



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved STREET USE STAFF COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, May 12, 2021

10:00 AM

Parks Conference Room
210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

A virtual meeting of the Street Use Staff Commission was held at 10:00 AM on Wednesday, May 12, 2021. Chairperson Lamberty called the meeting to order at 10:00 AM. A quorum was present and the meeting was properly noticed.

Members Present: Kelli Lamberty, Kristin Brodowsky, Matthew Scamardo, Tom Mohr, Meghan Blake-Horst, Poorna Shivakumar, Mark Kiesow, Eric Veum, Liza Tatar, John Fahrney, Mark Kiesow, Lt. Scott Kleinfeldt

Members Excused: Sgt. Andrew Hyatt, Bill Pullman, John Fahrney, Mark Kiesow, Lt. Scott Kleinfeldt

Additional City Staff Present: Kelly Post

1. [65363](#) PUBLIC COMMENT

No members of the public registered to speak regarding items not on the agenda.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the commission for any item on the agenda.

APPROVAL OF MINUTES

Motion made by Blake-Horst, seconded by Scamardo to Approve the Minutes.
Motion passed by voice vote/other.

STREET USE PERMITS FOR SPECIAL EVENTS

2. [65360](#) LIVE ON KING STREET
100 Block of King St
Fridays, Aug. 6, Aug. 13, Aug. 20, Aug. 27, Sept. 10, Sept. 17, Sept. 24, 2021
Set-up: 8:00am-6:00pm
Concert: 6:00pm-11:00pm
Tear-down: 11:00pm-2:00am
Annual concert series. Discuss location, schedule, set-up and activities.
Reanna Roberts / FPC Live LLC

Registered speaker Reanna Roberts registered in support and wishes to speak.
Registered speaker Matt Gerding registered in support and wishes to speak.
Registered speaker Tiffany Kenney registered neither in support or opposed.
Does not wish to speak, available for questions.
A motion was made by Blake-Horst, seconded by Scamardo to approve:
Discussed location, set up and schedule. Referred to a future SUSC meeting once planning is complete.

3. [65362](#)

THE RIDE

Sun., Sept. 26, 2021 / 6am-6pm

Start/Finish: 6000 American Parkway (American Family Insurance parking lots) & 4602 Eastpark Blvd.

Routes: see attached

Multi-length bike races

NEW: half-marathon & 5k run/walk

Discuss location, routes and schedule

UW Madison / Jill Schmitz

Registered speaker Jill Schmitz registered in support, not to speak, but available for questions.

A motion was made by Blake-Horst, seconded by Scamardo to approve pending receipt of required documents & with the following conditions:

THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS ARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Notification: Organizer must notify area alder(s) at least 30 days prior to the event.

Notify area businesses and residents. Provide them with event information, including: day of contact information, location, date, schedule, activities, etc.

This is a District event. Please contact Lt. Scott Kleinfeldt at skleinfeldt@cityofmadison.com to arrange for MPD staffing. There are charges for these services. Organizer will pay all costs of the City of Madison Police, Parking Enforcement, and Madison Fire staff assigned to the event. Per MGO 10.056(7) (c), applicant agrees to pay such actual costs for services within 20 days of billing.

Traffic Management plan and equipment to be implemented/provided by approved contractor as per plan on file with Traffic Engineering (TE) and MPD. Organizer must notify hotels, businesses and residents along the approved bike route. Include estimated time periods when athletics will "block" access and provide day-of contact information.

Maintain access to Metro stops.

Maintain public access to bike path throughout event route.

20' emergency access lane must be maintained throughout event area.

8' pedestrian pathway must be maintained on sidewalks throughout event area.

No inflatables on City right-of-way.

No permanent markings (including spray chalk or stickers) on streets, sidewalks, paths or city landscaping.

Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up. City staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

Motion passed by voice vote/other.

STREET USE APPLICATIONS FOR ROUTINE REQUESTS

4. [65361](#)

EQUINOX & 420 WEST Move Ins

Sun., August 15, 2019 / 10:00am- 5:00pm

Lane Closure: 400 block of W Gorham (9:30am-5pm)

Parking Request: 300 block of N. Broom & 400 block of W. Gorham

Discuss location, schedule, and setup

Madison Property Management / Lindsey Kramer

A motion was made by Blake-Horst, seconded by Scarmardo to approved pending receipt of required documents & with the following conditions:
THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

BEFORE EVENT

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Special duty officer(s) required for event. Call 608-267-8676 to arrange. There are charges for these services.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended. There are charges for this equipment.

DURING EVENT

COVID-19: Event must meet all applicable requirements and organizers shall conduct all activities in compliance with the applicable Emergency Order of Public Health Madison and Dane County (PHMDC) that is in place at the time of the event.

Loading and unloading areas must be monitored at all times by staff wearing fluorescent traffic vests.

Facility staff to monitor meters for move in.

Maintain access to Metro stops.

Maintain accessible pedestrian pathway on sidewalks throughout event area.

No inflatables on City right-of-way.

No permanent markings (including spray chalk or stickers) on streets, sidewalks, paths or city landscaping.

AFTER EVENT

Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

City staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

Motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Scamardo, seconded by Blake-Horst to Adjourn. The motion passed by voice vote/other.