

October 22, 2008

Resource & Referral

To assist parents with their search for early care & education for their children.

- 4-C Job Center Referral Desk – offers referrals to people utilizing the Dane County Job Center
- Work Family Link – offers a broad range of options enabling employers to address the work and family needs of their employees.
- AODA – provides enhanced referrals to enable single and/or low-income parents to enter AODA outpatient treatment by providing child care funding.
- Data used in the Referral database is melded with additional data obtained from annual provider survey.
- Creates key economic and other indicators with the local child care field.
- Used for planning, provider technical assistance, and public advocacy.

Certification

To assist child care providers in meeting the state requirements for certification of family day care homes serving 3 or fewer children.

- Approximately 370 providers are currently certified in Dane and Columbia Counties.
- City of Madison Latino Child Care Project – there are currently 54 providers that list themselves of being Latino descent in the program.
- City of Madison Latino Child Care Project – 12 workshops or trainings were conducted in 2007, with 281 persons attending.
- In 2007: 863 visits were conducted; 339 people attended start up meetings in English; 73 people attended start up meetings in Spanish; and 777 caregiver background checks were completed.

Child and Adult Care Food Program

To reimburse family day care providers for meals and snacks served to the children in their care.

- There are 7 Sponsors in Wisconsin, which combined make up the "WI CACFP Sponsor's Forum."
- Average of 640 family day care providers served per month; an average of 6,410 children are served per month.
- Over 13 million meals and snacks were served to Wisconsin's children in 2007.
- Over \$1 million is paid to family day care providers in Dane County alone, which in turn is spent locally; stimulating the local economy.

Professional Development & Training

Offers trainings and career growth to early care and education professionals at various stages of their professional development.

- Launching Into Math and Literacy

2007 Statistics:

- Trained 64% of Dane County child care workforce on new requirements for Shaken Baby Prevention syndrome.
- 164 workshops offered.
- Trained 4,652 attendees.
- Resource Room was visited 378 times.

Community Coordinated Child Care, Inc. (4-C)
October 22, 2008

On August 13, 2008; 4-C experienced a fire at our building located at 5 Odana Court. The building and contents were considered a total loss. Though the fire was devastating to our agency, 4-C did not experience a gap in services. Home visits were still conducted on August 13th, by the Certification Department and Child and Adult Care Food Program.

Within 12 hours of the fire:

- A press release was issued to ensure contact with the community.
- The main 4-C agency phone number was working and routed through a cell phone carried by a department manager at all times.
- The management team had toured 4 facilities to set up a temporary location.
- The 4-C support fund was implemented.
- An employee phone line was established through a cell phone for employees to call and obtain agency updates.
- An employee intranet was created for employee contacts.
- Multiple media interviews were conducted.
- The 4-C fax number was functional and faxes were being retrieved from TDS.
- A fence was installed securing the building site.
- All 4-C employees were personally contacted.

Within 24 hours of the fire:

- An agency staff meeting was conducted and all employees were issued cell phones.
- All employees were delegated responsibilities and set up temporarily to work out of their homes.
- EAP representative met with all agency employees to discuss grief and emotion of situation.
- 4-C Board of Directors had established daily conference calls with management team as a means of check in.

Within 48 hours of the fire:

- The Child and Adult Care Food Program processed the July claim for over 600 providers in excess of \$190,000 from a remote location.
- 4-C established a P.O. Box for mail delivery.
- All providers in a 20 county service area were contacted directly by their Nutrition Specialist to address needs after the fire, provide technical assistance, and reassurance.
- 4-C had established temporary headquarters at CUNA Mutual Group that provided working computers, printer, Internet, copy machine, fax machine, and telephone lines.
- The Professional Development and Training Program prepared and conducted a training as scheduled.

Within 2 weeks of the fire:

- 4-C had received ample donations from the community to fully furnish a temporary location at 6300 Enterprise Lane.

Currently:

- A new server has been built and installed, and land lines and extensions are completely functional.
- The building was demolished the week of October 13-17, 2008. 4-C plans to rebuild on the same site, with an estimated completion date of August, 2009.