

CITY OF MADISON  
***INTER-DEPARTMENTAL***  
CORRESPONDENCE

DATE: November 26, 2008

TO: Mayor Cieslewicz and the Common Council

FROM: Judge Dan Koval, Madison Municipal Court

SUBJECT: **2008 Year-end Budget Adjustment Resolution (Legistar ID #12175)**

The 2008 year-end budget adjustment resolution includes a \$72,000 reduction to the Madison Municipal Court Operating Budget. This reduction is comprised of a \$62,000 reduction in Permanent Salaries and a \$10,000 reduction in Fringe Benefits. The reduction to these two areas is possible due to two vacancies that were not filled this year. These two vacant positions, a 1.0 FTE Judicial Support Clerk 1 and a 0.5 FTE Administrative Clerk 1, are not included in the 2009 Adopted Operating Budget. This budgetary savings for the Municipal Court, therefore, is not likely to be repeated in subsequent years and as the workload increases there may be a need in the future to approach the Mayor and Council to request a Judicial Support Clerk position be added to the Municipal Court.