

*celebrate*  
**MADISON  
 PARKS**

Street Use Permit # **SUP2012025**

Street Use Meeting: 3/7/2012  
 Issued: 4/9/2012

Pursuant to section 10.056 of the Madison General Ordinances

**Issued to:**

**Sponsor Organization:** Capital K-9's  
**ATTN:** Ken Lambrecht  
**Address:** P.O. Box 2367  
 Madison, WI 53701

**Contact Name:** Ken Lambrecht Phone During Event: (608) 217-7551  
**Email:** klambdvm@gmail.com

**Name of Event:** Dogs on the Square

**Location:** Capitol Square (please see attached map)  
 Closure: 10 E Main, 10 N & S Pinckney, 10 E & W Mifflin, 10 N Carroll

**Event Date(s):** Sunday, May 20, 2012

	<b>Date</b>	<b>Time/Hours</b>
<b>Set-up:</b>	5/20/2012	10:00am-12:00pm
<b>Meters Bagged:</b>	As Directed	
<b>Street CLOSURE:</b>	5/20/2012	10:00am
<b>Event Start:</b>	5/20/2012	12:00pm
<b>Event End:</b>	5/20/2012	3:00pm
<b>Take-down:</b>	5/20/2012	3:00pm-4:00pm
<b>Street(s) OPEN:</b>	5/20/2012	4:00pm
<b>Rain Date(s):</b>	NA	

**Approved with the following conditions:**

X	The applicant for a street use permit shall agree to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage, or expense incurred by the City on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.
X	Certificate of insurance listing the City of Madison as additional insured is required - on file.
X	Barricade placement as per plan on file with Traffic Engineering (TE).
X	Provide staffing at barricades during event.
X	Call 608-267-8756 to arrange for meter bags. Remove meter bags when event has ended.
X	Coordinate activities with the Street Vending Coordinator, 608-261-9171.
X	Event cannot displace licensed city vendors.
X	Metro route(s) detoured by event. Fee/route detoured applies.
X	20' emergency access lane must be maintained throughout event area.
X	Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

Permit verification may be required at any time during an event.

**CAPITAL K9S Dogs on the Square**  
**COMPLETE EVENT SCHEDULE**  
**Saturday, May 20th, 2012**

<b>TIME</b>	<b>ACTIVITY</b>
10:00 am	Place barricades at entrance to Capital Square to block traffic.
10:00 am	Capital K9s volunteers set up "Challenge Central", including information table, first aid station, registration table, dog watering stations and volunteer worker check-in near intersection of W. Mifflin and State Street using 2-3 small canopies, tables, chairs and information displays about the Capital K9s organization. Distribute and test handheld radios for use as primary communications devices during Event. Hand out t-shirts identifying Event Volunteers working the Event.
10:30 – 11:30 am	Sponsors of Challenge Stations (area businesses who have volunteered for the Event) arrive to set up their Challenge Stations and displays and receive instructions. Capital K9 volunteers roam Square to assist with set-ups.
10:00 am – 11:00 am	Place dog waste collection receptacles and provide water. Hand-out biodegradable individual dog waste bags supplies to Challenge Stations and volunteers. <b>NEED ACCESS to MUNICIPAL OR CAPITAL WATER SUPPLY</b>
10:00 am to noon	Volunteers are stationed at each street entrance to Square to direct vendors to their locations & arrivals to registration. Start taking same-day registrations at 11AM.
Noon – 3:00 pm	Open Challenge Stations for dogs. Dog walking begins in earnest.
1:00 pm	First MPD K-9 Unit Demonstration, corner of S. Carroll and West Main Streets
1:30 pm	MPD Mounted Unit Demonstration (location to be determined)
2:30 pm	Second MPD K-9 Unit Demonstration (location to be determined)
2:50 pm	Announcements of prize winners at Challenge Central
3:00 pm	Challenge stations are closed and attendees are told Square will reopen to traffic at 4:00 pm
3:00-3:55 pm	Challenge Stations and displays are dismantled and

	removed. Challenge Central is dismantled and removed.
3:00 – 4:00 pm	Capital K9s contractor and volunteers sweep Square for waste and trash pick-up.
4:00 pm	Square reopens for traffic.

# Square Closure Barricade Plan -Dogs on the Square

TOTALS	
18	- Barricades
7	- RC Signs
1	- RC Ahead Sign
2	- RC 1 BLK Ahead Signs

**Schedule:**  
**Sunday, May 20, 2012**  
**Set-up complete by 10:00am**  
**Take-down starts at 3:00pm**

