the then current Federal rate.
- Hourly rates are subject to change annually on the first of each year.

ATTACHMENT B

FACILITY
MANAGEMENT

# Olbrich Botanical Gardens

# Facility Assessments

FACILITY MANAGEMENT

# Assessment Timeline

- In 2018, during the construction of the Learning Center, Roberta S. asked about the feasibility of doing a full Facility assessment.
  - Due to the facility now being 30+ years old
  - Issues with some items pass life expectancy
  - MSR completed a full assessment of emergency egress and how each exit door needed to be addressed for current code compliance.

- In 2022 RFP 11059-0-2022 for a Structural Engineer Consultant and RFP 11060-0-2022 for a Mechanical Engineer Consultant
  - Both contracts were awarded to IMEG, Inc.
  - First assessment of structural and all mechanical, electrical, and plumbing thorough out the entire building complex.

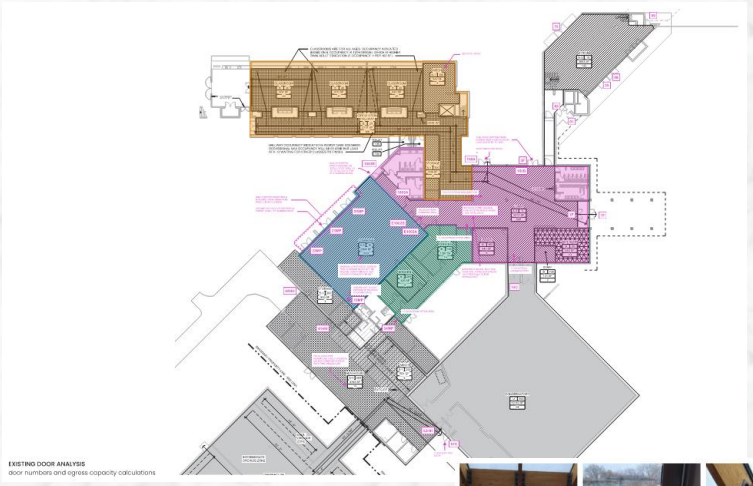
- In 2023 Randy and Amy began an internal assessment of the entire facility, including buildings and grounds, for everything else not previously covered

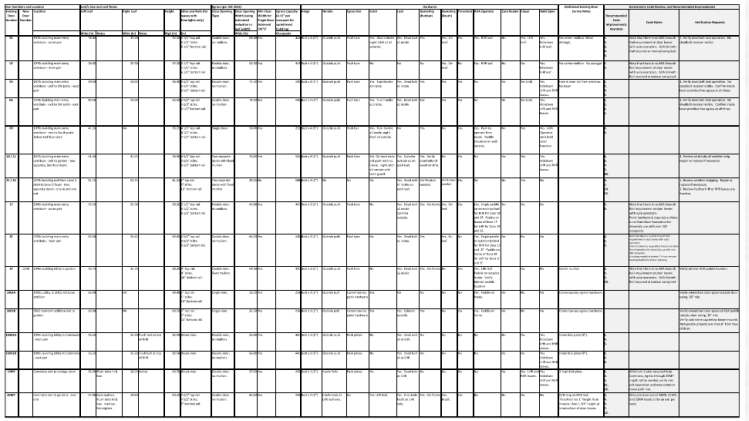
- In 2024 a Non-Competitive POS was conducted by IMEG specifically to do an enhanced assessment of the Bolz Conservatory.

FACILITY MANAGEMENT

# Door Assessment

- MSR provided a final door assessment report to us in 2022.
  - The assessment reviewed all exits, assessed door condition and identified what (if any) code upgrades were needed.
  - Also provided and 2019 Allegion Code Reference Guide with related MSR notes.

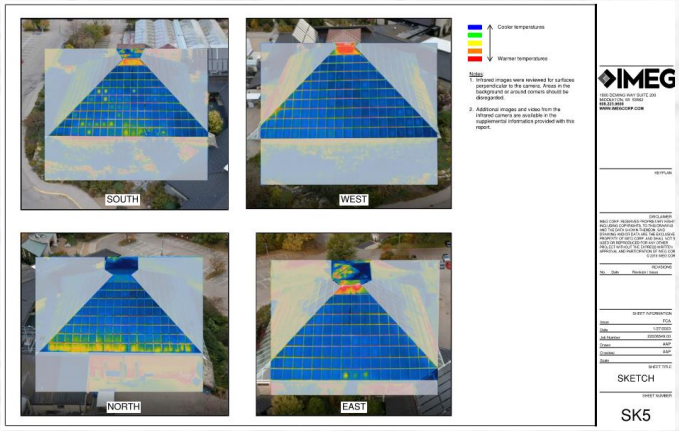




FACILITY MANAGEMENT

# 2022 - Structural Assessment

- Reviewed structural systems of the entire building complex.
- Provided individual summaries for each building (Atrium, Visitor Center, etc.)
  - Identified and documented issues with each building.
  - Identified level of urgency with each issue.
  - Used a drone with an infrared camera looking for heat loss on the Bolz Conservatory.
  - Provided recommendations for next steps; repairs or enhanced assessments.

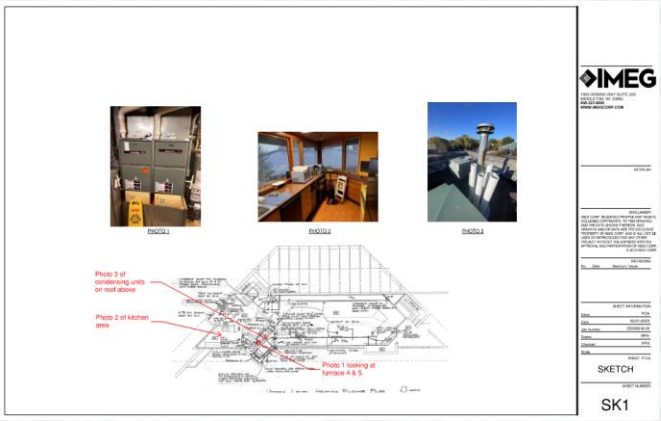


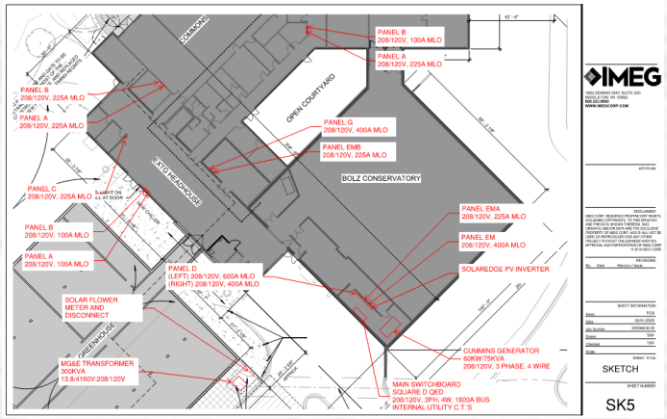

| Item | Action Period | Description |
|---|---|---|
| Code Compliance / Life Safety | < 1 year | Does not meet current code or poses a life safety concern |
| Former Codes (Grandfathered) | | Does not meet current code, but is grandfathered by the AHJ until renovation work occurs (Building Code, current material standards, etc.) |
| Business Interruption | < 3 years | Recommended investment due to end-of-life cycle, critical system |
| Scheduled Replacement | < 5 years | Recommended investment due to end-of-life cycle, currently not critical |

FACILITY MANAGEMENT

# 2022 - Mechanical Assessment

- Reviewed mechanical systems of the entire building complex, primarily HVAC and electrical.
- Provided individual summaries for each building (Atrium, Visitor Center, etc.)
  - Identified and documented issues with each building.
  - Identified level of urgency with each issue.
  - Provided recommendations for next steps; repairs or enhanced assessments.



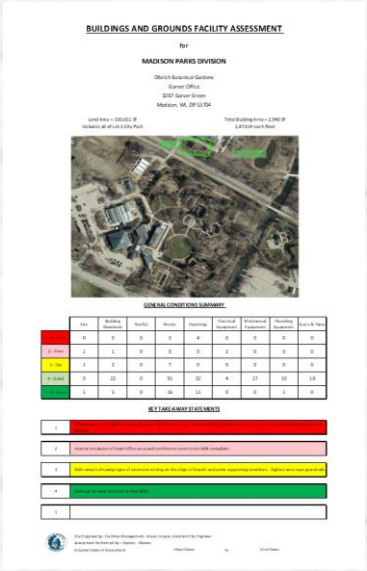




| Item | Action Period | Description |
|---|---|---|
| Code Compliance / Life Safety | < 1 year | Does not meet current code or poses a life safety concern |
| Former Codes (Grandfathered) | | Does not meet current code, but is grandfathered by the AHJ until renovation work occurs (Building Code, current material standards, etc.) |
| Business Interruption | < 3 years | Recommended investment due to end-of-life cycle, critical system |
| Scheduled Replacement | < 5 years | Recommended investment due to end-of-life cycle, currently not critical |

FACILITY MANAGEMENT

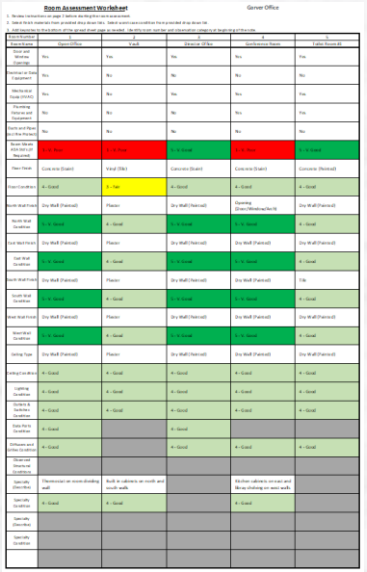
# 2023 - Internal Assessment

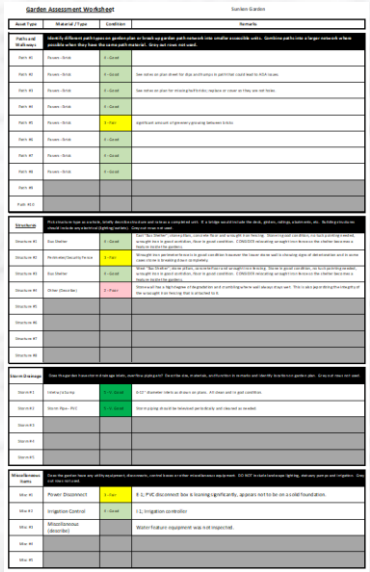
- Assessment is being done internally by Engineering-Facility Management (Amy Scanlon and Randy Wiesner).
- Reviewing all building components not previously assessed by MSR or IMEG.
  - Includes general building materials, paint & caulk, condition of doors and windows, etc.
  - Review of the general site plan and parking lot.
  - Review of the gardens, paths and miscellaneous structures.
  - Review for ADA compliance and other applicable codes.
- Anticipate completing final report with an out brief presentation in summer of 2025.

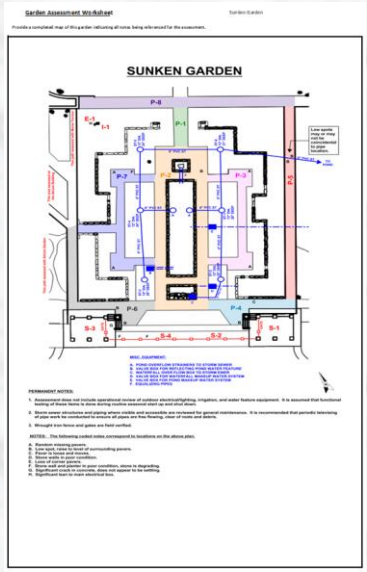

BUILDINGS AND GROUNDS FACILITY ASSESSMENT

for

MADISON PARKS DIVISION


Room Assessment Worksheet


Garden Assessment Worksheet


Garden Assessment Worksheet

SUNKEN GARDEN

FACILITY MANAGEMENT

# 2024 – Enhanced Assessment

- Conducted within the Bolz Conservatory only.
  - Was one of the recommended enhanced assessments.
  - Was selected due because of the high visitation and revenue generation.
  - Requires some of the most critical repairs due to the internal environment.
- IMEG, Inc.
  - Reviewed specific issues of the main structural framing system.
  - Facility Engineering, Inc., sub-consultant to IMEG
    - Reviewed connection and construction details of the cupola mechanical enclosure.
    - Reviewed Conservatory glazing panels and framing system.
- Bauer Builders, Inc.
  - Supported consultants with general construction tasks as needed.
  - Hooper as sub-consultant to assess Cupola mechanical ventilation equipment
- Hooper, under separate PO did some immediate and critical maintenance to the cupola exhaust fans and louvers.

FACILITY MANAGEMENT

# 2025 – What's Next

- Reviewed all assessments, recommended repairs and associated estimated costs with Olbrich staff.
- Prioritized the Bolz Conservatory repairs as top priority due to the critical nature of some of the assessment findings and because of the high visitation rate and amount of revenue generated.
- Scope of work includes all of the following:
  - Cupola, reconstruction and insulation of the cupola to ensure it remains weather tight.
  - Structural framing, clean, repair, prime and paint all steel connections as needed including welded joints and bolted connections.
  - Remove all glazing panels, clean and repair existing framing, install new energy efficient panels. Includes removal of the curtain system that is no longer needed.
  - Install an exterior ships ladder to allow better maintenance access to the cupola mechanical systems.
  - Install new water barrier systems in upper planer beds to prevent leakage of water into mechanical and electrical rooms below.
  - Replace all hydronic heat piping and fin tubing.
  - Replace/upgrade ventilation motors, louvers and system controls.
  - Bring Conservatory up to code on fire alarm strobes and audible alarms.
  - Address other life safety concerns and exiting requirements.

FACILITY MANAGEMENT

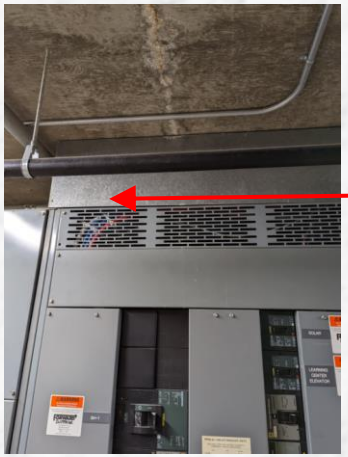
# 2025 – What's Next (cont.)

- Remove and replace elevated concrete walkway to improve drainage and widen walkway to ADA standards.
- Remove and replace existing precast stair treads and landing.
- Design and install a vertical lift into the elevated walkway so handicap/elderly visitors do not have to negotiate the stairs or return along original path back to ground level.
- Work with donor artist to provide connection points for permanent exhibition wall panels along upper walkway.
- Address exterior retaining wall, drainage, and building envelope finish on public facing side of the conservatory.

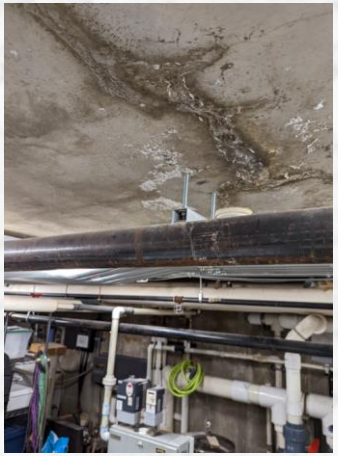
- Proposed Schedule:
  - Design and Bidding – remainder of 2025
  - Bids due Jan 2026
  - Start work April 2026
    - Orchid Escape February and March 2026
    - Glazing work to only be done May-September 2026 and 2027
    - All other work to be concurrent
  - Construction complete September 2027, begin warranty period
- To minimize business interruption it is better to do all in 2 years instead of 4 summers.

FACILITY MANAGEMENT

# Other Assessment Photos



Water leaks from planter box over main electrical distribution box



Water leaks from planter box and/or upper waterfall over plumbing mechanical equip.

Cracks and spalling at elevated walkway

Cracked glass panel.

This photo was taken by Olbrich staff during a major rainstorm event outside. Through our assessment we believe the driving rain was either coming through the base of the Cupola or at a compromised glazing seal and traveled down structural members inside the Bolz Conservatory until it got to a drip point.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 82987

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 82987 | **File Type:** | Resolution | **Status:** | Passed |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | BOARD OF PUBLIC WORKS |
| **Lead Referral:** | | **Cost:** | | **File Created Date :** | 04/11/2024 |
| **File Name:** | | | | **Final Action:** | 04/16/2024 |

**Title:** Authorizing two (2) non-competitive Purchase of Services contracts for enhanced structural assessment, repairs, and maintenance to the Bolz Conservatory structure at Olbrich Botanical Gardens, 3330 Atwood Ave. (District 15)

**Notes:**

**Code Sections:**

**Indexes:**

**Sponsors:** Yannette Figueroa Cole, Dina Nina Martinez-Rutherford And Derek Field

**Attachments:** Original file, Exhibit A - Background Information.pdf, Exhibit B - IMEG Corp. - Non-Competitive Selection Request.pdf, Exhibit C - Bauer Builders, Inc. - Non-Competitive Selection Request.pdf

**Author:**

**Entered by:** echristianson@cityofmadison.com

**Related Files:** 82617

**CC Agenda Date:** 04/16/2024

**Agenda Number:** 72.

**Effective Date:** 04/18/2024

**Enactment Number:** RES-24-00257

**Hearing Date:**

**Published Date:**

### Approval History

| Version | Seq # | Action Date | Approver | Action | Due Date |
|---|---|---|---|---|---|
| 1 | 1 | 4/11/2024 | Robert Mulcahy | Approve | 5/1/2024 |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | BOARD OF PUBLIC WORKS | 04/11/2024 | RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055 | | | | |

**Action Text:** This Resolution was RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF MGO 2.055

| | | | | |
|---|---|---|---|---|
| 1 | COMMON COUNCIL | 04/16/2024 | Adopt under suspension of MGO 2.055 (14 votes required) | Pass |

**Action Text:** A motion was made by Figueroa Cole, seconded by Duncan, to Adopt under suspension of MGO 2.055 (14 votes required). The motion passed by voice vote/other.

**Text of Legislative File 82987**

**Fiscal Note**

The proposed resolution authorizes the Mayor and City Clerk to enter into two non-competitive contracts. The first non-competitive contract authorized is for Purchase of Services (Design Professional) with IMEG, Corp. for professional structural engineering analysis of structural and glazing components at an initial cost of $91,410 and $58,590 for additional services as needed after completion of the initial assessment for a contract authorization not to exceed $150,000.

The second non-competitive contract authorized is for Purchase of Services with Bauer Builders, Inc. for labor, equipment, and materials for work as directed by IMEG, Corp. at an initial cost of $59,690 and $90,310 for additional materials and labor beyond the allowances requested by the RFB as needed for a contract authorization not to exceed $150,000.

Funding for this project is authorized in the 2024 Adopted Parks Division Capital Budget in the Olbrich Botanical Gardens Conservatory project (Munis #15051). No additional appropriation is required.

**Title**

Authorizing two (2) non-competitive Purchase of Services contracts for enhanced structural assessment, repairs, and maintenance to the Bolz Conservatory structure at Olbrich Botanical Gardens, 3330 Atwood Ave. (District 15)

**Body**

WHEREAS, in 2021 Olbrich Botanical Gardens Visitor Center and Bolz Conservatory had its 30th Anniversary, and
WHEREAS, in 2023 Engineering-Facility Management and Olbrich Botanical Gardens had commissioned and completed a professional engineering assessment of the main complex building structures and mechanical systems,
WHEREAS, the result of the 2023 assessment identified certain structural components, glazing components, and mechanical equipment in the Bolz Conservatory which needed additional assessment requiring the removal of insulation, rust and paint, general repairs, and mechanical system maintenance, and
WHEREAS, the 2024 Capital Budget includes funding for necessary maintenance, and replacement of aging major mechanical, electrical, and structural systems, as well as specialized building features within and around the Olbrich Botanical Gardens Complex, and
WHEREAS, in January 2024 City Engineering-Facility Management and Olbrich Botanical Gardens announced a Request for Bids to complete a Phase 2 assessment of structural systems, glazing and mechanical system maintenance within the Bolz Conservatory, and
WHEREAS, no bids were received, allowing City Engineering-Facility Management to pursue consulting services directly with a structural engineering firm and IMEG, Corp. was selected to assemble an assessment team as outlined in the RFB due to their previous involvement in the

2023 assessment, and
WHEREAS, IMEG, Corp. assembled an assessment team per the requirements outlined in the RFB, with the team consisting of IMEG, Corp. for structural analysis, Facility Engineering, Inc. for glazing component analysis, and Bauer Builders, Inc. for construction and maintenance services, for a sum total of $151,000.00 for all services requested in the RFB including allowances for unknown general repairs as specified in the RFB, and
WHEREAS, Olbrich Botanical Gardens has closed the Bolz Conservatory for annual maintenance from March 11 through March 22, 2024 and has Park Commission approval to remain closed through June 15, 2024 for this work to be completed, and the assessment team is prepared to begin work upon Council approval and the execution of the Purchase of Services agreements to meet this schedule, and
WHEREAS, Engineering-Facility Management and Olbrich Botanical Gardens is requesting authorization for the City of Madison to enter into two (2) separate Purchase of Services Contracts for reasons of construction liability insurance,
WHEREAS, one POS contract will be with IMEG, Corp. as the primary consultant having Facility Engineering, Inc. as a sub-consultant, for an amount not to exceed $91,410. The term of this contract will be June 14, 2024, and
WHEREAS, the other POS contract will be with Bauer Builders, Inc. for an amount not to exceed $59,690. The term of this contract will be June 14, 2024, and
WHEREAS, MGO 4.26 requires Common Council approval of service contracts of $50,000 or more if the contractor was not selected through a competitive selection process, and the reasons for selecting this contractor are set forth above and in the attached Noncompetitive Selection Request Form; and
NOW THERFORE BE IT RESOLVED, that the Common Council hereby authorizes the Mayor and City Clerk to enter into a contract for Purchase of Services (Design Professional) in a form to be approved by the City Attorney with IMEG, Corp. to provide professional structural and glazing analysis of components of the Bolz Conservatory and lead guidance of their assessment team, for a total compensation not to exceed $91,410.00 without prior approval and contract amendment, and
NOW THERFORE BE IT FURTHER RESOLVED, that the Common Council hereby authorizes the Mayor and City Clerk to enter into a contract for Purchase of Services in a form to be approved by the City Attorney with Bauer Builders, Inc. to provide labor, equipment, and materials, as directed by IMEG, Corp. within the Bolz Conservatory, for a total compensation not to exceed $59,690.00 without prior approval and contract amendment, and
NOW THERFORE BE IT FURTHER RESOLVED, that upon the request by IMEG Corp. for additional labor and materials, and approval of said request by the City Engineer, that the Mayor and City Clerk are authorized to sign amendments with Bauer Builders, Inc. as required for a not to exceed total contract sum of $150,000, with no additional extension of the contract term, and
BE IT FINALLY RESOLVED, that upon the request by Bauer Builders, Inc. for additional labor and materials, and approval of said request by the City Engineer, that the Mayor and City Clerk are authorized to sign amendments with Bauer Builders, Inc. as required for a not to exceed total contract sum of $150,000, with no additional extension of the contract term.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87963

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87963 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | FINANCE COMMITTEE |
| | | | | **File Created Date :** | 04/16/2025 |
| **File Name:** | DECLARING SUPPORT FOR THE PRESERVATION OF THE FEDERAL TAX EXEMPTION FOR MUNICIPAL BOND INTEREST | | | **Final Action:** | |

**Title:** Declaring support for the preservation of the federal tax exemption for municipal bond interest.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway, Regina M. Vidaver, Derek Field, MGR Govindarajan And Michael E. Verveer | **Effective Date:** | |
| **Attachments:** | Tax Exemption for Municipal Bond Interest -- FC -- 5-27-2025.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | dSchmiedicke@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Finance Department | 04/16/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Finance Committee (5/27/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer | FINANCE COMMITTEE | 05/27/2025 | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | FINANCE COMMITTEE | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | |

### Text of Legislative File 87963

**Fiscal Note**

This resolution urges Congress to maintain the tax exemption for interest received by investors in the City's debt. The City issues approximately $100 million to $150 million of tax-exempt

municipal debt annually. Repealing the federal tax exemption on municipal debt will increase interest costs to the City to finance critical capital investments, such as for street reconstruction, stormwater management, sewer infrastructure, facilities, vehicles and equipment. Higher interest costs could result in higher taxes and fees for residents. Studies have estimated that the cost of repealing the tax exemption for municipal bond interest could increase taxes and fees for every household nationally by over $6,500.

**Title**

Declaring support for the preservation of the federal tax exemption for municipal bond interest.

**Body**

WHEREAS, the tax-exempt municipal bond market is a widely used source of capital for states, local governments, tribes, territories, and non-profit borrowers that finances a tremendous share of the nation's public infrastructure; and

WHEREAS, state and local governments finance about three-quarters of the public infrastructure in the United States and use tax-exempt bonds to do so, with the federal government providing only about one-quarter of the investment; and

WHEREAS, federal tax exemption for municipal bonds, dating back to the 1800s and incorporated into the modern tax code in 1913, has been crucial for state and local governments to affordably finance critical infrastructure projects; and

WHEREAS, tax-exempt bonds offer borrowers to achieve a multiplier effect of 2.11, meaning that for every dollar, borrowers achieve $2.11 in borrowing cost savings thereby demonstrating the efficiency and effectiveness of this exemption in facilitating infrastructure investment; and

WHEREAS, tax-exempt bonds provide for essential infrastructure projects, such as roads, bridges, utilities, broadband, water and sewer systems, and hospitals, which are vital to the health and well-being of our community such that without such bonds, the cost of borrowing would be $823.92 billion more over 10 years, thereby causing an estimated increase in taxes and fees of over $6,500 per household nationally that would place an undue burden on taxpayers; and

WHEREAS, The House Ways and Means Committee is considering eliminating municipal bond tax exemption as part of budget reconciliation and tax reform efforts; and

WHEREAS, Repealing the exemption in reconciliation legislation currently before Congress would also jeopardize Private Activity Bonds (PABs), including Mortgage Revenue Bonds (MRBs), which are essential for financing affordable housing projects that rely on the Low-Income Housing Tax Credits (LIHTCs). Losing the exemption would make it significantly harder to build or preserve housing for low- and moderate-income families-deepening the nation’s housing crisis. Repeal of PABs would also impact public infrastructure projects that qualify as private activity bonds.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the City of Madison find and determine that tax-exempt municipal bonds are an essential tool for cities across Wisconsin and the United States of America, and provide an opportunity for economic development, infrastructure improvement, and increase safety; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Common Council of

the City of Madison hereby encourage the Wisconsin Congressional Delegation to assist the City of Madison, and all local governments in Wisconsin, by preserving the tax-exempt status of municipal bonds and supporting and ensuring the protection of the federal tax exemption of municipal bonds.

NOW, THEREFORE, BE IT FINALLY RESOLVED, that copies of this Resolution shall be furnished to all members of the Wisconsin Congressional Delegation.

Finance Committee

May 27, 2025

# Tax Exemption for Municipal Bond Interest

# Tax exemption for municipal bond interest

- Some of the options to reduce the impact on the deficit include changes to federal tax deductions and exemptions and other tax law changes.
- Repeal of the ***tax exemption for interest on municipal debt*** would increase federal tax revenues by $470 billion over the next 10 years.
- State and local governments finance about 75% of the public infrastructure in the U.S..
- Repeal of this tax exemption is estimated to ***increase taxes and fees by $6,500 per household nationally***.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88248

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88248 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | FINANCE COMMITTEE |
| | | | | **File Created Date :** | 05/07/2025 |
| **File Name:** | Recreating Two 0.6 FTE Transit Customer Service Reps as one 1.0 FTE Customer Service Rep | | | **Final Action:** | |

**Title:** Recreating Two Part Time Transit Customer Service Representatives as One Full Time Customer Service Representative

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Sabrina V. Madison, Yannette Figueroa Cole, Derek Field And Michael E. Verveer | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Ann Schroeder | **Hearing Date:** | |
| **Entered by:** | aschroeder@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Metro Transit | 05/07/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Finance Committee (5/27/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | FINANCE COMMITTEE | 05/27/2025 | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other. | | | | | |
| 1 | FINANCE COMMITTEE | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | |

### Text of Legislative File 88248

**Fiscal Note**

The proposed resolution deletes a 0.6 FTE Transit Customer Service Representative position and recreates a separate 0.6 FTE Transit Customer Service Representative as a 1.0 FTE position. The change results in a 0.2 FTE reduction in Metro Transit's authorized positions and cost savings of $13,000.

**Title**

Recreating Two Part Time Transit Customer Service Representatives as One Full Time Customer Service Representative

**Body**

WHEREAS, Metro Transit has had difficulty attracting and retaining employees in the part time Customer Service Representative classification; and

WHEREAS, Metro Transit has been successful in attracting and retaining full time Transit Customer Service Representatives; and

WHEREAS, Metro Transit will benefit from an additional permanent full time Transit Customer Service Representative position in the call center to meet the service demands of the unit;

NOW, THEREFORE BE IT RESOLVED that 0.6 FTE position 3610 is deleted and 0.6 FTE position 3374 is recreated as a full time position in the Transit Customer Service Representative classification in the Metro Transit Operating budget, thereof.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88293

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|---|---|---|---|---|---|
| **File ID:** | 88293 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | FINANCE COMMITTEE |
| | | | | **File Created Date :** | 05/12/2025 |
| **File Name:** | Authorizing the City of Madison Water Utility to apply for and accept a grant, if awarded, of up to $36,277 from the Wisconsin Department of Health Services, and authorizing the Mayor and Water Utility General Manager, or their designees, to sign related | | | **Final Action:** | |

**Title:** Authorizing the City of Madison Water Utility to apply for and accept a grant, if awarded, of up to $36,277 from the Wisconsin Department of Health Services, and authorizing the Mayor and Water Utility General Manager, or their designees, to sign related documents(s) authorizing acceptance of the grant and the transfer of funds.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | MGR Govindarajan And Derek Field | **Effective Date:** | |
| **Attachments:** | Memo - Authorizing Wisconsin Department of Health Services Grant.pdf, Attachment - File # 88293 Legislation Text.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jberndt@madisonwater.org | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Water Utility | 05/12/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Finance Committee (5/27/25), Water Utility Board (5/28/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | FINANCE COMMITTEE | 05/27/2025 | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other. | | | | | |
| | **Notes:** | Additional Referral to Water Utility Board (5/28/25) | | | | | |
| 1 | FINANCE COMMITTEE | 05/21/2025 | Refer | WATER UTILITY BOARD | 05/28/2025 | | |
| | **Action Text:** | This Resolution was Refer to the WATER UTILITY BOARD | | | | | |

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|---|---|---|---|---|---|
| 1 | FINANCE COMMITTEE | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other. | | | |
| 1 | WATER UTILITY BOARD | 05/28/2025 | Return to Lead with the Recommendation for Approval | FINANCE COMMITTEE | Pass |
| | **Action Text:** | Motion by Callisto, seconded by Vice President Simon, to Authorize the City of Madison Water Utility to apply for and accept a grant, if awarded, of up to$36,277 from the Wisconsin Department of Health Services, and authorizing the Mayor and Water Utility General Manager, or their designees, to sign related documents authorizing acceptance of the grant and the transfer of funds. Motion carried by voice vote/other. | | | |

**Text of Legislative File 88293**

**.Fiscal Note**

The proposed resolution authorizes the City of Madison Water Utility to apply for and accept if awarded, grant funding of up to $36,277 from the Wisconsin Department of Health Services. The grant will fund a portion of the costs of replacing pumps to remotely adjust fluoride feed rate based on changing water pumping conditions. If the grant is awarded, the Water Utility's 2025 Adopted Operating Budget will be amended to appropriate the grant funding.

**.Title**

Authorizing the City of Madison Water Utility to apply for and accept a grant, if awarded, of up to $36,277 from the Wisconsin Department of Health Services, and authorizing the Mayor and Water Utility General Manager, or their designees, to sign related documents(s) authorizing acceptance of the grant and the transfer of funds.

**.Body**

WHEREAS, the City of Madison Water Utility has been successfully delivering optimally fluoridated water for over 75 years, and was recognized with a Water Fluoridation Quality Award by the Centers for Disease Control and Prevention (CDC) for “providing high-quality water fluoridation … representing a high level of operator care and accomplishment”, and

WHEREAS, that consistent delivery of an optimal fluoride level requires specialized equipment that can be carefully calibrated and will prevent backsiphonage, and the equipment periodically must be replaced and updated with new equipment, and

WHEREAS, the City of Madison Water Utility is in the process of replacing the older, less reliable Pulsatron fluoride pumps in favor of newer peristaltic ones that provide consistent dosing without backflow risk, and will standardize the pump style, manufacturer, and model across the utility’s water system thereby lowering operations and maintenance costs by needing to supply parts for only one model, and

WHEREAS, the City of Madison Water Utility is mid-way through a replacement cycle and plans to replace an additional thirteen pumps and add one Omni valve to automatically and remotely adjust the fluoride feed rate based on changing water pumping conditions with the grant proceeds, and

WHEREAS, the Wisconsin Department of Health Services - Oral Health Program offers a Community Water Fluoridation Equipment Grant Funding Opportunity to support public water

systems in providing optimally fluoridated water to ensure that communities consistently provide fluoride levels at the optimal range of 0.7 mg/L to residents, and

WHEREAS, the award will reimburse 100% of the purchase of water fluoridation equipment up to the grant amount of $36,277 with the final reimbursement being requested on or before June 30, 2025.

NOW THEREFORE BE IT RESOLVED, that the City of Madison Water Utility is authorized to apply for and to accept a Wisconsin Department of Health Services - Oral Health Program grant, if awarded, for up to $36,277 for fluoride treatment equipment, and

BE IT FURTHER RESOLVED, that the City of Madison Water Utility 2025 Operating Budget will be amended to appropriate the grant revenue and expenses for chemical treatment equipment to up to $36,277, and

BE IT FINALLY RESOLVED, that the Mayor and Water Utility General Manager, or their designees are authorized to sign a grant agreement with the Wisconsin Department of Health Services in a format approved by the City Attorney, and any other necessary documents to comply with the grant requirements and to secure the grant funding.

Madison Water Utility
www.madisonwater.org • 119 East Olin Avenue, Madison, WI 53713 • TEL 608-266-4651 • FAX 608-266-4426

**MEMORANDUM**

Date: May 12, 2025

To: Mayor Satya Rhodes-Conway
Common Council
Finance Committee
Water Board

From: Joseph Grande – Water Resources Manager
Krishna Kumar – General Manager

Subject: Authorizing the City of Madison Water Utility to apply for and accept a grant, if awarded, of up to $36,276 from the Wisconsin Department of Health Services – Oral Health Program, and authorizing the Mayor and Water Utility General Manager, or their designees, to sign related document(s) authorizing acceptance of the grant and the transfer of funds.

**RECOMMENDATION:**

Staff is seeking authorization to apply for and accept a Wisconsin Department of Health Service—Oral Health Program grant, if awarded, for up to $36,277 for fluoride treatment equipment, and authorizing the Mayor and Water Utility General Manager, or their designees, to sign related document(s) authorizing acceptance of the grant and the transfer of the funds.

**BACKGROUND:**

The City of Madison Water Utility has been successfully delivering optimally fluoridated water for over 75 years and was recognized with a Water Fluoridation Quality Award by the Centers for Disease Control and Prevention (CDC) for, “providing high-quality water fluoridation…representing a high level of operator care and accomplishment.”

Consistent delivery of an optimal fluoride level requires specialized equipment that can be carefully calibrated and will prevent back siphonage. The equipment periodically must be replaced and updated with new equipment.

The City of Madison Water Utility is in the process of replacing the older, less reliable Pulsatron fluoride pumps in favor of newer peristaltic ones that provide consistent dosing without backflow risk, and will standardize the pump style, manufacturer, and model across the utility’s water system thereby lowering operations and maintenance costs by needing to supply parts for only one model, and the City of Madison Water Utility is mid-way through a replacement cycle and plans to replace an additional thirteen pumps and add one Omni valve to automatically and remotely adjust the fluoride feed rate based on changing water pumping conditions with the grant proceeds, and the Wisconsin Department of Health Services – Oral Health Program offers a Community Water Fluoridation Equipment Grant Funding Opportunity to support public water

systems in providing optimally fluoridated water to ensure that communities consistently provide fluoride levels at the optimal range of 0.7 mg/L to residents, and the award will reimburse 100% of the purchase of water fluoridation equipment up to the grant amount of $36,277 with the final reimbursement being requested on or before June 30, 2025.

**FISCAL IMPACTS:**

The City of Madison Water Utility 2025 Operating Budget will be amended to appropriate the grant revenue and expenses for chemical treatment equipment to up to $36,277.

**LEGISTLATIVE PATH:**

| | |
|---|---|
| 5/20/2025 | Common Council (Introduction) |
| 5/27/2025 | Finance Committee |
| 5/28/2025 | Water Utility Board |
| 6/03/2025 | Common Council (Final Action) |

**ATTACHMENTS:**

1. Memo (This Document)
2. Resolution

**File #:** 88293, **Version:** 1

**.Fiscal Note**
The proposed resolution authorizes the City of Madison Water Utility to apply for and accept if awarded, grant funding of up to $36,277 from the Wisconsin Department of Health Services. The grant will fund a portion of the costs of replacing pumps to remotely adjust fluoride feed rate based on changing water pumping conditions. If the grant is awarded, the Water Utility's 2025 Adopted Operating Budget will be amended to appropriate the grant funding.

**.Title**
Authorizing the City of Madison Water Utility to apply for and accept a grant, if awarded, of up to $36,277 from the Wisconsin Department of Health Services, and authorizing the Mayor and Water Utility General Manager, or their designees, to sign related documents(s) authorizing acceptance of the grant and the transfer of funds.

**.Body**
WHEREAS, the City of Madison Water Utility has been successfully delivering optimally fluoridated water for over 75 years, and was recognized with a Water Fluoridation Quality Award by the Centers for Disease Control and Prevention (CDC) for “providing high-quality water fluoridation … representing a high level of operator care and accomplishment”, and

WHEREAS, that consistent delivery of an optimal fluoride level requires specialized equipment that can be carefully calibrated and will prevent backsiphonage, and the equipment periodically must be replaced and updated with new equipment, and

WHEREAS, the City of Madison Water Utility is in the process of replacing the older, less reliable Pulsatron fluoride pumps in favor of newer peristaltic ones that provide consistent dosing without backflow risk, and will standardize the pump style, manufacturer, and model across the utility’s water system thereby lowering operations and maintenance costs by needing to supply parts for only one model, and

WHEREAS, the City of Madison Water Utility is mid-way through a replacement cycle and plans to replace an additional thirteen pumps and add one Omni valve to automatically and remotely adjust the fluoride feed rate based on changing water pumping conditions with the grant proceeds, and

WHEREAS, the Wisconsin Department of Health Services - Oral Health Program offers a Community Water Fluoridation Equipment Grant Funding Opportunity to support public water systems in providing optimally fluoridated water to ensure that communities consistently provide fluoride levels at the optimal range of 0.7 mg/L to residents, and

WHEREAS, the award will reimburse 100% of the purchase of water fluoridation equipment up to the grant amount of $36,277 with the final reimbursement being requested on or before June 30, 2025.

NOW THEREFORE BE IT RESOLVED, that the City of Madison Water Utility is authorized to apply for and to accept a Wisconsin Department of Health Services - Oral Health Program grant, if awarded, for up to $36,277 for fluoride treatment equipment, and

BE IT FURTHER RESOLVED, that the City of Madison Water Utility 2025 Operating Budget will be amended

to appropriate the grant revenue and expenses for chemical treatment equipment to up to $36,277, and

BE IT FINALLY RESOLVED, that the Mayor and Water Utility General Manager, or their designees are authorized to sign a grant agreement with the Wisconsin Department of Health Services in a format approved by the City Attorney, and any other necessary documents to comply with the grant requirements and to secure the grant funding.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88327

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88327 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | FINANCE COMMITTEE |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | 13107 TIF Loan 501 E Washington Ave (Wash Franklin LLC) | | | **Final Action:** | |

**Title:** Authorizing the Mayor and City Clerk to execute a development agreement for $1,666,000 Tax Incremental Finance Loan to Wash Franklin, LLC, or its assigns to construct approximately 223 units of affordable housing and approximately 68 parking stalls located at 501 E. Washington Avenue in a proposed boundary amendment to Tax Incremental District (TID) 53. (District 6)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Davy Mayer And Satya V. Rhodes-Conway | **Effective Date:** | |
| **Attachments:** | 13107 TIF Report 501 E Washington (Wash Franklin LLC).pdf | **Enactment Number:** | |
| **Author:** | Joe Gromacki, TIF Coordinator | **Hearing Date:** | |
| **Entered by:** | cklawiter@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Economic Development Division | 05/13/2025 | Referred for Introduction | | | | |
| | **Action Text:** This Resolution was Referred for Introduction | | | | | | |
| | **Notes:** Finance Committee (5/27/25), Common Council (6/3/25) | | | | | | |
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | FINANCE COMMITTEE | | 05/27/2025 | Pass |
| | **Action Text:** A motion was made by Vidaver, seconded by Govindarajan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other. | | | | | | |
| 1 | FINANCE COMMITTEE | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** A motion was made by Vidaver, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | | |

### Text of Legislative File 88327

**Fiscal Note**

The proposed resolution authorizes a $1,666,000 loan to Wash Franklin, LLC, or its assigns

("Developer"). The Economic Development Division's (EDD) 2026 Capital Budget request includes TID-supported GO Borrowing for this loan. Funding for this project is contingent on Common Council adoption of the 2026 Capital Budget and adoption of a Project Plan and Boundary amendment to TID 53 (Wilson Street) in 2025.

The Project consists of approximately 223 affordable apartment units, and approximately 68 parking stalls at a total cost of $82,216,000 ("Project"). The TIF Loan would be repaid through incremental taxes generated by the Project and represents 55% of the present value of all incremental taxes anticipated from the Project over the TID's remaining 18-year life. Developer shall seek additional non-TIF funding for the remaining balance of the $5,057,000 financing gap.

While it is anticipated that the incremental taxes generated by the Project will be sufficient to repay the loan within approximately 9 years, the Developer is required to guaranty a minimum payment if sufficient future tax increment is not available. The increment guarantee is secured by a subordinated mortgage on the property. The TIF Loan also requires that Developer be prohibited from selling or transferring the Property prior to repayment of the TIF Loan. If Developer sells or transfers the Property to a tax-exempt entity, Buyer shall pay an annual payment in lieu of taxes (PILOT) in the amount of the property tax paid as of the date of sale, frozen, until 2050.

**Title**

Authorizing the Mayor and City Clerk to execute a development agreement for $1,666,000 Tax Incremental Finance Loan to Wash Franklin, LLC, or its assigns to construct approximately 223 units of affordable housing and approximately 68 parking stalls located at 501 E. Washington Avenue in a proposed boundary amendment to Tax Incremental District (TID) 53. (District 6)

**Body**

WHEREAS the City of Madison is in the process of amending the Project Plan and Boundary of TID #53 (Wilson Street) during 2025; and

WHEREAS the intent and purpose of the Project Plan, among other things, is to eliminate blighting conditions and encourage development of a wide range of commercial and housing options and attract and retain business and employment in the City of Madison; and

WHEREAS Wash Franklin, LLC, or its assigns, ("Developer") has proposed to construct approximately 223 affordable housing units and 68 underground parking stalls on the Property at a total estimated development cost of approximately $82,216,000 ("Project") located at 501 E. Washington Avenue, formerly known as the Wisconsin Manufacturers and Commerce building in the City of Madison and within the proposed boundary amendment of TID #53 (Wilson Street) boundary ("Property"); and

WHEREAS City staff has conducted an analysis (See Attached Report) of the Project and has determined a gap to be approximately $5,057,000 such that, but for TIF assistance, the Project could not occur; and

WHEREAS, $1,666,000 of TIF assistance to the Project represents approximately 55% of the present value of the estimated tax incremental revenues generated by the Project, in conformance to TIF Policy that no more than 55% be made available to a project ("55% Gateway") without Finance Committee prior authorization; and

WHEREAS, in addition to any other powers conferred by law, the City may exercise any power necessary and convenient to carry out the purpose of the TIF law, including the power to cause project plans to be prepared, to approve such plans, and to implement the provisions that effectuate the purpose of such plans; and

NOW, THEREFORE, BE IT RESOLVED that the City hereby finds and determines that the Project is consistent with the public purposes of Tax Increment Finance Law and the plans and objectives set forth in City of Madison TIF Policy, the City's loan to Developer demonstrates the potential to encourage development of a wide range of housing options in TID #53, thereby making it more likely to accomplish the public purpose objectives set forth in the Project Plan, the TIF Law and City TIF Policy.

BE IT FURTHER RESOLVED that funding is subject to the following conditions:

1. The Project. Developer agrees to develop on the Property all of the following:

   a. Construction of approximately 223 units of affordable housing. The Developer agrees to set aside 100% of the units for occupancy by households whose income is at or below 80% of the area median income (AMI) as defined by Section 42 of the Internal Revenue Code, with an average AMI of less than or equal to 60% using the average income set aside, and consistent with the income restrictions under the Wisconsin Housing and Economic Development Authority's Low-Income Housing Tax Credit Program, and subject to the Land Use Restriction described in Section 24 of this Term Sheet.

   b. Approximately 68 parking stalls

2. Form of Assistance. TIF assistance shall be provided in the form of a 0% loan (the "TIF Loan") from the City to CDA Housing, Inc. ("CDA") and then loaned to Developer, or its assigns, in the amount of One Million Six Hundred Sixty-Six Thousand Dollars ($1,666,000) to the Developer for the purposes of funding TIF eligible project costs, as defined in Wis. Stat. §66.1105 (the "TIF Law"), incurred for constructing the Project. The TIF Loan is to be repaid either through the tax increment generated on the Property or a guaranty payment pursuant to Section 11 herein.

3. Evidence of Financing, Audit and Clawback Provision. Prior to the TIF Loan closing, Developer shall provide evidence of bank financing, grant funds and/or equity in the aggregate amount of not less than $80,550,000 for Project ("Financing").

   Financing shall be evidenced in the form of (i) a bank commitment letter and evidence that Developer has met all of the lender's conditions of financing such as commercial pre-leasing requirements, if any; (ii) a letter of intent from a tax credit investor; and/or (iii) a grant award letter from a nonprofit or governmental entity.

   Equity investment shall be evidenced by paid invoices or other documentation of prepaid project costs paid by Developer and/or a financial statement demonstrating Developer's financial capacity to invest equity in the Project. The Developer's Equity investment may include equity from the sale of Low-Income Housing Tax Credits, a cash contribution from the tenant that will occupy the Project, the Developer's contribution of land or cash via a sponsor note, and a deferred developer's fee. In aggregate, Developer's equity investment,

as established through financing documents shall not be less than the amount of the TIF Loan at closing.

After closing, the TIF Loan shall be used solely for the purpose of funding the TIF eligible portion of the total project costs as stated in the TIF Application. The total project costs estimated therein at approximately $82,216,000 ("Project Cost"). Upon completion of the Project defined as issuance of a certificate of occupancy for all elements of the Project ("Completion"), Developer shall provide the City with a cost certification of the total Project Cost and Financing ("Audit"), to the City's satisfaction, for the City's review and approval. If the City does not approve the Developer's Audit of Project Cost, the City may request additional information from the Developer and may perform its own audit of Developer's books and records related to Project Cost and Financing. In the event that the financing gap for Project (which is equal to the amount of the TIF Loan) is reduced by a lesser Project Cost as established by the Audit, ("Audited Actual Cost") and/or an increase, as established by the Audit, in Financing ("Audited Actual Financing"), the following formula shall apply to determine the clawback payment due to the City ("Clawback"):

The Clawback shall be calculated as follows:

1. "Cost Savings" for the Project = $82,216,000, minus the Audited Actual Cost; and
2. "Financing Increase" = Audited Actual Financing minus $80,550,000.

If the sum of (1) Cost Savings and (2) Financing Increase is a negative number, there shall be no Clawback. If the sum is a positive number, Developer shall pay the City Fifty Percent (50%) of such positive number as a Clawback.

Developer's payment of the Clawback shall be applied as a payment to the tax increment guaranty under Sections 9 and 11 below and shall reduce the outstanding amount of the TIF Loan pursuant to Sections 9 and 11 below.

4. Tax Credit Approval. TIF assistance to the Project is contingent upon Developer receiving an award of Section 42 Low-Income Housing Tax credits ("LIHTC") from Wisconsin Housing and Economic Development Authority ("WHEDA") in 2025. Prior to closing of the TIF Loan, Developer shall provide the City with a copy of its LIHTC Online Application ("LOLA") provided to WHEDA. The City reserves the right to amend TIF Assistance to the Project in the event that the financial information provided in the LOLA demonstrates that the financing gap for the Project is less than presented in Developer's TIF Application.

5. Disbursement Method. At closing, the City shall disburse the TIF Loan to a title company to be held in escrow. In order to facilitate the City's review of project cost to confirm eligibility under Wisconsin TIF Law (Wis. Stats. s. 66.1105) and Developer's progress toward SBE bidding goals as set forth in Section 13 herein, the City and Developer shall enter into a Disbursement Agreement that authorizes no less than three (3) disbursements of TIF funds, including a final 20% of total TIF funds retained until 80% project completion confirmation by the Department of Civil Rights ("DCR") that Developer has complied with the applicable provisions of MGO 39.02 (9). TIF funds shall be disbursed upon the City's receipt and satisfactory review of a detailed draw request from Developer provided on or about no less than three (3) disbursement dates, to a title company. CDA shall have the right to lend a portion of the TIF Loan proceeds to the project in phases, secured by one or more notes and mortgages as approved by the City Attorney.

All funds not spent or remaining in escrow after Completion of the Project shall be returned to the City.

6. 2026 Capital Budget Authorization. Funding for the One Million Six Hundred Sixty-Six Thousand Dollar ($1,666,000) TIF Loan is contingent upon the City of Madison Common Council doing the following: (1) adopting a resolution authorizing the City's execution of the TIF Loan document (the "Authorizing Resolution") ; and (2) adopting a 2026 Capital Budget authorizing the expenditure of funds stated herein. Following approval of the Authorizing Resolution, the Developer may commence construction on the Project, at Developer's own risk, and subject to Sections 7 and 26.

7. TID 53 Project Plan Amendment. The City shall amend the Project Plan to TID 53 to authorize the $1,666,000 TIF expenditure for the TIF Loan (the "Project Plan Amendment"). The City shall not make TIF funds available until the date the TIF Joint Review Board approves the Project Plan Amendment. Developer may commence construction in accordance with Section 6 and 26, but all construction shall be at its own risk.

8. No TID Project Plan Amendment. In the event that the TID #53 Project Plan Amendment (the "Project Plan Amendment") is not approved by the TIF Joint Review Board of the City of Madison and certified by DOR on or about April 30, 2026, then Developer shall have the option to either terminate the agreement, or to accept the TIF Loan as a conventional loan, amortized over ten years, together with the costs of issuance and interest on the unpaid principal balance at a rate equal to the rate of the City's borrowing, plus one hundred basis points, with payments of principal and interest, which shall be made quarterly (the "Conventional Loan").

   In the event the Project Plan Amendment is not certified by DOR on or about April 30, 2026, Developer shall be obligated to repay the TIF Loan in accordance with the terms of the Conventional Loan. The City shall make its best effort to secure TID certification as soon as possible thereafter. If the City is able to secure certification, then the Conventional Loan balance shall revert back to a TIF Loan on the terms described herein.

9. Method of Payment and Tax Increment Guaranty. The City's expenditure in providing the TIF Loan for the Project shall be repaid by Developer through tax increments generated by the Project and/or cash payments by Developer and guaranty payments. A schedule of the projected increment used to calculate the TIF Loan amount shall be attached to the Agreement ("Increment Schedule").

10. Sale to Tax Exempt Entity - PILOT Payment. Developer shall be prohibited from selling or transferring the Property prior to the Developer's repayment of the TIF Loan without the prior written consent of the City (except for transfers made pursuant to foreclosure of senior loan on the Project). If Developer sells or transfers the Property to a tax-exempt entity ("Buyer"), whereupon such ownership renders the Property as property tax-exempt, Buyer shall pay the City an annual payment in lieu of taxes (PILOT) in the amount of property tax last levied as of the date of sale to Buyer, frozen, through 2050. The City of Madison shall share said PILOT in proportion with the overlying taxing jurisdictions. Buyer shall execute a PILOT Agreement and a mortgage in favor of the City in the amount of the PILOT payments ("Buyer's Mortgage") at the time of Buyer's acquisition of the Property. The Buyer's Mortgage and PILOT Agreement shall be released and terminated by the City upon the closure of TID 53. This obligation will be secured by a land use restriction

terminable upon closure of TID 53.

11. Security and Corporate Guaranty. The TIF Loan shall be evidenced by notes executed by CDA, or its assigns, to the City of Madison in the amount of One Million Six Hundred Sixty-Six Thousand Dollars ($1,666,000) bearing zero percent (0%) interest (together the "Note") CDA shall loan the proceeds to Developer and Developer shall execute a note to evidence the loan from CDA to it (the "Second Note") and also a subordinate mortgage in favor CDA. CDA will assign its interest in the Second Note and Mortgage to the City of Madison securing payment of the TIF Loan (the "Mortgage"). Developer shall deliver to the City the fully executed Second Note, endorsed to the City, to be held by the City in the event of default. The City agrees, if necessary, to execute a subordination of mortgage in a form approved by the City Attorney and acceptable to Developer's lender(s) and said subordinated Mortgage shall be in the second mortgage position. Developer and its assigns shall cause to be provided a corporate guaranty of Bear Development, LLC of the TIF Loan to the Project.

12. Satisfaction. The TIF Mortgage and Agreement shall be satisfied and the Note and Guaranty cancelled via a recordable release upon full payment of the TIF Loan.

13. Affirmative Action MGO 39.02 (9). Developer and its contractors/subcontractors shall comply with all applicable provisions of the Madison General Ordinance (MGO) 39.02 (9), concerning contract compliance requirements. Prior to commencing construction, Developer shall contact the City's Affirmative Action Division to assure that Developer is in compliance with the aforementioned requirements. Developer shall assist and actively cooperate with the Affirmative Action Division in obtaining the compliance of contractors and subcontractors with such applicable provisions of the Madison General Ordinance. Developer shall allow maximum feasible opportunity to small business enterprises to compete for any contracts entered into pursuant to the contract. The Developer understands that it is obligated to meet the goal set by the Department of Civil Rights or show best efforts to meet the goal based on documented evidence of efforts.

Furthermore, in order to ensure compliance with the above provisions, Developer and its contractor agree to the following:

a. The general contractor provides a schedule of values as soon as reasonably possible following the execution of this Term Sheet.

b. A meeting shall take place before loan closing to set affirmative action goals for the Project. Additional meetings may be scheduled at the request of DCR and must be held within 10 days of the request.

c. At 80% completion, the goal is either met, signed contracts establish that the goal will be met, or documented good faith efforts are shown as to why the goal is not met.

For the purposes of this paragraph, "completion" shall mean expenditure of total project costs as described in the TIF Application.

14. Accessibility (MGO 39.05). Developer shall submit a written assurance of compliance with Madison General Ordinance 39.05.

15. Equal Opportunity. Developer shall comply with all applicable local, state and federal provisions concerning Equal Opportunity.

16. Ban the Box. Developer shall comply with Madison General Ordinance 39.08 related to job applicant arrest and conviction records.

17. Material Changes. At the time of Closing on the TIF Loan, if any material adverse changes to the size, use or ownership of the Project or Property stated in the TIF Application, including any changes to the number or rent of the affordable units, have been made, this TIF Loan commitment shall be subject to reconsideration by the City. Following Closing, any material change to the Project made without consent of the City shall subject the TIF Loan to immediate repayment. Notwithstanding the foregoing, the City acknowledges that the Developer may, with the prior approval of the City, which approval may not be unreasonably withheld, reconfigure the size and use of the Project to address current market conditions (for example, the number and configuration of parking stalls may be increased or decreased, and certain space designated for office use may be converted to retail use).

18. Project Completion. Developer shall guarantee that the Project attains Completion (as defined in Section 3) by December 31, 2028. Failure to attain Completion by said date will require payment under the increment guaranty in Sections 9 and 11.

19. Property Insurance. Prior to funding, evidence shall be provided that a property insurance policy of the proper type and amount of coverage to protect the City's participation has been obtained. The policy shall name the City of Madison as an additional insured.

20. Title Insurance. At least thirty (30) days prior to closing, Developer shall provide a commitment for a title insurance policy of the proper type and amount of coverage to the City. The City shall receive a lender's policy in a form to be approved by the City Attorney, which will require, among other things, an updated survey of the Property. Developer shall be responsible for all lending costs and fees.

21. Environmental Assessment. Developer shall provide the City an environmental assessment of the Property which is acceptable to City staff. Developer providing said environmental assessment does not modify the Developer's indemnification obligations described in Section 22.

22. Indemnification.

    a. Developer shall be liable to and hereby agrees to indemnify, save harmless and defend the City, its officers, officials, agents and employees against all loss or expense (including liability costs and reasonable attorney's fees) arising from any and all claims, demands, liabilities and causes of action of whatever kind or nature related to the Property, to the extent occasioned in whole or in part by any act or omission of Developer or its officers, members agents, contractors, subcontractors, invitees or employees, which may now or hereafter be made against them, whether caused by or contributed to by the negligent acts of the City, its agents or employees.

    b. Developer shall enter into an environmental indemnification agreement with the City, which will include the following:

i. Representations and warranties from Developer regarding Developer's knowledge of the presence of pollutants on the property, history of pollutants on the property, and any existing or possible legal proceedings or actions related to pollutants on the Property.

ii. Agreement by Developer to indemnify and save the City harmless from all causes of action, suits, claims, demand, judgments and liabilities arising from pollutants on the Property, failure to perform abatement, removal, etc., or other liabilities otherwise arising from environmental laws with respect to the Property.

iii. Agreement by Developer to timely comply with all applicable environmental laws.

c. The indemnification provisions described in this Section will survive termination of the Loan Agreement and shall be in addition to any other rights and remedies of the City.

23. Period of Affordability. This Project will have a 40-year affordability period evidenced by a Land Use Restriction Agreement recorded in the first position, behind only a Land Use Restriction for Low-Income Housing Tax Credits with WHEDA, and if a permanent first mortgage lender is providing financing, then after such lender's permanent first mortgage and related security documents. The Land Use Restriction Agreement will remain in effect even if the Promissory Notes are satisfied before the end of the Period of Affordability.

24. Tenant Selection Plan. Developer shall conform to the City of Madison's Tenant Selection Plan (TSP) requirements for the Project, as described in the City of Madison Affordable Housing Fund Tax Credit RFP program.

25. Operating Agreement and Pro Forma. At least seven days prior to closing, Developer shall provide to the City: (a) a copy of the substantially final Amended and Restated Operating Agreement between the Managing Member, Investor Member, and Special Member(s), if any, of the entity that shall own, manage and control the Property, with the final copy to be delivered at Closing and before the City makes its first disbursement of the TIF Loan proceeds; and (b) the final 30-year operating pro forma for the Project. The final Amended and Restated Operating Agreement between the Managing Member, Investor Member, and Special Member(s) shall be provided within (5) days after closing.

26. Closing Date. Developer agrees to notify the City of its proposed closing date no less than 75 days before the earliest closing date. Developer agrees to notify the City of any significant delays to the previously communicated project closing timeline, e.g., more than 60 days. Developer agrees to close on all major financing sources, including all City financing, concurrently, and prior to starting construction. Developer must request the City's consent to start construction before closing, and the City may approve or deny such request in its sole discretion. Additionally, if the City approves such a request by Developer, the City will only close on the TIF Loan if closing occurs within 60 days of the start of construction.

27. Automatic Expiration. The Loan Agreement shall be null and void if either of the following occurs: (1) Developer does not close on the TIF Loan by July 1, 2026; or (2) Developer does not commence construction on the Project, as evidenced by issuance of permits for

footings and foundations, by September 1, 2026. Upon expiration, the Guaranty shall be of no further force and effect.

BE IT FINALLY RESOLVED that the TIF Loan to the Developer is hereby approved and that the Mayor and City Clerk are hereby authorized to execute a development agreement, and other documents as may be necessary to effectuate the transaction, all of which are subject to the approval of the City Attorney.

# MEMORANDUM

TO: Common Council
FR: Joe Gromacki, TIF Coordinator
DATE: May 20, 2025

**SUBJECT: TIF REPORT – 501 E. Washington Avenue (Wash Franklin, LLC)**

**Project Description**

Wash Franklin, LLC, ("Developer") proposes to construct a mixed-use project consisting of 223 affordable apartment units and 68 parking stalls (the "Project") **(Figure 1)**. The Project is located at the former Wisconsin Manufacturers and Commerce building at 501 E. Washington Avenue, located adjacent to the boundary of TID 53 **(Figure 2).**

The Project demonstrated a gap of approximately of $5,057,000. Approximately $1,666,000 of TIF loan assistance is feasible, representing the maximum 55% of TIF allowable under TIF Policy ("55% Gateway") generated by the Project's estimated $25,310,000 incremental value. Developer will seek an additional $3,391,000 of funding from other non-TIF sources to make up the balance of the gap.

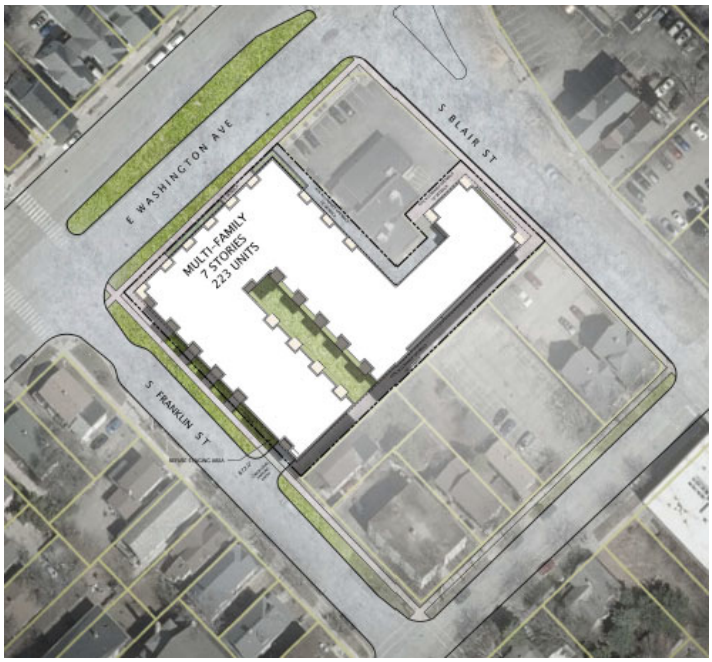


**Figure 1**

**TIF Report**

The following TIF Report is provided in compliance with Section 3.1 (8) of TIF Goals, Objectives and Process and Section 1 (9) of TIF Loan Underwriting Policy, adopted by the Common Council on February 25, 2014:

**(a) Amount Requested:** **$** 1,666,000 (55% of TIF)

**(b) Type of Project:** Redevelopment, Affordable Housing

**(c) Analysis Method:** Gap Analysis

**(d) Tax Credits:** $31,389,000

**(e) Est. Value and Tax Increments:**

| | |
|---|---|
| Approximate Project Cost | $82,216,000 |
| **Estimated Assessed Value** | **$25,310,000** |
| Total Estimated Tax Increments | $ 6,193,000 |
| Average Annual Tax Increment | $ 420,000 |
| **TIF Supportable at 55%** | **$ 1,666,000** |

**(f) TID Condition**

The Project is located within the proposed 2025 boundary amendment to Tax Incremental District (TID) 53 which the City originally created in 2023. A part of the TID 53 boundary stretches along East Wilson Street, following southwest to northeast from approximately Carroll Street to Blair Street and second part of the boundary stretches along East Washington Avenue from Webster Street to Franklin Street. The area framed in red is a proposed boundary amendment that includes the Project **(Figure 2)**.

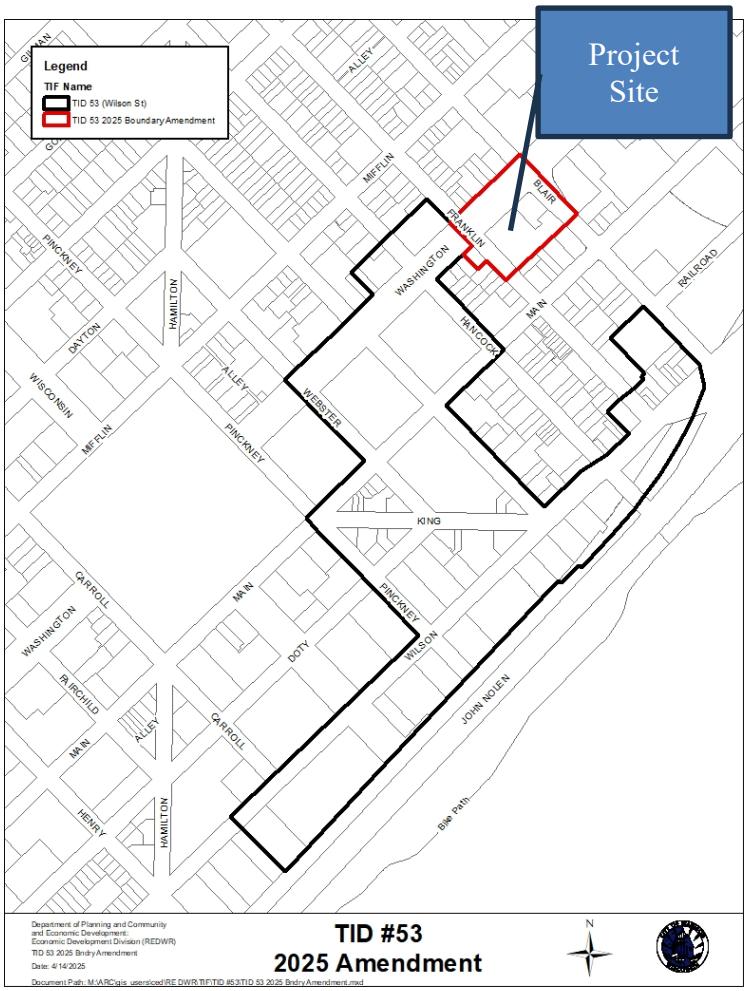


**Figure 2**

There is limited value growth from other private development in the initial years of a newly created TID such as TID 53. TIF generators proposed in the original TID 53 Project Plan have yet to reach full assessed value and much of the tax in increment they might generate has been budgeted for significant public works projects within the TID.

Affordable housing projects such as the proposed Project, which suppress rents for long periods of time for the purposes of affordability, are assessed lower (anywhere between 30% and 45% of market value) than market rate projects.

As such, the TID will need a significant amount of time to accumulate tax increments. Therefore, it is financially prudent to limit TIF assistance to no more than the maximum amount allowable under TIF Policy (55% Gateway), thus providing financial cushion for market uncertainty and funds for public works improvements, if necessary and feasible, in the future.

**(g) TIF Policy Compliance**

**Developer Equity**—Developer equity is approximately $9,650,000 of deferred developer fee, and $31,389,000 of Low-Income Housing Tax Credit (LIHTC) equity from investors. Developer is providing a corporate guaranty for the Project. This amount exceeds TIF Policy that developer equity must be equal to or greater than the amount of TIF assistance and is therefore in compliance.

**(h) Other Applicable**

1) Quantity of living wage jobs created and/or retained. **See TIF Goal Statement (Figure 3.)**
2) Quantity of affordable housing units and level of affordability. **See TIF Goal Statement (Figure 3.)**

**(i) Amount of TIF to Be Considered**

| | | |
|---|---|---|
| TIF Eligible | $1,666,000 | 55% of TIF |

**TIF Recommended** **$1,666,000** **55% of TIF**

**(j) Developer's TIF Goals Statement—** TIF Policy requires that Developer provide a statement **(See Figure 3)** as to how the project addresses the following TIF Policy Goals:

1) Per Sections 1 and 3.4 of "TIF Goals, Objectives and Process", how does the Project meet City and TID's goals?

A) Grows the City's property tax base

B) Fosters the creation and retention of family-supporting jobs

C) Encourages the re-use of obsolete or deteriorating property

D) Encourages urban in-fill projects that increase density consistent with the City's Comprehensive Plan

E) Assists in the revitalization of historic, architecturally significant, or deteriorated buildings or enhancement of historic districts.

F) Creates a range of housing types, specifically encouraging affordable housing

G) Funds public improvements that enhance development potential and improve City's infrastructure

H) Promotes superior design, building materials and sustainability features

I) Reserves sufficient increment for public infrastructure in both TID Project Plan and TIF underwriting

**(k) TIF Policy Exceptions:** **None.**

**(l) Known Labor Agreement, Law Violations**: **None indicated.**

**Staff Recommendation:** TIF assistance in the amount of $1,666,000 or 55% of TIF generated by the project. A 40-year land use restriction agreement (LURA) shall be recorded, requiring the Project to remain affordable for that period.

**Figure 3: Applicant's TIF Policy Goal Statement**

April 2, 2025

Joe Gromacki TIF
Coordinator
215 Martin Luther King, Jr. Blvd Rm. 312
Madison, WI 53701-2983

Dear Mr. Gromacki,

Bear Development, LLC ("Bear") is proposing to acquire and develop the property located at 501 E Washington Avenue into 223-units of affordable housing which formerly housed the office of Wisconsin Manufacturing and Commerce. The 0.94-acre site has a vacant two-story office building that will be demolished prior to construction of the new building. All units will be affordable, with rents and household incomes restricted between 30-80% AMI and will consist of 12 studio units, 184 one- bedroom units, and 27 two-bedroom units. The project will be funded primarily with 4% Low-Income Housing Tax Credits (LIHTC), Tax-Exempt Bonds, for which Bear will apply to WHEDA in May 2025, and Tax Incremental Financing (TIF), for which Bear is requesting $1,666,000 in assistance. In addition to the sources listed, the project will include a deferred developer fee in excess of the TIF assistance and Bear will apply for additional gap funding sources.

Regarding the City of Madison TIF Goals, Objectives, and Process, we believe the development meets the proposed policies as outlined in the Policy Statement below:

- **Growing the property tax base:** The property is currently assessed at $1,374,000. The estimated assessed value of the site at completion of the project per the assessor's feedback is $25,310,000.
- **Fostering the creation and retention of family-supporting jobs:** The development is estimated to generate 320 temporary jobs during construction. Once stabilized, approximately four permanent jobs will be retained to manage the property.
- **Encouraging adaptive reuse of obsolete or deteriorating property:** NA- The development will replace a vacant commercial building and parking lot. The two-story office building is approximately 19,628 square feet and it is not feasible to re-use the building while using the site to its highest and best.
- **Encouraging urban in-fill projects that increase density consistent with the City's Comprehensive Plan:** The Madison Generalized Future Land Use map lists the project site as UMX-Urban Mixed-Use area with no density limit and building height up to 8 stories. The development will replace a vacant office building and parking lot and will be 7 stories and have 237 dwelling units/ acre which is consistent with the City's future land use plans.
- **Assisting the revitalization of historic, architecturally significant or deteriorated buildings:** NA- The development will replace a vacant office building and parking lot. The existing building is approximately 19,628 square feet and is not the highest and best use for the site. The city Landmark's Commission reviewed the existing building in December 2024 and found no known historic value that would prohibit its demolition.

- **Creating a range of housing options and specifically encouraging the development of workforce and affordable housing:** All of the units at the development are affordable with rents and incomes restricted to 30-80% AMI. This is a prime site in the heart of the city's downtown near the capital and affordable housing in this location is an asset that will benefit the city as a whole.
- **Funding public improvements that enhance development potential, improve the City's infrastructure, enhance transportation options, and improve the quality and livability of neighborhoods:** The development will replace an unused commercial building and parking lot and directly adjacent to a new BRT stop.
- **Promoting superior design, building materials, and sustainability features in the built environments:** The development will undergo final approval from the City's Urban Design Committee who will extensively review its design, and the project will also be designed to achieve sustainability goals in line with WHEDA's programmatic requirements which may include LEED or a similar certification.
- **Reserving sufficient increment for public infrastructure in both TIF project plans and TIF underwriting:** Our team's understanding is that the project should generate increment in excess of the TIF assistance requested and the underwriting is in compliance with the City's TIF policy.

We look forward to bringing another successful development to the City of Madison and appreciate the opportunity to pursue TIF assistance which is needed to make the project feasible. Should there be any questions, please feel free to contact me at any time.

Sincerely,

Nick Orthmann Project
Manager
Bear Development, LLC

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88328

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88328 | **File Type:** | Resolution | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | FINANCE COMMITTEE |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | Authorizing the amendment of a non-competitive selection contract with Short Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility's Unit Well 12 (District 11) | | | **Final Action:** | |

**Title:** Authorizing the amendment of a non-competitive selection contract with Short Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility's Unit Well 12 (District 11)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Regina M. Vidaver, MGR Govindarajan And Bill Tishler | **Effective Date:** | |
| **Attachments:** | Attachment 1 - Memo - Non-Competitive Contract Amendment.pdf, Attachment 2 - Noncompetitive Selection Form (of Contract to be Amended).pdf, Attachment 3 - Draft of Contract Amendment Form.pdf, Attachment 4 - File #88328 Legislation Text.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jberndt@madisonwater.org | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Water Utility | 05/13/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Finance Committee (5/27/25), Water Utility Board (5/28/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | FINANCE COMMITTEE | 05/27/2025 | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other. | | | | | |
| | **Notes:** | Additional Referral to Water Utility Board (5/28/25) | | | | | |
| 1 | FINANCE COMMITTEE | 05/21/2025 | Refer | WATER UTILITY BOARD | 05/28/2025 | | |
| | **Action Text:** | This Resolution was Refer to the WATER UTILITY BOARD | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| 1 | FINANCE COMMITTEE | 05/27/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | |
| 1 | WATER UTILITY BOARD | 05/28/2025 | Return to Lead with the Recommendation for Approval | FINANCE COMMITTEE | Pass |
| | **Action Text:** | Motion made by Alder Vidaver, seconded by Secretary Abrahamian, to authorize the amendment of a non-competitive selection contract with Short Elliot Hendrickson for design services related to the reconstruction of Madison Water Utility's Unit Well 12 (district 11). Motion carried by voice vote/other. | | | |

**Text of Legislative File 88328**

**.Fiscal Note**

The proposed resolution authorizes the amendment of a non-competitive selection contract with Short Elliott Hendrickson, Inc. (SEH) for design services related to the reconstruction of Madison Water Utility's Unit Well 12 in an amount not to exceed $400,000. Funding for the amendment and original Unit Well 12 costs is available in the Water Utility's 2025 Adopted Capital Budget (Munis #10452). The original service contract with SEH was below the competitive selection threshold. No additional appropriation is required.

**.Title**

Authorizing the amendment of a non-competitive selection contract with Short Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility's Unit Well 12 (District 11)

**.Body**

WHEREAS, Madison Water Utility's (MWU) Unit Well 12 (801 South Whitney Way) was established in 1958. It operates year-round and delivers water to Madison's Near West neighborhoods including University Hill Farms, Sunset Village, Midvale Heights, Westmorland, Crawford-Marlborough-Nakoma, Orchard Ridge, Summit Woods, Meadowood, Allied Dunn's Marsh, Arbor Hills and Leopold. In 2024, Unit Well 12 pumped 550 million gallons compared to its 5-year average of 559 million gallons annually. The site consists of a well pump house and a detached 150,000 gallon above-ground water reservoir, and

WHEREAS, in 2014, Short Elliott Hendrickson, Inc. (SEH) was selected through a competitive request for proposal process as the engineering consultant to work with MWU on the design of a concept that would allow Unit Well 12 to operate as a dual-pressure zone facility, and

WHEREAS, through 2018, SEH established plans and specifications for a Public Works project to be bid and constructed for Unit Well 12, however the project bidding process was ultimately delayed, and

WHEREAS, in 2024, to re-initiate and fund the Unit Well 12 project for 2026 construction, MWU filed its Intent to Apply (ITA) with the Wisconsin DNR for the 2026 fiscal year of Wisconsin's Safe Drinking Water Loan Program (SDWLP), and

WHEREAS, in 2025, MWU elected to move forward with the updated pump house design from the previous bidding process, as well as a new design for replacing the site's reservoir, and

WHEREAS, while awaiting the Wisconsin DNR's Project Priority List (PPL) for the 2026 SDWLP, MWU initiated a design contract with SEH so that the SDWLP application deadline of June 30th could remain on schedule regardless of the loan eligibility determination; given both the age of SEH's original scope of work contract for Unit Well 12 and the potential expanded design needs for the reservoir and SDWLP coordination, a new design contract was deemed appropriate in lieu of further amending the one that started back in 2014, and

WHEREAS, in mid-April, MWU received the PPL which indicated that the pump house portion of the Unit Well 12 project would be eligible, and the reservoir portion of the project was “undetermined”, and

WHEREAS, with this information, MWU will still aim to apply for both elements of the project by June 30th, and coordinate with the DNR on further determining SDWLP eligibility of the reservoir reconstruction between now and the fall of 2025, and

WHEREAS, to capture SEH’s full remaining scope of design and construction bidding work through the end of 2025, MWU seeks to amend the 2025 contract that was initiated, which will make the value of the contract greater than $75,000, and

WHEREAS, under MGO 4.26(4)(b), a service contract with a total price over the lifetime of the contract of $75,000 or more that was not competitively selected must be approved by the Common Council and must meet one of the exceptions in MGO 4.26(4)(a); and

WHEREAS, SEH was originally selected competitively for this project, and continuing to utilize their services for this work remains in the best interest of MWU, and

WHEREAS, professional design continuity is economical to MWU on the basis of time and money, and

WHEREAS, the nature of this work is such that other design professional firms would not certify another's work in a situation like this, and instead would essentially be re□designing this Unit Well 12 design from scratch again, and

WHEREAS, the proposed contract amendment meets the exception in MGO 4.26(4)(a)7. for the use of a consultant who has provided services to the City on a continuing project and it would be economical for the City on the basis of time and money to retain the same consultant.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Mayor and City Clerk are authorized to execute a sole source service contract amendment with Short Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility’s Unit Well 12, as outlined in the attached contract amendment draft and in a format approved by the City Attorney.

BE IT FURTHER RESOLVED, that future amendments that do not exceed Madison Water Utility's approved capital budget or the scope of the design and construction of the Unit Well 12 project as authorized by the Common Council may be executed by the Water Utility General Manager and City Finance Director and/or designee, and counter executed by Short Elliott Hendrickson Inc.

Madison Water Utility
www.madisonwater.org • 119 East Olin Avenue, Madison, WI 53713 • TEL 608-266-4651 • FAX 608-266-4426

**MEMORANDUM**

Date: May 20, 2025

To: Mayor Satya Rhodes-Conway
Common Council
Finance Committee
Water Utility Board

From: Pete Holmgren, PE – Chief Engineer
Krishna Kumar – General Manager

Subject: Authorizing the amendment of a non-competitive selection contract with Short Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility's Unit Well 12 (District 11)

**RECOMMENDATION:**

Staff recommend amending a non-competitive selection contract with Short Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility's Unit Well 12.

**BACKGROUND:**

Madison Water Utility's (MWU) Unit Well 12 (801 South Whitney Way) was established in 1958. It operates year-round and delivers water to Madison's Near West neighborhoods including University Hill Farms, Sunset Village, Midvale Heights, Westmorland, Crawford-Marlborough-Nakoma, Orchard Ridge, Summit Woods, Meadowood, Allied Dunn's Marsh, Arbor Hills and Leopold. In 2024, Well 12 pumped 550 million gallons compared to its 5-year average of 559 million gallons annually. The site consists of a well pump house and a detached 150,000 gallon above-ground water reservoir.

As constructed, Unit Well 12 operated in Pressure Zone 7 of MWU's water system. Master plan documentation dating back to 2006 has identified that system operations would benefit by upgrading Unit Well 12 to a dual-pressure zone well by making pipeline and facility improvements to allow it the ability to supply water to Pressure Zones 7 *and* 8.

2014-2015:
MWU sought to make facility improvements to Unit Well 12's well house that would allow for dual-pressure zone operations and bring the building into compliance with modern building code requirements, including but not limited to isolated chemical rooms; an extension of the deep well discharge piping; and an isolated bathroom.

Through a competitive request for proposal process, Short Elliott Hendrickson, Inc. (SEH) was selected as the engineering consultant to work with MWU on the design. The concept that was developed aimed to build an addition onto the existing facility and rework parts of the interior existing building to accommodate new pumps and piping. This was viewed as a balance between cost and need, however when the project was bid for construction in 2015, bids that were received exceeded the project's budget by an unexpectedly high amount. Contractors cited the difficulty in working within and maintaining much of the existing (and aging) structure as one of the key drivers behind the high construction bids. MWU elected to reject the bids for this project concept and reassess the potential for a complete facility reconstruction project instead.

2016-2018:
MWU proceeded with an expanded project scope of work at Unit Well 12 that would include a complete reconstruction of the well house and also incorporate the needs addressed in the 2014-2015 project concept, with the added benefit of a completely new and updated building. SEH's consulting contract was amended to encompass this new project scope and pick up where they left off in 2015. The project design was completed and bid in 2018, however due to emerging financial concerns the decision was made to retract the bid posting until financial conditions improved.

In parallel with these efforts, however, MWU did complete a series of hydraulic pipeline improvements to the water system in and around Unit Well 12, so that it could support the dual-pressure zone capabilities when the facility was upgraded.

2019-2023:
MWU's updated Master Plan document continued to identify the complete Unit Well 12 project as high priority work. In parallel with an updated Financial Plan document, the project was rescheduled for construction from 2026 to 2027. Ahead of the major project, however, MWU made a booster pump upgrade along with a few site modifications in order to take advantage of some of the dual-pressure zone piping that had been installed in 2017. That work was completed in 2022.

2024:

To fund the upcoming Unit Well 12 project, MWU filed its Intent to Apply (ITA) with the Wisconsin DNR for the 2026 fiscal year of Wisconsin's Safe Drinking Water Loan Program (SDWLP). The ITA also added work to replace the site's reservoir, in addition to the pump house. In anticipation of 2025 redesign work on the project, MWU initiated preliminary work with SEH under an analysis contract to re-evaluate their "shelved" plans and specifications from 2018 and assess opportunities to revise those documents with modern design standards. The preliminary work also further analyzed the potential for replacing Unit Well 12's reservoir, through the lens of hydraulic benefits; sizing; cost; and feasibility.

2025:

With recommendations from SEH's 2024 reservoir analyses, MWU has elected to move forward with the updated pump house design from the previous bidding process, as well as a new design for replacing the site's reservoir. While awaiting the Wisconsin DNR's Project Priority List (PPL) for the 2026 SDWLP, MWU initiated a design contract with SEH so that the SDWLP application deadline of June 30th could remain on schedule regardless of the loan eligibility determination. Given both the age of SEH's original scope of work contract for Unit Well 12 and the potential expanded design needs for the reservoir and SDWLP coordination, a new design contract was deemed appropriate in lieu of further amending the one that started back in 2014.

In mid-April, MWU received the PPL which indicated that the pump house portion of the Unit Well 12 project would be eligible, and the reservoir portion of the project was "undetermined". With this information, MWU will still aim to apply for both elements of the project by June 30th, and coordinate with the DNR on further determining SDWLP eligibility of the reservoir reconstruction between now and the fall of 2025. To capture SEH's full remaining scope of design and construction bidding work through the end of the year, MWU will amend the 2025 contract that was previously initiated.

Basis for Sole Source:

SEH was originally selected competitively for this project, and continuing to utilize their services for this work remains in the best interest of MWU. Professional design continuity is economical to MWU on the basis of time and money. Furthermore, the nature of this work is such that other design professional firms would not certify another's work in a situation like this, and instead would essentially be re-designing this Unit Well 12 design from scratch again. The proposed contract amendment meets the exception in MGO 4.26(4)(a)7. for the use of a consultant who has provided services to the City on a continuing project.

**FISCAL IMPACTS:**

This 2025 contract amendment will be written not to exceed $400,000 in total contract value.

This work has been budgeted for as part of the 2025 Capital Budget, and the funding is available in project account number 10452-86-140.

Previous Related SEH Consultant Expenses:

- 2014-2015: $82,000
- 2015-2018: $253,000
- 2024: $50,000

**LEGISTLATIVE PATH:**

| | |
|---|---|
| 5/20/2025 | Common Council (Introduction) |
| 5/27/2025 | Finance Committee |
| 5/28/2025 | Water Utility Board |
| 6/3/2025 | Common Council (Final Action) |

**ATTACHMENTS:**

1. Memo (This Document)
2. Noncompetitive Selection Form (of Contract to be Amended)
3. Draft of Contract Amendment Form

**Finance Department**
**Purchasing Services**
David P. Schmiedicke, Director
City-County Building, Room 406
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703
Phone: (608) 266-4521 | Fax: (608) 267-5948
purchasing@cityofmadison.com
cityofmadison.com/finance/purchasing

**Accounting Services Manager**
Patricia A. McDermott, CPA
**Budget & Program Evaluation Manager**
Christine Koh
**Internal Audit & Grants Manager**
Kolawole Akintola
**Risk Manager**
Eric Veum
**Treasury & Revenue Manager**
Craig Franklin, CPA

# Non-Competitive Selection Request

Requisition Number

Fund
2100 WATER UTILITY

Major
546** Consulting/Professional Services

Agency
Water Utility

Total Purchase Amount
$ 400,000.00

Vendor Name
Short Elliott Hendrickson, Inc.

Product/Service Description
A contract amendment for professional engineering planning, design, and permitting related to the reconstruction of Unit Well 12, including the well pumphouse and the ground-level reservoir.

Exception Criteria
7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.

Reason For Request
Madison Water Utility's (MWU) Unit Well 12 (801 South Whitney Way) was established in 1958. It operates year-round and delivers water to Madison's Near West neighborhoods including University Hill Farms, Sunset Village, Midvale Heights, Westmorland, Crawford-Marlborough-Nakoma, Orchard Ridge, Summit Woods, Meadowood, Allied Dunn's Marsh, Arbor Hills and Leopold. In 2024, Well 12 pumped 550 million gallons compared to its 5-year average of 559 million gallons annually. The site consists of a well pump house and a detached 150,000 gallon above-ground water reservoir.

As constructed, Unit Well 12 operated in Pressure Zone 7 of MWU's water system. Master plan documentation dating back to 2006 has identified that system operations would benefit by upgrading Unit

Well 12 to a dual-pressure zone well by making pipeline and facility improvements to allow it the ability to supply water to Pressure Zones 7 and 8.

2014-2015:
MWU sought to make facility improvements to Unit Well 12's well house that would allow for dual-pressure zone operations and bring the building into compliance with modern building code requirements, including but not limited to isolated chemical rooms; an extension of the deep well discharge piping; and an isolated bathroom.
Through a competitive request for proposal process, Short Elliott Hendrickson, Inc. (SEH) was selected as the engineering consultant to work with MWU on the design. The concept that was developed aimed to build an addition onto the existing facility and rework parts of the interior existing building to accommodate new pumps and piping. This was viewed as a balance between cost and need, however when the project was bid for construction in 2015, bids that were received exceeded the project's budget by an unexpectedly high amount. Contractors cited the difficulty in working within and maintaining much of the existing (and aging) structure as one of the key drivers behind the high construction bids. MWU elected to reject the bids for this project concept and reassess the potential for a complete facility reconstruction project instead.

2016-2018:
MWU proceeded with an expanded project scope of work at Unit Well 12 that would include a complete reconstruction of the well house and also incorporate the needs addressed in the 2014-2015 project concept, with the added benefit of a completely new and updated building. SEH's consulting contract was amended to encompass this new project scope and pick up where they left off in 2015. The project design was completed and bid in 2018, however due to emerging financial concerns the decision was made to retract the bid posting until financial conditions improved.
In parallel with these efforts, however, MWU did complete a series of hydraulic pipeline improvements to the water system in and around Unit Well 12, so that it could support the dual-pressure zone capabilities when the facility was upgraded.

2019-2023:
MWU's updated Master Plan document continued to identify the complete Unit Well 12 project as high priority work. In parallel with an updated Financial Plan document, the project was rescheduled for construction from 2026 to 2027. Ahead of the major project, however, MWU made a booster pump upgrade along with a few site modifications in order to take advantage of some of the dual-pressure zone piping that had been installed in 2017. That work was completed in 2022.

2024:
To fund the upcoming Unit Well 12 project, MWU filed its Intent to Apply (ITA) with the Wisconsin DNR for the 2026 fiscal year of Wisconsin's Safe Drinking Water Loan Program (SDWLP). The ITA also added work to replace the site's reservoir, in addition to the pump house. In anticipation of 2025 redesign work on the project, MWU initiated preliminary work with SEH under an analysis contract to re-evaluate their "shelved" plans and specifications from 2018 and assess opportunities to revise those documents with modern design standards. The preliminary work also further analyzed the potential for replacing Unit Well 12's reservoir, through the lens of hydraulic benefits; sizing; cost; and feasibility.

2025:
With recommendations from SEH's 2024 reservoir analyses, MWU has elected to move forward with the updated pump house design from the previous bidding process, as well as a new design for replacing the site's reservoir. While awaiting the Wisconsin DNR's Project Priority List (PPL) for the 2026 SDWLP, MWU

initiated a design contract with SEH so that the SDWLP application deadline of June 30th could remain on schedule regardless of the loan eligibility determination. Given both the age of SEH's original scope of work contract for Unit Well 12 and the potential expanded design needs for the reservoir and SDWLP coordination, a new design contract was deemed appropriate in lieu of further amending the one that started back in 2014.
In mid-April, MWU received the PPL which indicated that the pump house portion of the Unit Well 12 project would be eligible, and the reservoir portion of the project was "undetermined". With this information, MWU will still aim to apply for both elements of the project by June 30th, and coordinate with the DNR on further determining SDWLP eligibility of the reservoir reconstruction between now and the fall of 2025. To capture SEH's full remaining scope of design and construction bidding work through the end of the year, MWU will amend the 2025 contract that was previously initiated.

Basis for Sole Source:
SEH was originally selected competitively for this project, and continuing to utilize their services for this work remains in the best interest of MWU. Professional design continuity is economical to MWU on the basis of time and money. Furthermore, the nature of this work is such that other design professional firms would not certify another's work in a situation like this, and instead would essentially be re-designing this Unit Well 12 design from scratch again.

Requestor
Holmgren, Peter

Comments
The City of Madison has paid Short Elliott Hendrickson a total of $2,405,008 since 2015. Of that, $2,239,445 was competitively selection, $148,681 was non-competitively selected, and $16,882 was made up of small purchases that were below the threshold requiring competitive selection.

# AMENDMENT

## to the Contract for Purchase of Services

## between the City of Madison and Short Elliott Hendrickson, Inc.

## Unit Well 12 Reconstruction

DRAFT

The City of Madison and Contractor listed above agree to amend the Contract for Purchase of Services executed by the City on 5/13/2025 ("Original Contract"), as follows:

1. Section 3, the Scope of Services, is amended to add the following:

   "Attachment B – Unit Well 12 Contract Amendment"

   Attachment B is included with this Amendment.

2. Section 23 is being amended as follows:

   "23. COMPENSATION. It is expressly understood and agreed that in no event will the total compensation under this contract exceed ~~$75,000~~ $400,000 unless the Contract is amended as provided for in Section 9, AMENDMENT."

3. All other provisions of the Original Contract shall remain unchanged and in full force and effect.

4. Authority to Sign. The person signing on behalf of the Contractor represents and warrants that they have been duly authorized to bind the Contractor and sign this amendment on the Contractor's behalf.

IN WITNESS WHEREOF, the parties hereto have set their hands at Madison, Wisconsin.

**CONTRACTOR:**

_____
(Type or Print Name of Contracting Entity)

By: _____
(Signature)

_____
(Print Name and Title of Person Signing)

Date: _____

**CITY OF MADISON, WISCONSIN**
**a municipal corporation:**

By: _____
Satya Rhodes-Conway, Mayor

Date: _____

**Approved:**

_____
David P. Schmiedicke, Finance Director

Date: _____

By: _____
Michael Haas, Acting City Clerk

Date: _____

**Approved as to Form:**

_____
Eric T. Veum, Risk Manager

Date: _____

_____
City Attorney

Date: _____

DRAFT

**ATTACHMENT B**

Building a Better World for All of Us®

May 13, 2025

RE: Madison Water Utility - UW 12 Wellhouse Reconstruction and Reservoir Final Design
SEH No. MADWU UW 12 182222

Pete Holmgren, PE, Chief Engineer
Madison Water Utility
119 East Olin Avenue
Madison, WI 53713

Dear Mr. Holmgren:

Short Elliott Hendrickson Inc. (SEH®) proposes to complete Final Design Services for the UW 12 Wellhouse Reconstruction and Reservoir project. The final design scope includes the following:

- Topographic survey of the project site.
- Geotechnical exploration procurement assistance.
- UW 12 - Wellhouse Reconstruction Final Plans and Specs Preparation
- UW 12 - 1.5 MG Ground Storage Reservoir Final Plans and Specs Preparation
- Project Permitting and Bidding Assistance

The work is proposed for a total fee of $358,900.00. A portion of this (Tasks I-III) was previously contracted for $72,640. The fee breakdown by task and hours is as follows:

| TASK | HOURS | FEE |
|---|---|---|
| Tasks I-III | 406 | $ 72,640 |
| Task IV | 997 | $ 189,600 |
| Task V | 507 | $ 95,960 |
| | | |
| **Total** | **1910** | **$ 358,200** |

A proposed detailed project scope of work and Level of Effort (LOE) breakdown is also enclosed for your review. We look forward to working on the UW 12 Wellhouse Reconstruction and Reservoir - Final Design project with Madison Water Utility.

Sincerely,

Jeffrey Nussbaum, PE (WI)
Principal | Sr. Professional Engineer

Enclosure: Project Scope of Work, LOE Breakdown
x:\ko\m\madwu\182222\1-genl\10-setup-cont\03-proposal\final design\madwu uw12 final design_ proposal letter-4.22.2025.docx

ATTACHMENT B

# Project Work Scope

MADISON WATER UTILITY – UNIT WELL 12 FINAL DESIGN, PERMITTING, AND BIDDING SERVICES

## PROJECT BACKGROUND

SEH originally completed a design for the Unit Well 12 Reconstruction project in 2017. The project plans, specs and estimates were approved by the Common Council on November 17, 2017. Other permits were completed for the project including PSC, WisDNR and Local Permits, but the project was not bid or awarded and was put on hold and related permits have since expired.

A preliminary design phase was completed to review the existing UW 12 wellhouse reconstruction plans and specifications and identify revisions necessary to meet current codes and design practices. Preliminary design also included an evaluation of replacing the existing concrete reservoir at the project site, which is small and nearing the end of its service life. The Utility's water model was utilized to analyze potential advantage of a larger reservoir at the size. The results supported a larger 1.5 MG storage tank provided numerous operational advantages for the Utility in the future.

## DETAILED SCOPE OF SERVICES – FINAL DESIGN, PERMITTING, AND BIDDING SERVICES

The following project scope is proposed to complete an initial final design phase of the Unit Well 12 Wellhouse Reconstruction and 1.5 MG reservoir project. Our primary goals include the following:

- Topographic survey and update the existing basemaps for the project site.
- Assist in procurement of a geotechnical exploration and design report.
- UW 12 Wellhouse Reconstruction and Reservoir Preliminary Design
- Utility and Agency Preliminary Reviews
- UW 12 Wellhouse Reconstruction Final Plans and Specification Preparation
- 1.5 MG Ground Storage Reservoir Final Plans and Specifications Preparation
- Project Permitting and Bidding Assistance

The following detailed scope of services outlines the initial final design tasks SEH will perform for the Unit Well 12 Wellhouse Reconstruction and 1.5 MG Reservoir project.

### TASK I – PROJECT SITE TOPOGRAPHIC SURVEY

1. Provide a topographic survey of the existing UW 12 property and surrounding area (approximately 3.5 acres). The project is located at the intersection of Whitney Way and W Beltline Hwy. The topo survey will include all features and underground utilities on the site and at a minimum distance of 50 ft. outside the property line. The survey will be completed in Dane County coordinates.
2. Topographic survey work includes calling in locates using Digger's Hotline prior to work, coordinating with the Utility to locate underground features, setting horizontal and vertical control on the project site, topo of the project site, and importing data into Civil 3D software.

3. Drafting of the topographic survey basemap will be completed utilizing Civil 3D. The existing conditions plan sheet for the UW 12 Project site will also be updated, which will be utilized for the UW 12 Wellhouse and Reservoir final plans.
4. While onsite, surveyors will stake the soil boring locations, as described in Task II.

## TASK II – GEOTECHNICAL EXPLORATION REQUEST

5. Draft a geotechnical exploration needs request and project description for the UW 12 Ground Storage Reservoir Project.
6. Create a site plan exhibit detailing proposed soil boring locations and coordinates. Stake the soil boring locations in the field.
7. Coordinate proposed soil borings request information with D110 tank manufacturer(s) to ensure sufficient information is obtained for project design and construction.
8. The project description and exhibit documents will be provided to MWU for their use in contracting for geotechnical engineering services.

## TASK III – FINAL DESIGN

9. Project design review meetings to be held virtually with the Utility at different points during final design to review and discuss project details with individual design disciplines. The meetings will provide Madison Water Utility with an opportunity to provide detailed input on process design updates, civil plan updates, structural and architectural design updates, mechanical plans, and electrical/SCADA design.
10. Prepare for and facilitate a WisDNR and PSC Project Pre-Plan Submittal Meeting with WisDNR, PSC, SEH, and Utility Staff. Prepare pre-application meeting submittal presentation and facilitate virtual meeting.
11. Prepare preliminary reservoir civil plans. Updated civil plans to detail existing site conditions with improvements made at the site since 2017 and prepare a proposed site layout detailing both the wellhouse and reservoir, proposed utility plan, and grading plan.
12. Prepare preliminary reservoir process plans to detail the proposed reservoir floor plan, elevations, process piping, and construction details.
13. Provide structural review of the ground storage reservoir geotechnical exploration report. Coordinate design requirements and details for foundation preparation, structural fill, foundation design, site drainage, and other applicable design parameters identified in the report.
14. Coordinate reservoir project reviews with regulatory agencies and utilities. Initial project reviews are important to allow early opportunities for the agencies and utilities to comment on site layout and permitting requirements.
    - Submit preliminary plans to City of Madison Zoning Department for initial site plan review and comments.
    - Submit preliminary plans to the City of Madison Engineering Department to determine applicable stormwater requirements for the project.
    - Submit preliminary plans to WisDOT for review and comment.
    - Utility preliminary plan reviews to determine potential utility conflicts and relocations.

15. Coordinate with proposed tank manufacturers for preliminary design review input. Submit preliminary civil and process plans to tank manufacturers for review of plans, reservoir constructability, and project schedule. Also, coordinate preparation of detailed construction cost estimates.
16. UW 12 Wellhouse Reconstruction Plan updates including the following:
    - Revival of existing wellhouse models, updating to current model software formats, repairing references as necessary and plan sheet border updates.
    - Updated construction details to current versions, as necessary.
    - Updating existing infrastructure information for existing site utilities, process equipment, onsite generator, and electrical equipment.
    - Detail salvaged equipment requirements including but not limited to electrically actually valves for Pressure Zone 7 and 8, Booster pump, motor, piping, valves, and other related pump appurtenances. Evaluate salvage potential of other existing equipment at UW 12 well house, as discussed with Utility Staff.
17. UW 12 Process Design Revisions. Revise existing process plans to include reservoir fill piping to allow more efficient water transfer operations, as discussed in preliminary design phase. Other process plan updates include:
    - Detailing additional process piping appurtenances per WisDNR NR 811 Code requirements
    - Review UW 12 deep well and high booster pump design calcs for new hydraulic conditions due to reservoir addition.
    - Revise pump designs and selections, as required.

## TASK IV – FINAL DESIGN II

18. Develop regular task reporting and communication methods concerning progress of the work throughout final design and permitting. Reporting shall consist of:
    - Progress reports shall be submitted each month to detail progress made during the previous month, planned work for the coming month and any issues that need to be resolved.
    - Monthly reports shall include an updated project schedule.
    - Monthly reports shall not exceed one type written page not including updated schedules, charts or tables.
19. Assist the Utility in notifying identified stakeholders, residents, and property owners within the vicinity by preparing updated mapping, building plans, and process flow diagrams to aid in communicating the actions being considered for this unit well to the City Departments, committees, neighborhood groups and any other interested parties.
    - Assist the Utility with project Public Information Meeting(s). Attend PIM meeting with Utility to assist with project questions and discussions.
20. Assist the Utility in preparation for Utility Board Meetings. Our team will assist Utility staff to obtain all City of Madison approvals and make presentations as required, meeting the requirements of Planning and Zoning Departments and the Board of Public Works. If necessary, SEH will attend one (1) Utility Board Meeting in person for presentations and project discussions.

21. UW 12 Electrical Plan Updates: Prepare 30% electrical plans for the updated/revised design for UW 12. Design revisions and updates identified in the preliminary design phase include the following:
    - MCC Components: Redesign to wall mount components, where possible, to reduce the amount of MCC cabinets and save costs.
    - Relocate CT cabinet and electrical meters to exterior per MG&E current standards.
    - Remove telephone service and coordinate updated access and security requirements (to current standards and equipment) with Utility for well house.
    - Update existing wellhouse demolition plan to salvage any items to Utility.
    - Prepare for and coordinate a virtual design review meeting with Utility to review details of the 30% electrical plan design. Incorporate Utility comments and feedback into final plans and specifications.
22. Wellhouse Final Design. All engineering disciplines will finalize plans and specifications for WisDNR submittal. Notable final design tasks include the following:
    - Wellhouse Design Calculations – Process, Architecture, Structural, Electrical and Mechanical Disciplines complete design calculations to verify that the existing design meets current code requirements. Calculations are required for various permitting applications. Where applicable, existing calculations from the previous UW 12 project may be utilized and updated as necessary.
    - Wellhouse Structural and Architectural roof design updates. The precast concrete roof utilized in the previous wellhouse design now potentially requires the installation of a concrete topping for warranty compliance for the roofing system. Design details and specification preparation for the concrete topping and verification of existing precast roof design is included in this work.
    - Mechanical Air Handling Unit will be redesigned to current standards.
    - Water process design will finalize piping revisions details for new reservoir fill piping and utilization of existing actuated valves and booster pump.
    - Electrical and SCADA Final Design. Coordinate with City's preferred vendor, new MCC, VFD's and controls equipment, monitoring and security systems, connection to existing onsite backup generator, and utility service coordination.
23. Ground Storage Reservoir Final Design includes the following:
    - Civil Design: Site design will be completed for proposed reservoir location, site improvements, utilities, grading, stormwater, erosion control, and landscape architecture.
    - The City of Madison Engineering Department will require that a stormwater design and report submittal for the entire project be completed and submitted, due to the amount of impervious surfaces added to the site.
    - Drinking water process plans include tank floor plans, elevations views, cross sections, and construction details. Process design calculations to be completed for sizing process piping, overflows, drain piping, venting, etc. Finalize the system modeling, completed in preliminary design, of the proposed reservoir to confirm functionality and proper sizing of reservoir fill piping.

- Structural design review of the reservoir to incorporate geotechnical design requirements for footings, utility piping, structural fill, over excavation, and other elements of the structure.
- Electrical Design of reservoir power, level measurement and mixing systems.

24. Complete 90% UW 12 Wellhouse Reconstruction and Reservoir Plans, Specs, and Construction Cost Estimates for Utility Review.
    - Meet with Utility to discuss project details and review project documents.
    - Incorporate feedback and comments into Final Plans and Specs for WisDNR Submittal.
25. Complete UW 12 Wellhouse Reconstruction and Reservoir Final Design Plans, Specifications, and permit applications for a complete Drinking and Groundwater Plan Review department submittal
    - WisDNR Drinking Water Plan Review Submittal by June 30th to meet SDWLP requirements.
26. All SEH project work is subject to peer reviews as part of SEH's QC program. Each project includes a technical reviewer responsible to ensure quality control plans and peer reviews are properly conducted.

## TASK V – PERMITTING AND BIDDING

27. Permit the proposed UW12 Wellhouse Reconstruction and 1.5 MG Ground Storage Reservoir project with WisDNR and PSC for construction.
    - Coordinate WisDNR and PSC joint pre-application meeting and preparation of project presentation.
    - Prepare WisDNR Engineering Report. For the wellhouse portion of the project, portions of the original engineering report will be utilized for efficiency. Design updates will be incorporated and also applicable design information for the added 1.5 MG reservoir. (this task will be completed prior to June 30, 2025 for submittal to meet SDWLP application requirements)
    - Preparation of WisDNR Public Water System Plan Submittal permit applications, checklists, cover letter, design calculations and other supporting information. (this task will be completed prior to June 30, 2025 for submittal to meet SDWLP application requirements)
    - Coordinate review responses with WisDNR. Address reviewer questions and comments. Revise plans and specifications as required, resubmit applicable information for review and approval.
    - Prepare and assist the Utility in making the PSC Construction Authorization Application. Prepare PSC report submittal, schedule submittal for review, address review questions and comments, and obtain construction authorization.
28. Prepare and submit required permit applications with the City of Madison. The anticipated required applications include Zoning and Planning Department, Building Permit Submittal, and City Engineering-Stormwater.
29. Final (100%) Construction Bid Documents preparation. Final Construction Plans and Specs shall include all revisions and updates incorporated during the permitting process.
30. Project bidding assistance including the following:
    - Assist the Utility in preparation of advertisement for bids and coordinate the bid process.

- Provide copies of final UW 12 Wellhouse and Reservoir Bidding Plans for Utility's use in bidding.
- Provide project technical specifications, Division 1 specifications, allowance details, project descriptions, and bid tabs as needed for the Utility's use in their project manual for bidding.
- Participate in a pre-bid meeting with prospective contractors to provide an overview of the project and answer questions.
- Assist Utility with bidding through preparation of addendums and addressing contractor questions. Utility will distribute addenda and receive bidding questions from the potential bidders.
- Attend bid opening meeting virtually if necessary. Evaluate bid results and provide bid a recommendation to Utility.

## PROJECT SCHEDULE

The Utility is applying for Safe Drinking Water Loan funding for this project. The deadline for completion and submittal of Wisconsin Department of Natural Resources (WisDNR) Drinking Water permit applications including biddable / approvable plans, is June 30, 2025. Every effort within the control of the Consultant will be made to meet this deadline for final plan and WisDNR submittals. All scope items necessary for WDNR submittal will be completed prior to SDWLP submittal deadline. Final Design will continue after the deadline with PSC Construction Authorization Submittal, WDNR Review Comment Responses, Local Agency Permitting, and Bid Documents preparation.

Scope items 1-30 are anticipated to be completed by February 28th, 2026. See below for anticipated project final design, permitting, and bidding schedule:

| TASK | SCHEDULE |
|---|---|
| Project Kickoff Meeting and Design Team Coordination Meetings | April 28 |
| Topographic Survey of Project Site and Geotech Description | May 5th |
| Wellhouse Plan Updates – Backgrounds, Design Model, Drawing Files | May 16th |
| WisDNR/PSC Pre-application Joint Meeting | May 22nd |
| Reservoir Plans – Prelim. Process and Civil Design (Approx. 60%) | May 23rd |
| Agency Coordination - WisDOT, City Zoning and Engineering, Utility | May 23rd |
| Reservoir Plans, Specs, and Costs Due for Review (Approx. 90%) | June 6th |
| Wellhouse Updated Plans, Specs, Costs Due for Review (Approx. 90%) | June 6th |
| Client Project Review Meeting | June 9th |
| WisDNR Engineering Report, Final Plans and Specs Completion | June 20th |
| WisDNR Drinking Water Plan Review Submittal | June 27th |
| PSC Construction Authorization Submittal | July 31st |
| City of Madison Permit Submittals | August 2025 |
| WisDNR Review Comments Addressed | August 2025 |
| WisDNR and City of Madison Approval | October 2025 |
| PSC Construction Authorization | November 2025 |
| Final Bidding Documents Preparation | December 2025 |
| Construction Bidding | Jan./Feb. 2026 |

# ATTACHMENT B

**SHORT ELLIOTT HENDRICKSON INC.**
**MADISON WATER UTILITY**
Project: Unit Well 12 Wellhouse Reconstruction and Reservoir - Final Design
Date: May 13,2025

| DESIGN SERVICES | | CONSULTANT | FINAL DESIGN | | TOTAL | | |
|---|---|---|---|---|---|---|---|
| | | | COST | HOURS | COST | HOURS | COST PER HOUR |
| **BASIC SERVICES** | Project Management | SEH | $36,600 | 170 | $36,600 | 170 | $215.29 |
| | Process Engineering | SEH | $64,900 | 393 | $64,900 | 393 | $165.14 |
| | Hydraulics Engineering | SEH | $13,700 | 80 | $13,700 | 80 | $171.25 |
| | Process Drafting | SEH | $34,320 | 210 | $34,320 | 210 | $163.43 |
| | Architecture | SEH | $24,260 | 142 | $24,260 | 90 | $269.56 |
| | Landscape Architecture | SEH | $5,470 | 36 | $5,470 | 45 | $121.56 |
| | Mechanical Engineering | SEH | $35,700 | 180 | $35,700 | 200 | $178.50 |
| | Structural Engineering | SEH | $31,400 | 143 | $31,400 | 158 | $198.73 |
| | Civil Engineering | SEH | $35,900 | 231 | $35,900 | 231 | $155.41 |
| | Electrical Engineering | SEH | $40,500 | 199 | $40,500 | 199 | $203.52 |
| | Survey | SEH | $3,185 | 24 | $3,185 | 24 | $132.70 |
| | QAQC | SEH | $6,200 | 24 | $6,200 | 24 | $258.33 |
| | Administrative | SEH | $12,360 | 78 | $12,360 | 90 | $137.33 |
| | ** Expenses* | SEH | $13,705 | - | $13,705 | - | - |
| | **SUB-TOTAL** | | **$358,200** | **1,910** | **$358,200** | **1,910** | **$187.54** |
| | **TOTAL** | | **$358,200** | **1,910** | **$358,200** | **1,910** | **$187.54** |

# Legislation Text

**File #:** 88328, **Version:** 1

## .Fiscal Note

The proposed resolution authorizes the amendment of a non-competitive selection contract with Short Elliott Hendrickson, Inc. (SEH) for design services related to the reconstruction of Madison Water Utility's Unit Well 12 in an amount not to exceed $400,000. Funding for the amendment and original Unit Well 12 costs is available in the Water Utility's 2025 Adopted Capital Budget (Munis #10452). The original service contract with SEH was below the competitive selection threshold. No additional appropriation is required.

## .Title

Authorizing the amendment of a non-competitive selection contract with Short Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility's Unit Well 12 (District 11)

## .Body

WHEREAS, Madison Water Utility's (MWU) Unit Well 12 (801 South Whitney Way) was established in 1958. It operates year-round and delivers water to Madison's Near West neighborhoods including University Hill Farms, Sunset Village, Midvale Heights, Westmorland, Crawford-Marlborough-Nakoma, Orchard Ridge, Summit Woods, Meadowood, Allied Dunn's Marsh, Arbor Hills and Leopold. In 2024, Unit Well 12 pumped 550 million gallons compared to its 5-year average of 559 million gallons annually. The site consists of a well pump house and a detached 150,000 gallon above-ground water reservoir, and

WHEREAS, in 2014, Short Elliott Hendrickson, Inc. (SEH) was selected through a competitive request for proposal process as the engineering consultant to work with MWU on the design of a concept that would allow Unit Well 12 to operate as a dual-pressure zone facility, and

WHEREAS, through 2018, SEH established plans and specifications for a Public Works project to be bid and constructed for Unit Well 12, however the project bidding process was ultimately delayed, and

WHEREAS, in 2024, to re-initiate and fund the Unit Well 12 project for 2026 construction, MWU filed its Intent to Apply (ITA) with the Wisconsin DNR for the 2026 fiscal year of Wisconsin's Safe Drinking Water Loan Program (SDWLP), and

WHEREAS, in 2025, MWU elected to move forward with the updated pump house design from the previous bidding process, as well as a new design for replacing the site's reservoir, and

WHEREAS, while awaiting the Wisconsin DNR's Project Priority List (PPL) for the 2026 SDWLP, MWU initiated a design contract with SEH so that the SDWLP application deadline of June 30th could remain on schedule regardless of the loan eligibility determination; given both the age of SEH's original scope of work contract for Unit Well 12 and the potential expanded design needs for the reservoir and SDWLP coordination, a new design contract was deemed appropriate in lieu of further amending the one that started back in 2014, and

WHEREAS, in mid-April, MWU received the PPL which indicated that the pump house portion of the Unit Well 12 project would be eligible, and the reservoir portion of the project was "undetermined", and

WHEREAS, with this information, MWU will still aim to apply for both elements of the project by June 30th, and coordinate with the DNR on further determining SDWLP eligibility of the reservoir reconstruction between now

and the fall of 2025, and

WHEREAS, to capture SEH's full remaining scope of design and construction bidding work through the end of 2025, MWU seeks to amend the 2025 contract that was initiated, which will make the value of the contract greater than $75,000, and

WHEREAS, under MGO 4.26(4)(b), a service contract with a total price over the lifetime of the contract of $75,000 or more that was not competitively selected must be approved by the Common Council and must meet one of the exceptions in MGO 4.26(4)(a); and

WHEREAS, SEH was originally selected competitively for this project, and continuing to utilize their services for this work remains in the best interest of MWU, and

WHEREAS, professional design continuity is economical to MWU on the basis of time and money, and

WHEREAS, the nature of this work is such that other design professional firms would not certify another's work in a situation like this, and instead would essentially be re-designing this Unit Well 12 design from scratch again, and

WHEREAS, the proposed contract amendment meets the exception in MGO 4.26(4)(a)7. for the use of a consultant who has provided services to the City on a continuing project and it would be economical for the City on the basis of time and money to retain the same consultant.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Mayor and City Clerk are authorized to execute a sole source service contract amendment with Short Elliott Hendrickson, Inc. for design services related to the reconstruction of Madison Water Utility's Unit Well 12, as outlined in the attached contract amendment draft and in a format approved by the City Attorney.

BE IT FURTHER RESOLVED, that future amendments that do not exceed Madison Water Utility's approved capital budget or the scope of the design and construction of the Unit Well 12 project as authorized by the Common Council may be executed by the Water Utility General Manager and City Finance Director and/or designee, and counter executed by Short Elliott Hendrickson Inc.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87529

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87529 | **File Type:** | Claim | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 03/10/2025 |
| **File Name:** | CLAIM: A. Claessens - Vehicle Damage - $500.00 | | | **Final Action:** | |
| **Title:** | A. Claessens - Vehicle Damage - $500.00 | | | | |
| **Notes:** | EVL006389 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | COMMON COUNCIL | 03/25/2025 | Referred | Risk Manager | | 05/27/2025 | Pass |
| | **Action Text:** | A motion was made to Referred to the Risk Manager. The motion passed by voice vote/other. | | | | | |
| 1 | Risk Manager | 05/27/2025 | RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER | | | | |
| | **Action Text:** | This Claim was RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER | | | | | |

### Text of Legislative File 87529

**Title**

A. Claessens - Vehicle Damage - $500.00

**Body**

Claim received 3/10/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 87996

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 87996 | **File Type:** | Claim | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 04/18/2025 |
| **File Name:** | CLAIM: J. Mitchell - Property Damage - Amount to be Determined | | | **Final Action:** | |

**Title:** J. Mitchell - Property Damage - Amount to be Determined

**Notes:** EVL006483

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | COMMON COUNCIL | 05/06/2025 | Referred | Risk Manager | | 05/13/2025 | |
| | **Action Text:** | This Claim was Referred to the Risk Manager | | | | | |
| 1 | Risk Manager | 05/13/2025 | RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER | | | | |
| | **Action Text:** | This Claim was RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER | | | | | |

### Text of Legislative File 87996

**Title**

J. Mitchell - Property Damage - Amount to be Determined

**Body**

Claim received [date].

# City of Madison

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## Master

### File Number: 88288

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|---|---|---|---|---|---|
| **File ID:** | 88288 | **File Type:** | Claim | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/09/2025 |
| **File Name:** | CLAIM: A. Basel - Vehicle Damage - $1,587.00 | | | **Final Action:** | |
| **Title:** | A. Basel - Vehicle Damage - $1,587.00 | | | | |
| **Notes:** | EVL006548 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | Risk Manager | | 05/27/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the Risk Manager. The motion passed by voice vote/other. | | | | | |
| 1 | Risk Manager | 05/27/2025 | RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER | | | | |
| | **Action Text:** | This Claim was RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER | | | | | |

### Text of Legislative File 88288

**Title**

A. Basel - Vehicle Damage - $1,587.00

**Body**

Claim received 5/8/2025.

# City of Madison

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Madison, WI 53703
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## Master

### File Number: 88306

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|---|---|---|---|---|---|
| **File ID:** | 88306 | **File Type:** | Claim | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/13/2025 |
| **File Name:** | CLAIM: C. Leverenz - Property Damage - $2,500.00 | | | **Final Action:** | |
| **Title:** | C. Leverenz - Property Damage - $2,500.00 | | | | |
| **Notes:** | EVL006552 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | COMMON COUNCIL | 05/20/2025 | Refer | Risk Manager | | 05/27/2025 | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the Risk Manager. The motion passed by voice vote/other. | | | | | |
| 1 | Risk Manager | 05/27/2025 | RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER | | | | |
| | **Action Text:** | This Claim was RECOMMEND TO COUNCIL TO DISALLOW - REPORT OF OFFICER | | | | | |

### Text of Legislative File 88306

**Title**

C. Leverenz - Property Damage - $2,500.00

**Body**

Claim received 5/9/2025.

# City of Madison

City of Madison
Madison, WI 53703
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## Master

### File Number: 88143

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|---|---|---|---|---|---|
| **File ID:** | 88143 | **File Type:** | Ordinance | **Status:** | Report of Officer |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Attorney's Office |
| | | | | **File Created Date :** | 04/29/2025 |
| **File Name:** | Sign Application Fee | | | **Final Action:** | |

**Title:** Amending section 31.041 of the Madison General Ordinances, Sign Permits and Fees, to create a new application fee and deadlines for processing sign permit application.

**Notes:** 6957SignApplicationFee

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway | **Effective Date:** | |
| **Attachments:** | UDC Memo.pdf | **Enactment Number:** | |
| **Author:** | Lara Mainella | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 04/29/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Ordinance was Referred for Introduction | | | | | |
| | **Notes:** | Urban Design Commission (5/28/25), Common Council (6/3/25) | | | | | |
| 1 | COMMON COUNCIL | 05/06/2025 | Refer | URBAN DESIGN COMMISSION | 05/28/2025 | | Pass |
| | **Action Text:** | A motion was made by Vidaver, seconded by Govindarajan, to Refer to the URBAN DESIGN COMMISSION. The motion passed by voice vote/other. | | | | | |
| 1 | URBAN DESIGN COMMISSION | 05/28/2025 | RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER | | | | Pass |
| | **Action Text:** | A motion was made by Klehr, seconded by Graham, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other. | | | | | |

### Text of Legislative File 88143

**Fiscal Note**

The proposed ordinance amendment updates the application fee for a sign permit to $25. The 2025 Adopted Operating Budget included the increased application fee revenues in General Fund Revenues. No additional City appropriation required.

**Title**

Amending section 31.041 of the Madison General Ordinances, Sign Permits and Fees, to create a new application fee and deadlines for processing sign permit application.

**Body**

DRAFTER'S ANALYSIS: This ordinance establishes a new $25 application fee for all sign permits which was included in the 2025 adopted operating budget. This fee will defray some administrative costs of processing a sign permit application and is in addition to the permit fee, which is only charged if the permit is approved. This ordinance also establishes a 60-day deadline for zoning staff to approve, deny, or request additional information to process a sign permit application, clarifies the existing procedure to appeal a sign permit denial, and makes wording adjustments for readability.

**********

The Common Council of the City of Madison do hereby ordain as follows:

1. Section 31.041 entitled "Sign Permits and Fees" of the Madison General Ordinances is amended as follows:

"**31.041 SIGN PERMITS AND FEES.**

(1) Permit Required.

(a) Signs may be erected, moved, enlarged, or reconstructed within the City of Madison as allowed in this Ordinance only when a permit therefor shall have been issued by the Zoning Administrator or designee, except when specifically exempt from permit under Sec. 31.044 or elsewhere in this Ordinance.

(b) It shall be unlawful for any person to erect, repair, alter, relocate, maintain, or change copy, except for signs designed for changeable copy, within the City of Madison any sign as defined in this ~~ordinance~~ Ordinance without first obtaining a permit from the Zoning Administrator and making payment of the fee(s) required by this ~~ordinance~~ Ordinance, unless a permit is not required under Sec. 31.044 or unless otherwise exempt from obtaining a permit or paying a fee under the provisions of this ~~ordinance~~ Ordinance. It shall be unlawful to erect or maintain a sign in any manner that does not conform to a requirement of the approved permit. All electric signs shall, in addition, be subject to the provisions of the Electrical Code (Chapter 19), and the permit fee required thereunder.

(2) Application for Sign Permit.

(a) Application Materials and Fee. Applications for sign permits required by this Ordinance shall be filed on ~~application~~ forms provided by the ~~Zoning Administrator. A~~ City and shall include a photograph of the property or an accurate, detailed, full color, to-scale drawing, a plot plan, ~~and~~ construction and installation plans, including specifications and engineering data~~,~~; ~~shall accompany the application. When all of the provisions of this ordinance or other ordinances relating to such sign shall have been complied with and when the applicant has paid the required fee for every such application, the permit may be granted. The Zoning Administrator shall determine, consistent with the provisions of this ordinance, the form and contents of all applications for permits herein required. The application shall be accompanied by~~ the written consent of the owner or lessee of the premises upon which the sign is to be erected~~,~~ or ~~the applicant must make~~ a sworn statement by the applicant that the applicant is authorized by the owner, lessee or other authorized occupant of the premises to erect the proposed sign(s) and any other information deemed necessary by the Zoning Administrator, consistent with this Ordinance. A non-refundable application fee of $25 per sign shall accompany all applications under subs. (3) (a) and (b).

(b) Review of Application. The Zoning Administrator shall have sixty (60) days from the date of receipt of a completed application meeting the requirements above

and the required application fee to approve or deny, or request additional information from the applicant. If additional information is requested, the submission of additional information shall restart the 60 days. An applicant may waive these deadlines in writing.

The Zoning Administrator or designee shall examine the completed application materials and, if they deem necessary, inspect the premises upon which the sign is to be erected or changed.

The sign permit shall be approved and a permit issued forthwith if the Zoning Administrator determines the proposed sign complies with this Ordinance and any other applicable laws. The permit fee in sub. (3) shall be paid prior to permit issuance.

The application shall be denied if the application (including any requested additional information) does not demonstrate compliance with this Ordinance or any other applicable law, or for the reasons listed in sub. (5) below. If the application is denied, the Zoning Administrator shall provide to the applicant in writing the reasons for denial and the appeal information set forth in sub. (6) within the deadlines stated above.

(3) Permit ~~and Application~~ Fees.

All fees under this subsection shall be payable to the City Treasurer, as follows:

(a) Initial Sign Permit. When a permit is required under this ~~ordinance~~ Ordinance, the permit fee shall be paid after Zoning Administrator approval of the application and before the permit is issued. The permit fee is in addition to the nonrefundable application fee in this section. Permit fees are as follows:

1. Initial permit for all signs under this chapter (except ~~ground signs, advertising signs, and business opening signs~~ those with a different fee in this subsection): one dollar and seventy-five cents ($1.75) per square foot of the net area.
2. Ground signs: one dollar and seventy-five cents ($1.75) per square foot of the gross area.
3. Advertising signs: two dollars and fifty cents ($2.50) per square foot of the net area.
4. Business opening sign: flat fee of fifty dollars ($50).
5. Portable signs under Sec. 31.046(2): flat fee of fifty dollars ($50)
6. Bicycle-sharing facility signs on private property under Sec. 31.046(4): $100 for all permitted signs per facility.
7. Minimum permit fee: in no case shall any sign permit fee be less than fifty dollars ($50.00), except for change of copy under Sec. 31.041(3)(b) below.
8. Temporary Decorative Window Coverings under Sec. 31.101: Flat fee of fifty dollars ($50) per window. Each permit is valid for a maximum of six (6) months or until the building or tenant space associated with the window is occupied, whichever is shorter, and is renewable for the same fee and duration if the building or tenant space continues to be vacant.

(b) Change of Copy and Change of Location Fees. ~~The~~ A sign permit fee for changing the face or sign copy of a sign for which a permit is required under this ~~ordinance~~ Ordinance, other than a sign designed for changeable copy, shall be one dollar and fifty cents ($1.50) per square foot of the net area of the copy to be changed, but in no case less than ten twenty-five dollars ($25). The permit fee for changing the location of an existing sign on the same zoning lot shall be twenty-five dollars ($25).

(c) Failure to Obtain Permit or Complete Work.

1. Erecting Sign Without a Permit. ~~The~~ A sign permit shall be obtained

before erecting or starting work on a sign or commencing any action for which a permit is required under this ~~ordinance~~ Ordinance. ~~The fee for a permit issued after commencement shall be doubled.~~ If any work for which a permit is required by this Ordinance is commenced before the permit is issued, the permit fee shall be doubled. Imposition of a double fee under this subsection shall be in addition to any monetary forfeiture or other penalty under this Ordinance and shall not be a bar to prosecution or pursuit of other legal remedies by the City.

2. If work authorized under a permit has not been completed within six (6) months after date of issuance, the permit shall become null and void.

(d) Urban Design Commission Fees.

1. Comprehensive Design Review.
   a. Initial Comprehensive Design Review application: Five-hundred dollars ($500).
   b. Application for a change to a Comprehensive Sign Plan under Sec. 31.043(4)(d) that cannot be approved by the Zoning Administrator as a minor change: Five-hundred dollars ($500).
   c. Application for a change to a Comprehensive Sign Plan under Sec. 31.043(4)(d) that can be administratively approved by the Zoning Administrator as a minor change: One-hundred dollars ($100).
2. The fee for all other applications to the Urban Design Commission under this ~~ordinance~~ Ordinance, including appeals from the decisions of the Zoning Administrator, requests for approvals in height, area, and setback, and Additional Sign Code Approvals, shall be three-hundred dollars ($300) payable to the City Treasurer.

(e) Sign Erector's License - See Sec. 31.042.

(4) ~~Issuance of Sign Permit, Duration. It shall be the duty of the Zoning Administrator upon the filing of an receipt of a completed application for permit to promptly examine the application materials such plans and specifications and other data and, if deemed necessary by the Zoning Administrator, to inspect the premises upon which the proposed sign is to be erected, and if the proposed sign is in compliance with all the requirements of this Ordinance and any other applicable laws, he/she shall promptly issue the appropriate permit upon payment of the appropriate permit fee(s) herein. If work authorized under a permit has not been completed within six (6) months after date of issuance, the said permit shall become null and void.~~ (Reserved)

(5) Denial of Permit for Unpaid Fees~~, etc~~. The Zoning Administrator may refuse to issue a sign permit to any permittee or owner who has failed to pay costs assessed for removal of a hazardous sign under Sec. 31.041(1), or failed to comply with a court order to pay a forfeiture for a violation of this Ordinance, or failure to pay other unpaid civil judgment arising out of a violation of this Ordinance. If the Zoning Administrator denies a permit under this paragraph, ~~s/he~~ they shall provide written notice to the applicant of the denial, the reason, a description of the unpaid cost, forfeiture or judgment. The permit shall be issued upon proof of payment of the costs, fees, forfeiture or judgment in question. Proof of payment of a docketed civil judgment shall be in the form of a satisfaction of judgment.

(6) ~~All rights and privileges acquired under the provisions of this ordinance or any amendment thereto, are mere permits, revocable at any time by the Zoning Administrator, and all such applications shall contain this provision.~~ Appeal. A person aggrieved by a final decision of the Zoning Administrator on an application for a sign permit under this section may appeal the decision under sec. 31.043(1), Zoning Administrator Appeals.

## PLANNING DIVISION STAFF REPORT

**May 28, 2025**

PREPARED FOR THE URBAN DESIGN COMMISSION

**Application Type:** Sign Code Text Amendment
**UDC is an Advisory Body**

**Legistar File ID #:** **88143, Amending MGO Section 31.041, Sign Permits and Fees to create a new application fee and deadlines for processing sign permit applications**

**Prepared By:** Jessica Vaughn, AICP, UDC Secretary and Matt Tucker, Building Inspection Division Director

## Background Information

The Urban Design Commission (UDC) is an approving agency on various types of sign requests, including, but not limited to Comprehensive Design Review for Signage, modifications to height, setbacks, and area, Zoning Administrator Appeals, in addition to other sign requests pursuant to MGO 31.043. As such, the Common Council has referred this text amendment to the Urban Design Commission for an advisory recommendation.

The Common Council is scheduled to consider this amendment and the UDC's advisory recommendation at its June 3, 2025, meeting.

## Summary of Proposed Text Amendment

This amendment establishes a new $25 application fee for all sign permits which was included in the 2025 adopted operating budget. This ordinance also establishes a 60-day deadline for Zoning staff to approve, deny, or request additional information to process a sign permit application, clarifies the existing procedure to appeal a sign permit denial, and makes wording adjustments for readability.

With regard to establishing a sign permit fee, currently there is not an application fee. The amendment establishes an application fee of $25 for each sign permit application. The fee is intended to offset administrative costs associated with processing sign permit requests, and would encourage higher-quality sign permit submissions. Also, the fee provides some offset to the small number of sign permits that are prepared for issuance but do not end up being issued.

In addition, the amendment establishes a 60-day timeframe for which a sign permit application shall be acted upon by Zoning Staff (i.e., approve, deny, or request additional information to process a sign permit application). This additional language is being included at the advisement of the City Attorney.

This amendment also includes clarifying language to outline the process for appealing a sign permit denial. Additional minor clarification and organization changes are also included.

Staff are supportive of these proposed amendments.

# City of Madison

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Madison, WI 53703
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## Master

### File Number: 88383

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88383 | **File Type:** | Ordinance | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/19/2025 |
| **File Name:** | Landmarks Package | | | **Final Action:** | |

**Title:** Amending Sections of Chapter 41 and associated references in Chapters 1, 28, and 31 of the Madison General Ordinances related to historic landmark buildings to update definitions and amend guidelines.

**Notes:** 6959LandmarksPackage

| | | | |
|---|---|---|---|
| **Sponsors:** | John W. Duncan | **Effective Date:** | |
| **Attachments:** | 88383 Body | **Enactment Number:** | |
| **Author:** | Kate Smith | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 05/19/2025 | Referred for Introduction | | | | |

**Action Text:** This Ordinance was Referred for Introduction
**Notes:** Landmarks Commission (6/16/25), Common Council (6/20/25)

### Text of Legislative File 88383

**Fiscal Note**

No City appropriation required.

**Title**

Amending Sections of Chapter 41 and associated references in Chapters 1, 28, and 31 of the Madison General Ordinances related to historic landmark buildings to update definitions and amend guidelines.

**Body**

DRAFTER'S ANALYSIS: This ordinance makes amendments to the following:
Computation of Time: Currently the ordinance specifies ten(10) days public notice for projects that require public noticing. But there is a separate provision on how to count those days that specifies not including weekends and holidays. This has led to fluctuating timelines for public notice, making it difficult for the public and staff to predict the correct deadlines. Shifting to counting all days rather than excluding some from the calculation and then making the public noticing fourteen (14) days will achieve the intent of the original provision while also making it

more predictable for all users.
“Appropriate”: The word “appropriate” has a challenging history in urban planning and often represented a race-based exclusionary agenda. The text amendment would substitute Certificate of Approval to replace Certificate of Appropriateness (“CoA”). The CoA process is about meeting the design standards of approval and not a more subjective sense of appropriateness. It also clarifies what the document actually is. The CoA is not a declaration that a building is appropriate, but that the work is approved and construction can proceed. Certificate of Appropriateness is also referenced in Chapters 1, 28, and 31.
Size of Accessory Structures and Additions: The ordinance originally included a requirement that additions and accessory structures over one hundred (100) square feet needed a CoA, which aligned with the requirements for accessory structures that needed architect or engineer stamped plans for building permits. That size for the building permitting process has increased to one hundred and fifty (150) square feet. In order to provide consistency with City processes and reviews, we are proposing to amend our language from one hundred (100) to one hundred and fifty (150) square feet.
Alterations on the Sides of Buildings: For project reviews, staff expects to see changes, including additions on the sides and rear of a building. Currently the language for alterations specifies that changes be limited to only areas not visible from the developed public right-of-way, but additions would be allowed in these locations. Borrowing from the language used for introducing skylights, the alterations on the sides of buildings would allow for modifications of window openings on sides, stepped back twelve (12) feet from the front edge of the building.
Indigenous Materials and Craftsmanship: When the ordinance was first written fifty (50) years ago, the definition for vernacular frequently used the word “indigenous” when talking about incorporating locally-sourced natural materials into a building’s construction. Word usage has changed with time and a more accurate and clear word choice would be to call it “local materials.” This differentiates between the work of indigenous peoples, such as the Ho-Chunk, and the work of later residents in Madison. For example, historic mounds are constructed of indigenous materials by indigenous craftspeople. A Madison sandstone house is constructed with local materials, likely by a local craftsperson.
“Master”: Replacing the term “master” for accomplished builders, designers, or architects to “of note” to better communicate the ordinance’s intention to celebrate the art of accomplished craftspeople.

**********

**Please see Legistar File No. 88383 Body in Attachments.**

DRAFTER'S ANALYSIS: This ordinance makes amendments to the following:

Computation of Time: Currently the ordinance specifies ten(10) days public notice for projects that require public noticing. But there is a separate provision on how to count those days that specifies not including weekends and holidays. This has led to fluctuating timelines for public notice, making it difficult for the public and staff to predict the correct deadlines. Shifting to counting all days rather than excluding some from the calculation and then making the public noticing fourteen (14) days will achieve the intent of the original provision while also making it more predictable for all users.

"Appropriate": The word "appropriate" has a challenging history in urban planning and often represented a race-based exclusionary agenda. The text amendment would substitute Certificate of Approval to replace Certificate of Appropriateness ("CoA"). The CoA process is about meeting the design standards of approval and not a more subjective sense of appropriateness. It also clarifies what the document actually is. The CoA is not a declaration that a building is appropriate, but that the work is approved and construction can proceed. Certificate of Appropriateness is also referenced in Chapters 1, 28, and 31.

Size of Accessory Structures and Additions: The ordinance originally included a requirement that additions and accessory structures over one hundred (100) square feet needed a CoA, which aligned with the requirements for accessory structures that needed architect or engineer stamped plans for building permits. That size for the building permitting process has increased to one hundred and fifty (150) square feet. In order to provide consistency with City processes and reviews, we are proposing to amend our language from one hundred (100) to one hundred and fifty (150) square feet.

Alterations on the Sides of Buildings: For project reviews, staff expects to see changes, including additions on the sides and rear of a building. Currently the language for alterations specifies that changes be limited to only areas not visible from the developed public right-of-way, but additions would be allowed in these locations. Borrowing from the language used for introducing skylights, the alterations on the sides of buildings would allow for modifications of window openings on sides, stepped back twelve (12) feet from the front edge of the building.

Indigenous Materials and Craftsmanship: When the ordinance was first written fifty (50) years ago, the definition for vernacular frequently used the word "indigenous" when talking about incorporating locally-sourced natural materials into a building's construction. Word usage has changed with time and a more accurate and clear word choice would be to call it "local materials." This differentiates between the work of indigenous peoples, such as the Ho-Chunk, and the work of later residents in Madison. For example, historic mounds are constructed of indigenous materials by indigenous craftspeople. A Madison sandstone house is constructed with local materials, likely by a local craftsperson.

"Master": Replacing the term "master" for accomplished builders, designers, or architects to "of note" to better communicate the ordinance's intention to celebrate the art of accomplished craftspeople.

**********

The Common Council of the City of Madison do hereby ordain as follows:

1. Section 41.02 entitled "Definitions" of the Madison General Ordinances is amended by amending therein the following:

"Certificate of ~~Appropriateness~~ Approval means an official form issued by the Preservation Planner stating that the proposed work on a designated historic resource in a historic district is in accord with the requirements of this ordinance and that (1) the proposed work may be completed as specified in the certificate; and (2) that the Building Inspector may issue any permits needed to do the work specified in the certificate."

"~~Master means an architect or designer of recognized greatness who is responsible for a body of published work or structures that are notable for their quality, innovation, or level of proficiency within their craft.~~"

2. Subsection (1) entitled "Computing Time Periods" of Section 41.03 entitled "General Administrative Provisions" of the Madison General Ordinances is amended as follows:

"(1) Computing Time Periods. In computing any period of time prescribed by this ordinance, the day of the act or event from which the designated period of time begins shall not be included. The last day of the period so computed shall be included. ~~When the period of time prescribed or allowed is less than eleven (11) days, Saturdays, Sundays and holidays shall be excluded from the computation.~~"

3. Subsection (2) entitled "Hearing Notices, General" of Section 41.06 entitled "Public Hearings and Hearing Notices" of the Madison General Ordinances is amended as follows:

(2) Hearing Notices, General. Notice of the time, place and purpose of the hearing shall be given by a Class 2 Notice in the official City newspaper or as otherwise allowed under Wis. Stat. § 985.07, for all of the following:

(a) Any hearing on the proposed designation of a landmark under Sec. 41.07 or the proposed rescission of a landmark designation under Sec. 41.08.

(b) Any hearing on a proposed ~~certificate of appropriateness~~ Certificate of Approval under Subchapter F.

(c) Any hearing on a proposed variance under Sec. 41.19.

(d) Any hearing on the proposed creation or amendment of a historic district under Subchapter D.

(e) Any hearing on a Notice of Demolition by Neglect under Sec. 41.15.

4. Subsection (3) entitled "Additional Notice; When Required" of Section 41.06 entitled "Public Hearings and Hearing Notices" of the Madison General Ordinances is amended as follows:

(3) Additional Notice; When Required. In addition to notice provided under sub. (2) above, the Commission shall in the following cases mail additional notice to the following persons at least ~~ten (10)~~ fourteen (14) days prior to the hearing date:

(a) If the hearing pertains to a specific site or structure:

1. Each owner of record of the lot on which that site or structure is located.

2. Each owner of record of each lot located within two hundred (200) feet, measured according to Sec. 41.03(5) of any lot on which the site or structure is wholly or partially located.

(b) If the hearing pertains to the creation or amendment of a historic district:

1. All owners of record of lots located wholly or in part within the historic district.

2. The alder of each district in which any part of the historic district is located.

(c) If the hearing pertains to a proposed ~~certificate of appropriateness~~ Certificate of Approval or variance, to the alder in whose district the affected site or structure is located."

5. Subsection (2) entitled "Standards" of Section 41.07 entitled "Designating Landmarks" of the Madison General Ordinances is amended as follows:

"(2) Standards. A site, improvement, or site with improvements may be designated as a landmark if the proposed landmark meets any of the following:

(a) It is associated with broad patterns of cultural, political, economic or social history of the nation, state or community.

(b) It is associated with the lives of important persons or with important event(s) in national, state or local history.

(c) It has important archaeological or anthropological significance.

(d) It embodies the distinguishing characteristics of an architectural type inherently valuable as representative of a period, style, or method of construction, or of ~~indigenous~~ local materials or craftsmanship.

(e) It is representative of the work of a ~~master~~ builder, designer or architect of note."

6. Subsection (5) entitled "Landmarks Commission Action" of Section 41.07 entitled "Designating Landmarks" of the Madison General Ordinances is amended as follows:

"(5) Landmarks Commission Action. After the Landmarks Commission holds a public hearing and completes its review under sub. (4), the Commission shall report to the Common Council a recommendation supporting or opposing the proposed landmark designation. The Commission may recommend landmark designation subject to terms and conditions that are consistent with this chapter. The Commission shall send a notice of the recommendation to each owner of record of each lot on which the proposed landmark is located at least ~~ten (10)~~ fourteen (14) days before any meeting at which the Common Council may act on the Commission's recommendation."

7. Subsection (5) entitled "Landmarks Commission Action" of Section 41.08 entitled "Rescinding a Landmark Designation" of the Madison General Ordinances is amended as follows:

"(5) Landmarks Commission Action. After holding a public hearing and completing its review under sub. (4) above, the Landmarks Commission shall determine whether the requested rescission meets applicable standards under sub. (3) above. The Commission shall report its finding, along with reasons for it, to the Common Council. The Commission shall send written notice of its findings to each owner of record of each lot on which the landmark is located at least ~~ten (10)~~ fourteen (14) days before any meeting at which the Common Council may act on the Commission's findings."

8. Section 41.09 entitled “Altering or Demolishing Landmarks” of the Madison General Ordinances is amended as follows:

“**41.09 - ALTERING OR DEMOLISHING LANDMARKS.**

(1) When Required. No person may do any of the following without a ~~certificate of appropriateness~~ Certificate of Approval issued under Subchapter F:

(a) Add a new structure to a landmark or landmark site.

(b) Materially alter a landmark or the exterior of a landmark.

(c) Demolish or relocate a landmark or any part of a landmark.

(d) Install a sign on the exterior of a landmark or on a landmark site.

(e) Divide any lot comprising all or part of a landmark site, or voluntarily grant any easement on that lot if doing so may impair the preservation, maintenance, exterior appearance or historic character of the landmark or landmark site.

(2) Exception. A ~~certificate of appropriateness~~ Certificate of Approval is not required at Forest Hill Cemetery to:

(a) Add a new gravesite, memorial or landscape feature to the cemetery;

(b) Alter, demolish, remove or relocate any existing structure, object, or landscape feature that is less than fifty (50) years old at the time of alteration, demolition, removal, or relocation; or

(c) Conduct routine day-to-day operations and maintenance of the cemetery.”

9. Subsection (2) entitled “Criteria” of Section 41.10 entitled “Creating and Amending Historic Districts” of the Madison General Ordinances is amended as follows:

“(2) Criteria. A historic district shall be of particular historic, architectural, or cultural significance to the City of Madison, as indicated by at least one of the following criteria:

(a) The district is associated with broad patterns of cultural, political, economic or social history of the nation, state or community.

(b) The district is associated with the lives of important persons, and/or with important events in national, state or local history.

(c) The district encompasses an area of particular archaeological or anthropological significance.

(d) The district embodies the distinguishing characteristics of an architectural type inherently valuable for its representation of a period, style, or method of construction, or of ~~indigenous~~ local materials or craftsmanship.

(e) The district is representative of the work of a ~~master~~ builder, designer or architect of note.”

10. Subdivision (a) entitled “Criteria for Creation of Mansion Hill Historic District” of Subsection (2) entitled “Mansion Hill Historic District” of Section 41.11 entitled “Historic District Ordinance Requirements” of the Madison General Ordinances is amended as follows:

“(a) Criteria for Creation of Mansion Hill Historic District. In that the Mansion Hill Historic District reflects a pattern in the broad social history of Madison, the State and the Nation, and in that elements within the District meet the other three designation criteria, namely that many of the structures in the District:

1. Are identified with historic personages or with important events in national, state or local history;
2. Embody the distinguishing characteristics of an architectural type specimen, inherently valuable for a study of a period, style, method of construction, or of ~~indigenous~~ local materials or craftsmanship;
3. Are representative of the notable work of a ~~master~~ builder, designer or architect of note whose individual genius influences their age;

The area described by the map and legal description shall be designated a historic district."

11. Subdivision (a) entitled "Criteria for Creation of the University Heights Historic District" of Subsection (4) entitled "University Heights Historic District" of Section 41.11 entitled "Historic District Ordinance Requirements" of the Madison General Ordinances is amended as follows:

"(a) Criteria for the Creation of the University Heights Historic District. In that the University Heights Historic District reflects a pattern in the broad social history of Madison and in the state and the nation and in that elements within the district meet the other three designation criteria in Sec. 41.10(2) of this chapter, namely that many of the structures in the district:

1. Are identified with historic personages or with important events in national, state, or local history;
2. Embody the distinguishing characteristics of an architectural type specimen, inherently valuable for a study of a period, style, method of construction, or of local or craftsmanship; and,
3. Are representative of the notable work of a ~~master~~ builder, designer, or architect of note whose individual genius influenced their age,

The area described by the map and legal description shall be designated a historic district."

12. Section 41.12 entitled "Constructing, Altering, or Demolishing Structures in Historic Districts" of the Madison General Ordinances is amended as follows:

"**41.12 CONSTRUCTING, ALTERING, OR DEMOLISHING STRUCTURES IN HISTORIC DISTRICTS.**

No person may do any of the following in a historic district without a ~~certificate of appropriateness~~ Certificate of Approval issued under Subchapter F:

(1) Construct a new structure.

(2) Materially alter the exterior of an existing structure.

(3) Demolish or relocate an existing structure.

(4) Install a sign.

(5) Divide any lot, consolidate any lot, or voluntarily grant any easement on any lot if doing so may distract from the historic character of the district."

13. Subdivision (b) of Subsection (4) entitled “Appeal of Landmarks Commission Finding” of Section 41.15 entitled “Demolition by Neglect” of the Madison General Ordinances is amended as follows:

“(b) An appeal under sub. (a) shall be filed with the City Clerk within ~~ten (10)~~ fourteen (14) days after the Landmarks Commission makes its finding. The appeal shall include the name and address of each petitioner, and shall specify the grounds for appeal. The City Clerk shall forward the petition to the Common Council.”

14. Subchapter 41F entitled “Certificates of Appropriateness—Projects on Landmarks, Landmark Sites and in Historic Districts” of the Madison General Ordinances is amended as follows:

“**SUBCHAPTER 41F: CERTIFICATES OF ~~APPROPRIATENESS~~ APPROVAL—PROJECTS ON LANDMARKS, LANDMARK SITES AND IN HISTORIC DISTRICTS**

**41.16 CERTIFICATE OF ~~APPROPRIATENESS~~ APPROVAL REQUIRED.**

A ~~certificate of appropriateness~~ Certificate of Approval is required for all of the actions identified under Secs. 41.09 and 41.12.

**41.17 OBTAINING A CERTIFICATE OF ~~APPROPRIATENESS~~ APPROVAL.**

(1) Application. A property owner may apply for a ~~certificate of appropriateness~~ Certificate of Approval for a proposed action under Sec. 41.16 related to that owner's property. The property owner shall file the application on a form approved by the Landmarks Commission. The property owner shall file the application with the City Planning Division, to the attention of the Preservation Planner. Every application shall include at least the following information unless otherwise indicated by the Preservation Planner:

(a) Completed Application document.

(b) Narrative Description of the project.

(c) Architectural drawings, which may include:

1. Scalable drawing set reduced to 11" x 17".
2. Floor plans.
3. Dimensioned site plans showing siting of structures, grading, landscaping, pedestrian and vehicular access, lighting, signage, and other features.
4. Elevations of all sides showing exterior features and finishes, subsurface construction, floor and roof.
5. Plan views of above- and below-grade levels and roof.
6. For proposals of more than two (2) commercial or residential or combination thereof units, a minimum of two (2) accurate street-view normal perspectives shown from a viewpoint of no more than five (5) feet above existing grade.

(d) Any other information requested by the Preservation Planner to convey the aspects of the project.

(e) Signature of the property owner.

(2) Review for Completeness. The Preservation Planner shall review each application under sub. (1) for completeness. When the Preservation Planner finds that an application is complete, the Preservation Planner shall stamp the application with the date of the completeness finding. The Preservation Planner shall promptly forward each complete

application to the Landmarks Commission unless, under Sec. 41.17(4), the Commission has authorized the Preservation Planner to administratively grant or deny the application.

(3) Public Hearing; When Required. The Commission shall issue a notice under Sec. 41.06 and hold a public hearing on a complete application if the application proposes any of the following:

(a) Demolition or removal of all or part of a landmark.

(b) Demolition or removal of a structure in a historic district.

(c) Construction of a new principal structure in a historic district or on a landmark site.

(d) Construction of an accessory structure with a footprint larger than ~~one hundred (100)~~ one hundred and fifty (150) square feet, not including decks and open porches, in a historic district or on a landmark site.

(e) Land divisions and combinations.

(f) Exterior alteration of a structure in a historic district or to a landmarked structure that increases the footprint of the structure more than ~~one hundred (100)~~ one hundred and fifty (150) square feet, not including decks and open porches.

(4) Administrative Approval. The Landmarks Commission may authorize the Preservation Planner to act on an application for ~~certificate of appropriateness~~ Certificate of Approval on projects that do not require a public hearing, provided that the Commission shall first adopt written policies establishing which projects can be administratively approved by the Preservation Planner, and that the Preservation Planner follows the Commission's written policies when granting or denying applications under this provision.

(5) Granting or Denying an Application. Within sixty (60) days of a completeness finding under Sec. 41.17(2), the Preservation Planner or Landmarks Commission shall, based upon the applicable standards in Sec. 41.18, approve, approve with conditions, or deny the application for ~~certificate of appropriateness~~ Certificate of Approval. Failure to approve or deny an application within sixty (60) days of a completeness finding shall be deemed a denial of the application, effective on the last day of the determination period. The determination period may be extended an additional sixty (60) days with the applicant's written agreement.

(6) Issuance of a Certificate of ~~Appropriateness~~ Approval. Upon approval of an application, the Preservation Planner shall issue a ~~certificate of appropriateness~~ Certificate of Approval to the property owner.

(7) Expiration of a Certificate of ~~Appropriateness~~ Approval. A ~~certificate of appropriateness~~ Certificate of Approval shall expire two (2) years from the date of issuance unless a building permit is obtained within such period.

(8) Meeting Conditions of Approval. Upon conditional approval of a project by the Landmarks Commission, the applicant shall have one (1) year to meet the conditions of approval in order to secure the Certificate of ~~Appropriateness~~ Approval.

(9) Administrative Extension of Approval. Where the plans still meet the conditions of approval from the Landmarks Commission and the Certificate of ~~Appropriateness~~ Approval has expired, the Preservation Planner may, after consultation with the Alderperson of the District, approve an extension of up to twelve (12) months from the expiration date.

**41.18 STANDARDS FOR GRANTING A CERTIFICATE OF ~~APPROPRIATENESS~~ APPROVAL.**

A ~~certificate of appropriateness~~ Certificate of Approval shall be granted only if the proposed project complies with this chapter, including all of the following standards that apply.

(1) New Construction or Exterior Alteration. The Landmarks Commission shall approve a ~~certificate of appropriateness~~ Certificate of Approval for exterior alteration or construction only if:

(a) In the case of exterior alteration to a designated landmark, the proposed work would meet the Secretary of the Interior's Standards for Rehabilitation.

(b) In the case of exterior alteration or construction of a structure on a landmark site, the proposed work would meet the Secretary of the Interior's Standards for Rehabilitation.

(c) In the case of exterior alteration or construction on any property located in a historic district, the proposed exterior alteration or construction meets the adopted standards and guidelines for that district.

(d) In the case of any exterior alteration or construction for which a ~~certificate of appropriateness~~ Certificate of Approval is required, the proposed work will not frustrate the public interest expressed in this ordinance for protecting, promoting, conserving, and using the City's historic resources.

(2) Demolition or Removal. In determining whether to approve a ~~certificate of appropriateness~~ Certificate of Approval for any demolition or removal of any landmark or structure within a historic district, the Landmarks Commission shall consider all of the following, and may give decisive weight to any or all of the following:

(a) Whether the structure is of such architectural or historic significance that its demolition or removal would be detrimental to the public interest and contrary to the general welfare of the people of the City and the State.

(b) Whether a landmark's designation has been rescinded.

(c) Whether the structure, although not itself a landmark structure, contributes to the distinctive architectural or historic character of the historic district as a whole and therefore should be preserved for the benefit of the people of the City and the State.

(d) Whether demolition or removal of the subject property would be contrary to the policy and purpose of this ordinance and/or to the objectives of the historic preservation plan for the applicable historic district as duly adopted by the Common Council.

(e) Whether the structure is of such old and unusual or uncommon design, method of construction, or material that it could not be reproduced or be reproduced only with great difficulty and/or expense.

(f) Whether retention of the structure would promote the general welfare of the people of the City and the State by encouraging study of American history, architecture and design or by developing an understanding of American culture and heritage.

(g) The condition of the property, provided that any deterioration of the property which is self-created or which is the result of a failure to maintain the property as required by this chapter cannot qualify as a basis for the issuance of a ~~certificate of appropriateness~~ Certificate of Approval for demolition or removal.

(h) Whether any new structure proposed to be constructed or change in use proposed to be made is compatible with the historic resources of the historic district in which the subject property is located, or if outside a historic district, compatible with the mass and scale of buildings within two hundred (200) feet of the boundary of the landmark site.

Prior to approving a ~~certificate of appropriateness~~ Certificate of Approval for demolition, the Landmarks Commission may require the applicant to provide documentation of the structure. Documentation shall be in the form required by the Commission.

(3) Signs. The Commission shall approve a ~~certificate of appropriateness~~ Certificate of Approval for signs if it finds that the following are true:

(a) Signs are located within the façade areas set aside for signs as part of the façade design or are integrated and compatible with the structure where the façade areas have not been set aside for signs;

(b) New signs shall be consistent with the traditional signage pattern locations on a structure or a property, and shall feature materials and style of illumination typical of the period of significance for the property or district;

(c) Signs shall comply with Chapter 31, MGO;

(d) Signs shall comply with specific standards and guidelines adopted for historic districts under this ordinance.

(4) Land Divisions and Combinations. The commission shall approve a ~~certificate of appropriateness~~ Certificate of Approval for land divisions, combinations, and subdivision plats of landmark sites and properties in historic districts, unless it finds that the proposed lot sizes adversely impact the historic character or significance of a landmark, are incompatible with adjacent lot sizes, or fail to maintain the general lot size pattern of the historic district.

**41.19 VARIANCES.**

(1) General. A property owner who applies for a ~~certificate of appropriateness~~ Certificate of Approval under Subchapter F may request a variance from one or more standards under Sec. 41.18. The Landmarks Commission may vary one or more standards under Sec. 41.18 for any of the following reasons:

(a) Economic hardship under sub. (4) below.

(b) Historic design under sub. (5) below.

(c) Alternative design under sub. (6) below.

(d) Projects which are necessary for the public interest under sub. (7) below.

(2) Variance Request. A property owner shall make a variance request under sub. (1) above on a form approved by the Landmarks Commission. The request shall include:

(a) The name and address of the property owner.

(b) The location of the property to which the request pertains.

(c) The ~~certificate of appropriateness~~ Certificate of Approval application under Sec. 41.17 to which the variance request pertains.

(d) The type of variance requested under sub. (1).

(e) The specific standard or standards under Sec. 41.18 from which the owner requests a variance.

(f) The circumstances and supporting evidence that justify the requested variance.

(g) Any other materials requested by the Preservation Planner or Landmarks Commission.

(3) Hearing, Decision, and Appeal.

(a) The Landmarks Commission shall hold a public hearing on each variance request under sub. (1). The Commission shall give notice of the hearing as provided in Sec. 41.06. The Commission may combine the hearing with a hearing on the proposed ~~certificate of appropriateness~~ Certificate of Approval to

which the variance request pertains, provided that the hearing notice identifies both items.

(b) After it holds a public hearing on a variance request, the Commission shall grant or deny the request.

(c) The Commission's decision under par. (b) may be appealed to the Common Council, as provided under Sec. 41.20.

(4) Economic Hardship Variance. The Landmarks Commission may grant a variance from a standard under Sec. 41.18 if all of the following apply:

(a) Strict literal application of the standard would deny the property owner a reasonable rate of return on investment, or would impose upon the property owner an unreasonable and unnecessary financial hardship.

(b) The circumstances justifying the variance are unique to the property in question, and,

1. Were not caused by the owner's failure to maintain the property as required by this chapter; and

2. Does not apply to a substantial portion of the historic district or historic resources within two hundred (200) feet of the subject property; and

3. Will not alter the historic character of the historic district or historic resources within two hundred (200) feet of the subject property.

(c) The property owner documents the circumstances justifying the variance. The Landmarks Commission may publish evidentiary guidelines to assist property owners, and to ensure the Commission receives adequate documentation for variances granted under this subsection. Required documentation includes:

1. Property purchase costs;

2. Rental income;

3. Real estate listings, disclosure statements, asking prices, and purchase offers;

4. Tax assessments and real estate listing for comparable properties;

5. Improvements made, and improvement costs incurred, during ownership;

6. Routine maintenance costs incurred during ownership;

7. Costs to comply with the standard from which a variance is requested;

8. Other documentation reasonably requested by the Landmarks Commission.

(5) Historic Design Variance. The Landmarks Commission may grant a variance allowing, as part of the alteration of an existing structure, elements otherwise prohibited under Sec. 41.18 if all of the following apply:

(a) The property owner provides photographic or other evidence to show that other local structures, of similar age and style, incorporated similar elements as part of the original design.

(b) The proposed alteration complies with all other applicable standards under Sec. 41.18.

(c) The alteration will not destroy significant architectural features on the building.

(6) Alternative Design Variance. The Landmarks Commission may grant a variance allowing, in a new or altered structure, elements that are otherwise prohibited under Sec. 41.18 if all of the following apply:

(a) The elements will enhance the quality of the design.

(b) The design complies with all other applicable standards under Sec. 41.18.

(c) The design does not allow material deviations from historic district standards and guidelines that would undermine the character or purpose of the historic district.

(d) The design will have a beneficial effect on the historic character of the area within two hundred (200) feet of the subject property.

(7) Public Interest Variance. The Landmarks Commission may grant a variance allowing the construction of a new structure, or the alteration, demolition or removal of an existing structure, which would otherwise be prohibited under Sec. 41.18, if the Commission finds that a variance is necessary in the public interest. A variance is necessary in the public interest if the Commission finds all of the following:

(a) The proposed building, object, site or structure provides unique, high priority benefits to the general public.

(b) The benefits to the general public under sub. (7)(a) above substantially outweigh the strong public interest in preserving historic resources expressed in this chapter.

(c) There are no reasonable alternatives to granting a variance that would allow the proposed project to occur in the city and satisfy the standards of this chapter.

**41.20 APPEAL TO COMMON COUNCIL.**

(1) The applicant, the alder of the district in which the subject property is located, or the owners of twenty percent (20%) of the number of parcels of property within two hundred (200) feet of the subject property may appeal to the Common Council the decision of the Landmarks Commission to approve or deny a ~~certificate of appropriateness~~ Certificate of Approval or variance request.

(2) The appellant(s) shall file a petition of appeal with the City Clerk within ~~ten (10)~~ fourteen (14) days of the Landmarks Commission's final decision. The petition shall indicate the identity and address of the petitioners and the specific grounds for appeal.

(3) Once a petition is filed, the City Clerk shall forward the petition to the Common Council. The Common Council shall set the appeal for a public hearing.

(4) After a public hearing, the Common Council may, by favorable vote of a majority of its members, reverse or modify the decision of the Landmarks Commission with or without conditions, or refer the matter back to the Commission with or without instructions, if it finds that the Commission's decision is contrary to the applicable standards under Secs. 41.18, 41.19, or any district-specific standards contained in Subchapter G.

**41.21 PENALTIES FOR FAILURE TO OBTAIN CERTIFICATE OF ~~APPROPRIATENESS~~ APPROVAL.**

(1) Permits. The Building Inspector shall not issue a permit allowing alteration, construction, demolition, removal, or for any other action for which a ~~certificate of appropriateness~~ Certificate of Approval is required unless the certificate has been approved by the Commission and issued by the Preservation Planner or designee.

(2) Prohibition. No owner, operator, or person in charge of a landmark, landmark site or structure within an historic district shall cause or permit any painting of signs, alteration, construction, demolition or removal for which a ~~certificate of appropriateness~~ Certificate of Approval is required unless such Certificate has been approved by the Commission.

(3) Penalty for Work Done Without, or in Violation of, a Certificate of ~~Appropriateness~~ Approval. In addition to any other penalty provided in this chapter, the Landmarks Commission, may order the removal or modification of any alteration, construction or other work that was performed without a required ~~certificate of appropriateness~~ Certificate of Approval, or that was not performed in compliance with the conditions of a

lawfully issued ~~certificate of appropriateness~~ Certificate of Approval, when such work does not meet the applicable standards for a certificate under Subchapter F of this ordinance. Alternatively, the Commission may order renovation to make such work comply with those standards."

15. Subsection (1) of Section 41.22 entitled "Spectrum of Review" of the Madison General Ordinances is amended as follows:

"(1) Property owners should conduct Maintenance activities in compliance with the historic district Standards for Maintenance. When a project only involves Maintenance work, it does not require a Certificate of ~~Appropriateness~~ Approval."

16. Subdivision (a) of Subsection (1) entitled "General" of Section 41.24 entitled "Standards for Repairs" of the Madison General Ordinances is amended as follows:

"(a) This section provides standards for building or site repair when the scope of a project exceeds normal on-going maintenance and a limited amount of repair of any exterior element is necessary. Work beyond the level described below, as determined by the Preservation Planner, shall be considered an alteration and be governed by the Standards for Alterations section (Sec. 41.25)."

17. Subdivision (b) entitled "Materials and Features" of Subdivision (1) entitled "General" of Section 41.25 entitled "Standards for Alterations" of the Madison General Ordinances is amended as follows:

"(b) Materials and Features

1. Alterations shall be in keeping with the original design and character of the building or site.
2. The removal of historic features on elevations visible from the developed public right-of-way is prohibited.
3. The introduction of conjectural architectural features without historic precedent on the building or site is prohibited."

18. Subdivision (a) entitled "Openings" of Subsection (5) entitled "Windows and Doors" of Section 41.25 entitled "Standards for Alterations" of the Madison General Ordinances is amended as follows:

"(a) Openings.

1. A limited number of openings in walls above the foundation not visible from the developed public right-of-way or stepped back twelve (12) feet from the front edge of the building may be filled in a manner that retains the original opening pattern and size, and is similar in design, scale, architectural appearance, and other visual qualities of the surrounding wall.

2. New window or door openings may be added to elevations not visible from the developed public right-of-way or stepped back twelve (12) feet from the front edge of the building.

3. The new openings and the windows or doors in them shall be compatible with the overall design of the building."

19. Subdivision (b) entitled "Balconies and Decks" of Subsection (6) entitled "Entrances, Porches, Balconies and Decks" of Section 41.26 entitled "Standards for Additions" of the Madison General Ordinances is amended as follows:

(b) Balconies and Decks.

1. Rear yard decks shall be constructed so that they are not visible from the developed public right-of-way to which the building is oriented.

2. Spaces beneath decks and stairs visible from the developed public right-of-way shall be screened.

3. All parts of the deck or balcony, except the flooring and steps, shall be painted or opaquely stained.

4. Projecting, partially projecting, and inset balconies are prohibited on elevations ~~visible from~~ facing the developed public right-of-way. Balconies that are not on elevations facing the developed public right-of-way shall be minimally visible when there is not precedent on historic resources in the district.

20. Subdivision (b) entitled "Balconies and Decks" of Subsection (6) entitled "Entrances, Porches, Balconies and Decks" of Section 41.27 entitled "Standards for New Structures" of the Madison General Ordinances is amended as follows:

(b) Balconies and Decks.

1. Projecting, partially projecting/inset, and inset balconies are prohibited on elevations ~~visible from~~ facing the developed public right-of-way, unless there is precedent on the historic resources in the district. Balconies that are not on elevations facing the developed public right-of-way shall be minimally visible when there is not precedent on historic resources in the district.

21. Subdivision (c) of Subsection (7) entitled "Review for Historic Value" of Section 28.185 entitled "Approval of Demolition (Razing, Wrecking) and Removal" of the Madison General Ordinances is amended as follows:

"(c) Nothing in this subsection eliminates the requirement in MGO Secs. 41.09(1)(c) and 41.12(3) that the demolition of landmark structures or structures in historic districts must also be approved by the Landmarks Commission through the issuance of a Certificate of ~~Appropriateness~~ Approval."

22. Paragraph 2 of Subdivision (c) entitled “Standards of Approval” of Subsection (9) entitled “Plan Commission Approval” of Section 28.185 entitled “Approval of Demolition (Razing, Wrecking) and Removal” of the Madison General Ordinances is amended as follows:

> “2. The applicant has received a Certificate of ~~Appropriateness~~ Approval from the Landmarks Commission under MGO Secs. 41.09(1)(c) and 41.12(3), if applicable.”

23. Subsection (1) entitled “Historic Districts and Landmarks” of Section 31.13 entitled “Districts of Special Control for Purposes of Signs” of the Madison General Ordinances is amended as follows:

“(1) Historic Districts and Landmarks. The requirements of this Chapter shall apply to all signs to be displayed in an historic district, on a landmark, or a landmark site, as defined in Sec. 41.02, MGO. In addition, all applications for a sign permit in an historic district, on a landmark, or a landmark site shall be reviewed and approved by the Landmarks Commission pursuant to applicable procedures in the Historic Preservation Ordinance, Chapter 41, MGO, including Sec. 41.18(3) regarding a ~~certificate of appropriateness~~ Certificate of Approval for signs. In the event of a conflict between this section and Chapter 41, the more strict provision shall apply.”

24. Subsection (3) entitled “Schedule of Deposits” of Section 1.08 entitled “Issuance of Citations and Complaints for Violations of Certain Ordinances and Providing a Schedule of Cash Deposits” of the Madison General Ordinances is amended by amending therein the following:

| “Offense | Ord. No./Adopted Statute No. | Deposit * |
|---|---|---|
| Failure to maintain. | 41.14 | $250, 1st<br>$500, 2nd<br>$1,000, 3rd & subs. |
| Failure to obtain Certificate of ~~Appropriateness~~ Approval. | 41.21 | $250, 1st<br>$500, 2nd<br>$1,000, 3rd & subs.” |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88449

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|---|---|---|---|---|---|
| **File ID:** | 88449 | **File Type:** | Ordinance | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | Reiland Grove Rezone | | | **Final Action:** | |

**Title:** Creating Sections 28.022-00716 and 28.022-00717 of the Madison General Ordinances to change the zoning of portions of property located at 6004 Commercial Avenue and 604-902 Reiner Road from A (Agricultural) District to TR-P (Traditional Residential-Planned) District and TR-U1 (Traditional Residential-Urban 1) District, respectively. (District 3)

**Notes:** 6964ReilandGroveRZ

| | | | |
|---|---|---|---|
| **Sponsors:** | Planning Division | **Effective Date:** | |
| **Attachments:** | Reiland Grove - 6004 Commercial Ave.pdf | **Enactment Number:** | |
| **Author:** | Kate Smith | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 05/23/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Ordinance was Referred for Introduction | | | | | |
| | **Notes:** | Plan Commission (Public Hearing - 6/23/25), Common Council (7/1/25) | | | | | |

### Text of Legislative File 88449

**Fiscal Note**

No City appropriation required.

**Title**

Creating Sections 28.022-00716 and 28.022-00717 of the Madison General Ordinances to change the zoning of portions of property located at 6004 Commercial Avenue and 604-902 Reiner Road from A (Agricultural) District to TR-P (Traditional Residential-Planned) District and TR-U1 (Traditional Residential-Urban 1) District, respectively. (District 3)

**Body**

DRAFTER'S ANALYSIS: This ordinance amendment rezones property located at 6004 Commercial Avenue and 604-902 Reiner Road from A (Agricultural) District to TR-P (Traditional Residential-Planned) District and TR-U1 (Traditional Residential-Urban 1) District for future “Reiland Grove” subdivision.

**********

The Common Council of the City of Madison do hereby ordain as follows:

1. Map Amendment 00716 of Section 28.022 of the Madison General Ordinances is hereby created to read as follows:

"28.022-00716. The following described property is hereby rezoned to TR-P (Traditional Residential-Planned) District.

A parcel of land located in the NW1/4 of the SE1/4, NE1/4 of the SE1/4, SE1/4 of SE1/4 and the SW1/4 of the SW1/4 of Section 35, T8N, R10E, City of Madison, Dane County, Wisconsin to-wit:

Beginning at the East 1/4 corner of said Section 35; thence S00°57'10"W, 537.40 feet along the East line of said SE1/4; thence N89°02'50"W, 156.86 feet to a point of curve; thence Southwesterly along a curve to the right which has a radius of 300.00 feet and a chord which bears S81°19'42"W, 100.31 feet; thence S71°42'15"W, 159.63 feet; thence S18°17'45"E, 135.00 feet; thence N71°42'15"E, 170.62 feet to a point of curve; thence Northeasterly along a curve to the right which has a radius of 100.00 feet and a chord which bears N80°26'39"E, 30.39 feet; thence S00°57'10"W, 339.17 feet; thence S89°02'50"E, 171.00 feet to the East line of said SE1/4; thence S00°57'10"W, 454.21 feet along said East line; thence N89°02'50"W, 218.63 feet to a point of curve; thence Westerly along a curve to the left which has a radius of 700.00 feet and a chord which bears S87°06'25"W, 92.80 feet; thence N06°41'38"W, 86.00 feet to a point of curve; thence Northerly along a curve to the right which has a radius of 150.00 feet and a chord which bears N02°52'14"W, 20.00 feet; thence N00°57'10"E, 27.23 feet; thence N89°02'50"W, 64.31 feet to a point of curve; thence Southwesterly along a curve to the left which has a radius of 87.00 feet and a chord which bears S81°19'42"W, 29.09 feet; thence S71°42'15"W, 546.39 feet to a point of curve; thence Northerly along a curve to the left which has a radius of 300.00 feet and a chord which bears N16°36'14"W, 17.72 feet; thence N18°17'45"W, 60.97 feet; thence S89°23'41"W, 152.44 feet; thence S71°42'15"W, 74.07 feet to a point of curve; thence Southwesterly along a curve to the left which has a radius of 150.00 feet and a chord which bears S39°04'36"W, 161.75 feet; thence S06°26'57"W, 54.04 feet to a point of curve; thence Southerly along a curve to the left which has a radius of 150.00 feet and a chord which bears S05°01'51"W, 7.43 feet; thence N89°15'53"W, 135.19 feet; thence S00°44'07"W, 482.23 feet; thence N89°15'53"W, 325.61 feet to a point of curve; thence Northwesterly along a curve to the right which has a radius of 300.00 feet and a chord which bears N78°32'50"W, 111.58 feet; thence S26°59'23"W, 113.81 feet; thence S01°42'41"W, 474.53 feet to the South line of said SE1/4; thence S89°23'36"W, 268.00 feet along said South line; thence N01°42'41"E, 608.09 feet; thence S89°37'50"W, 457.14 feet to the West line of said SE1/4; thence N00°49'57"E, 117.91 feet along said West line; thence N89°23'39"E, 290.49 feet; thence N00°49'57"E, 193.09 feet; thence N89°01'21"E, 3.00 feet; thence N00°49'57"E, 449.63 feet; thence S89°23'41"W, 293.50 feet to the West line of said SE1/4; thence N00°49'57"E, 1285.26 feet along said West line to the Center of said Section 35; thence N89°24'47"E, 1316.53 feet to the Southwest corner of Woods Farm; thence N89°22'52"E, 1316.68 feet along the South line of said Woods Farm to the Point of Beginning. Said described area contains 101.637 acres."

2. Map Amendment 00717 of Section 28.022 of the Madison General Ordinances is hereby created to read as follows:

"28.022-00717. The following described property is hereby rezoned to TR-U1 (Traditional Residential-Urban 1) District.

A parcel of land located in the NE1/4 of the SE1/4 of Section 35, T8N, R10E, City of Madison, Dane County, Wisconsin to-wit:

Commencing at the East 1/4 corner of said Section 35; thence S00°57'10"W, 537.40 feet along the East line of said SE1/4 to the Point of Beginning; thence S00°57'10"W, 474.23 feet along said East line; thence N89°02'50"W, 171.00 feet; thence N00°57'10"E, 339.17 feet to a point of curve; thence Southwesterly along a curve to the left which has a radius of 100.00 feet and a chord which bears S80°26'39"W, 30.39 feet; thence S71°42'15"W, 170.62 feet; thence N18°17'45"W, 135.00 feet; thence N71°42'15"E, 159.63 feet to a point of curve; thence Northeasterly along a curve to the right which has a radius of 300.00 feet and a chord which bears N81°19'42"E, 100.31 feet; thence S89°02'50"E, 156.86 feet to the Point of Beginning. Said described area contains 2.554 acres.

Also, a parcel of land located in the SE1/4 of the SE1/4 of Section 35, T8N, R10E, City of Madison, Dane County, Wisconsin to-wit:

Commencing at the East 1/4 corner of said Section 35; thence S00°57'10"W, 1465.85 feet along the East line of said SE1/4; thence N89°02'50"W, 218.63 feet to a point of curve; thence Westerly along a curve to the left which has a radius of 700.00 feet and a chord which bears S87°06'25"W, 92.80 feet to the point of beginning; thence Southwesterly along a curve to the left which has a radius of 700.00 feet and a chord which bears S77°30'19"W, 141.50 feet; thence S71°42'15"W, 378.27 feet to a point of curve; thence Southwesterly along a curve to the right which has a radius of 150.00 feet and a chord which bears S81°13'11"W, 49.59 feet; thence N89°15'53"W, 66.43 feet; thence N00°44'07"E, 32.82 feet to a point of curve; thence Northerly along a curve to the left which has a radius of 300.00 feet and a chord which bears N07°05'18"W, 81.67 feet; thence N71°42'15"E, 546.39 feet to a point of curve; thence Northeasterly along a curve to the right which has a radius of 87.00 feet and a chord which bears N81°19'42"E, 29.09 feet; thence S89°02'50"E, 64.31 feet; thence S00°57'10"W, 27.23 feet to a point of curve; thence Southerly along a curve to the left which has a radius of 150.00 feet and a chord which bears S02°52'14"E, 20.00 feet; thence S06°41'38"E, 86.00 feet to the Point of Beginning. Said described area contains 2.023 acres.

Also, a parcel of land located in the SE1/4 of the SE1/4 and the SW1/4 of the SE1/4 of Section 35, T8N, R10E, City of Madison, Dane County, Wisconsin to-wit:

Commencing at the South 1/4 corner of said Section 35; thence N89°23'36"E, 1222.41 feet along the South line of said SE1/4; thence N00°36'24"W, 544.07 feet to the Point of Beginning; thence N00°44'07"E, 482.23 feet; thence S89°15'53"E, 135.19 feet to a point of curve; thence Southerly along a curve to the left which has a radius of 150.00 feet and a chord which bears S02°10'26"W, 7.53 feet; thence S00°44'07"W, 474.70 feet; thence N89°15'53"W, 135.00 feet to the Point of Beginning. Said described area contains 1.494 acres."

# REQUEST FOR AMENDMENT TO THE MADISON GENERAL ORDINANCES

TO: Michael R. Haas, City Attorney

Proposed/Current Section No. _____

Amendment: x

FROM: Tim Parks, Planning Division

Repeal: _____

Creation: _____

Please draft the following ordinance:

Note: Is this ordinance exempt from the provisions of Section 2.05(4)?

_____ If so, **circle** the appropriate paragraph number under which exemption is claimed. [1, 2, 3, 4, 5, 6, 7, 8, 9]

_____ If not, the signature of the Mayor or the Alderperson who will sponsor this ordinance is required below.

See Attachment(s): ____

Date to be Presented: 3 June 2025

Referral(s): Plan Commission: 23 June 2025; Common Council: 1 July 2025

Fiscal Note: No Fiscal Impact

Sponsor(s): Planning Division

When completed:

Send DRAFT to: Tim Parks (original will be held until otherwise notified)

Send copy to: _____

**Note**: Unless otherwise indicated, this ordinance will be submitted directly to Common Council.

**If request is to rezone property**, the following additional information must be furnished before the ordinance can be drafted:

Rezone following property:

Address 6004 Commercial Avenue and 604-902 Reiner Road Alder District 3

From A District To TR-P and TR-U1 District

Proposed Use: Rezoning for future "Reiland Grove" subdivision

By Direction Of: _____ Date: 23 May 2025

Meagan Tuttle, Director Planning Division

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88450

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88450 | **File Type:** | Ordinance | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | Williamson Street Rezone | | | **Final Action:** | |

**Title:** Creating Section 28.022-00718 of the Madison General Ordinances to change the zoning of property located at 1138 Williamson Street from TR-V1 (Traditional Residential-Varied 1) District to TSS (Traditional Shopping Street) District. (District 6)

**Notes:** 6965WilliamsonRZ

| | | | |
|---|---|---|---|
| **Sponsors:** | Planning Division | **Effective Date:** | |
| **Attachments:** | 1138 Williamson Street.pdf | **Enactment Number:** | |
| **Author:** | Kate Smith | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 05/23/2025 | Referred for Introduction | | | | |

**Action Text:** This Ordinance was Referred for Introduction
**Notes:** Plan Commission (Public Hearing - 6/23/25), Common Council (7/1/25)

### Text of Legislative File 88450

**Fiscal Note**

No City appropriation required.

**Title**

Creating Section 28.022-00718 of the Madison General Ordinances to change the zoning of property located at 1138 Williamson Street from TR-V1 (Traditional Residential-Varied 1) District to TSS (Traditional Shopping Street) District. (District 6)

**Body**

DRAFTER'S ANALYSIS: This ordinance amendment rezones property located at 1138 Williamson Street from TR-V1 (Traditional Residential-Varied 1) District to TSS (Traditional Shopping Street) District for future mixed-use reuse of existing two-story building.

**********

The Common Council of the City of Madison do hereby ordain as follows:

1. Map Amendment 00718 of Section 28.022 of the Madison General Ordinances is hereby created to read as follows:

"28.022-00718. The following described property is hereby rezoned to TSS (Traditional Shopping Street) District.

Southwest Half of Lot 12, Block 184, Farwell's Replat of Madison, City of Madison, Dane County, Wisconsin. Said described area contains 4,356 square feet (0.10 acres) of land"

# REQUEST FOR AMENDMENT TO THE MADISON GENERAL ORDINANCES

TO: Michael R. Haas, City Attorney

Proposed/Current Section No. _____

Amendment: x
Repeal: _____
Creation: _____

FROM: Tim Parks, Planning Division

Please draft the following ordinance:

Note: Is this ordinance exempt from the provisions of Section 2.05(4)?

_____ If so, **circle** the appropriate paragraph number under which exemption is claimed. [1, 2, 3, 4, 5, 6, 7, 8, 9]

_____ If not, the signature of the Mayor or the Alderperson who will sponsor this ordinance is required below.

See Attachment(s): ____

Date to be Presented: 3 June 2025

Referral(s): Plan Commission: 23 June 2025; Common Council: 1 July 2025

Fiscal Note: No Fiscal Impact

Sponsor(s): Planning Division

When completed:

Send DRAFT to: Tim Parks (original will be held until otherwise notified)

Send copy to: _____

**Note**: Unless otherwise indicated, this ordinance will be submitted directly to Common Council.

**If request is to rezone property**, the following additional information must be furnished before the ordinance can be drafted:

Rezone following property:

Address 1138 Williamson Street Alder District 6

From TR-V1 District To TSS District

Proposed Use: Rezone for future mixed-use reuse of existing two-story building

By Direction Of: _____ Date: 23 May 2025

Meagan Tuttle, Director Planning Division

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88483

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88483 | **File Type:** | Ordinance | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | Signature Requirement for Alder Vacancies | | | **Final Action:** | |

**Title:** Creating Section 2.035 of the Madison General Ordinances related to requiring elector signatures with application to fill vacancy on the Common Council.

**Notes:** 6966VacancySignatures

| | | | |
|---|---|---|---|
| **Sponsors:** | MGR Govindarajan | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Michael Haas | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 05/27/2025 | Referred for Introduction | | | | |

**Action Text:** This Ordinance was Referred for Introduction
**Notes:** Common Council Executive Committee (7/1/25), Common Council (7/1/25)

### Text of Legislative File 88483

**Fiscal Note**

Implementing the ordinance will require staff time to create the petition document, review petitions, and process challenges. Fiscal impacts are anticipated to be minimal and would be absorbed in the Clerk's office personnel budget. No appropriation is required.

**Title**

Creating Section 2.035 of the Madison General Ordinances related to requiring elector signatures with application to fill vacancy on the Common Council.

**Body**

DRAFTER'S ANALYSIS: This ordinance requires applicants to fill a Common Council vacancy to submit a petition containing the names, addresses and signatures of at least 20 electors of the district which has the vacancy. Currently, applicants must submit an application containing the information required by MGO 2.03. This ordinance would require the City Clerk to create a petition document and to review the names and signatures submitted by applicants to determine sufficiency of the signatures, process any challenges to the signatures, and determine whether applicants have qualified to proceed to review by the Common Council

Executive Committee.

**********

The Common Council of the City of Madison do hereby ordain as follows:

1. Section 2.035 entitled "Signature Requirement for Applicants to Alder Vacancy" of the Madison General Ordinances is created to read as follows:

"**2.035 SIGNATURE REQUIREMENT FOR APPLICANTS TO ALDER VACANCY**

(1) Prior to submission of applications to the Common Council Executive Committee under MGO 2.03, applicants to fill a vacancy on the Common Council shall submit a petition supporting their application. The petition shall contain the signatures of at least 20 and no more than 40 electors of the district with the vacancy. Only one signature per applicant for the same vacancy is valid. In addition to their signature, in order for the signature to be valid, each signer of a petition shall legibly print their name in a space provided next to his or her signature and shall list their municipality of residence for voting purposes, the street and number, if any, on which the signer resides, and the date of signing. All signers on each petition shall reside in the jurisdiction or district which the applicant named on the paper will represent, if appointed.

(2) Each petition shall have substantially the following words printed at the top:

I, the undersigned, request that the name of *(insert applicant's first and last name)*, residing at *(insert applicant's street address)* be considered for appointment to *(insert district number)* District Alder. I am eligible to vote in the *(name of jurisdiction or district in which applicant seeks office)*. I have not signed the petition of any other applicant for the same vacancy.

(3) Each applicant shall include their mailing address on their petition. The certification of a qualified circulator stating their residence with street and number, if any, shall appear at the bottom of each petition page, stating that they personally circulated the petition paper and personally obtained each of the signatures; they know the signers are electors of the aldermanic district; they know the individuals signed the paper with full knowledge of its content; they know their respective residences given; they know each signer signed on the date stated opposite their name; and that the circulator is a qualified elector of this state, or if not a qualified elector of this state, is a U.S. citizen age 18 or older who, if he or she were a resident of this state, would not be disqualified from voting under in the State of Wisconsin; and that they are aware that falsifying the certification is punishable under Wis Stat. s. 12.13(3)(a). The circulator shall indicate the date that they make the certification next to their signature. The certification may be made by the applicant or any qualified circulator.

(4) The City Clerk shall create and make available petition forms which may be used by applicants to comply with this section.

(5) Applicants shall submit completed petitions to the City Clerk on or before the date established by the Common Council Executive Committee. The Clerk shall review all submitted signatures, up to the maximum number permitted, to determine the facial sufficiency of the petitions filed. Where circumstances and the time for review permit, the Clerk may consult maps, directories and other extrinsic evidence to ascertain the correctness and sufficiency of information on a petition. The City Clerk shall certify the names of applicants who have submitted at least 20 valid signatures to the Common Council Executive Committee. If an applicant submits a petition with more than the maximum number of required signatures prescribed under sub. (1), but the Clerk determines that the maximum number of required signatures does not result in a sufficient number of valid signatures, the Clerk shall review the additional signatures to the extent necessary to determine whether the applicant has collected a sufficient

number of valid signatures.

(6) The City Clerk shall review all petitions submitted by applicants and process any challenges using the standards and procedures established by Chapter EL 2 of the Wisconsin Administrative Code including, but not limited to the following:

(a) Any information which appears on a petition is entitled to a presumption of validity. Notwithstanding any other provision of this chapter, errors in information contained in a petition, committed by either a signer or a circulator, may be corrected by an affidavit of the circulator, an affidavit of the applicant, or an affidavit of a person who signed the petition. The person giving the correcting affidavit shall have personal knowledge of the correct information and the correcting affidavit shall be filed with the City Clerk not later than three calendar days after the deadline for submission of the petition.

(b) Where any required item of information on a petition is incomplete, the City Clerk shall accept the information as complete if there has been substantial compliance with the law.

(c) The City Clerk shall accept petitions which contain biographical data or advertising for the applicant. The disclaimer specified in Wis. Stat. s. 11.1303 (2) is not required on any petition.

(d) An elector shall sign their own name unless unable to do so because of physical disability. An elector unable to sign because of physical disability shall be present when another person signs on behalf of the disabled elector and shall specifically authorize the signing.

(e) A person may not sign for their spouse, or for any other person, even when they have been given a power of attorney by that person, unless subsection (6)(d) applies.

(f) A complete address, including municipality of residence for voting purposes, and the street and number, if any, of the residence, (or a postal address if it is located in the jurisdiction that the applicant seeks to represent), shall be listed for each signature on a petition.

(g) A signature shall be counted when identical residential information or dates for different electors are indicated by ditto marks.

(h) No signature on a petition shall be counted unless the elector who circulated the petition completes and signs the certificate of circulator and does so after, not before, the petition is circulated. No signature may be counted when the residency of the circulator cannot be determined by the information given on the petition.

(i) An individual signature on a petition may not be counted when any of the following occur:

1. The date of the signature is missing, unless the date can be determined by reference to the dates of other signatures on the paper.
2. The signature is dated after the date of certification contained in the certificate of circulator.
3. The address of the signer is missing or incomplete, unless residency can be determined by the information provided on the petition.
4. The signature is that of an individual who is not 18 years of age at the time the petition is signed.
5. The signature is that of an individual who has been adjudicated not to be a qualified elector on the grounds of incompetency or limited competency as provided in s. 6.03 (3), Wis. Stats., or is that of an individual who was not, for any other reason, a qualified elector at the time of signing the petition.

(j) After a petition has been filed, no signature may be added or removed. After a

petition has been signed, but before it has been filed, a signature may be removed by the circulator. The death of a signer after a petition has been signed does not invalidate the signature.

(7) The City Clerk shall review any verified complaint concerning the sufficiency of a petition submitted by an applicant. The Clerk shall apply the standards in subsection (6) to determine the sufficiency of petitions, including consulting extrinsic sources of evidence under subsection

(8) Any challenge to the sufficiency of a petition shall be made by verified complaint, filed with the City Clerk. The complaint may be filed electronically. The Clerk shall deliver a copy of the challenge in person, by mail, or by electronic mail to the challenged applicant within 24 hours of the filing of the challenge complaint. Any challenge to the sufficiency of a petition shall be filed within 3 calendar days after the filing deadline for the challenged petition. The challenge shall be established by affidavit, or other supporting evidence, demonstrating a failure to comply with this section or other legal requirements.

(9) The response to a challenge to a petition shall be filed, by the applicant challenged, within 3 calendar days of the filing of the challenge and shall be verified. The response may be filed in person, by mail or by electronic mail. After the deadline for filing a response to a challenge, the City Clerk shall decide the challenge.

(10) The burden is on the challenger to establish any insufficiency. If the challenger establishes that the information on the petition is insufficient, the burden is on the challenged applicant to establish its sufficiency. The invalidity or disqualification of one or more signatures on a petition shall not affect the validity of any other signatures on that paper.

(11) If a challenger establishes that an elector signed the petition of an applicant more than once or signed the petitions of more than one applicant for the same vacancy, the 2nd and subsequent signatures may not be counted. The burden of proving that the second and subsequent signatures are that of the same person and are invalid is on the challenger.

(12) If a challenger establishes that the date of a signature, or the address of the signer, is not valid, the signature may not be counted.

(13) The City Clerk shall examine any evidence offered by the parties when reviewing a complaint challenging the sufficiency of the petition of an applicant. The burden of proof applicable to establishing or rebutting a challenge is clear and convincing evidence.

(14) Where it is alleged that the signer or circulator of a petition does not reside in the district in which the applicant seeks office, the challenger may attempt to establish the geographical location of an address indicated on a petition by providing district maps, or by providing a statement from a postmaster or other public official."

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88351

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88351 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | TID 51 Small Business Development Programs Funding | | | **Final Action:** | |

**Title:** Amending the 2025 Economic Development Division Capital Budget by transferring $550,000 from Land Banking (Project #12640) to TID #51 (Project #99011) for the purpose of funding small business development programs (District 14).

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Isadore Knox Jr. And Tag Evers | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Ruth Rohlich, Business Development Specialist | **Hearing Date:** | |
| **Entered by:** | cklawiter@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Economic Development Division | 05/15/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Finance Committee (6/9/25), Common Council (6/17/25)

### Text of Legislative File 88351

**Fiscal Note**

The proposed resolution partially restores funding to the TID 51 capital program that was transferred to the Land Banking capital program via legislative file 86986 (RES-25-00127) in February 2025. File 86986 authorized the transfer of $1,170,000 in TIF increment from TID 51 (program 99011) to Land Banking (program 12640) for the purpose of funding the demolition of four land banked properties in South Madison. The transfer of this amount was based on estimates available at the time. Additionally, the transfer was needed in order to comply with TID accounting rules regarding the maintenance of properties within TID boundaries. Bids received for this demolition work came in significantly lower than the $1,170,000 transferred; the contract was awarded via legislative file 87710 (RES-25-00278) in the total amount of $795,929. The contract is being funded by the Land Banking program ($547,976) and the CDA Redevelopment South Madison Redevelopment project (project 14431, $247,953). Of the

$1,170,000 transferred to Land Banking for the demolitions, $622,024 is now available after awarding the contract. In order to support additional small business development programs within TID 51, the proposed resolution amends the 2025 Capital Budget for the Economic Development Division by transferring $550,000 in TIF increment from Land Banking to TID 51.

**Title**

Amending the 2025 Economic Development Division Capital Budget by transferring $550,000 from Land Banking (Project #12640) to TID #51 (Project #99011) for the purpose of funding small business development programs (District 14).

**Body**

WHEREAS, Legistar #86986 amended the 2025 Economic Development Division Capital Budget by authorizing the transfer of $1,170,000 from TID #51 (Project #99011) to Land Banking (Project #12640) for the purpose of funding demolitions of Land Banked properties at 1810 S. Park Street, 1901 S. Park Street, 814 North Avenue, and 826 North Avenue; and,

WHEREAS, the bids for these demolitions are significantly less than anticipated, and there is now $550,000.00 available for other uses; and,

WHEREAS, the City of Madison desires to expand small business development programs within Tax Increment Finance Districts when there is capacity to do so; and,.

WHEREAS, these small business development programs include the Façade Grant Program, Building Improvement Grant Program, Small Cap TIF Program, and Commercial Ownership Assistance Program.

NOW THEREFORE BE IT RESOLVED that the 2025 Economic Development Division Capital Budget is amended by transferring $550,000 from Land Banking (Project #12640) to TID #51 (Project #99011) for the purpose of funding small business development programs.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88352

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88352 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | CSM - 3535-3565 University Ave & 733-737 N Meadow Ln | | | **Final Action:** | |

**Title:** Approving a Certified Survey Map of property owned by Apex Investment Group VIII, LLC located at 3535-3565 University Avenue and 733-737 N Meadow Lane (District 5).

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Planning Division | **Effective Date:** | |
| **Attachments:** | CSM Application.pdf, Proposed CSM.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | tparks@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Planning Division | 05/15/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Common Council (7/1/25)

### Text of Legislative File 88352

Fiscal Note
No City appropriation is required with the approval of this certified survey map. City costs associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title
Approving a Certified Survey Map of property owned by Apex Investment Group VIII, LLC located at 3535-3565 University Avenue and 733-737 N Meadow Lane (District 5).

Body
WHEREAS a Certified Survey Map of property owned by Apex Investment Group VIII, LLC located at 3533-3565 University Avenue and 733-737 N Meadow Lane, City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or

their designee, as provided for in Section 16.23(4)(f) of Madison General Ordinances; and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby approved by the Madison Common Council.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.

# SUBDIVISION APPLICATION

3/6/25 2:57 p.m.

**** Please read both pages of the application completely and fill in all required fields ****

**For a digital copy of this form with fillable fields, please visit:**
https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.*

*Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.*

*Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.*

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of $10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (M.G.O. Sec. 2.40). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

## 1. Application Type

☐ Preliminary Subdivision Plat ☐ Final Subdivision Plat ☑ Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

## 2. Review Fees

- For Preliminary and/or Final Plats, an application fee of $250, plus $50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of $250 plus $200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

## 3. Property Owner and Agent Information

**Name of Property Owner:** Apex Investment Group VIII, LLC
Representative, if any: Todd J. Buhr
Street address: 1741 Commercial Ave., Madison, WI 53704
City/State/Zip: Verona, WI 53593
Telephone: _____
Email: todd.buhr@jsdinc.com

**Firm Preparing Survey:** JSD Professional Services, Inc.
Contact: Todd Buhr
Street address: 507 W. Verona Rd., STE. 500
City/State/Zip: Verona, WI 53593
Telephone: 608-848-5060
Email: todd.buhr@jsdinc.com

Check only ONE – ALL Correspondence on this application should be sent to: ☐ Property Owner, OR ☐ Survey Firm

## 4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: 3533-3565 University Ave. and 733 and 737 N. Meadow Lane
Tax Parcel Number(s): 0709-201-0321-8, 0709-201-0320-0, 0709-201-0302-8 and 0709-201-0303-6
Zoning District(s) of Proposed Lots: Multi-Family
School District: Madison Metro School District

- **Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.**

## 4a. Property Information for For Properties Located *Outside* the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____
Date of Approval by Dane County: _____
Date of Approval by Town: _____

- **For an exterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.**

## 5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

| Land Use | Lots | Outlots | Acres |
|---|---|---|---|
| Residential | 1 | | 1.085 |
| Retail/Office | | | |
| Industrial | | | |

| Land Use | Lots | Outlots | Acres |
|---|---|---|---|
| Other (state use): | | | |
| Outlots Dedicated to the Public (Parks, Stormwater, etc.) | | | |
| Outlots Maintained by a Private Group or Association | | | |
| **PROJECT TOTALS** | | | |

## 6. Required Submittal Materials

**Digital (PDF) copies** of all items listed below (if applicable) are required. Applicants are to submit each of these documents as *individual PDF files* in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that *an individual email cannot exceed 20MB* and it is the *responsibility of the applicant* to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are *not* allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☑ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☑ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in M.G.O. Sec. 16.23 (7)(a).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of §236.20, Wis. Stats..
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in M.G.O. Secs. 16.23 (7)(a) and (d), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☐ **Letter of Intent**: One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* *The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.*

** *A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.*

☑ **Report of Title and Supporting Documents**: One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in M.G.O. Sec. 16.23 and as satisfactory to the Office of Real Estate Services. Note:

- *The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable* (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- *Do not email these files to the City's Office of Real Estate Services*. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits**: One copy of the approval letters from the town where the property is located *and* Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

## 7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted:

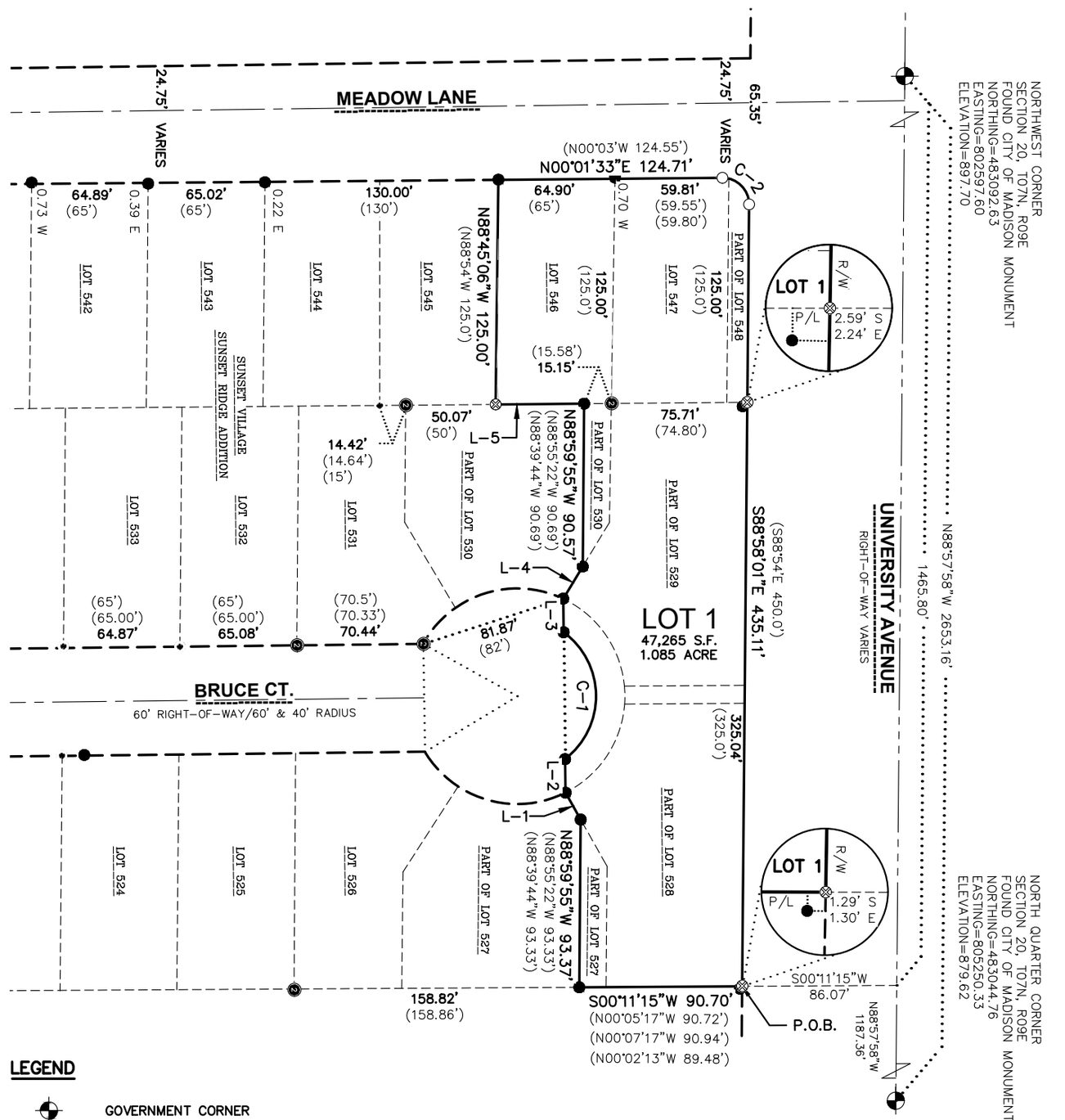
Applicant's Printed Name: Todd J. Buhr Signature: Todd J. Buhr

Date: 05-06-25 Interest In Property On This Date: None

PRELIMINARY

# CERTIFIED SURVEY MAP NO. _____

PART OF LOTS 527, 528, 529, 530, AND 548, LOTS 547 AND 546, AND PART OF VACATED BRUCE COURT AND VACATED PUBLIC WALKWAY LYING BETWEEN THOSE PARTS OF LOTS 528 AND 529, ALL BEING LOCATED IN THE PLAT OF SUNSET VILLAGE, SUNSET RIDGE ADDITION IN THE NE 1/4 OF SECTION 20 TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.




## LEGEND

- GOVERNMENT CORNER
- ¾" REBAR FOUND
- 1" IRON PIPE FOUND
- 2" IRON PIPE FOUND
- 3/4" x 24" REBAR SET (1.50 LBS/LF)
- CHISELED 'X' SET
- PLAT BOUNDARY
- CHORD LINE
- CENTERLINE
- RIGHT-OF-WAY LINE
- PLATTED LOT LINE
- SECTION LINE
- EASEMENT LINE
- SETBACK LINE
- ( ) DENOTES RECORD DATA DEPICTING THE SAME LINE ON THE GROUND AS RETRACED BY THIS SURVEY

0 40 80
SCALE: 1"=80'

north

## NOTES

1. FIELD WORK PERFORMED ON JANUARY 1, 2025.
2. BEARINGS FOR THIS SURVEY AND MAP ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY, NAD83 (2011), THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 20, T7N, R9E, RECORDED AS S88°57'58"E.

WISCONSIN
TODD J. BUHR
S-2614
DEFOREST, WI
LAND SURVEYOR


SURVEYED BY:
JSD
MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060


SURVEYED FOR:
WALTER WAYNE DEVELOPMENT
3535 & 3553 UNIVERSITY AVENUE

| | | | |
|---|---|---|---|
| PROJECT NO: | 24-14962 | SURVEYED BY: | SMN |
| FIELDBOOK/PG: | - | DRAWN BY: | SMN |
| SHEET NO: | 1 OF 10 | | |

VOL. _____ PAGE _____
DOC. NO. _____
C.S.M. NO. _____

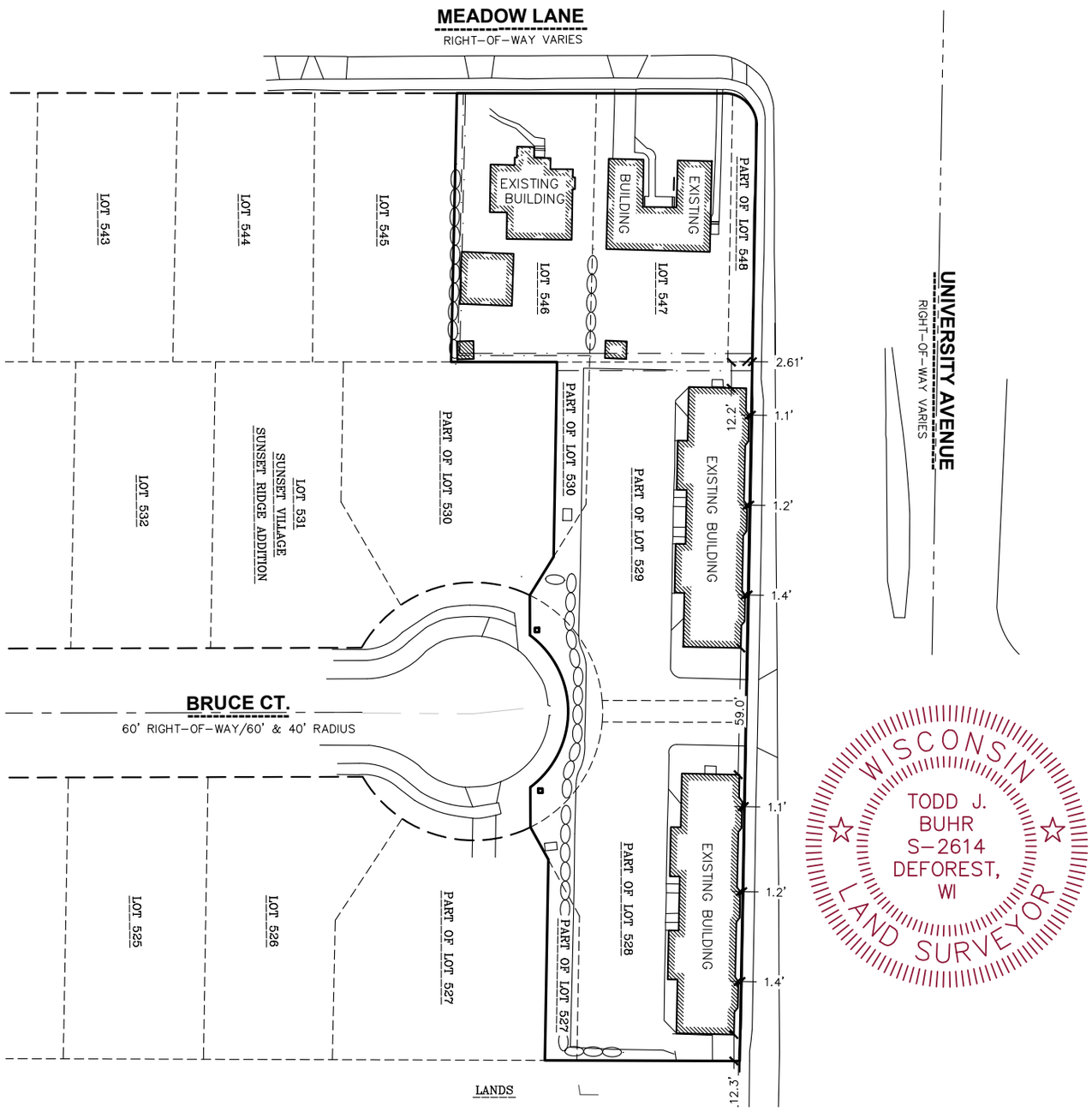
File: \\JSDINC\projects2\2024\2414962\DWG\Survey Sheets\2414962 F-CSM.dwg Layout: Sheet 1 User: colton.darwin Plotted: Apr 25, 2025 - 11:08am

PRELIMINARY

# CERTIFIED SURVEY MAP NO. _____

PART OF LOTS 527, 528, 529, 530, AND 548, LOTS 547 AND 546, AND PART OF VACATED BRUCE COURT AND VACATED PUBLIC WALKWAY LYING BETWEEN THOSE PARTS OF LOTS 528 AND 529, ALL BEING LOCATED IN THE PLAT OF SUNSET VILLAGE, SUNSET RIDGE ADDITION IN THE NE 1/4 OF SECTION 20 TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

EXISTING IMPROVEMENTS




WISCONSIN
TODD J. BUHR
S-2614
DEFOREST, WI
LAND SURVEYOR

NOTES

1. ALL EXISTING IMPROVEMENTS TO BE REMOVED.

0 35 70
SCALE: 1"=70'

north

| CURVE TABLE | | | | | | | |
|---|---|---|---|---|---|---|---|
| CURVE | RADIUS | DELTA | CHORD BEARING | CHORD | ARC LENGTH | TANGENT IN | TANGENT OUT |
| C-1 | 44.13' (44.13') | 106°13'46" (106°13'46") | N89°50'42"E (N89°50'42"E) | 70.59' (70.59') | 81.82' (81.82') | S37°02'25"E (S37°02'25"E) | N36°43'49"E (N36°43'49"E) |
| C-2 | 15.00' (15.00') | 88°44'00" (88°44'00") | N45°23'59"E (N45°23'59"E) | 20.98' (20.98') | 23.23' (23.23') | N01°01'59"E (N01°01'59"E) | N89°45'59"E (N89°45'59"E) |

| LINE TABLE | | |
|---|---|---|
| LINE | BEARING | DISTANCE |
| L-1 | S61°08'01"W (S61°29'40"W) | 17.19' (17.18') |
| L-2 | S89°50'42"W (S89°53'44"W) | 18.65' (18.64') |
| L-3 | S89°50'42"W (S89°53'44"W) | 18.65' (18.64') |
| L-4 | N58°18'02"W (N58°08'28"W) | 21.03' (20.93') |
| L-5 | S0°01'33"W (N00°03'00"W) | 49.30' (49.42') |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MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060


SURVEYED FOR:
WALTER WAYNE DEVELOPMENT
3535 & 3553 UNIVERSITY AVENUE

PROJECT NO: 24-14962
FIELDBOOK/PG: -
SHEET NO: 2 OF 10

SURVEYED BY: SMN
DRAWN BY: SMN

VOL. _____ PAGE _____
DOC. NO. _____
C.S.M. NO. _____

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PRELIMINARY

# CERTIFIED SURVEY MAP NO. _____

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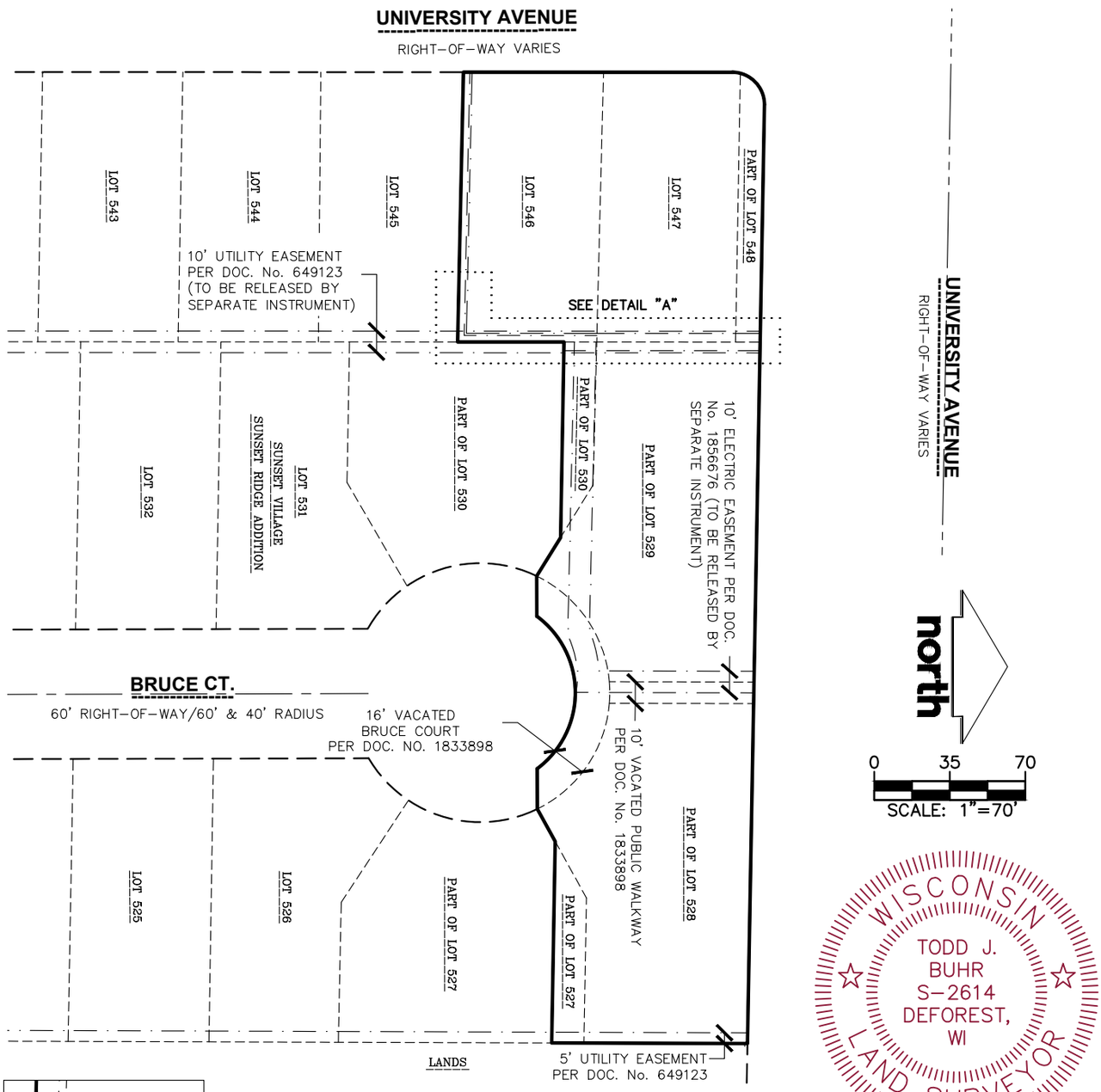
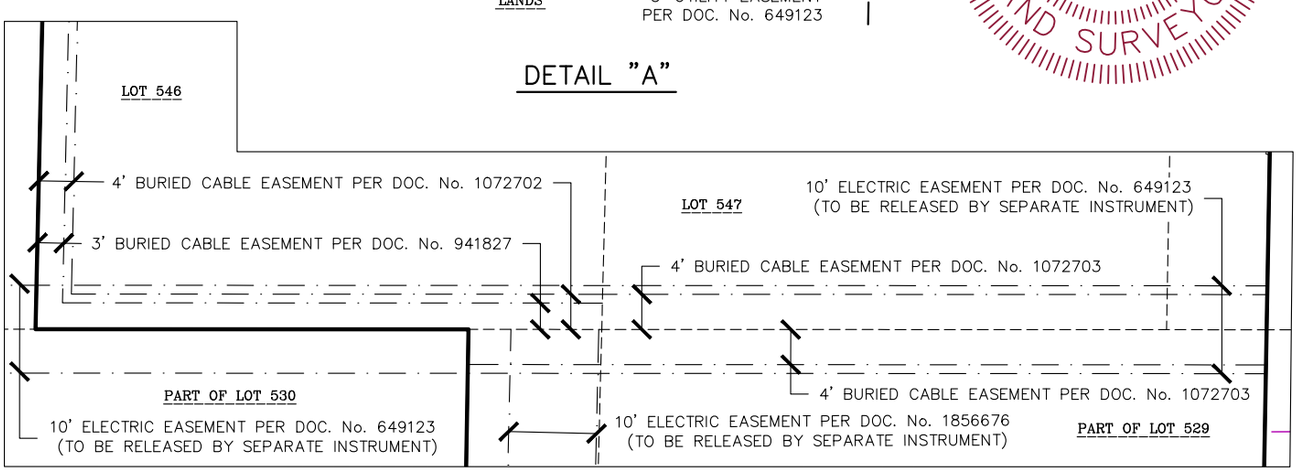
## EXISTING EASEMENTS




WISCONSIN
TODD J. BUHR
S-2614
DEFOREST, WI
LAND SURVEYOR

## DETAIL "A"




| | | | | |
|---|---|---|---|---|
| SURVEYED BY: JSD MADISON REGIONAL OFFICE 507 W. VERONA AVENUE, SUITE 500 VERONA, WISCONSIN 53593 P. 608.848.5060 | SURVEYED FOR: WALTER WAYNE DEVELOPMENT 3535 & 3553 UNIVERSITY AVENUE | PROJECT NO: 24-14962<br>FIELDBOOK/PG: -<br>SHEET NO: 3 OF 10 | SURVEYED BY: SMN<br>DRAWN BY: SMN | VOL. _____ PAGE _____<br>DOC. NO. _____<br>C.S.M. NO. _____ |

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PRELIMINARY

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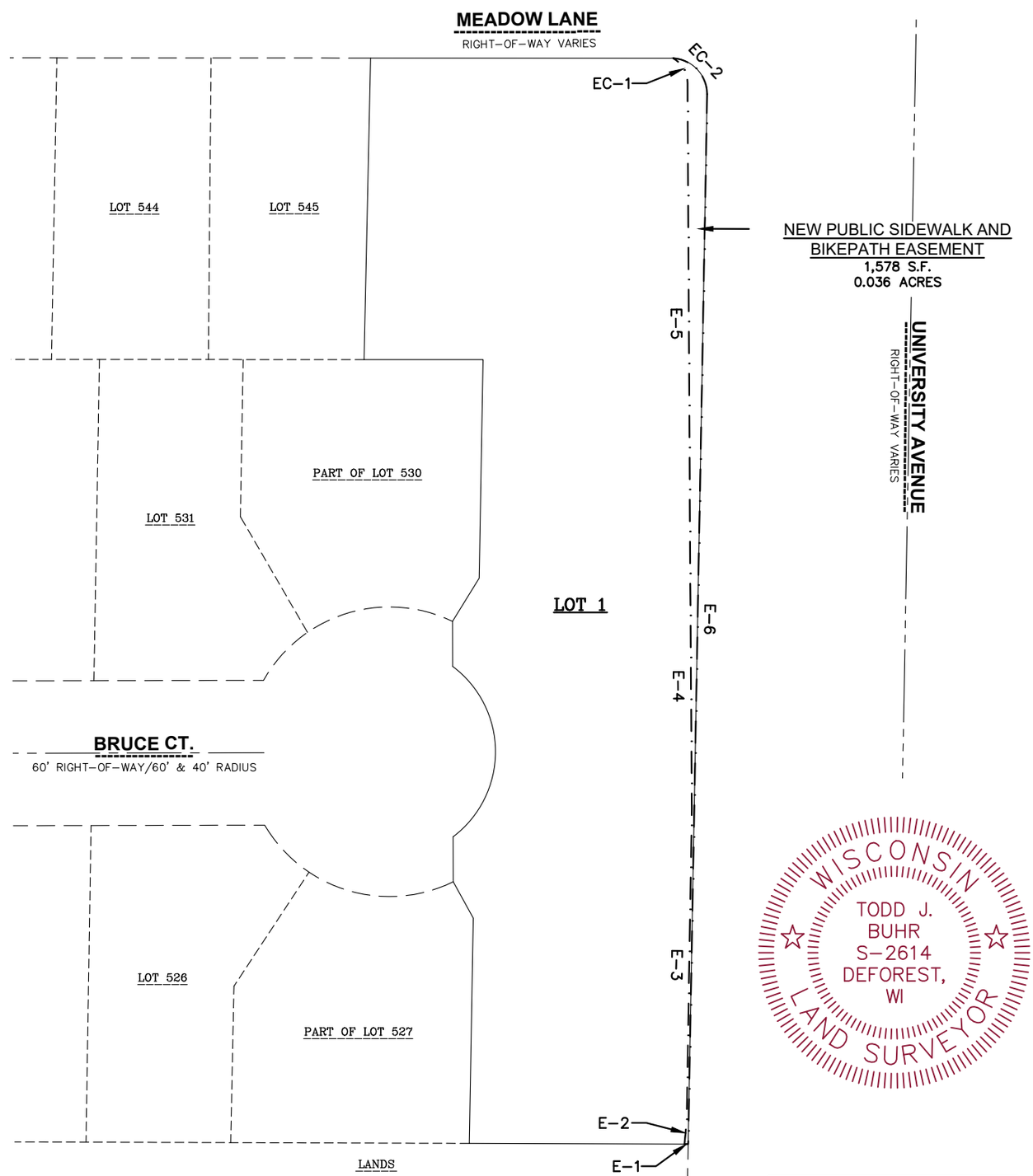
NEW PUBLIC SIDEWALK AND BIKE PATH EASEMENT




WISCONSIN
TODD J. BUHR
S-2614
DEFOREST, WI
LAND SURVEYOR

## NOTES

1. SEE SHEET'S 6 FOR TERMS AND CONDITIONS.

**EASEMENT CURVE TABLE**

| CURVE | LENGTH | RADIUS | DELTA | CHORD BEARING | CHORD |
|---|---|---|---|---|---|
| EC-1 | 12.46' | 11.96' | 59°43'42" | S59°56'41"W | 11.91' |
| EC-2 | 22.58' | 15.00' | 86°15'11" | N46°38'23"E | 20.51' |

north

0 30 60

SCALE: 1"=60'

**EASEMENT LINE TABLE**

| LINE | BEARING | DISTANCE |
|---|---|---|
| E-1 | S00°11'15"W | 1.56' |
| E-2 | N84°13'57"W | 9.22' |
| E-3 | N89°03'19"W | 129.84' |
| E-4 | S89°36'30"W | 101.29' |
| E-5 | S89°41'15"W | 199.36' |
| E-6 | S88°58'01"E | 435.11' |

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VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
WALTER WAYNE DEVELOPMENT
3535 & 3553 UNIVERSITY AVENUE

PROJECT NO: 24-14962
FIELDBOOK/PG: -
SHEET NO: 4 OF 10

SURVEYED BY: SMN
DRAWN BY: SMN

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PRELIMINARY

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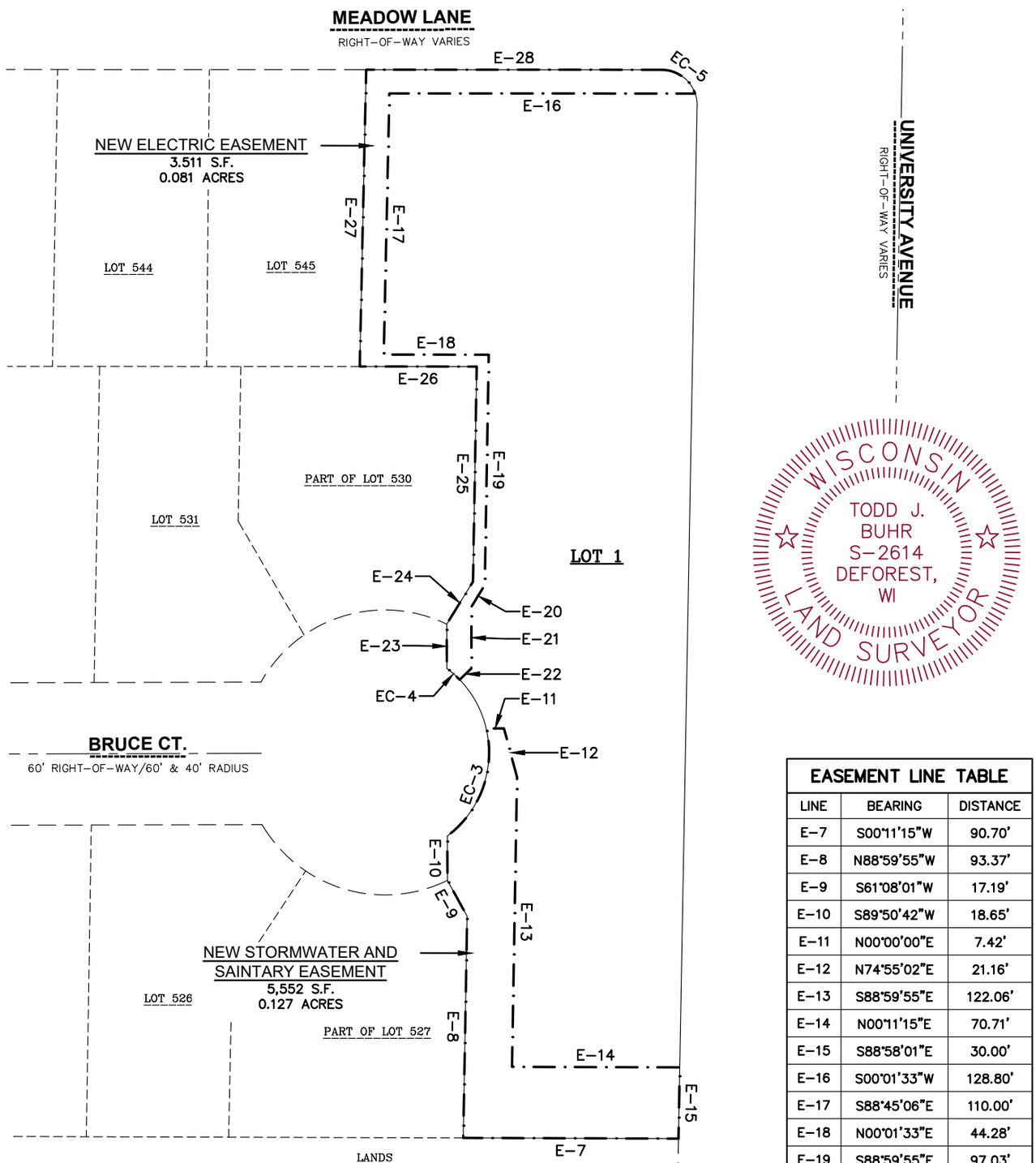
## NEW ELECTRIC AND PUBLIC STOMWATER/SANITARY EASEMENTS




WISCONSIN
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S-2614
DEFOREST, WI
LAND SURVEYOR

**NOTES**

1. SEE SHEET'S 6 & 7 FOR TERMS AND CONDITIONS.

**EASEMENT CURVE TABLE**

| CURVE | LENGTH | RADIUS | DELTA | CHORD BEARING | CHORD |
|---|---|---|---|---|---|
| EC-3 | 51.05' | 44.00' | 66°28'36" | N70°03'19"W | 48.23' |
| EC-4 | 7.20' | 43.75' | 9°25'54" | S41°12'34"W | 7.19' |
| EC-5 | 18.20' | 15.00' | 69°31'55" | N35°47'55"E | 17.11' |

north

0 30 60

SCALE: 1"=60'

**EASEMENT LINE TABLE**

| LINE | BEARING | DISTANCE |
|---|---|---|
| E-7 | S00°11'15"W | 90.70' |
| E-8 | N88°59'55"W | 93.37' |
| E-9 | S61°08'01"W | 17.19' |
| E-10 | S89°50'42"W | 18.65' |
| E-11 | N00°00'00"E | 7.42' |
| E-12 | N74°55'02"E | 21.16' |
| E-13 | S88°59'55"E | 122.06' |
| E-14 | N00°11'15"E | 70.71' |
| E-15 | S88°58'01"E | 30.00' |
| E-16 | S00°01'33"W | 128.80' |
| E-17 | S88°45'06"E | 110.00' |
| E-18 | N00°01'33"E | 44.28' |
| E-19 | S88°59'55"E | 97.03' |
| E-20 | S58°18'02"E | 10.68' |
| E-21 | S89°53'37"E | 26.02' |
| E-22 | S43°51'50"E | 6.80' |
| E-23 | S89°50'42"W | 18.65' |
| E-24 | N58°18'02"W | 21.03' |
| E-25 | N88°59'55"W | 90.57' |
| E-27 | N88°45'06"W | 125.00' |
| E-28 | N00°01'33"E | 124.71' |

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MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
WALTER WAYNE DEVELOPMENT
3535 & 3553 UNIVERSITY AVENUE

PROJECT NO: 24-14692
FIELDBOOK/PG: –
SHEET NO: 5 OF 10

SURVEYED BY: SMN
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PRELIMINARY

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## PUBLIC SANITARY SEWER EASEMENTS:

**CREATION OF EASEMENT RIGHTS:** A PERMANENT EASEMENT OVER, ACROSS A PORTION OF THE PROPERTY (THE "EASEMENT AREA") IS ESTABLISHED, MEMORIALIZED, RESERVED BY, GRANTED, CONVEYED, TRANSFERRED AND ASSIGNED TO CITY OF MADISON FOR THE USES AND PURPOSES HEREINAFTER SET FORTH. THE EASEMENT AREA MAY BE USED BY CITY OF MADISON FOR PUBLIC UNDERGROUND SANITARY SEWER PURPOSES. CITY OF MADISON AND ITS EMPLOYEES, AGENTS AND CONTRACTORS SHALL HAVE THE RIGHT TO CONSTRUCT, INSTALL, MAINTAIN, OPERATE, REPAIR, REPLACE AND RECONSTRUCT THE SANITARY SEWER FACILITIES WITHIN THE EASEMENT AREA. CITY OF MADISON SHALL HAVE THE FURTHER RIGHT OF INGRESS AND EGRESS TO AND FROM THE EASEMENT AREA IN ORDER TO EXERCISE ITS RIGHTS AND PRIVILEGES HEREUNDER, AND TO CUT AND REMOVE TREES, VEGETATION AND OTHER IMPEDIMENTS IN THE EASEMENT AREA WHICH MAY OBSTRUCT OR INTERFERE WITH THE ACTUAL OR POTENTIAL USE OF THE EASEMENT AREA FOR THE FOREGOING PURPOSES.

**PROPERTY RESTORATION:** THE OWNER OF ANY PROPERTY SUBJECT TO THE EASEMENT SET FORTH HEREIN SHALL BE RESPONSIBLE FOR THE REPAIR AND/OR REPLACEMENT OF ANY PAVEMENT, CONCRETE, LANDSCAPING, PRIVATE SITE IMPROVEMENTS OR TURF LOCATED WITHIN THE EASEMENT AREA AND/OR PROPERTY THAT ARE DAMAGED OR REMOVED AS A RESULT OF THE USE OF THE EASEMENT AREA BY OR ON BEHALF OF THE CITY OF MADISON AS PROVIDED HEREIN. FOLLOWING COMPLETION OF ANY EXCAVATION WORK, THE CITY OF MADISON SHALL PROMPTLY RESTORE THE AREA AFFECTED BY THE WORK TO AN APPROPRIATE GRADE WITH CRUSHED STONE OR TURF FOR PROPER DRAINAGE UNTIL SUCH TIME OWNER REPAIRS AND/OR REPLACES THE PRIVATE IMPROVEMENTS DAMAGED OR REMOVED DURING THE USE OF THE EASEMENT AREA BY OR ON BEHALF OF THE CITY OF MADISON AS PROVIDED HEREIN.

**LIMITATIONS ON USE OF EASEMENT AREA:** THE OWNER OF THE PROPERTY SHALL HAVE THE RIGHT TO USE THE EASEMENT AREA FOR ANY PURPOSE, PROVIDED SUCH USE SHALL NOT INTERFERE WITH THE EASEMENT RIGHTS OF THE CITY OF MADISON HEREUNDER. NO BUILDINGS OR STRUCTURES OR FENCES UNRELATED TO THE SANITARY SEWER FACILITIES SHALL BE CONSTRUCTED IN AND NO GRADE CHANGE SHALL BE MADE TO THE EASEMENT AREA WITHOUT THE WRITTEN CONSENT OF THE CITY OF MADISON'S ENGINEERING DIVISION CITY ENGINEER.

**BINDING EFFECT:** THIS EASEMENT SHALL RUN WITH THE LAND DESCRIBED HEREIN AND SHALL BE BINDING UPON THE OWNERS OF THE PROPERTY, AND THEIR SUCCESSORS IN INTEREST.

**RELEASE OF RIGHTS TO EASEMENTS CREATED BY PLAT:** ANY RELEASE OF RIGHTS THAT WERE PLACED ON PLATTED LAND WHICH WAS REQUIRED BY A PUBLIC BODY OR WHICH NAMES A PUBLIC BODY OR PUBLIC UTILITY AS GRANTEE SHALL BE RELEASED BY RECORDING A SEPARATE EASEMENT RELEASE DOCUMENT WITH THE DANE COUNTY REGISTER OF DEEDS IN ACCORDANCE WITH SS236.293.

## PUBLIC SIDEWALK AND BIKE PATH EASEMENTS:

**CREATION OF EASEMENT RIGHTS:** A PERMANENT EASEMENT OVER, ACROSS A PORTION OF THE PROPERTY (THE "EASEMENT AREA") IS ESTABLISHED, MEMORIALIZED, RESERVED BY, GRANTED, CONVEYED, TRANSFERRED AND ASSIGNED TO THE CITY OF MADISON FOR THE USES AND PURPOSES HEREINAFTER SET FORTH. THE EASEMENT AREA MAY BE USED BY THE CITY OF MADISON FOR PUBLIC SIDEWALK AND BIKE PATH PURPOSES. CITY OF MADISON AND ITS EMPLOYEES, AGENTS AND CONTRACTORS SHALL HAVE THE RIGHT TO CONSTRUCT, INSTALL, MAINTAIN, OPERATE, REPAIR, REPLACE AND RECONSTRUCT THE PUBLIC SIDEWALK AND BIKE PATH WITHIN THE EASEMENT AREA. CITY OF MADISON SHALL HAVE THE FURTHER RIGHT OF INGRESS AND EGRESS TO AND FROM THE EASEMENT AREA IN ORDER TO EXERCISE ITS RIGHTS AND PRIVILEGES HEREUNDER, AND TO CUT AND REMOVE TREES, VEGETATION AND OTHER IMPEDIMENTS IN THE EASEMENT AREA WHICH MAY OBSTRUCT OR INTERFERE WITH THE ACTUAL OR POTENTIAL USE OF THE EASEMENT AREA FOR THE FOREGOING PURPOSES.

**PROPERTY RESTORATION:** CITY OF MADISON SHALL REPAIR ANY DAMAGE CAUSED TO ANY PAVEMENT, CONCRETE OR TURF LOCATED WITHIN THE EASEMENT AREA AND/OR THE PROPERTY AS A RESULT OF THE USE OF THE EASEMENT AREA BY OR ON BEHALF OF THE CITY OF MADISON AS PROVIDED HEREIN. FOLLOWING COMPLETION OF ANY EXCAVATION WORK, CITY OF MADISON SHALL PROMPTLY RESTORE THE AREA AFFECTED BY THE WORK TO THE ORIGINAL GRADE AND SURFACE CONDITION INCLUDING THE REPAIR OR REPLACEMENT OF PAVEMENT, CONCRETE AND TURF.

**LIMITATIONS ON USE OF EASEMENT AREA:** THE OWNER OF THE PROPERTY SHALL HAVE THE RIGHT TO USE THE EASEMENT AREA FOR ANY PURPOSE, PROVIDED SUCH USE SHALL NOT INTERFERE WITH THE EASEMENT RIGHTS OF THE CITY OF MADISON HEREUNDER. NO BUILDINGS OR STRUCTURES OR FENCES UNRELATED TO THE PUBLIC USE SHALL BE CONSTRUCTED IN AND NO GRADE CHANGE SHALL BE MADE TO THE EASEMENT AREA WITHOUT THE WRITTEN CONSENT OF THE CITY OF MADISON'S ENGINEERING DIVISION CITY ENGINEER.

**BINDING EFFECT:** THIS EASEMENT SHALL RUN WITH THE LAND DESCRIBED HEREIN AND SHALL BE BINDING UPON THE OWNERS OF THE PROPERTY, AND THEIR SUCCESSORS IN INTEREST.

**RELEASE OF RIGHTS TO EASEMENTS CREATED BY PLAT:** ANY RELEASE OF RIGHTS THAT WERE PLACED ON PLATTED LAND WHICH WAS REQUIRED BY A PUBLIC BODY OR WHICH NAMES A PUBLIC BODY OR PUBLIC UTILITY AS GRANTEE SHALL BE RELEASED BY RECORDING A SEPARATE EASEMENT RELEASE DOCUMENT WITH THE DANE COUNTY REGISTER OF DEEDS IN ACCORDANCE WITH SS236.293.

SURVEYED BY:
JSD
MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
WALTER WAYNE DEVELOPMENT
3535 & 3553 UNIVERSITY AVENUE

| | | | |
|---|---|---|---|
| PROJECT NO: | 24-14962 | SURVEYED BY: | SMN |
| FIELDBOOK/PG: | - | DRAWN BY: | SMN |
| SHEET NO: | 6 OF 10 | | |

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File: \\JSDINC\projects2\2024\2414962\DWG\Survey Sheets\2414962 F-CSM.dwg Layout: Sheet 6 User: colton.darwin Plotted: Apr 25, 2025 - 11:08am

PRELIMINARY

# CERTIFIED SURVEY MAP NO. _____

PART OF LOTS 527, 528, 529, 530, AND 548, LOTS 547 AND 546, AND PART OF VACATED BRUCE COURT AND VACATED PUBLIC WALKWAY LYING BETWEEN THOSE PARTS OF LOTS 528 AND 529, ALL BEING LOCATED IN THE PLAT OF SUNSET VILLAGE, SUNSET RIDGE ADDITION IN THE NE 1/4 OF SECTION 20 TOWNSHIP 07 NORTH, RANGE 09 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN.

## PUBLIC STORMWATER MANAGEMENT EASEMENTS:

**CREATION OF EASEMENT RIGHTS:** A PERMANENT EASEMENT OVER, ACROSS A PORTION OF THE PROPERTY (THE "EASEMENT AREA") IS ESTABLISHED, MEMORIALIZED, RESERVED BY, GRANTED, CONVEYED, TRANSFERRED AND ASSIGNED TO CITY OF MADISON FOR THE USES AND PURPOSES HEREINAFTER SET FORTH. THE EASEMENT AREA MAY BE USED BY CITY OF MADISON FOR PUBLIC STORM WATER MANAGEMENT AND UNDERGROUND STORM SEWER PURPOSES. CITY OF MADISON AND ITS EMPLOYEES, AGENTS AND CONTRACTORS SHALL HAVE THE RIGHT TO CONSTRUCT, INSTALL, MAINTAIN, OPERATE, REPAIR, REPLACE AND RECONSTRUCT THE STORM WATER MANAGEMENT AND STORM SEWER FACILITIES WITHIN THE EASEMENT AREA. CITY OF MADISON SHALL HAVE THE FURTHER RIGHT OF INGRESS AND EGRESS TO AND FROM THE EASEMENT AREA IN ORDER TO EXERCISE ITS RIGHTS AND PRIVILEGES HEREUNDER, AND TO CUT AND REMOVE TREES, VEGETATION AND OTHER IMPEDIMENTS IN THE EASEMENT AREA WHICH MAY OBSTRUCT OR INTERFERE WITH THE ACTUAL OR POTENTIAL USE OF THE EASEMENT AREA FOR THE FOREGOING PURPOSES.

**PROPERTY RESTORATION:** CITY OF MADISON SHALL REPAIR ANY DAMAGE CAUSED TO ANY PAVEMENT, CONCRETE OR TURF LOCATED WITHIN THE EASEMENT AREA AND/OR THE PROPERTY AS A RESULT OF THE USE OF THE EASEMENT AREA BY OR ON BEHALF OF THE CITY OF MADISON AS PROVIDED HEREIN. FOLLOWING COMPLETION OF ANY EXCAVATION WORK, CITY OF MADISON SHALL PROMPTLY RESTORE THE AREA AFFECTED BY THE WORK TO THE ORIGINAL GRADE AND SURFACE CONDITION INCLUDING THE REPAIR OR REPLACEMENT OF PAVEMENT, CONCRETE AND TURF.

**LIMITATIONS ON USE OF EASEMENT AREA:** THE OWNER OF THE PROPERTY SHALL HAVE THE RIGHT TO USE THE EASEMENT AREA FOR ANY PURPOSE, PROVIDED SUCH USE SHALL NOT INTERFERE WITH THE EASEMENT RIGHTS OF THE CITY OF MADISON HEREUNDER. NO BUILDINGS OR STRUCTURES OR FENCES UNRELATED TO THE STORM SEWER FACILITIES SHALL BE CONSTRUCTED IN AND NO GRADE CHANGE SHALL BE MADE TO THE EASEMENT AREA WITHOUT THE WRITTEN CONSENT OF THE CITY OF MADISON'S ENGINEERING DIVISION CITY ENGINEER.

**BINDING EFFECT:** THIS EASEMENT SHALL RUN WITH THE LAND DESCRIBED HEREIN AND SHALL BE BINDING UPON THE OWNERS OF THE PROPERTY, AND THEIR SUCCESSORS IN INTEREST.

**RELEASE OF RIGHTS TO EASEMENTS CREATED BY PLAT:** ANY RELEASE OF RIGHTS THAT WERE PLACED ON PLATTED LAND WHICH WAS REQUIRED BY A PUBLIC BODY OR WHICH NAMES A PUBLIC BODY OR PUBLIC UTILITY AS GRANTEE SHALL BE RELEASED BY RECORDING A SEPARATE EASEMENT RELEASE DOCUMENT WITH THE DANE COUNTY REGISTER OF DEEDS IN ACCORDANCE WITH SS236.293.

SURVEYED BY:
JSD
MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
WALTER WAYNE DEVELOPMENT
3535 & 3553 UNIVERSITY AVENUE

| | | | |
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| PROJECT NO: | 24-14962 | SURVEYED BY: | SMN |
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**PRELIMINARY**

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## LEGAL DESCRIPTION

PART OF LOTS 527, 528, 529, 530, AND 548, LOTS 547 AND 546, AND PART OF VACATED BRUCE COURT AND VACATED PUBLIC WALKWAY LYING BETWEEN THOSE PARTS OF LOTS 528 AND 529, ALL BEING LOCATED IN THE PLAT OF SUNSET VILLAGE, SUNSET RIDGE ADDITION IN THE NE 1/4 OF SECTION 20, TOWN 7 NORTH, RANGE 9 EAST, CITY OF MADISON, DANE COUNTY, WISCONSIN, DESCRIBED MORE PARTICULARLY AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 20 AFORESAID; THENCE N88°57'58"W, ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 20 AFORESAID A DISTANCE OF 1184.43 FEET TO THE NORTHERLY EXTENSION OF THE EAST LINE OF LOTS 527 AND 528, AFORESAID; THENCE S01°05'41"W ALONG SAID LINE, 83.39 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF UNIVERSITY AVENUE, ALSO BEING THE NORTHWEST CORNER OF LOT 528, AFORESAID, AND THE POINT OF BEGINNING; THENCE S00°11'15"W, 90.70 FEET; THENCE N88°59'55"W, 93.37 FEET; THENCE S61°08'01"W 17.19 FEET TO WESTERLY RIGHT-OF-WAY LINE OF BRUCE COURT; THENCE S89°50'42"W ALONG SAID RIGHT OF WAY, 18.65 FEET TO A POINT ON A CURVE; THENCE NORTHWESTERLY 81.58 FEET ALONG SAID RIGHT-OF-WAY LINE AND ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 44.00 FOOT, THE CHORD BEARS S89°51'52"W, 70.39 FEET; THENCE S89°50'42"W ALONG SAID RIGHT-OF-WAY, 18.65 FEET; THENCE N58°18'02"W, 21.03 FEET; THENCE N88°59'55"W, 90.57 FEET TO THE EAST LINE OF LOT 546 AND WEST LINE OF 530, AFORESAID; THENCE S00°01'33"W ALONG SAID WEST LINE, 49.30 FEET, TO THE NORTHWEST CORNER OF LOT 545; THENCE N88°45'06"W ALONG THE NORTH LINE OF LOT 545, 125.00 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF MEADOW LANE, ALSO BEING THE NORTHEAST CORNER OF LOT 545; THENCE N00°01'33"E ALONG SAID WESTERLY RIGHT-OR-WAY, 124.71 FEET TO A POINT OF CURVATURE ON SAID RIGHT-OF-WAY LINE; THENCE ALONG AN ARC TO THE RIGHT 23.23 FEET, HAVING A RADIUS OF 15.00 FEET, WHOSE CHORD BEARS N45°23'59"E 20.98 FEET; THENCE S88°58'01"E ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF UNIVERSITY AVENUE, 435.11' FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 47,265 SQUARE FEET OR 1.085 ACRES.

## SURVEYOR'S CERTIFICATE

I, TODD J. BUHR, PROFESSIONAL LAND SURVEYOR S-2614, DO HEREBY CERTIFY THAT BY DIRECTION OF WALTER WAYNE DEVELOPMENT, I HAVE SURVEYED, DIVIDED, AND MAPPED THE LANDS DESCRIBED HEREON, AND THAT THE MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY OF THE LANDS SURVEYED AND THE DIVISION THEREOF, IN ACCORDANCE WITH THE INFORMATION PROVIDED. I FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS IN FULL COMPLIANCE WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF MADISON, DANE COUNTY, WISCONSIN.

WISCONSIN
TODD J. BUHR S-2614 DEFOREST, WI
LAND SURVEYOR

_____ _____

TODD J. BUHR, S-2614
PROFESSIONAL LAND SURVEYOR

DATE

SURVEYED BY: JSD
MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
**WALTER WAYNE DEVELOPMENT**
UNIVERSITY AVENUE
3535 & 3553

PROJECT NO: 24-14962
FIELDBOOK/PG: -
SHEET NO: 8 OF 10

SURVEYED BY: SMN
DRAWN BY: SMN

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File: \\JSDINC\projects2\2024\2414962\DWG\Survey Sheets\2414962 F-CSM.dwg Layout: Sheet 8 User: colton.darwin Plotted: Apr 25, 2025 - 11:08am

**PRELIMINARY**

# CERTIFIED SURVEY MAP NO. _____

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## CORPORATE OWNER'S CERTIFICATE

WALTER WAYNE DEVELOPMENT, A LIMITED LIABILITY CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID CORPORATION HAS CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED HEREON. SAID CORPORATION FURTHER CERTIFIES THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.34, WISCONSIN STATUTES TO BE SUBMITTED TO THE CITY OF MADISON FOR APPROVAL.

IN WITNESS WHEREOF, THE SAID WALTER WAYNE DEVELOPMENT HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS REPRESENTATIVES THIS _____ DAY OF _____ , 2025.

[_____]

BY: _____
RANDY CHRISTIANSON , MANAGING MEMBER

STATE OF WISCONSIN) SS
[_____] COUNTY ) SS

PERSONALLY CAME BEFORE ME THIS_____ DAY OF_____ , 2025,
THE ABOVE NAMED REPRESENTATIVES OF THE ABOVE NAMED [_____]
TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

_____ _____
NOTARY PUBLIC, [_____] COUNTY, WISCONSIN MY COMMISSION EXPIRES

SURVEYED BY:
JSD
MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
WALTER WAYNE DEVELOPMENT
UNIVERSITY AVENUE
3535 & 3553

PROJECT NO: 24-14962
FIELDBOOK/PG: -
SHEET NO: 9 OF 10

SURVEYED BY: SMN
DRAWN BY: SMN

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File: \\JSDINC\projects2\2024\2414962\DWG\Survey Sheets\2414962 F-CSM.dwg Layout: Sheet 9 User: colton.darwin Plotted: Apr 25, 2025 - 11:09am

**PRELIMINARY**

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## CITY OF MADISON PLAN COMMISSION APPROVAL

APPROVED FOR RECORDING PER CITY OF MADISON PLAN COMMISSION ACTION OF_____ ,2025.

_____ _____

MATTHEW WACHTER, SECRETARY DATE
CITY OF MADISON PLAN COMMISSION

## CITY OF MADISON COMMON COUNCIL APPROVAL CERTIFICATE

RESOLVED THAT THIS CERTIFIED SURVEY MAP, WHICH HAS BEEN DULY FILED FOR THE APPROVAL OF THE CITY OF MADISON COMMON COUNCIL, BE AND THE SAME IS HEREBY APPROVED AND THE DEDICATIONS, IF ANY DESIGNATED HEREON, ARE HEREBY ACKNOWLEDGED AND ACCEPTED BY THE CITY OF MADISON FOR PUBLIC USE.

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE CITY OF MADISON ON THIS_____ DAY OF_____ , 2025.

_____

MARIBETH WITZEL–BEHL, CLERK
CITY OF MADISON

WISCONSIN
TODD J. BUHR S–2614 DEFOREST, WI
LAND SURVEYOR

**OFFICE OF THE REGISTER OF DEEDS**

_____ COUNTY, WISCONSIN

RECEIVED FOR RECORD_____,

20____ AT_____O'CLOCK____M

AS DOCUMENT #_____

IN VOL. _____OF CERTIFIED

SURVEY MAPS ON PAGE(S)_____

_____
REGISTER OF DEEDS

SURVEYED BY:
JSD
MADISON REGIONAL OFFICE
507 W. VERONA AVENUE, SUITE 500
VERONA, WISCONSIN 53593
P. 608.848.5060

SURVEYED FOR:
WALTER WAYNE DEVELOPMENT
3535 & 3553 UNIVERSITY AVENUE

| | | | |
|---|---|---|---|
| PROJECT NO: | 24–14962 | SURVEYED BY: | SMN |
| FB/PG: | – | DRAWN BY: | SMN |
| SHEET NO: | 10 OF 10 | | |

File: \\JSDINC\projects2\2024\2414962\DWG\Survey Sheets\2414962 F–CSM.dwg Layout: Sheet 10 User: colton.darwin Plotted: Apr 25, 2025 – 11:09am

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88353

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88353 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | CSM - 7640 Stones Throw Dr (Lot 218, Midpoint Meadows) | | | **Final Action:** | |

**Title:** Approving a Certified Survey Map of property owned by Meadow Investors, LLC located at 7640 Stones Throw Drive (District 1).

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Planning Division | **Effective Date:** | |
| **Attachments:** | Application.pdf, Letter of Intent.pdf, Proposed CSM.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | tparks@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Planning Division | 05/15/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Common Council (7/1//25) | | | | | |

### Text of Legislative File 88353

Fiscal Note
No City appropriation is required with the approval of this certified survey map. City costs associated with urban development in this area will be included in future operating and capital budgets subject to Common Council approval.

Title
Approving a Certified Survey Map of property owned by Meadow Investors, LLC located at 7640 Stones Throw Drive (District 1).

Body
WHEREAS a Certified Survey Map of property owned by Meadow Investors, LLC located at 7640 Stones Throw Drive, City of Madison, Dane County, Wisconsin has been duly filed for approval by the Plan Commission, its Secretary or their designee, as provided for in Section

16.23(4)(f) of Madison General Ordinances; and

WHEREAS the land to be divided is Lot 218 of the Midpoint Meadows subdivision; and

WHEREAS Chapter 236, Wisconsin Statutes requires that the Madison Common Council approve any dedications proposed or required as part of the proposed division of the lands contained on said Certified Survey Map;

NOW THEREFORE BE IT RESOLVED that said Certified Survey Map, bond and subdivision contract, subsequent affidavits of correction, parkland acquisition documents, easement or right-of-way release or procurement documents or any other related document or documents as deemed necessary by the Secretary of the Plan Commission in accordance with the approval of said Certified Survey Map are hereby approved by the Madison Common Council.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Madison are hereby authorized to sign the above mentioned documents related to this Certified Survey Map.

BE IT FURTHER RESOLVED that all dedications included in this Certified Survey Map or required as a condition of approval of this Certified Survey Map be and are hereby accepted by the City of Madison.

BE IT FURTHER RESOLVED that the Common Council authorizes City staff to request approval from the Capital Area Regional Planning Commission of any minor revisions to adopted environmental corridor boundaries within the Central Urban Service Area relating to this land division, and that the Council recognizes and adopts said revised boundaries.

BE IT FURTHER RESOLVED that the Planning Division is authorized to reflect the recorded Certified Survey Map in the Comprehensive Plan and any applicable neighborhood plans.

# SUBDIVISION APPLICATION

5/6/25 10:05 a.m.

**** Please read both pages of the application completely and fill in all required fields ****

**For a digital copy of this form with fillable fields, please visit:**
https://www.cityofmadison.com/sites/default/files/city-of-madison/development-services-center/documents/SubdivisionApplication.pdf

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.*

*Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.*

*Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.*

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of $10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (M.G.O. Sec. 2.40). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

## 1. Application Type

☐ Preliminary Subdivision Plat ☐ Final Subdivision Plat ☑ Land Division/Certified Survey Map (CSM)

If a Plat, Proposed Subdivision Name: _____

## 2. Review Fees

- For Preliminary and/or Final Plats, an application fee of $250, plus $50 per lot or outlot contained on the plat.
- For Certified Survey Maps, an application fee of $250 plus $200 per lot and outlot contained on the CSM.

Make checks payable to "City Treasurer" and mail it to the following address: City of Madison Building Inspection; P.O. Box 2984; Madison, WI 53701-2984. Please include a cover page with the check which includes the project address, brief description of the project, and contact information.

## 3. Property Owner and Agent Information

**Name of Property Owner:** Meadow Investors LLC
Representative, if any: Dan Brinkman
Street address: 708 River Place
City/State/Zip: Madison, WI 53716
Telephone: (608) 226-3061
Email: pdanlb@dsirealestate.com

**Firm Preparing Survey:** D'Onofrio Kottke & Assoc.
Contact: Brett Stoffregan
Street address: 7530 Westward Way
City/State/Zip: Madison, WI 53717
Telephone: (608) 833-7530
Email: bstoffregan@donofrio.cc

Check only ONE – ALL Correspondence on this application should be sent to: ☐ Property Owner, OR ☑ Survey Firm

## 4. Property Information for Properties Located within Madison City Limits

Parcel Addresses: Not available
Tax Parcel Number(s): 0608-022-2101-4
Zoning District(s) of Proposed Lots: TR-P
School District: Verona

- **Please include a detailed description of the number and use of all proposed lots and outlots in your letter of intent.**

## 4a. Property Information for For Properties Located *Outside* the Madison City Limits in the City's Extraterritorial Jurisdiction:

Parcel Addresses (note town if located outside City): _____

Date of Approval by Dane County: _____ Date of Approval by Town: _____

- **For an exterritorial request to be scheduled, approval letters from both the Town and Dane County must be submitted.**

## 5. Subdivision Contents and Description. Complete table as it pertains to your request; do not complete gray areas.

| Land Use | Lots | Outlots | Acres |
|---|---|---|---|
| Residential | 3 | | |
| Retail/Office | | | |
| Industrial | | | |

| Land Use | Lots | Outlots | Acres |
|---|---|---|---|
| Other (state use): | | | |
| Outlots Dedicated to the Public (Parks, Stormwater, etc.) | | | |
| Outlots Maintained by a Private Group or Association | | | |
| **PROJECT TOTALS** | 3 | | 7.15 |

## 6. Required Submittal Materials

**Digital (PDF) copies** of all items listed below (if applicable) are required. Applicants are to submit each of these documents as *individual PDF files* in an e-mail sent to PCapplications@cityofmadison.com. The transmittal shall include the name of the project and applicant. Note that *an individual email cannot exceed 20MB* and it is the *responsibility of the applicant* to present files in a manner that can be accepted. Electronic submittals via file hosting services (such as Dropbox) are *not* allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at Planning@cityofmadison.com or (608) 266-4635 for assistance.

☐ **A Completed Subdivision Application Form** (i.e. both sides of this form)

☐ **Map Copies** (prepared by a Registered Land Surveyor):

- For Preliminary Plats, the drawings must be drawn to scale and are required to provide all information as set forth in M.G.O. Sec. 16.23 (7)(a).
- For Final Plats, the drawings must be drawn to scale and drawn to the specifications of §236.20, Wis. Stats..
- For Certified Survey Maps (CSMs), the drawings shall include all of the information set forth in M.G.O. Secs. 16.23 (7)(a) and (d), including existing site conditions, the nature of the proposed division and any other necessary data. Utility data (field located or from utility maps) may be provided on a separate map submitted with application.

For Plat & CSMs, in addition to the PDF copy, a digital CADD file shall also be submitted in a format compatible with AutoCAD. The digital CADD file(s) shall be referenced to the Dane County Coordinate System and shall contain, at minimum, the list of items stated below, each on a separate layer/level name. The line work shall be void of gaps and overlaps and match the plat, preliminary plat or CSM as submitted: a) Right-of-Way lines (public and private); b) Lot lines; c) Lot numbers; d) Lot/Plat dimensions; e) Street names; f) Easement lines (i.e. all in title and shown on the plat or CSM including wetland & floodplain boundaries.)

☐ **Letter of Intent**: One copy of a letter describing the proposed subdivision or land division in detail including, but not limited to:

- The number and type/use of the lots and outlots proposed with this subdivision or land division, including any outlots to be dedicated to the public;
- Existing conditions and uses of the property;
- Phasing schedule for the project, and;
- The names of persons involved (property owner(s), subdivider, surveyor, civil engineer, etc.).

* *The letter of intent for a subdivision or land division may be the same as the letter of intent submitted with a concurrent Land Use Application for the same property.*

** *A letter of intent is not required for Subdivision Applications for lot combinations or split duplexes.*

☐ **Report of Title and Supporting Documents**: One copy of a City of Madison standard 60-year Report of Title obtained from a title insurance company as required in M.G.O. Sec. 16.23 and as satisfactory to the Office of Real Estate Services. Note:

- *The Report of Title must have been completed within three (3) months of the submittal date of this application. Title insurance or a title commitment policy are NOT acceptable* (i.e. a Preliminary Title Report or a Record Information Certificate).
- The electronic PDF submittal shall include images of the vesting deeds and all documents listed in the Report of Title.
- *Do not email these files to the City's Office of Real Estate Services*. Send them instead to the email address noted at the top of this page.

☐ **For Surveys Outside the Madison City Limits**: One copy of the approval letters from the town where the property is located *and* Dane County shall be submitted with your request. The Plan Commission may not consider an application within its extraterritorial jurisdiction without prior approval from the town and Dane County.

## 7. Applicant Declarations:

The signer attests that the application has been completed accurately and all required materials have been submitted:

Applicant's Printed Name: Brett Stoffregan Signature: Brett Stoffregan

Date: 5/6/25 Interest In Property On This Date: Surveyor

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717 • Phone: 608.833.7530 • www.donofrio.cc

May 6, 2025

City of Madison – Planning Department
(via email)

Re: Lot 218, Midpoint Meadows – Certified Survey Map

To whom it may concern,

We are pleased to submit this Certified Survey Map for Lot 218, Midpoint Meadows multi-family development, located at the intersection of S. High Point Road and Raymond Road on Madison's west side.

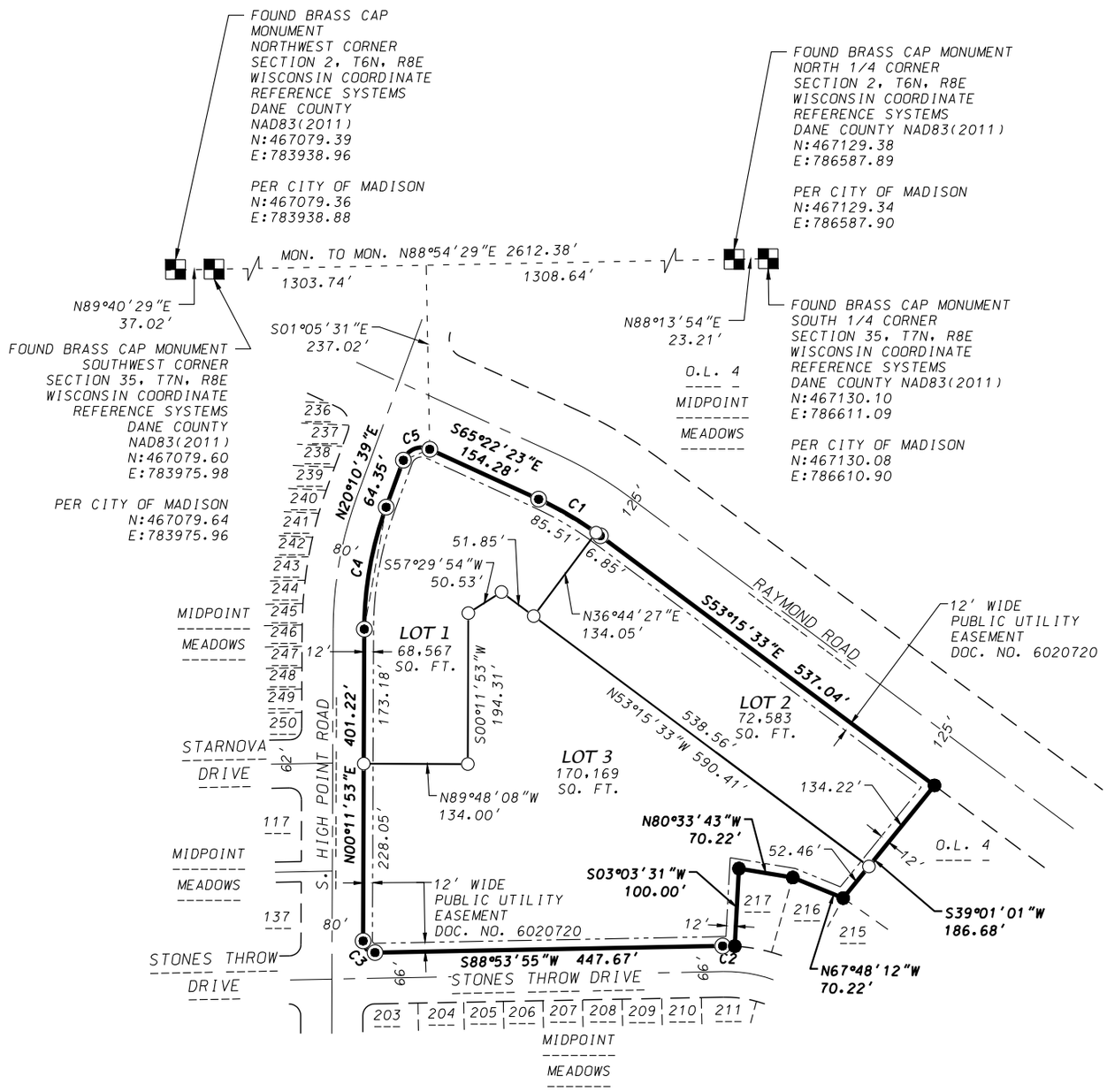
Thank you, and we look forward to your feedback.

Sincerely,
D'Onofrio, Kottke & Associates, Inc.

Brett T. Stoffregan, PLS

# CERTIFIED SURVEY MAP

*LOT 218, MIDPOINT MEADOWS, LOCATED IN THE NW1/4 OF THE NW1/4 AND THE NE1/4 OF THE NW1/4 OF SECTION 2, T6N, R8E, CITY OF MADISON, DANE COUNTY, WISCONSIN*




LEGEND

- ○ PLACED 3/4"X18" REBAR WT=1.65 LBS/FT
- ● FOUND 3/4" REBAR
- ◉ FOUND 1-1/4" REBAR

CURVE TABLE

| CURVE NO. | CURVE RADIUS | CHORD LENGTH | ARC LENGTH | CHORD BEARING | CENTRAL ANGLE |
|---|---|---|---|---|---|
| C1 | 437.50' | 92.33' | 92.50' | S59°18'58"E | 12°06'50" |
| LOT 1 | 437.50' | 85.51' | 85.65' | S59°45'53"E | 11°13'01" |
| LOT 2 | 437.50' | 6.85' | 6.85' | S53°42'27"E | 00°53'50" |
| C2 | 216.00' | 15.68' | 15.68' | N89°01'17"W | 04°09'36" |
| C3 | 15.00' | 21.45' | 23.90' | N45°27'06"W | 91°17'57" |
| C4 | 460.00' | 159.59' | 160.41' | N10°11'16"E | 19°58'46" |
| C5 | 25.00' | 36.70' | 41.21' | N67°24'08"E | 94°26'58" |

GRID NORTH
WISCONSIN COORDINATE REFERENCE SYSTEMS
(DANE COUNTY) NAD83(2011)
THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 2, T6N, R8E BEARS N88°54'29"E

0 200'

Scale 1" = 200'

SHEET 1 OF 4


D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT


DATE: May 06, 2025
F.N.: 25-07-102
C.S.M. NO. _____
DOC. NO. _____
VOL. _____ SHEET _____

# CERTIFIED SURVEY MAP

## LOT 218, MIDPOINT MEADOWS, LOCATED IN THE NW1/4 OF THE NW1/4 AND THE NE1/4 OF THE NW1/4 OF SECTION 2, T6N, R8E, CITY OF MADISON, DANE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, Brett T. Stoffregan, Professional Land Surveyor, S-2742, do hereby certify that this survey is in full compliance with Chapter 236.34 of the Wisconsin Statutes and the Subdivision Regulations of the City of Madison, Dane County, Wisconsin and under the direction of the Owners listed below, I have surveyed, divided and mapped the land described herein and that said map is a correct representation of the exterior boundaries of the land surveyed and the division thereof. Said land is described as follows:
Lot 218, Midpoint Meadows, recorded in Volume 62-027B of Plats on pages 147-154 as Document Number 6020720 in the Dane County Register of Deeds Office, located in the NW1/4 of the NW1/4 and the NE1/4 of the NW1/4 of Section 2, T6N, R8E, City of Madison, Dane County, Wisconsin.
Containing 311,319 square feet (7.147 acres)

Dated this 6th day of May, 2025.

_____
Brett T. Stoffregan, Professional Land Surveyor, S-2742

NOTES

1. All lots within this plat are subject to public easements for drainage purposes which shall be a minimum of 6 feet in width measured from the property line to the interior of each lot except that the easements shall be 12 feet in width on the perimeter of the Certified Survey Map. For purposes of two (2) or more lots combined for a single development site, or where two (2) or more lots have a shared driveway agreement, the public easement for drainage purposes shall be a minimum of six (6) feet in width and shall be measured only from the exterior property lines of the combined lots that create a single development site, or have a shared driveway agreement, except that the easement shall be twelve (12) in width along the perimeter of the plat. Easements shall not be required on property lines shared with greenways or public streets. No buildings, driveways, or retaining walls shall be placed in any easement for drainage purposes. Fences may be placed in the easement only if they do not impede the anticipated flow of water.

   The intra-block drainage easements shall be graded with the construction of each principle structure in accordance with the approved storm water drainage plan on file with the City Engineer and the Zoning Administrator, as amended in accordance with the Madison General Ordinances.

   In the event of a City of Madison Plan Commission and/or Common Council approved re-division of a previously subdivided property, the underlying public easements for drainage purposes are released and replaced by those required and created by the current approved subdivision.

2. Lots within this subdivision are subject to impact fees that are due and payable at the time building permit(s) are issued.

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT



DATE: May 06, 2025
F.N.: 25-07-102
C.S.M. NO. _____
DOC. NO. _____
VOL. _____ SHEET _____

# CERTIFIED SURVEY MAP

LOT 218, MIDPOINT MEADOWS, LOCATED IN THE NW1/4 OF THE NW1/4 AND THE NE1/4 OF THE NW1/4 OF SECTION 2, T6N, R8E, CITY OF MADISON, DANE COUNTY, WISCONSIN

OWNER'S CERTIFICATE

Meadow Investors, LLC, a Wisconsin limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owners, certify that said limited liability company caused the land described on this Certified Survey Map to be surveyed, divided, and mapped as represented on this Certified Survey Map. Meadow Investors, LLC also certifies that this Certified Survey Map is required by S.236.34 to be submitted to the City of Madison for approval.

IN WITNESS WHEREOF, the said Meadow Investors, LLC, has caused these presents to be signed this _____day of _____ , 2025.

Meadow Investors, LLC

_____

STATE OF WISCONSIN )
COUNTY OF DANE )S.S.

Personally came before me this _____ day of _____ , 2025, the above named person(s) to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

My Commission expires_____ _____
Notary Public, Dane County, Wisconsin

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT



DATE: May 06, 2025
F.N.: 25-07-102
C.S.M. NO. _____
DOC. NO. _____
VOL. _____ SHEET _____

# CERTIFIED SURVEY MAP

LOT 218, MIDPOINT MEADOWS, LOCATED IN THE NW1/4 OF THE NW1/4 AND THE NE1/4 OF THE NW1/4 OF SECTION 2, T6N, R8E, CITY OF MADISON, DANE COUNTY, WISCONSIN

MADISON COMMON COUNCIL CERTIFICATE

Resolved that this Certified Survey Map located in the City of Madison was hereby approved by Resolution Number_____, File ID Number_____, adopted on the_____day of _____, 2025 and that said enactment further provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the City of Madison for public use.

Dated this_____day of_____, 2025.

_____
Michael Haas, Acting City Clerk
City of Madison, Dane County, Wisconsin

MADISON PLAN COMMISSION CERTIFICATE

Approved for recording per the Secretary of the City of Madison Plan Commission.

By:_____ Date:_____
Matthew Wachter, Secretary of the Plan Commission

REGISTER OF DEEDS CERTIFICATE

Received for recording this_____day of_____, 2025 at

_____.M. and recorded in Volume_____of Certified Survey

Maps on Pages_____as Document Number_____.

_____
Kristi Chlebowski, Dane County Register of Deeds

D'ONOFRIO KOTTKE AND ASSOCIATES, INC.
7530 Westward Way, Madison, WI 53717
Phone: 608.833.7530 • Fax: 608.833.1089
YOUR NATURAL RESOURCE FOR LAND DEVELOPMENT

SHEET 4 OF 4

DATE: May 06, 2025
F.N.: 25-07-102
C.S.M. NO. _____
DOC. NO. _____
VOL._____ SHEET_____

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88358

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88358 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | Approving a loan of up to $400,000 to Eastmorland Community Center, or an affiliate LLC, from the Community Facilities Loan Program to help finance the construction of a new community center to be located at 3565 Tulane Avenue and authorizing the Mayor an | | | **Final Action:** | |

**Title:** Approving a loan of up to $400,000 to Eastmorland Community Center, or an affiliate LLC, from the Community Facilities Loan Program to help finance the construction of a new community center to be located at 3565 Tulane Avenue and authorizing the Mayor and City Clerk to sign an agreement for that purpose (District 15).

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Dina Nina Martinez-Rutherford, John P. Guequierre And Barbara Harrington-McKinney | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Linette Rhodes | **Hearing Date:** | |
| **Entered by:** | mbohrod@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Community Development Division | 05/15/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Finance Committee (6/9/25), Common Council (6/17/25)

### Text of Legislative File 88358

**Fiscal Note**

The proposed resolution authorizes a loan of up to $400,000 to Eastmorland Community Center to aid in financing the construction of a new community center at 3565 Tulane Ave. The loan is part of the Community Facilities Loan (CFL) Program (2025 project #17913, capital program #13672), administered by the Community Development Division (CDD). CFL program guidelines establish up to 20% of project costs, not to exceed $400,000, given as a zero percent long-term deferred loan for acquisition and construction projects. Funding for the

project described herein is available in CDD's 2025 Adopted Capital Budget ($1.0 million in General Fund-supported GO Borrowing). No additional City appropriation is required.

**Title**

Approving a loan of up to $400,000 to Eastmorland Community Center, or an affiliate LLC, from the Community Facilities Loan Program to help finance the construction of a new community center to be located at 3565 Tulane Avenue and authorizing the Mayor and City Clerk to sign an agreement for that purpose (District 15).

**Body**

WHEREAS, the City of Madison's Community Facilities Loan (CFL) Program provides low-cost financing to support non-residential development projects undertaken by non-profit organizations in the City of Madison that involve the acquisition of property or substantial expansion, redevelopment, improvement or rehabilitation of property the organizations currently own or lease; and,

WHEREAS, the City's objective through the CFL Program is to create or improve safe, accessible, energy efficient and well-maintained community and neighborhood facilities; and,

WHEREAS, Eastmorland Community Center (ECC) has applied to the CFL Program for assistance to help build a new community center at 3565 Tulane Avenue which will provide a home for programming that supports the wellbeing of neighborhood residents by creating a hub for community building, engagement and resources; and,

WHEREAS, per the CFL Program guidelines, ECC intends to provide space for programming at the community facility that primarily serves low-income households, and meets all other eligibility requirements of the CFL Program; and,

WHEREAS, ECC presents a total project budget of $2,429,563 for which the CFL Program can offer financial assistance of up to the lesser of $400,000 or 50% of total eligible projects costs; and,

WHEREAS, funds under the CFL Program are offered to awardees in the form of a zero percent long-term deferred loan, repayable upon the sale or change of use of the property; and,

WHEREAS, the Community Development Block Grant (CDBG) Committee recommended approval of this loan on April 8, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council approves a loan, recommended by the CDBG Committee, of up to $400,000 from the Community Facilities Loan Program to ECC, or an affiliate LLC, for the development of the new community center at 3565 Tulane Avenue, Madison; and,

BE IT FURTHER RESOLVED that, that the Council authorizes the Mayor and City Clerk to execute, deliver, publish, file and record such other documents, instruments, notices and records, and take such other actions as shall be deemed necessary or desirable to accomplish the intent of this Resolution, and to comply with and perform the obligations of the City.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88429

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88429 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/22/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Authorizing a non-competitive selection contract between the City of Madison and UKG Inc. for the initial 5-year term for the UKG Pro Subscription Services Support and Maintenance and Professional Services Contract to migrate to the cloud.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | alythjohan@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Department of Information Technology | 05/22/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Finance Committee (6/9/25), Common Council (6/17/25)

### Text of Legislative File 88429

**Fiscal Note**

The proposed resolution authorizes the non-competitive selection contract with UKG Inc. for a 5-year term. The contract includes professional services to migrate the system to the cloud as well as subscription services support and maintenance. Funding for the contract is contingent upon adoption of the 2026 Capital and Operating Budgets. The 2026 Information Technology Capital Budget request includes $342,000 for the professional services to migrate to the cloud in 2026 (Enterprise Business Solutions program #12418). The agency has also included $144,000 in the 2026 cost to continue exercise for the system support and maintenance expense in 2026 (Munis account #17700-54335-00000). The agency will include maintenance and support cost increases in future operating budgets. No City appropriation is required in 2025.

**Title**

Authorizing a non-competitive selection contract between the City of Madison and UKG Inc. for the initial 5-year term for the UKG Pro Subscription Services Support and Maintenance and

Professional Services Contract to migrate to the cloud.

**Body**

WHEREAS, UKG, Inc. has been in use since 2004 and is the provider of the City of Madison's enterprise timekeeping and scheduling system supporting several City agencies with complex scheduling, vacation management, and time reporting rules configured in accordance with City payroll rules, labor rules, and labor groups, along with integrations having been built with the City's financial system of Munis; and

WHEREAS, as a next step in the City's ongoing modernization of technology business solutions and with UKG, Inc. announcing the current City of Madison on-premise version going end-of-life in March of 2027, moving to UKG's Software-as-a-Service (SaaS) UKG Subscription platform will provide benefits of reduced hardware and infrastructure maintenance, ensure the City is on the most current releases with less interruption of services, increase system security and improve access to staff working at job sites; and

WHEREAS, as with most software of this nature, the manufacturer, UKG, Inc., is the sole source provider of support, maintenance and professional services of this platform. The first-year maintenance and licensing costs will be at a reduced rate due to not being fully on the SaaS platform until early 2027. The initial term costs are outlined by the year below, with future years at a negotiated cost, with professional services for migrating to the cloud as a one-time cost of $342,000 :

2026 - $144,000
2027 - $252,000
2028 - $252,000
2029 - $252,000
2030 - $252,000

WHEREAS, under sec. 4.26(4)(b), of the Madison General Ordinances if the aggregate amount of the fee for services exceeds $75,000 and the contract was not subject to a competitive bidding process, the contract shall meet one of the other requirements of sec. 4.26(4)(a) and be approved by the Common Council; and

WHEREAS, the UKG system has been in use since 2004, an RFP will not be issued to renew the software and maintenance because only UKG, Inc. can support and maintain their proprietary software. Therefore, the proposed contract with UKG, Inc. meets the exception to the bidding process in section 4.26(4)(a)2 which states "The service required is available from only one person or firm";

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Clerk are authorized to execute the initial 5-year term for the UKG Pro Subscription Services Support and Maintenance contract and professional services to migrate to the cloud with UKG, Inc.; and

BE IT FURTHER RESOLVED, that the Finance Director or designee is authorized to execute system upgrades, module additions and maintenance contracts with UKG, Inc., on a recurring basis for the useful life of the software pending availability of funds in the budget and in a form approved by the City Attorney.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88451

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88451 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | Authorizing the City to Execute the First Amendment to Lease Agreements, Future Easements and a Stormwater Agreement with Dane County Pertaining to Yahara Hills Golf Course and the Future Landfill. (District 16) | | | **Final Action:** | |

**Title:** Authorizing the City to Execute the First Amendment to Lease Agreements, Future Easements and a Stormwater Agreement with Dane County Pertaining to Yahara Hills Golf Course and the Future Landfill. (District 16)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Sean O'Brien | **Effective Date:** | |
| **Attachments:** | Amended Golf Course and Maintenance Building Lease (Final).pdf | **Enactment Number:** | |
| **Author:** | Dave Vetrovec | **Hearing Date:** | |
| **Entered by:** | nmiller@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Parks Division | 05/23/2025 | Referred for Introduction | | | | |

**Action Text:** This Communication was Referred for Introduction
**Notes:** Board of Park Commissioners (6/11/25), Finance Committee (6/9/25), Common Council (6/17/25)

### Text of Legislative File 88451

**Fiscal Note**

The proposed resolution authorizes the First Amendment to the Yahara Hills Golf Course Ground and Maintenance Facility Leases, future easements for the landfill, and a future stormwater agreement. Under the Lease Amendments, the Yahara Golf Course is authorized to operate 36 holes of golf through October 31, 2025 or the start of construction of the Sustainability Campus, and 18 holes of golf through 2042, which lease amendment will allow for increased revenue at Yahara Golf Course in 2025. The City's future granting of easement rights to the County as part of the agreement is part of the consideration provided to secure this Amendment, and no fees or costs will be required as a condition of the easements. No additional appropriation is required.

**Title**

Authorizing the City to Execute the First Amendment to Lease Agreements, Future Easements and a Stormwater Agreement with Dane County Pertaining to Yahara Hills Golf Course and the Future Landfill. (District 16)

**Body**

WHEREAS, on February 27, 2023, consistent with the terms of the Sustainability Campus and Landfill Development Agreement entered into between the City and the County (the "Parties"), the County purchased 231.28 acres of real estate from the City. The property in question, which has the addresses of 7103 Millpond Rd. and 4402 Brandt Rd. in the City of Madison (hereinafter "the Property"), was a portion of the City's Yahara Hills Golf Course (the "Course"); and,

WHEREAS, as a condition of the sale of the Property, the Parties entered into two leases, the "Ground Lease-Yahara Hills Golf Course" (the "Ground Lease") and the "Lease-Yahara Hills Golf Course Maintenance Facility" (the "Maintenance Facility Lease"), under which the City would be authorized to maintain certain golf course operations on the Property for a specified period of time, subject to the terms and conditions of the respective leases. Under the Ground Lease, the City is authorized to continue operating 36-holes through Oct. 31, 2024, and 27-holes through October 31, 2025; and,

WHEREAS, the City has additional needs to install irrigation equipment within the Property along with a need for continued access over the Property to access the Course, during the term of the Ground Lease; and,

WHEREAS, the County has an additional need for certain improvements within the Property, along with easements from the City over the City's remaining lands used for the Course to accommodate certain improvements required for the development and operation of the landfill; and,

WHEREAS, the City and the County have a mutual need to enter into an agreement pertaining to the stormwater at the Property and the Course, specifically the surface water drainage from the future landfill, compost site and sustainable business park (the "Sustainability Campus") onto the Course; and,

WHEREAS, given the development progress of Sustainability Campus on the Property, and the needs of the City and the County as noted herein, the Parties are agreeable to making certain amendments to the Ground Lease and the Maintenance Facility Lease (collectively, the "Leases"), along with the granting of future easements necessary for the future landfill and entering into a stormwater agreement pertaining to the Course and the Property.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are authorized to execute the First Amendment to Lease Agreements with Dane County pertaining to Yahara Hills Golf Course Ground and Maintenance Facility Leases, on terms consistent with the First Amendment attached hereto and in a format approved by the City Attorney.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute future easements over the Course giving Dane County the authority to make certain improvements required for the development and operation of the future landfill, on terms approved by the Parks Superintendent or designee, and in a format approved by the City Attorney.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to enter into a stormwater agreement with Dane County pertaining to the surface water drainage from the Sustainability Campus to the Course, on terms approved by the Parks Superintendent or designee, and in a format approved by the City Attorney.

BE IT FINALLY RESOLVED that the Mayor and City Clerk, or the Parks Superintendent, shall be authorized to take any further action required to accomplish the purpose of this resolution and the First Amendment to Lease Agreements, as necessary, in a format approved by the City Attorney.

**FIRST AMENDMENT TO THE YAHARA HILLS GOLF COURSE GROUND AND MAINTENANCE FACILITY LEASES**

This First Amendment to the Yahara Hills Golf Course Ground and Maintenance Facility Leases (the "Amendment") is made and entered into by and between the County of Dane, a Wisconsin quasi-municipal corporation (hereinafter "County" or "Lessor") and City of Madison, a Wisconsin municipal corporation (hereinafter "City" or "Lessee").

WITNESSETH:

WHEREAS, on February 27, 2023, consistent with the terms of the Sustainability Campus and Landfill Development Agreement entered into between the City and the County (the "Parties"), the County purchased 231.28 acres of real estate from the City. The property in question, which has the addresses of 7103 Millpond Rd. and 4402 Brandt Rd. in the City of Madison (hereinafter "the Property"), was a portion of the City's Yahara Hills Golf Course (the "Course"); and,

WHEREAS, as a condition of the sale of the Property, the Parties entered into two leases, the "Ground Lease-Yahara Hills Golf Course" (the "Ground Lease") and the "Lease-Yahara Hills Golf Course Maintenance Facility" (the "Maintenance Facility Lease"), under which the City would be authorized to maintain certain golf course operations on the Property for a specified period of time, subject to the terms and conditions of the respective leases; and,

WHEREAS, the County has an additional need for certain easements from the City over the City's remaining lands used for the Course to accommodate certain improvements required for the development and operation of the landfill; and,

WHEREAS, given the development progress of the future landfill, compost site and sustainable business park (the "Sustainability Campus") on the Property, and the needs of the City and the County, the Parties are agreeable to making certain amendments to the Ground Lease and the Maintenance Facility Lease (collectively, the "Leases"), as set forth in this Amendment, along with the granting of future easements, that will be determined at a later date.

NOW THEREFORE, in consideration of the above premises and covenants hereinafter expressed, the sufficiency of which is acknowledged by each party, Lessor and Lessee do agree as follows:

1. Purpose. The Purpose of this Amendment is to set forth the agreement of the Parties as it relates to amendments to the Leases. Because the issues overlap, the amendments are being combined into one agreement. In addition, this Amendment establishes the intent of the Parties to address the easement needs of the County necessary for the future landfill.

2. Section 1 of the Ground Lease is amended as follows:

> "1. Leased Premises. The Lessor hereby demises and Leases the Leased Premises to Lessee, for Lessee's use for the purpose of the continued operation of the Course on the Property, together with all other rights, privileges, easements, and appurtenances. The Leased Premises shall be as follows:

a. From November 1, 2022 through October 31, 2025 or the start of construction on the Sustainability Campus, the Leased Premises shall be the entire extents of the Property to operate 36 holes of golf for the Course, as depicted on Exhibit B.

b. If the County commences construction on the Sustainability Campus prior to October 31, 2025, the Leased Premises shall be that portion of the Property needed by Lessee to operate 27 holes of golf for the Course, as depicted on Exhibit C.

c. On or after November 1, 2025, or the start of construction on the Sustainability Campus, whichever is later, the Leased Premises shall be that portion of the Property needed by Lessee to operate 18 holes of golf for the Course, as depicted on Exhibit D.

During the term of this Lease, the Lessor and Lessee may agree to modify the Leased Premises, provided that Lessee has at least the minimum number of holes for the Course identified herein. In addition, at its own discretion, Lessor, through the Director of Dane County Department of Waste & Renewables, may allow Lessee to use portions of the Property for Course purposes beyond these time limits, which permission may be conditioned on certain requirements.

Lessor shall give the Lessee 30 days' notice before the start of construction on the Sustainability Campus so that Lessee may prepare to reduce the playing holes consistent with this Section."

3. Section 4 of the Ground Lease is amended as follows:

"4. Right to Construct Improvements. During the Lease Term, Lessee shall have the right to construct improvements reasonably associated with the operation of the Course, subject to Lessor approval. Lessee shall be responsible for all costs of construction. Upon Lessor request, any improvements constructed by Lessee shall be removed by Lessee at the end of the Lease Term. Lessee shall also have the right to operate, maintain, repair and store all materials, tools, consumables, equipment or other items reasonably associated with the operation of the Course. Lessee shall specifically be authorized to construct a new irrigation pipe across a portion of the Leased Premises to connect the City's irrigation well with the golf course, provided that the pipe and any associated work is outside the limits of construction of the landfill and its location is approved by the County.

a. Any and all costs related to the Lessee's irrigation system, which include relocation, removal and well drilling, are the full responsibility of the Lessee.

In addition, during the Lease Term, Lessor shall be authorized to construct a perimeter berm and fencing around the landfill facility, as required by State law, provided that such improvements will not impede upon the playable portions of the Course. Once the fencing is installed, those portions of the Leased Premises within

the landfill perimeter fencing shall no longer be considered part of the Leased Premises."

4. Section 8 of the Ground Lease is amended as follows:

"8. Access to Premises. Lessor and Lessor's agents shall have the right to enter upon the Leased Premises at any time with or without notice for the purpose of making any inspection it may deem expedient to the proper enforcement of the covenants or conditions of this Lease, or the future development of the Sustainability Campus, provided that such inspection shall not unreasonably interfere with Lessee's business. To avoid conflicts with golf operations and golf customers, when possible, Lessor shall provide reasonable notice to Lessee of the need for access, and the Parties shall attempt to find a mutually agreeable time and place for access. Provided that a point of access and roadway exists, the Lessor shall provide the Lessee with access to the south maintenance road depicted on Exhibits B, C and D from CTH AB/Brandt Road. Lessor shall provide thirty (30) days notice to Lessee if access to the south maintenance road will be eliminated or restricted so that Lessee may prepare alternate means of access to the remaining course. Provided the road does not interfere with landfill operations, Lessee may maintain the road as necessary to maintain access. Lessor shall not be required to provide access from CTH AB/Brandt Road if a public right-of-way is created and constructed in place of the south maintenance road."

5. Section 9 of the Ground Lease is amended as follows:

"9. Conditions of Premises. Lessee accepts the Leased Premises in its condition on the effective date of the Lease. Lessor makes no representations or warranties concerning the Leased Premises except as expressly stated herein. Lessee is responsible for any necessary restoration efforts to maintain course playability if County needs to access certain portions of the Leased Premises prior to the start of construction of the Sustainability Campus to conduct development activities associated with the project. This provision applies to those portions of the Lease Premises outside of the 27-hole area depicted on Exhibit C prior to October 31, 2025, and the area outside of the 18-hole area depicted on Exhibit D on or after October 31, 2025."

6. Section 4 of the Maintenance Facility Lease is amended as follows:

"4. Right to Construct Improvements. During the Lease Term, Lessee shall have the right to construct improvements reasonably associated with the operation of the Leased Premises and the Course subject to Lessor approval. Lessee shall be responsible for all costs of construction. Upon Lessor request, any improvements constructed by Lessee shall be removed by Lessee at the end of the Lease Term. Lessee shall also have the right to operate, maintain, repair and store all materials, tools, consumables, equipment or other items reasonably associated with the operation of the Leased Premises.

During the Lease Term, as part of its work on the Sustainability Campus Lessor may remove the existing water well, sewer lines, and fueling station serving the maintenance facility, so long as Lessor provides, at its own cost, suitable replacements (drinking water, water tanks, holding tanks, port-a-potties, fueling station, etc.) for Lessee through the duration of the Lease to ensure that Lessee can continue to use the maintenance facility for Course operations. Lessor shall provide Lesse with at least thirty (30) days notice before removing water or sewer service or the fueling station, and replacement water and sewer services or fueling station shall be coordinated with Lessee before existing services are removed. If Lessor's work impacts the parking lot or access point serving the maintenance facility, Lessor will provide alternate parking or access to the facility."

7. Future Easements Necessary for the Landfill. By entering into this Amendment, the Parties acknowledge that the County will have an additional need for certain easements from the City over the City's remaining lands. These easements are necessary to accommodate certain improvements required for the development and operation of the landfill, including monitoring wells, staff gauges, an air monitoring device, survey control points, and groundwater and surface water drainage improvements (including pipes, basins, and outlet structures). Contemporaneously with the execution of this Amendment, the Parties will work in good faith to ensure that the County obtains the necessary property rights it needs to operate the landfill by October 1, 2025, while also recognizing that such improvements will remain subject to the use of the remaining City lands for the Course. The Parties recognize that the City's future granting of these easement rights to the County is part of the consideration provided to secure this Amendment and that no fees or costs will be required as a condition of the easements.

8. Future Stormwater Agreement. The Parties further agree that they will continue to work in good faith to enter into a stormwater agreement pertaining to surface water drainage from the Sustainability Campus onto the Course by October 1, 2025.

9. Counterparts and Transmittal of Signatures. This Amendment may be executed in one or more counterparts, and all such executed counterparts shall constitute the same Lease. A signed copy of the Lease transmitted by facsimile electronic scanned copy (.pdf) or similar technology and shall be as valid as original. This Lease may be converted into electronic format and signed or given effect with one or more electronic signature(s) if the electronic signature(s) meets all requirements of Wis. Stat. ch. 137 or other applicable Wisconsin or Federal law. Executed copies or counterparts of this Lease may be delivered by facsimile or email and upon receipt will be deemed original and binding upon the parties hereto, whether or not a hard copy is also delivered. Copies of this Lease, fully executed, shall be as valid as an original.

IN WITNESS WHEREOF, the parties hereto have by their duly authorized representatives executed this Lease as of the dates so indicated.

**LESSOR:** DANE COUNTY

_____ _____

Melissa Agard, County Executive Date

_____ _____

Scott McDonnell, County Clerk Date

**LESSEE:** CITY OF MADISON

Satya Rhodes-Conway, Mayor _____ Date

Michael Haas, Acting City Clerk _____ Date

Countersigned:

David P. Schmiedicke, Finance Director _____ Date

Approved as to form:

Michael Haas, City Attorney _____ Date

Execution of this Agreement by the City of Madison is authorized by Resolution Enactment No. RES __-_____, ID No. _____, adopted by the Common Council of the City of Madison on _____, 20__.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88454

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88454 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | Authorizing the Mayor and City Clerk to execute a Purchase of Services contract with Reed Hilderbrand LLC Landscape Architecture for consultant services for the completion of a comprehensive master plan for Olbrich Botanical Gardens, 3330 Atwood Ave. (Dis | | | **Final Action:** | |

**Title:** Authorizing the Mayor and City Clerk to execute a Purchase of Services contract with Reed Hilderbrand LLC Landscape Architecture for consultant services for the completion of a comprehensive master plan for Olbrich Botanical Gardens, 3330 Atwood Ave. (District 15)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Sabrina V. Madison, Derek Field, Yannette Figueroa Cole And Dina Nina Martinez-Rutherford | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Tanya Zastrow | **Hearing Date:** | |
| **Entered by:** | nmiller@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Parks Division | 05/23/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Finance Committee (6/9/25), Common Council (6/17/25) | | | | | |

### Text of Legislative File 88454

**Fiscal Note**

The proposed resolution authorizes the Mayor and City Clerk to enter a contract for Purchase of Services (Design Professional) with the Reed Hilderbrand LLC Landscape Architecture team for professional services to complete a comprehensive master plan for Olbrich Botanical Gardens. The contract shall not exceed $250,000. Funding for this project is authorized in the 2025 Parks Division's Adopted Capital Budget in the Olbrich Botanical Gardens Improvements Program (Munis #14708). Private funds were secured from Olbrich Botanical Society to fund the comprehensive master plan. No additional appropriation is required.

**Title**

Authorizing the Mayor and City Clerk to execute a Purchase of Services contract with Reed Hilderbrand LLC Landscape Architecture for consultant services for the completion of a comprehensive master plan for Olbrich Botanical Gardens, 3330 Atwood Ave. (District 15)

**Body**

WHEREAS, the Olbrich Botanical Gardens is operated through a public/private partnership by the City of Madison and Olbrich Botanical Society under a cooperative agreement (Legislative File ID#44551, RES-16-00783); and,

WHEREAS, in 2024, the Olbrich Botanical Society Board of Directors approved $250,000 for the purpose of completing a comprehensive master plan for Olbrich Botanical Gardens; and,

WHEREAS, in 2024, Olbrich Botanical Society requested that the City of Madison accept private funding from OBS for the completion of a comprehensive master plan for the Gardens; and

WHEREAS, the Parks Division's 2025 Adopted Capital Budget authorizes funding for the comprehensive master plan update; and,

WHEREAS, the City issued a Request for Qualifications for professional consultant team submissions to complete the Olbrich Botanical Gardens comprehensive master plan; and

WHEREAS Reed Hilderbrand LLC Landscape Architecture of Boston, MA, has been selected through the "Request for Qualifications" process and "Final Interview" process, and is the final selected candidate in accordance with MGO Section 4.26 of Madison General Ordinances; and,

WHEREAS the proposed contract agreement includes compensation for complete landscape architecture, architectural, engagement and engineering design services and construction administration services shall not exceed $250,000; and

NOW, THEREFORE BE IT RESOLVED that the Common Council hereby authorize the Mayor and City Clerk to enter into a contract for Purchase of Services (Landscape Architect) in a form to be approved by the City Attorney, with Reed Hilderbrand LLC Landscape Architecture to provide professional landscape architecture, architecture, engineering, design services and construction administration services for the Olbrich Botanical Gardens Comprehensive Master Plan.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88455

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88455 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/26/2025 |
| **File Name:** | Accepting the Engineering Division's 2024 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. | | | **Final Action:** | |

**Title:** Accepting the Engineering Division's 2024 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. (Citywide)

**Notes:** Mark Moder

| | | | |
|---|---|---|---|
| **Sponsors:** | John P. Guequierre And Badri Lankella | **Effective Date:** | |
| **Attachments:** | CMAR Madison Sewer Utility.pdf, mycmar 5_19_25.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolf, City Engineer | **Hearing Date:** | |
| **Entered by:** | jjohnson@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/26/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Board of Public Works (6/4/25), Common Council (6/17/25)

### Text of Legislative File 88455

**Fiscal Note**

No appropriation required.

**Title**

Accepting the Engineering Division's 2024 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. (Citywide)

**Body**

Whereas, the Wisconsin Department of Natural Resources has issued a "General Permit to Discharge under the Wisconsin Pollutant Discharge Elimination System" to the Madison Sewer Utility (WPDES Permit No. WI-0047341-06-0); and,

Whereas, Chapter NR 208, Wisconsin Administrative Code applies to the owners of sanitary sewer collection systems covered by a WPDES permit; and,

Whereas, Chapter NR 208 requires that WPDES permitees complete and submit a Compliance Maintenance Annual Report (CMAR) to the Wisconsin Department of Natural Resources by June 30th of each year.

**NOW THEREFORE BE IT HEREBY RESOLVED:**

That the Common Council of the City of Madison hereby accepts the attached Madison Sewer Utility's 2024 Capacity Maintenance Annual Report as prepared by the Engineering Division and authorizes submittal to the Wisconsin Department of Natural Resources.

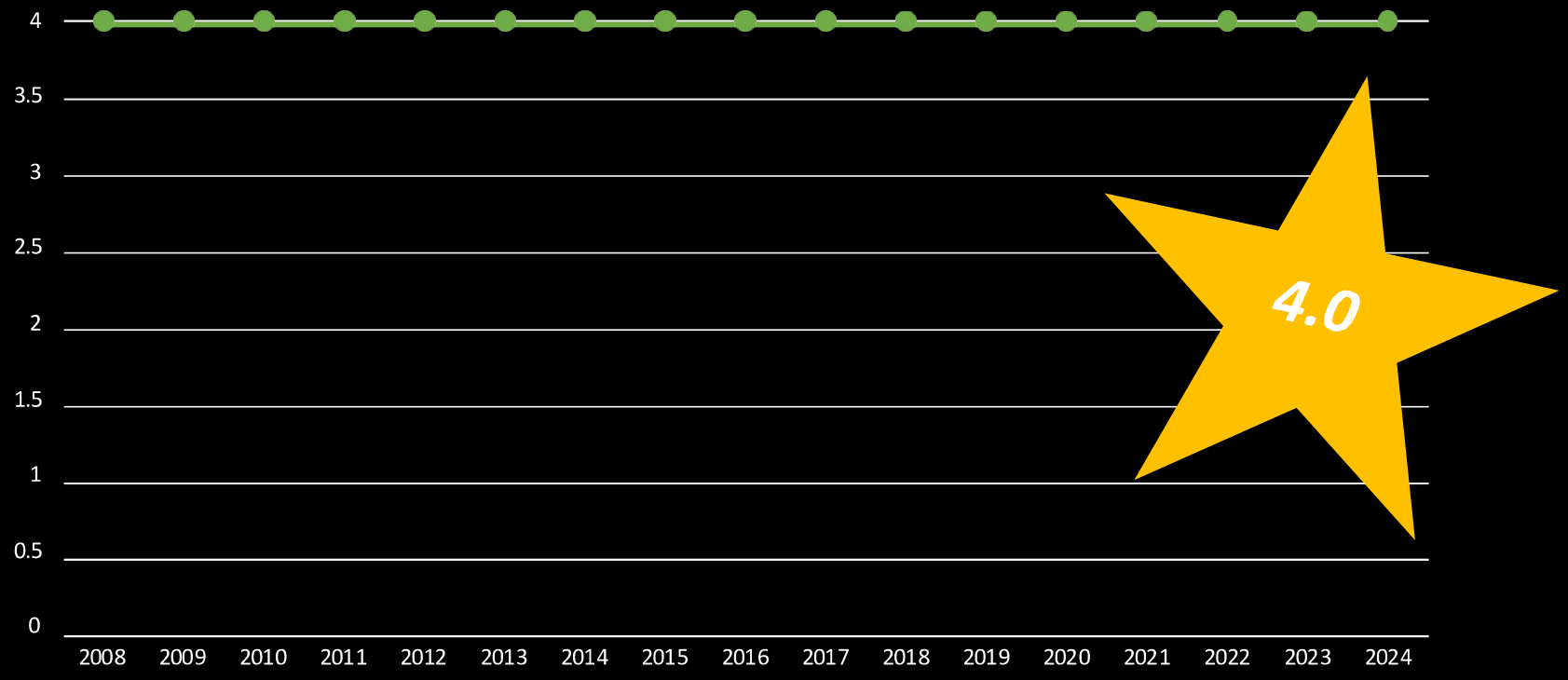
# CMAR

Madison Sewer Utility

# What is CMAR?

- Compliance Maintenance Annual Report.
- Required as part of the Madison Sewer Utility's General Discharge Permit issued by Wisconsin DNR.
- Assesses our level of compliance with permit requirements.
- Two components – Financial and Operations
- Graded on a scale of 0 to 4.0

# Madison Sewer Utility Grade



# What It Means

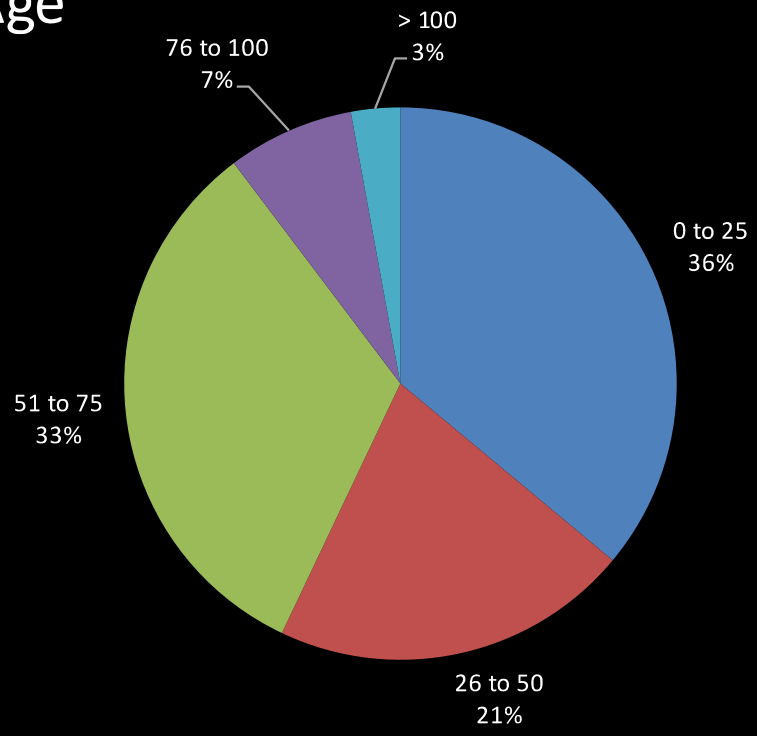
- We are financially sound and well managed.
- We are planning for replacement and rehab of aging infrastructure.
- We are planning for future growth.
- We are maintaining and operating our system to assure it functions as designed with adequate capacity to convey peak flows.
- We are minimizing sewer back ups and Sanitary Sewer Overflows(SSO) to protect public health and the environment.

# Collection System

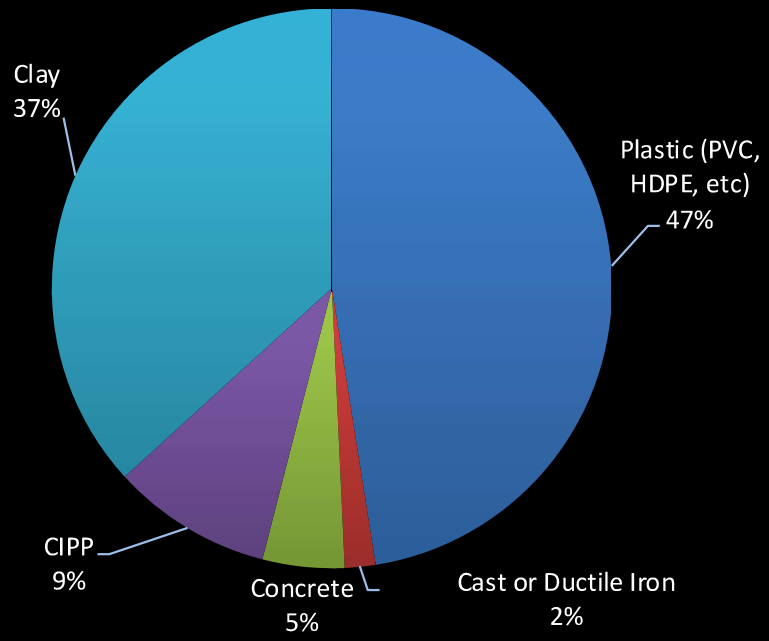
- 809 miles of sewer main
- 20,269 access structures
- 33 lift stations
- 25.12 MGD wastewater conveyed

# Pipe Characteristics

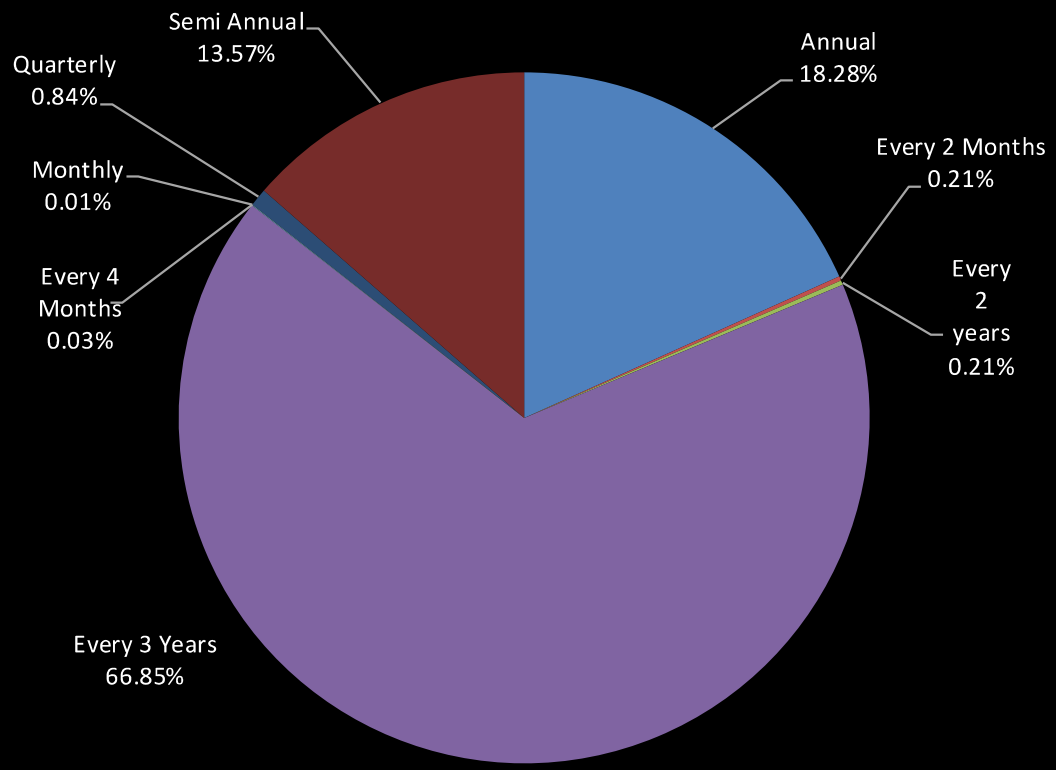
## Age



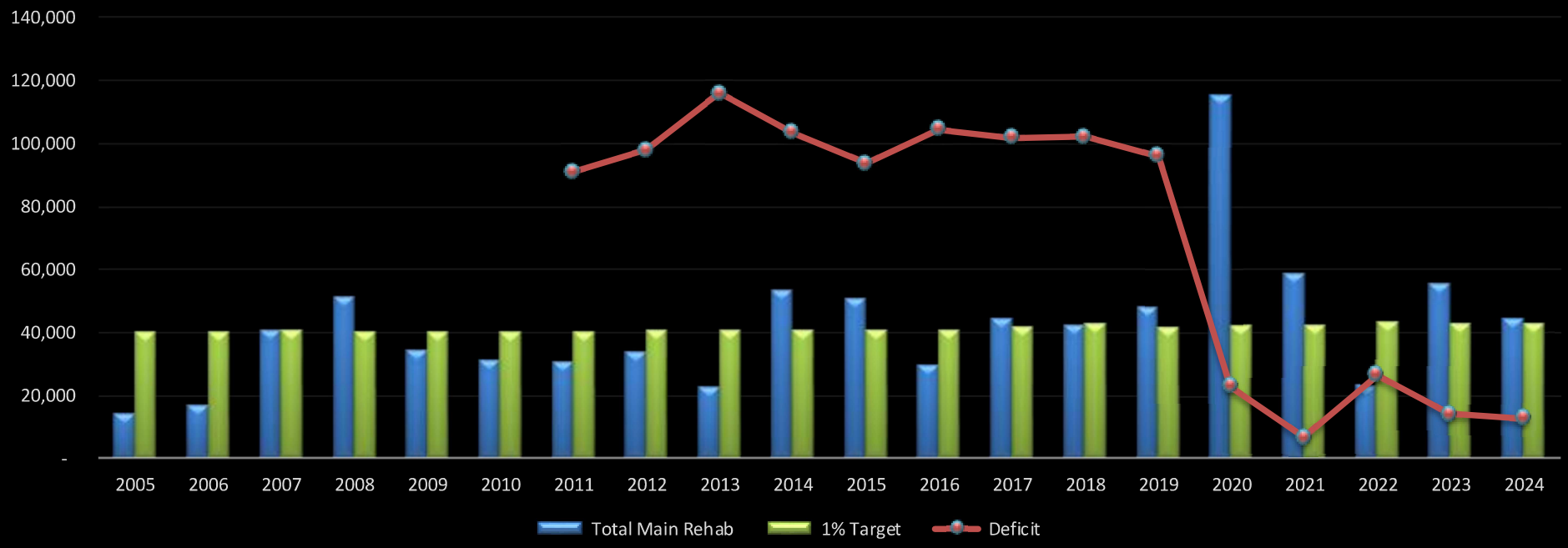

## Material



# Preventive Maintenance

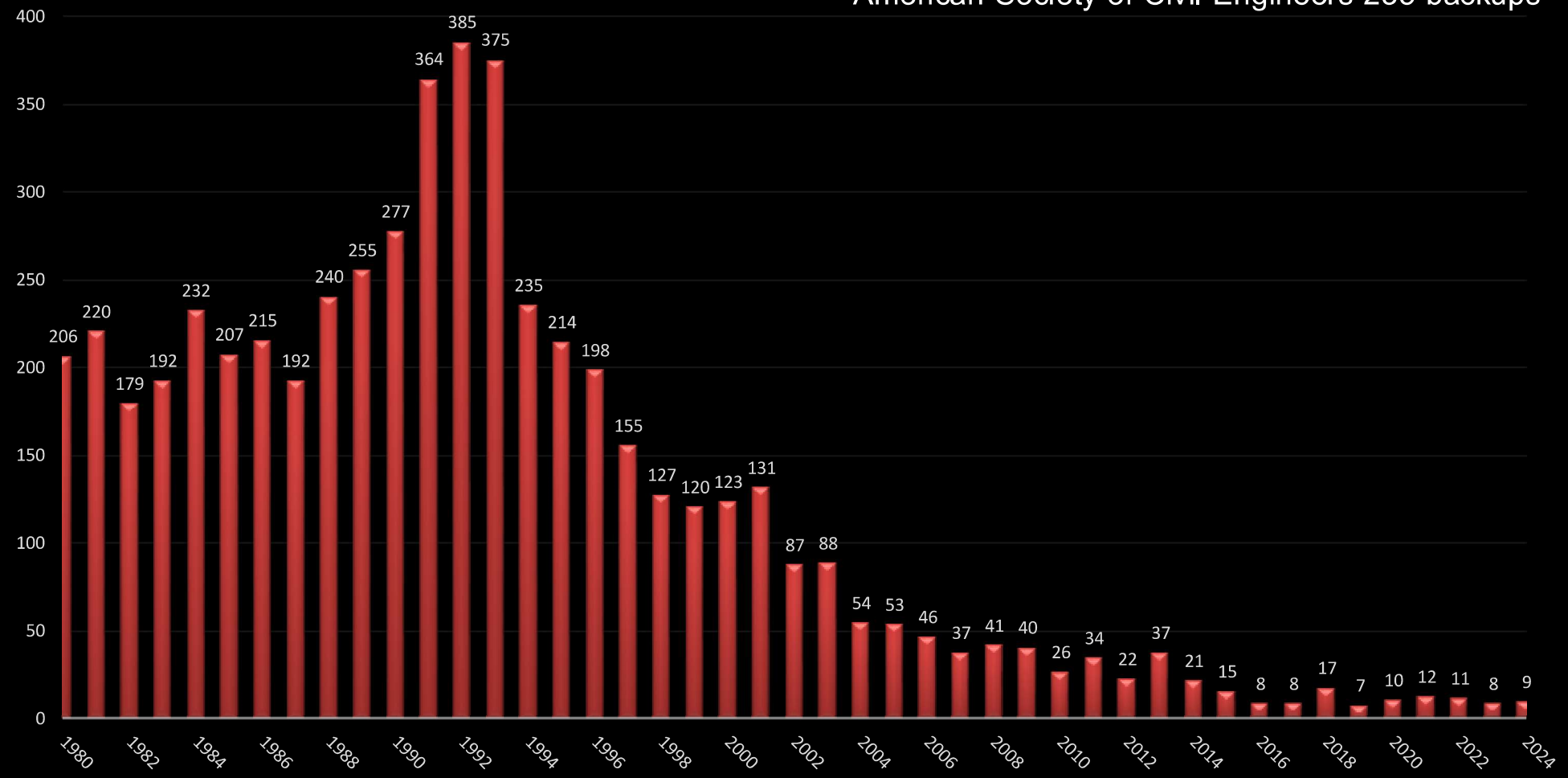


# Main Replacement and Rehab



# Sewer Main Back Ups

National Standards (City with 809 Miles of Main)
Emmons Municipal Benchmark- 65 backups
American Society of Civil Engineers 235 backups



# Post Sewer Back Up/Sanitary Sewer Overflow(SSO)

- Televise sewer to determine what caused the issue.
- Repair and/or increase cleaning frequency.
- Recommend for reconstruction or rehabilitation (repair work)

Madison had two SSOs in 2024

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88455

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88455 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| **Lead Referral:** | BOARD OF PUBLIC WORKS | **Cost:** | | **File Created Date :** | 05/26/2025 |
| **File Name:** | Accepting the Engineering Division's 2024 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. | | | **Final Action:** | |

**Title:** Accepting the Engineering Division's 2024 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. (City Wide)

**Notes:** Mark Moder

| | | | |
|---|---|---|---|
| **Code Sections:** | | **CC Agenda Date:** | 06/17/2025 |
| **Indexes:** | | **Agenda Number:** | |
| **Sponsors:** | John P. Guequierre And Badri Lankella | **Effective Date:** | |
| **Attachments:** | CMAR Madison Sewer Utility.pdf, mycmar (5_19_25).pdf | **Enactment Number:** | |
| **Author:** | Jim Wolf, City Engineer | **Hearing Date:** | |
| **Entered by:** | jjohnson@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/26/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Board of Public Works (6/4/25), Common Council (6/17/25).

### Text of Legislative File 88455

**Fiscal Note**

No appropriation required.

**Title**

Accepting the Engineering Division's 2024 Compliance Maintenance Annual Report (CMAR) for Operation and Maintenance of the Madison Sewer Utility. (City Wide)

**Body**

Whereas, the Wisconsin Department of Natural Resources has issued a "General Permit to Discharge under the Wisconsin Pollutant Discharge Elimination System" to the Madison Sewer Utility (WPDES Permit No. WI-0047341-06-0); and,

Whereas, Chapter NR 208, Wisconsin Administrative Code applies to the owners of sanitary sewer collection systems covered by a WPDES permit; and,

Whereas, Chapter NR 208 requires that WPDES permitees complete and submit a Compliance Maintenance Annual Report (CMAR) to the Wisconsin Department of Natural Resources by June 30th of each year.

**NOW THEREFORE BE IT HEREBY RESOLVED:**

That the Common Council of the City of Madison hereby accepts the attached Madison Sewer Utility's 2024 Capacity Maintenance Annual Report as prepared by the Engineering Division and authorizes submittal to the Wisconsin Department of Natural Resources.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88464

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88464 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | 2026 Common Council Meeting Dates | | | **Final Action:** | |
| **Title:** | Adopting the 2026 Common Council Meeting Dates | | | | |
| **Notes:** | | | | | |
| **Sponsors:** | Regina M. Vidaver And MGR Govindarajan | | | **Effective Date:** | |
| **Attachments:** | 2026 Common Council Meeting Schedule.pdf, 2026 Council visual calendar 052725 draft.pdf | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | lwindsor-engnell@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Council Office | 05/27/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Common Council Executive Committee (7/1/25), Common Council (7/1/25) | | | | | |

### Text of Legislative File 88464

**Fiscal Note**

No fiscal impact.

**Title**

Adopting the 2026 Common Council Meeting Dates

**Body**

WHEREAS, MGO 2.01(1) states, “The Council will establish the meeting dates for all meetings by resolution and post the schedule at least annually, and may modify meeting dates for holidays and elections”; and,

WHEREAS, to ensure availability of City staff throughout agencies who are essential in preparing files for meetings, the schedule avoids dates with City offices closed on the 4th and 3rd business days prior to the meeting; and,

WHEREAS, the Common Council Executive Committee (CCEC) reviewed the proposed Common Council meeting dates and times at their meeting on July 1, 2025; and,

WHEREAS, pursuant to MGO 2.01(4), no Common Council meetings are proposed for the following:

- New Year's Day (January 1, 2026)
- Martin Luther King, Jr. Day (January 19, 2026)
- Spring Primary election (February 17, 2026)
- The evening before (March 19, 2026) and the day of Eid Al-Fitr (March 20, 2026)
- Spring election (April 7, 2026)
- From sunset at the beginning of Passover (April 8, 2026) to sundown at the end of the second day (April 9, 2026)
- Memorial Day (May 25, 2026)
- The evening before (May 26, 2026) and the day of Eid Al-Adha (May 27, 2026)
- Juneteenth (June 19, 2026)
- Independence Day (July 4, 2026)
- Labor Day (September 7, 2026)
- From sunset at the beginning of Rosh Hashanah (September 11, 2026) to nightfall at the end of Rosh Hashanah (September 12, 2026)
- From sunset at the beginning of Yom Kippur (September 20, 2026) and the day of Yom Kippur (September 21, 2026)
- Election (November 3, 2026)
- Thanksgiving Day (November 26, 2026)
- Ho-Chunk Day (November 27, 2026)
- Christmas Eve (December 24, 2026)
- Christmas Day (December 25, 2026)
- New Year's Eve (December 31, 2026)

WHEREAS, the following is the schedule of Common Council meeting dates and times for 2026 (all meetings start at 6:30 p.m. unless otherwise noted):

- Tuesday, January 13, 2026
- Tuesday, January 27, 2026
- Tuesday, February 10, 2026
- Tuesday, February 24, 2026
- Tuesday, March 10, 2026
- Tuesday, March 24, 2026
- Tuesday, April 21, 2026
- Tuesday, May 5, 2026
- Tuesday, May 19, 2026
- Tuesday, June 9, 2026
- Tuesday, June 23, 2026
- Tuesday, July 7, 2026

- Tuesday, July 21, 2026
- Tuesday, August 4, 2026
- Tuesday, September 8, 2026
- Tuesday, September 22, 2026
- Tuesday, October 6, 2026
- Tuesday, October 20, 2026
- 2027 Budget Deliberations (please note dates/times)
    - Tuesday, November 10, 2026, at 5:30 p.m.
    - Wednesday, November 11, 2026, at 5:30 p.m. (if needed)
    - Thursday, November 12, 2026, at 5:30 p.m. (if needed)
- Tuesday, November 24, 2026
- Tuesday, December 8, 2026

NOW, THEREFORE, BE IT RESOLVED that the Common Council approves the above schedule of Common Council meeting dates and times in 2026.

(Note: Full schedule attached to this Legislative File)

# Common Council 2026 Meeting Schedule

Contact: (608) 266-4071 or council@cityofmadison.com

| DAY | DATE | TIME | ROOM AND LOCATION* |
|---|---|---|---|
| Tuesday | January 13, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | January 27, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | February 10, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | February 24, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | March 10, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | March 24, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | April 21, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | May 5, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | May 19, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | June 9, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | June 23, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | July 7, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | July 21, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | August 4, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | September 8, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | September 22, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | October 6, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | October 20, 2026 | 6:30 p.m. | Room 201, City-County Building |
| Tuesday | November 10, 2026 (2027 Budget deliberations) | 5:30 p.m. | Room 201, City-County Building |
| Wednesday | November 11, 2026 (2027 Budget, if needed) | 5:30 p.m. | Room 201, City-County Building |
| Thursday | November 12, 2026 (2027 Budget, if needed) | 5:30 p.m. | Room 201, City-County Building |
| Tuesday | November 24, 2026 | 6:30 p.m. | Virtual |
| Tuesday | December 8, 2026 | 6:30 p.m. | Room 201, City-County Building |

* Meeting locations determined in accordance with MGO 2.15; room and location as noted unless unavailable

# 2026 Council Calendar

### January

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

### February

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |

### March

| Su | M | Tu | W | Th | F | Sa |
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

### April

| Su | M | Tu | W | Th | F | Sa |
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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

### May

| Su | M | Tu | W | Th | F | Sa |
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| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

### June

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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

### July

| Su | M | Tu | W | Th | F | Sa |
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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

### August

| Su | M | Tu | W | Th | F | Sa |
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| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

### September

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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

### October

| Su | M | Tu | W | Th | F | Sa |
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| | | | | 1 | 2 | 3 |
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### November

| Su | M | Tu | W | Th | F | Sa |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

### December

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

## Prohibited Dates – Elections, Holidays & Observances

| | |
|---|---|
| Jan 01 | New Year's Day |
| Jan 19 | Martin Luther King Day |
| Feb 17 | Spring Primary |
| Mar 19 - 20 | Eid al-Fitr |
| Apr 1 – 2 | Passover |
| Apr 3 | Good Friday* |
| Apr 7 | Spring Election |
| Apr 8 – 9 | Passover* |
| May 25 | Memorial Day |
| May 26 – 27 | Eid al-Adha |
| Jun 19 | Juneteenth |
| Jul 4 | Independence Day |
| Aug 11 | Fall Primary |
| Sep 7 | Labor Day |
| Sep 11 – 13 | Rosh Hashanah |
| Sep 20 – 21 | Yom Kippur |
| Nov 3 | Election |
| Nov 26 | Thanksgiving |
| Nov 27 | Ho-Chunk Day |
| Dec 24 | Christmas Eve |
| Dec 25 | Christmas Day |
| Dec 31 | New Year's Eve |

### KEY

- Council meeting
- City holiday, offices closed
- Other observed holiday
- FC budget deliberations – no meeting after 4:30 pm

* Holiday **recommended** to avoid (not prohibited)

Common Council meetings scheduled according to requirements in MGO 2.01. Additionally, meetings are scheduled a minimum of 2 weeks apart, on dates with no City of Madison office closures in the 4th and 3rd business days preceding the Council meeting.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88477

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88477 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | Vacating and discontinuing a portion of public street right-of-way of University Bay Drive; realigning and accepting a Permanent Limited Easement for public street purposes and amending the City of Madison Official Map, all to allow for the future; reloca | | | **Final Action:** | |

**Title:** Vacating and discontinuing a portion of public street right-of-way of University Bay Drive; realigning and accepting a Permanent Limited Easement for public street purposes; and amending the City of Madison Official Map, all to allow for the future relocation of University Bay Drive and construction of the Lakeshore Nature Preserve Frautschi Center. Located in part of the Southeast 1/4 of the Northeast 1/4 and part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 7 North, Range 9 East, City of Madison, Dane County, Wisconsin. (District 5)

**Notes:** Jules Smith

| | | | |
|---|---|---|---|
| **Sponsors:** | Regina M. Vidaver | **Effective Date:** | |
| **Attachments:** | Vicinity Map.pdf, Exhibit A and B.pdf, Exhibit C and D.pdf | **Enactment Number:** | |
| **Author:** | Jim Wolfe, City Engineer | **Hearing Date:** | |
| **Entered by:** | jjohnson@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Engineering Division | 05/27/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Board of Public Works (7/2/25), Transportation Commission (6/11/25), Plan Commission (6/23/25), Common Council (Public Hearing - 7/15/25)

### Text of Legislative File 88477

**Fiscal Note**

The proposed resolution authorizes the vacation and discontinuance for public street purposes of approximately 67,638 sq. ft. or 1.553 acres of public street right-of-way of University Bay Drive allowing for the future proposed Lakeshore Nature Preserve Frautschi Center located at 1972 University Bay Drive and accepts a Permanent Limited Easement for public street

purposes realigning University Bay Drive. No City funds required.

**Title**

Vacating and discontinuing a portion of public street right-of-way of University Bay Drive; realigning and accepting a Permanent Limited Easement for public street purposes; and amending the City of Madison Official Map, all to allow for the future relocation of University Bay Drive and construction of the Lakeshore Nature Preserve Frautschi Center. Located in part of the Southeast 1/4 of the Northeast 1/4 and part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 7 North, Range 9 East, City of Madison, Dane County, Wisconsin. (District 5)

**Body**

**WHEREAS,** A Town Road and Public Right-of-Way by Highway Easement was established within the former Town of Madison, which was physically established, renamed, and realigned over the years and is now known as University Bay Drive through parts of Section 16 Township 7 North, Range 9 East; and

**WHEREAS,** the Right-of-Way of University Bay Drive described above was annexed to the City of Madison from the Town of Madison by Ordinance No. 1390, File No. 5046-97, adopted by the Madison Common Council on September 13, 1962; and

**WHEREAS**, over time, this portion of the Town of Madison was absorbed into the University of Wisconsin campus, and the road now known as University Bay Drive is maintained by the University as a campus roadway; and

**WHEREAS**, University Bay Drive is identified on the City of Madison Official Map and on maps maintained by the Greater Madison Metropolitan Planning Organization (MPO), which categorizes the road as an “urban collector”; and

**WHEREAS,** an application was made with the Department of Planning & Community & Economic Development to change the zoning of property located at 1970-1978 University Bay Drive from CN (Conservancy) District to PR (Parks and Recreation) District as Ordinance ID No. 87841; and

**WHEREAS,** an application was made with the Department of Planning & Community & Economic Development for a Conditional Use (File ID 87657), to allow construction of a one-story, 11,500 square-foot visitor center for the Lakeshore Nature Preserve Frautschi Center at 1970-1978 University Bay Drive (“Visitor Center”) within, on the University of Wisconsin-Madison campus; and

**WHEREAS,** the applications and plans for the Visitor Center include the realignment of a part of University Bay Drive to allow a portion of the existing right of way to be used as part of the proposed development. Therefore, the proposed realignment of University Bay Drive requires the discontinuance and vacation of a portion of the University Bay Drive right-of-way and the granting of a new Permanent Limited Easement for public street purposes;  and

**WHEREAS**, the proposed portion of the public street right-of-way of University Bay Drive to be realigned, located in unplatted lands being part of the Southeast 1/4 of the Northeast 1/4 and part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 7 North, Range 9 East, City of Madison, is to be discontinued and vacated. The consulting firm of GRAEF and City of Madison Engineering Division, have prepared the necessary public right-of-way vacation and

discontinuance map (Exhibit A) and legal description (Exhibit B) delineating all of these areas to be discontinued, the Exhibits are attached hereto and made part of this resolution; and

**WHEREAS**, the proposed portion of the public street right-of-way of University Bay Drive to be realigned requires the grant of a new Permanent Limited Easement for public street purposes. The consulting firm of GRAEF and City of Madison Engineering Division, have prepared the necessary Permanent Limited Easement map (Exhibit C) and legal description (Exhibit D) for the required easement area. The Exhibits being attached hereto and made part of this resolution; and

**WHEREAS**, this vacation and discontinuance will not result in a landlocked parcel of property due to the current contiguous common ownership of the unplatted lands adjacent to this proposed area of vacation and discontinuance; and

**WHEREAS**, the City Engineering Division recommends approval of this public right-of-way vacation and discontinuance, acceptance of the Permanent Limited Easement for the relocated roadway, and amendment to the Official Map to reflect these changes subject to conditions as noted herein.

**NOW THEREFORE BE IT RESOLVED,** that since the public interest requires it, the City of Madison hereby conditionally vacates and discontinues the public right-of-ways as shown on attached Exhibit A and described on attached Exhibit B, under Wisconsin ss. 66.1003(4), upon completion of the following conditions:

- The conditions of approval as adopted by the Plan Commission for the proposed Conditional Use per Legislative File ID 87657 shall be addressed to the satisfaction of the City of Madison Engineer.

- The adoption of the Ordinance Amendment by the Common Council rezoning the property located at 1970-1978 University Bay Drive per Legislative File ID 87841.

- The Owner of the lands at 1970-1978 University Bay Drive granting a Permanent Limited Easement for public street purposes as necessary to realign University Bay Drive as proposed to allow the development and construction of the Visitor Center.

**BE IT FURTHER RESOLVED,** that, under Wisconsin ss. 66.1005(2)(a)(1) the City of Madison releases any easements and rights it may have within the public right-of-ways being vacated and discontinued; and

**BE IT FURTHER RESOLVED**, under Section 66.1005(2), Wisconsin Statutes any other existing easements and rights that exist within the vacated and discontinued public right-of-ways and unpaved public alleys shall continue unless as otherwise provided by statute; and

**BE IT FURTHER RESOLVED,** under Section 66.1005(1), Wisconsin Statutes, reversionary rights of the public right-of-ways herein vacated and discontinued shall attach to the adjacent properties; and

**BE IT FURTHER RESOLVED,** That the Mayor and City Clerk are hereby authorized to grant or accept dedication of lands and/or easements from/to the Owner for public street purposes located outside of existing public fee title or easement right-of-ways.

**BE IT FURTHER RESOLVED,** the City of Madison hereby amends the City of Madison Official Map to remove those lands being vacated and discontinued shown on attached Exhibit A and described on attached Exhibit B, and replaced with those shown on attached Exhibit C and described on attached Exhibit D pursuant to Section 16.25(6) of Madison General Ordinances and Wis. Stats. ss. 62.23(6)(c).

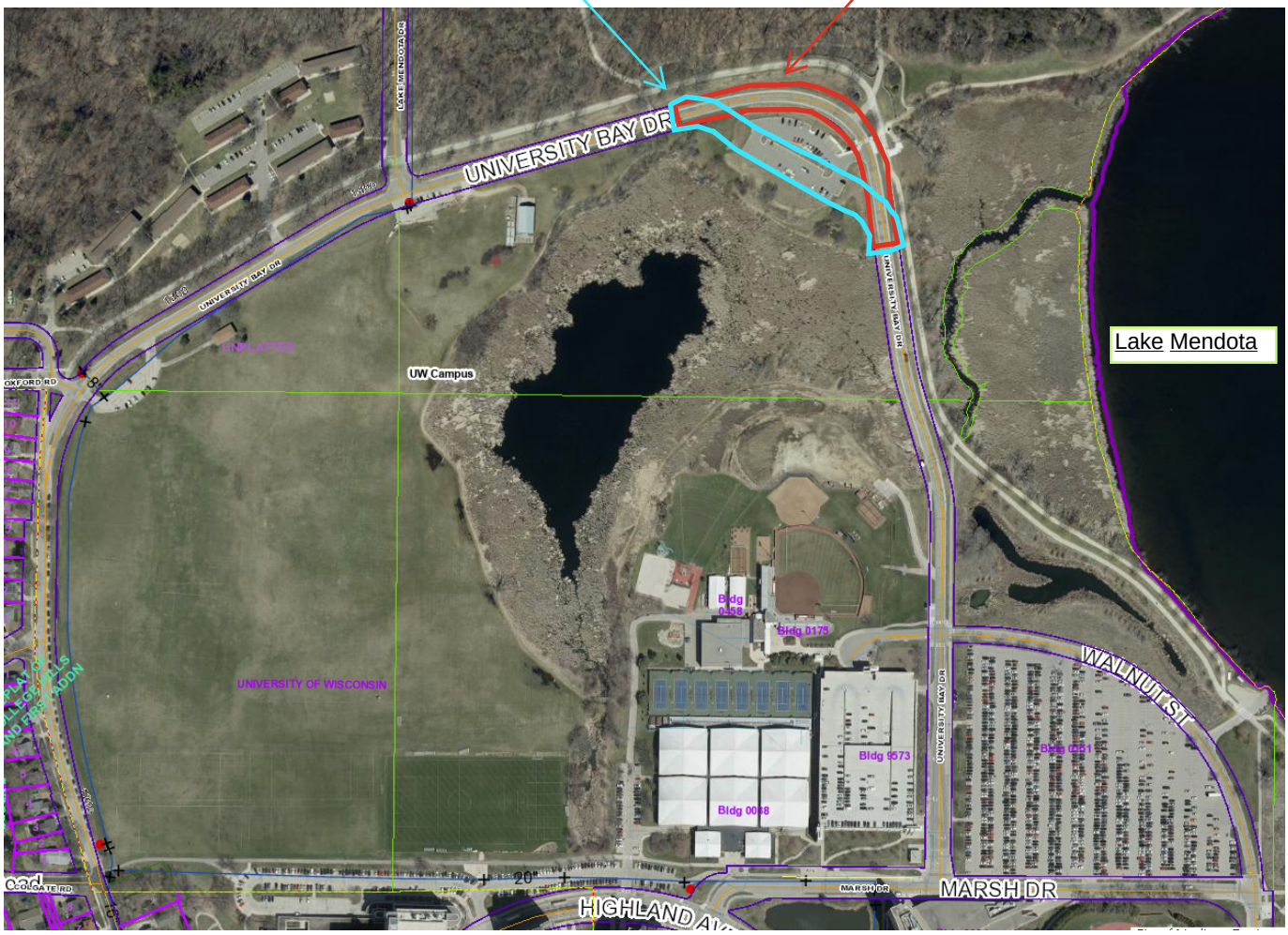
**BE IT FURTHER RESOLVED,** that notice of this amendment has been provided pursuant to the requirements under Wisconsin Statutes Sec. 62.23(6) and Section 16.25(6) of Madison General Ordinances.

**BE IT FURTHER RESOLVED,** upon Common Council adoption of this resolution and completion all street vacation and discontinuance conditions identified above to the satisfaction of the City Engineer, the City Engineer will then authorize the City Clerk to validate and make effective this street vacation and discontinuance by recording it with all supplemental map exhibits with the Dane County Register of Deeds, authorizing all City agencies to administer the appropriate workflows to complete and finalize all land record database updates.

# Vicinity of portions of street to be discontinued and replaced with public street easement

Proposed Public Street Easement University Bay Drive

Portions of University Bay Drive to be Vacated/ Discontinued




Lake Mendota

University of Wisconsin Hospital and Clinics

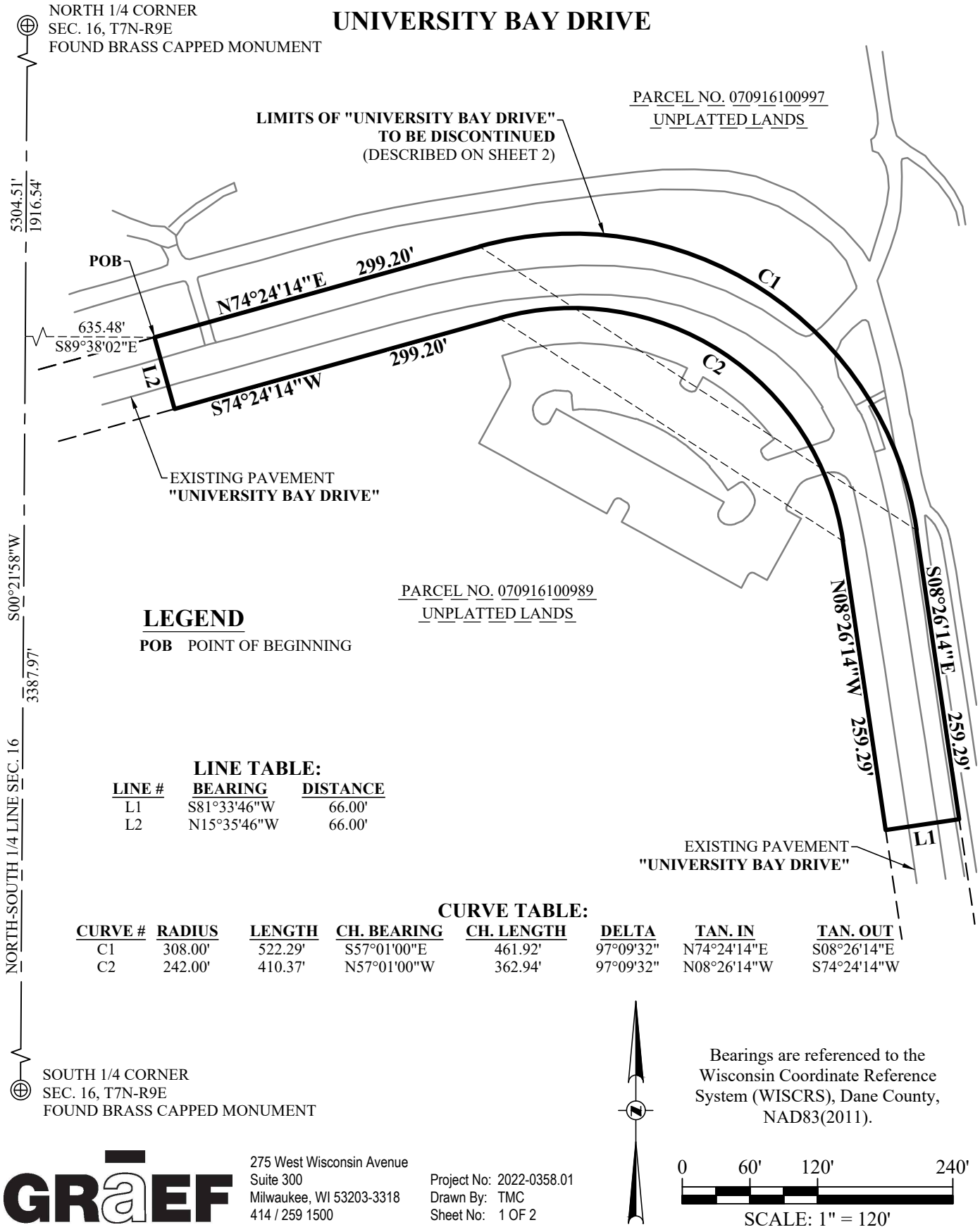
Proposed Easement for Public Street

Proposed limits of Discontinued Street



City of Madison Engineering | SCL | City of Madison, Wisconsin | City of Madison IT | U.S. Department of Agriculture, Natural Resources Conservation Service | WI Dept. of Natural Resources Division

# EXHIBIT A
# PUBLIC RIGHT-OF-WAY VACATION AND DISCONTINUANCE MAP
## UNIVERSITY BAY DRIVE




**LEGEND**

**POB** POINT OF BEGINNING

**LINE TABLE:**

| LINE # | BEARING | DISTANCE |
|---|---|---|
| L1 | S81°33'46"W | 66.00' |
| L2 | N15°35'46"W | 66.00' |

**CURVE TABLE:**

| CURVE # | RADIUS | LENGTH | CH. BEARING | CH. LENGTH | DELTA | TAN. IN | TAN. OUT |
|---|---|---|---|---|---|---|---|
| C1 | 308.00' | 522.29' | S57°01'00"E | 461.92' | 97°09'32" | N74°24'14"E | S08°26'14"E |
| C2 | 242.00' | 410.37' | N57°01'00"W | 362.94' | 97°09'32" | N08°26'14"W | S74°24'14"W |

Bearings are referenced to the Wisconsin Coordinate Reference System (WISCRS), Dane County, NAD83(2011).

0 60' 120' 240'

SCALE: 1" = 120'


GRAEF
275 West Wisconsin Avenue
Suite 300
Milwaukee, WI 53203-3318
414 / 259 1500


Project No: 2022-0358.01
Drawn By: TMC
Sheet No: 1 OF 2

# EXHIBIT B
# LEGAL DISCRIPTION
## UNIVERSITY BAY DRIVE DISCONTINUANCE

**LEGAL DESCRIPTION**

That portion of University Bay Drive located in part of the SE 1/4 of the NE 1/4 and part of the SW 1/4 of the NE 1/4 of Section 16, Township 7 North, Range 9 East, City of Madison, Dane County, Wisconsin, lying within the following described tract of land:

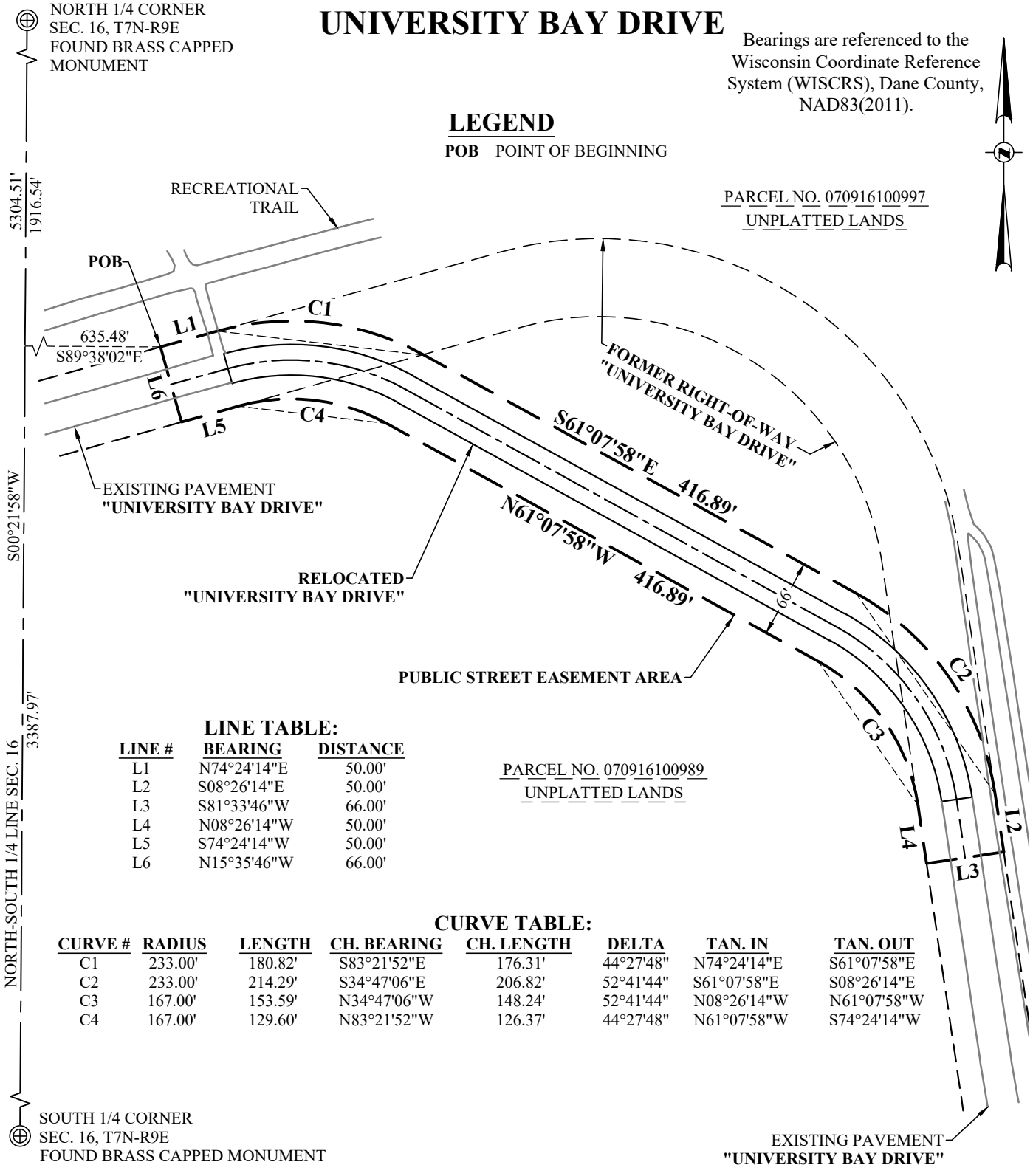
Commencing at the North 1/4 corner of said Section 16; Thence S00°21'58"W, 1916.54 feet along the North-South 1/4 line of said Section 16; Thence S89°38'02"E, 635.48 feet to the Northerly right-of-way line of University Bay Drive and the point of beginning; Thence N74°24'14"E, 299.20 feet along said Northerly right-of-way line; Thence 522.29 feet along said Northerly right-of-way line, being the arc of a 308.00-foot radius curve to the right having a long chord which bears S57°01'00"E, 461.92 feet; Thence S08°26'14"E, 259.29 feet along said Northerly right-of-way line; Thence S81°33'46"W, 66.00 feet to the Southerly right-of-way line of said University Bay Drive; Thence N08°26'14"W, 259.29 feet along said Southerly right-of-way line; Thence 410.37 feet along said Southerly right-of-way line, being the arc of a 242.00-foot radius curve to the left having a long chord which bears N57°01'00"W, 362.94 feet; Thence S74°24'14"W, 299.20 feet along said Southerly right-of-way line; Thence N15°35'46"W, 66.00 feet to the point of beginning.

Described tract of land contains 67,638 Sq. Feet (1.553 Acres).

GRÄEF
275 West Wisconsin Avenue
Suite 300
Milwaukee, WI 53203-3318
414 / 259 1500

Project No: 2022-0358.01
Drawn By: TMC
Sheet No: 2 OF 2

# EXHIBIT C
# PERMANENT LIMITED EASEMENT FOR PUBLIC STREET PURPOSES
## UNIVERSITY BAY DRIVE




**LINE TABLE:**

| LINE # | BEARING | DISTANCE |
|---|---|---|
| L1 | N74°24'14"E | 50.00' |
| L2 | S08°26'14"E | 50.00' |
| L3 | S81°33'46"W | 66.00' |
| L4 | N08°26'14"W | 50.00' |
| L5 | S74°24'14"W | 50.00' |
| L6 | N15°35'46"W | 66.00' |

**CURVE TABLE:**

| CURVE # | RADIUS | LENGTH | CH. BEARING | CH. LENGTH | DELTA | TAN. IN | TAN. OUT |
|---|---|---|---|---|---|---|---|
| C1 | 233.00' | 180.82' | S83°21'52"E | 176.31' | 44°27'48" | N74°24'14"E | S61°07'58"E |
| C2 | 233.00' | 214.29' | S34°47'06"E | 206.82' | 52°41'44" | S61°07'58"E | S08°26'14"E |
| C3 | 167.00' | 153.59' | N34°47'06"W | 148.24' | 52°41'44" | N08°26'14"W | N61°07'58"W |
| C4 | 167.00' | 129.60' | N83°21'52"W | 126.37' | 44°27'48" | N61°07'58"W | S74°24'14"W |


GRAEF
275 West Wisconsin Avenue
Suite 300
Milwaukee, WI 53203-3318
414 / 259 1500


Project No: 2022-0358.01
Drawn By: TMC
Sheet No: 1 OF 2

0 60' 120' 240'
SCALE: 1" = 120'

# EXHIBIT D
# LEGAL DESCRIPTION
## UNIVERSITY BAY DRIVE

**LEGAL DESCRIPTION**

A 66-foot wide public street easement, located in part of the SE 1/4 of the NE 1/4 and part of the SW 1/4 of the NE 1/4 of Section 16, Township 7 North, Range 9 East, City of Madison, Dane County, Wisconsin, described as follows:

Commencing at the North 1/4 corner of said Section 16; Thence S00°21'58"W, 1916.54 feet along the North-South 1/4 line of said Section 16; Thence S89°38'02"E, 635.48 feet to the Northerly right-of-way line of University Bay Drive and the the point of beginning; Thence N74°24'14"E, 50.00 feet; Thence 180.82 feet along a 233.00-foot radius curve to the right having a long chord which bears S83°21'52"E, 176.31 feet; Thence S61°07'58"E, 416.89 feet; Thence 214.29 feet along a 233.00-foot radius curve to the right having a long chord which bears S34°47'06"E, 206.82 feet; Thence S08°26'14"E, 50.00 feet to said Northerly right-of-way line; Thence S81°33'46"W, 66.00 feet to the Southerly right-of-way line of said University Bay Drive; Thence N08°26'14"W, 50.00 feet; Thence 153.59 feet along a 167.00-foot radius curve to the left having a long chord which bears N34°47'06"W, 148.24 feet; Thence N61°07'58"W, 416.89 feet; Thence 129.60 feet along a 167.00-foot radius curve to the left having a long chord which bears N83°21'52"W, 126.37 feet; Thence S74°24'14"W, 50.00 feet to said Southerly right-of-way line; Thence N15°35'46"W, 66.00 feet to the point of beginning.

Described easement contains 56,498 Sq. Feet (1.297 Acres).

GRÄEF
275 West Wisconsin Avenue
Suite 300
Milwaukee, WI 53203-3318
414 / 259 1500

Project No: 2022-0358.01
Drawn By: TMC
Sheet No: 2 OF 2

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88485

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88485 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | Naming Octavia Ikard as Madison's 2025-26 Youth Poet Laureate. | | | **Final Action:** | |

**Title:** Naming Octavia Ikard as Madison's 2025-26 Youth Poet Laureate.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Dina Nina Martinez-Rutherford | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Karin Wolf | **Hearing Date:** | |
| **Entered by:** | kwolf@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Planning Division | 05/27/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Common Council (6/17/25)

### Text of Legislative File 88485

**Fiscal Note**
No City appropriation required.
**Title**
Naming Octavia Ikard as Madison's 2025-26 Youth Poet Laureate.
**Body**
WHEREAS, poetry promotes dialogue and understanding between generations; and

WHEREAS, poetry promotes civic responsibility, civic engagement, empathy, understanding, and mutual connection; and

WHEREAS, on December 13, 2021, the Madison Common Council passed Resolution No. 68286, RES-21-00343, establishing a Youth Poet Laureate Program; and

WHEREAS, on April 1, 2025, the Madison Arts Commission issued a call for the 2025-26

Madison Youth Poet Laureate with a deadline of April 30, 2025; and

WHEREAS, at their May 13, 2025, meeting, the Madison Arts Commission, in consultation with Madison Poet Laureate Steven Dawson, met to vet the Youth Poet Laureate applications; and

WHEREAS, after careful consideration the Madison Arts Commission recommended that Octavia Ikard serve as the 2025-26 Madison Youth Poet Laureate and MK Zariel as the alternate.

NOW, THEREFORE, BE IT RESOLVED, that the City of Madison names Octavia Ikard to serve as Madison's 2025-26 Youth Poet Laureate, with MK Zariel as alternate.

BE IT FURTHER RESOLVED, that Octavia Ikard will be invited to read a poem before the Common Council.

BE IT FINALLY RESOLVED, that Octavia Ikard shall be known as the "Madison Youth Poet Laureate" from September 16, 2025, through August 31, 2026.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88486

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88486 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | Approving a public art feature, "Huura Šgaach" by Nipinet Landsem and Caitlin Newago, at the Madison Public Market and authorizing the Planning Division Director to sign any necessary contracts, agreements, and other documents to implement the project. | | | **Final Action:** | |

**Title:** Approving a public art feature, *Huura Šgaach* by Nipinet Landsem and Caitlin Newago, at the Madison Public Market and authorizing the Planning Division Director to sign any necessary contracts, agreements, and other documents to implement the project (District 12).

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Julia Matthews And Dina Nina Martinez-Rutherford | **Effective Date:** | |
| **Attachments:** | Landsem Newago Proposal 2025-5-22.pdf | **Enactment Number:** | |
| **Author:** | Karin Wolf | **Hearing Date:** | |
| **Entered by:** | kwolf@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Planning Division | 05/27/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This Resolution was Referred for Introduction | | | | | |
| | **Notes:** | Common Council (6/17/25) | | | | | |

### Text of Legislative File 88486

**Fiscal Note**

The proposed resolution approves the design for *Huura Šgaach* by Nipinet Landsem and Caitlin Newago. The project is funded through the Municipal Art Fund (Munis project 65001). No additional City appropriation is required.

**Title**

Approving a public art feature, *Huura Šgaach* by Nipinet Landsem and Caitlin Newago, at the Madison Public Market and authorizing the Planning Division Director to sign any necessary contracts, agreements, and other documents to implement the project (District 12).

**Body**

WHEREAS, the Common Council adopted Resolution, I.D. 30476 on March 19, 2002, adopting the Public Art Framework and Field Guide for Madison, Wisconsin and recommendations contained in the framework; and,

WHEREAS, the Public Art Framework and Field Guide recommends the Madison Arts Commission create opportunities for community partnerships for Art in City-owned buildings; and,

WHEREAS, in October 2015, the Common Council approved the Business Plan for the Madison Public Market (RES-15-0081, Leg file 38885), affirming that the City of Madison's long-term vision for the Public Market including an emphasis on space for public art & exhibitions; and,

WHEREAS, the Madison Public Market Foundation determined five themes for art in the Madison Public Market: Sustainability, Ecology, History, Place, and Inclusivity; and,

WHEREAS, at the September 24, 2024 Common Council approved (RES-24-00578 Leg file 85074) to amend the 2024 Municipal Art Fund to accept grants from the Hoke Family Foundation via the Friends of the Madison Arts Commission and Madison Community Foundation via the Madison Public Market Foundation with additional funds appropriated from the Municipal Art Fund which will support this mural project; and,

WHEREAS, on March 14, 2025, the Madison Arts staff opened a call for a native landscape mural on the northwest facade of the Madison Public Market (202 N First St) and closed the call on April 4, 2025, with 68 eligible applications from across the United States; and,

WHEREAS, on April 8, 2025, the Madison Arts Commission reviewed the 68 applications and named Amy Zaremba, Audifax, Helen Klebesadel & Ally Willber, and Nipinet Landsem & Cailtin Newago as semi-finalists and asked them to prepare design proposals for a native landscape mural at the Madison Public Market; and,

WHEREAS, on April 9, 2025, and May 9,2025, Madison Arts staff requested feedback from the Madison Public Market Foundation on the applications and the semi-finalists' design proposals; and,

WHEREAS, the semi-finalists presented their proposals on May 12, 2025, to the Public Art Standing Committee and they recommended to the Madison Arts Commission the selection of *Huura Šgaach* by Nipinet Landsem and Caitlin Newago for the native landscape mural at the Madison Public Market; and,

WHEREAS, on May 13, 2025, the Madison Arts Commission recommended the implementation of the attached design of *Huura Šgaach* by Nipinet Landsem and Caitlin Newago; and,

WHEREAS, on May 22, 2025, Nipinet Landsem and Caitlin Newago submitted a final design based on feedback from the Madison Art Commission; and,

NOW, THEREFORE, BE IT RESOLVED, that Common Council approves the fabrication and installation of *Huura Šgaach* by of Nipinet Landsem and Caitlin Newago at the Madison Public Market.

BE IT FINALLY RESOLVED, that the Common Council authorizes this project to be administered by the Madison Arts staff and the Planning Division Director to sign any necessary contracts, agreements, and other documents to implement this project.

# Huura Šgaach

By Nipinet Landsem and Caitlin Newago

May 22, 2025 Updated Design:

Madison Public Market Mural Proposal

# Huura Šgaach

The Plants are Playing

By Nipinet Landsem and Caitlin Newago

## Narrative

Our design for this mural focuses on the intersection of the wetlands and prairies around the four lakes of Teejop and the creation of an ecosystem that has sustained the Ho-Chunk nation and their ancestors since time immemorial. It is composed of a depiction of the four lakes and Yahara river, botanical illustrations of plant medicines local to the wetlands and prairies of the Teejop area, and an Ojibwe floral frame that references the designs commonly found on bandolier bags among both the Ho Chunk and the Ojibwe. Teejop was a meeting place for many tribes, and so our process to create this design was deeply rooted in Indigenous community connections and knowledge. It was important to us to consult with specifically Indigenous knowledge keepers to create this, and so we spoke with Janice Rice, a Ho-Chunk elder, who also provided us with the direction of highlighting the waterways around the city; with Kjetil Garvin, Hoocąk Xatap Hirakara for the Ho-Chunk Nation Forestry Division; with Dan Cornelius, an Oneida Food Sovereignty Specialist; and with Kristin Klingman, a Lac Vieux Desert Anishinaabe plant knowledge keeper and artist. Each plant included in this design carries significance either as food or medicine to the Ho-Chunk, the Oneida, or the Ojibwe– highlighting how Teejop is and was a place of bounty. The name for this mural was given by Jon Greendeer, president of the Ho Chunk Nation.

## Plant List

Included in this list are the scientific, common, and Ho-Chunk or Ojibwe names of each plant in our design, as well as whether it is part of the Ojibwe floral framework or the botanical illustrations.

### Ojibwe Florals

1. Nelumbo Lutea - American lotus – Ceerap
    a. Recommended by Janice Rice and Kjetil Garvin
2. Zizania Palustris - Wild rice – Manoomin
    a. Recommended by Janice Rice, Kristin Klingman, and Dan Cornelius
3. Asclepias Syriaca - Milkweed – Mąąhįc
    a. Recommended by Nipinet Landsem and Kjetil Garvin
4. Sanguinaria Canadensis - Bloodroot – Peexhišuc
    a. Recommended by Kjetil Garvin, Nipinet Landsem
5. Monarda fistula - Wild bergamot – Poaxu
    a. Recommended by Janice Rice, Kristin Klingman, Dan Cornelius, Kjetil Garvin

### Botanical drawings

1. Veronicastrum virginicum - Culver’s root – Mąąkąsgii
    a. Recommended by Kjetil Garvin
2. Solidago speciosa - Showy goldenrod – Mąąką Reejuserec
    a. Recommended by Kjetil Garvin
3. Viburnum trilobum - American cranberry – Mashkiigimin

    a. Recommended by Dan Cornelius
4. Sanguinaria Canadensis - Bloodroot – Peexhišuc
    a. Recommended by Kjetil Garvin, Nipinet Landsem
5. Nelumbo lutea - American lotus – Ceerap
    a. Recommended by Janice Rice, Kjetil Garvin
6. Acorus americanus - Sweet flag – Mąąḱą Teek
    a. Recommended by Kjetil Garvin
7. Iris versicolor - Northern blue flag – Mąąḱą Saagre
    a. Recommended by Kjetil Garvin
8. Zizania palustris - Wild rice – Manoomin
    a. Recommended by Janice Rice, Kristin Klingman, Dan Cornelius, Nipinet Landsem, Caitlin Newago
9. Sagittaria latifolia - Wapato – Sįįporo
    a. Recommended by Kjetil Garvin, Janice Rice
10. Fragaria virginiana - Wild strawberries – Ode'imin
    a. Recommended by Kristin Klingman, Dan Cornelius
11. Helianthus tuberosus L. – Jerusalem artichoke – Pąąği
    a. Recommended by Kjetil Garvin
12. Physalis longifolia – Long leaf ground cherry – Hąąpok Hišjasú
    a. Recommended by Kjetil Garvin
13. Asclepias syriaca – Milkweed – Mąąhįc
    a. Recommended by Kjetil Garvin, Nipinet Landsem
14. Liatris aspera – Rough blazing star – Ceesįchošok
    a. Recommended by Kjetil Garvin
15. Verbena hastata – Blue vervain – Mąąḱą Rejųksuksik
    a. Recommended by Nipinet Landsem, Kjetil Garvin
16. Verbena stricta – Hoary vervain – Caaxirico
    a. Recommended by Kjetil Garvin
17. Achillea millefolium – Yarrow – Hąąksįc
    a. Recommended by Nipinet Landsem, Kristin Klingman, Kjetil Garvin
18. Verbascum thapsis – Mullein – Caasgaa Nąącáwa
    a. Recommended by Kjetil Garvin, Nipinet Landsem
19. Prunella vulgaris – Heal-all – Wiirašarak
    a. Recommended by Kjetil Garvin, Nipinet Landsem
20. Monarda fistula – Wild bergamot – Poaxu
    a. Recommended by Janice Rice, Dan Cornelius, Kjetil Garvin, Kristin Klingman
21. Ceanothus americanus – New jersey tea – Caa Waruc
    a. Recommended by Kjetil Garvin

## Schematics

One 12’x52’ mural painted on polytab in our studio in Minneapolis and transported to Madison to be installed with acrylic adhesive and sealed with Muralshield. Any maintenance can be done with further polytab pieces.

# Budget Estimate

| | | |
|---|---|---|
| **Fabrication** | Polytab, 624 sq ft from Mural Provisions | 1123.00 |
| **Site prep** | Home Depot pressure washer rental | 54.00 |
| **Supplies** | Ladders | 279.00 |
| | Nova color muralist paint | 500.00 |
| | Brushes | 50.00 |
| | Adhesive rollers | 50.00 |
| | Mural adhesive gel, 5 gallons | 324.00 |
| **Anti-graffiti coating** | Muralshield, 2 gallons | 200.00 |
| **Insurance** | | 500.00 |
| **Artist travel** | Mileage from Minneapolis, 0.65/mile, 270 miles each way for two artists on two trips | 1400.00 |
| | Hotel costs for 1 week for installation | 1000.00 |
| **Artist compensation** | $15/sq ft for two artists | 18720.00 |
| **Contingencies** | | 800 |
| **Total** | | **25000.00** |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88487

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88487 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | Submitting the appointment of Christof Spieler for confirmation of a five-year term as Director of Transportation. | | | **Final Action:** | |

**Title:** Submitting the appointment of Christof Spieler for confirmation of a five-year term as Director of Transportation.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway | **Effective Date:** | |
| **Attachments:** | Spieler Contract 2025 - Final.pdf | **Enactment Number:** | |
| **Author:** | Erin Hillson, Director of Human Resources | **Hearing Date:** | |
| **Entered by:** | kklafka@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Human Resources Department | 05/27/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Finance Committee (6/9/25), Common Council (6/17/25)

### Text of Legislative File 88487

**Fiscal Note**

As stated in the Employment Agreement between the City of Madison and Christof Spieler, the Director of Transportation salary will be based on an annualized rate of $199,000. Funding for this position is available in Transportation's 2025 Adopted Operating Budget.

**Title**

Submitting the appointment of Christof Spieler for confirmation of a five-year term as Director of Transportation.

**Body**

WHEREAS, the Mayor has appointed Christof Spieler to the position of Director of Transportation and has recommended to the Common Council that their appointment be confirmed; and,

WHEREAS, the parties have reached an accord on the terms and conditions of an Employment Agreement between the City and Christof Spieler

NOW THEREFORE, be resolved that Christof Spieler's appointment to the position of Director of Transportation is hereby confirmed, and the Mayor and the City Clerk's Office are authorized to execute an Employment Agreement between the City and Christof Spieler.

**EMPLOYMENT AGREEMENT BETWEEN**
**THE CITY OF MADISON**
**AND**
**CHRISTOF SPIELER**

This Agreement made this June 17, 2025, and between the City of Madison, a municipal corporation of Dane County, Wisconsin (hereafter, the "City") and Christof Spieler, a natural person (hereafter, the “Director”).

WITNESSETH;

WHEREAS, the City desires to hire the Director as an employee of the City of Madison to perform the services described herein on its sole behalf as the Director of Transportation, and

WHEREAS, the Director possesses the necessary knowledge, skill, abilities and experience to perform such services and is willing to perform such services as the Director of Transportation, and

WHEREAS, the Director has been duly selected and has been confirmed for appointment to the position of Director of Transportation by the Common Council of the City of Madison on June 17, 2025, and

WHEREAS, the Common Council of the City has authorized the execution of the Agreement by Resolution No. RES _____.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and agreements contained in this document, the receipt and sufficiency of which is mutually acknowledged, the parties agree as follows:

I. DIRECTOR OF TRANSPORTATION HIRED

Christof Spieler is hired as a non-civil service employee of the City, holding the position of Director of Transportation pursuant to the terms, conditions and provisions of this Agreement. The Director shall have and exercise full authority and discretion as a Department Head within the City's organizational structure and act as Appointing Authority for employees of the Transportation Department in accordance with all appropriate City Ordinances and Mayor's Administrative Procedure Memoranda.

II. FUNCTIONS, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF TRANSPORTATION

A. General Responsibilities:

This is responsible managerial and administrative work in directing and aligning the diverse programs, activities, and staff of the Department of Transportation, both directly and through subordinate Division Managers. The Department consists of the Traffic Engineering Division, the Transit Division, and the Parking Utility Division. This work is characterized by considerable judgment and discretion in leading, managing, planning, coordinating and implementing diverse

programs. Work is performed under the general direction of the Mayor, and within public policy parameters.

- Lead the City's comprehensive transportation mobility and planning efforts in a way that will ensure that Madison's mobility and transportation systems are of high caliber and meet the diverse needs of the City.
- Work closely with the Mayor, other City managers, the Common Council, the Transportation Commission, and others to align system goals and plans, implement adopted plans and achieve measurable results.
- Manage an effective, responsible and accountable organization that can attract and retain top quality staff in order to practice continuous improvement, successfully innovate and implement best practices to serve the evolving needs of residents.
- Lead and manage transportation participation in city-wide performance management efforts.
- Communicate with policymakers about policies, projects and the overall transportation system while providing comprehensive information to the public.
- Foster collaborative relationships with city, regional, state, and federal agencies, including the University of Wisconsin-Madison and others to advance Madison's and the region's mobility and transportation system.
- Develop and sustain a highly functional department of crucial importance to the people of Madison.

B. Examples of Duties and Responsibilities:

This position is responsible for managing, directing and integrating broad comprehensive transportation programs, planning and services. Duties and responsibilities include:

- Supervise the Traffic Engineering, Parking, and Transit Divisions of the Department of Transportation.
- Develop and administer the Department's annual budget, work plan and resources in an effective and efficient manner.
- Build and maintain an effective team, and develop, mentor, and motivate staff members. Provide professional development opportunities for all staff in order to successfully innovate and implement best practices to serve the evolving needs of residents. Develop an inclusive, diverse, high performing, service-focused and team-oriented departmental culture.
- Establish and monitor annual performance objectives with Division Directors and establish annual objectives for the Department with the Mayor.
- Demonstrate commitment and leadership for the City's racial equity and social justice initiatives.
- Serve on the Mayor's Management Team and related interdepartmental committees. Serve as project manager for special projects at the direction of the Mayor.
- Consult with the City Attorney on legal matters.

1. Lead manager for City's mobility and transportation system planning for all transportation modes.

    - Lead manager for the City's cross agency Transportation team.
    - Lead preparation of the City's cross agency multi-year work plan for mobility and transportation planning.
    - Lead policy development and planning for a balanced transportation system.
    - Work closely with the Department of Planning and Community and Economic Development to coordinate transportation planning with land use planning and economic development.
    - Use and make recommendations to policymakers for improvements to existing plans to increase the use of sustainable forms of transportation, including walking, biking and transit use in the city and region.
    - Coordinate the development of a transportation system that is safe and efficient.
    - Work to eliminate disparities low-income people and people of color experience in transportation policies, programs and services.
    - Manage and recommend changes to City transportation policies and regulations.
    - Seek funding solutions and develop strategies for increased funding sources to support the City's and the region's transportation priorities. Make recommendations on state and federal legislation.

2. Lead manager for regional, state and federal transportation communication and planning including major state transportation studies.

    - Represent the City in contacts with the MPO, suburban communities, WisDOT, Dane County and others.
    - Develop strategies for increased funding sources to support City and regional transportation needs.
    - Coordinate transportation planning and promote positive relations with regional, state and federal transportation partners.

3. Advise and communicate with policymakers about policies, projects and results, and provide comprehensive information to the public.

    - Lead public decision processes in a manner that clearly presents and openly shares information about alternatives to enable officials to make informed decisions.
    - Use planning processes to share knowledge, identify and prioritize challenges and opportunities, and work towards and implement solutions.
    - Make recommendations on transportation studies, plans, and implementation.
    - Make recommendations regarding the Transportation Improvement Plan to the Transportation Commission.

4. Provide staff support for the Transportation Commission.

    - Serve as chief administrative officer the Transportation Commission.

- Provide the necessary administrative and staff support services to the Transportation Commission.

5. Oversee transportation planning studies, plans, projects and related teams.

   - Serve as project sponsor, project manager or team leader for transportation planning studies and plans.
   - Serve as project manager for multi-modal projects.
   - Ensure that the City's transportation planning studies and plans include early consideration of racial equity and transportation needs of different neighborhoods and populations across the City regardless of their ability to participate in the process.
   - Collect and use data to inform decision-making and to reduce costs where feasible.

6. Instill a culture of continuous learning and a commitment to ongoing initiatives involving performance excellence systems and racial equity and social justice.

7. Demonstrate and promote organizational values, in everyday work, to further the mission and vision of the City of Madison.

8. The Department of Transportation Director's responsibilities include those in City of Madison Department of Transportation ordinance 3.14(2).

9. Perform related work as required.

C. The Director agrees to perform such functions and duties at a professional level of competence and efficiency. The Director shall abide by all requirements of the laws of the State of Wisconsin, and of the ordinances, resolutions, regulations, rules and practices of the City which exist at the time of execution of this Agreement or which may, hereafter, be enacted or amended by the State of Wisconsin or the City in the exercise of their lawful authority. In the event a provision of this Agreement conflicts with any City ordinance, resolution, regulation, rule or policy, the provision of the Agreement shall control, except that nothing herein shall be interpreted as modifying the obligations or terms Madison General Ordinance §3.35 (the Ethics Code).

D. The Director shall devote full time to the duties and responsibilities provided herein and shall engage in no pursuit that interferes with them. The Mayor, however, may approve the Director's reasonable time away from the regular duties and responsibilities provided such time is approved in advance and taken as vacation leave or absence without pay. Further, the Mayor may authorize other limited outside professional activities on City time provided that they are determined to be of benefit to the City and the Director is not compensated for such activities. Nothing herein limits the Director from performing outside services for compensation provided such outside services have been approved by the Mayor, are not done on City time, and otherwise comply with City ordinances and rules.

E. The standard City workweek is 38.75 hours. However, the Director shall have

reasonable flexibility from this standard to accommodate additional time expended outside regular working hours required by attendance at meetings and the like. Such flexibility is not intended to provide or be used as additional vacation or other paid leave.

F. The Director shall have no right to make contracts or commitments for or on behalf of the City except as preauthorized by statute, ordinance or express written consent of the City.

G. The Director shall have up to 18 months to establish residency in the City of Madison and shall continue to reside within the City of Madison for the remainder of this contract. As a condition of accepting this contract, the Director agrees to waive any right to challenge this residency requirement, by court action or otherwise. The Director is eligible for up to $24,000 in reimbursement for relocation costs in accordance with Mayoral APMs.

III. COMPENSATION AND BENEFITS

A. The Director's salary shall be based on an annualized rate of $199,000 and shall be paid in approximately equal biweekly payments according to regular City payroll practices. Annual salary adjustments during the term of this agreement may be made at the Mayor's discretion, subject to approval of the Common Council, as provided in the City's established managerial pay plan. The Director shall not be entitled to receive any additional overtime compensation, compensatory time off, or bonuses.

B. The Director shall, in addition to the compensation provided in Paragraph A above, and except as otherwise set forth in the Agreement, be entitled to the following benefits:

1. The Director shall receive the same benefits as all other non-represented professional employees in Compensation Group 18 as may be provided and/or modified by the Madison General Ordinances, Resolution of the Common Council, Administrative Procedure Memoranda or other official City action throughout the duration of this agreement subject to paragraph II. (G) above.

2. The Director shall be entitled to twenty-seven (27) days of vacation in each year of this Agreement. Credited but unused vacation in excess of ten (10) days may be carried forward to the succeeding year with the approval of the Human Resources Director. Except as otherwise provided, the Director shall be paid in full for credited but unused vacation existing at the expiration of this Agreement or upon the Director's retirement, when qualified for receipt of Wisconsin Retirement Fund benefits. The Director may elect to convert up to ten (10) days of their annual vacation to an amount of cash equivalent, calculated on their regular earnings. The Director shall apply for such conversion option in accordance with City procedures, and such amount shall be paid in a manner determined by the City.

3. Sick Leave: If the Director leaves the position before the end of the

contract period, the Director shall be entitled to payment in full (100%) of any earned but unused sick leave accumulated during each of the fully completed contract period(s). The Director shall be entitled to one-half (50%) of any earned but unused sick leave accumulated to the day the Director terminated City employment during the contract period. If the City terminates the Director's contract before the end of the contract period or the Director leaves the position at the end of the contract period or the Director retires and qualifies for WRS benefits, they shall be entitled to payment in full (100%) of any sick leave the Director would have earned through the end of that year.

4. The Director shall be eligible to participate at City expense in professional seminars, conferences, workshops and related meetings consistent with the role as Director and in accordance with applicable Administrative Procedure Memoranda.

5. The Director shall be reimbursed for relevant professional association and/or licensure dues.

6. The Director shall be eligible to be a CARS monitor in the City CARS program.

7. The Director shall be eligible for smart phone with data plan reimbursement up to seventy-five (75) dollars per month for City usage.

IV. TERM: RENEWAL OPPORTUNITY; NON-RENEWAL

**A. This Agreement shall take effect on June 17, 2025, and shall expire on June 16, 2030, unless terminated sooner as provided herein. All salary and benefit changes shall apply with the start date of July 21, 2025.**

B. The Mayor, in their sole discretion, may offer renewal of this Agreement to the Director. The Mayor shall notify the Director of the intent to renew the Agreement at least ninety (90) calendar days before the expiration of this Agreement. Failure to so notify the Director shall extend the term of this Agreement by the time of the delay in actual notification (but in no event for more than ninety (90) days) without change in the Director's anniversary date, and shall not act as a full renewal of the Agreement. Renewal of the agreement and of its provisions shall be subject to the approval of the Common Council. In the event the Common Council does not renew this Agreement, this Agreement will remain in effect for ninety (90) days following the non-renewal action by the Common Council or five (5) years from the date of this Agreement, whichever is later.

D. The Mayor, in their sole discretion, may elect not to offer renewal of this Agreement to the Director. In such event, the Mayor shall notify the Director of the intent not to renew the contract at least ninety (90) calendar days before the expiration of this Agreement. Failure to so notify shall extend the term of this Agreement by the time of the delay in actual notification (but in no event for more than ninety (90) days) and shall not act as a renewal of the Agreement. At

the expiration of the Agreement, the parties' rights, duties, responsibilities and obligations shall end. However, the Director will, at the sole discretion of the Mayor, be eligible to take a voluntary demotion into any vacant or newly created position for which the Director is qualified.

E. In the event of non-renewal of this Agreement, under either Paragraph D above, the Mayor may, in their sole discretion, terminate this Agreement at any earlier date within ninety (90) days of the expiration of this Agreement, as determined by the Mayor. The early termination is to be accomplished by (a) notifying the Director of the date of early termination, and (b) committing to buy out the balance of this Agreement by paying the Director the balance due under this Agreement in a lump sum, including salary and leave benefits (vacation, floating holiday, paid leave, sick leave) earned or to be earned through the original term of this Agreement, together with payment of the City's share of any health insurance premiums or the provision for such payment through the original term of this Agreement. The buy-out may be for the full period left on this Agreement, or any portion of the final ninety (90) days thereof. If this Agreement is terminated early through the provisions of this buy-out clause, the Director's employment with the City ends as of the date of early termination.

V. PERSONNEL ACTIONS

For a period of twelve (12) months from the effective date of this Agreement, the Director shall serve a probationary period. During the probationary period, the Director serves at the pleasure of the Mayor and may be removed at will by the Mayor. The Mayor will give the Director four (4) weeks' notice of removal. Following the probationary period, and for any renewal of this Agreement, the Director be removed as otherwise provided herein.

The Director is subject to the Mayor's supervision and is, during the term of this Agreement, subject to the Mayor's authority to impose discipline on or to discharge the Director as is provided in Sec. 9 of the City of Madison Personnel Rules, or as may be renumbered or amended hereafter. The Director shall be entitled to the procedural appeal and provisions contained in such subsection or as may be provided other non-represented employees at the time of imposition of suspension or discharge.

VI. CITY OBLIGATIONS AND RIGHTS

The City shall provide staff, equipment, supplies and space that it deems reasonable, in its sole discretion, for the conduct of the work of the Director. The City retains the sole right to determine the organizational structure and overall functioning of the Transportation Department.

VII. REOPENING THE AGREEMENT

Either party may request that the Agreement be reopened for renegotiation if or when the Director's duties or responsibilities change significantly. A "significant" change in the Director's duties is defined as that degree of change in duties and responsibilities that would qualify a civil service position for reclassification pursuant to standard City personnel practices.

Factors which may be considered include the addition or deletion of duties, changes in Department services or the addition or deletion of programs. If there is no agreement, the original Agreement shall control and shall not be reopened. Agreement changes, if any, and any resulting reclassification of the position shall not be deemed the creation of a new position so as to require competition.

VIII. LIABILITY PROTECTION

The City shall defend and indemnify the Director against and for any and all demands, claims, suits, actions and legal proceedings brought against them in their official capacity or personally for acts performed within the scope of their employment to the extent and only to the extent authorized by the Wisconsin Statutes in effect at the time of the act complained of and as may be provided by any City insurance coverage for employees at such time.

IX. STATEMENT OF ECONOMIC INTERESTS

Pursuant to Madison General Ordinance §3.35 (the Ethics Code), the Director shall file a Statement of Economic Interests with the City Clerk within 14 days of their appointment. Each person required to file a Statement of Economic Interests shall annually file with the Clerk an updated Statement no later than April 30 of each year.

X. DOCUMENTS AND MATERIALS PROPERTY OF THE CITY

All of the documents, presentations, materials, files, reports, data and the like which the Director prepares or receives while this Agreement is in effect are the sole property of the City of Madison. The Director will not publish any such materials or use them for any research or publication without attribution to the City other than as work performed pursuant to the terms of this Agreement. This shall not pertain to books, presentations or articles about transportation that are not pertinent to the City of Madison and are completed on personal time, in accordance with the Madison Ethics Code. Such books, articles, and presentations must receive pre-approval by the Mayor.

XI. APPEARANCE BEFORE ANY CITY ENTITY FOLLOWING SEPARATION FROM EMPLOYMENT

The Director shall be subject to the provisions of Madison General Ordinance §3.35 (the Ethics Code).

XII. TERMINATION OF AGREEMENT

A. The Director may elect to terminate this Agreement before the expiration of the contract period. If the Director provides less than forty-five (45) calendar days' notice in writing to the Mayor, the Director forfeits all rights to the cash equivalent of any of the benefits enumerated in Section III. B. of the Agreement. If the Director provides forty-five (45) calendar days' notice, or greater, in writing to the Mayor, the benefits enumerated in Section III. B. of the Agreement will be paid according to the terms of the Director leaving during the contract period. These forfeiture provisions do not apply if the Director retires from this position and qualifies for benefits under the Wisconsin Retirement System.

B. The Director's discharge (as provided for in section 9 of the City of Madison Personnel Rules) during the term of this Agreement shall be deemed a breach of material provision of the Agreement. In the event of a discharge or other breach of a material provision of the Agreement by the Director, the Director shall forfeit all compensation and benefits from the date of notification of the breach by the City. This action shall not impact the receipt of benefits earned during the total period of employment. In the event of an alleged breach of a material provision of this Agreement by either party, the concerned party shall notify the other party in writing within thirty (30) working days, which shall be followed by a meeting of the parties to resolve the alleged breach. In the event the issue is not resolved, the Director or the City may pursue contract remedies.

C. The City retains the right, in its sole discretion, to abolish the position of Director of Transportation or to reorganize as it deems in the best interest of the City. In the event the City abolishes the position of Director of Transportation or reorganizes the Department to the extent that the position of Director of Transportation is no longer required, this Agreement shall terminate and all rights, duties and obligations of the parties shall mutually end without recourse ninety (90) calendar days after final approval of such abolishment of position or reorganization by the Common Council, except as provided in Madison General Ordinance §3.35 (the Ethics Code). In such case, all benefits provided in renewal or non-renewal of the agreement apply.

XIII. NO ASSIGNMENT OR SUBCONTRACT

The Director shall not assign or subcontract any interest or obligation under this Agreement.

XIV. AMENDMENT

This Agreement shall be amended only by written Addendum to Agreement of the parties approved and authorized for execution in the same fashion as this original Agreement.

XV. NO WAIVER

No failure to exercise and no delay in exercising any right, power or remedy on either party's part shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof, or the exercise of any other right, power, or remedy.

XVI. ENTIRE AGREEMENT

No agreements, oral or written, express or implied, have been made by either party hereto, except as expressly provided herein. All prior agreements and negotiations are superseded hereby. This Agreement and any duly executed addenda or amendments thereto constitute the entire Agreement between the parties hereto.

XVII. SEVERABILITY

In the event any provisions of this Agreement are determined by any court of law to be

unconstitutional, illegal, or unenforceable, it is the intention of the parties that all other provisions of this Agreement shall remain in full force and effect.

XVIII. GOVERNING INTENT AND LAW

This Agreement shall be interpreted in the first instance in accordance with the spirit and intent of the Substitute Report of the Human Resources Committee Report approved by the Common Council on August 2, 1988 and shall be controlled, construed and enforced in accordance with the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the day and year contained herein.

CITY OF MADISON
A Municipal Corporation

| | |
|---|---|
| Witness | Satya Rhodes-Conway, Mayor |
| Witness | Michael Haas, City Clerk |
| Witness | Christof Spieler |
| APPROVED: | APPROVED AS TO FORM: |
| David P. Schmiedicke<br>Finance Director | Michael Haas, City Attorney |

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88491

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88491 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | Submitting the appointment of Chad Ruppel for confirmation of a five-year term as CDA Housing Director. | | | **Final Action:** | |

**Title:** Submitting the appointment of Chad Ruppel for confirmation of a five-year term as CDA Housing Director.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway | **Effective Date:** | |
| **Attachments:** | Ruppel Contract 2025 - Final.pdf | **Enactment Number:** | |
| **Author:** | Erin Hillson, Director of Human Resources | **Hearing Date:** | |
| **Entered by:** | kklafka@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Human Resources Department | 05/27/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Finance Committee (6/9/25), Common Council (6/17/25)

### Text of Legislative File 88491

**Fiscal Note**

As stated in the Employment Agreement between the City of Madison and Chad Ruppel, the CDA Housing Director salary will be based on an annualized rate of $160,000. Funding for this position is available in the CDA Housing division's budget.

**Title**

Submitting the appointment of Chad Ruppel for confirmation of a five-year term as CDA Housing Director.

**Body**

WHEREAS, the Mayor has appointed Chad Ruppel to the position of CDA Housing Director and has recommended to the Common Council that their appointment be confirmed; and,

WHEREAS, the parties have reached an accord on the terms and conditions of an Employment Agreement between the City and Chad Ruppel

NOW THEREFORE, be resolved that Chad Ruppel's appointment to the position of CDA Housing Director is hereby confirmed, and the Mayor and the City Clerk's Office are authorized to execute an Employment Agreement between the City and Chad Ruppel.

**EMPLOYMENT AGREEMENT BETWEEN**
**THE CITY OF MADISON**
**AND**
**CHAD RUPPEL**

This Agreement made this June 17, 2025, by and between the City of Madison, a municipal corporation of Dane County, Wisconsin (hereafter, the "City") and Chad Ruppel, a natural person (hereafter, the “Director”).

WITNESSETH;

WHEREAS, the City desires to hire the Director as an employee of the City of Madison to perform the services described herein on its sole behalf as the CDA Housing Director, and

WHEREAS, the Director possesses the necessary knowledge, skill, abilities and experience to perform such services and is willing to perform such services as the CDA Housing Director, and

WHEREAS, the Director has been duly selected and has been confirmed for appointment to the position of CDA Housing Director by the Common Council of the City of Madison on June 17, 2025, and

WHEREAS, the Common Council of the City has authorized the execution of the Agreement by Resolution No. RES_____.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and agreements contained in this document, the receipt and sufficiency of which is mutually acknowledged, the parties agree as follows:

I. CDA HOUSING DIRECTOR HIRED

Chad Ruppel is hired as a non-civil service employee of the City, holding the position of CDA Housing Director pursuant to the terms, conditions and provisions of this Agreement. The Director shall have and exercise full authority and discretion as a Department Head within the City's organizational structure and act as Appointing Authority for employees of the Housing Division in accordance with all appropriate City Ordinances and Mayor's Administrative Procedure Memoranda.

II. FUNCTIONS, DUTIES AND RESPONSIBILITIES OF THE CDA HOUSING DIRECTOR

A. General Responsibilities:

This is responsible managerial and administrative work in directing the

strategic, operational, and financial functions of Madison's Community Development Authority (CDA). The CDA is a division of the Department of Planning & Community & Economic Development Department (DPCED) and encompasses management, administration, and modernization of a federally subsidized Housing Choice Voucher Program, a Public Housing Program, a Redevelopment Authority, and a diverse and growing real estate portfolio. The employee is responsible for managing housing programs, implementing policy, budget development and management, program compliance and reporting, staff management and ensuring service excellence, and real estate development activities. Work is performed with a high degree of independence under the general supervision of the Director of DPCED, who also serves as the CDA Executive Director, and who reviews work performance for conformance with established goals, objectives, and public policy parameters. This position will act on behalf of the CDA Executive Director during absences and/or as specifically delegated in order to provide for continuity of services. This work is performed under the general leadership of the Director of DPCED, and may have a direct reporting relationship to the Mayor or their designee.

B. Examples of Duties and Responsibilities:

1. Plan, organize, direct, and evaluate the programs and operations of the CDA. Develop and implement short- and long-term strategic plans aligned with the CDA's mission and vision. Oversee CDA operations, ensuring compliance with regulations and effective program delivery. Develop and manage federal program budgets, as well as oversee the submission of federal grant applications. Develop and implement policies, programs, and grant applications. Oversee staff activities and ensure compliance with regulations. Maintain knowledge of the U.S. 1. of Housing and Urban Development (HUD) rules and regulations in order to develop local policy changes. Coordinate with stakeholders and ensure effective program delivery. Analyze program performance and identify opportunities for improvement. Serve as acting CDA Executive Director as needed.

2. Manage the operations and redevelopment of CDA properties. Oversee the management and maintenance of CDA owned properties. Develop and implement long-term maintenance and redevelopment plans for CDA owned properties. Develop and manage real estate portfolio and property level finances. Coordinate with and obtain approvals from HUD, other government entities, and City agencies for the redevelopment of CDA properties. Oversee project development and management, including land planning, construction, and financial planning for the redevelopment of CDA properties. Build and maintain relationships with funding sources including tax credit investors, lenders, and federal agencies. Support on-site resident engagement and maintain neighborhood-level relationships with community members.

3. Select, train, coach, lead and discipline staff. Provide general leadership to staff, provide consultation and advice on more complex and judgmental aspects of the work, and participate in the full range of employee relations. Plan, organize, assign, monitor, and evaluate diverse housing programs, staff resources and service delivery. Support managers in the review of work assignments, requirements, and review work product for completeness and accuracy. Ensure compliance with personnel, labor relations, and Affirmative Action and Equal Employment Opportunity policies throughout housing operations.

4. Provide advice, counsel, staff services, program, and financial status reports to the Community Development Authority Board, Common Council, other Boards and Committees, the Mayor, other Departments and Divisions, outside agencies and neighborhood/community groups. Maintain effective working relationships with funders, the federal government, public, local media, professional groups, and elected representatives, and respond to residents and clients. Make public presentations and share information on housing issues, plans, and accomplishments with neighborhood/community groups, property owners, and CDA residents.

5. Develop, present, and monitor operating and capital budgets.

6. Demonstrate a commitment to the City's racial equity and social justice initiatives (RESJI). Participate in and help lead city-wide and agency efforts toward implementing RESJI principles.

7. Instill a culture of continuous learning and a commitment to ongoing initiatives involving performance excellence systems.

8. Demonstrate and promote organizational values, in everyday work, to further the mission and vision of the City of Madison.

9. Perform related work as required.

C. The Director agrees to perform such functions and duties at a professional level of competence and efficiency. The Director shall abide by all requirements of the laws of the State of Wisconsin, and of the ordinances, resolutions, regulations, rules and practices of the City which exist at the time of execution of this Agreement or which may, hereafter, be enacted or amended by the State of Wisconsin or the City in the exercise of their lawful authority. In the event a provision of this Agreement conflicts with any City ordinance, resolution, regulation, rule or policy, the provision of the Agreement shall control, except that nothing herein shall be interpreted as modifying the obligations or terms Madison General Ordinance §3.35 (the Ethics Code).

D. The Director shall devote full time to the duties and responsibilities provided herein and shall engage in no pursuit that interferes with them. The Mayor, however, may approve the Director's reasonable time away from the regular duties and responsibilities provided such time is approved in advance and taken as vacation leave or absence without pay. Further, the Mayor may authorize other limited outside professional activities on City time provided that they are determined to be of benefit to the City and the Director is not compensated for such activities. Nothing herein limits the Director from performing outside services for compensation provided such outside services have been approved by the Mayor, are not done on City time, and otherwise comply with City ordinances and rules.

E. The standard City workweek is 38.75 hours. However, the Director shall have reasonable flexibility from this standard to accommodate additional time expended outside regular working hours required by attendance at meetings and the like. Such flexibility is not intended to provide or be used as additional vacation or other paid leave.

F. The Director shall have no right to make contracts or commitments for or on behalf of the City except as preauthorized by statute, ordinance or express written consent of the City.

G. The Director shall continue to reside within the City of Madison for the duration of this contract. As a condition of accepting this contract, the Director agrees to waive any right to challenge this residency requirement, by court action or otherwise.

III. COMPENSATION AND BENEFITS

A. The Director's salary shall be based on an annualized rate of $160,000, and shall be paid in approximately equal biweekly payments according to regular City payroll practices. Annual salary adjustments during the term of this agreement may be made at the Mayor's discretion, subject to approval of the Common Council, as provided in the City's established managerial pay plan. The Director shall not be entitled to receive any additional overtime compensation, compensatory time off, or bonuses.

B. The Director shall, in addition to the compensation provided in Paragraph A above, and except as otherwise set forth in the Agreement, be entitled to the following benefits:

1. The Director shall receive the same benefits as all other non-represented professional employees in Compensation Group 18 as may be provided and/or modified by the Madison General

Ordinances, Resolution of the Common Council, Administrative Procedure Memoranda or other official City action throughout the duration of this agreement subject to paragraph II. (G) above.

2. The Director shall be entitled to twenty-seven (27) days of vacation in each year of this Agreement. Credited but unused vacation in excess of ten (10) days may be carried forward to the succeeding year with the approval of the Human Resources Director. Except as otherwise provided, the Director shall be paid in full for credited but unused vacation existing at the expiration of this Agreement or upon the Director's retirement, when qualified for receipt of Wisconsin Retirement System (WRS) benefits. If the Director accrues a balance of more than five weeks from the preceding year(s), the Director may elect to convert up to ten (10) days of their annual vacation to an amount of cash equivalent, calculated on their regular earnings. The Director shall apply for such conversion option in accordance with City procedures, and such amount shall be paid in a manner determined by the City.

3. Sick Leave: If the Director leaves the position before the end of the contract period, the Director shall be entitled to payment in full (100%) of any earned but unused sick leave accumulated during each of the fully completed contract period(s). The Director shall be entitled to one-half (50%) of any earned but unused sick leave accumulated to the day the Director terminated City employment during the contract period. If the Cityterminates the Director's contract before the end of the contract period or the Director leaves the position at the end of the contract period or the Director retires and qualifies for WRS benefits, they shall be entitled to payment in full (100%) of any sick leave the Director would have earned through the end of that year.

4. The Director shall be eligible to participate at City expense in professional seminars, conferences, workshops and related meetings consistent with the role as Director and in accordance with applicable Administrative Procedure Memoranda.

5. The Director shall be reimbursed for relevant professional association and/or licensure dues.

6. The Director shall be eligible to be a CARS monitor in the City CARS program.

7. The Director shall be eligible for smart phone with data plan reimbursement up to seventy-five (75) dollars per month for City usage.

IV. TERM: RENEWAL OPPORTUNITY; NON-RENEWAL

**A. This Agreement shall take effect on June 17, 2025, and shall expire on June 16, 2030, unless terminated sooner as provided herein. All salary and benefit changes shall apply on the employee's start date, June 22, 2025.**

B. The Mayor, in their sole discretion, may offer renewal of this Agreement to the Director. The Mayor shall notify the Director of the intent to renew the Agreement at least ninety (90) calendar days before the expiration of this Agreement. Failure to so notify the Director shall extend the term of this Agreement by the time of the delay in actual notification (but in no event for more than ninety (90) days) without change in the Director's anniversary date, and shall not act as a full renewal of the Agreement. Renewal of the agreement and of its provisions shall be subject to the approval of the Common Council. In the event the Common Council does not renew this Agreement, this Agreement will remain in effect for ninety (90) days following the non-renewal action by the Common Council or five (5) years from the date of this Agreement, whichever is later.

D. The Mayor, in their sole discretion, may elect not to offer renewal of this Agreement to the Director. In such event, the Mayor shall notify the Director of the intent not to renew the contract at least ninety (90) calendar days before the expiration of this Agreement. Failure to so notify shall extend the term of this Agreement by the time of the delay in actual notification (but in no event for more than ninety (90) days) and shall not act as a renewal of the Agreement. At the expiration of the Agreement, the parties' rights, duties, responsibilities and obligations shall end. However, the Director will, at the sole discretion of the Mayor, be eligible to take a voluntary demotion into any vacant or newly created position for which the Director is qualified.

E. In the event of non-renewal of this Agreement, under either Paragraph D above, the Mayor may, in their sole discretion, terminate this Agreement at any earlier date within ninety (90) days of the expiration of this Agreement, as determined by the Mayor. The early termination is to be accomplished by (a) notifying the Director of the date of early termination, and (b) committing to buy out the balance of this Agreement by paying the Director the balance due under this Agreement in a lump sum, including salary and leave benefits (vacation, floating holiday, paid leave, sick leave) earned or to be earned through the original term of this Agreement, together with payment of the City's share of any health insurance premiums or the provision for such payment through the original term of this Agreement. The buy-out may be for the full period left on this

Agreement, or any portion of the final ninety (90) days thereof. If this Agreement is terminated early through the provisions of this buy-out clause, the Director's employment with the City ends as of the date of early termination.

## V. PERSONNEL ACTIONS

For a period of twelve (12) months from the effective date of this Agreement, the Director shall serve a probationary period. During the probationary period, the Director serves at the pleasure of the Mayor and Director of the Department of Planning, Community, and Economic Development (DPCED) may be removed at will by the Mayor and DPCED Director. The Mayor will give the Director four (4) weeks' notice of removal. Following the probationary period, and for any renewal of this Agreement, the Director be removed as otherwise provided herein.

The Director is subject to the Mayor and DPCED Director's supervision and is, during the term of this Agreement, subject to the Mayor and DPCED Director's authority to impose discipline on or to discharge the Director as is provided in Sec. 9 of the City of Madison Personnel Rules, or as may be renumbered or amended hereafter. The Director shall be entitled to the procedural appeal and provisions contained in such subsection or as may be provided other non-represented employees at the time of imposition of suspension or discharge.

## VI. CITY OBLIGATIONS AND RIGHTS

The City shall provide staff, equipment, supplies and space that it deems reasonable, in its sole discretion, for the conduct of the work of the Director. The City retains the sole right to determine the organizational structure and overall functioning of the Housing Division.

## VII. REOPENING THE AGREEMENT

Either party may request that the Agreement be reopened for renegotiation if or when the Director's duties or responsibilities change significantly. A "significant" change in the Director's duties is defined as that degree of change in duties and responsibilities that would qualify a civil service position for reclassification pursuant to standard City personnel practices.

Factors which may be considered include the addition or deletion of duties, changes in Department services or the addition or deletion of programs. If there is no agreement, the original Agreement shall control and shall not be reopened. Agreement changes, if any, and any resulting reclassification of the position shall not be deemed the creation of a new position so as to require competition.

## VIII. LIABILITY PROTECTION

The City shall defend and indemnify the Director against and for any and all demands, claims, suits, actions and legal proceedings brought against them in their official capacity or personally for acts performed within the scope of their employment to the extent and only to the extent authorized by the Wisconsin Statutes in effect at the time of the act complained of and as may be provided by any City insurance coverage for employees at such time.

IX. STATEMENT OF ECONOMIC INTERESTS

Pursuant to Madison General Ordinance §3.35 (the Ethics Code), the Director shall file a Statement of Economic Interests with the City Clerk within 14 days of their appointment. Each person required to file a Statement of Economic Interests shall annually file with the Clerk an updated Statement no later than April 30 of each year.

X. DOCUMENTS AND MATERIALS PROPERTY OF THE CITY

All of the documents, materials, files, reports, data and the like which the Director prepares or receives while this Agreement is in effect are the sole property of the City of Madison. The Director will not publish any such materials or use them for any research or publication without attribution to the City other than as work performed pursuant to the terms of this Agreement.

XI. APPEARANCE BEFORE ANY CITY ENTITY FOLLOWING SEPARATION FROM EMPLOYMENT

The Director shall be subject to the provisions of Madison General Ordinance §3.35 (the Ethics Code).

XII. TERMINATION OF AGREEMENT

A. The Director may elect to terminate this Agreement before the expiration of the contract period. If the Director provides less than forty-five (45) calendar days' notice in writing to the Mayor, the Director forfeits all rights to the cash equivalent of any of the benefits enumerated in Section III. B. of the Agreement. If the Director provides forty-five (45) calendar days' notice, or greater, in writing to the Mayor, the benefits enumerated in Section III. B. of the Agreement will be paid according to the terms of the Director leaving during the contract period. These forfeiture provisions do not apply if the Director retires from this position and qualifies for benefits under the Wisconsin Retirement System.

B. The Director's discharge (as provided for in section 9 of the City of Madison Personnel Rules) during the term of this Agreement shall be deemed a breach of material provision of the Agreement. In the event of

a discharge or other breach of a material provision of the Agreement by the Director, the Director shall forfeit all compensation and benefits from the date of notification of the breach by the City. This action shall not impact the receipt of benefits earned during the total period of employment. In the event of an alleged breach of a material provision of this Agreement by either party, the concerned party shall notify the other party in writing within thirty (30) working days, which shall be followed by a meeting of the parties to resolve the alleged breach. In the event the issue is not resolved, the Director or the City may pursue contract remedies.

C. The City retains the right, in its sole discretion, to abolish the position of CDA Housing Director or to reorganize as it deems in the best interest of the City. In the event the City abolishes the position of CDA Housing Director or reorganizes the Department to the extent that the position of CDA Housing Director is no longer required, this Agreement shall terminate and all rights, duties and obligations of the parties shall mutually end without recourse ninety (90) calendar days after final approval of such abolishment of position or reorganization by the Common Council, except as provided in Madison General Ordinance §3.35 (the Ethics Code). In such case, all benefits provided in renewal or non-renewal of the agreement apply.

XIII. NO ASSIGNMENT OR SUBCONTRACT

The Director shall not assign or subcontract any interest or obligation under this Agreement.

XIV. AMENDMENT

This Agreement shall be amended only by written Addendum to Agreement of the parties approved and authorized for execution in the same fashion as this original Agreement.

XV. NO WAIVER

No failure to exercise and no delay in exercising any right, power or remedy on either party's part shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof, or the exercise of any other right, power, or remedy.

XVI. ENTIRE AGREEMENT

No agreements, oral or written, express or implied, have been made by either party hereto, except as expressly provided herein. All prior agreements and negotiations are superseded hereby. This Agreement and any duly executed

addenda or amendments thereto constitute the entire Agreement between the parties hereto.

XVII. SEVERABILITY

In the event any provisions of this Agreement are determined by any court of law to be unconstitutional, illegal, or unenforceable, it is the intention of the parties that all other provisions of this Agreement shall remain in full force and effect.

XVIII. GOVERNING INTENT AND LAW

This Agreement shall be interpreted in the first instance in accordance with the spirit and intent of the Substitute Report of the Human Resources Committee Report approved by the Common Council on August 2, 1988 and shall be controlled, construed and enforced in accordance with the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the day and year contained herein.

CITY OF MADISON
A Municipal Corporation

| | |
|---|---|
| Witness | Satya Rhodes-Conway, Mayor |
| Witness | Michael Haas, City Clerk |
| Witness | Chad Ruppel, CDA Housing Director |

APPROVED:

APPROVED AS TO FORM:

David P. Schmiedicke
Finance Director

Michael Haas, City Attorney

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88495

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88495 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Authorizing the Mayor and City Clerk to enter into a one (1) year, competitively selected service contract with the option for one (1) additional one (1) year term with Galls, LLC for the uniform management program for Fire and Police.

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | Satya V. Rhodes-Conway | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | mquieto@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Finance Department | 05/28/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Finance Committee (6/9/25), Common Council (6/17/25)

### Text of Legislative File 88495

Fiscal Note
The proposed resolution authorizes the Mayor and City Clerk to enter into a competitively selected service contract with Galls, LLC for the uniform management program for Fire and Police. Funding for uniform expense is included in the respective agency operating budgets (Munis Account #53245), an annual appropriation subject each year to Common Council approval. No additional appropriation is required.

Title
Authorizing the Mayor and City Clerk to enter into a one (1) year, competitively selected service contract with the option for one (1) additional one (1) year term with Galls, LLC for the uniform management program for Fire and Police.

Body

WHEREAS, the Fire and Police departments requires a uniform management program; and

WHEREAS, Galls, LLC ("Galls") offers a uniform management program that will satisfy the needs of the Fire and Police departments and the union contracts that specify what items should be; and

WHEREAS, Galls was selected through a competitively-bid process by Sourcewell, a government purchasing cooperative organized under Minnesota law, and this satisfies the City's competitive selection requirements; and

WHEREAS, the City has negotiated pricing per item, benefitting from the Sourcewell contract, and estimated to be not more than $600,000 per year; and

WHEREAS, under MGO 4.26, service contracts of more than one year that average more than $100,000 per year in cost require Common Council approval and signature by the Mayor and City Clerk and this will be a one year contract with the option to extend for a second year that exceeds $100,000 per year;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are authorized to sign a contract with Galls, LLC for the purposes and at the price described above, for a term of one (1) year with the option for one (1) additional one (1) year extension.

BE IT FURTHER RESOLVED that the Finance Director or designee is authorized to sign the optional one year contract extension subject to appropriation in that year's budget.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88501

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88501 | **File Type:** | Resolution | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | Amend GI Clinic Resolution | | | **Final Action:** | |

**Title:** BY TITLE ONLY: Amending Resolution 11-00919 regarding a TIF Loan to GI Clinic, LLC to authorize the execution of a PILOT Agreement. (District 19)

**Notes:** GiClinicPilotAmend

Introduced by title only 6/3/2025

| | | | |
|---|---|---|---|
| **Sponsors:** | John P. Guequierre | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | Matthew Robles | **Hearing Date:** | |
| **Entered by:** | mglaeser@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Attorney's Office | 05/28/2025 | Referred for Introduction | | | | |

**Action Text:** This Resolution was Referred for Introduction
**Notes:** Finance Committee (6/9/25), Common Council (6/17/25)

### Text of Legislative File 88501

**Fiscal Note**

Fiscal note pending

**Title**

BY TITLE ONLY: Amending Resolution 11-00919 regarding a TIF Loan to GI Clinic, LLC to authorize the execution of a PILOT Agreement. (District 19)

**Body**

[PREAMBLE

***

WHEREAS, ***

NOW, THEREFORE, BE IT RESOLVED, that ***

BE IT FURTHER RESOLVED, that ***

BE IT STILL FURTHER RESOLVED, ***

BE FINALLY RESOLVED, that ***]

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88498

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88498 | **File Type:** | License | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Ian's Pizza on State LLC • dba Ian's Pizza on State
100 State St • Agent: Nicholai Stratman
Estimated Capacity (in/out): 111/44
Class B Beer, Class C Wine • 5% alcohol, 95% food
Police Sector 406 (District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00425 App.pdf, LICLIB-2025-00425 Supplemental.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | Referred for Introduction | | | | |

**Action Text:** This License was Referred for Introduction
**Notes:** Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

### Text of Legislative File 88498

**Title**

Public Hearing - New License
Ian's Pizza on State LLC • dba Ian's Pizza on State
100 State St • Agent: Nicholai Stratman
Estimated Capacity (in/out): 111/44
Class B Beer, Class C Wine • 5% alcohol, 95% food
Police Sector 406 (District 4)

941

# Liquor/Beer License Application

(Agenda Item Number)

(Legistar file number)

LICLIB-2025-00425
(License number)

4 (Alder District #) 406 (Police Sector)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☒ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.

   Ian's Pizza on State, LLC

2. Trade Name (doing business as) Ian's Pizza on State

3. Address to be licensed 100 State Street, Madison WI 53703

4. Mailing address 228 State Street, Madison WI 53703

5. Anticipated opening date Currently Open

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

   ☒ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☐ No ☒ Yes (explain)

   Building Owner/Landlord is Frank Liquors of La Crosse, INC

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

   Ian's On State will have a customer facing, but locked on the customer side cooler with canned beer options as well as some cans of wine. Back-ups will be stored/locked in the basement away from customer access and only shift leaders and above will have access to back up alcoholic beverages.

   During the summer months, customer will have the ability to have alcoholic beverages on our patio. We will have signage along with staff training to ensure those beverages don't leave the patio.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 111 Outdoor: 44

10. Describe existing parking and how parking lot is to be monitored.

    No Parking on premises

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☒ No ☐ Yes, license issued to _____ (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Nicholai Stratman

13. City, state in which agent resides Sun Prairie, WI

14. How long has the agent continuously resided in the State of Wisconsin? 42 years

15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed 2/24/25

16. State and date of registration of corporation, nonprofit organization, or LLC.

    Wisconsin, 5/7/2008

17. In the table below list the directors of your corporation or the members of your LLC.
    ☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Manager | Nicholas Martin (Stream Drifting LLC) | Sun Prairie, WI |
| Member | Lexy Frautschy (Frautschy Enterprises, LLC) | Brooklyn, WI |
| Member | Nicholai Stratman | Sun Prairie, WI |
| Member | Jack Thurnblad | Madison, WI |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    Nicholas Martin

19. Is applicant a subsidiary of any other corporation or LLC?

    ☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☐ No ☒ Yes (explain) Stream Drifting and Jack Thurnblad have minority ownership in State Line Distillery, Stream Drifting has minority ownership in Ian's Pizza MK1. Stream Drifting has a minority interest in Ian's Pizza Frances.

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☒ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 11am - 10pm | 11am - 10pm | 11am. - 10pm | 11am - 12am | 11am. - 3am | 11am. - 3am | 11am. - 3am |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Pizza and Salads

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
5 % Alcohol 95 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2025.

38. State Seller's Permit 4 5 6 - 1 0 2 6 5 8 6 2 7 9 - 0 3

39. Federal Employer Identification Number 38-3782621

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Nicholai Stratman

Business phone 608-692-8792 Business e-mail address nicholai@ianspizza.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC), ☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans, ☒ Copy of Lease, ☒ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

4/2/2025
(Date)

| **Clerk's Office checklist for complete applications** | | |
|---|---|---|
| ☐ WI Seller's Permit Certificate (matching articles of incorporation)<br>☒ FEIN<br>☒ Written description of premises | ☒ Background investigation form(s)<br>☐ Form for surrender of previous license<br>☒ *Articles of Incorporation<br>☒ *Appointment of Agent<br>* Corporation/LLC only | ☐ Floor Plans<br>☒ Lease<br>☒ Business Plan<br>☒ **Sample Menu<br>** Class B only |
| **Upon Application Submission, the Clerk's Office issued to the application:**<br>☐ Orange sign ☐ Orange business card<br>☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information | | |
| Date complete application filed with Clerk's Office _____<br>Date of ALRC meeting _____ Date license granted by Common Council _____<br>Date provisional issued _____ Date license issued _____ | | |

# WINE

**Pinot Noir 7.50**
Underwood, 13% abv, 8.5 oz.

**Sauvignon Blanc 7.50**
Archer Roose, 12% abv, 8.5 oz.

# CANS

**Tall Boy**
Coors Banquet or Schlitz, 16 oz.

**Baby Yo (Fuzzy Little IPA)**
Third Space Brewing, 3.9% abv, 12oz.

**Unite the Clans (Scottish Ale)**
Third Space Brewing, 5.8% abv, 12 oz.

**OktoberFest (Marzen-style Lager)**
Third Space Brewing, 6% abv, 12 oz.

**Happy Place (Midwest Pale Ale)**
Third Space Brewing, 5.3% abv, 12 oz.

**3 Sheeps Pils (Pilsner)**
3 Sheeps Brewing, 5.3% abv, 12 oz.

**Fresh Coast (Pale Ale)**
3 Sheeps Brewing, 5.3% abv, 12 oz.

**Spotted Cow (Farmhouse Ale)**
New Glarus Brewing, 4.8% abv, 12 oz.

**Moon Man (Pale Ale)**
New Glarus Brewing, 5% abv, 12 oz.

**Miller Lite**
Miller-Coors, 4.2% abv, 12 oz.

# Ian's Pizza Madison

EXECUTIVE SUMMARY

Ian's United is a restaurant company composed of 3 pizzerias. Ian's United was founded in 2001 by Ian Gurfield and Rob Haugen when they opened their first Ian's Pizza by the Slice restaurant in Madison, Wisconsin. Serving eclectic pizza varieties, all by the slice and well into the night, Ian's Pizza by the Slice quickly established a cult-like following amongst the students and staff at the University of Wisconsin. Consistently voted the #1 pizzeria by UW-Madison students, Ian's Pizza by the Slice was named in 2007 one of the top ten things to do before graduation by the University of Wisconsin Alumni Association. In 2005 Ian's Pizza opened a second location in Madison, Ian's on State, located by the state capitol building. In addition to pizza, Ian's on State featured an attended salad bar showcasing locally grown produce. In 2007 Ian's on State expanded its physical store size and became the central hub for delivery operations in Madison. Ian's on State is the company's top revenue generating business with sales exceeding $1.6 million in 2008. The company's third business, Ian's Pizza by the Slice Wrigleyville opened in Chicago in July of 2008. During the past year Ian's Pizza by the Slice Wrigleyville has established a loyal following amongst Cubs fans and young professionals living in the surrounding neighborhood. The projected revenue for this year for all three Ian's United restaurants is $3.8 million dollars. Ian's United now seeks to open a fourth location in Madison near the University of Wisconsin-Madison. Informal research has shown significant brand recognition already exists amongst UW-Madison students. Recent articles in Madison Magazine and the Madison Sentinel Journal announcing the opening of Ian's Pizza Madison attest to the company's popularity amongst students and residents.

.

VISION

The vision is detailed within this business plan

PRODUCT

Ian's Pizza Madison will serve the same eclectic variety of pizzas which are now hallmarks of the Ian's brand. Varieties include Mac n' Cheese, Steak and Fries with BBQ sauce and Buffalo Chicken. Ian's Pizza Madison will also feature an attended salad bar incorporating seasonal produce. Ian's Pizza Madison will provide in store seating as well as delivery services.

TARGET MARKET

The company's primary target market is college students. According to the National Restaurant Association young people between 18-24 consume more fast food than any other demographic group. Ian's will also target the late night crowds who frequent the bars in the neighborhood.

COMPETITIVE ADVANTAGE
Ian's will serve gourmet pizza by the slice in a market where no such product exists. Lastly, Ian's will incorporate a proven system designed to sell large volumes of pizza quickly and efficiently.

MARKETING
The company's goal is to make Ian's Pizza Madison an "institution". This will be achieved by: 1) Defying the stereotype associated with most pizza parlors (i.e., dark, dirty, cheap, etc.) 2) Continuing to build a company focused on employee satisfaction. 3) Tailoring the company's marketing campaign to specifically address the needs of Ian's Pizza Madison's different customer groups.

LOCATION
Ian's Pizza Madison offices are located at 228 State Street. Ian's Pizza On State LLC is at 100 State Street

COMPETITION
The company's competition is detailed in this business plan.

MANAGEMENT
The company will be owned at operated by Nicholas Martin. Mr. Martin has been working with Ian's Pizza since 2008. He currently owns Ian's on State in Madison. Assisting Mr. Martin will be Nicholai Stratman and Rose Mohan

BUSINESS STRUCTURE
The company will operate as a Limited Liability Company.

**Financial Summary**
A detailed yearly financial model for 2010, 2011, and 2012 outlines the exact timing and budget for Ian's Pizza Madison (see attached). These models capture the inherent seasonality of the business (e.g., business is slower during periods when most students are not on campus), changes in working capital and the additional cash flow required to service the debt and amortization on the proposed term loan.
Using these projections, Ian's clearly demonstrates the ability to service the loan and complete the transformation of ownership. Even assuming significant amortization, a short two-year term and an expensive capital structure (LIBOR + 10%), the company's cash balance is anticipated to be sufficient.

**Competition**

Ian's Pizza Madison will face several direct competitors in the neighborhood. Topper's Pizza is a growing regional chain of pizzerias familiar to Ian's staff and management. Topper's Pizza opened a location in winter of 2008 two blocks away from Ian's Pizza Madison's location. Topper's Pizza focuses primarily on delivery operations and does not sell pizza by the slice.

Voted Independent Pizzeria of The Year by Pizza Today magazine, Pizza Shuttle possibly will be Ian's Pizza Madison's strongest competitor in the delivery market. Voted best pizza in Madison several times by the local press, Pizza Shuttle has been operating since 1988 and is considered a local institution on Madison's east side. While Pizza shuttle caters to families and large groups thanks to a large dining area, Ian's Pizza Madison will primarily focus on those seeking a quick slice for lunch, dinner or a late night snack. Ian's Pizza Madison will also be located directly in the heart of a late night district, whereas Pizza Shuttle is ¼ mile away.

Recently both Topper's and Pizza Shuttle introduced their own versions of Ian's Pizza's most popular slice, Mac 'n Cheese.

Pizza Man, located two blocks from Ian's Pizza Madison, is an eclectic establishment which, despite its name, is mostly known for fine food and wine.

**Marketing**

The company's goal is to become part of the cultural fabric of UW-Madison. To accomplish this, a close relationship must be developed with the target market. Creative marketing activities to promote Ian's products and strengthen the brand will be undertaken. Ian's Pizza Madison will work with Alto Clef Productions to execute a marketing plan focusing on the following areas.

- **Partnerships with college clubs and fraternities:** Develop promotional partnerships with college clubs and fraternities with the goal of becoming the pizza of choice for events and parties. Special catering services will also be offered to leverage those relationships.
- **Promotions geared towards entering freshmen:** Target incoming freshmen to ensure a growing base of loyal clients. Working with the universities student orientation event staff to distribute cups, t-shirts, and free pizza that will help spread Ian's name among this group of new prospective consumers.
- **Promotions with University departments:** Offer special deals to University's social departments and housing to encourage their business with Ian's when promoting school events. Seek to develop a close relationship with these departments.
- **Sponsorship of charity events:** Sponsor charities/event with free products by promoting them in Ian's locations and with cash contributions when appropriate.

**Vision**

**Mission Statement**

We aim to be a company of entrepreneurs who operate profitable, cult-classic premium pizza concepts that integrate naturally into destination communities throughout the US.

## Values

We believe that one of the best ways to spread large and lasting change to the business environment is by setting the bar high for how businesses should run. To that end, our goal at Ian's Pizza is to provide the best service and the highest quality products to our customers with more class and style than our competitors while creating great jobs and opportunities for our employees. We surround ourselves with energetic people eager to learn, hustle, and grow in a challenging and exciting environment. Our concept depends on people working hard together and pushing one another, and our businesses, to get better and better. We believe that the people working at each location define the culture within that store and this means we are looking for folks with big personalities who are able to bring new dimensions to the Company culture we've been fostering over the years.

At Ian's Pizza we live our business and personal lives by these values every day

- We champion entrepreneurship and innovation.
    - We make sound strategic decisions by listening, investigating, leveraging knowledge, and engaging our employees and guests.
    - We are innovative people who encourage our entrepreneurial spirits by creating, recognizing, and seizing opportunity.
- We measure success by our collective and individual achievements
    - We believe that a balanced structure at the top, strengthened by cooperative diplomacy, allows us to celebrate and ensure our individuality and independence.
- We are self-aware, transparent, accountable, and act with integrity.
    - Our leaders are guided by the practice of servant leadership. We are cognizant of the challenges and responsibilities of running a business and as such practice humility.
- We are a force of good in our community.
    - The culture of our businesses is inspired by the soul of our staff and guests. We believe in supporting our communities by creating mutually beneficial relationships with our employees, partners, and local providers.
    - We use our businesses as catalysts to increase the practice and awareness of environmental responsibility and social justice.
- We strive to write a great final chapter.
    - Our goal is to continually strengthen our relationships and leave them better than we found them.

**Diversity, Equity, and Inclusion (DEI)**

DEI is integral to our values and vision at Ian's Pizza. We are committed to being representative of the rich diversity of our communities, including with our people and our food. We also want our employees to feel included, happy, and thriving at Ian's because they are treated equitably and the company's values align with their own. If you are interested in learning more about the DEI work being done at Ian's, ask your manager or ISC.

**A Somewhat Brief History of Ian's Pizza**

While still in college, Ian worked at a small pizza-by-the-slice restaurant. After a visit to Italy, he began to make plans for his own restaurant. He had a vision of the perfect late-night, pizza-by-the-slice place: it had to have a busy college campus nicely integrated with the rest of the town, people had to be active all year long, and there needed to be a lot happening. He drove from college town to college town over the course of a year and a half... Bloomington, Indiana. Lawrence, Kansas. Ames, Iowa. Peoria, Illinois. In January of 2001, he arrived in Madison,

Wisconsin and knew he found his place. The first Ian's opened its doors on October 31, 2001 on the edge of the University of Wisconsin-Madison campus and they were an immediate hit. In July 2005 Ian opened a second location on Madison's State Street — much smaller and with a salad bar, in an area more focused on daytime business customers and weekend families.

One of Ian's main goals when he first began was to create an environment where it would be possible for his workers to become business owners. In June of 2008 Ian sold the State Street location to one of his first employees, Lexy Frautschy, who had started out as a part-time delivery driver while going to college. In 2010, the urge to expand struck again. Lexy left the Madison cluster in the capable hands of Nick "Marty" Martin and left to open the third Ian's, this time in Milwaukee on North Avenue. Just two years later, he and his Milwaukee team, which included current Milwaukee MP Ryan "Donny" Donovan opened the fourth Ian's location on Juneau Avenue, in a unique part of Milwaukee complete with it's own personality.

Meanwhile, each of the restaurants had its own prep kitchen in-house, where they would start early every morning by preparing all the meat, vegetables, and cheese they needed for the next few days. In the interest of saving money, sharing resources, and consistent quality, in 2012 Ian's also opened up a separate kitchen that would process all the Wisconsin restaurants' meat and labor-intensive ingredients. This became Ian's Commissary (what is often known in-house as The Lab or Food Lab).

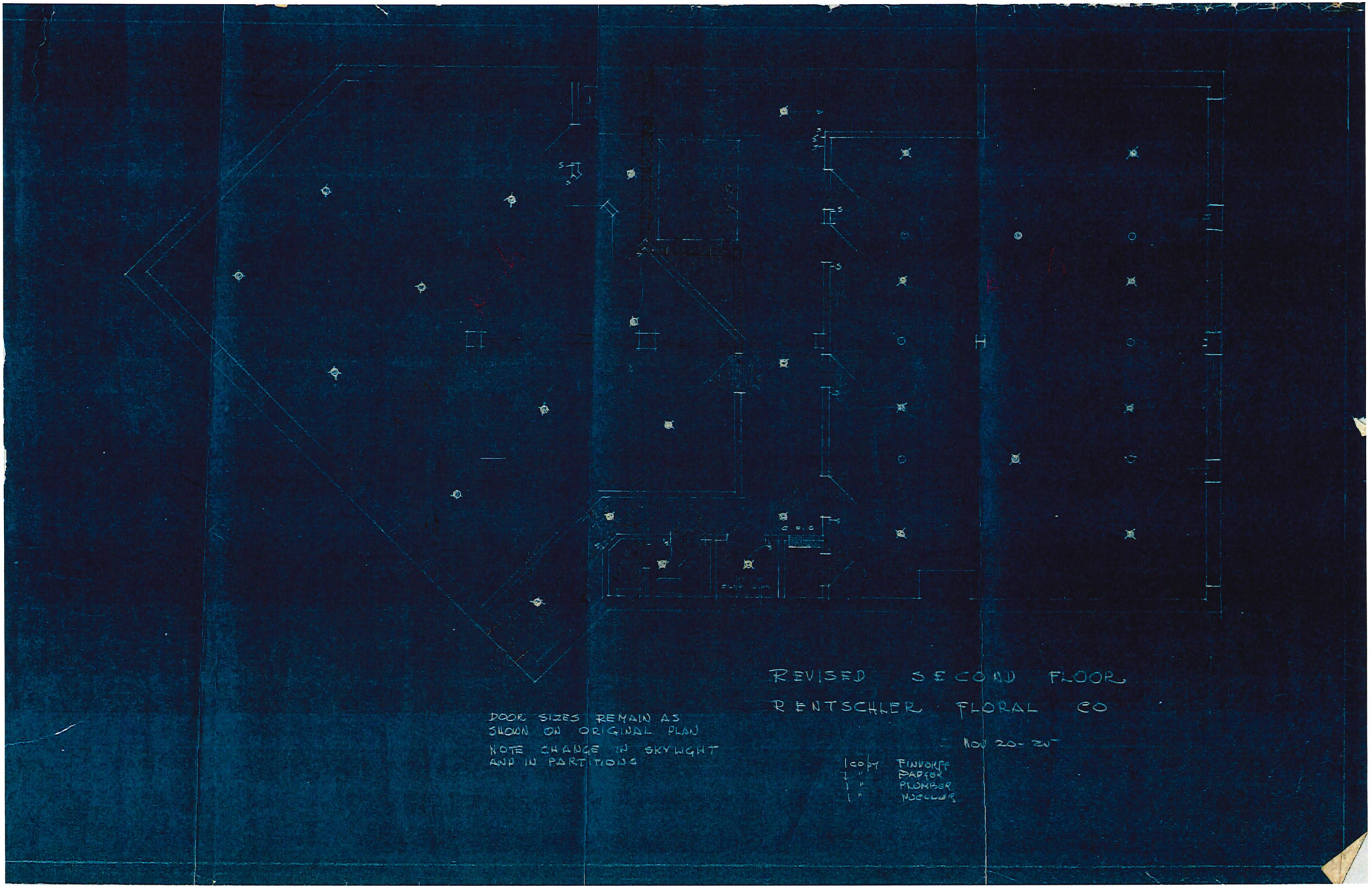
In 2014, another longtime employee, Elliot Flax, who had worked at all the Ian's locations decided Denver looked like a good opportunity. He found a spot near the Colorado Rockies' stadium and word quickly spread among the numerous Wisconsin transplants who lived in the area, including Justin Reinders, current Denver GM and Ian's veteran. They weren't the only longtime employees who wanted to take Ian's west, of course. In 2015, the team of Ryan Flohr and Brandon Stottler, who both started at the original location, opened the sixth Ian's location in Seattle.

Visit all of our nine locations and you'll feel right at home the moment you step foot inside and see your favorite slices in the window. However, you'll also notice that they have their own identity, which is defined by the people who work at that location and the community they live in. As long as the core values remain the same — friendly service, quality food, and opportunities for employees — you will always be able to recognize that you're in an Ian's Pizza.

In 2019, we opened two new Ian's Pizza locations: Ian's Pizza Story Hill in Milwaukee and Ian's Pizza Garver in Madison. Our newest location, Ian's Pizza Fremont in Seattle, opened its doors in 2021.

**Ian's Pizza 2030 Vision**

Imagine this - It's the year 2030 and Ian's Pizza is a nation-wide coalition of independently owned, employee-led restaurants. We are united by our shared set of values and people-centric mission. Diverse voices lead us and more people who operate Ian's, own Ian's. We connect and collaborate more often, leading the charge in improving service industry compensation. We are stewards of our planet's natural resources and our food quality gets better each year. We shape our culture to promote hope and offer more flexibility to fit a wider range of staff lifestyles, so we can be proud of our choice to work at Ian's.
If you want to learn more about our vision and goals for the future - just ask!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NOTE CHANGE IN SKYLIGHT AND IN PARTITIONS
1 COPY FINDORFF
2 " PAPER
1 " PIONEER
1 " NOCCOLOR

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88500

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88500 | **File Type:** | License | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Kai Lao LLC • dba Ba Lao
811 Williamson St • Agent: Kenneth Brown-Soukaseume
Estimated Capacity (in/out): 25/6
Class B Combination Liquor & Beer • 50% alcohol, 50% food
Police Sector 408 (District 6)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00435 App.pdf, LICLIB-2025-00435 Supplemental.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | Referred for Introduction | | | | |

**Action Text:** This License was Referred for Introduction
**Notes:** Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

### Text of Legislative File 88500

**Title**

Public Hearing - New License
Kai Lao LLC • dba Ba Lao
811 Williamson St • Agent: Kenneth Brown-Soukaseume
Estimated Capacity (in/out): 25/6
Class B Combination Liquor & Beer • 50% alcohol, 50% food
Police Sector 408 (District 6)

956

(Agenda Item Number)

(Legistar file number)

LICLIB-2025-00435
(License number)

6 (Alder District #) 408 (Police Sector)

Office Use Only

# Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 105
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.
   Kai Lao LLC.
2. Trade Name (doing business as) Ba Lao
3. Address to be licensed 811 Williamson St. Madison, WI 53703
4. Mailing address 821 Williamson St. Apt#104 Madison, WI 53703
5. Anticipated opening date 07/11/25
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☒ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☐ No ☒ Yes (explain)
   We also own Red Panda LLC. Which apperates as Ahan

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   Food and drinks would be served at the bar on premise of 811 williamson st. and would be consumed at the bar, dining room, and small outdoor patio located right in front of the building.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

Indoor: 25 Outdoor: 6

10. Describe existing parking and how parking lot is to be monitored.

There is a small 5-10 parking lot in the back designated for employees and residence of the building.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☐ No ☒ Yes, license issued to Taco Local (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Kenneth Brown-Soukaseume

13. City, state in which agent resides Madison, WI

14. How long has the agent continuously resided in the State of Wisconsin? 24 years

15. Has the liquor license agent completed the responsible beverage server training course?

☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.

Wisconsin 04/08/25

17. In the table below list the directors of your corporation or the members of your LLC.

☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| owner | Kenneth Brown-Soukaseume | Madison, WI |
| owner | Jamie Brown-Soukaseume | Madison, WI |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Kenneth Brown-Soukaseume

19. Is applicant a subsidiary of any other corporation or LLC?

☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☐ No ☒ Yes (explain) Jamie & Kenneth own Red Panda LLC. DBA, Ahan

## Section D—Business Plan

21. What type of establishment is contemplated?

☒ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store

☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps

☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☐ No ☒ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 11Am - 8pM | - CLOSED | 11AM - 10pm | 11 AM - 10 pm | 11AM - 10 pm | 11Am - Midnight | 11Am-Midnight |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Snacks, Boba Tea

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:

~~65~~ 50 % Alcohol ~~55~~ 60 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☒ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 2025.

38. State Seller's Permit 456 - 1032079000-03

39. Federal Employer Identification Number 33-4534320

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Kenneth Brown-Soukaseume

Business phone (608) 698-3132 Business e-mail address ahanmadism@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

960

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☐ Appointment of Agent (if Corp/LLC), ☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans, ☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

04/17/25
(Date)

**Clerk's Office checklist for complete applications**

| | | |
|---|---|---|
| ☐ WI Seller's Permit Certificate (matching articles of incorporation) | ☐ Background investigation form(s) | ☐ Floor Plans |
| ☐ FEIN | ☐ Form for surrender of previous license | ☐ Lease |
| ☐ Written description of premises | ☐ *Articles of Incorporation | ☐ Business Plan |
| | ☐ *Appointment of Agent | ☐ **Sample Menu |
| | * Corporation/LLC only | ** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

Ba Lao Menu (Rough Draft)

- "Mai Tai Play"
  - Rum (Rory)
  - Lime juice
  - Curacao
  - Coconut
  - Garnish - Orange Peel?
  - * orgeat (Breakthru)

- "Gin Collins Play"
  - Gin
  - Lemon juice
  - Grapefruit (or potentially pineapple)
  - Soda Water
  - Red Wine Float

- "Lime Leaf or Pandan Daiquiri"
  - Infused Rum
  - Dem Syrup
  - Lime

- "Spicy Mezcal Marg Play"
  - Pepper infused Tequila or Elliot's Chili Tincture
  - Mezcal
  - Lime
  - Simple and/or triple sec

- "Jinro and Seasonal Fruit"
  - Jinro
  - Seasonal Fruit puree or syrup
  - Lemon or Lime juice
  - Soda Water
  - Garnish - Thai Basil?

- Thai Tea - Thai Coffee - Limeade - Saa Kehm
  - Just add Vodka, Rum, or Tequila?

- Other Potential Ideas

- Fruit Margarita Play
- Bee's Knees with ginger honey
- Moscow Mule play
- Long Island Thai Tea
- Negroni with Ancho

Rail:

Gin - State Line American
Tequila - Azteca avul - breakthru
Luna Azul - Frank
Vodka - Buddy's (rory from momentum)
Mezcal - Rory
Rum - Rory - Cihautan ($18 a bottle)
Bourbon - 4 roses? (Gen Bev)
Triple Sec - ? Pierre ferrand dry curaçao (left bank- Jeff Burke)
Brandy - Dancing Goat

Syrups:

Simple Syrup
Dem (or brown sugar) Syrup
Lemongrass / Pandan Syrup
Honey Ginger

Beer:

Beer Lao
Heineken
Tall boys - High Life, PBR
IPA - K4, Surly, Stone, Potosi,
Amber - Fat Tire
New Glarus, 3 sheeps, one barrel,
Brewing Projekt?
Guinness?
Seltzer
Cider

Soju / Sake:

Jinro

Wine:

NA bottles:

Ginger Beer (Fever Tree)
Fevertree tonic
Root Beer? (Potosi)?
Cans of Soda?

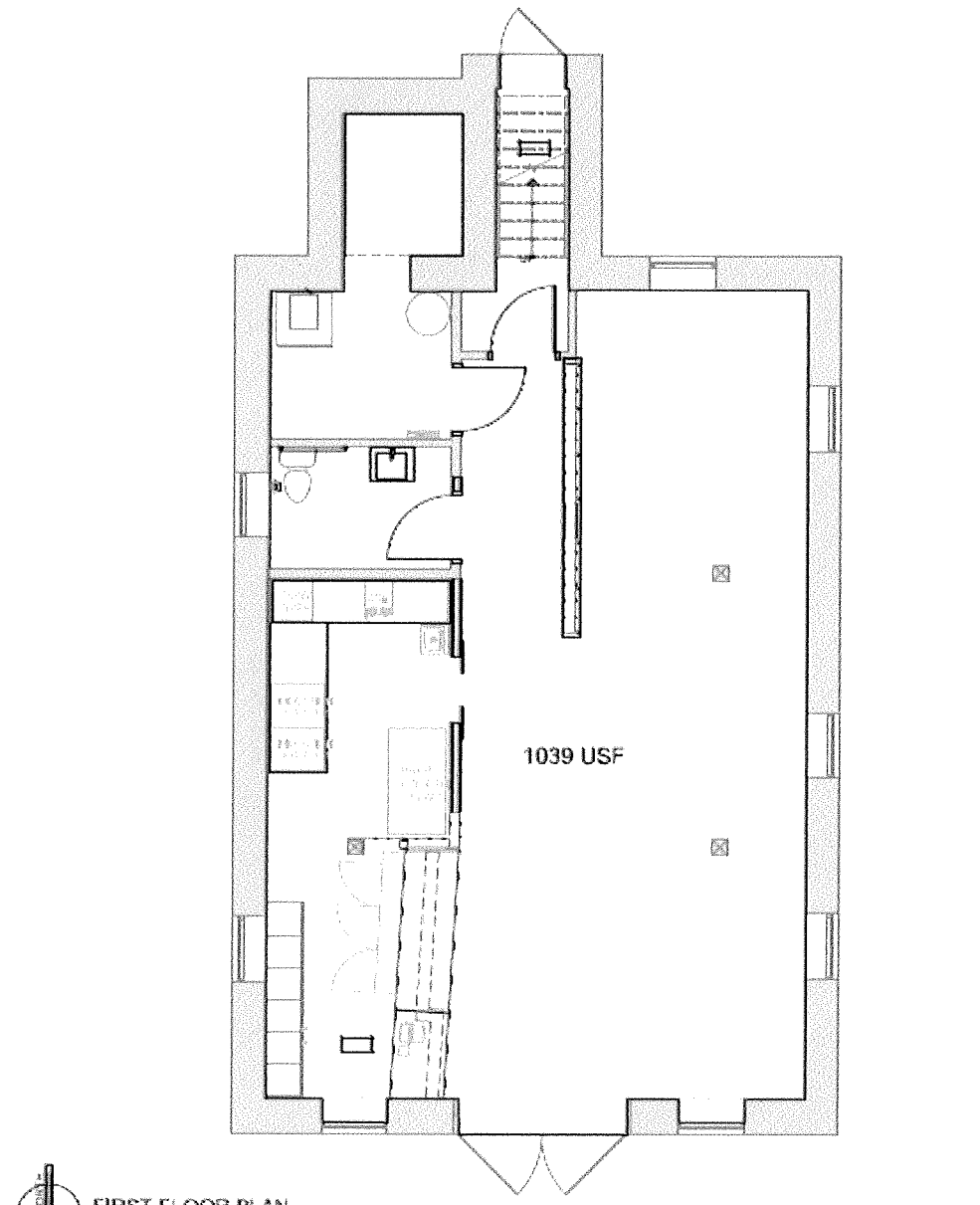
Shelf Bottles:

- Vodka
  - Grey Goose or Belvedere?
  - Tito's?
  - Ketel One?
  - Chopin?
- Gin
  - State Line London Dry
  - Death's Door
  - Hendrick's
- Tequila
  - Espolon
- Rum
  - Rumhaven Coconut (can get for free if we order enough highnoon cans from gen bev)
  - Cihuatan Cinabrio 12 yr ($29.50-750ml)
- Whiskey / Rye
  - Whistle Pig?
  - Jameson?
  - Woodford?
  - Hibiki?
  - Suntory?
- Scotch / Cognac
  - Hennessey?
  - Lagavulin
  - Jonny Walker

- Mezcal
    - Madre (3x types from Rory)
- Brandy
    - Korbel
- Cordials
    - St. Germain/ St. elder (frank liquor)
    - Aperol
    - Campari
    - Ancho Reyes
    - Pimm's?
    - Coffe Liqueur (State Line?)
    - Averna Amaro
    - Luxardo Amaro
    - Luxardo Marashino
    - Vermouth? (Dolin dry-left bank)
    - Fernet?
    - Grand Marnier, Cointraeu?
    - Canton?
    -

**EXHIBIT A**

**OUTLINE AND LOCATION OF PREMISES**



**Kai Lao LLC. Business Plan 811 Williamson St.**

Jamie and Kenneth started Ahan during the summer of 2020, and eventually moved the restaurant into the former El Dorado location at 744 Williamson St. in September 2023. The new location has been a success for Ahan, and we're finding that as our popularity grows, we constantly have people on the waiting list for a table, but we don't have enough space for the waiting customers. The bar fills up fast, and the remaining waiting customers usually wait in the lobby, go for a walk, or go to one of the closest bars in the neighborhood for a drink.

On an average night, Ahan has a waitlist of 200 people. Of those 200 guests, usually, 25 people will drop off the waitlist due to the wait time. If we could provide our guests with a place to wait at our bar across the street, we estimate that with a 25-seat capacity at 811 Williamson St., we would make a minimum of three turns per night. This would bring in 75 patrons, at $12 per drink, which would equate to $900 in revenue per day for a yearly total of $270,000, just from the overflow from Ahan alone.

Boba tea options in the Marquette neighborhood are also limited, and we plan to use the space during the day as a dedicated boba tea shop that features grab-and-go lunch items, such as banh mi. We also plan to feature snacks during the evening bar hours, and we estimate an average of 30 grab-and-go items will be sold per lunch, averaging at $420 per lunch. This would bring in $126,000 annually. We also estimate that we would be able to sell 45 boba teas per day at an average of $6, which would bring in $270. This would bring in $81,000 annually.

These projections would provide Kai Lao $477,000 in sales per year, and that is all without factoring in patrons who come into the bar solely for a drink or snacks.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88502

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88502 | **File Type:** | License | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Speedway LLC • dba Speedway 4132
4902 Verona Rd • Agent: Charles Satterfield
Class A Beer, Class A Liquor
Police Sector 212 (District 10)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIA-2025-00456 App.pdf, LICLIA-2025-00456 Supplemental.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | Referred for Introduction | | | | |

**Action Text:** This License was Referred for Introduction
**Notes:** Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

### Text of Legislative File 88502

**Title**

Public Hearing - New License
Speedway LLC • dba Speedway 4132
4902 Verona Rd • Agent: Charles Satterfield
Class A Beer, Class A Liquor
Police Sector 212 (District 10)

969

# Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 105
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICLIA-2025-00456
(License number)

10 (Alder District #) 2|2 (Police Sector)

Office Use Only

Class A: ☑ Beer, ☑ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

**Section A – Applicant**

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☑ Limited Liability Company exactly as it appears on your State Seller's Permit.

   Speedway LLC

2. Trade Name (doing business as) Speedway 4132

3. Address to be licensed 4902 Verona Road

4. Mailing address Attn: Licensing Dept. PO Box 139044 Dallas TX 75313

5. Anticipated opening date Already open we want to add Class A Liquor along with our Class A Beer

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

   ☑ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☑ No ☐ Yes (explain)

**Section B—Premises**

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

   Alcoholic beverages are sold at the cash register and stored on the main sales floor, coolers, utility/storage closet.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: N/A Outdoor: _____

10. Describe existing parking and how parking lot is to be monitored.

    _____

    _____

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☐ No ☑ Yes, license issued to Speedway LLC (name of licensee)

**Section C—Corporate Information**

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Charles Satterfield

13. City, state in which agent resides Fitchburg, Wi

14. How long has the agent continuously resided in the State of Wisconsin? Over 20 years

15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting ☑ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.

    07/18/1997 DE

17. In the table below list the directors of your corporation or the members of your LLC.
    ☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| President | David L. Seltzer | Southlake, TX 76092 |
| Vice President | Rory L. King | Heath, TX 75032 |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    _____

19. Is applicant a subsidiary of any other corporation or LLC?

    ☐ No ☑ Yes (explain) SEI Speedway Holdings LLC 86-2507617

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☑ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☐ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☑ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☑ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 24 hrs | 24 hrs | 24 hrs | 24 hrs | 24 hrs | 24 hrs | 24 hrs |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

n/a

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. _____

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
_____ % Alcohol _____ % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☐ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☑ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☑ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☑ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☑ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☑ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☑ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☑ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☑ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☑ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ No ☑ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20 26 .

38. State Seller's Permit 4 5 6 - 0000048548-03 _ _ _ _ - _ _

39. Federal Employer Identification Number 31-1551430

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Shameka Wiley

Business phone 972-828-1888 Business e-mail address shameka.wiley2@7-11.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☑ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☑ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☑ Appointment of Agent (if Corp/LLC),
☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans,
☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor) 04/10/2025 (Date)

**Clerk's Office checklist for complete applications**

| | | |
|---|---|---|
| ☑ WI Seller's Permit Certificate (matching articles of incorporation) | ☑ Background investigation form(s) | ☑ Floor Plans |
| ☑ FEIN | ☐ ~~Form for surrender of previous license~~ | ☑ Lease |
| ☑ Written description of premises | ☑ *Articles of Incorporation | ☑ Business Plan |
| | ☑ *Appointment of Agent | ☐ **Sample Menu |
| | * Corporation/LLC only | ** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

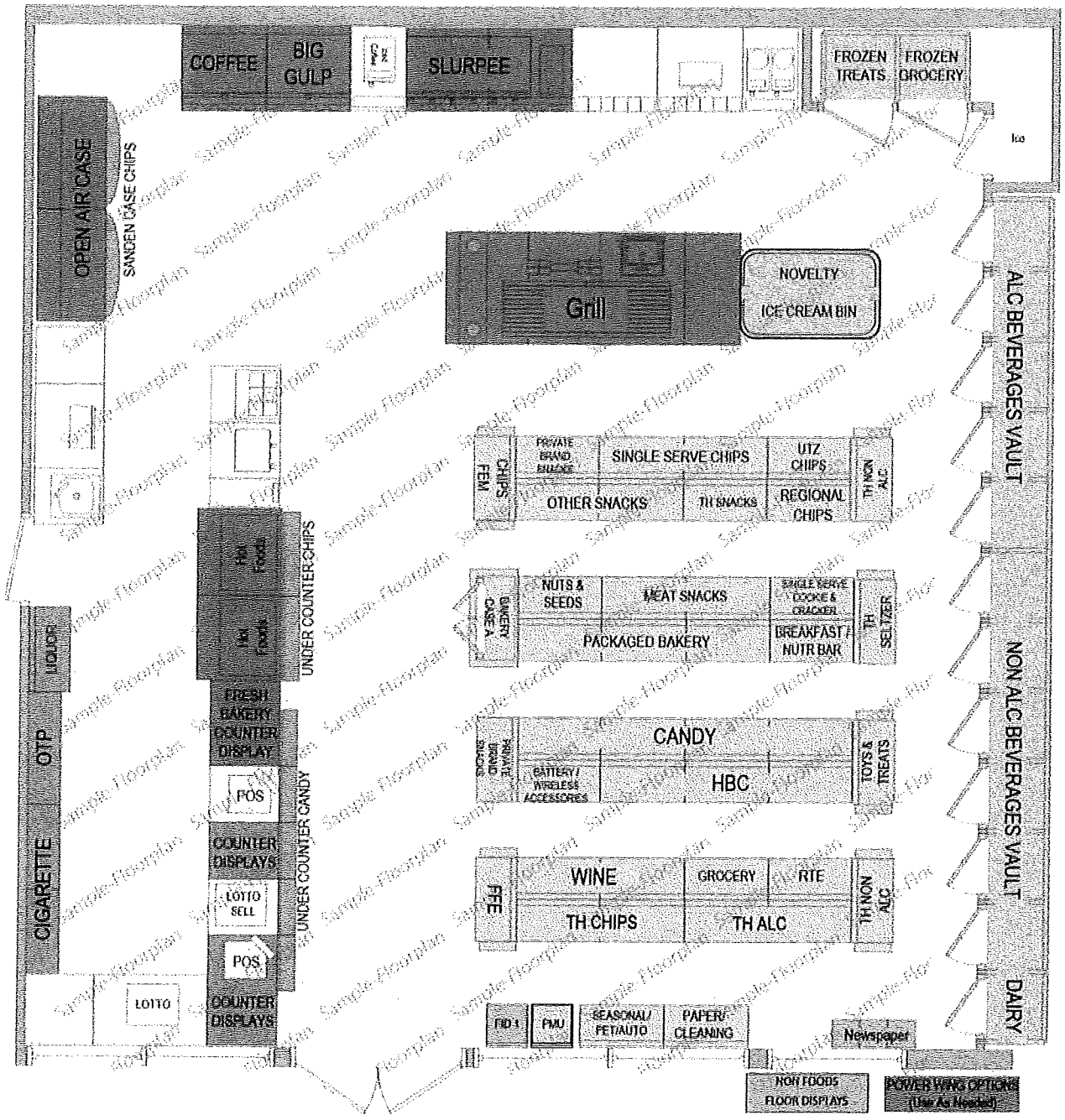
Date complete application filed with Clerk's Office 5/12/25

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

**Click the category on the sample floor plan below for Store 35851 Schematics**

Click here for Schematics Introduction Documents
Click here for example FootPrints
Click here for store specific Floor Plans (if none is available, the "page cannot be found" message will be displayed)
Click here for store specific Footprints (if none is available, the "page cannot be found" message will be displayed)




CHANGE STORE

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88503

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88503 | **File Type:** | License | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
7-Eleven Inc • dba 7-Eleven #35851J
2216 University Ave • Agent: Christopher Martinez Perez
Class A Beer, Class A Liquor
Police Sector 206 (District 5)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIA-2025-00471 App.pdf, LICLIA-2025-00471 Supplemental.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | Referred for Introduction | | | | |

**Action Text:** This License was Referred for Introduction
**Notes:** Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

### Text of Legislative File 88503

**Title**

Public Hearing - New License
7-Eleven Inc • dba 7-Eleven #35851J
2216 University Ave • Agent: Christopher Martinez Perez
Class A Beer, Class A Liquor
Police Sector 206 (District 5)

976

# Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 105
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

LICLIA-2025-00471
(License number)

S, Vidaver (Alder District #) 206 (Police Sector)

Office Use Only

RECEIVED
MAY 14 2025
MADISON CITY CLERK

Class A: ☐ Beer, ☒ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☑ Corporation/Nonprofit Organization or ☐ Limited Liability Company exactly as it appears on your State Seller's Permit.
   7-Eleven Inc
2. Trade Name (doing business as) 7-Eleven Inc. #35853J
3. Address to be licensed 2216 UNIVERSITY AVE. Madison WI, 53726
4. Mailing address Attn: Licensing Dept. PO Box 139044 Dallas TX 75313
5. Anticipated opening date Already open and want to add Class A
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☑ No ☐ Yes (explain)
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☑ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   Alcoholic beverages are sold at the cash register and stored on the main sales floor, coolers utility/Storage closet.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: N/A Outdoor: _____

10. Describe existing parking and how parking lot is to be monitored.

    _____

    _____

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☐ No ☑ Yes, license issued to 7- Eleven # 35851J (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Christopher Martinez Perez

13. City, state in which agent resides Madison WI

14. How long has the agent continuously resided in the State of Wisconsin? 5 years

15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting ☑ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.
    DE, 07/18/1997

17. In the table below list the directors of your corporation or the members of your LLC.
    ☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| President | David L. Seltzer | Southlake Tx 76092 |
| Vice President | Rory L. King | Heath, TX 75032 |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent. CORPORATE CREATIONS NETWORK INC.
    301 S. BEDFORD ST. STE 1
    MADISON , WI 53703

19. Is applicant a subsidiary of any other corporation or LLC?

    ☑ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☑ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☐ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☑ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☑ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 24 hrs | 24 hrs | 24 hrs | 24 hrs | 24 hrs | 24 hrs | 24 hrs |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises N/A

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. _____

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
_____ % Alcohol _____ % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☐ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☑ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☑ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☑ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☑ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☑ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☑ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☑ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☑ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☑ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☑ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20 26 .

38. State Seller's Permit 4 5 6 - 0000140841-04 _ _ _ _ _ - _ _

39. Federal Employer Identification Number 75-1085131

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Shameka Wiley

Business phone 972-828-1888 Business e-mail address shameka.wiley2@7-11.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☑ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☐ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☑ Appointment of Agent (if Corp/LLC), ☐ Member background investigation forms, ☐ Articles of Incorporation (if Corp/LLC), ☐ Floor Plans, ☐ Copy of Lease, ☐ Business Plan, and ☐ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor) 04/12/2025 (Date)

**Clerk's Office checklist for complete applications**

- ☑ WI Seller's Permit Certificate (matching articles of incorporation)
- ☑ FEIN
- ☑ Written description of premises
- ☑ Background investigation form(s)
- ☐ Form for surrender of previous license
- ☑ *Articles of Incorporation
- ☑ *Appointment of Agent

* Corporation/LLC only

- ☑ Floor Plans
- ☑ Lease
- ☐ Business Plan
- ☐ **Sample Menu

** Class B only

**Upon Application Submission, the Clerk's Office issued to the application:**

☑ Orange sign ☑ Orange business card

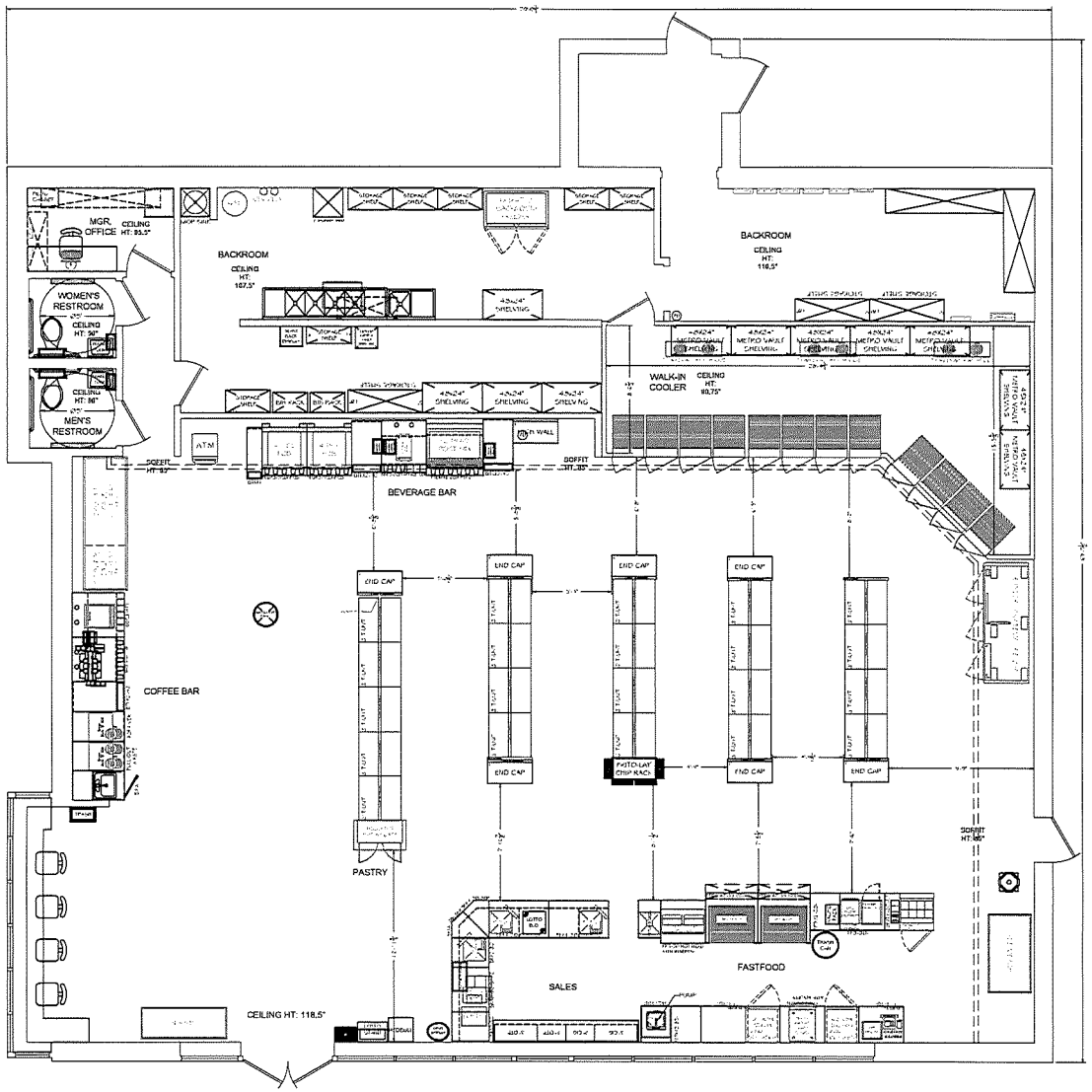
☑ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office 5/14/25

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

EXISTING FLOOR PLAN




7-ELEVEN REMODEL

DISCLAIMER:
THIS IS NOT A LEGAL DOCUMENT, INTENT TO SHOW CURRENT EQUIPMENT CONDITIONS

REVISIONS

| REV# | DATE | DESCRIPTION |
|---|---|---|
| | | |

7-ELEVEN
35851
2216 UNIVERSITY AVENUE
MADISON, WISCONSIN
53726

DRAWN BY: FJ
SCALE: 1/8" = 1'-0"
DATE: 05-11-24
SHEET: A - 1.0

7-ELEVEN
DRAWING # 35851 - 7-ELEVEN

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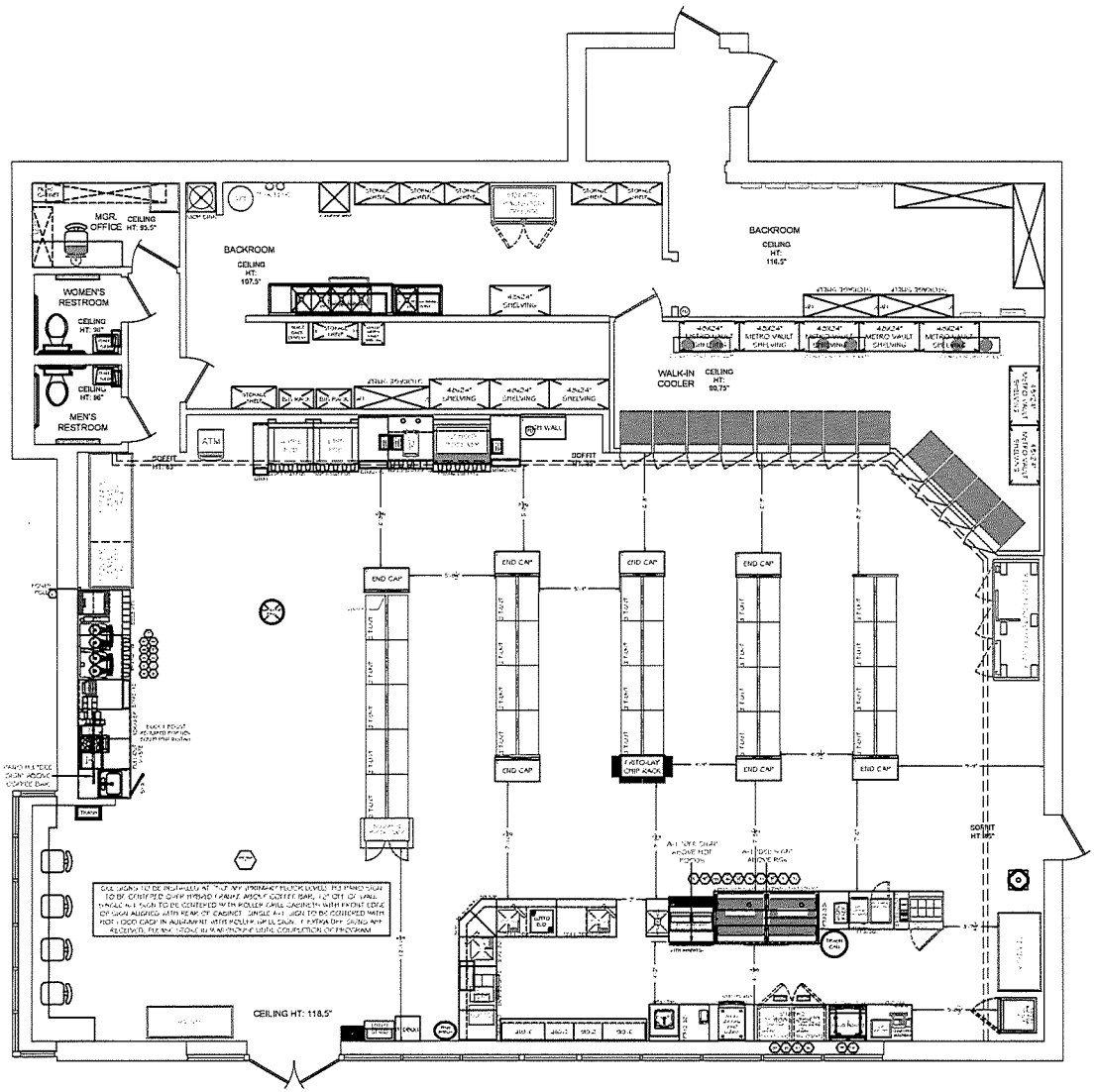
NOTE: EXISTING CONDITIONS ARE SHOWN IN BLACK OR GRAY. NEW / PROPOSED ELEMENTS ARE SHOWN IN RED.

PROPOSED - FLOOR PLAN

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7-ELEVEN

7-ELEVEN REMODEL

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REVISIONS

| REV# | DATE | DESCRIPTION |
|---|---|---|
| 2-KJD | 5/14/24 | INITIAL PROPOSAL |
| 3-NRR | 6/13/24 | SCOPE WALK |

7-ELEVEN
35851
2216 UNIVERSITY AVENUE
MADISON, WISCONSIN
53726

DRAWN BY: FJ

SCALE: 1/8" = 1'-0"

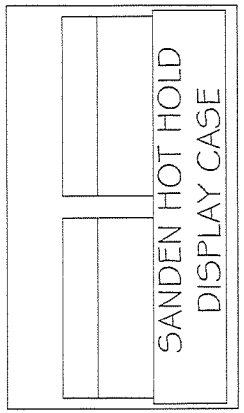
DATE: 05-11-24

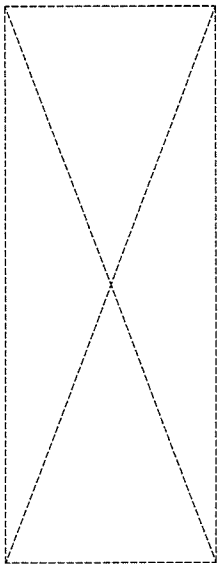
SHEET: A - 2.0

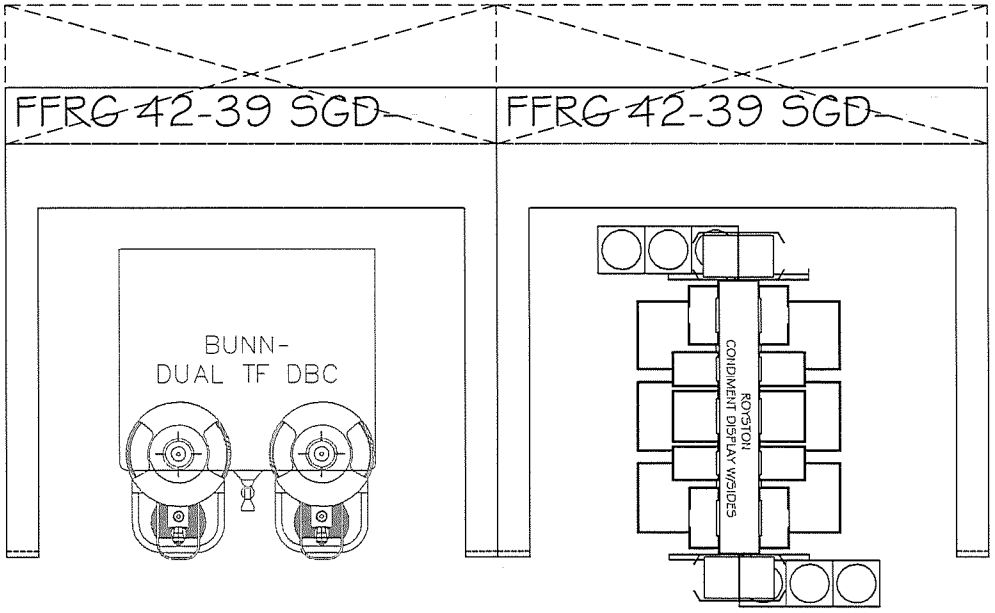
7-ELEVEN

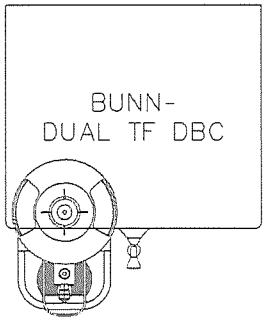
DRAWING #: 35851 - 7-ELEVEN

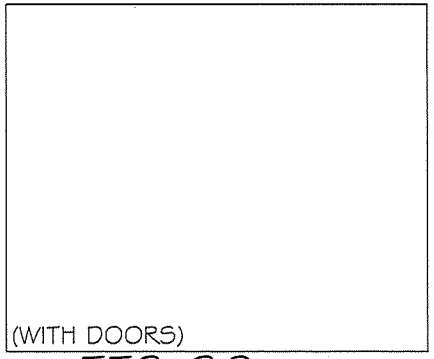
REMOVED ITEMS






ASK STORE IF THEY WANT TO KEEP STORAGE CABINET

7-ELEVEN REMODEL

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REVISIONS

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7-ELEVEN
35851
2216 UNIVERSITY AVENUE
MADISON, WISCONSIN
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DRAWN BY: FJ
SCALE: NTS
DATE: 05-11-24
SHEET: R.1. - 1.0

7-ELEVEN
DRAWING # 35851 - 7-ELEVEN

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# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88504

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88504 | **File Type:** | License | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
OL Flamingo LLC • dba Pink Flamingo Brunch Cafe
638 State St UPPR • Agent: Laura Moreno
Estimated Capacity (in/out): 75/20
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 403 (District 2)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00476 App.pdf, LICLIB-2025-00476 Supplemental.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | Referred for Introduction | | | | |

**Action Text:** This License was Referred for Introduction
**Notes:** Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

### Text of Legislative File 88504

**Title**

Public Hearing - New License
OL Flamingo LLC • dba Pink Flamingo Brunch Cafe
638 State St UPPR • Agent: Laura Moreno
Estimated Capacity (in/out): 75/20
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 403 (District 2)

985

# Liquor/Beer License Application

City of Madison Clerk
210 MLK Jr Blvd, Room 105
Madison, WI 53703

608-266-4601

(Agenda Item Number)

(Legistar file number)

LICLIB.2025 00 476
(License number)

2 (Alder District #) 403 (Police Sector)

Office Use Only

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☐ Liquor,
☒ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☑ Limited Liability Company exactly as it appears on your State Seller's Permit.

   OL Flamingo LLC

2. Trade Name (doing business as) Pink Flamingo Brunch Cafe

3. Address to be licensed 638 State St UPPR

4. Mailing address Same

5. Anticipated opening date 05/27/2025

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

   ☑ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☑ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

   Behind the service bar coolers, stored in office locked. Sold by servers to customers at tables.

   Servers will serve at the tables located outside in a patio on the sidewalk.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 75 Outdoor: 20

10. Describe existing parking and how parking lot is to be monitored.

    No Parking.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☑ No ☐ Yes, license issued to _____ (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Laura Moreno

13. City, state in which agent resides Madison, Wi

14. How long has the agent continuously resided in the State of Wisconsin? 6 years

15. Has the liquor license agent completed the responsible beverage server training course?

    ☑ No, but will complete prior to ALRC meeting ☐ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.

    Wisconsin 04/28//2025

17. In the table below list the directors of your corporation or the members of your LLC.
    ☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Member | Laura Moreno | Madison, Wi |
| Member | Oscar Villarreal | Madison, Wi |
| Officer | Curtis Liposcak | Madison, Wi |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    Laura Moreno

19. Is applicant a subsidiary of any other corporation or LLC?

    ☑ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☑ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☑ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☑ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 7 - 3pm | 7 - 3pm | 7 - 3pm | 7 - 3pm | 7 - 3pm | 7 - 3pm | 7 - 3pm |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

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24. Indicate any other product/service offered. Breakfast and lunch

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
20 % Alcohol 80 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☑ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

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_____

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## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20_____.

38. State Seller's Permit 4 5 6 - 103207994304 _ _ _ _ _ _ - _ _

39. Federal Employer Identification Number 33-4850587

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

    Contact person Laura Moreno

    Business phone 608-622-2689 Business e-mail address laura@pinkflamingobrunch.com

    Preferred language English

    If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?
    ☐ Yes (language: _____)
    ☐ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

    Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?
    ☐ Sí, lenguaje: _____
    ☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

    Phone _____ E-mail _____

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Laura Moreno _____ 05/08/2025
(Officer of Corporation/Member of LLC/Partner/Sole Proprietor) (Date)

**Clerk's Office checklist for complete applications**

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- ☒ FEIN
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- ☒ Floor Plans
- ☒ Lease
- ☒ Business Plan
- ☒ **Sample Menu

* Corporation/LLC only

** Class B only

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

PINK FLAMINGO BRUNCH CAFE

638 State street

# What is Pink Flamingo?

Think local delicious, brunch entrees from local farms we sources our fresh meats & vegetables that are infused with
Latin Italian & creole flavors.

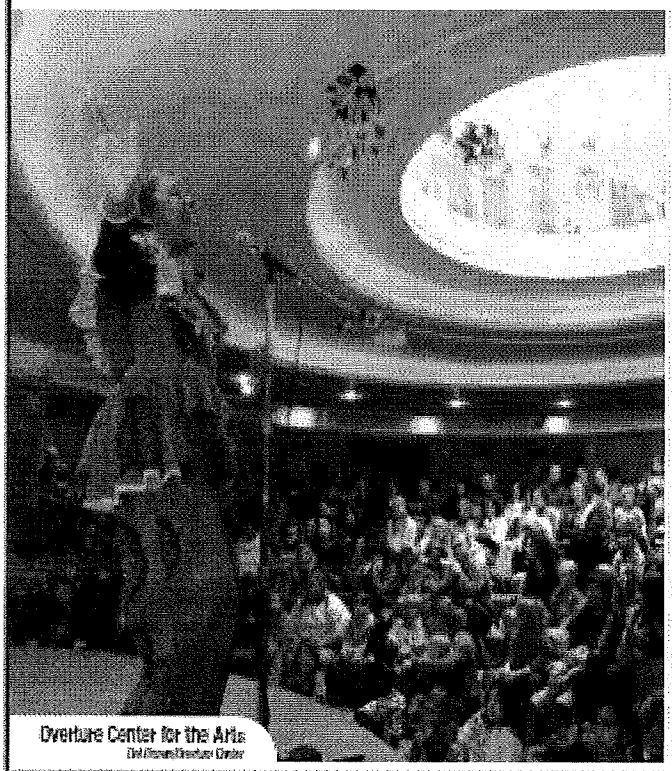
" A place where the vegan/vegetarian can also get a brunch favorite. "

## *Our Concept is simple*

Priding ourselves on the creation of artistic plates with delicious aromas from the minute you walk in. Making the dining experience fun and memorable.
Pink flamingo will bring a missing culinary flavor and uniqueness to State St.
Chef will utilize local organic ingredients to create mouth watering dishes.

# Why Madison?

## MAJOR DOWNTOWN DESTINATIONS & EVENTS

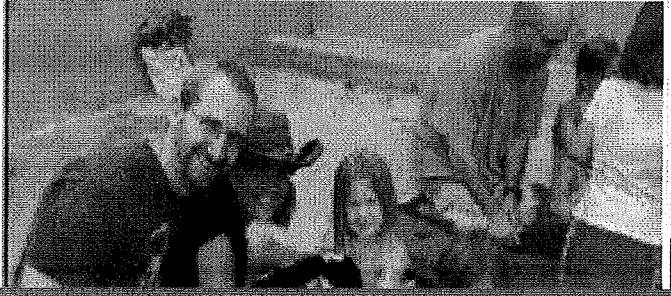


Overture Center for the Arts
Overture Center

**Dane County Farmer's Market #1.**
*The Huffington Post, 2009*

**Madison Children's Museum Ranked 5th-Best Children's Museum in the Nation.**
*Parents Magazine, 2011*

**[Overture Center]... adds significantly to the small city's vibrant cultural scene, which is already comparable to that of many larger cities.**
*The New York Times, 2004*



**Overture Center for the Arts:** 505,750 annual attendance. Annual event-related spending on food and lodging (excluding ticket price) by Overture audiences—$9.8 million.[21]

**Monona Terrace Community and Convention Center:** 350,300 visitors per year. Annual direct spending impact (conference & convention) of $46.5 million.[22]

**Kohl Center (University of Wisconsin):** 1.03 million annual attendance[23]

**Memorial Union (University of Wisconsin):** 3.65 million visitors annually[24]

**Wisconsin State Capitol Tours:** 95,700 visitors annually[25]

**Dane County Farmers Market:** The largest producer-only farmers' market in the country. Est. annual attendance (Saturday summer market): 497,500. $6 million annual economic impact.[26]

**Art Fair on the Square:** 200,000 attendees annually. 475 artists from across the country.[27]

**Ford Ironman Wisconsin Triathlon:** 2,400 participants, 30,000 spectators, $2.3 million economic impact[28]

**Maxwell Street Days Summer Sidewalk Sale (on State Street):** 30,000 customers annually[29]

**Madison Children's Museum:** Annual audience served 243,000[30]

**Madison Museum of Contemporary Art:** Annual attendance 184,000[31]

**Taste of Madison:** Annual attendance 250,000[32]

**Six downtown museums include:** The Madison Children's Museum, the Madison Museum of Contemporary Art, the Chazen Museum of Art, the Wisconsin Historical Museum, the Wisconsin Historical Society and the Wisconsin Veterans Museums.

### ADDITIONAL TRAFFIC GENERATORS FOR DOWNTOWN

**Badger Football at Camp Randall Stadium:** 559,000 fans per season.[33]

**Alliant Energy Center:** 500 events and 1 million visitors annually.[34]

## TOTAL TRADE AREA

303,140 residents in 131,700 households.

Retail Spending Potential: $3.13 billion

Eating/Drinking Spending Potential: $444.9 million

50% of downtown customers are from the Primary Trade Area. Another 25% are from the Secondary Trade Area. Remaining 25% are from outside the trade areas or are visitors (regional, national, international).

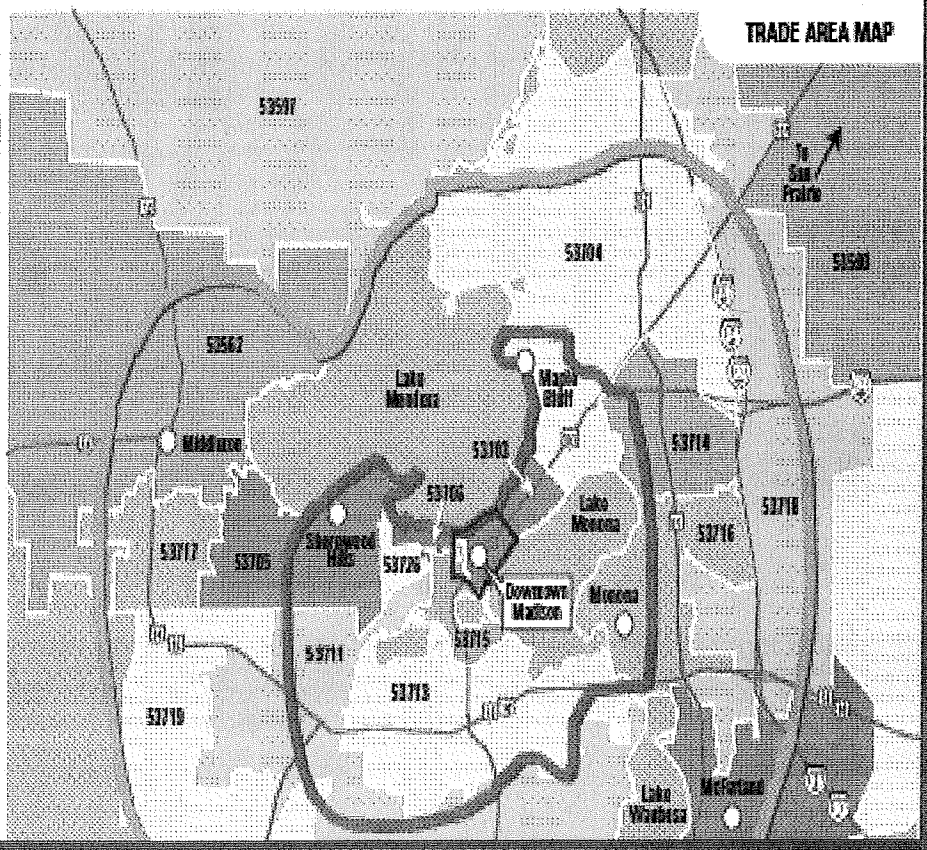
**Madison Ranked 10th Best Town to Live.**
*Outside Magazine, October 2011*

**"Madison's low unemployment and highly educated population help the city land consistently in the top ranks of "Best Places" lists." Madison #20 Best Place to Launch a Business**
*CNN Money 2010*

## TRADE AREA DEMOGRAPHICS, PSYCHOGRAPHICS

| | PRIMARY TRADE AREA | SECONDARY TRADE AREA |
|---|---|---|
| Population | 140,371 | 162,769 |
| Households | 61,511 | 70,189 |
| Avg. HH Income | $57,416 | $81,301 |
| Avg. HH Income age 25+ | $65,700 | $83,600 |
| Owner Occupied HHs | 34% | 55% |
| Renter Occupied HHs | 59% | 38% |
| Bachelor's Degree or higher | 56% | 48% |
| Median Age | 28 | 37 |
| Males | 50.2% | 48.9% |
| Females | 49.8% | 51.1% |

TRADE AREA MAP



# EDUCATIONAL INSTITUTIONS

Both the University of Wisconsin campus and Madison Area Technical College downtown campus, and their respective student housing districts, are integrated directly into downtown Madison, with additional student housing areas immediately adjacent.

## UNIVERSITY OF WISCONSIN[35]

42,295 students
19,370 faculty and staff
387,815 living alumni

One of the larger Big 10 universities.

Ranked 7th overall among public universities, 1st in non-federally funded research, and 2nd in total research expenditures.[36]

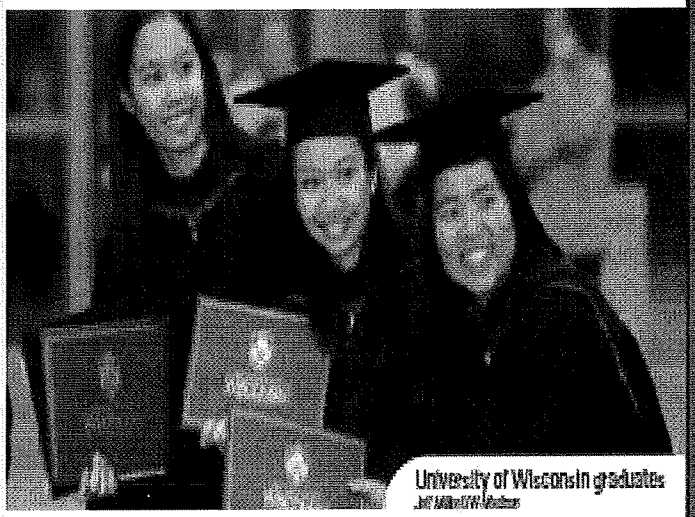
Alumni base is among the top 10 in the nation in terms of size. More than 175,000 alumni live within a five-hour "weekend getaway" driving distance of Madison.[37]

**Annual spending by visitors to the University [38]**

- Academic and Cultural: $71.1 million in spending and 943,400 visit days from conference attendees, alumni, prospective students.
- Visitors to Students: Parents and friends spend $48.4 million annually
- Business: Job candidates, business representatives and technical advisors generate 209,000 visit days and $17.4 million in spending.
- Athletics: More than 1.8 million attendees per year for events in athletic facilities. UW Athletics generate an estimated annual $354.5 million direct spending economic impact.[39]

## MADISON AREA TECHNICAL COLLEGE

**Downtown Education Center**: 8,000 students. 300 faculty and staff; 120 conferences/events per year. Planned $8 million, 3-story downtown Culinary Institute (projected opening 2014).[40]



University of Wisconsin graduates

**UW-Madison named one of the best values among public universities, ranked the highest of any Big Ten Conference university.**
*Kiplinger's Personal Finance, 2012*

**Madison 2nd Best City for College Grads.**
*The Daily Beast.com, May 2010*

**"Where the brainpower is: Madison tops the list." Madison ranks #1 in metro areas with the highest levels of collective brainpower, as indicated by their residents' educational attainment, according to a study of the nation's 100 largest markets.**
*Brookings, 2008*

# MARKET DATA

## CITY OF MADISON

**Population:** 233,209[1]

**Madison MSA* population:** 568,593[2]

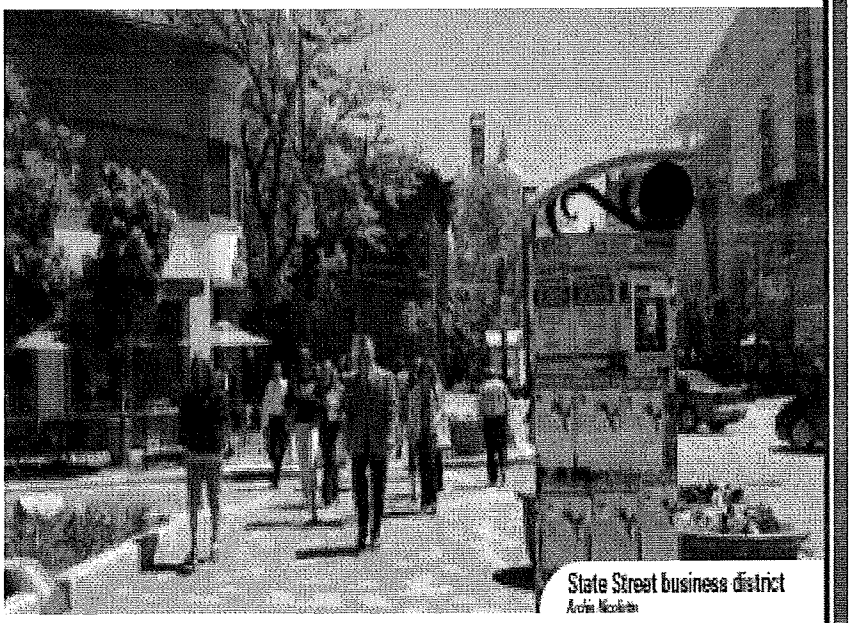
**Average Home Price:** $232,024[3]

75% of Madison adults have attended college.[4]

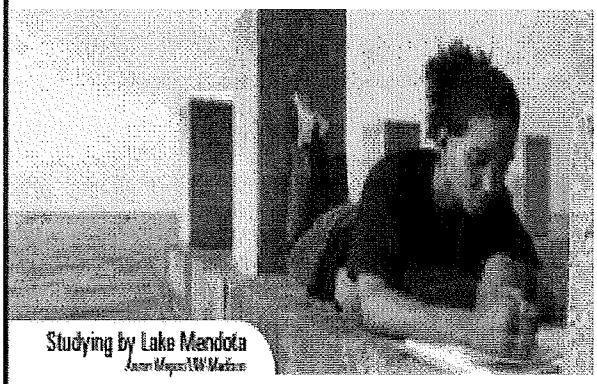
Madison has the lowest unemployment rate of all Wisconsin metro areas.[5]

Dane County has a 34% projected population growth rate 2010-2035.[6]

*Metropolitan Statistical Area



State Street business district
Andre Nicolette



Studying by Lake Mendota
Aaron Mayes/UW Madison

"The right blend of independent shopkeepers, quality cafés and perpetual culture."
**State Street Ranked in Top Eight Shopping Districts in America**
*MSN, 2007*

"One of America's most attractive cities, Madison has long has been known for academic excellence and outdoor amenities. The city also is gaining recognition as being seemingly recession-proof...Madison is a wonderfully livable place."
**Most Unique American Cities & Towns.**
*Newsmax Magazine, 2008*

## CENTRAL DOWNTOWN

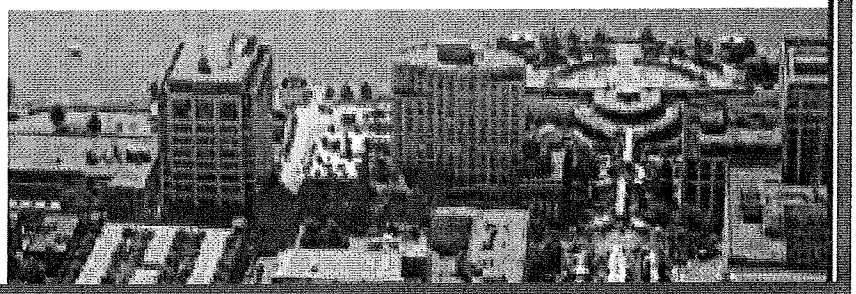
33,000 downtown employees. Annual retail and dining sales potential of $213 million. High share of management, business, legal, financial, technology, government, creative and other white-collar occupations. Almost half have household incomes of $60,000 or more.

41,500 University of Wisconsin students. Estimated annual retail and personal service expenditures of $175.2 million.[7] 8,000 Madison Area Technical College students.

24,000 residents. Estimated annual retail and restaurant spending potential of $112 million.[8] Large share of college students, growing population ages 25-34 and 45-64.[9]

Visitors spend an estimated $70 million annually downtown on shopping and dining.

350 retail, restaurant, hospitality and service businesses in the Central Business Improvement District. Roughly 1/3 retail, 1/3 food, drink & hospitality, and 1/3 service.[10]



## Ownership

The company will be structured as a limited liability company.

By Laura Moreno- Owner

## The Management team

Laura Moreno- 20 years of customers services

Oscar Villarreal- 25 years as chef and consultant

## The Goals and Objectives

Pink flamingo will help the growing population by proving another great place to have brunch.

## The Opening Timeline

We expect to be open within 1 month as we have secured funding. Remodeling & cleaning of the old sunroom café is almost done dining area is almost finished expected to be completed in a week. Hiring will begin at the end of May with a week training schedule to follow. We would like to have a soft-opening by 1st week of June, V.I.P Party July 1st and Grand-Opening July 9th.

# Our Marketing & Logo Ideas

## Marketing & Advertising

**We'll be utilizing social media including Facebook, Twitter, and a restaurant show broadcasted on the local radio and TV networks. We've allocated $10,000 for marketing and advertising expenses.**

**Hosting a V.I.P. night, attendees include local business owners, UW Professors and Instructors of Madison Area Technical College, City Ambassadors, Local Fire and Police Chief, Council Members, Doctors, and Attorneys within a 5-mile radius.**

**Most importantly, word of mouth will help spread the flavors being experienced at Pink Flamingo**

## Pricing Strategy

**Our focus will be on a larger demographic of customers because we will not only students but the local population that live in the downtown and surrounding area.**

**With this in mind, our price range will be $10 to $18.00 running a check average per person for brunch at $16.00 with a food cost of 29%.**

# Laura Moreno

"The ability to listen to my customers to help make the changes needed to create an exceptional experience!"

*Laura Moreno*

## My Belief

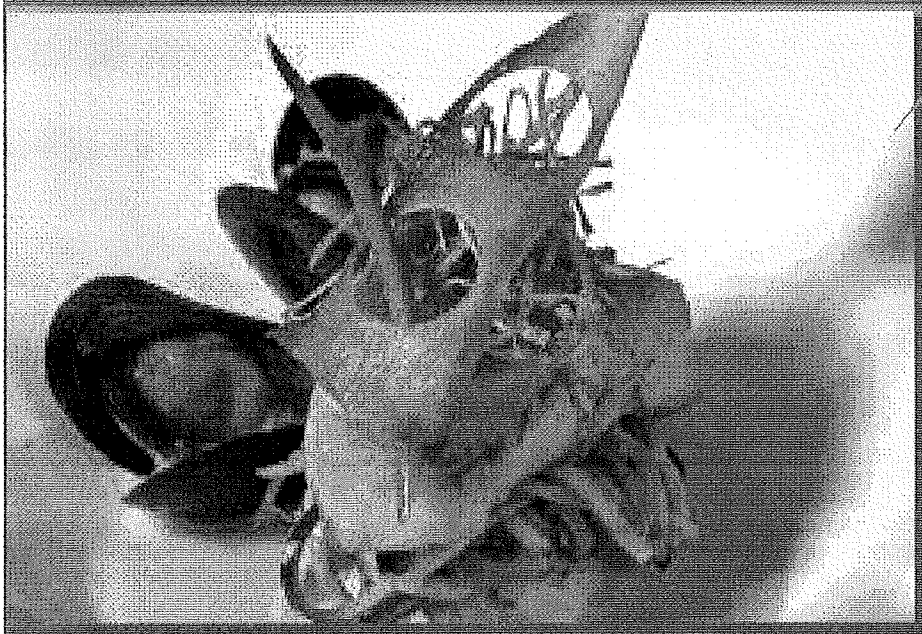
This ability to listen and adapt to different situations has helped me build a closer connection with diners and better understand what they seek in every visit. Together, my experience in customer service and in the culinary industry has allowed me to develop a comprehensive vision of the business, focused on offering not only good food but also exceptional service.

## Meet The Owner

Working in this field allowed me to explore not only creativity in the kitchen but also the importance of quality and attention to detail in every dish. The experience in the gastronomic industry taught me to value flavors, techniques, and the dedication required to prepare good food, which sparked a deep interest in continuing to learn and improve my skills.

Additionally, my previous experience in customer service in the food industry has been fundamental in complementing my passion. Thanks to it, I learned to communicate effectively with customers, understand their needs, and provide them with a positive and memorable experience.

# Chef Oscar Villarreal



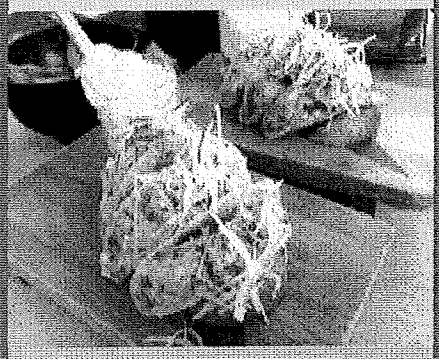
"I express my passion of art through my food!"

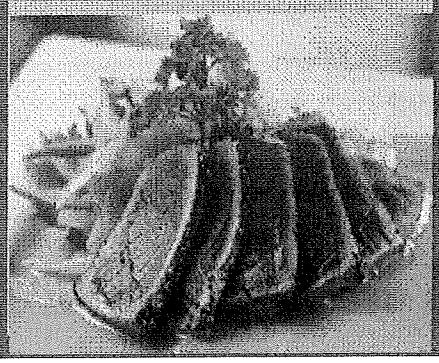
*-Oscar Villarreal*

## My Belief

"We eat with our eyes first, then our nose, and lastly our mouths."

As an apprentice, I remember my Chef instilling this in me from day one and I strive only to achieve this everyday, on every plate I create.





## Meet The Executive Chef

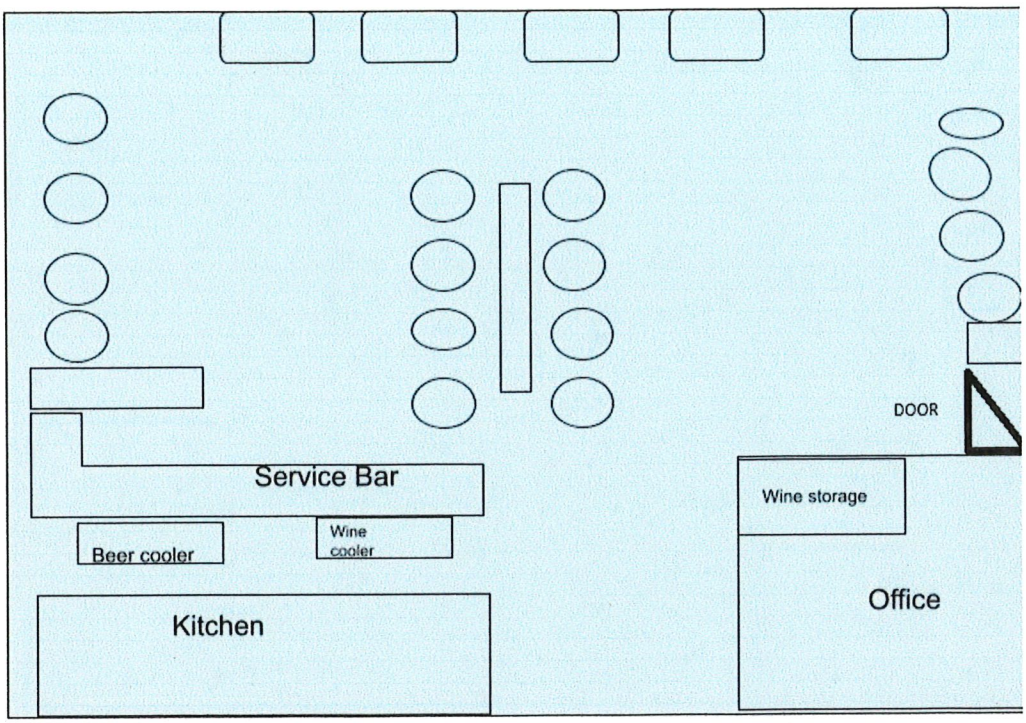
- Special Event Chef, at Disney World Orlando
- Senior Sous Chef, at Levy's Fulton's Crab House, grossing 17 million a year in sales
- Managing more than 100 employees while operating 25% food costs and labor costs between 25% to 28%
- Developer of Award Winning Recipes and Menus
- Levy Legend Awarded and 5 Plate Rated Chef
- 2001 Culinary Olympics Regional Winner
- 15 years of Chef experience
- 10 year of General Manager experience

Oscar brings a uniqueness to our kitchen that will make our food become a show case for the area. He isn't afraid to push the limits and bring a new perspective of what food truly is, by combining new ideas with classic flavors.

As a exec chef, he has developed systems to keep costs down and profits up.

With rigorous training at Disney and Levy Restaurants, Oscar acquired experience on how to cut costs without jeopardizing the integrity of the service and business.

**PINKF FLAMINGO BRUNCH CAFE**
**Floor PLANS**



PINK FLAMINGO BRUNCH CAFE

All our food are locally sourced from farmers and local markets

## French Toast 12
Cinnamon nutmeg & cardamon
Egg batter whip crema

## Apple Toast 16
Caramelized apples candied
walnuts crema drizzled
with goat caramel

## The Pink Pony 16
3 Strawberry batter pancakes
fresh berries & vanilla crema

## Badger Cakes 12
3 Fluffy cakes with wis
butter & maple syrup

## Make It Special
Organic Local 2 Chocolate sauce 2
Blue berries 2
Oat & cranberries 3

## The Pink Plate 12
2 eggs hash browns & choice of
Jones sausage bacon Or ham
Served with toast

## Small Plates
1 eggs 2
Jones Bacon 6
Jones sausage 5
Toast 1

## Squash Bowl 15
Roasted local squash two eggs
quinoa, broccolini, potatoes
peppers & onions streaked with
maple vin

## Eggs Sardo 17
Shrimp, crab, broccolini on
toasted baguette & smoky Charon

## Huevos Divorciados 15
2 eggs smothered with salsa
roja & salsa verde charro beans queso fresco

## Wisco Eggs 15
2 eggs smothered with cheddar beer sauce
on smoked summer sausage, onions,
spinach & toasted pretzel bun

## The Swimming Pig 17
Grilled salmon jones bacon
2 eggs spinach & hollandaise

## Eggs en Purgatory 16
2 Eggs baked with arrabbiata sauce crostini
and Franboni's Italian sausage

## Roots 15
Locally potatoes, onions,
beets & sweet potatoes topped 2 eggs &
feathered carrots & fennel

## Flamingo Bowl 16
2 eggs on shrimp, potatoes
onions, arugula & mushrooms

## Chorizo Avocado Tortilla 15
Baked 2eggs open face green
onion, cilantro crema, cilantro, salsa roja

## The Vegan Frittata 16
Open face vegan eggs, butternut squash,
broc-colini, portabella onions & red bell

## New York & Eggs 18
2 eggs strip steak hash browns

## The Shroom 16
2 eggs portabella basil cream sauce,
fire roasted tomatoes & hash browns

## Biscuits & Sausage Gravy
## 2 eggs

## SHARING

### Laura's Empanadas 8
Beef & peppers
Chicken & queso
Sweet potato & spinach

### Blue Water 14
Blue crab cake Vitruvian greens
chipotle tartar onions crisps

### Flying Pig 9
Bacon wrapped jalapeno chicken

### Brussel sprouts 8
Roasted bacon, buttermilk blue cheese, walnuts, herb olive oil

### Favs 12
Garlic butter shrimp focaccia

### Purple & Orange 9
Roasted Beets oranges burrata pecans balsamic basil oil

### Le Fruity 6
Melons mango pineapple & berries

### The Greek 6
Greek yogurt granola & berries

### Bouquet
Lettuces cucumber tomato carrot squashes

### Grilled Ceasar 14
Tomato capers olives crudaiola creamy dressing asiago

### Pail In the Sand 16
Crab cake onions crips lettuce
& chipotle mayo On brioche bun

### Just Feathers 15
Marinated chicken breast Havarti cheese spinach caramelized onions mustard sauce ciabatta

### Slapping The Bull 16
Chopped steak onions and peppers
Aged cheddar on roll

### The Shovel 12
Local organic ground beef pink sauce onions tomato lettuce on pretzel bun
choice of cheese buttermilk blue Havarti aged cheddar or queso

Add bacon 3

## Flamingo In The Raw

**Oysters 2.75**

### Shrimp Tower 14
Avocado, mango, red onion, cilantro lime, tomato, cucumber chamoy

### Shrimp Cocktail 14
Cocktail sauce

### Rolling In The Deep 15
Raw Tuna spicy, sweet chile oil wasabi lime crema, sweet soy, sea weed salad

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88505

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88505 | **File Type:** | License | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Aishwarya Laxmi LLC • dba Ashirwad Indian Restaurant
128 State St • Agent: Ashim Malla
Estimated Capacity (in/out): 35/12
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 406 (District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00477 App.pdf, LICLIB-2025-00477 Supplemental.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | Referred for Introduction | | | | |

**Action Text:** This License was Referred for Introduction
**Notes:** Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25)

### Text of Legislative File 88505

**Title**

Public Hearing - New License
Aishwarya Laxmi LLC • dba Ashirwad Indian Restaurant
128 State St • Agent: Ashim Malla
Estimated Capacity (in/out): 35/12
Class B Beer, Class C Wine • 20% alcohol, 80% food
Police Sector 406 (District 4)

1003

# Liquor/Beer License Application

(Agenda Item Number)

(Legistar file number)

(License number) LCLB-2025-00477

(Alder District #) 4 (Police Sector) 406

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider

Class B: ☑ Beer, ☐ Liquor, ☑ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☑ Limited Liability Company exactly as it appears on your State Seller's Permit.
   AISHWARYA LAXMI ~~INC~~ LLC
2. Trade Name (doing business as) Ashirwad Indian Restaurant
3. Address to be licensed 128 State St
4. Mailing address 128 State St, Madison, WI 53703
5. Anticipated opening date 06/15/2025
6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?
   ☐ No ☑ Yes (explain)
   _____
7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☑ No ☐ Yes (explain)
   _____

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.
   Alcohol will be stored in a locked cabinet & served inside the restaurant & patio → outdoor seating.
   @ 2800 sq. ft.

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

Indoor: 30-35 Outdoor: 10-12

10. Describe existing parking and how parking lot is to be monitored.

There is no parking

11. Was this premises licensed for the sale of liquor or beer during the past license year?

☒ No ☐ Yes, license issued to _____ (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Ashim Malla

13. City, state in which agent resides Madison, WI

14. How long has the agent continuously resided in the State of Wisconsin? 7 10 years

15. Has the liquor license agent completed the responsible beverage server training course?

☑ No, but will complete prior to ALRC meeting ☐ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.

WI / 04/11/2025

17. In the table below list the directors of your corporation or the members of your LLC.
☑ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Owner/member | Ashim Malla | Madison/WI |
| Owner/member | Sujata Karki | Madison/WI |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

Sujata Karki

19. Is applicant a subsidiary of any other corporation or LLC?

☑ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

☐ No ☑ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☑ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☑ No ☐ Yes

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 11am - 9pm | 11am - 9pm | 11am - 9pm | 11am - 9pm | 11am - 9pm | 11am - 9pm | 11am - 9pm |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Food

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
20 % Alcohol 70 % Food 10 % Other
If applicable, describe "Other": Soda | lemonade | Juice
Do you have written records to document the percentages shown? ☑ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☑ No ☐ Yes—what kind? _____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☑ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☑ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☑ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☑ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☑ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☑ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☑ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☐ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☑ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☑ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20_____.

38. State Seller's Permit 4 5 6 - 1 0 3 2 0 5 6 2 4 1 - 0 4

39. Federal Employer Identification Number 33-4515977

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Sujata Kark

Business phone 608-335-9115 Business e-mail address Ashirwadatmadisone gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☑ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name _____

Phone _____ E-mail _____

1007

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☑ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☑ Appointment of Agent (if Corp/LLC), ☑ Member background investigation forms, ☑ Articles of Incorporation (if Corp/LLC), ☑ Floor Plans, ☑ Copy of Lease, ☑ Business Plan, and ☑ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

05/16/2025
(Date)

| **Clerk's Office checklist for complete applications** | | |
|---|---|---|
| ☐ WI Seller's Permit Certificate (matching articles of incorporation)<br>☐ FEIN<br>☐ Written description of premises | ☐ Background investigation form(s)<br>☐ Form for surrender of previous license<br>☐ *Articles of Incorporation<br>☐ *Appointment of Agent<br>* Corporation/LLC only | ☐ Floor Plans<br>☐ Lease<br>☐ Business Plan<br>☐ **Sample Menu<br>** Class B only |

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

**Indo-Italian:**

- Masala Penne Pasta
- Chicken Tikka Pizza
- Spicy Arrabbiata Pasta
- Coriander Pesto Pasta

**Indo-Thai:**

- Red Curry with Steamed Rice
- Green Curry with Jasmine Rice
- Thai Noodles with Masala Twist

**Breads & Sides:**

- Butter Naan
- Garlic Naan
- Tandoori Roti
- Masala Papad
- Raita
- Pickled Onions

**Desserts:**

- Gulab Jamun with Ice Cream
- Chocolate Samosa
- Mango Kulfi
- Chai-infused Tiramisu

**Beverages:**

- Masala Chai
- Mango Lassi
- Jaljeera Soda
- Masala Mojito
- Kingfisher Beer

# Business Description

## Ashirwad Indian Restaurant

Concept → Full Service Dine in Restaurant offering Indian, Indian-chinese, Indo-Mexican, & Indo Italian Food.

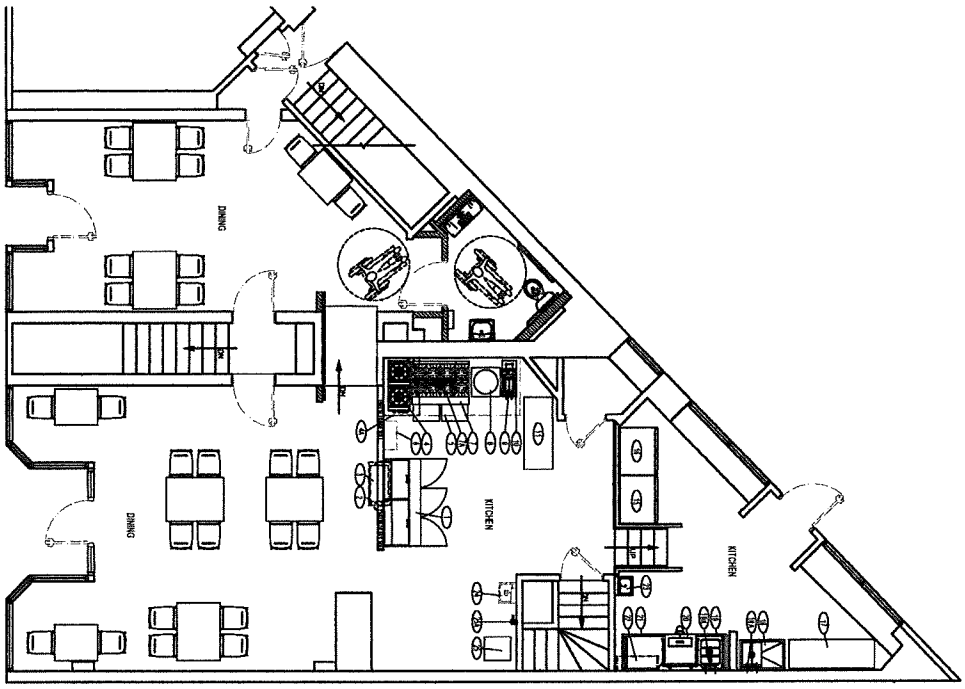
Hours of operation → M-Sunday (11Am - 9pm)
Location → 128, State St, Madison, WI, 53703

- Description → It is a unique dining restaurant/ establishment that blends traditional Indian Cusine with Indo-chinese) Indo-Mexican, Indo-Italian fusion dishes to meet the need of culturally diversed downtown Madison. Our goal is to offer a vibrant atmosphere, flavorful meals & excellent customer service. We seek approval for a food license & a Beer/wine license to enhance our guest experience & expand our offerings.

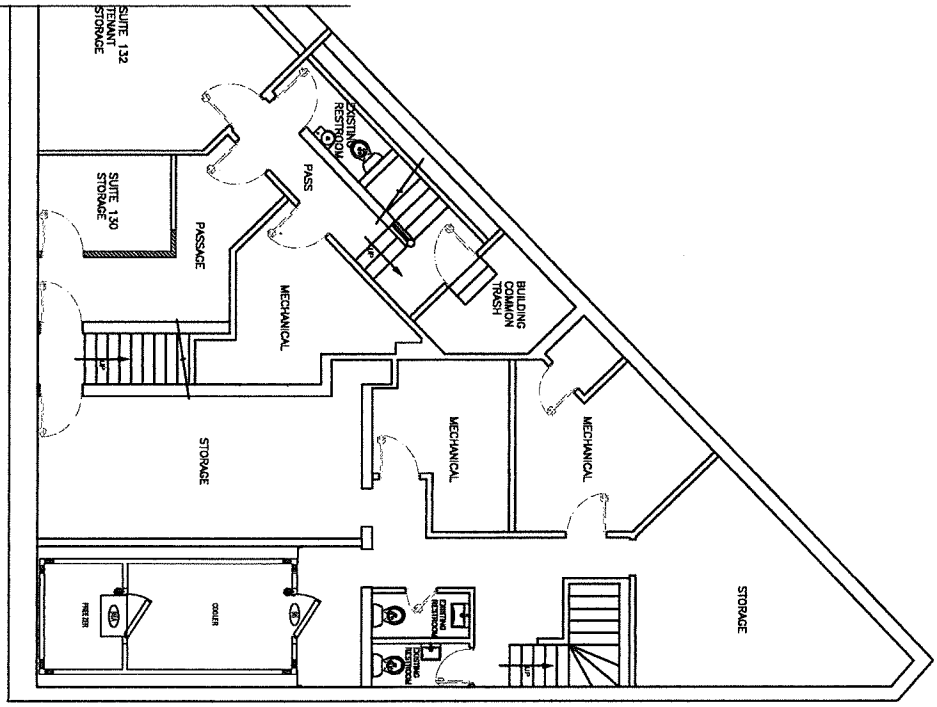
  It will enhace community impact with
  - creating 10-15 local jobs
  - Adds cultural diversity to the culinary scene
  - Supports local suppliers & vendors
  - Offers a family-friendly & safe dining environment

- Financial projection.
  Start up budget ($200,000 for kitchen equipment, renovations, license)
  Monthly Revenue → Food → 49000 - 50,000
  Alcohol → 3000 - 8000
  Breakeven point → 12-18 months.

FIRST FLOOR LAYOUT




BASEMENT FLOOR LAYOUT




| ITEM # | QTY | EQUIPMENT NAME | KITCHEN |
|---|---|---|---|
| 1 | 1 | COLD TOP PREP MASTER REFRIGERATOR | ● |
| 2 | 1 | STAINLESS STEEL PASS THROUGH SHELF | ● |
| 3 | 1 | HEAT LAMP ASSEMBLY | ● |
| 4 | 4 | STOCK POT 12 QUART | |
| 5 | 1 | EXHAUST HOOD (EXISTING 60-0) | ● |
| 6 | 1 | FIRE SUPPRESSION SYSTEM (WITH UPDATING BY OTHERS) | ● |
| 7 | 1 | 6 BURNER RANGE W/ STANDING PILOTS | ● |
| 8 | 1 | CALRINSE DISHWASHER (UNDER MOUNTED) | ● |
| 9 | 1 | TANDOOR OVEN (FURNISHED AND INSTALLED BY OTHERS) | |
| 10 | 1 | ELECTRIC CLAY OVEN (FURNISHED AND INSTALLED BY OTHERS) | |
| 11 | 1 | FRYER TILT PAD | ● |
| 12 | 1 | FLAT TOP GRIDDLE | ● |
| 13 | 1 | SPARE NUMBER | |
| 14 | 1 | SPARE NUMBER | |
| 15 | 1 | SPARE NUMBER | |
| 16 | 1 | REACH IN REFRIGERATOR | ● |
| 17 | 1 | REACH IN FREEZER | ● |
| 18 | 1 | FLAT TOP WORKTABLE | ● |
| 19 | 1 | 1 COMPARTMENT PREPARATION SINK | ● |
| 19A | 1 | FAUCET | ● |
| 20 | 1 | SOILED DISH TABLE | ● |
| 20A | 1 | SPRAY ARM FOR SOILED DISH | ● |
| 20B | 1 | DISHWASHER (LOCATED IN KIT) | ● |
| 21 | 1 | CLEAN DISH TABLE | ● |
| 22 | 1 | WALL SHELF | ● |
| 23 | 1 | HAND SINK | ● |
| 24 | 1 | HAND SINK STATION (EXISTING 60-0) | |
| 25 | 1 | ICE MAKER W/ BIN | ● |
| 25A | 1 | WATER FILTER | ● |
| 26 | 1 | WALK IN COOLER | ● |
| 26A | 1 | WALK IN FREEZER | ● |

| | | | | | |
|---|---|---|---|---|---|
| FS100 | ASHIWAD INDIAN CUISINE | | | | |
| | FOOD SERVICE EQUIPMENT LAYOUT | | | | |
| PLOT DATE 01/17/2025 | DRWN BY RGF | SCALE 1/4"=1' | PROJ MGR SHANNA | EST 1987 Kavanaugh RESTAURANT SUPPLY | 2920 Bryant Road Madison, WI 53713 608-271-8514 |

All drawings and specifications are property of Kavanaugh Restaurant Supply, Inc. and shall not be used on any other work nor be disclosed to a person for any use whatsoever without written permission. Dimensions to be verified at the job site.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88506

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88506 | **File Type:** | License | **Status:** | Council New Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | COMMON COUNCIL |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | | | | **Final Action:** | |

**Title:** Public Hearing - New License
Baked Wings Madison LLC • dba Baked Wings & Things
250 State St • Agent: Jessica Beach
Estimated Capacity (in/out): 120/16
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 403 (District 4)

**Notes:**

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | LICLIB-2025-00481 App.pdf, LICLIB-2025-00481 Addendum.pdf, LICLIB-2025-00481 Supplemental.pdf | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jverbick@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|
| 1 | Clerk's Office | 05/28/2025 | Referred for Introduction | | | | |
| | **Action Text:** | This License was Referred for Introduction | | | | | |
| | **Notes:** | Alcohol License Review Committee- Public Hearing (6/18/25), Common Council (7/1/25) | | | | | |

### Text of Legislative File 88506

**Title**

Public Hearing - New License
Baked Wings Madison LLC • dba Baked Wings & Things
250 State St • Agent: Jessica Beach
Estimated Capacity (in/out): 120/16
Class B Combination Liquor & Beer • 40% alcohol, 60% food
Police Sector 403 (District 4)

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

**File Number: 88506**

# Liquor/Beer License Application

1013

(Agenda Item Number)

(Legistar file number)

LICLB - 2025 - 00481
(License number)

(Alder District #) (Police Sector)

Office Use Only

City of Madison Clerk
210 MLK Jr Blvd, Room 105
Madison, WI 53703

licensing@cityofmadison.com
608-266-4601

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☒ Beer, ☒ Liquor,
☐ Class C Wine

## Section A – Applicant

1. List the name of your ☐ Sole Proprietor, ☐ Partnership, ☐ Corporation/Nonprofit Organization or ☒ Limited Liability Company exactly as it appears on your State Seller's Permit.

   Baked Wings Madison LLC

2. Trade Name (doing business as) Baked Wings & Things

3. Address to be licensed 250 State Street Madison, Wi 53703

4. Mailing address 250 State Street Madison, Wi 53703

5. Anticipated opening date July 2025

6. Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?

   ☒ No ☐ Yes (explain)

7. Does another alcohol beverage licensee or wholesale permitee have interest in this business? ☒ No ☐ Yes (explain)

## Section B—Premises

8. Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

   This will be the first floor only of said address. It is a restaurant with a bar. Alcohol will be stored in dry storage areas, walk-in cooler, and behind the bar area. Outdoor seating will also be used relative to the city's current ordinances, restaurant focuses on baked chicken wings, chicken tenders, salads, sandwiches, and beef smash burgers

9. *Applicants for on-premises consumption only.* Estimated capacity (patrons and employees):

   Indoor: 120 Outdoor: 16

10. Describe existing parking and how parking lot is to be monitored.

    No Public Parking

11. Was this premises licensed for the sale of liquor or beer during the past license year?

    ☒ No ☐ Yes, license issued to _____ (name of licensee)

## Section C—Corporate Information

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Jessica Beach

13. City, state in which agent resides Sun Prairie, Wisconsin

14. How long has the agent continuously resided in the State of Wisconsin? 6 months

15. Has the liquor license agent completed the responsible beverage server training course?

    ☐ No, but will complete prior to ALRC meeting ☒ Yes, date completed _____

16. State and date of registration of corporation, nonprofit organization, or LLC.

    Illinois 7/14/23

17. In the table below list the directors of your corporation or the members of your LLC.
    ☐ Attach background check forms for each director/member.

| Title | Name | City and State of Residence |
|---|---|---|
| Owner | Martha McKinney | Rockford, IL |
| | | |
| | | |
| | | |

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

    Bryan Esch 2 E. Mifflin St. Suite 600 Madison, WI DeWitt Law Firm

19. Is applicant a subsidiary of any other corporation or LLC?

    ☒ No ☐ Yes (explain) _____

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

    ☒ No ☐ Yes (explain) _____

## Section D—Business Plan

21. What type of establishment is contemplated?
☐ Tavern ☐ Nightclub ☒ Restaurant ☐ Liquor Store ☐ Grocery Store
☐ Convenience Store without gas pumps ☐ Convenience Store with gas pumps
☐ Other _____

22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin? ☐ No ☐ Yes N/A

23. Hours of operation: please enter opening and closing times in the table below.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 10 am - 10 pm | 10 am - Midnight | 10 am - Midnight | 10 am - Midnight | 10 am - 2am | 10am - 2am | 10am - 2am |
| *(Class B only) Enter below any hours when food service will not be available, if applicable* | | | | | | |
| - | - | - | - | - | - | - |

## Section E—Consumption on Premises

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. Food

25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:
40 % Alcohol 60 % Food _____ % Other

If applicable, describe "Other": _____

Do you have written records to document the percentages shown? ☐ No ☐ Yes
You may be required to submit documentation verifying the percentages indicated.

26. Do you plan to have live entertainment? ☒ No ☐ Yes—what kind? _____

_____

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

## Section F—Required Contacts and Filings

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted. ☐ No ☒ Yes

28. I understand that I am required to host an information session at least one week before the ALRC meeting. ☐ No ☒ Yes

29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session. ☐ No ☒ Yes

30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting. ☐ No ☒ Yes

31. I agree to contact the Deputy Clerk prior to the ALRC meeting. ☐ No ☒ Yes

32. I agree to contact the neighborhood association representative prior to the ALRC meeting. ☐ No ☒ Yes

33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted. ☐ No ☒ Yes

34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864] ☐ No ☒ Yes

35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776] ☐ No ☒ Yes

36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ No ☐ Yes

## Section G—Information for Clerk's Office

37. This application is for the license period ending June 30, 20 25 .

38. State Seller's Permit 4 5 6 - 1 0 3 1 4 6 8 8 8 4 - 0 2

39. Federal Employer Identification Number 93-2385435

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Bryan Suh

Business phone 815-298-2226 Business e-mail address suhbryanj@gmail.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

☐ Yes (language: _____)

☒ No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

☐ Sí, lenguaje: _____

☐ No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

41. Corporate attorney, if applicable: Name Jim Allen

Phone 815-414-5517 E-mail jallen@aghllaw.com

1017

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

☒ Copy of State Seller's Permit (Not Business Tax Registration Certificate), ☒ Appointment of Agent (if Corp/LLC), ☒ Member background investigation forms, ☒ Articles of Incorporation (if Corp/LLC), ☒ Floor Plans, ☒ Copy of Lease, ☒ Business Plan, and ☒ Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

***Read carefully before signing:*** *Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.*

*Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.*

(Officer of Corporation/Member of LLC/Partner/Sole Proprietor) 5/19/25 (Date)

**Clerk's Office checklist for complete applications**

- ☑ WI Seller's Permit Certificate (matching articles of incorporation)
- ☑ FEIN
- ☑ Written description of premises
- ☑ Background investigation form(s)
- ☐ Form for ~~surrender~~ of previous license
- ☑ *Articles of Incorporation
- ☑ *Appointment of Agent
- ☑ Floor Plans
- ☑ Lease
- ☑ Business Plan
- ☑ **Sample Menu

* Corporation/LLC only

** Class B only

**Upon Application Submission, the Clerk's Office issued to the application:**

☐ Orange sign ☐ Orange business card

☐ "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office _____

Date of ALRC meeting _____ Date license granted by Common Council _____

Date provisional issued _____ Date license issued _____

# Addendum

5/16/25

To whom it may concern:

For the record, this is the second time that Baked Wings Madison LLC is applying for its liquor license in Madison. The first was about two years ago and it was accepted by the ALRC. Unfortunately, we ran into some financing concerns, and we were forced to push back the starting date. In addition, Baked Wings Madison LLC has changed from having three members to only one member, as reflected in this current application. We have changed the logo and altered the name slightly since 2023 as well.

We also wanted to clarify that the space we refer to as 250 State Street is the exact same space as 152 West Johnson Street. Going forward we will be using 250 State Street as the consistent address for our location, but there are some documents from early formation that have the 152 West Johnson address still. We ask kindly that these addresses be recognized as one in the same for the purpose of the liquor license. The reason that these two addresses exist is due to the fact that two separate businesses were combined into one storefront many years ago.

This is an excerpt from the current lease showing that these addresses are indeed interchangeable.

**1. PREMISES**

Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, the portion of the first floor identified ("Premises") and delineated (shaded yellow) on the floor plan attached hereto as Exhibit A (the "Premises"), in the two-floor, plus lower level, building located on the north corner of the intersection of State Street, West Johnson Street, and North Henry Street, such Premises also being known as 250 State Street and the building known as 152 West Johnson Street (the "Building") in Madison, Wisconsin, which Premises are agreed to contain Four Thousand Nine Hundred Ninety-eight (4,998) leasable square feet. The Premises are being leased "AS-IS", subject only to the Landlord Work and the Tenant Improvement Allowance delineated in Subarticle 9A hereinbelow. Tenant has inspected the Premises and accepts them in their current condition, "AS-IS", subject to the Landlord Work as set forth herein. In the event that Tenant shall hereafter lease from Landlord any additional area in the Building pursuant to this Lease, the Base Rental and the leasable square feet shall be increased, and the term "Premises" shall be amended, to include such additional leased area. The Premises leased to Tenant do not include the land under the Building or the roof or outer walls of the Building.

# Baked Wings & Things Business Plan

Owner: Marti McKinnney
Director of Operations: Bryan Suh
General Manager: Jessica Beach

250 State Street
Madison, WI 53703

Baked Wings & Things is a fast-casual restaurant/bar concept that features chicken wings that are "baked" rather than deep fried, providing a healthier version of the bone-in American favorite. In addition to traditional wings, we feature house made boneless wings, tempura battered sous vide tenders, smash burgers, gourmet sandwiches, appetizers cheese curds, salads, desserts, beer, and specialized drinks. There will be a full bar with 12 screens to watch a variety of sporting events.

We believe that carryout vs dine-in sales will be a 60/40 split, with 60% estimated to be consumed off-premise. To maximize our potential off-premise sales, we have concentrated on technology and creative cooking methods to speed things along.

On the technology side, we have the following options in place.

- Our POS system (Toast) integrates and partners with 3rd party delivery services which allow customers within 7 miles of the property to order online and have orders delivered directly to their residence.
- Two self-service kiosks that will be available to place orders upon entering the restaurant. In addition to being more convenient for the customer, it has become evident that customers will spend more through these kiosks since they have time to "shop". McDonald's has reported a 5-6% increase in check average and Chili's showed a 20% increase in dessert sales when they introduced kiosks. 65% of diners said they were more likely to revisit a restaurant if they have self-service kiosks.
- Order on your phone using QR Codes. This is a service that allows the guest to find a table right away in the dining room and scan a QR code at the table which allows them to place and pay for an order right from the table, avoiding any lines that may be present.

And as for creative methods for food preparation, we are looking to increase quality while cutting preparation times in half. Sous Vide cooking is a method that has been around for over 50 years, but is just now gaining momentum in American commercial kitchens. In the quick service arena, we would like to be pioneers by using sous vide on most of our menu items.

With sous vide, uncooked foods are vacuum sealed and submerged in a hot water bath where they cook and hold temp at the perfect/exact finishing temperature while sealing all the juices in until service. This

is the basic method we will use to finish chicken wings, tenders, and breasts, allowing them to finish much faster than traditional methods. We believe that time savings along with the incredible tenderness and flavor in the finished product will be a game changer in this field.

This concept was created in the midst of the first Covid shutdown and we have deliberately focused on key segments that will help Baked Wings to be pandemic-proof should any future shutdowns occur.

Mission Statement:

To establish a respectful and energetic workplace, inspiring our exceptional team to provide memorable food, drinks, and service to our valued guests.

# Company Overview

Baked wings is a fast-casual restaurant and bar featuring traditional wings that are baked, never fried. We pride ourselves in making our foods from scratch, from the house cut fries to the tator tots. While there will be options for good old fashioned comfort foods, we also value healthy menu options with bold and unique flavors. All of our in-house and online menus will be readily changeable so we will be able to make changes as often as we need to.

## Restaurant Service Model

Baked Wings is a hybrid service concept that aims at providing today's busy and stressed customer ultimate control of their experience. If you feel like full service, grab a seat at the bar or at a table in the bar area and a server will be with you shortly. Or take advantage of our fast-casual dining area where you can order at the kiosk or counter and your food will be brought to you quickly. If you're in a hurry, order online ahead of time and your food will be prepaid and ready for

rapid pick up. And of course you can always rest in the comfort of your own home and have wings delivered to your doorstep in no time.

## Sample Menu

See attached menu

## Design and Layout

The design of the restaurant will feature a fast casual dining area with 50 seats and a bar area with approximately 40 seats, and two restrooms in the front of the house. The back will feature a counter for placing orders, a cooks line with an 18 ft hood, dry storage, a walk-in cooler and two walk-in coolers. A new prep kitchen has been installed with ovens and hoods allowing us to make most all of the menu items from scratch. Total area is just short of 5,000 square feet. Outdoor seating (16 -20 seats) will be available seasonally.

## Management Team

Marti McKinney, Owner

- Over a decade of front of house restaurant experience
- Food enthusiast
- Long track record of giving back to the community

Bryan Suh, Director of Operations

- Over 30 years in the industry
- Culinary Institute of America Hyde Park, NY grad

Jessica Beach, General Manager

- Over 20 years in the industry

## Target Market

Target demographic will be both male and female ages 18-45, and we will be offering many healthier options for students and local residents.

Saturdays and Sundays during football season will be very busy times, as chicken wings and sporting events go hand in hand! There are 50,000 residents within one mile of 250 State Street, and we feel that aggressive marketing will allow for a very strong carryout and delivery business. We are in close proximity of campus as well as the Greek housing only a few blocks away.

## Marketing

Our focus will be heavy promotion early on through Facebook, Instagram, and other online platforms to drive initial traffic upon opening. We will work with local marketing and design companies to provide creative campaigns driving initial traffic to our business. Our POS system also has a robust loyalty program that is easy for guests to understand and redeem.

## Community / Charity Involvement

We are passionate about being an integral part of the community, especially when it comes to those less fortunate. We will have strong relationships with great charities in the city of Madison. Continuously contributing to local causes such as these will remain a constant pilar in our business model. We look forward to establishing new partnerships with high schools to provide strong career options for community youth looking to excel. The restaurant industry is the second largest in the country behind the government, and we look forward to providing paths to successful long-term careers for those interested. We consider our staff family, and treat them as such.

## 5 Years From Now

By year five we look forward to operating several locations, possibly in similar college cities. We also see a bright future for a concept with a smaller footprint dedicated mainly to carry-out and delivery. We pledge to constantly reevaluate our goals and make business decisions that reflect the needs and demands of our current target market.

**Baked Wings & Things Menu Madison**

"Make it a Combo"
Add a regular side and a drink for $4.99 to any regularly priced order of Wings, Tenders, Handhelds, Double Smash Burgers or Specialties

**Select Your Wing**

**Select your Wing Style (one style per order)**
Traditional
**(Additional charge for only paddles or only drummies)**
**5 Wings $7.99 (pick one rub dust and one dunking sauce)**
**10 Wings $14.99 (pick one rub dust and two dunking sauces)**
**20 Wings $27.99 (pick up to two rub dusts and 4 dunking sauces)**
**50 Wings $66.99 (pick up to five rub dusts and 10 dunking sauces)**

House Made Boneless Wings
**5 Wings $6.99 (pick one rub dust and one dunking sauce)**
**10 Wings $12.99 (pick one rub dust and two dunking sauces)**
**20 Wings $24.99 (pick up to two rub dusts and 4 dunking sauces)**
**50 Wings $55.99 (pick up to five rub dusts and 10 dunking sauces)**

Vegetarian Chick'n
5 Vegetarian Wings $9.49 (pick one rub dust and one dunking sauce)
10 Vegetarian Wings $17.99 (pick one rub dust and two dunking sauces)
20 Vegetarian Wings $32.99 (pick two rub dusts and four dunking sauces)
50 Vegetarian Wings $74.99 (pick five rub dusts and ten dunking sauces)

**Pick Your Rub Dust or Sauce, listed from mild (top) to spicy (bottom)**
No rub dust, lightly seasoned
Honey BBQ
Salt and Vinegar
Garlic Parmesan
Lemon Pepper

Chili Lime
Jerk
Buffalo
Cajun
Nashville Hot
Buffalo Hot
Seven Pepper Hot
Ghost Pepper

Dipping Sauces - listed from mild (top) to spicy (bottom)
Ranch HM
Blue Cheese HM
Parmesan Garlic – maybe get rid of this
Sweet Chili Sauce - HM
Smokey BBQ - HM
Honey Dijon - HM
BWT Comeback Sauce - HM
Teriyaki – Maybe get rid of this
Sriracha Hot Honey - HM
Jamaican Jerk - HM
Gochujang - HM
Thai Peanut – HM
Buffalo - HM
Nashville Hot - HM
Mango Habanero - HM
Reaper Inferno - HM

Extra Sauce $.99 each

**Regular Sides $3.99**
Hand Cut House Fries (Add any rub dust for $.75)
House Made Tator Tots (Add any rub dust for $.75)
BWT Famous Cole Slaw
Sauteed Garlic Butter Green Beans
Steamed Green Beans (V)

**Level Up Sides**
Loaded hand-cut fries (Bacon, scallions, diced tomatoes, house made cheddar cheese sauce, sour cream) $6.99
Parmesan Truffle Fries (hand cut fries, parmesan, truffle oil, comeback sauce) $6.99
Hand Breaded Traditional Cheese Curds (choice of dipping sauce) $7.99
House Made Onion Rings $4.99 – add any rub dust for $.75
Loaded Pepperjack Mac $5.99 (need a variation of this)
Hand Cut Sweet Potato Fries $4.99
Side Salad - cucumber, tomato, red onion, shredded cheddar $4.99

**Handhelds**
Our Chicken Breasts are prepared sous vide and either seared or hand battered to order

**The Standard** - $10.99 Chicken breast, lettuce, tomato, pickle, red onion, brioche bun. *add Cheddar, American or Pepper Jack for $1*
**Korean Chicken Bulgogi Lettuce Wrap (KCB)** – Chicken bulgogi, mayo, cabbage, cabbage, red onion, cucumber
**Nashville Chicken** - $10.99 Chicken breast, Nashville Hot sauce, coleslaw, garlic aioli, and pickles on a brioche bun. *add cheddar, American or pepper jack for $1*
**Pulled Chicken Southern BBQ** – $10.99 Pulled BBQ chicken, pickles, coleslaw, brioche bun. *add cheddar, American or pepper jack for $1*
**Loco (Ay yay yay!) Pollo Wrap** - $10.99 Chili Lime Chicken Breast, Chipotle Sauce, Romaine, Cheddar Cheese, Avocado, Tomato, Corn, salsa
**Buffalo Chicken Wrap** $10.99 Seared Buffalo Chicken, Lettuce, Tomato, Onions, Pepper Jack Cheese, blue cheese dressing on the side.
**Chicken Caesar Wrap** $10.99 Seared Chicken breast, lettuce, tomato, parmesan cheese, Caesar Dressing

**Double Smash Burgers**
Add any dry rub for $.75

**The Standard Smash $7.99** 2 smashed beef patties on a toasted potato bun. The Mary Jane comes plain, and you can choose your toppings! Free toppings: Lettuce, tomato, onion, pickles, mayo, chipotle aioli, or garlic aioli. $1 extra each for hardwood smoked bacon, cheddar cheese, American cheese, pepperjack cheese, or caramelized onion.
**The Purdy Curdy $8.99** – 2 smashed beef patties, Hand breaded Cheese Curds, Comeback Sauce, lettuce, tomato, pepperjack cheese, potato bun
**Right on 'Que** $8.99 – 2 smashed beef patties, two slices cheddar cheese, Honey BBQ onion rings, House Made Smokey BBQ Sauce, toasted potato bun.
**The G.O.A.T.** $8.99 – Two smashed beef patties, Caramelized Onion, Bacon, Goat Cheese, Garlic Aioli, toasted potato bun
**Smashville Hot** $8.99 – 2 smashed beef patties, Nashville Hot sauce, pepper jack cheese, lettuce, tomato, pickle, toasted potato bun.

**Chicken Tenders**
**We sous vide our tenders in-house, served either seared or hand battered to order**
add any rub dust for $1
5 Jumbo Tenders $11.99 (choose 3 sauces)
3 Jumbo Tenders $7.99 (choose 2 sauces)

**Hand breaded cheese curds $6.49**
Lightly hand breaded, served with choice of one sauce.

**Salads**
*Our Chicken breast for salads is sous vide in house*
**Dressings: Ranch, Avocado Ranch, Blue Cheese, Balsamic, French, Fat Free Raspberry Vinaigrette**

Chicken BLT Salad- 11.99 Seared Diced Chicken, Diced Bacon, romaine, tomatoes, scallions, red onions, shredded cheddar

BBQ Chicken Salad 11.99 – Seared BBQ Chicken, Romaine, Corn, Tomatoes, Cucumbers, cheddar cheese, tortilla strips

The Green Goddess 12.99 - Chili/lime seared chicken, Romaine, Tomatoes, Avocados, Cucumbers, red onions, Green Beans, Candied pecans

Chicken Caesar Salad – 11.99 Seared diced chicken, Romaine, parmesan, tomatoes, house made croutons

**Specialties**
**BWT Famous Chicken & Waffle** – 2 Chicken tenders (seared or hand battered), pearl sugar Belgium Waffle, hot honey butter, sriracha aioli. $11.99

**Mac and Cheese** (we will come up with a cool recipe for this dish) – Cavatappi pasta, housemade pepperjack cheese sauce, seared chicken, tomatoes, and scallions (also available with no buffalo sauce). $12.99

**Chicken Quesadilla** – Seared Chicken, cheddar cheese, onions, corn, tomatoes, bacon (sour cream, and salsa on the side) $12.99

**Korean Street Tacos** – Three soft corn tacos, Diced Chicken tossed in Sweet and Spicy Gochujang Peanut sauce, Asian slaw $11.99

**Sweet Munchies**
House made desserts that we will create

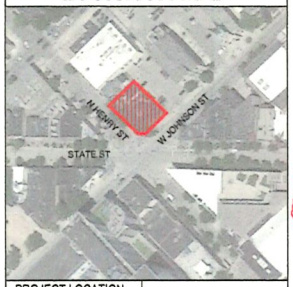
**Drinks**
**20 oz Fountain 2.99**
Pepsi
Diet Pepsi
Mountain Dew
Pink Lemonade
Mug Root Beer
Starry
Orange Crush
Starry Zero
Brick Iced Tea
20 oz bottle Pepsi
20 oz bottle Diet Pepsi
20 oz bottle Mountain Dew
20 oz bottle Diet Mountain Dew
20 oz bottle Mug Root Beer
20 oz bottle Starry
20 oz bottle Orange Crush
20 oz bottle Grape Crush
20 oz bottle Strawberry Crush
20 oz Bottled Water

We will carry Celsius drinks in Madison

Kids' Meals 7.99
*For kids 12 and under please. Kids meals come with choice of either fries or apples and a drink (either milk or Juice pouch)*
Kids' Tenders - 2 chicken tenders (choose the style and dunking sauce)
Kids' Wings - 4 wings (bone in or boneless, choose dunking sauce)
Kids' Cheeseburger
Kids' Mac and Cheese (How will we do this without the spicy issue??)
Kids' Cheese Quesadilla

1029

## LOCATION MAP




PROJECT LOCATION

## PROJECT DESCRIPTION

INTERIOR REMODEL OF AN EXISTING RESTAURANT SPACE FOR A NEW RESTAURANT TENANT. SCOPE INCLUDES KITCHEN CHANGES INCLUDING NEW EQUIPMENT, WALK-IN COOLERS, NEW HOODS, AND A NEW BAR IN THE DINING AREA. MECHANICAL, PLUMBING, AND ELECTRICAL SCOPE WILL BE INCLUDED. NO CHANGES TO THE EXISTING STRUCTURAL SYSTEM.

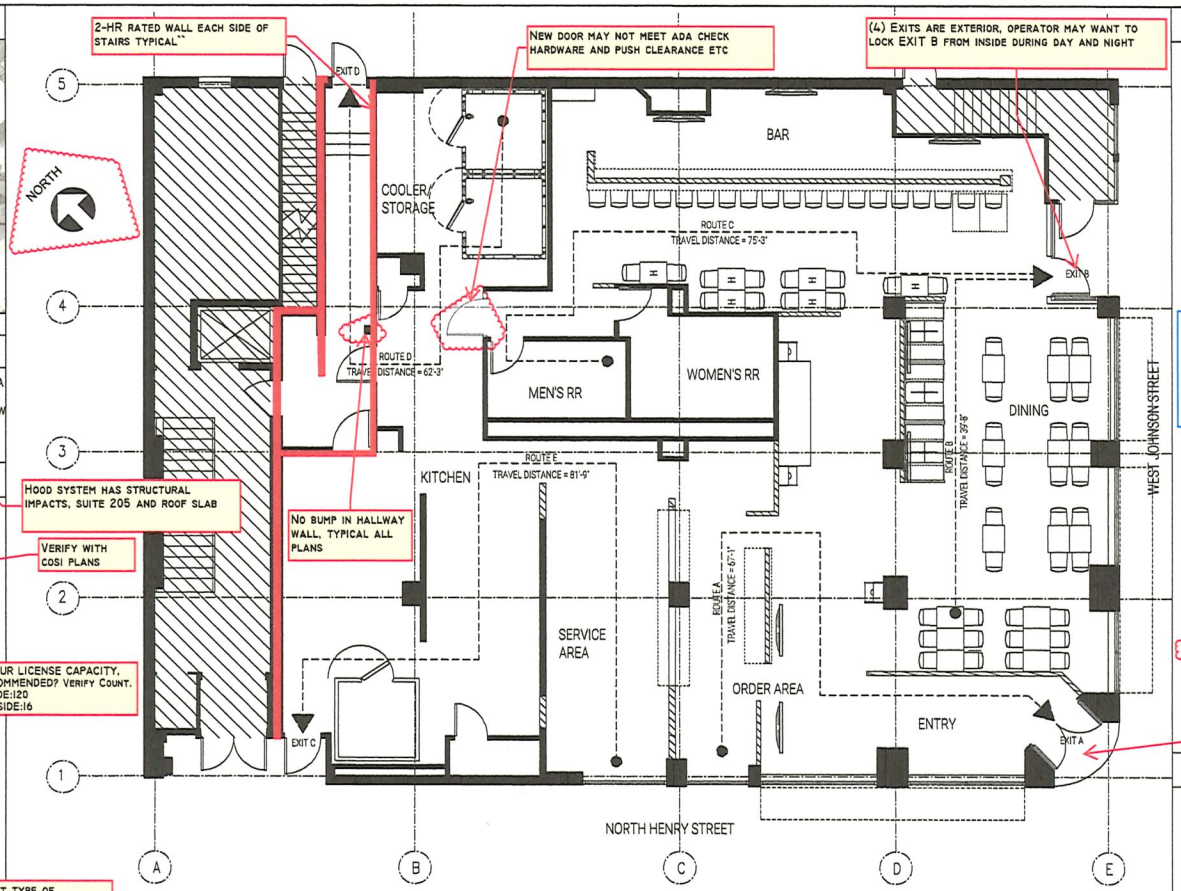
## PROJECT DATA

| | |
|---|---|
| PROPERTY ADDRESS: | 250 STATE STREET<br>MADISON, WI 53703 |
| JURISDICTION: | CITY OF MADISON |
| CONSTRUCTION TYPE: | TYPE III-B |
| OCCUPANCY: | A-2 (ASSEMBLY GROUP A-2) |
| AREA: | 4,409 SQ.FT. |
| HEIGHT: | 22' |
| EXITS: | 4 PROVIDED |

OCCUPANT LOAD:

| | | |
|---|---|---|
| KITCHEN (200 GROSS) | 2153 SF = | 11 OCC |
| ASSEMBLY (15 NET) | 2256 SF = | 151 OCC |
| TOTAL | | 162 OCC |

| PLUMBING FACILITIES: | PROVIDED | REQUIRED |
|---|---|---|
| LAVATORY (MENS): | 2 | 1 |
| LAVATORY (WOMEN): | 2 | 1 |
| WATER CLOSET (MEN): | 1 + 1 URINAL | 2 |
| WATER CLOSET (WOMEN): | 2 | 2 |
| DRINKING FOUNTAIN: (WATER DISPENSER PROVIDED) | 0 | 0 |




## SHEET INDEX


| | |
|---|---|
| G-001 | TITLE SHEET |
| G-002 | GENERAL NOTES |
| G-003 | ADA DETAILS |
| D-100 | DEMOLITION - FLOOR PLAN |
| D-120 | DEMOLITION - REFLECTED CEILING PLAN |
| A-100 | BAKED WINGS - FLOOR PLAN |
| A-120 | BAKED WINGS - REFLECTED CEILING PLAN |
| I-100 | INTERIOR FINISH PLAN |
| I-110 | INTERIOR ELEVATIONS |
| I-111 | INTERIOR ELEVATIONS |
| I-112 | INTERIOR ELEVATIONS |
| I-120 | CASEWORK DETAILS AND WALL TYPES |
| FS-1.0 | EQUIPMENT PLAN & SCHEDULE |
| FS-2.0 | SPECIAL CONDITIONS |
| FS-3.0 | ELECTRICAL ROUGH-IN PLAN |
| FS-4.0 | PLUMBING ROUGH-IN PLAN |
| FS-5.0 | ELEVATIONS |
| FS-5.1 | ELEVATIONS |
| E-000 | ELECTRICAL GENERAL NOTES & SYMBOLS LIST |
| E-001 | ELECTRICAL SPECIFICATIONS |
| E-100 | ELECTRICAL LIGHTING PLAN |
| E-200 | ELECTRICAL POWER & DATA PLAN |
| E-300 | ELECTRICAL SINGLE LINE DIAGRAM & DETAILS |
| E-400 | ELECTRICAL PANEL SCHEDULES |
| E-500 | ELECTRICAL HVAC EQUIPMENT PLAN |
| ED-100 | ELECTRICAL DEMOLITION PLAN |
| FP-100 | FIRE PROTECTION PLAN & GENERAL SYMBOLS/NOTES |
| M-000 | MECHANICAL GENERAL NOTES & SYMBOLS |
| M-001 | MECHANICAL SPECIFICATIONS |
| M-100 | MECHANICAL PLAN |
| M-101 | MECHANICAL ROOF PLAN |
| M-200 | MECHANICAL SCHEDULES |
| M-300 | MECHANICAL DETAILS |
| M-301 | MECHANICAL DETAILS |
| M-302 | MECHANICAL DETAILS |
| MD-100 | MECHANICAL DEMOLITION PLAN |
| P-000 | PLUMBING GENERAL NOTES & SYMBOLS LIST |
| P-100 | PLUMBING FLOOR PLAN - SANITARY & VENT |
| P-200 | PLUMBING FLOOR PLAN - DOMESTIC WATER |
| P-300 | PLUMBING FLOOR PLAN - GAS PIPING |
| P-400 | PLUMBING RISER DIAGRAMS |
| P-401 | PLUMBING RISER DIAGRAMS |
| P-500 | PLUMBING DETAILS |
| PD-100 | PLUMBING DEMO PLAN - SANITARY & VENT |
| PD-200 | PLUMBING DEMO PLAN - DOMESTIC WATER |
| PD-300 | PLUMBING DEMO PLAN - GAS PIPING |


LOCAL LICENSED DESIGNERS AND OR SUBS/TRADES AND GENERAL CONTRACTOR SHALL CAREFULLY RESEARCH THE PLANS AND COORDINATION WITH THE ARCHITECT AND ENGINEERS SHOULD BE SURE TO REALIZE WISCONSIN CODES. TYPICAL ALL PAGES.

THESE OBSERVATIONS, COMMENTS, AND SKETCHES ARE NOT NECESSARILY ACCURATE REPRESENTATIONS OF ACTUAL OR REPRESENTATIVE CONDITIONS. MAKE YOUR OWN INSPECTION AND INVESTIGATIONS OF THE ACTUAL CONDITIONS. DO NOT RELY ON THESE DOCUMENTS OR SKETCHES.

MISSING SHEET?

## PROJECT DIRECTORY

PROJECT OWNER:
BAKED WINGS
CONTACT: BRYAN SUH
PHONE: (815) 633-6161
E-MAIL: bryan@bakedwingsusa.com

ARCHITECT:
ACS ARCHITECTURAL CONSTRUCTION SERVICES, INC
125 N EXECUTIVE DRIVE, SUITE 200
BROOKFIELD, WI 53005
CONTACT: JERRY WICK
PHONE: (414) 940-5885
E-MAIL: jwick@acs-architects.com

BUILDING OWNER/ LANDLORD
HENRY JOHNSON FAMILY, LP
ATTN: BRAD MULLINS
401 N CARROLL ST
MADISON, WI 53703

MEP ENGINEER:
RTM ENGINEERING CONSULTANTS
650 E. ALGONQUIN ROAD, SUITE 250
SCHAUMBURG, IL 60173
CONTACT: AARON BURCH
PHONE: (847) 756-4180
EMAIL: aaron.burch@rtmec.com

FOOD SERVICE PLANNING:
ACS ARCHITECTURAL CONSTRUCTION SERVICES, INC
125 N EXECUTIVE DRIVE, SUITE 200
BROOKFIELD, WI 53005
CONTACT: JOHN JOHNSON
PHONE: (512) 507-9498 x3549
E-MAIL: jjohnson@acs-architects.com

GENERAL CONTRACTOR:
ROCKFORD STRUCTURES
10540 N 2ND ST
MACHESNEY PARK, IL 61115
CONTACT: NATHAN HEINRICH
PHONE: (815) 633-6161
E-MAIL: nheinrich@rockfordstructures.com

# BAKED WINGS 250 STATE STREET, MADISON WI 53703

## EGRESS PATH OF TRAVEL

| EGRESS ROUTE | TRAVEL DISTANCE | CODE COMPLIANT |
|---|---|---|
| ROUTE A | 67'-1" | YES |
| ROUTE B | 39'-8" | YES |
| ROUTE C | 75'-3" | YES |
| ROUTE D | 62'-3" | YES |
| ROUTE F | 81'-9" | YES |

## EGRESS WIDTH

| DOOR | EGRESS WIDTH | ACCESSIBLE |
|---|---|---|
| EXIT A | 66" | YES |
| EXIT B | 38" | YES |
| EXIT C | 37" | YES |
| EXIT D | 35" | NO |

## EGRESS WIDTH

| | |
|---|---|
| OCCUPANT LOAD = | 162 |
| MINIMUM REQUIRED EGRESS WIDTH = | 33" |
| EGRESS WIDTH PROVIDED = | 176" |
| MAXIMUM EXIT DISTANCE = | 250' |

## CODE SUMMARY

| | |
|---|---|
| LOCAL JURISDICTION: | CITY OF MADISON<br>BUILDING INSPECTION<br>215 MARTIN LUTHER KING JR BLVD. STE 017<br>MADISON, WI 53703 |
| BUILDING: | 2015 INTERNATIONAL BUILDING CODE |
| PLUMBING: | SPS 380-387 PLUMBING CODE |
| MECHANICAL: | 2015 INTERNATIONAL MECHANICAL CODE |
| ELECTRICAL: | 2017 NATIONAL ELECTRICAL CODE |
| ENERGY: | 2015 INTERNATIONAL ENERGY CONSERVATION CODE |
| FIRE: | 2021 INTERNATIONAL FIRE CODE |
| ACCESSIBILITY: | 2009 ANSI: A117.1 |

ALL LOCAL AND STATE AMENDMENTS TO THE ABOVE LOCAL CODES

ELECTRICAL G001, E000 - ED100
REVIEW SET 6 OF 9

BAKED WINGS

Architect
Architectural Construction Services, Inc.
acs
125 N Executive Dr Suite 200
Brookfield, WI 53005
T: 262.373.8880

Seal & Signature
WISCONSIN DAVID L. RHODES 8567 ARCHITECT

ISSUED SET: PLAN REVIEW SET

BAKED WINGS - TITLE SHEET

**BAKED WINGS - MADISON**
250 STATE STREET
MADISON, WI 53703

DATE: 10/06/2023
SCALE: 3/16" = 1'-0"
DRAWN BY: T.KASPER/J. ROGALLA
CHECKED BY: J.WICK
SHEET: G-001

10.06.23 1 OF 46

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88356

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88356 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/15/2025 |
| **File Name:** | CLAIM: R. O'Connell - Vehicle Damage - $500.00 | | | **Final Action:** | |
| **Title:** | R. O'Connell - Vehicle Damage - $500.00 | | | | |
| **Notes:** | EVL006566 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88356

**Title**

R. O'Connell - Vehicle Damage - $500.00

**Body**

Claim received 5/13/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88370

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88370 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/16/2025 |
| **File Name:** | CLAIM: C. Peterson - Property Damage - Amount to be Determined | | | **Final Action:** | |

**Title:** C. Peterson - Property Damage - Amount to be Determined

**Notes:** EVL006567

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88370

**Title**

C. Peterson - Property Damage - Amount to be Determined

**Body**

Claim received 5/15/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88375

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88375 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/16/2025 |
| **File Name:** | CLAIM: W. Jones - Vehicle Damage - $1,012.80 | | | **Final Action:** | |
| **Title:** | W. Jones - Vehicle Damage - $1,012.80 | | | | |
| **Notes:** | EVL006568 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88375

**Title**

W. Jones - Vehicle Damage - $1,012.80

**Body**

Claim received 5/16/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88382

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88382 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/16/2025 |
| **File Name:** | CLAIM: M C Reisdorf - Property Damage - $500.00 | | | **Final Action:** | |
| **Title:** | M C Reisdorf - Property Damage - $500.00 | | | | |
| **Notes:** | EVL006570 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88382

**Title**

M C Reisdorf - Property Damage - $500.00

**Body**

Claim received 5/16/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88435

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88435 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | CLAIM: H. Scheuers - Property Damage - $272.19 | | | **Final Action:** | |
| **Title:** | H. Scheuers - Property Damage - $272.19 | | | | |
| **Notes:** | EVL006582 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88435

**Title**

H. Scheuers - Property Damage - $272.19

**Body**

Claim received 5/17/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88438

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88438 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | CLAIM: A. Rajendra - Vehicle Damage - $186.00 | | | **Final Action:** | |
| **Title:** | A. Rajendra - Vehicle Damage - $186.00 | | | | |
| **Notes:** | EVL006583 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88438

**Title**

A. Rajendra - Vehicle Damage - $186.00

**Body**

Claim received 5/18/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88441

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88441 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | CLAIM: J. Cauley - Property Damage - Amount to be Determined | | | **Final Action:** | |

**Title:** J. Cauley - Property Damage - Amount to be Determined

**Notes:** EVL006584

| | | | |
|---|---|---|---|
| **Sponsors:** | | **Effective Date:** | |
| **Attachments:** | | **Enactment Number:** | |
| **Author:** | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | **Published Date:** | |

### History of Legislative File

| Version: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88441

**Title**

J. Cauley - Property Damage - Amount to be Determined

**Body**

Claim received 5/19/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88444

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88444 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | CLAIM: Claimant's sewer lateral settled, causing backups and need for repair. | | | **Final Action:** | |
| **Title:** | J. Steuer - Property Damage - $28,900.00 | | | | |
| **Notes:** | EVL006585 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88444

**Title**

J. Steuer - Property Damage - $28,900.00

**Body**

Claim received 5/19/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88448

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88448 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/23/2025 |
| **File Name:** | CLAIM: V. Candito - Property Damage - $1,500.00 | | | **Final Action:** | |
| **Title:** | V. Candito - Property Damage - $1,500.00 | | | | |
| **Notes:** | EVL006586 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88448

**Title**

V. Candito - Property Damage - $1,500.00

**Body**

Claim received 5/22/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88459

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88459 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | CLAIM: T. King - Vehicle Damage - $2,734.51 | | | **Final Action:** | |
| **Title:** | T. King - Vehicle Damage - $2,734.51 | | | | |
| **Notes:** | EVL006587 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88459

**Title**

T. King - Vehicle Damage - $2,734.51

**Body**

Claim received 5/23/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88462

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88462 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | CLAIM: M. Virgin - Vehicle Damage - $159.52 | | | **Final Action:** | |
| **Title:** | M. Virgin - Vehicle Damage - $159.52 | | | | |
| **Notes:** | EVL006588 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88462

**Title**

M. Virgin - Vehicle Damage - $159.52

**Body**

Claim received 5/19/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88469

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88469 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/27/2025 |
| **File Name:** | CLAIM: D. Chase - Vehicle Damage - $1,300.00 | | | **Final Action:** | |
| **Title:** | D. Chase - Vehicle Damage - $1,300.00 | | | | |
| **Notes:** | EVL006593 | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88469

**Title**

D. Chase - Vehicle Damage - $1,300.00

**Body**

Claim received 5/27/2025.

# City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

## Master

### File Number: 88494

| | | | | | |
|---|---|---|---|---|---|
| **File ID:** | 88494 | **File Type:** | Claim | **Status:** | Risk Business |
| **Version:** | 1 | **Reference:** | | **Controlling Body:** | Risk Manager |
| | | | | **File Created Date :** | 05/28/2025 |
| **File Name:** | CLAIM: E. Ewoldt - Vehicle Damage - $10,000.00 | | | **Final Action:** | |
| **Title:** | E. Ewoldt - Vehicle Damage - $10,000.00 | | | | |
| **Notes:** | TMI - METRO CLAIM | | | | |
| **Sponsors:** | | | | **Effective Date:** | |
| **Attachments:** | | | | **Enactment Number:** | |
| **Author:** | | | | **Hearing Date:** | |
| **Entered by:** | jaustin2@cityofmadison.com | | | **Published Date:** | |

### History of Legislative File

| Ver-sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---|---|---|---|---|---|---|---|

### Text of Legislative File 88494

**Title**

E. Ewoldt - Vehicle Damage - $10,000.00

**Body**

Claim received 5/27/2025.