

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event KIDS FOR PEACE

Event Organizer/Sponsor MADISON CHILDREN'S MUSEUM

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number ES 22920

Address 100 N. HAMILTON ST.

City/State/Zip MADISON WI 53703

Primary Contact Sandra Bonnici FAX 608-268-1398

Work Phone 256-16445 x 542 Phone During Event 279-4453

E-mail ~~Sandra~~ shoecner1@madisonchildrensmuseum.org

Website www.madisonchildrensmuseum.org

Secondary Contact Kia Karten

Work Phone 256-16445 x 541 Phone During Event _____

E-mail kkarten@madisonchildrensmuseum.org

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 50-200 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 10 am to 12 pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: Pinckney + Square @ 100 N. Hamilton

in front of mem.

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 9-8-12 Rain Date(s) _____

Event Start Date(s)/Time(s) 10:20 am Set-Up Date(s)/Time for Event 8:30 am - 9-8-12

Event End Date(s)/Time(s) 12 pm Take-Down Time 1 pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement. SBH (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Sandra Bonnici Date 7/18/12

Madison Children's Museum
Street Use Permit Application
100 N. Hamilton Street Stage area in front of Madison Children's Museum

Kids for Peace Event September 8, 2012

Parks Dept. Calendar of Events info:

Madison Children's Museum, 10 a.m.— 12 p.m.
(608) 256-6445, www.madisonchildrensmuseum.org
Free activities outside the museum, weather permitting

Madison Children's Museum's annual Kids for Peace celebration features free multicultural performances outside the museum from 10 a.m. to 12 p.m.

Marketing

- MCM newsletter, facebook, and email list and website
- Press releases and print ads to local media
- Event posters & fliers at MCM, city kiosks, Madison libraries, and distributed by event performers.

Schedule & setup

100 N. Hamilton and the Square

- performance stage (adjoining Madison Children's Museum): performances with amplification 10 a.m.–noon:

Small stage & plaza area

- Activity tent (Madison Sister City delegations with pen pal activities and information)
- MCM info tent

N. PINKNEY STREET 100 BLOCK

- If possible we would like to barricade the block from the corner of Hamilton to half way down Pickney before the Parking garage at Pinckney and Dayton and bag off the meters on Pickney

Safety and security

- MCM staff are First Aid/CPR certified
- Comfort tent with water, sunscreen & shade

Recycling

- Will use existing trash bins
- Recycling bin available inside the museum