



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

Thursday, June 4, 2020

5:00 PM

Virtual Meeting

CALL TO ORDER / ROLL CALL

Staff Present: Jim O'Keefe, Linette Rhodes, Ethan Tabakin, Julie Spears, Ben Doing, Sarah Lim, Jennifer Stoiber, Tanya Anderson (IT)

Matt Phair called the meeting to order at 5:13 pm.

Present: 7 - Samba Baldeh; Christian A. Albouras; Rachel E. Jones; Felicia Turner Walton; Matthew J. Phair; Rachel E. Sattler and Ben M. Van Pelt

Excused: 2 - Zachary Henak and Jennifer H. Campbell

APPROVAL OF MINUTES

A motion was made by Ben Van Pelt, seconded by Christian Albouras to approve the minutes from February 6, 2020. Motion passed by voice vote.

PUBLIC COMMENT

None

DISCLOSURES AND RECUSALS

None

DISCUSSION ITEMS

1. [60739](#) Discuss a Possible Change in Meeting Time for CDBG Committee

The committee discussed moving the start time of future CDBG Committee meetings to 5:30 pm. All agreed to a new 5:30 start time.

2. [60749](#) Staff Presentation-COVID-19 Response and Recovery

Attachments: [06.04.20 CDBG Committee Update.pptx](#)

Jim O'Keefe discussed what the Community Development Division has been doing in the last three months during the COVID-19 crisis. Much of the work revolved around homeless services.

Linette Rhodes conferred CDD's task of transferring all staff to working at home, as well as extensive support to non-profit organizations.

3. [60750](#) Discussion of Draft Affordable Housing Fund-Tax Credit RFP

Attachments: [Memo AHF-TC CDBG Comm 6.3.2020.pdf](#)
[2020 - AHF Targeted Area Map FINAL DRAFT.pdf](#)
[AHF-TC RFP 2020 FINAL DRAFT.pdf](#)
[2020 AHF-TC DRAFT RFP CDBG Comm June 4.pptx](#)
[PublicComment-RegistrantsReport.pdf](#)

Julie Spears presented on the current Affordable Housing Fund-Tax Credit developments in the City. She also discussed the objectives, requirements and preferences of the Affordable Housing Fund-Tax Credit Request for Proposals that will be released in late June.

ACTION ITEMS

4. [60669](#) Authorizing the City of Madison, on behalf of the Dane County Continuum of Care (CoC), to accept an aggregate EHH grant award of up to \$690,000 from the State of Wisconsin Department of Administration; authorizing the Mayor and City Clerk to execute agreements with specific Dane County CoC agencies to provide services using the EHH funds; and amending the Community Development Division's 2020 Adopted Operating Budget to reflect receipt of these funds.

Attachments: [Memo accepting EHH funds-5.22.20.pdf](#)
[State EHH Grant-CDBG Committee 6.4.20.pptx](#)

Sarah Lim presented on the 2020 EHH awards the Dane County Continuum of Care decided on.

A motion was made by Samba Baldeh, seconded by Ben Van Pelt to accept the EHH grant award of up to \$690,000 from the State of Wisconsin Department of Administration and to execute agreements with specific CoC agencies to provide services. Motion passed by voice vote.

5. [60675](#) SUBSITUTE-Authorizing the City to accept an award of \$107,086 from HUD's 2019 Continuum of Care (CoC) Program competition; amending the Community Development Division's 2020 Adopted Operating Budget as appropriate; and authorizing the Mayor and City Clerk to enter into agreements necessary to accept the funds.

Attachments: [Leg File 60675V1.pdf](#)

A motion was made by Ben Van Pelt, seconded by Rachel Sattler to accept the award from HUD's 2019 Continuum of Care Program competition. Motion passed by voice vote.

REPORTS

6. [60740](#) Staff Report

Attachments: [2020-06-11 cmte reserve funds summary.pdf](#)

Jim O'Keefe discussed the City budget and how it has been impacted by the COVID-19 crisis. The Mayor released her budget instructions for putting together the 2021 budget.

ADJOURNMENT

A motion was made by Christian Albouras, seconded by Rachel Sattler to adjourn at 7:19 pm. Motion passed by voice vote.