

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Stop the Bop

Event Organizer/Sponsor Alpha Theta Chapter of Phi Kappa Sigma

Is Organizer/Sponsor a 501(c)3 non-profit agency? ☒ Yes ☐ No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address 2009 W Beltline Highway

City/State/Zip Madison, WI 53706

Primary Contact Nathan Watson

Work Phone (608) 444 3116

E-mail nwatson@wisc.edu

Website _____

Secondary Contact 608 444 3116 Jordan Schelling

Work Phone 262-488-3449

E-mail j.schelling@wisc.edu

FAX _____

Phone During Event (608) 444 3116

Phone During Event 262-488-3449

Annual Event? ☒ Yes ☐ No

Charitable Event? ☒ Yes ☐ No

If Yes, name of charity to receive donations: Children's Heart Link

Estimated Attendance _____ (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 12:30 to 5:00 ☐ Yes ☐ No

EVENT CATEGORY

☐ Run/Walk ☐ Music/Concert ☐ Festival ☐ Rally ☐ Parking (i.e., bagging meters)

☒ Other Stop the Bop

LOCATION REQUESTED

☐ Capitol Square (note specific blocks below) ☒ Podium/700-800 State Street

☐ 30 on the Square (a.k.a. top of 100 block of State Street) ☐ Other (specific blocks/streets requested below)

Street Names and Block Numbers: _____

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) April 14th

Event Start Date(s)/Time(s) 11:30 4/14

Event End Date(s)/Time(s) 5:00 4/14

Rain Date(s) _____

Set-Up Date(s)/Time for Event 11:00 4/14

Take-Down Time 5:30 4/14

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

_____/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statutes and laws.

Signature Nathan Watson Date 3/8/11

Event schedule

11:00 A.M.- 12:30 P.M.: Set-up of tables, signs, banners, donation jars, raffle items, stereo, miscellaneous free give away items, and games(Bozo bucket game, knockdown cans game)

12:30 P.M.-5:00 P.M.: Music played, donations accepted, games played, Raffle conducted

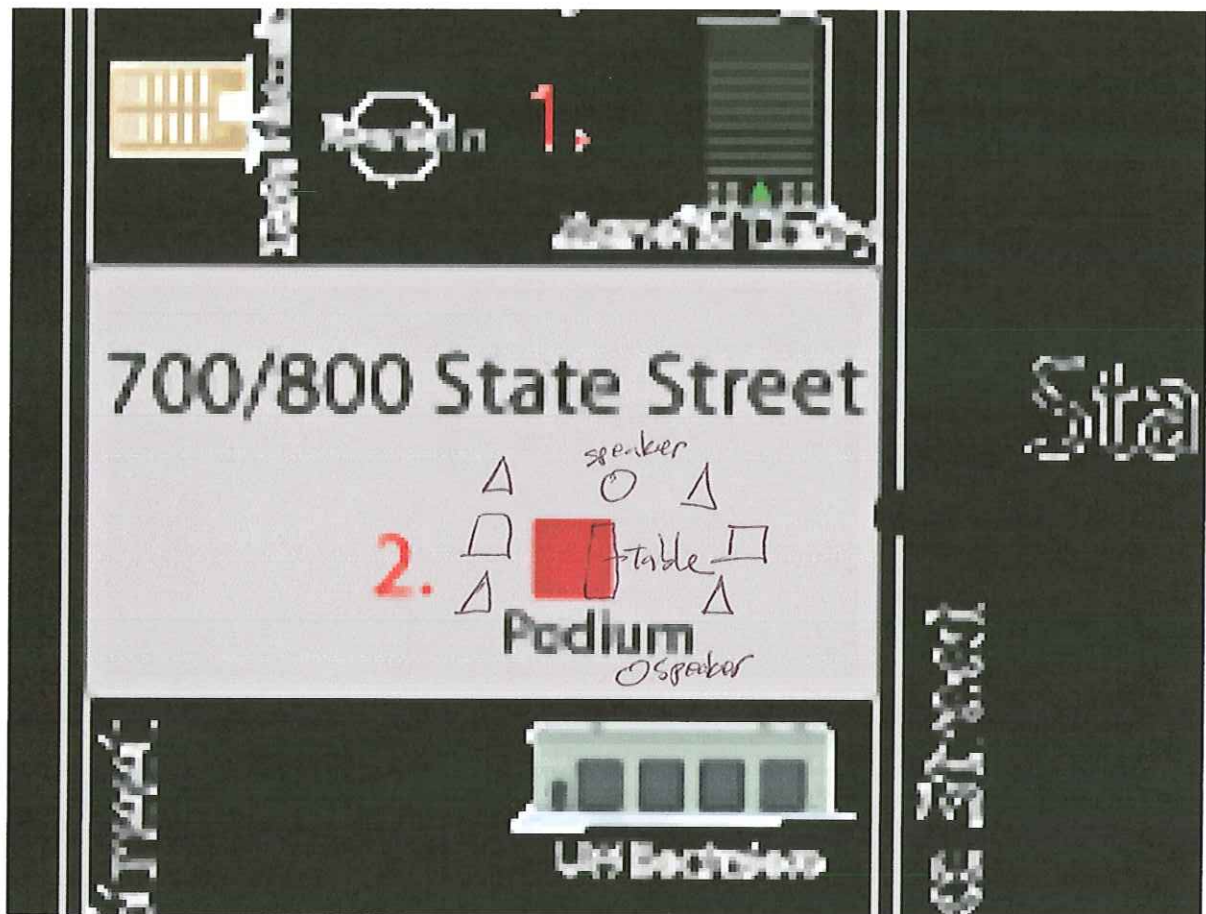
5:00 P.M.: Take Down

Safety and Security Plan

- First aid kit at table
- Many employees with phones ready to contact 911 if needed or could settle disputes without incident
- Many employees set up throughout area collecting donations and communicating
- Lost Child Area: main table
- No alcohol will be sold, crowd responsible for their own valuables
- Money will be locked in cash boxes to tables, members will always supervise money

Cleanup/recycle Plan

- Minimal materials will be needed to be disposed
- City garbage containers provided at site will be used
- Will bring designated bags sufficient to recycle/throw away necessary materials
- Excess waste will be disposed of by employees during 5:00 P.M. cleanup or when needed during event



△ collecting (money) buckets

□ Trash Cans

Table will have raffle/games