

STREET USE (SPECIAL EVENT) PERMIT APPLICATION

Applicant

Liz Kern
Breese Stevens Field
917 E Mifflin Street
Madison, WI 53703
Email: Liz@bigtopbaseball.Com
Phone: (715) 459-2608

Contact During Event

Liz Kern
Madison Mallards Llc
2920 N Sherman Ave.
Madison, WI 53704
Email Liz@bigtopbaseball.Com
Phone: (715) 459-2608

Event Information

Name of Event:

Event Type:

Estimated Attendance:

Is this a new event:

Event Additional Information

Run/Walk:

Music/Concert:

Festival:

Rally:

Parade:

Posting no parking signs or bagging meters?

Other:

If other, please describe:

Site Map

Each event application must include a detailed event site map with the following items applicable:

- Accessible paths for wheelchairs as well as disabled parking spaces
- Dumpsters
- Emergency vehicle access lanes (minimum of 20')
- Event Perimeter
- Garbage and Recycling - cleanup and trash/recycling plans are required with the site map
- Portable toilets
- Signage
- Stages
- Temporary Structures
- Tents
- Vendors

A helpful online resource for route mapping is: [Map My Run](#)

I understand I must attach site map and route map with this application, if applicable:

Location Information

Capitol Square:

State Street Mall (700/900):

30 on the Square:

Other:

Street Names and Block Numbers:

Breese Stevens Field
100 block of Paterson Street
100 block of Brearly Street
900 block of East Mifflin Street
900 block of East Washington

Event Dates

Setup Date	Setup Time	Event Start Date	Event Start Time	Event End Date	Event End Time	Cleanup Completed Date	Cleanup Completed Time	Rain Date
05/20/2018	8:00 AM	05/22/2018	5:00 PM	05/22/2018	10:00 PM	05/23/2018	4:00 AM	

Temporary (Picnic/Beer) Licenses

Visit the [City of Madison City Clerk's Office](#) website under heading "Temporary Picnic/Beer License" to apply.

Will beer/wine be sold?(\$):

Will beer/wine be served (Free of charge)?:

I understand that a Certificate of Insurance with liquor liability, naming the City of Madison as additional insured, is required: *

I understand I must apply for Temporary (Picnic/Beer) License to serve or sell beer/wine for this event:

If the Temporary (Picnic/Beer) License is denied will the event occur?: No

Street Use Event Vending License

If food will be sold please visit the [Public Health - Madison & Dane County](#) website.

I understand a Special Event License Application listing the vendors and their Sellers ID# is required:

Will food and/or merchandise be sold?(\$):

Estimate number of vendors:

Public Amplification Permit

If public amplification is needed it must be kept to a reasonable level at all times and must end by 11 pm.

Will there be Public Amplification?(\$):

Start Date	Start Time	End Date	End Time	Rain Date
05/22/2018	5:00 PM	05/22/2018	10:00 PM	

SAFETY AND SECURITY

- Complete the Emergency Action Plan (EAP) template below to provide information about the safety plan for your event.
- For large events, contact [Madison Fire](#) prior to submitting the street use permit application, so they can review and make recommendations for additional emergency plan requirements.
- At the review of the street use permit application, Police and Fire Department representatives may also require [Special Duty Police Officers](#) or Fire Inspector staffing at your event. If MPD designates an event as a District Event, the organizer must contact [Central District MPD](#), (608) 266-4482, regarding Madison Police requirements for the event.

Emergency Action Plan [PDF/ MS Word](#)

RUN/WALK EVENTS

For run/walk events, organizers are strongly encouraged to contact [Police](#), [Traffic Engineering](#) and [Madison Metro](#) prior to submitting an application so these agencies can review and make recommendations on the proposed route(s).

I understand that I must submit the Emergency Action Plan:

Equipment Rental - Downtown events only.

Will you need equipment rental from the City of Madison?(\$):

Trash Barrels:

Recycling Barrels:

Dumpsters:

Electrical Adaptors:

Marketing

Conditional approval of the event is required before promoting, marketing or advertising the event.

Do you want this included in the Madison Parks calendar of events?:

Acknowledgement

If a street use permit is issued for the event, the Applicant agrees to comply with all permit conditions, and understands that failure to comply with any condition or any violation of law may result in the immediate cancellation of the event

Further, the Applicant is legally responsible and financially liable to the City of Madison for all city fees and costs associated with the overall organization, management, and implementation of the event and its related activities and maintains ultimate liability for payment of all fees and costs assessed by the City of Madison.

I have read the Acknowledgement:

Indemnification

THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

I have read the Acknowledgement:

Signature

Signature: Liz Kern

Date: 03/14/2018

Addendum A – Event Grounds

1) Effective date: This permit is effective from May 20, 2018 through May 23, 2018. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff person is responsible for administration of this street use permit:

<u>Permit Application Contact</u>	<u>Event Day Contact</u>
Liz Kern	Liz Kern
Vice President	Vice President
Cell: 715-459-2608	Cell: 715-459-2608
Liz@bigtopbaseball.com	Liz@bigtopbaseball.com

3) Event Grounds

The event grounds shall be as follows (see attached diagram):

- Location A (N. Patterson St.):
Starting at 3:00 PM on May 22, Patterson St. between E. Mifflin and E Washington will be shut down and cleared of all vehicles. This area will be set up as a bike parking area for patrons and a 10x10 area for a sponsor tent.

- Location B (N. Brearly St.):
Starting as soon as possible on May 22, N. Brearly St. between E. Mifflin and E. Washington will be shut down and clear of all vehicles. This area will be used for production, artist, and Frank Productions parking. Access to Lyric parking enter and exit from E. Washington will be allowed and monitored.

- Location C (E. Mifflin St.):
Starting on May 21, E. Mifflin St between N. Paterson & N. Brearly St. will be shut down for two (2) hours (TBD) for stage load in. On May 22, E. Mifflin St between N. Paterson & N. Brearly will close starting at 8 AM. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin would still be able to access their homes, but leaving the street clear of parked vehicles.

- Location D (E. Washington St.):
Starting on May 22 at 5:00pm no parking will be allowed on the west half of the 900 block of East Washington. This area will be used for Union Cab to stage vehicles for during the show. Re-opening parking at 11:00pm.

We would request street closure barricades at each entrance, “Local Traffic Only” signs for E. Mifflin St., and No Parking signs posted on all three streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on May 23.

SCHEDULE

Monday 5/21

8:00 AM – Half of E. Mifflin St. Closed for parking

Site Build Begins

Request to close down Mifflin between Brearly and Patterson for a two hour period

(TBD) for the stage to pull in. We would need police to shut down the street for two hours.

Tuesday 5/22

8:00 AM – N. Brearly St. between E. Washington and E. Mifflin. Closed and Cleared of All

Vehicles. Access to Lyric parking enter and exit will be allowed.

8:00 AM – Close E. Mifflin St.

Resume site build

3:00 PM – N. Paterson closed.

5:00 PM – 900 block of East Washington closed for parking

5:30 PM – Doors open for event

7:00 PM – Event Begins

10:00 PM – Event Ends

Tear Down Begins

Wednesday 5/23

4:00 AM – Streets are reopened

Addendum A – Event Grounds

1) Effective date: This permit is effective from May 21, 2018 through May 23, 2018. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff person is responsible for administration of this street use permit:

Permit Application Contact

Liz Kern
Vice President
Cell: 715-459-2608
Liz@bigtopbaseball.com

Event Day Contact

Liz Kern
Vice President
Cell: 715-459-2608
Liz@bigtopbaseball.com

3) Event Grounds

The event grounds shall be as follows (see attached diagram):

- Location A (N. Patterson St.):
Starting at 3:00 PM on May 22, Patterson St. between E. Mifflin and E Washington will be shut down and cleared of all vehicles. This area will be set up as a bike parking area for patrons and a 10x10 area for a sponsor tent.
- Location B (N. Brearly St.):
Starting as soon as possible on May 22, N. Brearly St. between E. Mifflin and E. Washington will be shut down and clear of all vehicles. This area will be used for production, artist, and Frank Productions parking. Access to Lyric parking enter and exit from E. Washington will be allowed and monitored.
- Location C (E. Mifflin St.):
Starting on May 21, E. Mifflin St between N. Paterson & N. Brearly St. will be shut down for two (2) hours (TBD) for stage load in. On May 22, E. Mifflin St between N. Paterson & N. Brearly will close starting at 8 AM. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin would still be able to access their homes, but leaving the street clear of parked vehicles.
- Location D (E. Washington St.):
Starting on May 22 at 5:00pm no parking will be allowed on the west half of the 900 block of East Washington. This area will be used for Union Cab to stage vehicles for during the show. Re-opening parking at 11:00pm.

We would request street closure barricades at each entrance, "Local Traffic Only" signs for E. Mifflin St., and No Parking signs posted on all three streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on May 23.

SCHEDULE

Monday 5/21

8:00 AM – Half of E. Mifflin St. Closed for parking

Site Build Begins

Request to close down Mifflin between Brearly and Patterson for a two hour period (TBD) for the stage to pull in. We would need special duty police to shut down the street for two hours.

Tuesday 5/22

8:00 AM – N. Brearly St. between E. Washington and E. Mifflin. Closed and Cleared of All Vehicles. Access to Lyric parking enter and exit will be allowed.

8:00 AM – Close E. Mifflin St.

Resume site build

3:00 PM – N. Paterson closed.

5:00 PM – 900 block of East Washington closed for parking

5:30 PM – Doors open for event

7:00 PM – Event Begins

10:00 PM – Event Ends

Tear Down Begins

Wednesday 5/23

4:00 AM – Streets are reopened

STREET USE PERMIT APPLICATION

EVENT INFORMATION

Name of Event: Steely Dan & The Doobie Brothers

Event Organizer/Sponsor: Big Top Events LLC

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

MANDATORY: State Sales Tax Exemption Number: ES#: 456-1029043090-02
OPTIONAL: Federal Tax Exempt Number: 47-4612501

Address: 917 E Mifflin Street

City/State/Zip: Madison, WI, 53703

Primary Contact: Liz Kern Work Phone: (715)459-2608

Email: liz@bigtopbaseball.com Phone During Event: (715)459-2608

Website: www.breesestevensfield.com FAX: NA

Secondary Contact: Ava Janssen Work Phone: (608)622-1414

Email: ava@breesestevensfield.com Phone During Event: (608)220-3691

Annual Event? Yes No

Charitable Event? Yes No

If Yes, Name of charity to receive donations: _____

Estimated Attendance: 9,000 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): Yes No

Hours: 5:00pm to 10:00pm

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other: _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) State St. Mall/800 State Street

30 on the Square (aka top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 100 Block of Paterson St, 100 Block of Bready Street, 900 Block of East Miffling Street, 900 Block of East Washington Avenue

EVENT DATE(S)/SCHEDULE

Date(s) of Event: 6/16 Event Start and End Times: 6/16 5:00pm-10:00pm

Rain Date (if any): N/A Set-Up Start Time: 6/15 8:00am

Take-Down Start Time and End Times: 10:00pm - 4:00am

TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? Yes No

If class B license is denied, will the event(s) occur? Yes No

_____ By initialing, I/we waive the 21-day decision requirement.

APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature 

Date 3/21/18

Addendum A – Event Grounds

1) Effective date: This permit is effective from June 15, 2018 through June 17, 2018. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff person is responsible for administration of this street use permit:

Permit Application Contact

Liz Kern
Vice President
Cell: 715-459-2608
Liz@bigtopbaseball.com

Event Day Contact

Liz Kern
Vice President
Cell: 715-459-2608
Liz@bigtopbaseball.com

3) Event Grounds

The event grounds shall be as follows (see attached diagram):

- Location A (N. Patterson St.):
Starting at 3:00 PM on June 16, Patterson St. between E. Mifflin and E Washington will be shut down and cleared of all vehicles. This area will be set up as a bike parking area for patrons and a 10x10 area for a sponsor tent.
- Location B (N. Brearly St.):
Starting as soon as possible on June 16, N. Brearly St. between E. Mifflin and E. Washington will be shut down and clear of all vehicles. This area will be used for production, artist, and Frank Productions parking. Access to Lyric parking enter and exit from E. Washington will be allowed and monitored.
- Location C (E. Mifflin St.):
Starting on June 15, E. Mifflin St between N. Paterson & N. Brearly St. will be shut down for two (2) hours (TBD) for stage load in. On June 16, E. Mifflin St between N. Paterson & N. Brearly will close starting at 8 AM. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin would still be able to access their homes but leaving the street clear of parked vehicles.
- Location D (E. Washington St.):
Starting on June 16 at 5:00pm no parking will be allowed on the west half of the 900 block of East Washington. This area will be used for Union Cab to stage vehicles for during the show. Re-opening parking at 11:00pm.

We would request street closure barricades at each entrance, "Local Traffic Only" signs for E. Mifflin St., and No Parking signs posted on all three streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on June 17.

SCHEDULE

Friday 6/15

8:00 AM – Half of E. Mifflin St. Closed for parking

Site Build Begins

Request to close down Mifflin between Brearly and Patterson for a two hour period (TBD) for the stage to pull in. We would need special duty police to shut down the street for two hours.

Saturday 6/16

8:00 AM – N. Brearly St. between E. Washington and E. Mifflin. Closed and Cleared of All Vehicles. Access to Lyric parking enter and exit will be allowed.

8:00 AM – Close E. Mifflin St.

Resume site build

3:00 PM – N. Paterson closed.

5:00 PM – 900 block of East Washington closed for parking

5:00 PM – Doors open for event

6:30 PM – Event Begins

10:00 PM – Event Ends

Tear Down Begins

Sunday 6/17

4:00 AM – Streets are reopened

STREET USE PERMIT APPLICATION

EVENT INFORMATION

Name of Event: REO Speedwagon

Event Organizer/Sponsor: Big Top Events LLC

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

MANDATORY: State Sales Tax Exemption Number: ES#: 456-1029043090-02
OPTIONAL: Federal Tax Exempt Number: 47-4612501

Address: 917 E Mifflin Street

City/State/Zip: Madison, WI, 53703

Primary Contact: Liz Kern Work Phone: (715)459-2608

Email: liz@bigtopbaseball.com Phone During Event: (715)459-2608

Website: www.breesestevensfield.com FAX: NA

Secondary Contact: Ava Janssen Work Phone: (608)622-1414

Email: ava@breesestevensfield.com Phone During Event: (608)220-3691

Annual Event? Yes No

Charitable Event? Yes No

If Yes, Name of charity to receive donations: _____

Estimated Attendance: 5,000 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): Yes No

Hours: 5:00pm to 10:00pm

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other: _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) State St. Mall/800 State Street

30 on the Square (aka top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 100 Block of Paterson St, 100 Block of Brearly Street, 900 Block of East Miffling Street, 900 Block of East Washington Avenue

EVENT DATE(S)/SCHEDULE

Date(s) of Event: 6/22 Event Start and End Times: 6/22 5:30pm-10:00pm

Rain Date (if any): N/A Set-Up Start Time: 6/21 8:00am

Take-Down Start Time and End Times: 10:00pm - 4:00am

TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? Yes No

If class B license is denied, will the event(s) occur? Yes No

_____ By initialing, I/we waive the 21-day decision requirement.

APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature 

Date 3/21/18

Addendum A – Event Grounds

1) Effective date: This permit is effective from June 21, 2018 through June 23, 2018. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff person is responsible for administration of this street use permit:

Permit Application Contact

Liz Kern

Vice President

Cell: 715-459-2608

Liz@bigtopbaseball.com

Event Day Contact

Liz Kern

Vice President

Cell: 715-459-2608

Liz@bigtopbaseball.com

3) Event Grounds

The event grounds shall be as follows (see attached diagram):

- Location A (N. Patterson St.):
Starting at 3:00 PM on June 22, Patterson St. between E. Mifflin and E Washington will be shut down and cleared of all vehicles. This area will be set up as a bike parking area for patrons and a 10x10 area for a sponsor tent.
- Location B (N. Brearly St.):
Starting as soon as possible on June 22, N. Brearly St. between E. Mifflin and E. Washington will be shut down and clear of all vehicles. This area will be used for production, artist, and Frank Productions parking. Access to Lyric parking enter and exit from E. Washington will be allowed and monitored.
- Location C (E. Mifflin St.):
Starting on June 21, E. Mifflin St between N. Paterson & N. Brearly St. will be shut down for two (2) hours (TBD) for stage load in. On June 22, E. Mifflin St between N. Paterson & N. Brearly will close starting at 8 AM. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin would still be able to access their homes but leaving the street clear of parked vehicles.
- Location D (E. Washington St.):
Starting on June 22 at 5:00pm no parking will be allowed on the west half of the 900 block of East Washington. This area will be used for Union Cab to stage vehicles for during the show. Re-opening parking at 11:00pm.

We would request street closure barricades at each entrance, "Local Traffic Only" signs for E. Mifflin St., and No Parking signs posted on all three streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on June 23.

SCHEDULE

Thursday 6/21

8:00 AM – Half of E. Mifflin St. Closed for parking

Site Build Begins

Request to close down Mifflin between Brearly and Patterson for a two hour period (TBD) for the stage to pull in. We would need special duty police to shut down the street for two hours.

Friday 6/22

8:00 AM – N. Brearly St. between E. Washington and E. Mifflin. Closed and Cleared of All Vehicles. Access to Lyric parking enter and exit will be allowed.

8:00 AM – Close E. Mifflin St.

Resume site build

3:00 PM – N. Paterson closed.

5:00 PM – 900 block of East Washington closed for parking

5:30 PM – Doors open for event

10:00 PM – Event Ends

Tear Down Begins

Saturday 6/23

4:00 AM – Streets are reopened

STREET USE PERMIT APPLICATION

EVENT INFORMATION

Name of Event: Ray Lamontagne and Neko Case

Event Organizer/Sponsor: Big Top Events LLC

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

MANDATORY: State Sales Tax Exemption Number: ES#: 456-1029043090-02

OPTIONAL: Federal Tax Exempt Number: 47-4612501

Address: 917 E Mifflin Street

City/State/Zip: Madison, WI, 53703

Primary Contact: Liz Kern Work Phone: (715)459-2608

Email: liz@bigtopbaseball.com Phone During Event: (715)459-2608

Website: www.breesestevefield.com FAX: NA

Secondary Contact: Ava Janssen Work Phone: (608)622-1414

Email: ava@breesestevefield.com Phone During Event: (608)220-3691

Annual Event? Yes No

Charitable Event? Yes No

If Yes, Name of charity to receive donations: _____

Estimated Attendance: 5,000 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): Yes No

Hours: 5:00pm to 10:00pm

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other: _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) State St. Mall/800 State Street

30 on the Square (aka top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 100 Block of Paterson St, 100 Block of Bready Street, 900 Block of East Mifflin Street, 900 Block of East Washington Avenue

EVENT DATE(S)/SCHEDULE

Date(s) of Event: 7/6 Event Start and End Times: 7/6 5:00pm-10:00pm

Rain Date (if any): N/A Set-Up Start Time: 7/5 8:00am

Take-Down Start Time and End Times: 10:00pm-7/7 4:00am

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? Yes No

If class B license is denied, will the event(s) occur? Yes No

_____ By initialing, I/we waive the 21-day decision requirement.

APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature:  Date: 3/21/18

Addendum A – Event Grounds

1) Effective date: This permit is effective from July 5, 2018 through July 7, 2018. Specific times are detailed on a per-site basis below.

2) Big Top Events LLC administrator: the following Big Top Events staff person is responsible for administration of this street use permit:

Permit Application Contact

Liz Kern
Vice President
Cell: 715-459-2608
Liz@bigtopbaseball.com

Event Day Contact

Liz Kern
Vice President
Cell: 715-459-2608
Liz@bigtopbaseball.com

3) Event Grounds

The event grounds shall be as follows (see attached diagram):

- Location A (N. Patterson St.):
Starting at 3:00 PM on July 6, Patterson St. between E. Mifflin and E Washington will be shut down and cleared of all vehicles. This area will be set up as a bike parking area for patrons and a 10x10 area for a sponsor tent.
- Location B (N. Brearly St.):
Starting as soon as possible on July 6, N. Brearly St. between E. Mifflin and E. Washington will be shut down and clear of all vehicles. This area will be used for production, artist, and Frank Productions parking. Access to Lyric parking enter and exit from E. Washington will be allowed and monitored.
- Location C (E. Mifflin St.):
Starting on July 5, E. Mifflin St between N. Paterson & N. Brearly St. will be shut down for two (2) hours (TBD) for stage load in. On July 6, E. Mifflin St between N. Paterson & N. Brearly will close starting at 8 AM. This area will need to be accessed by production vehicles to enter Breese Stevens Field and to park the production vehicles until the end of the event. People living on E. Mifflin would still be able to access their homes but leaving the street clear of parked vehicles.
- Location D (E. Washington St.):
Starting on July 6 at 5:00pm no parking will be allowed on the west half of the 900 block of East Washington. This area will be used for Union Cab to stage vehicles for during the show. Re-opening parking at 11:00pm.

We would request street closure barricades at each entrance, "Local Traffic Only" signs for E. Mifflin St., and No Parking signs posted on all three streets notifying everyone that the street will be closing.

All streets will be reopened by 4:00 AM on July 7.

SCHEDULE

Thursday 7/5

8:00 AM – Half of E. Mifflin St. Closed for parking

Site Build Begins

Request to close down Mifflin between Brearly and Patterson for a two hour period (TBD) for the stage to pull in. We would need special duty police to shut down the street for two hours.

Friday 7/6

8:00 AM – N. Brearly St. between E. Washington and E. Mifflin. Closed and Cleared of All Vehicles. Access to Lyric parking enter and exit will be allowed.

8:00 AM – Close E. Mifflin St.

Resume site build

3:00 PM – N. Paterson closed.

5:00 PM – 900 block of East Washington closed for parking

5:30 PM – Doors open for event

6:30 PM – Event Starts

10:00 PM – Event Ends

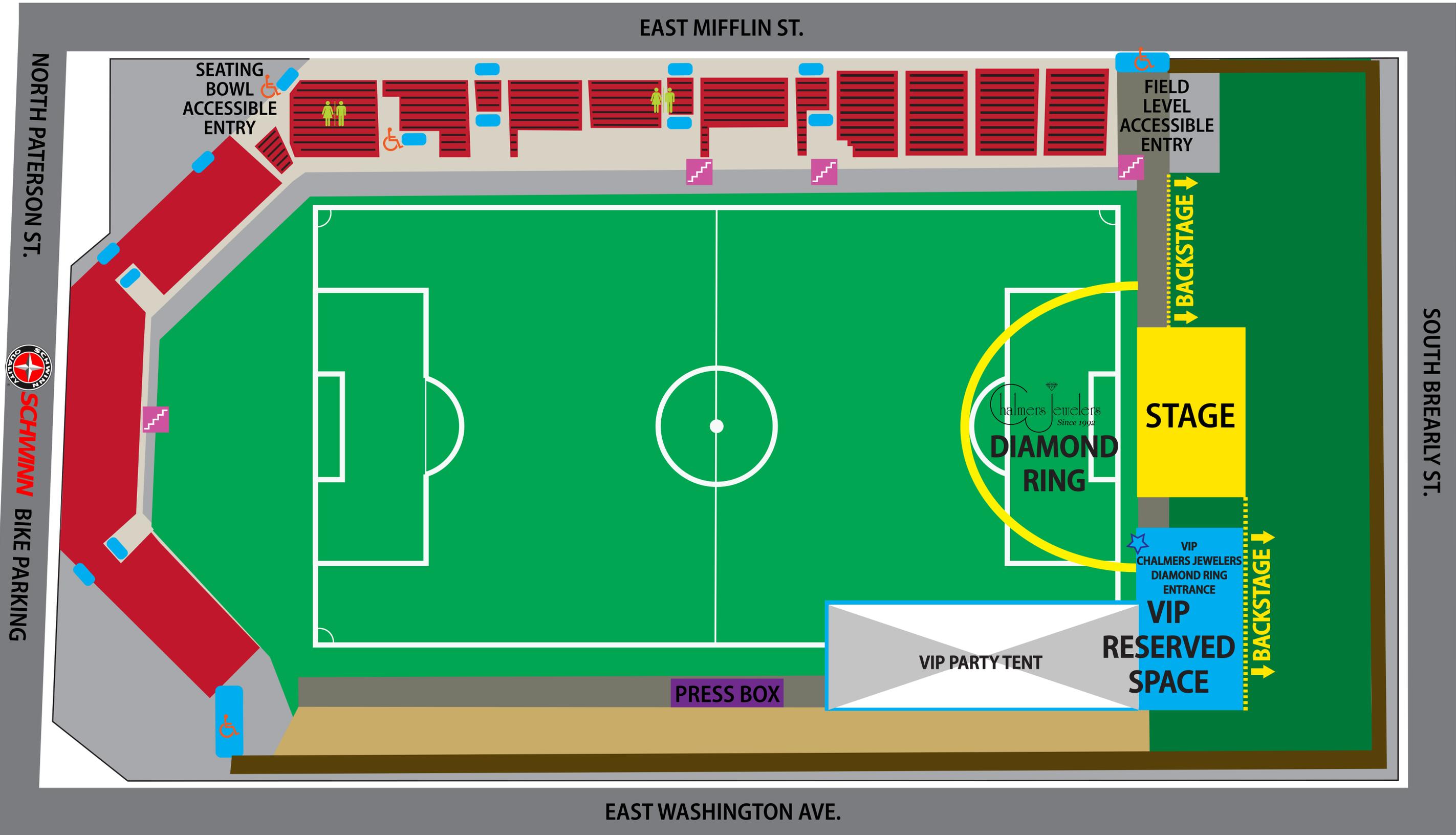
Tear Down Begins

Saturday 7/7

4:00 AM – Streets are reopened

BREESE STEVENS FIELD

-  FIELD ENTRANCE
-  ACCESSIBLE ENTRANCE
-  FIELD/SEATING STAIRS
-  RESTROOMS



NORTH PATTERSON ST.

 SCHWINN BIKE PARKING

SOUTH BREARLY ST.

EAST MIFFLIN ST.

EAST WASHINGTON AVE.

EMERGENCY ACTION PLAN (EAP)

I. GENERAL

The "QUEENS OF THE STONE AGE" will be held MAY 22, 2018 at Breese Stevens Field.

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the "QUEENS OF THE STONE AGE" (hereinafter referred to as the event) in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. Emergency Action Plan (EAP) Event Representative

1. The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as PRIMARY CONTACT: CONOR CALOIA.

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available to the 911 operator: nature of emergency, location, and contact person with callback number.
2. We will / will not have on-site EMS (CITY OF MADISON EMS)
3. We will / will not have on-site Police or Security (CITY OF MADISON POLICE, LT. BRIAN CHANEY AUSTIN PLUS PRIVATE SECURITY AND BREESE STEVENS FIELD SECURITY PERSONNEL.)

C. Severe Weather

1. Weather forecasts and current conditions can be monitored through the [National Weather Service's Madison Weather Forecast website](#).
2. Before the event - If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such Conor Caloia and will be responsible to monitor the weather conditions before and during the event.
3. During the event - If severe weather occurs during the event, the EAP event representative or his/her designee Conor Caloia will make notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are very limited provisions for sheltering participants in the event of severe weather.
5. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard.

D. Fire

1. If a specific hazard has been identified as an increased risk of fire at this event, event manager will work with the Fire Department to determine how to address the hazard.
2. All event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. If cooking is intended, you must contact the fire department and -

- a) Must have a valid fire extinguisher, 2A10BC
- b) Each space is allowed 1 LP tank per cooking device. All LP tanks are to be secured in an approved manner (tied, strapped, chained, etc.)
- c) No cooking shall be allowed under a tent. Cooking shall be a minimum of 20' away from tents/canopies.
- d) Cooking must be on a non-combustible surface (grease collection material generally required under cooking and food service areas)
- 4. Fire Inspectors may be required to do an inspection of your event (depends on size and nature of the event), contact the Fire Department for guidelines
- 5. All tents/canopies used for cooking shall have a FLAME SPREAD Certification attached to the tent.
- 6. Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator: nature of emergency, location, and contact person with callback number.

E. Medical Emergencies

- 1. As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat related as well as traumatic injuries.
- 2. Event manager shall contact the Fire Department to determine if there is a need for on-site Emergency Medical Services at this event.
- 3. Should an incident occur that requires Emergency Medical Services to be called to this event, the caller will have the following information available to give to the 911 Center:
 - a) nature of emergency
 - b) precise location
 - c) contact person with callback number

F. Law Enforcement

- 1. The need for constant Law Enforcement presence at this event
 has / has not been identified. Event manager shall contact the Police Department to determine if there is a need for Law Enforcement presence at this event
- 2. Should an incident occur that requires Law Enforcement, to be called to this event, the caller will have the following information available to give to the 911 Center:
 - a) nature of emergency
 - b) precise location
 - c) contact person with callback number

G. Emergency Vehicle Access

- 1. Access for Emergency Vehicles will be maintained at all times.
- 2. 20' Fire Lanes are required to be kept open at events.
- 3. A 14' minimum height clearance requirement for anything that goes over a street or fire lane
- 4. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks or public thoroughways.
- 5. Crowd control will be managed by: CITY OF MADISON POLICE, BREESE STEVENS FIELD AND PRIVATE SECURITY.
- 6. Parking for vendor and staff vehicles will be: ON AREA STREETS AND WILL HAVE VENDOR/STAFF BADGES TO IDENTIFY VENDOR/STAFF.
- 7. Parking for attendee vehicles will be: PUBLIC AND RAMP PARKING IN DESIGNATED LOTS THROUGHOUT DOWNTOWN MADISON.

V. CONTACT INFORMATION

Primary Contact	CONOR CALOIA	608.509.3367
Secondary Contact	VERN STENMAN/ LIZ KERN	608.575.4267/ 715.459.2608
Emergency	Dane County 911 Center	911
Non-Emergency	Madison Fire Department	(608) 266-4420
Non-Emergency	Madison Police Department	(608) 255-2345