



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes STREET USE STAFF COMMISSION

Wednesday, September 16, 2015

10:00 am

Parks Conference Room
210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

I. CALL TO ORDER / ROLL CALL

Additional city staff present: Jennifer Krueger Favour and Mark Kiesow

II. APPROVAL OF MINUTES

III. PUBLIC COMMENT

No members of the public registered to speak regarding items not on the agenda.

IV. DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the commission for any item on the agenda.

VI. STREET USE APPLICATIONS FOR ROUTINE REQUESTS

2. EAST HIGH SCHOOL HOMECOMING PARADE
Wednesday, October 7, 5-6:30p
Proposal for East High School Homecoming parade. Discuss location, route, schedule, staging and activities.
Bridget Maniaci

Approved with the following conditions:

X THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

X Special duty officers required for event. Call 608-267-8676 to arrange.

X 20' emergency access lane must be maintained throughout event area.

X Traffic Engineering (TE) will place traffic barricades and signage.

X Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.

X No permanent marking, including spray chalk or stickers, on streets, sidewalks, paths or city landscaping is allowed.

X No inflatables.

X Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

- X Noise must be kept to a reasonable level at all times.
- X Notify Alder, residents of schedule using flyer on file.
- X No items may be thrown from vehicles in parade.
- X A plan must be in place to get students from rally to staging area. – (On file)
- X Dickinson and Paterson must remain open for traffic

3. THE MADISON FARMER'S MARKET
Saturdays (from approval to November 14; except for previously permitted event dates) - 200 block MLK Jr. Blvd.
Sundays (from approval to November 8; except for previously permitted event dates) - Capitol Square
A seasonal, self-sustaining market providing local, healthy food. Discuss discuss locations, schedule, set-up and activities.
Cora Higginbotham, The Madison Farmer's Market

Item "shelved" for the time being.

1. WONDER BALL
100 Block of N Pinckney & Rotary Plaza Stage
Parking Request - no street closure
Friday, September 18th 10:00am-sunset
Ti Gauger - Madison Children's Museum

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X Certificate of insurance listing the City of Madison as additional insured is required - on file.
X Call 608-267-8756 to arrange for meter bags. Remove meter bags when event has ended.
X Event cannot displace licensed city vendors.
X No permanent marking, including spray chalk or stickers, on streets, sidewalks, paths or city landscaping is allowed.
X No street closure, request for parking/sidewalk space only.

1. HOLIDAY FANTASY IN LIGHTS 5K
Olin Park to Monona Terrace & back (see attached maps for street closure)
Saturday, November 14th 2:00pm - 7:30pm
Jerry Kempfer - Starting Line Events, LLC

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X Certificate of insurance listing the City of Madison as additional insured is required - on file.
X Special duty officers required for event. Call 608-266-4022 to arrange.

- X 20' emergency access lane must be maintained throughout event area.
- X Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.
- X No permanent marking, including spray chalk or stickers, on streets, sidewalks, paths or city landscaping is allowed.
- X Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.
- X Noise must be kept to a reasonable level at all times.
- X No street closure, request for parking/sidewalk space only. (Bike Paths)

2.

SHILOH CT. CUL DE SAC
Friday, September 18 4:00pm - sunset
Neighborhood Block Party
Charlene Drumm

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- X Resident petition - on file.
- X The event organizer is responsible for making arrangements to pick up and return the barricades and "Road Closed" signs required to close the street. Please contact the Sayle Street Garage, 608-266-4767, 1120 Sayle St., Monday-Friday, 8:30am-3:00pm. The organizer will need a vehicle that can accommodate 12' barricades. Approved Neighborhood Block Parties are given up to 8 barricades at no cost (\$5 rental fee per barricade for each additional). For weekend events, equipment pick up will only be on Fridays, 8:30am-3:00pm and must be returned the following Monday, 8:30am-3:00pm.
- X Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.
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3.

FIGHTING BOB PARKING
N. Paterson St. between E. Washington and E. Mifflin
Saturday, September 19th 7:00am - 8:00pm
Block Party/Parking
Erika Baer - The Progressive, Inc.

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4. 600 VERA CT
Thursday, September 24th
3:00pm-6:30pm
Neighborhood Block Party
Officer David J. Dexheimer

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5. 2600 KENDALL AVE
Saturday, September 26
3:00pm-8:00pm
Neighborhood Block Party
Chloe Lauer

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6.

1800 KEYES AVE

Saturday, October 10th

2:00pm - sunset

Neighborhood Block Party

Scott McAndrew

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X 20' emergency access lane must be maintained throughout event area.

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X Event organizer/sponsor is responsible for clean up of event area.

7.

800 HIGH ST

Sunday, October 11th

12:00pm-sunset

Neighborhood Block Party
Marissa Burack

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8.

GSAFE WALK/RUN/EAT FOR SAFE SCHOOLS

Sunday, October 11th

7:00am-2:00pm

Walk/Run - no street closures (see map)

GSAFE - Timothy Michael

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X Certificate of insurance listing the City of Madison as additional insured is required - on file.

X Special duty officers required for event. Call 608-266-4022 to arrange.

X Maintain access to Metro stops.

X Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.

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VIII. ADJOURNMENT

