



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved TRANSIT AND PARKING COMMISSION

*PLEASE NOTE: This meeting can be viewed in a live webcast of Madison City Channel at
www.madisoncitychannel.com.*

Wednesday, August 9, 2017

5:00 PM

201 W. Mifflin Street
Madison Central Library, Room 302
Third Floor Conf. Room

A. CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:00 p.m.

B. APPROVAL OF MINUTES

A motion was made by Bergamini, seconded by Golden, to approve the minutes of the July 12, 2017 meeting. Poulson asked if there were any corrections needed. Golden requested a clarification to item J.1., line 3-4 to read: "...a bubble map for Monroe Street showing stop use. Other maps show...". With that correction, the motion was passed by voice vote/other.

C. PUBLIC APPEARANCES

None

D. DISCLOSURES AND RECUSALS

None

E. TRANSIT AND PARKING QUARTERLY REPORTS

E.1. Parking: August 2017 Activity Report, June Revenue/Expense/Occupancy Reports.

Verbal reports were given by Assistant Parking Utility Manager Sabrina Tolley. Golden made a motion to receive the reports, seconded by Bergamini. The motion was passed by voice vote/other.

****Johnson arrives at 5:13 p.m., during discussion of Item E.2.**

E.2. Metro: YTD Performance Indicators, Financial, Performance Measures, Rider-Revenue-Fare Type, Hybrid Stats, Customer Feedback & Incident Reports

Verbal updates were given by Metro General Manager Kamp. Golden requested that Metro provide a verbal report of ridership changes to be given with each monthly and Quarterly report. Golden requested updates on recommendations for service changes/increases in the Transit Development Plan, in concert with the budget. Golden requested that if the City has aspirations of lowering its carbon footprint that it be tied into electric and

hybrid buses.

Bergamini made a motion to receive the reports, seconded by Golden. The motion passed by voice vote/other.

****PLEASE NOTE - By unanimous consent, the meeting proceeded to ITEM H.3. at this time.**

F. NEW BUSINESS ITEMS

F.1. Metro: Updating drug and alcohol testing policy

A motion was made by Bergamini to approve the report with recommendations for editorial changes to be made per comments received from Kovich and discussion made during the meeting.

1. Change policy name throughout document to read "Metro Transit Drug and Alcohol Policy".
2. Date adopted will show as effective upon date approved by TPC.
3. On page 4, a definition of "BAC" will be added.
4. On page 9, a definition of "MRO" will be added.
5. In Attachment A on page 11, titles will be added to the columns of numbers to clarify what they represent.
6. Amend 2nd sentence of 6th paragraph of Section 1 to cover violations occurring in or out of the workplace.
7. On page 6, in section for Reasonable Suspicion Testing, change the determining agent to "Trained Personnel at Metro Transit".

Golden suggested the edits be made subject to approval of Chair Poulson, which was affirmed by Bergamini. The motion was seconded by Golden. The motion passed by voice vote/other.

F.2. Metro: Discussion of Three-Quarters Mile ADA Paratransit Service Boundary

A motion was made by Golden, seconded by Bergamini to refer to the September, 2017 TPC agenda. The motion passed by voice vote/other.

G. UNFINISHED BUSINESS ITEMS

G.1. Approval of the placement of Monroe Street bus stops after 2018 construction is complete.

A motion was made by Golden, seconded by Johnson, to approve. The motion passed by voice vote/other.

H. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

H.1. Metro: Building study for existing bus garage

Crystal Martin of Metro provided verbal updates.

H.2. Update on Intercity Bus Stop on Langdon Street

Drew Beck of Metro provided verbal updates. Golden expressed concern over lost meter revenue. Bergamini referred to the Murray Street transition for guidance on how parking space and revenue loss was handled.

H.3. Metro: National Trends Regarding Transit Funding, Infrastructure Needs and Management Development

Former Metro General Manager Paul Larrousse presented on national trends regarding issues faced by public transportation departments.

****PLEASE NOTE - By unanimous consent, the meeting proceeded to ITEM F.1. and the remainder of the agenda at this time.**

Alder Kemble leaves at 6:12 p.m. prior to the return to ITEM F.1.

- I. ADA Transit Subcommittee
- Contracted Service Oversight Subcommittee
- Parking Council for People with Disabilities
- Long Range Transportation Planning Committee
- Joint Southeast Campus Area Committee
- Madison Area Transportation Planning Board (MPO)
- Ad Hoc Metro Paratransit Medicaid Waiver Funding & Policy Review Committee
- Transportation Ordinance Review Ad Hoc Committee

J. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

J.1. General announcements by Chair (Verbal announcements, for information only)

None

J.2. Commission member items for future agendas

None

ADJOURNMENT

A motion to adjourn was made by Ahrens, seconded by Johnson. The motion passed by voice vote/other. The meeting adjourned at 6:48 p.m.

Informational enclosures (for Transit and Parking Commission members):
2017 TPC Meeting Dates and Locations Schedule