

Department of Planning and Community & Economic Development
Community Development Division

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MEMO

TO: Dave J. Cieslewicz, Mayor
FROM: Sue Wallinger, CDBG Office
DATE: August 10, 2010
SUBJECT: Request for project approval

Domestic Abuse Intervention Services (DAIS), Inc. operates the only domestic violence shelter in Dane County. In 2009, DAIS sheltered 526 individuals in 250 households in their 25 bed building. In addition to shelter, DAIS administrative and support staff, as well as the 24 hour crisis response program is operated from the same building. The CDBG Office has provided Emergency Shelter Grant funds in the past to assist DAIS with maintaining a safe and accessible shelter. They are requesting \$11,190 to pay for materials to seal and waterproof foundation walls, install drain tiles and re-grade patio surface, upgrade 100 amp service to 200 amp in both buildings, repaint and install 30 lockers, and remodel 1st floor accessible bathroom. Labor is being donated by CG Schmidt, a Milwaukee building firm that has recently opening an office in Madison. Estimated cost of labor is \$19,935.

At the CDBG Committee held 9/2/2010, the Committee reviewed and approved this proposal to provide \$11,190 in federal ESG funds for this purpose which is an eligible expense per the ESG regulations.

This funding request meets the objectives outlined in the 2009-2010 Program Framework for Community and Neighborhood Development, which was adopted by the Common Council. Since the project is recommended for \$25,000 or less in aggregate CDBG Office funds, your signed approval is sufficient authorization to proceed with this project under the terms of that adopted Framework.

Please check, sign and date below to indicate your approval decision and return this form to me at your earliest convenience. If you have questions or concerns, please do not hesitate to contact me at 261-9148 or via e-mail at swallinger@cityofmadison.com.

Approval Decision	Signature	Date
<input type="checkbox"/> Project approved as recommended	_____	_____
<input type="checkbox"/> Project <u>not</u> approved	_____	_____

cc: Hardy Garrison, Community Development Division
Pam Rood, CDBG Office