URBAN DESIGN COMMISSION APPLICATION



City of Madison FOR OFFICE USE ONLY: **Planning Division** Madison Municipal Building, Suite 017 Receipt # 215 Martin Luther King, Jr. Blvd. Date received ____ P.O. Box 2985 Madison, WI 53701-2985 Received by _____ (608) 266-4635 Aldermanic District 12:08 p.m. Zoning District Complete all sections of this application, including Urban Design District ____ the desired meeting date and the action requested. If you need an interpreter, translator, materials in alternate Submittal reviewed by formats or other accommodations to access these forms, please call the phone number above immediately. Legistar # _____ 1. Project Information Address: _____ 2. Application Type (check all that apply) and Requested Date UDC meeting date requested _____ Alteration to an existing or previously-approved development New development Informational Final approval Initial approval 3. Project Type Project in an Urban Design District Signage

Telephone

Project in the Downtown Core District (DC), Urban Mixed-Use District (UMX), or Mixed-Use Center District (MXC)

Project in the Suburban Employment Center District (SEC), Campus Institutional District (CI), or Employment Campus District (EC)

Planned Development (PD)

General Development Plan (GDP)

Specific Implementation Plan (SIP)

Planned Multi-Use Site or Residential Building Complex

Comprehensive Design Review (CDR)

Signage Variance (i.e. modification of signage height, area, and setback)

Signage Exception

Other

Please specify

4. Applicant, Agent, and Property Owner Information

Applicant name	Company
Street address	City/State/Zip
Telephone	Email
Project contact person	Company
Street address	City/State/Zip
Telephone	Email
Property owner (if not applicant)	
Street address	City/State/Zip

Each submittal must include

fourteen (14) 11" x 17" collated

paper copies. Landscape and

Lighting plans (if required)

must be full-sized and legible.

Please refrain from using

plastic covers or spiral binding.

5. Required Submittal Materials

Application Form

Letter of Intent

- If the project is within an Urban Design District, a summary of how the development proposal addresses the district criteria is required
- For signage applications, a summary of how the proposed signage is consistent with the applicable CDR or Signage Variance review criteria is required.

Development Plans (Refer to checklist on Page 4 for plan details)

Filing fee

Electronic Submittal*

Notification to the District Alder

• Please provide an email to the District Alder notifying them that you are filing this UDC application. Please send this as early in the process as possible and provide a copy of that email with the submitted application.

Both the paper copies and electronic copies <u>must</u> be submitted prior to the application deadline before an application will be scheduled for a UDC meeting. Late materials will not be accepted. A completed application form is required for each UDC appearance.

For projects also requiring Plan Commission approval, applicants must also have submitted an accepted application for Plan Commission consideration prior to obtaining any formal action (initial or final approval) from the UDC. All plans must be legible when reduced.

*Electronic copies of all items submitted in hard copy are required. Individual PDF files of each item submitted should be compiled on a CD or flash drive, or submitted via email to udcapplications@cityofmadison.com. The email must include the project address, project name, and applicant name. Electronic submittals via file hosting services (such as Dropbox.com) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.

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o. Ap	phicant Declarations	
1.		, the applicant is required to discuss the proposed project with Urban Design was discussed with on
2.	·	naterials are included in this submittal and understands that if any required information adline, the application will not be placed on an Urban Design Commission agenda for
Name	of applicant	Relationship to property
Autho	orizing signature of property owner	Date

7. Application Filing Fees

Fees are required to be paid with the first application for either initial or final approval of a project, unless the project is part of the combined application process involving the Urban Design Commission in conjunction with Plan Commission and/or Common Council consideration. Make checks payable to City Treasurer. Credit cards may be used for application fees of less than \$1,000.

Please consult the schedule below for the appropriate fee for your request:

Urban Design Districts: \$350 (per §35.24(6) MGO).

Minor Alteration in the Downtown Core District (DC) or Urban Mixed-Use District (UMX): \$150 (per §33.24(6)(b) MGO)

Comprehensive Design Review: \$500 (per §31.041(3)(d)(1)(a) MGO)

Minor Alteration to a Comprehensive Sign Plan: \$100 (per §31.041(3)(d)(1)(c) MGO)

All other sign requests to the Urban Design Commission, including, but not limited to: appeals from the decisions of the Zoning Administrator, requests for signage variances (i.e. modifications of signage height, area, and setback), and additional sign code approvals: \$300 (per §31.041(3)(d)(2) MGO)

A filing fee is not required for the following project applications if part of the combined application process involving both Urban Design Commission and Plan Commission:

- Project in the Downtown Core District (DC), Urban Mixed-Use District (UMX), or Mixed-Use Center District (MXC)
- Project in the Suburban Employment Center District (SEC), Campus Institutional District (CI), or Employment Campus District (EC)
- Planned Development (PD): General Development
 Plan (GDP) and/or Specific Implementation Plan (SIP)
- Planned Multi-Use Site or Residential Building Complex

URBAN DESIGN COMMISSION APPROVAL PROCESS



Introduction

The City of Madison's Urban Design Commission (UDC) has been created to:

- Encourage and promote high quality in the design of new buildings, developments, remodeling, and additions so as to maintain and improve the established standards of property values within the City.
- Foster civic pride in the beauty and nobler assets of the City, and in all other ways possible assure a functionally efficient and visually attractive City in the future.

Types of Approvals

There are three types of requests considered by the UDC:

- Informational Presentation. Applicants may, at their discretion, request to make an Informational Presentation to the
 UDC prior to seeking any approvals to obtain early feedback and direction before undertaking detailed design. Applicants
 should provide details on the context of the site, design concept, site and building plans, and other relevant information
 to help the UDC understand the proposal and provide feedback. (Does not apply to CDR's or Signage Variance requests)
- <u>Initial Approval</u>. Applicants may, at their discretion, request initial approval of a proposal by presenting preliminary design information. As part of their review, the Commission will provide feedback on the design information that should be addressed at Final Approval stage.
- <u>Final Approval</u>. Applicants may request Final Approval of a proposal by presenting all final project details. Recommendations or concerns expressed by the UDC in the initial approval must be addressed at this time.

Presentations to the Commission

Primarily, the UDC is interested in the appearance and design quality of projects. Emphasis should be given to the site plan, landscape plan, lighting plan, building elevations, exterior building materials, color scheme, and graphics.

When presenting projects to the UDC, applicants must fill out a registration slip provided in the meeting room and present it to the Secretary. Presentations should generally be limited to 5 minutes or as extended by motion by consent of the Commission. The Commission will withhold questions until the end of the presentation.

Applicants are encouraged to consider the use of various graphic presentation material including a locator map, photographs, renderings/model, scale drawings of the proposal in context with adjacent buildings/uses/signs, etc., as may be deemed appropriate to describe the project and its surroundings. Graphics should be mounted on rigid boards so that they may be easily displayed. Applicants/presenters are responsible for all presentation materials, AV equipment and easels.

URBAN DESIGN DEVELOPMENT PLANS CHECKLIST



The items listed below are minimal application requirements for the type of approval indicated. Please note that the UDC and/or staff may require additional information in order to have a complete understanding of the project.

1. Infe	orma	tional Presentation						
		Locator Map Letter of Intent (If the project is within an Urban Design District, a summary of how the development proposal addresses the district criteria is required) Contextual site information, including photographs and layout of adjacent buildings/structures Site Plan Two-dimensional (2D) images of proposed buildings or structures.		Providing additional information beyond these minimums may generate a greater level of feedback from the Commission.	1. 2. 3. 4. 5. 6.	Title Shee Nort Scale Date Fully at 1' II plan full-siz	ents for All Plan Sheets block et number th arrow e, both written and graphic de de dimensioned plans, scaled de 40' or larger as must be legible, including ded landscape and lighting	
2. Init	ial Ap	pproval						
Z. IIII								
	X X	Locator Map Letter of Intent (If the project is within a the development proposal addresses the						
	X	Contextual site information, including pho structures	tog	raphs and layout of adjacent b	uilding	gs/	Providing additional information beyond these minimums may generate a greater level of feedback	
	X	Site Plan showing location of existing an lanes, bike parking, and existing trees over			ives, bi	ke }		
		Landscape Plan and Plant List (must be leg	ibl	e)			from the Commission.	
	X	Building Elevations in both black & white material callouts)	e ai	nd color for all building sides	(includ	de		
		PD text and Letter of Intent (if applicable)				J		
3. Fina	al Ap _l	proval						
All	the re	equirements of the Initial Approval (see abo	ove), <u>plus</u> :				
	X	Grading Plan						
		Proposed Signage (if applicable)						
	X	Lighting Plan, including fixture cut sheets and photometrics plan (must be legible)						
	図	Utility/HVAC equipment location and scre	eni	ng details (with a rooftop plar	n if roo	f-mou	ınted)	
		PD text and Letter of Intent (if applicable)						
	X	Samples of the exterior building materials	(p	resented at the UDC meeting)				
4. Cor	nprel	nensive Design Review (CDR) and Varian	ce	Requests (<u>Signage applicati</u>	ons on	<u>ly</u>)		
		Locator Map						
		Letter of Intent (a summary of <u>how</u> the propo	sec	d signage is consistent with the C	CDR or S	Signag	e Variance criteria is required	
		Contextual site information, including photographs of existing signage both on site and within proximity to th project site						
		Site Plan showing the location of existing striveways, and right-of-ways	sigr	nage and proposed signage, di	mensio	oned s	signage setbacks, sidewalks	
		Proposed signage graphics (fully dimension	ne	d, scaled drawings, including r	materia	als and	d colors, and night view)	
		Perspective renderings (emphasis on pede	estr	rian/automobile scale viewshe	eds)			

☐ Illustration of the proposed signage that meets Ch. 31, MGO compared to what is being requested.

☐ Graphic of the proposed signage as it relates to what the Ch. 31, MGO would permit



































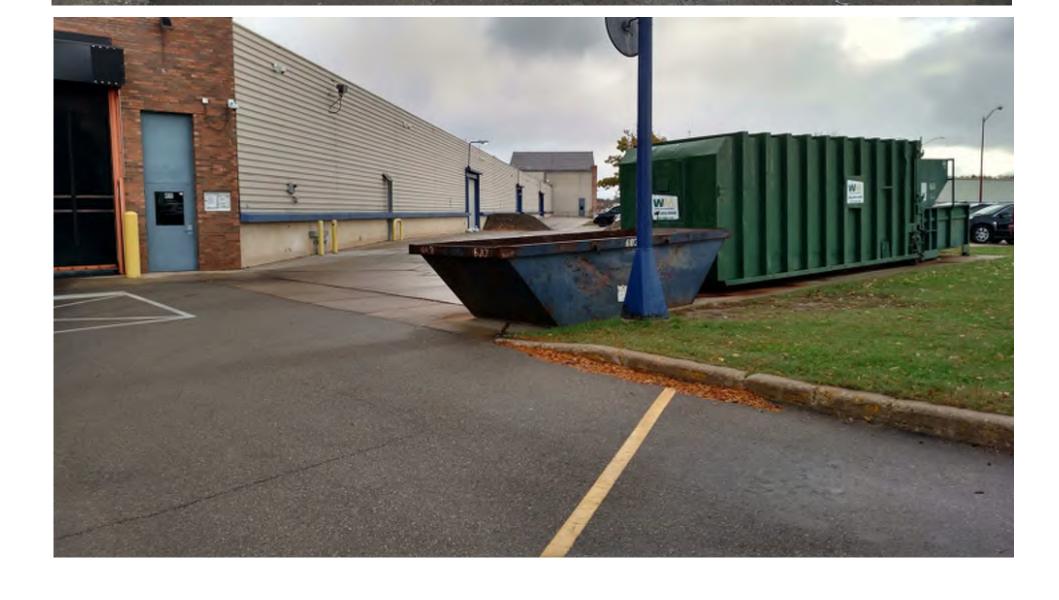














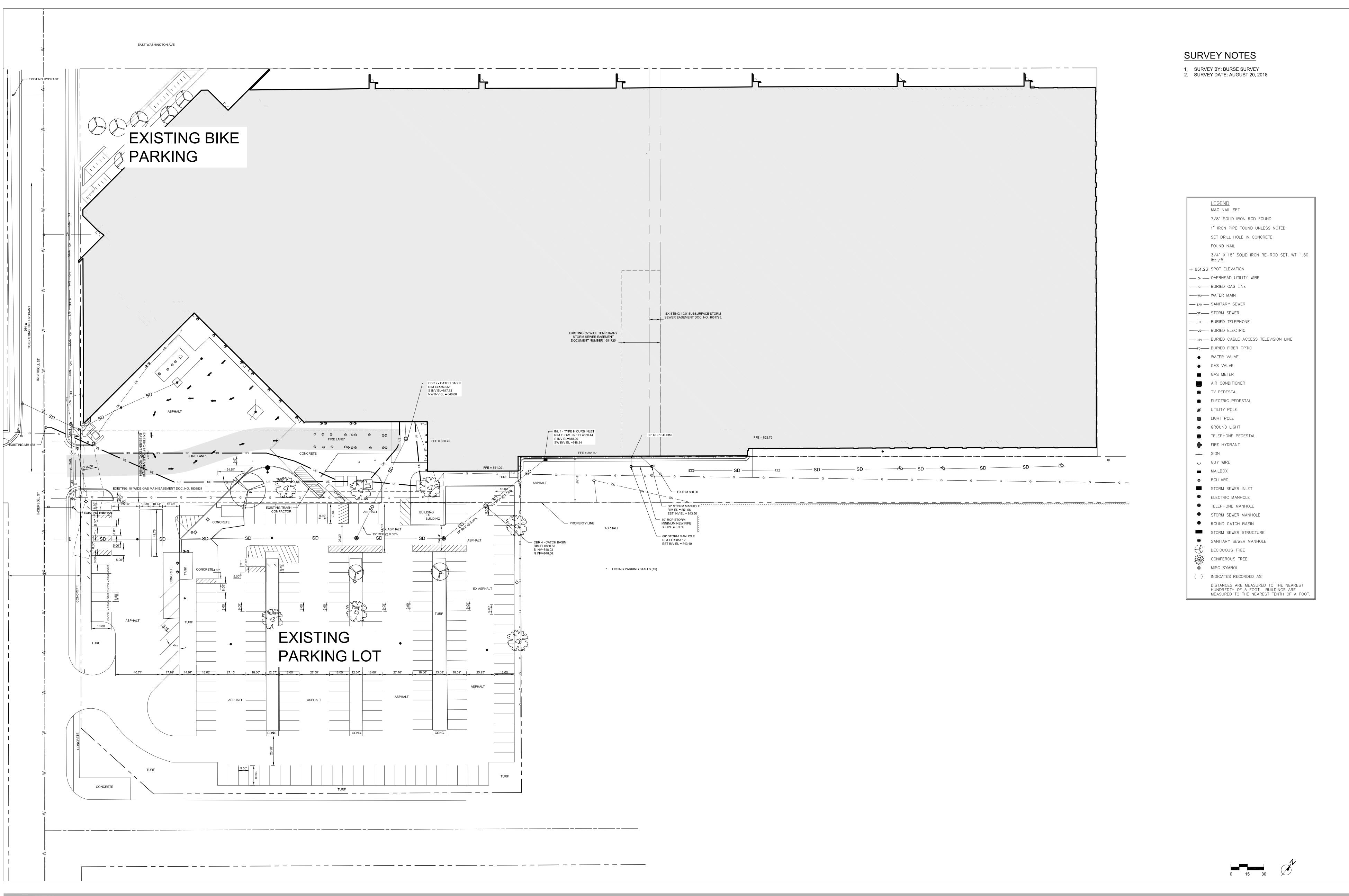








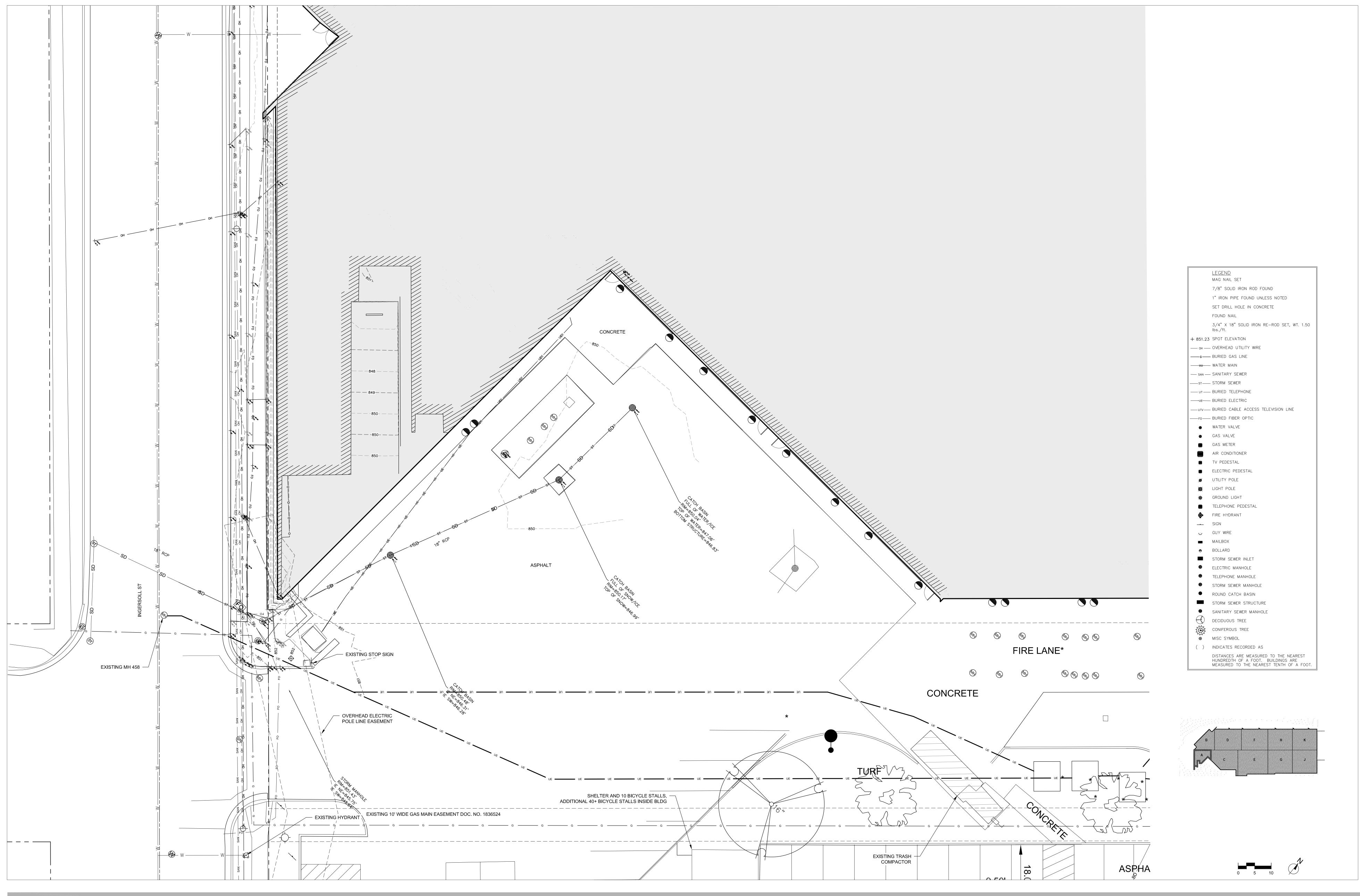






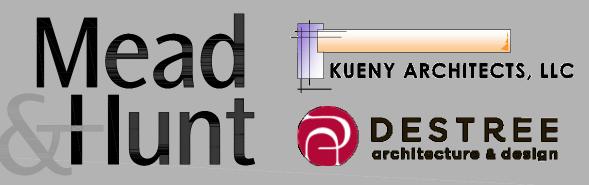


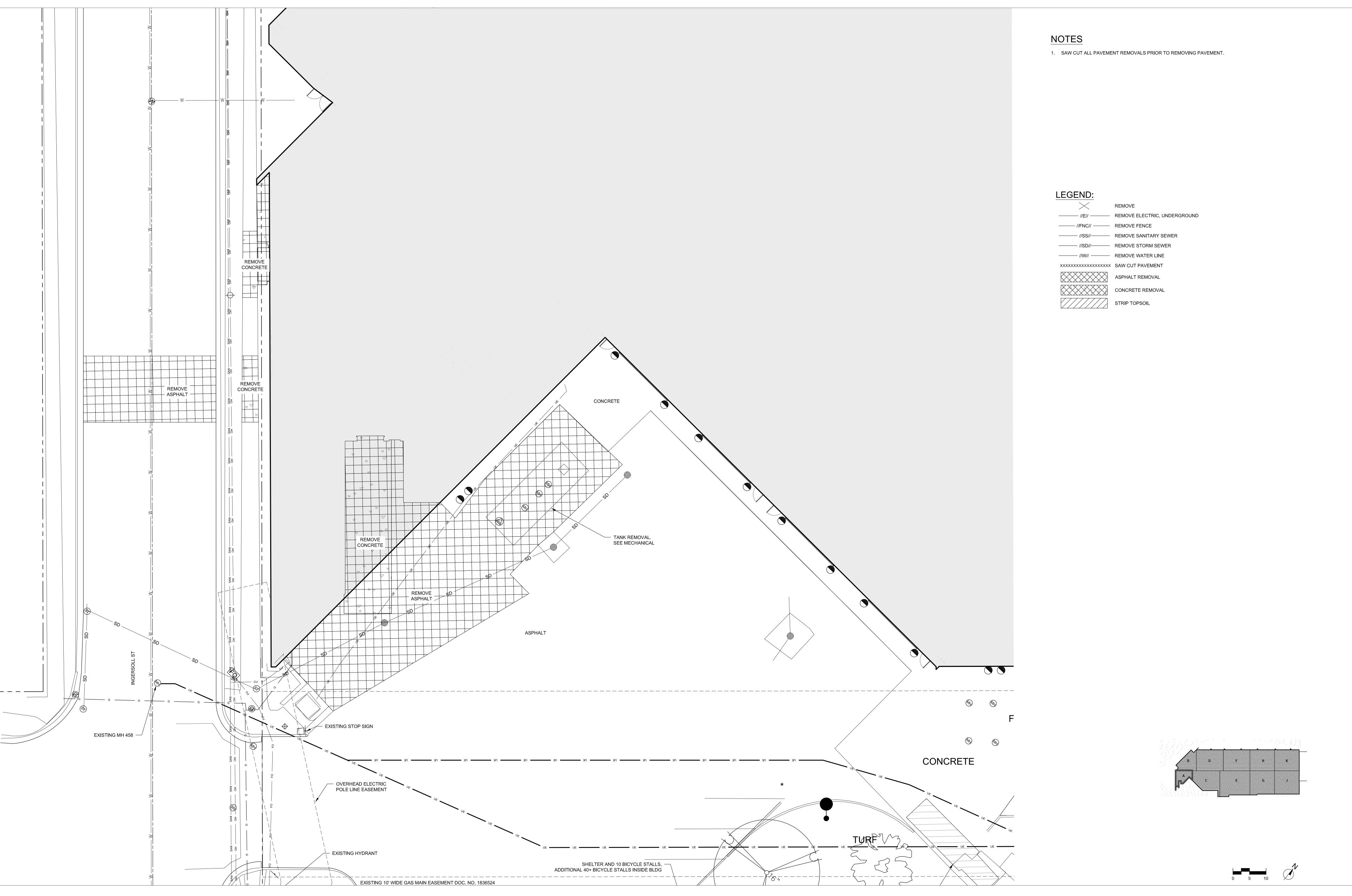








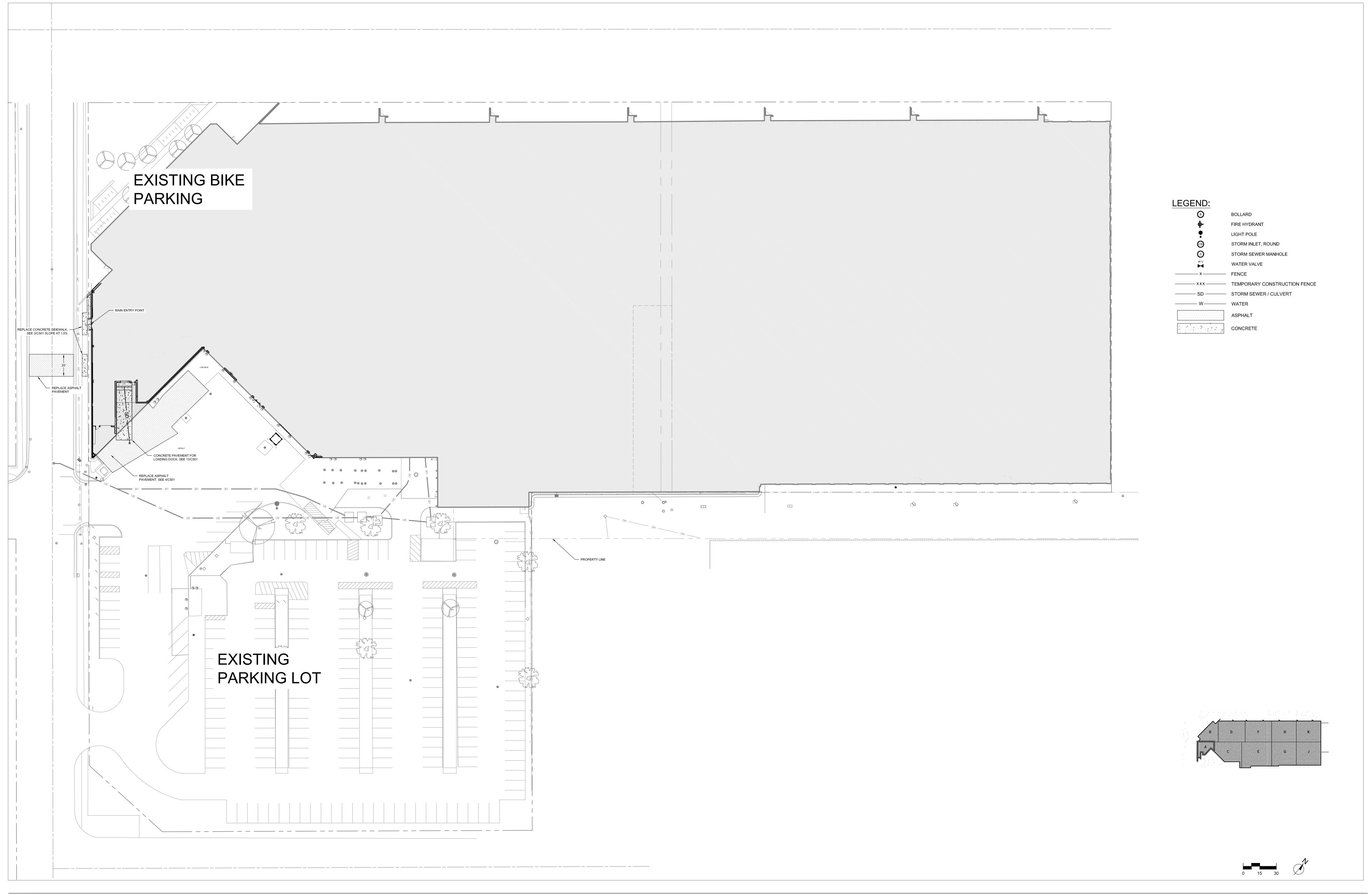






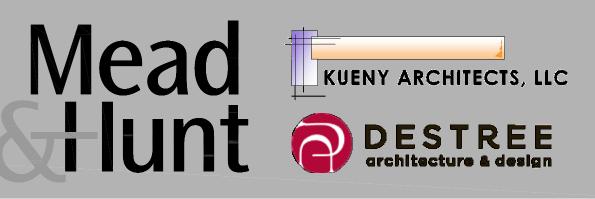


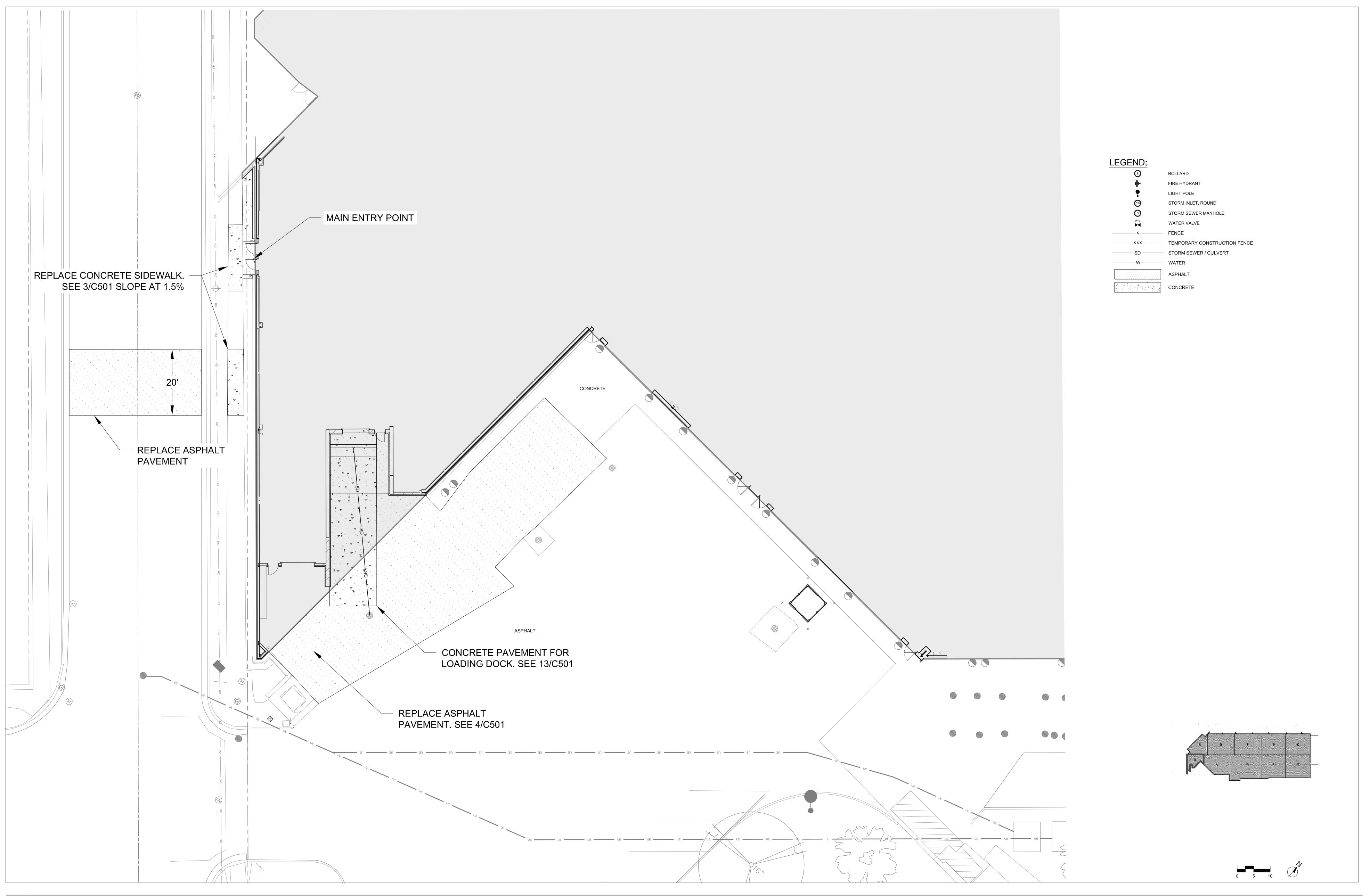






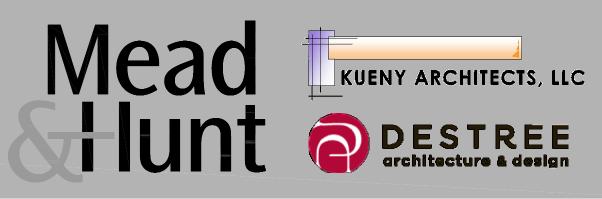


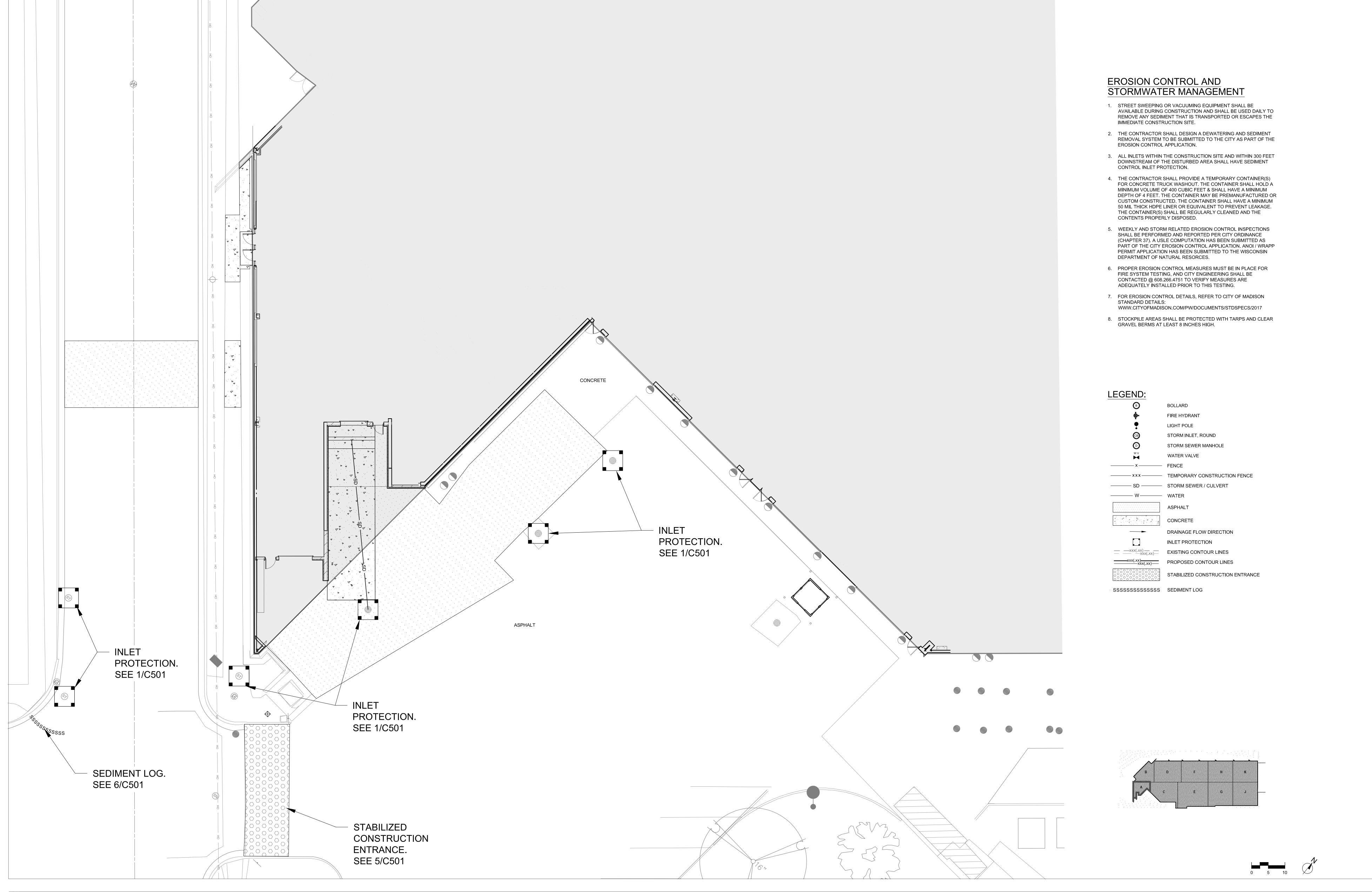








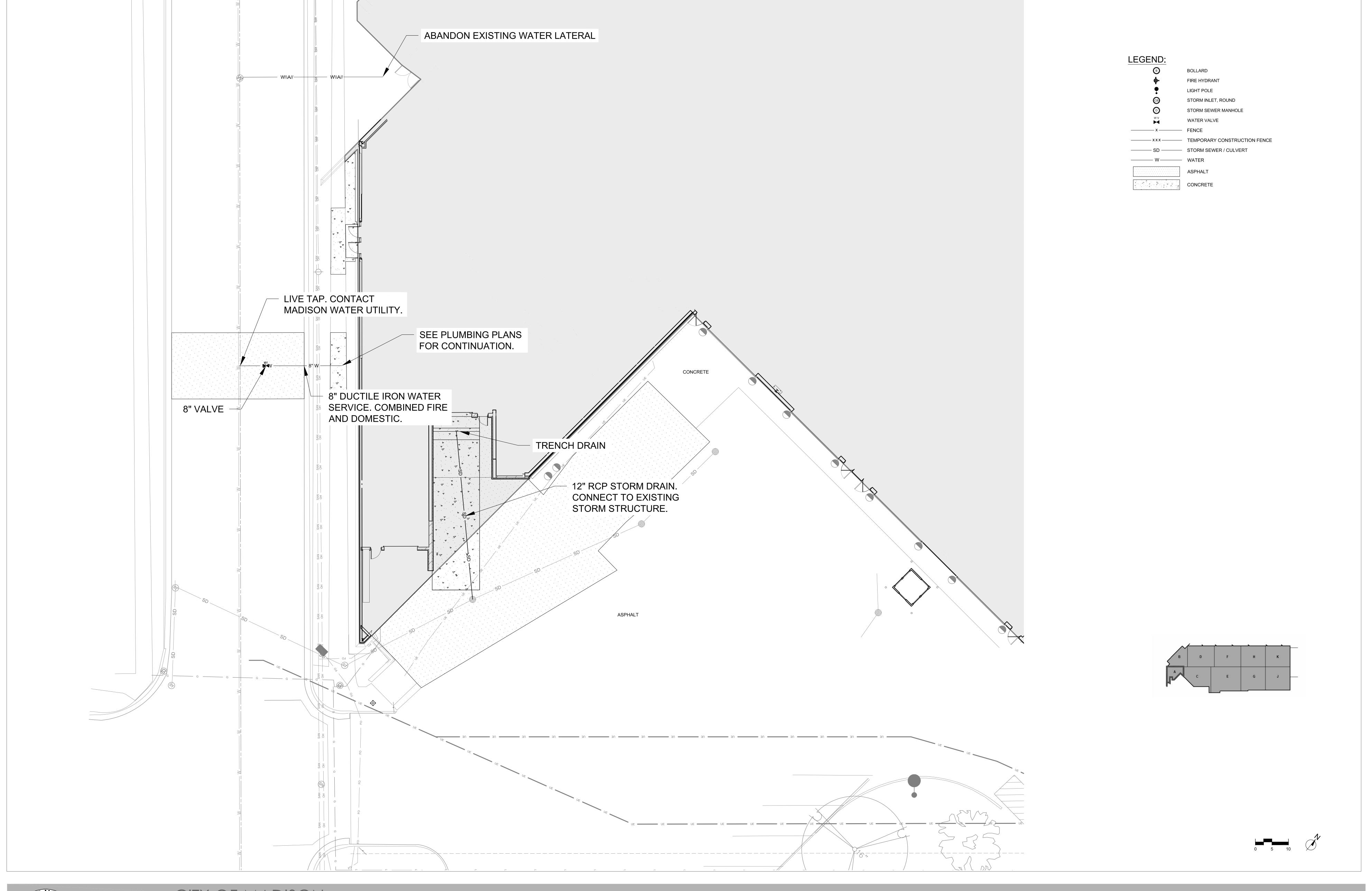










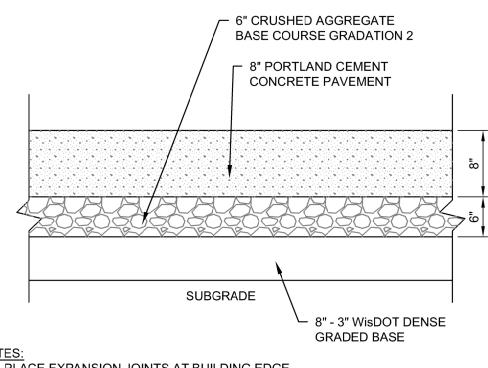






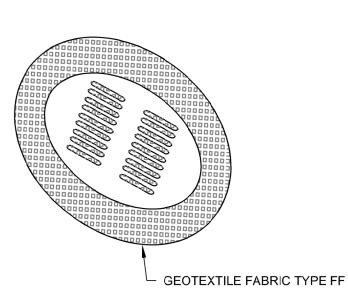






1. PLACE EXPANSION JOINTS AT BUILDING EDGE. 2. PLACE CONTRACTION JOINTS AT APPROXIMATELY 10' X 10' TO 12' X 12' SQUARES

TYPICAL CONCRETE PAVEMENT SECTION NOT TO SCALE

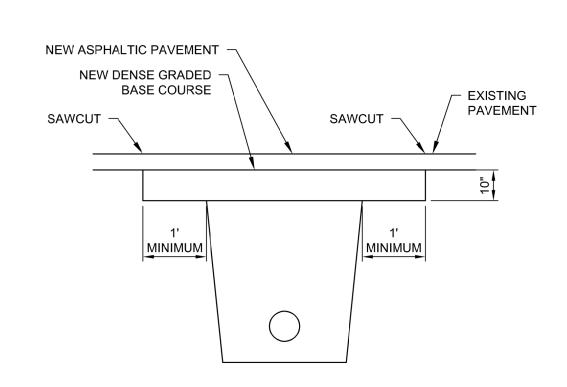


NOTES

1. FABRIC SIZE SHALL BE 8-INCH (MIN) GREATER ON ALL SIDES OF THE INLET COVER TO PROVIDE A HAND HOLD WHEN MAINTENANCE OR REMOVAL IS REQUIRED.

INLET PROTECTION DETAIL, TYPE B

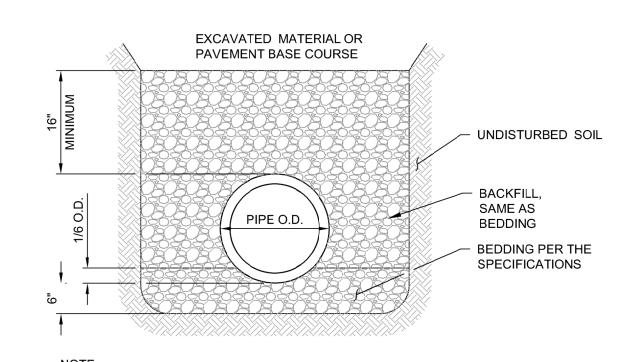
2. CLEAN OR REPLACE WHEN PLUGGED



1. THE PATCH SHALL BE CRUSHED STONE BASE COURSE, GRADATION NO. 2 OVERLAID WITH ASPHALT UPPER LAYER EQUAL IN THICKNESS TO THE EXISTING ASPHALTIC PAVEMENT, WITH A MINIMUM THICKNESS OF 3" AND A MAXIMUM THICKNESS OF 5½" UNLESS OTHERWISE SPECIFIED AND LAID IN ONE OR MORE COURSES AS DIRECTED BY THE ENGINEER.

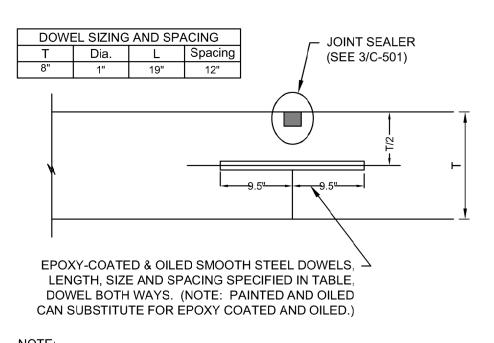
- THE PAVEMENT ALONG THE PATH SHALL BE SAWCUT, FULL DEPTH. THE EDGES OF THE EXISTING ASPHALTIC PAVEMENT SHALL BE FREE OF LOOSE STONES OR PAVEMENT MATERIAL. 3. THE CRUSHED STONE BASE COURSE SHALL BE INSTALLED IN TWO LIFTS. THE LOWER LIFT SHALL BE THOROUGHLY MECHANICALLY COMPACTED PRIOR TO PLACING THE UPPER LIFT. 4. THE ASPHALT SHALL BE LAID IN TWO LIFTS. THE ASPHALT UPPER LAYER SHALL BE MACHINE LAID
- WHERE DIRECTED BY THE ENGINEER. WHERE THE ASPHALTIC UPPER LAYER IS MACHINE LAID AND IS NOT MORE THAN 3" IN THICKNESS, THE ASPHALT SURFACE COURSE MAY BE IN ONE LIFT. 5. PRIOR TO PLACING THE ASPHALT UPPER LAYER, THE EDGES OF THE PATCH AND THE SURFACE OF THE CRUSHED STONE VASE SHALL BE TACKED AND PRIMED WITH LIQUID ASPHALT. 6. THE TYPICAL PAVEMENT PATCH SECTION RELATES TO THE CITY OF MADISON ENGINEERING DIVISION STANDARD DETAIL DRAWING 5.2.4.

TYPE III UTILITY TRENCH PATCH NOT TO SCALE



BOTTOM OF TRENCH SHALL BE THE PIPE O.D. PLUS 16-INCHES

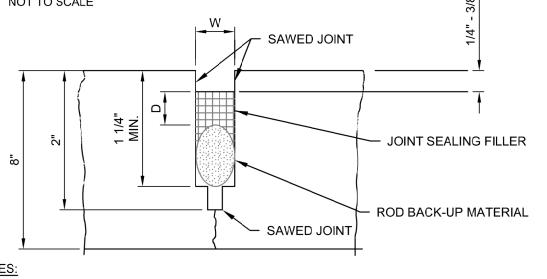
STORM SEWER PIPE TRENCH DETAIL



TYPICAL CONTRACTION JOINT DETAIL

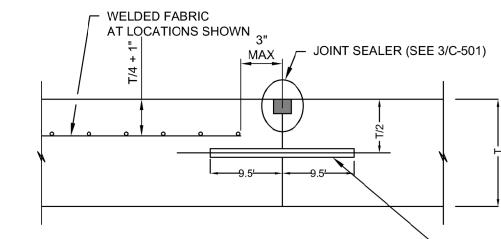
NOT TO SCALE

T=THICKNESS OF CONCRETE PAVEMENT.



- 1. SEALANT RESERVOIR SIZED TO PROVIDE PROPOSED SHAPE FACTOR W/D AS RECOMMENDED BY THE SEALANT MANUFACTURER FOR OPTIMUM PERFORMANCE. TO PROVIDE THE ADEQUATE SHAPE FACTOR.
- 2. ROD BACKUP MATERIAL SHALL BE COMPATIBLE WITH THE TYPE OF SEALANT USED AND SIZED 3. FOR SIDEWALK AND CURB USE NON-DOWELED CONTRACTION JOINTS AT 5' INTERVALS FOR SIDEWALK AND 10' INTERVALS FOR CURB.

TYPICAL CONTRACTION JOINT MATERIAL DETAIL

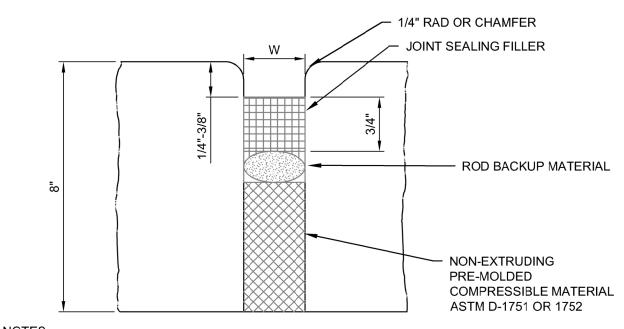


DOWELS TO BE DRILLED INTO EXISTING CONCRETE WITH HOLE BLOWN CLEAN > & DOWEL EPOXIED. ALSO PLACE AT EXISTING PAVEMENTS WHERE INDICATED & AT CONTINUATION OF NEXT DAY POURS.

EPOXY-COATED SMOOTH STEEL DOWELS, 1" IN DIAMETER, 19' IN LENGTH, SPACED AT 12", BOTH WAYS. (NOTE: PAINTED CAN BE SUBSTITUTED FOR EPOXY COATED.) (OIL PRIOR TO CONCRETE PLACEMENT).

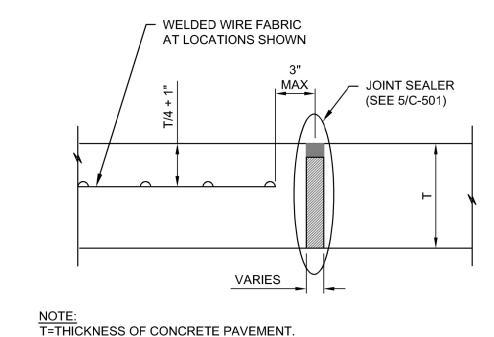
NOTE: T=THICKNESS OF CONCRETE PAVEMENT.

(C) DOWELED CONSTRUCTIONJOINT DETAIL



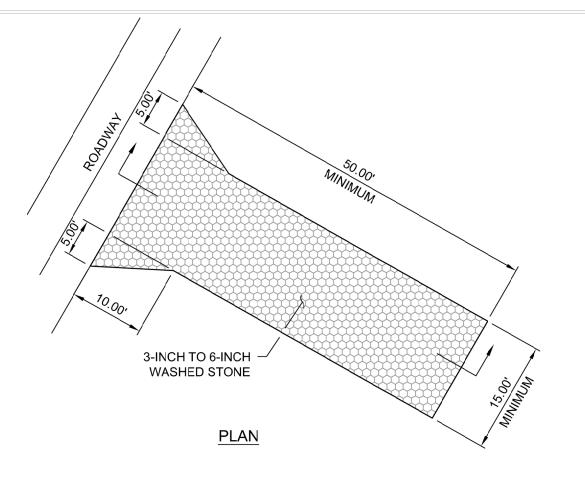
1. FOR JOINTS ABUTTING BUILDINGS USE W=1". FOR JOINTS ABUTTING SIDEWALKS, USE W=1/2". PLACE IN CURB AT 200' MINIMUM INTERVALS, BETWEEN POURS, THE BEGINNING AND END OF ALL CURB RADII AND AROUND STRUCTURES. 4. PLACE IN SIDEWALK ABUTTING EXISTING PAVEMENT AND AT A MINIMUM OF 200'.

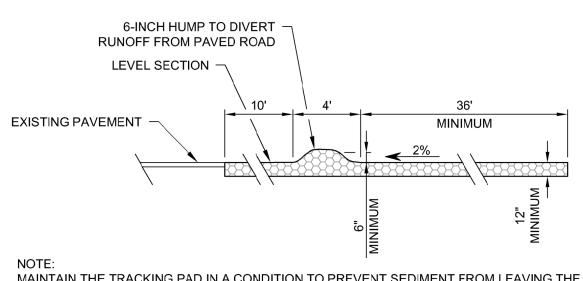
TYPICAL EXPANSION JOINT MATERIAL DETAIL



(E) TYPICAL EXPANSION JOINT DETAIL

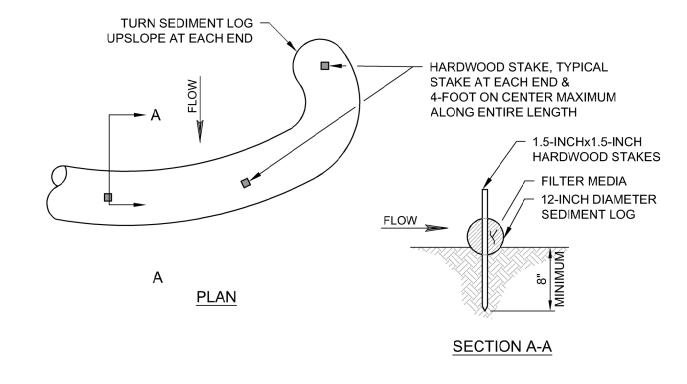
NOT TO SCALE

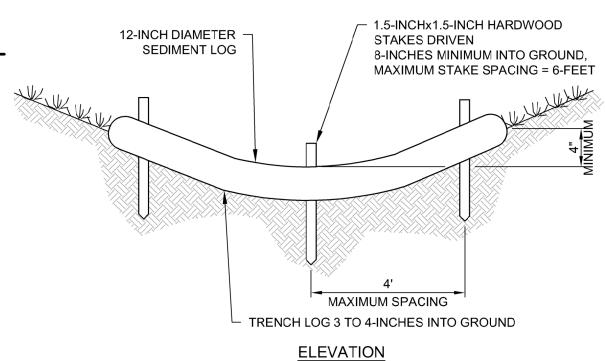




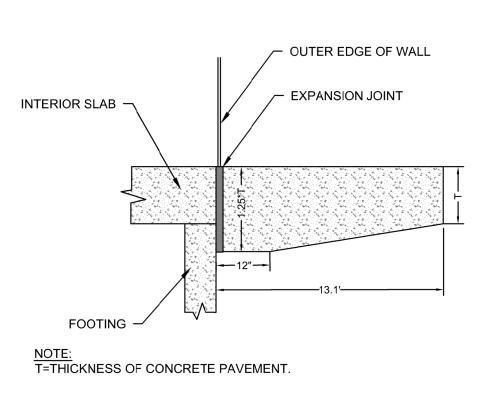
MAINTAIN THE TRACKING PAD IN A CONDITION TO PREVENT SEDIMENT FROM LEAVING THE SITE. SHOULD MUD BE TRACKED OR WASHED ONTO EXISTING PAVEMENT, IT MUST BE REMOVED IMMEDIATELY.

STABILIZED CONSTRUCTION ENTRANCE

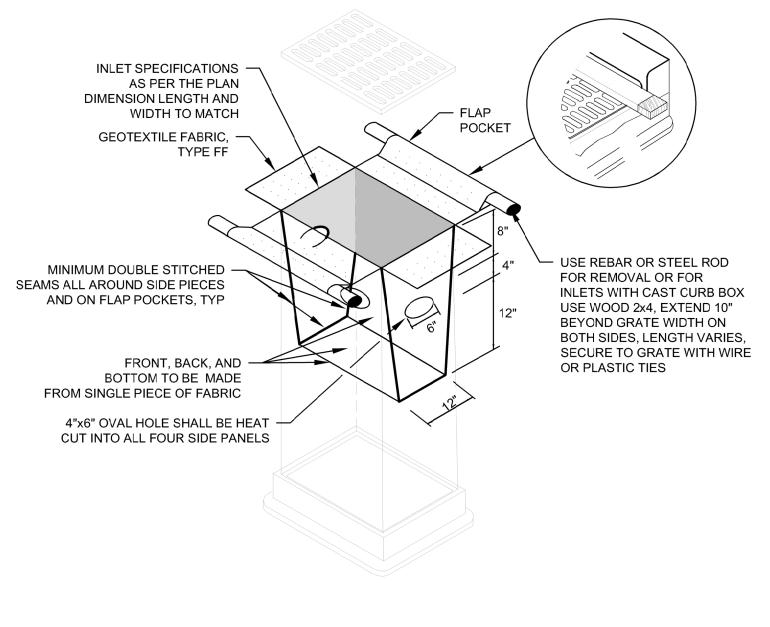




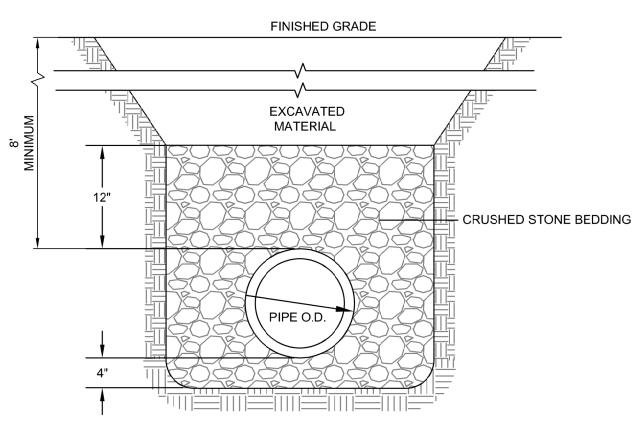




(T) TYPICAL THICKENED CONCRETE PAVEMENT 7 EDGE AT BUILDING
NOT TO SCALE

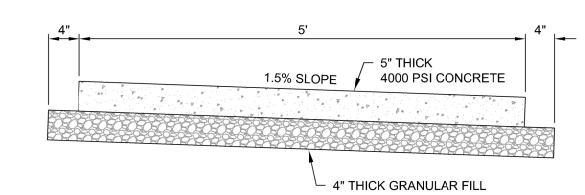


INLET PROTECTION DETAIL, TYPE D

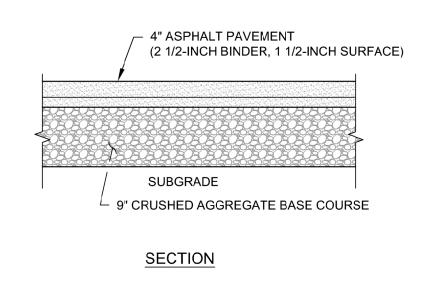


NOTE: BOTTOM OF TRENCH SHALL BE THE PIPE O.D. PLUS 16 INCHES

WATER SERVICE BEDDING DETAIL

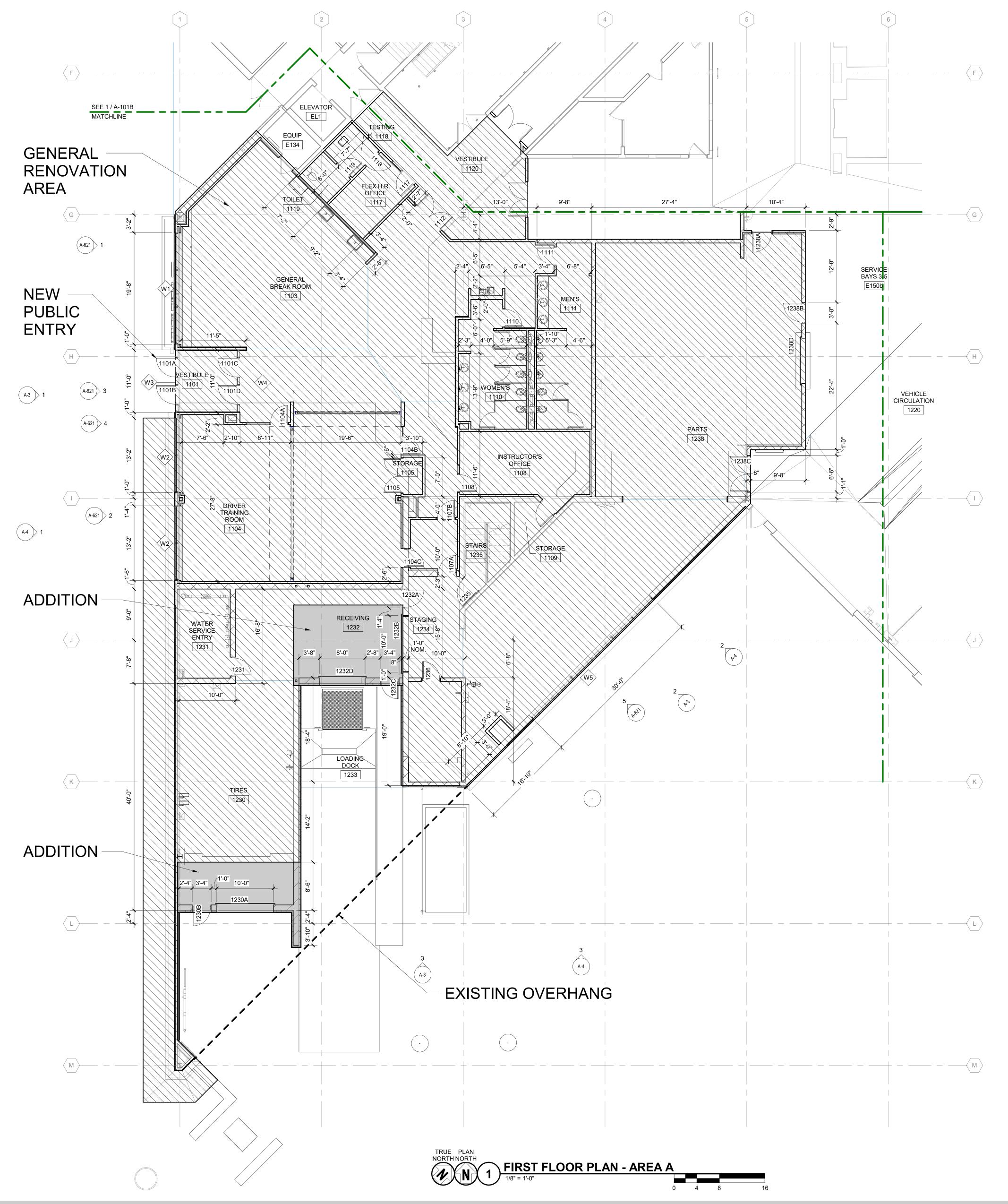


SIDEWALK DETAIL



ASPHALT PAVEMENT DETAIL

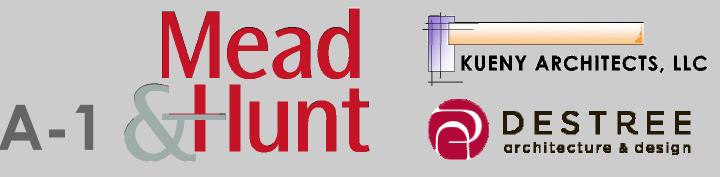


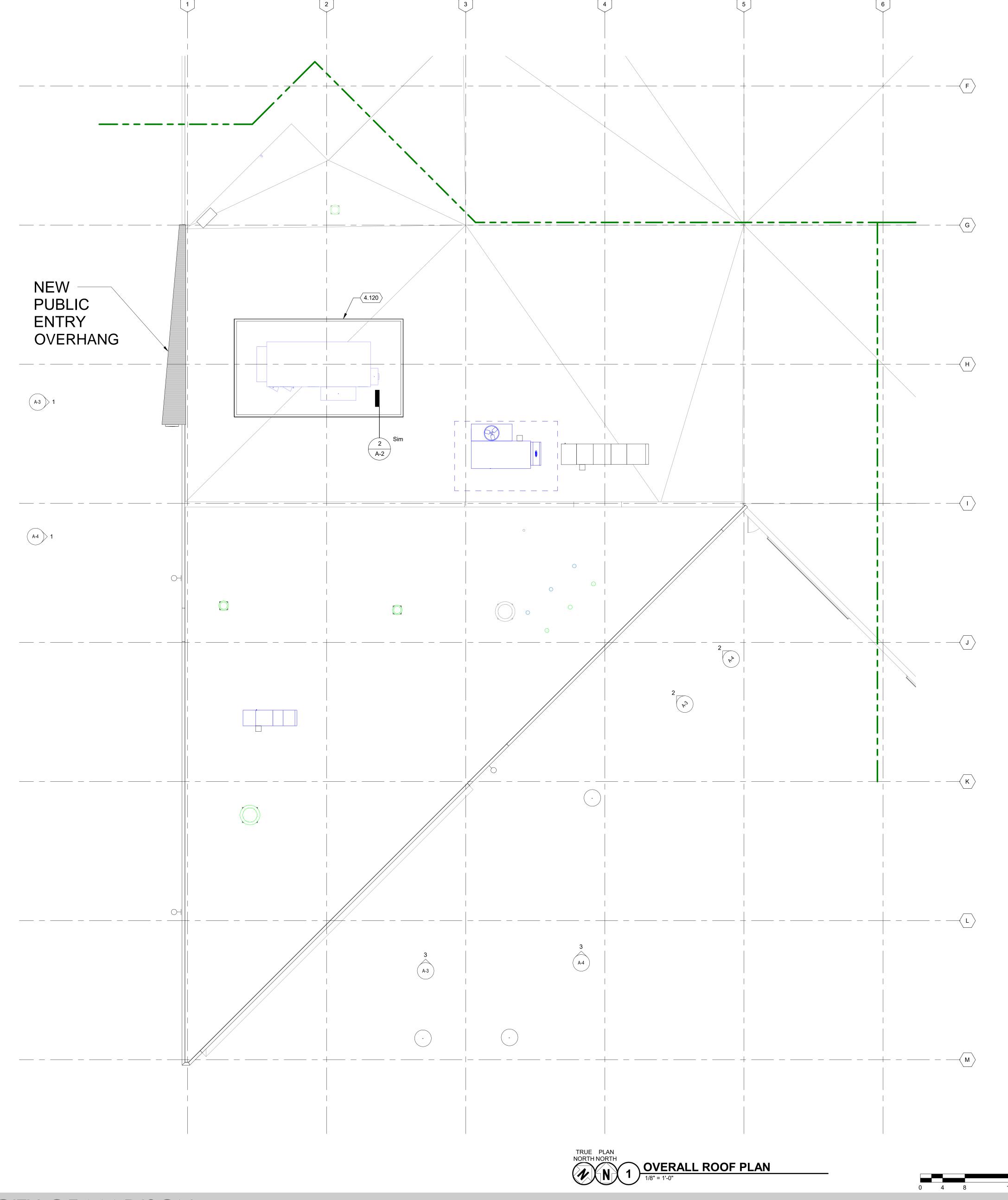


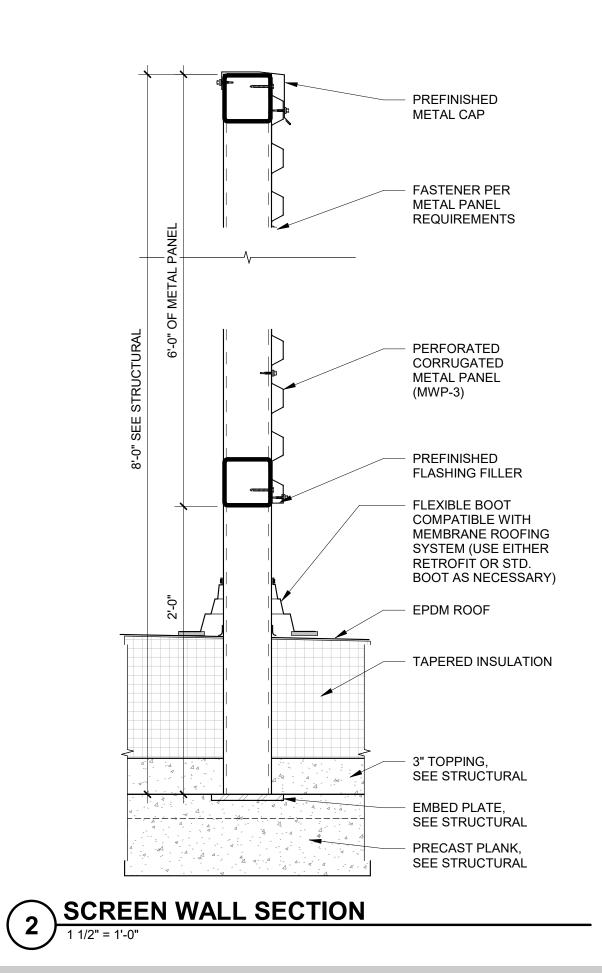










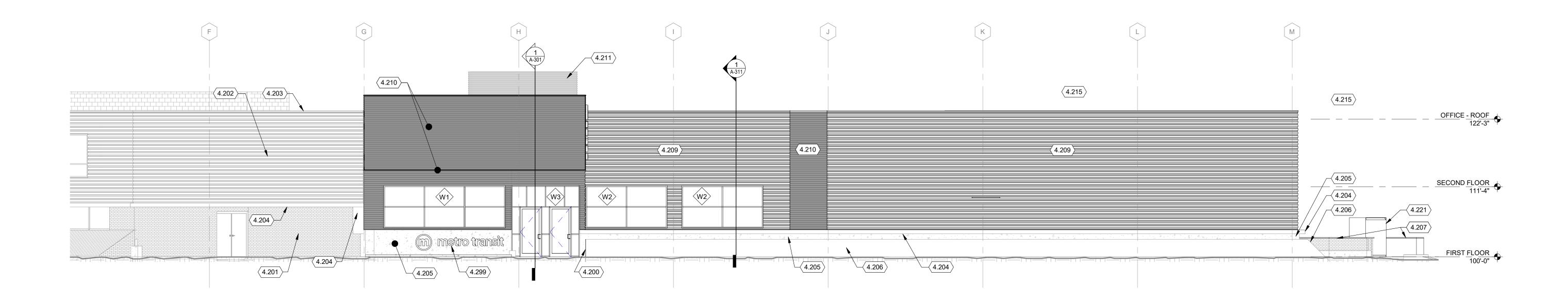




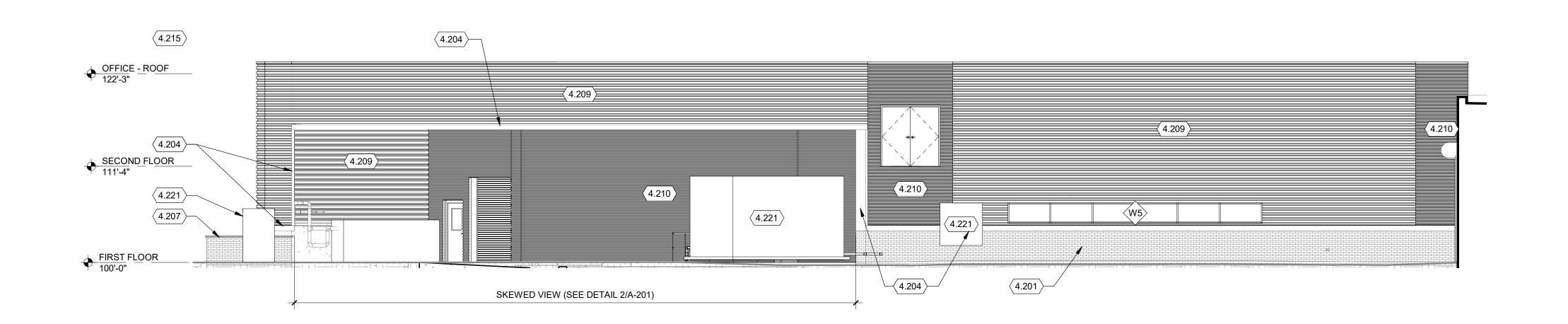




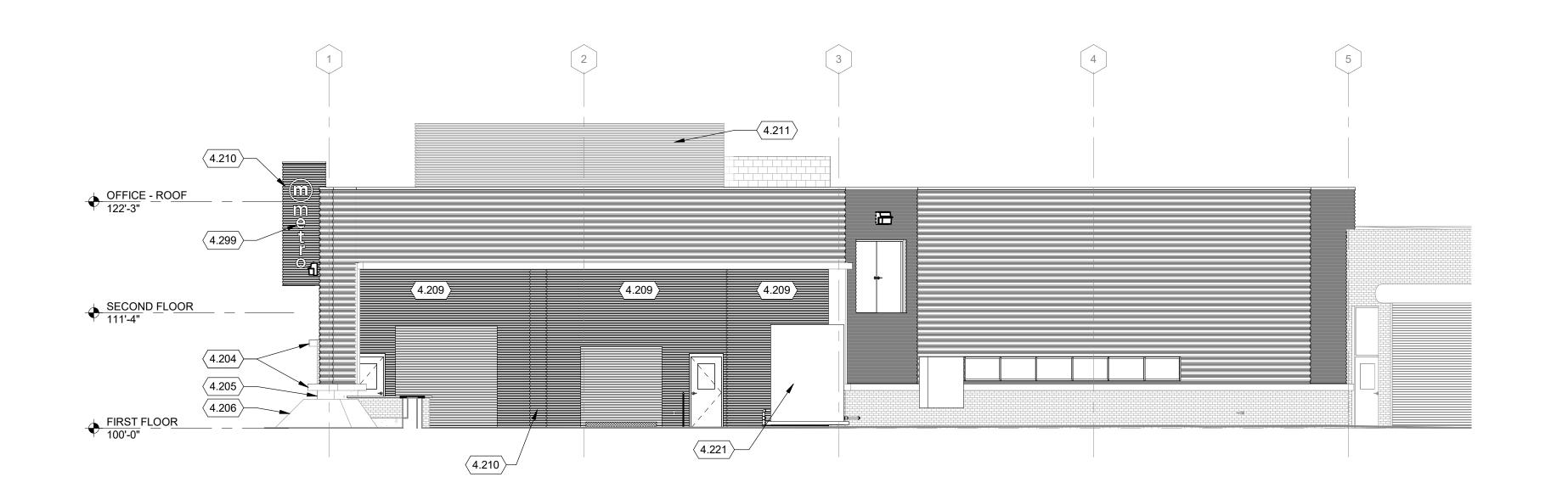












3 SOUTH BUILDING ELEVATION 1/8" = 1'-0"

KEYED NOTES

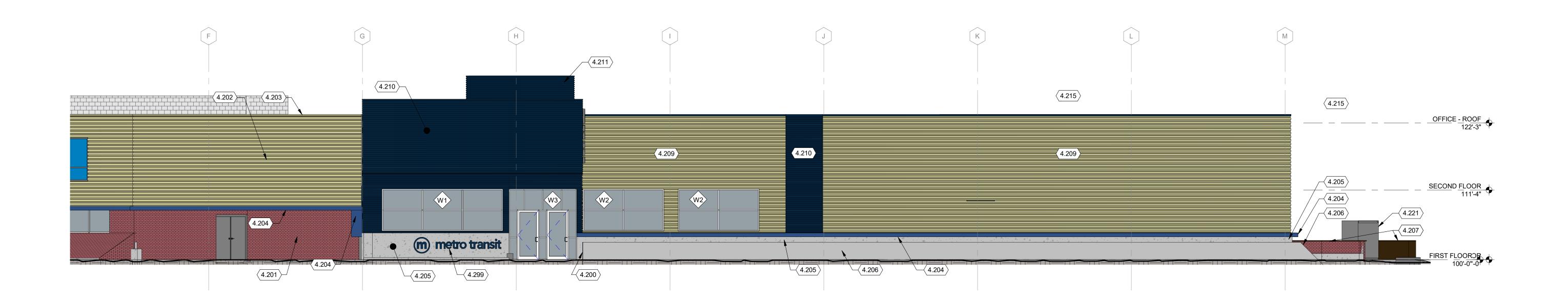
- 4.200 ELEVATION NOTES
- 4.201 EXISTING BRICK, TO REMAIN
- 4.202 EXISTING METAL WALL PANEL, TO REMAIN
- 4.203 EXISTING METAL WALL CAP, TO REMAIN
- 4.204 EXISTING STEEL PLATE, TO REMAIN 4.205 EXISTING CONCRETE GRADE BEAM, TO REMAIN
- 4.206 EXISTING SLOPED CONCRETE, TO REMAIN
- 4.207 EXISTING SCREEN WALLS, TO REMAIN
- 4.209 METAL PANEL (MWP-1)
- 4.210 METAL PANEL (MWP-2)
- 4.211 SCREENWALL, METAL PANEL (MWP-3)
- 4.221 ELECTRICAL EQUIPMENT, SEE ELECTRICAL DRAWINGS
- 4.299 POSSIBLE LOCATION OF SIGNAGE TO BE DETERMINED AT A LATER DATE







KUENY ARCHITECTS, LLC











3 SOUTH BUILDING ELEVATION 1/8" = 1'-0"

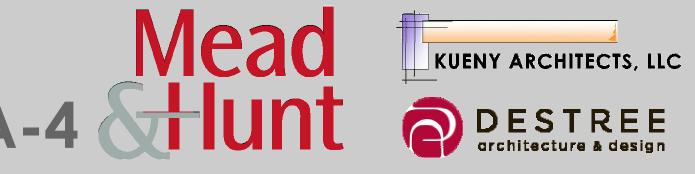
KEYED NOTES

- 4.200 ELEVATION NOTES
- 4.201 EXISTING BRICK, TO REMAIN
- 4.202 EXISTING METAL WALL PANEL, TO REMAIN 4.203 EXISTING METAL WALL CAP, TO REMAIN
- 4.204 EXISTING STEEL PLATE, TO REMAIN
- 4.205 EXISTING CONCRETE GRADE BEAM, TO REMAIN 4.206 EXISTING SLOPED CONCRETE, TO REMAIN
- 4.207 EXISTING SCREEN WALLS, TO REMAIN
- 4.209 METAL PANEL (MWP-1)
- 4.210 METAL PANEL (MWP-2)
- 4.211 SCREENWALL, METAL PANEL (MWP-3)
- 4.221 ELECTRICAL EQUIPMENT, SEE ELECTRICAL DRAWINGS
- 4.299 POSSIBLE LOCATION OF SIGNAGE TO BE DETERMINED AT A LATER DATE











METAL PANEL (MWP-2)

- Basis of Design Product: Morin, VB-36
- Rib Spacing: 4 at 4" o.c. x 1" deepColor: Custom Color to match Metro Navy Blue - Pantone 540

METAL PANEL (MWP-1)

- Basis of Design Product: Morin, BR-28
- Rib Spacing: 4 at 7" o.c. x 1.5" deepColor: Custom Color to match
- **Existing Metal Panel Cream**



EXISTING

BRICK

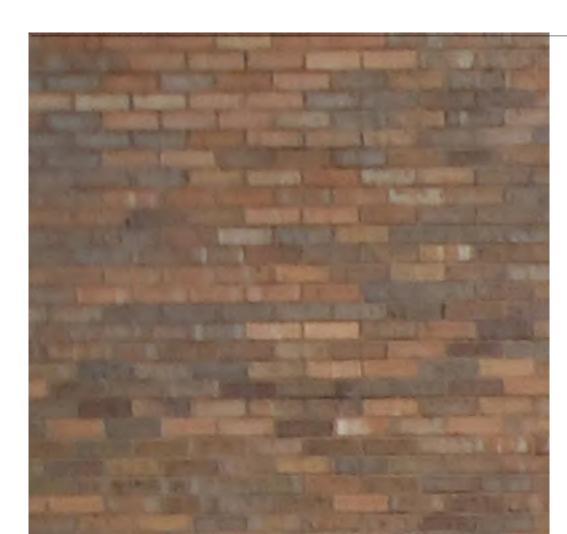


SCREEN (MWP-3)

- Basis of Design Product: Morin, VB-36
 Rib Spacing: 4 at 4" o.c. x 1" deep
 Perforated: 1/8" holes at 7/32" spacing for 30% total opening
 Color: Custom Color to match Metro Navy Blue Pantone 540



ALUMINUM STOREFRONT



RIGID STEEL FLASHING PAINTED METRO NAVY BLUE







EXISTING

METAL PANEL





















