



Capital Improvements for Non-profit Housing (CINH) Program

APPLICATION

- Applicants should read the CINH program guidelines document before completing this application.
- Applicants must be an already established non-profit corporation (Non-stock Corporation) organized under Chapter 181 of Wisconsin Statutes and in compliance with the Wisconsin Department of Financial Institutions (DFI) and own the property seeking rehabilitation support.
- Applications will be accepted by May 15th, June 15th, July 15th and final opportunity August 15th, 2023.
- The CINH program has a budget of approximately \$1,500,000 of CDBG funds. Once funds are exhausted, applications will no longer be accepted. Applications are considered on a first-come, first-served basis.

Questions can be directed to cdd@cityofmadison.com or to Community Development Specialist Chelsea Volden-Stammen CVolden-Stammen@cityofmadison.com

Organization Name: Common Wealth Development, Inc.

Contact Name: Justice Castañeda

Phone: 608-602-7745

Contact Email: justice@cwd.org

SAM/ Unique Entity Identifier # LAA5YDU3ULH6

Project Addresses (Street Number, Name and Zip Code)	Does this property already have City, HOME or CDBG Loan? Yes/No	Number of Units in the building?	Is this property currently occupied by 51% LMI households Yes/No	Davis Bacon: Eight (8) or more units in this project? Yes/No	Year property was built?	Amount of CDBG funds requested?
Ex: 215 Martin Luther King, 53703	Yes	15	Yes	No	1981	\$65,000
2009 Leland Drive, 53711	Yes	4	Yes	No	1958	5000
1108 Williamson St, 53703	Yes	2	Yes	No	1899	5000
1110 Williamson St, 53703	Yes	2	Yes	No	1899	5000
1306 Jenifer St, 53703	Yes	8	Yes	Yes	1904	8500
1343 Williamson St, 53703	Yes	3	Yes	No	1899	4500

Continued...

Project Address (Street Number, Name and Zip Code)	Does this property already have City, HOME or CDBG Loan? Yes/No	Number of Units in the building	Is this property currently occupied by 51% LMI households Yes/No	Davis Bacon: Eight (8) or more units in this project? Yes/No	Year property was built?	Amount of CDBG funds requested
1406 Williamson St, 53703	Yes	2	Yes	No	1926	10,000
1518-1538 Jenifer St, 53703	Yes	12	Yes	Yes	1923	16,500
2102 Leland Drive, 53711	Yes	7	Yes	No	1964	9,900
5726 Balsam Rd, 53711	Yes	8	Yes	Yes	1962	10,400
5801 Raymond Rd, 53711	Yes	4	Yes	No	1960	7,500
5817 Balsam Rd, 53711	Yes	4	Yes	No	1964	35,000
601 S Baldwin St, 53703	Yes	2	Yes	No	1902	16,000

1. Was income reviewed through self-certification or 24 CFR Part 5 Review?

Income for these properties is certified through the 24 CFR Part 5 review.

2. Please describe, in detail, the proposed scope of the rehab project by address:

2009 Leland Drive, 53711 - Upgrade exterior lighting to improve safety
1108 Williamson St, 53703 - Repair and repaint porch and staircase
1110 Williamson St, 53703 - Repair and repaint back entry ramp
1306 Jenifer St, 53703 - Repaint exterior windows and entry hall
1343 Williamson St, 53703 - Repair and Repaint front entry porch and steps
1406 Williamson St, 53703 - Repaint exterior wall
1518-1538 Jenifer st, 53703 - Repair porch, balcony and entryway railings
2102 Leland Drive, 53711 - Repair and refinish access ramp to building
2102 Leland Drive, 53711 - Replace washer and dryers in shared laundry area
5726 Balsam Rd, 53711 - Upgrade exterior lighting to improve safety
5726 Balsam Rd, 53711 - Replace washer and dryers in shared laundry area
5801 Raymond Rd, 53711 - Replace building entry door and awning
5817 Balsam Rd, 53711 - Upgrade exterior lighting to improve safety
5817 Balsam Rd, 53711 - Repave parking lot
5817 Balsam Rd, 53711 - Build enclosure for waste receptacles
601 S Baldwin St, 53703 - Repaint exterior gables
601 S Baldwin St, 53703 - Replace walkway

3. Will the project require relocating tenants during construction/rehab work?

Yes ☐

No ☒

If **yes**, please set up a meeting with CDD to discuss Uniformed Relocation Act costs prior to submitting the application.

4. Are at least 5% of its units in the development accessible to and usable by individuals with disabilities?

Yes ☒ No ☐

5. If no, after project completion, will at least 5% of the units be accessible to and usable by individuals with disabilities?

Yes ☒ No ☐

6. PROJECT TIMELINE

Description	Projected Dates (Mo/Yr)
Rehabilitation Bid Publishing	(Mo/Yr) N/A- no public bids
Rehabilitation Start	(Mo/Yr) 06/15
Rehabilitation Completion	(Mo/Yr) 09/30

7. SOURCES AND USES OF FUNDS

This is a statement of how much money is required to complete the project, its source, and how it will be used. By definition, sources must equal uses.

SOURCES OF FUNDS	Amount	Source: Lender, Grantor, etc.
First Mortgage Loan:		
Subordinate Loan:		
City Financing Requested:	133,300	
Project Equity (own funds):		
Other:		
TOTAL SOURCES:	133,300	

USES OF FUNDS	Amount	Source
Renovations/improvements (existing building):	133,300	City Financing Requested
Relocation Costs:		
Other:		
TOTAL USES:	133,300	

ALL APPLICATIONS:

- Funded applicants are responsible for complying with all of the terms and conditions outlined in the CINH Program Guidelines.
- Applications to the Capital Improvements for Non-profit Housing Program will be considered on a first-come, first-served basis.
- Final approval of funds above \$50,000 will be awarded, via a Resolution, by the City's Common Council with recommendations from the CDBG Committee. Timeline for a commitment of funds is contingent upon committee's schedule.

APPLICATION CERTIFICATION

The Applicant certifies that all information in this application, and all information furnished in support of this application, is given for the purpose of the City of Madison Capital Improvements for Non-profit Housing Program and is true and complete to the best of the applicant's knowledge and belief.

Signature _____

Date: _____

5/15/2023

Applications must be submitted to the Community Development Division by email:

cdd@cityofmadison.com