# How to Find City Staff Contact Info

There are four options for locating contact information for City staff.
Click a heading below for detailed instructions, or click the link to go directly to the online resource.

- View Department Contact Numbers (click for more instructions)
  *Click to go directly to the online* Government Resource Guide

- Search by Name (click for more instructions)
  *Click to go directly to the online* Employee Directory

- Find BCC Staff Contact (click for more instructions)
  *Click to go directly to the online* Internal City Committee Center

- Contact Council Office for Assistance (click for more contact numbers)
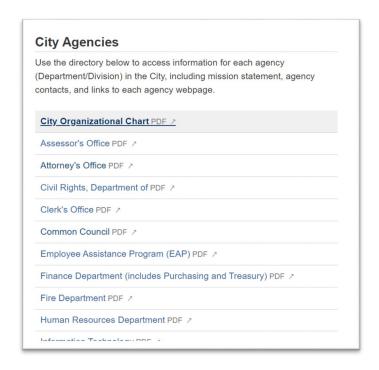  (608) 266-4071

# View Department Contact Numbers

The [Government Resource Guide](#) is a directory of key City staff contacts organized by department.

**View department contacts**:

1. Go to the Government Resource Guide:
   [https://www.cityofmadison.com/Council/councilMembers/resourceGuide.cfm](https://www.cityofmadison.com/Council/councilMembers/resourceGuide.cfm)
2. The following window displays.



3. Click on a department or division under **City Agencies** to view contacts.
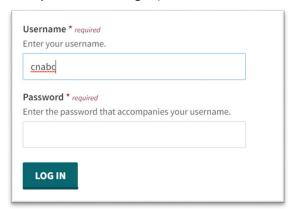
# Search by Name in the Online Directory

If you know the name of the City staff member, you can perform a search by name to locate their contact information.
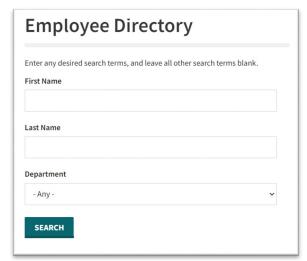
**Search by name**:

1. Go to Employeenet: https://www.cityofmadison.com/employeenet
2. Click on **Employee Directory**



3. Enter your network login (Username and Password) and click **LOG IN**



4. Enter information (last name minimum, other field optional) and click **Search**.



5. Search results with contact information will display.

# Find BCC City Staff in Internal City Committee Center

If you are looking for the name and contact information for a City staff member on a specific Board, Commission or Committee (BCC), you can locate this information in the Internal City Committee Center.

1. Go to https://www.cityofmadison.com/employeenet/mayor/mycommit/

   NOTE: You can also access this link from Employeenet. Scroll to the bottom of the window and click **Internal City Committee Center** under **Government**.

2. Enter your network login (Username and Password) and click **Log In**



3. Click on **Boards, Commissions & Committees**



4. Scroll through the list and click on the link to open the information.
5. Committee details display, including staff contact name and information.

## Call Council Office for Help

Council staff can always assist you in locating contact information for City staff members.

General line:                                  (608) 266-4071

Program Assistant II:                          (608) 266-4297

Legislative Administrative Assistant:          (608) 266-4074