

April 23, 2020

Attn: Chris Wells, Planner  
Development Review & Implementation Section  
Department of Planning & Community Economic Development  
Planning Division  
Madison Municipal Building, Suite 017 (Lower Level)  
215 Martin Luther King, Jr. Blvd.  
P.O. Box 2985  
Madison, Wisconsin 53701-2985  
Email: cwells@cityofmadison.com  
Phone: 608.261.9135

**RE: Proposed Associated Bank Branch – 7718 Mineral Point Road**

Dear Mr. Wells,

We are requesting a Conditional Use approval to be granted a reduction in the requirement to provide a 10'x35' loading stall on the project site. Below is the rationale based on the owner's operational model:

Aside from package deliveries made by courier vans/trucks, the only deliveries that would be received at this site would be cash deliveries via armored car. Below are the access points for these deliveries:

- Cash deliveries for the teller transactions are delivered through the front/main entrance. Armored cars back into a passenger vehicle parking stall for these deliveries. A hand truck or push cart is used, if necessary, to transport cash and coin from the armored car into the building.
- For cash deliveries to fill the drive-up ATM, the armored car is parked in the ATM lane, in front of the ATM and cash cartridges are replaced by hand.

Thank you,

Audry Grill  
vp | senior project manager

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