



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved MONONA TERRACE BOOKING EVENT ASSISTANCE ADVISORY COMMITTEE

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Tuesday, May 19, 2020

4:30 PM

Destination Madison - Via Virtual Meeting

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Zoom Meeting Link:

<https://us02web.zoom.us/j/84692597779?pwd=QIBJQVJRdWpZYU5DSGQxQzU3ZllsQT09>

Meeting ID: 846 9259 7779 Password: 479076

Join By Phone: 1-301-715-8592, 84692597779#,1#,479076#

### CALL TO ORDER / ROLL CALL

**Minute Taker: Kathleen Ripp**

**Guests: John Leinen, Jamie Patrick**

**Archer called the meeting to order at 4:30 p.m.**

**Present:** 5 - Michael E. Verveer; Bill Zeinemann; Thomas J. Ziarnik; M. Alice O'Connor and Deb Archer

### APPROVAL OF MINUTES

December 3, 2019: <http://madison.legistar.com/Calendar.aspx>

A motion was made by Zeinemann, seconded by Ziarnik, to Approve the Minutes. The motion passed by voice vote/other.

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

Michael Verveer is a member of the City of Madison Room Tax Commission and is on the Monona Terrace Community and Convention Center Board. Alice O'Connor is on the Monona Terrace Community and Convention Center Board. Tom Ziarnik is a member of the City of Madison Room Tax Commission.

### REVIEW FUND ACTIVITY

1. [60511](#) Fund Availability

Archer reviewed the Fund Activity Memo, including re-appropriations, and noted available funds of \$354,233 to consider and appropriate at this meeting.

#### REVIEW FUTURE FUND REQUESTS

2. [60510](#) Solution Tree - 2021 PLC Institute

BEA Request for \$13,500 for facility rental.

A motion was made by Ziarnik, seconded by Verveer, to Approve. The motion passed by voice vote/other.

#### ROLL-OVER OF FUNDS REQUESTS

3. [60513](#) Roll-Over of Funds Requests

The above groups are requesting to roll-over approved MT BEA funds from the approved year to new event dates.

A motion was made by Zeinemann, seconded by O'Connor, to Approve. The motion passed by voice vote/other.

#### ADJOURNMENT

A motion was made by O'Connor, seconded by Verveer, to Adjourn. The motion passed by voice vote/other.