

## Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Thursday, May 10, 2012

5:30 PM

Madison Water Utility  
119 E. Olin Ave., Conf. Rm. A and B

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**1. CALL TO ORDER / ROLL CALL**

The Chair called the meeting to order at 5:31 p.m.

**Present:** 6 -

Matthew J. Phair; Susan J. Zahner; Judith M. Wilcox; Patricia A. Lasky;  
Renaë Sieling and Alan I. Schwartzstein

**Excused:** 1 -

Lori Kay

OTHERS PRESENT: Janel Heinrich, Pamela Abel (recorder), David Caes, Doug Voegeli,  
Travis Myren, Jeff Kostelic, LeeAnn Cox, Karri Bartlett

**2. APPROVAL OF MINUTES**

**3. PUBLIC COMMENT - 5 minutes per speaker**

LeeAnn Cox – Cox is part of administrative support. She distributed anonymous letters written by staff, who fear reprisal or harassment. Morale in community health has been horrible for a long time and it is not about the merger. She has talked with a lot of staff and although not universal, there is a sense of disengagement, dissatisfaction and fear. With so many people unhappy who want the best for public health, staff need to be heard. She suggests the Board may want to consider an outside person or agency to do an evaluation of staff or management, especially as it relates to communication.

**4. CHAIR'S REPORT - Susan Zahner - 5 minutes**

The Chair reminded members that election of officers will be held in June. She will be absent next month.

**5. INTERIM DIRECTOR'S REPORT - Janel Heinrich - 5 minutes**

Heinrich mentioned that pertussis cases are off the charts and after listening to feedback from staff, adjustments have been made to manage the response. There were 190 cases in April. One major issue we are dealing with is keeping people at home once they are diagnosed. The Fetal Infant Mortality Review, which includes community partners, is wrapping up their first year and a report should be issued in June. Daniel Stattelmann-Scanlan will present an overview on this work at the June meeting. Recruitment for the Director of Community Health will begin in June with the hope to interview in August and hire by September. The Chair thanked staff for the nice newsletter on the perinatal program.

**6. COMMUNITY HEALTH DIVISION REPORT - Janel Heinrich - 5 minutes**

- 6.a. [26251](#) April Community Health Division Newsletter on Perinatal Program

**Attachments:** [April 2012 Community Health Division Newsletter Perinatal Program.pdf](#)

**7. OPERATIONS DIVISION REPORT - David Caes - 5 minutes**

- 7.a. [26279](#)

**Attachments:** [Financial statement 2011.pdf](#)

The audit is finished and a report will be issued at the end of June. The deficit for 2011 is \$88,950. Budget season begins in June.

**8. ENVIRONMENTAL HEALTH DIVISION REPORT - Doug Voegeli - 5 minutes**

Voegeli summarized the case of an Oregon farmer and her 20 horses. Some of the animals have been transferred by ownership and some have been surrendered to the humane society. Five horses remain with the owner and will continue to be monitored by animal services and an abatement order will be issued to set up boundaries for ownership. It would be helpful in these types of cases to get an order to seize if we have to and have funding available.

Elected officials have been informed about PCE contamination sites of which fifteen are listed as high priority. More sites in both the city and county will be identified as contaminated. This is from dry cleaning businesses produced from vapors or dumping the chemical down the drain, prior to knowing it is a contaminant. The levels in Monona Grove High School are above the threshold and being remediated. The department role has been as liaison between the community and the Department of Natural Resources, which has the responsibility for this issue, to provide the risk and health hazard information.

Staff was involved in an emergency preparedness exercise today. We were responsible for messaging that the water supply was contaminated.

**NEW BUSINESS - 30 minutes - ACTION Items**

Referrals from Madison Common Council

9. [26157](#) Amending Sections 7.07(8)(g), 7.08(7)(a), 7.15(6)(d), 7.44(1)(c), 7.50(4), and 7.51(3) of the Madison General Ordinances to increase fees for various health inspection fees, licenses and permits.

**A motion was made by Lasky, seconded by Schwartzstein, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

Voegeli explained that these increases will cover the deficit and allow some for reserves, which can only be used for licensing program. Operators would rather have a small increase every year versus a large increase every few years. Voegeli would like to work on making the fee structure less complex to make it more efficient. The county ordinance change is held up waiting on a county supervisor to sponsor. It was suggested that he contact the chair of the county board regarding a sponsor to move things along.

10. [26227](#) Confirming the appointment of Janel M. Heinrich to the position of Director of Public Health Madison-Dane County subject to the execution of an Employment Services Agreement with Dane County.

**Attachments:** [Janel Heinrich Contract.pdf](#)

**A motion was made by Wilcox, seconded by Sieling, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

Referral from Dane County Board of Supervisors

- [26278](#) Dane County Resolution 24, 12-13, Authorizing Employment Services Agreement for Director of Public Health Madison-Dane County, Janel Heinrich

**Attachments:** [County Resolution 24, 12-13 Employment Services Agreement for Janel Heir](#)

**A motion was made by Schwartzstein, seconded by Phair, to Forward to the County Board of Supervisors with the Recommendation for Approval. The motion passed by voice vote/other.**

The action on this resolution will take place at the 5-15 City Council meeting and either the 6-7 or 6-21 County Board meeting. The Board offered congratulations to Heinrich.

Board of Health Resolution

12. [26277](#) Board of Health Resolution #2012-03 Adopting Prohibition of Weapons into Purchase of Service Agreements

**Attachments:** [BOH Resolution 2012 03 Prohibition of Weapons in POS Agreements.pdf](#)

**A motion was made by Wilcox, seconded by Lasky, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**

13. Women, Infants, and Children Program Evaluation Report - Karri Bartlett

Karri Bartlett, WIC program managers, provided an overview of the county WIC program. To address one of the current challenges of the WIC program, the lack of the Electronic Bank Transfer (EBT) card being implemented in Wisconsin, the board offered to send a letter to the state requesting implementation of that program to be more cost effective. Bartlett and Zahner will draft and bring it back to the Board.

**REPORT OF STANDING AND SPECIAL COMMITTEES - 5 minutes**

14. Executive - Susan Zahner  
15. Administrative Hearing - Lori Kay  
16. Personnel - Pat Lasky

The Board reiterates their full support of Janel Heinrich's appointment as department director.

17. Ad Hoc Bylaws - Judy Wilcox  
18. Ad Hoc Evaluation - Susan Zahner

19. **ADJOURNMENT**