



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved TRANSIT AND PARKING COMMISSION

*PLEASE NOTE: This meeting can be viewed in a live webcast of Madison City Channel at
www.madisoncitychannel.com.*

Wednesday, December 13, 2017

5:00 PM

210 Martin Luther King, Jr. Blvd.
Room 201, City-County Bldg.
City Council Chambers

A. CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:00 p.m.

Present: 7 - David Ahrens; Arvina Martin; Wayne Bigelow; Gary L. Poulson; Ann E. Kovich; Michael M. Johnson and Kenneth M. Streit

Excused: 4 - Rebecca Kemble; David E. Tolmie; Margaret Bergamini and Kenneth Golden

B. APPROVAL OF MINUTES

A motion was made by Kovich, seconded by Streit, to approve the minutes of the November 8, 2017 meeting. The motion passed by voice vote/other.

C. PUBLIC COMMENT

None

D. DISCLOSURES AND RECUSALS

None

E. APPOINTMENTS TO OTHER COMMITTEES

E.1. TPC member appointment to Joint Southeast Campus Committee

Commission Chair Poulson stated that there is an opening for a TPC representative on the Joint Southeast Campus Committee since Bergamini's appointment has lapsed and she did not wish to be reinstated. He requested that any interested commission member let him know whether they want to be appointed.

F. TRANSIT AND PARKING MONTHLY REPORTS

F.1. [49775](#) Parking: December 2017 Activity Report, October Revenue/Expense/Occupancy Reports

Assistant Parking Utility Manager Sabrina Tolley provided verbal updates. Bigelow moved to receive the reports, seconded by Kovich. The motion passed by voice vote/other.

- F.2. [49773](#) Metro: YTD Performance Indicators, Financial, Performance Measures, Rider-Revenue-Fare Type, Hybrid Stats, Customer Feedback & Incident Reports

Chuck Kamp of Metro stated that a data problem has decreased the information available on their report. Metro staff is working with the vendor to correct the problem and hope to have an update next month. Streit moved to receive the reports, seconded by Kovich. The motion passed by voice vote/other.

G. UNFINISHED BUSINESS ITEMS

- G.1. [49036](#) Amending Section 12.129 of the Madison General Ordinances to increase the weight restriction for heavy traffic in residence districts, and to clarify the unit of measurement as being the gross weight of a vehicle in pounds as registered with the Department of Transportation.

Alder DeMarb was unable to attend but submitted a memo which provided background to the ordinance change and her request for support of it. Kovich moved to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER, seconded by Ahrens. The motion passed by voice vote/other.

- G.2. [49301](#) Relating to Centrals States LLC, Ceres Crossroad Services LLC, Mercury Transport LLC, and Lunar Cycle Service LLC applications for Pedal Cab Operator Licenses and vehicle permits.

Kovich moved to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER, seconded by Bigelow. The motion passed by voice vote/other.

H. NEW BUSINESS

- H.1. [49710](#) Authorizing the Mayor and City Clerk to enter into a five-year contract, with renewals, with NuPark, Inc. for the purchase of a Mobile License Plate Recognition System.

Assistant Parking Utility Manager Sabrina Tolley provided verbal reports on the resolution and was available for questions.

Johnson arrived at 5:10 p.m. A new roll call is shown to reflect this:

Present - 7 - Alder Arvina Martin; Alder David Ahrens; Michael M Johnson; Wayne Bigelow; Ann E Kovich; Kenneth M Streit; Gary L Poulson

Excused - 4 - Alder Rebecca Kemble; David E Tolmie; Margaret Bergamini; Kenneth Golden

Streit moved to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER, seconded by Kovich. The motion passed by voice vote/other with Ahrens voting no.

- H.2. [49649](#) Amending Section 1.08(3)(a) of the Madison General Ordinances to increase the cash deposit for citations issued under Sections 12.137 and 12.134, MGO.

Assistant Parking Utility Manager Sabrina Tolley provided verbal reports on the ordinance change and was available for questions.

Kovich moved to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**, seconded by Bigelow. The motion passed by voice vote/other.

H.3. [47513](#)

Supporting the Bus Rapid Transit (BRT) Inter-Agency Staff Team recommendation to proceed with Phase 1 Project Development in an east-west corridor running through the UW Campus and Madison's Central Business District (CBD), with the east and west project termini to be determined.

Planning Division Project Manager David Trowbridge provided verbal reports on the Bus Rapid Transit (BRT) Inter-Agency Staff Team recommendation to proceed with Phase 1 Project Development and was available for questions. Trowbridge noted that the Long Range Transportation Planning Committee (LRTPC) recommended adding two resolved clauses to the original resolution.

"BE IT FURTHER RESOLVED, that the Mayor and Common Council shall create an oversight committee to guide further planning and implementation of BRT, and this oversight committee should be composed of alders, City residents, members of the two newly-formed transportation committees, representatives of UW-Madison and representatives of affected property owners"

"BE IT FURTHER RESOLVED, that the oversight committee should consider all possible funding sources to help pay for BRT implementation, including (but not limited to) TIF funding and special assessments"

The TPC concurred with those recommended amendments.

Bigelow moved to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**, seconded by Kovich. The motion passed by voice vote/other.

H.4. [49545](#)

Authorizing the Transit General Manager to file an application for a Section 5339 Low-No Emission Grant with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT, the associated sole source agreements with the project partners, Center for Transportation and the Environment (CTE) and Proterra and execute the required 13 (c) agreement with Teamsters Local No. 695, and accepting the grant award and amending the 2018 adopted capital budget to add \$1,278,950 of federal funding and \$31,000 of private contribution funds to the Transit Coaches capital program.

Poulson proposed taking ITEMS H.4. through H.6. as a package for approval. Kovich moved to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER, seconded by Streit. The motion passed by voice vote/other.

H.5. [49548](#)

Authorizing the Transit General Manager to file an application for a Section 5307, 5337 & 5339 Super Grant, public transit capital, capital maintenance, and capital planning grant with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT and the associated 13 (c) agreement with Teamsters Local No. 695.

A motion was made by Kovich, seconded by Streit to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- H.6. [49557](#) Authorizing the Transit General Manager to file an application for a Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT and the associated 13 (c) agreement with Teamsters Local No. 695, approving the associated Program Management and Recipient Coordination Plan and authorizing Metro Transit to pass through funding as approved in the Program of Projects.

A motion was made by Kovich, seconded by Streit to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

I. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

- I.1. [44190](#) Planning Division staff update on Comprehensive Plan - Imagine Madison

Kirstie Laatsch with the Planning Division provided verbal updates on the Comprehensive Plan - Imagine Madison and was available for questions.

- I.2. [49777](#) Metro: Update on TIGER grant information

Chuck Kamp of Metro provided a brief introduction and verbal reports on the background and status of the TIGER grant. Kamp and Grants Administrator Scott Korth were available for questions.

- I.3. [49778](#) Metro: Update on ParaTransit RESJI analysis, general discussion of ParaTransit changes for 2018

Nancy Senn of Metro provided verbal reports on Metro's ParaTransit RESJI analysis and changes for 2018. Senn, Kamp and Crystal Martin of Metro were available for questions.

**J. REPORTS OF OTHER COMMITTEES - for information only; no action required
(Most recent meeting minutes electronically attached, if available)**

- [07828](#) ADA Transit Subcommittee
Contracted Service Oversight Subcommittee
Parking Council for People with Disabilities
Long Range Transportation Planning Committee
Joint Southeast Campus Area Committee
Madison Area Transportation Planning Board (MPO)
Ad Hoc Metro Paratransit Medicaid Waiver Funding & Policy Review Committee
Transportation Ordinance Review Ad Hoc Committee

K. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS
(For information only; not for discussion)

K.1. General announcements by Chair

Chair Poulson reminded commission members to submit their statements of interest by the January 2, 2018 deadline.

K.2. Commission member items for future agendas

Kovich requested an update on the Judge Doyle Square project.

ADJOURNMENT

A motion to adjourn was made by Bigelow, seconded by Kovich. The motion passed by voice vote/other. The meeting adjourned at 6:30 p.m.