

Library Director Report September 2018

BP: Building Projects

CR: Collaborations including representing MPL in Local, State, National, and International roles

EL: Early Literacy.

WELCOME

Welcome to Greg Dunkelburger (12th District), approved by Common Council on September 25, 2018, to join the Library Board. His appointment is to replace the remaining 3-year term of Philip Grupe. His term will expire on June 20, 2021.

LIBRARY SITING AND ALLOCATION (BP) (CR)

Pinney Project:

Library and City had a meeting with RDC to discuss RDC's recent request to revise the existing construction schedule. There were two parts to the extension ask from RDC. The matter was resolved. We did recognize some weather related delay claims, but the main completion deadline remained February 19, 2019. This was the objective of the meeting and having that date reconfirmed allows City Engineering to begin scheduling our RFP for the grey box finish.

At the same meeting, RDC did report that they were ahead of schedule on the construction, but at this point in the project it may not save us any time; but more importantly, it may prevent us from going longer than planned.

The lease for the interim Pinney space was approved by Common Council, on September 25, 2018. This confirmation was needed before the landlord would begin improvements on the space in preparation for our move in. We are in the final stages of approving the layout of the space. Once that is complete, we can begin to seek bids for vendors needed to prepare the space and move us into the new space.

Reindahl Project:

The project has been a point of discussion in regard to the 2019 CIP budget. In the 2018 CIP, \$500K was approved for scope and beginning design, and there were placeholder amounts in later years. In the 2019 Executive CIP, the placeholder amounts had been removed with the instructions to populate at a later date when the scope of the project was known and a more accurate total construction cost could be determined. This resulted in an amendment to the Finance Committee to restore the placeholder figures and to shift the placeholder to one year earlier than the 2018 CIP schedule

Goodman South Madison Library Renovation:

We had been having difficulty in securing bids for our furniture, but the architect stepped forward and was able to get bids. Mark will report on further updates at the board meeting.

BUDGET DISCUSSIONS

The Executive Operating Budget will not be released prior to my filing this report so I will be giving any updates in my oral director report at the board meeting

NARCAN (CR)

A brief update on our implementation of having Narcan available at our libraries. After review with City agencies, and MPL management, we decided to proceed with having Narcan available at our facilities. Following a well-attended presentation at Staff Day on the need to provide this resource, and instructions on how the drug is given, we sent out a request for volunteers. Over 50 staff responded to our request. So having

achieved sufficient capacity of staff to implement the program we will be setting up training sessions with the Fire Department, and upon completion begin the process of having this life-saving drug available at our libraries. Staff participation in the program is voluntary.

MPL REPRESENTATION (BP) (CR)

MPL's participation was requested at two prominent national gatherings. The first was the Library Journal's Design Institute in Minneapolis, where MPL was invited to present the keynote address based on our work on the Eastside Strategic Plan. Sarah Lawton, Pinney Library Supervisor, and Catherine Duarte, our former library planner, co-presented. Kevin Englebert, our new library planner, was also in attendance at the gathering and led a designing group on a vision for the Reindahl project.

Urban Libraries Council asked for my participation to join a workgroup in Washington DC to help inform a grant project on delivering STEM programming to an underserved middle-school age audience. The workgroup consisted of other public library leadership, along with several other non-profit organizations including the National League of Cities, Council of the Great City Schools, the Space Science Institute, National Center for Interactive Learning, and more. It was an engaging two days of discussion, and also affirming to see how the work MPL is currently conducting was so relevant to the discussion.

STAFF DAY (CR)

First, thank you to the Library Board for your approval to close our doors for one day in order for our staff to gather to learn, share and create together. I also want to thank the board members who were able to attend during the day. Your presence does mean a lot to myself, and the staff.

It was a well-received daylong engagement, with several mentions, of "best ever." There are several people to thank for that success including the planners, preparers, presenters, and participants. It continues to be a highlight of the year for me as we get an opportunity to share our successes with each other and to explore new opportunities as a collective group.

STAFF NEWS

On September 28, 2018, Chuck Bowe will be celebrating his birthday and his final day at MPL as he enters into retirement after 15 years of service. Chuck was our Library Maintenance Coordinator, who oversaw the "care and feeding" of our facilities. He played an instrumental role in numerous building projects during his tenure, making sure we would get the best facilities possible. (Of course, depending on budget.) We will continue to see his contributions for years to come. His expertise and guidance will definitely be missed. I want to thank him for his service and dedication to making our places as welcoming as we can. I wish him well in his retirement.

As one departs, another comes onboard. Lori Suiter, has accepted our offer of the Accountant position in our Business Office. Lori is leaving a position with the City of Madison Finance Dept. to join our team. Congratulations, and welcome to MPL.

Business Meetings

- Attend the ULC Annual Forum
- Meeting with Deputy Mayor Enis Ragland
- Grant discussion with MPLF
- Meeting DEMCO technology group
- Meeting with Alder Baldeh on Reindahl project
- Meeting with Parks Dept. on the Reindahl project
- Meeting with Meadowridge Library staff
- MPLF new board orientation
- Meeting with RDC on Pinney construction schedule

City Business

- Finance Committee, presentation of the Library CIP
- Finance Committee
- Dept/Division Head Meeting with Mayor
- Equitable Workforce Plan
- Performance Excellence Leadership Team (Formerly SMOC)
- Mayor's Management Team
- Mayor's Human Services Committee
- Line of Sight Committee meetings (Bi-Weekly)
- RESJI Committee
- Imagination Center meeting with Alder Baldeh
- StartingBlock, City space discussion
- Common Council

Public/Media Appearance

- Willy St Parade (Several call outs to me from parade participants to get Pinney done! All done with a smile and a wink.)
- DMI's State of the Downtown presentation
- ULC STEM Workgroup
- MAC presentation on "Understanding Different Cultures"
- Overture Center Foundation Board of Director's Annual meeting and introduction of new Overture director
- Bodega at Breeze Stevens
- CAP Times Idea Fest
- Madison-Kanifinf Sister City Partnership Evening