



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft VENDING OVERSIGHT COMMITTEE

---

Wednesday, July 27, 2016

5:00 PM

215 Martin Luther King, Jr. Blvd.  
Room 300 (Madison Municipal Building)

---

### CALL TO ORDER / ROLL CALL

**Present:** 7 - Zach Wood; Chaitannya K. Agni; Marlys M. Miller; Saran Ouk; Maureen K. O'Grady; Sean Lee and Aaron D. Collins  
**Excused:** 2 - Michael E. Verveer and Peter J. McElvanna

### APPROVAL OF MINUTES

Wood moved and Ouk seconded that the minutes of the meeting of March 30, 2016 be approved. The motion carried.

### PUBLIC COMMENT

Two people spoke in opposition to agenda item 5, which involved the addition of food carts to the top of State Street.

### DISCLOSURES AND RECUSALS

Larson disclosed that she was on the board of Let's Eat Out and Carts for Community.

### NEW BUSINESS

### REPORTS

43853 [43853](#) Street Vending Coordinator's Report, including enforcement activity, licensing and permitting numbers

### DISCUSSION ITEMS

Hansen requested that item five be addressed first so that Assistant City Attorney Mainella could be present for it. Wood moved to suspend the rules so that this could happen. Agni seconded. The motion passed.

1. [41135](#) Absence or Tardiness of Food Vendors During Food Cart Review

Hansen said that he had no problem with new Mall/Concourse Food Vending applicants showing up late for the food cart review, which is supposed to start

at 8 a.m. on the second Saturday of the two-week food cart review. It just meant that they had not prepared well enough. He did have a problem with currently licensed vendors not showing up on any of the days that they were supposed to have been reviewed, suggesting that they lose one point for each day of absence. Wood asked Hansen to communicate with Mainella about this in creating suitable language for a future VOC agenda.

2. [43852](#) Post-lunch Departure Time on the 700 Block of State Street

Hansen felt that keeping food vendors on the 700 block of State Street every weekday until 2:30 p.m. was not necessary. It would be safe for vendors to leave after lunch time when there was not much foot traffic, which could vary depending on the season and time of day. Agni asked Hansen to work with Mainella in preparing suitable language for a future VOC agenda.

3. [43854](#) Mall/Concourse Food Vendors Using Unoccupied Mall/Concourse Sites

Hansen felt that a Mall/Concourse food vendor should be allowed to use the unoccupied site of another Mall/Concourse Food Vendor with that vendor's prior permission, but not in situations when a vendor accidentally showed up late to their site. Miller asked Hansen to work with Mainella to create suitable language for a future VOC agenda.

4. [43856](#) Sidewalk Cafe Enclosure Requirements Outside the Mall/Concourse

Hansen suggested that sidewalk cafes outside the Mall/Concourse might be allowed to use other options for enclosures, such as shrubbery or potted plantings instead of removable fence sections. He felt that such creativity should be encouraged and that "green" options be allowed, and would not be required to be moved inside when the establishment closed at night. This would not pertain to the Mall/Concourse, where sidewalks must be accessible to the efforts of the Mall Crew. Larson asked Hansen to work with Mainella to create such language for a future VOC agenda.

5. [43855](#) Add Mall/Concourse Food Vendor Sites to the Top of State Street

This agenda item had originated with a request from the Mayor. After some discussion, the committee decided that it would be inappropriate to come to a decision without the presence of Alder Mike Verveer, Downtown Common Council member, for it was in his district. There were also some comments to the effect that adding food carts might be an ineffective way of dealing with the homeless and related issues that went beyond the scope of street vending. Wood moved and Agni seconded that item 5 be referred to the VOC meeting of August 31, 2016. The motion carried.

## ANNOUNCEMENTS

Hansen announced that he would be retiring as Street Vending Coordinator in early 2017. His successor would be hired months before his departure, allowing for training time.

## ADJOURNMENT

Wood moved and Ouk seconded that the meeting be adjourned. Miller adjourned the meeting at 6:14 p.m.

The next meeting of the Vending Oversight Committee is scheduled for Wednesday, August 31, 2016, at 5 p.m. in room 300 of the Madison Municipal Building.