



Finance Department Purchasing Services

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Treasury & Revenue Manager
Craig Franklin, CPA

Non-Competitive Selection Request

Requisition Number
See Notes

Fund
1400 CAPITAL PROJECT

| | | |
|--|--------------------|--------------------|
| Major | | |
| 543** | Software/Equipment | Maintenance/Repair |
| 546** Consulting/Professional Services | | |

Agency
Information Technology

Total Purchase Amount
\$ 486,000.00

Vendor Name
UKG

Product/Service Description
Timekeeping and scheduling enterprise wide software

Exception Criteria
2. The services or goods required are available from only one person or firm (i.e., true sole source).

Reason For Request
UKG has let us know that our current on-premise environment will go End-of-Life in 2026. We must migrate to the cloud platform to continue to use this service. UKG is the sole provider of this software and the services to stand up the Cloud environment.

There will be no requisition entered for 2025. The contract must be signed at the end of June, in order to secure the pricing UKG has given us. The professional services and subscription will begin in Jan/Feb of 2026. This is also when payments for this project will begin, at which point we will enter a requisition to support this.

Requestor

October 15, 2024

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Lythjohan, Amanda

Comments

The City of Madison has paid UKG Inc a total of \$1,616,170 since 2015. Of that amount, \$1,598,627 was non-competitively selected, and \$17,543 was made up of small purchases each under the threshold requiring competitive selection.