



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF ESTIMATES

Monday, May 11, 2015

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 5 - Denise DeMarb; Michael E. Verveer; Sara Eskrich; Maurice S. Cheeks and Paul R. Soglin

Absent: 2 - Marsha A. Rummel and Barbara Harrington-McKinney

Ald. McKinney arrived after the consent agenda.

Ald. Rummel arrived after Item No. 21.

PUBLIC COMMENT

There were 4 registrans.

DISCLOSURES AND RECUSALS

Ald. Cheeks disclosed that Kevin Conroy is on the Board of Directors of his employer Exact Sciences and has no other affiliation with him. He will not be recusing himself.

PRESENTATION OF CONSENT AGENDA

Items 11, 12, 13, 14, 18, 20, 21, and 22 were not included on the Consent Agenda.

ITEMS CONSIDERED

1. [38031](#) Recreating the position #1119 of 1.0 FTE Administrative Clerk 1 in CG20-09 as Program Assistant 1 in CG20-11, in the Engineering Division Operating Budget; and reallocating the incumbent, A. Boutelle, to the new position.

A motion was made by DeMarb, seconded by Cheeks, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote/other.

2. [38186](#) Delete the classification of “Library Administrative Services Manager” in CG18, R10, and create the classification of “Library Facilities Manager” in CG18, R12. Recreate the 1.0 FTE position #414 of “Library Administrative Services Manager,” (currently occupied by M. Benno) as a “Library Facilities Manager” in CG18, R12, and reallocate the incumbent to the new position within the Library budget.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

3. [38196](#) Create the classification of Asset Manager in CG18, R10 and recreate the 1.0 FTE position currently identified as “Asset Mgmt. Professional” in the Water Utility budget as an Asset Manager in CG18, R10.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

4. [38129](#) Recreation of the 1.0 FTE Program Assistant 1 position (#997) to a 1.0 FTE Program Assistant 2 position in the Housing Operations Unit budget and reallocating the incumbent in the new position.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [38130](#) Recreation of the 0.85 FTE Program Assistant 1 position (#1042) to a 1.0 FTE Program Assistant 2 position in the Housing Operations Unit budget and reallocating the incumbent in the new position.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

6. [38183](#) Delete the classification of “Child Care Program Coordinator” in CG18, R10, and create the classification of “Child Care Program Coordinator” in CG18, R12. Recreate the 1.0 FTE position #103 of “Child Care Program Coordinator,” (currently occupied by M. Host) as a “Child Care Program Coordinator” in CG18, R12 and reallocate the incumbent to the new position within the Community Development Division budget.

A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

7. [38184](#) Delete the classification of “Community Services Program Coordinator” in CG18, R10, and create the classification of “Community Services Program Coordinator” in CG18, R12. Recreate the 1.0 FTE position #111 of “Community Services Program Coordinator,” (currently occupied by L. Noel) as a “Community Services Program Coordinator” in CG18, R12 and reallocate the incumbent to the new position within the Community Development Division budget.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [38102](#) Recreating a new 1.0 FTE position in the Community Development Division’s 2015 operating budget identified as “Comprehensive Community Planner” as a Planner 3 with the working title of Neighborhood Initiatives Specialist (CG18, R10).
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [38103](#) Recreating the positions #4504 and #4505 of 1.0 FTE Planner 1 in CG18-06 as Planner 2 in CG18-08, in the Planning Division budget.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [38185](#) Recreate the 0.8 FTE position #3709 and 0.9 FTE position #526 of “Librarian 2” in CG33-02, both currently vacant, as 1.0 FTE positions, within the Library budget.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
15. [38213](#) Authorizing the City of Madison to accept a grant from the State of Wisconsin, DOA, Division of Housing in the amount of \$371,167 to provide down payment and closing cost assistance to low and moderate-income homebuyers; amending the Community Development Division’s 2015 Operating Budget; and authorizing the Mayor and City Clerk to enter into agreements necessary to accept the funds.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
16. [38215](#) Authorizing an amendment to Common Wealth Development, Inc.’s contract for HOME-assisted rental housing acquisition and rehabilitation at 5726 Balsam Road., reducing the number of HOME-assisted units by one for the purpose of creating an unrestricted resident manager unit.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

17. [38204](#) Creating Section 8.055 of the Madison General Ordinances to create a process for the Parks Division to take possession of and dispose of saleable logs.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
19. [38194](#) Authorizing the execution of a Purchase and Sale Agreement between the City of Madison and Iron Workers Local 383 for the purchase of City-owned Lots 1 and 2 in The Center for Industry & Commerce located at 5501 Manufacturer Drive and 3920 Hanson Road.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- Ald. McKinney arrived.**
- Present:** 6 - Denise DeMarb; Michael E. Verveer; Barbara Harrington-McKinney; Sara Eskrich; Maurice S. Cheeks and Paul R. Soglin
- Absent:** 1 - Marsha A. Rummel
11. [38026](#) SUBSTITUTE - Amending the 2015 Operating Budget for the City Treasurer and City Assessor by the appropriation of \$39,486 from the Contingent Reserve for a LTE clerk/typist I, funded 70% in the city treasurer's budget and 30% in the city assessor's budget.
- A motion was made by DeMarb, seconded by Eskrich, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [37791](#) Amending Section 3.50(1) of the Madison General Ordinances to clarify vacation time paid to the Mayor.
- A motion was made by DeMarb, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
13. [37360](#) SUBSTITUTE - Authorizing the selection of a portion of Census Tract 20 as the focus for a concentration neighborhood planning process and the creation of an Ad-Hoc steering committee.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
14. [37806](#) Authorizing an allocation of up to \$200,000 in federal CDBG funds to support Porchlight, Inc.'s acquisition of property located at 4130 Lien Road, for the purpose of building 16 units of supportive permanent housing.
- A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

18. [38214](#) Authorizing the temporary closure and private use of the Olin Park boat launch for Shake the Lake 2015
A motion was made by DeMarb, seconded by Cheeks, to Return to Lead with the Recommendation for Approval to the BOARD OF PARK COMMISSIONERS. The motion passed by voice vote/other.
20. [38030](#) Extending the life of Tax Increment District (TID) #33 for twelve (12) months for the purposes of the creation of affordable housing and improving City housing stock in the City of Madison.
A motion was made by DeMarb, seconded by Eskrich, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
21. [38311](#) TIF staff quarterly update on current and pending TIF projects.
A motion was made by DeMarb, seconded by Cheeks, to Accept. The motion passed by voice vote/other.
Ald. Rummel arrived.
Present: 7 - Denise DeMarb; Marsha A. Rummel; Michael E. Verveer; Barbara Harrington-McKinney; Sara Eskrich; Maurice S. Cheeks and Paul R. Soglin
22. [38374](#) Accepting the Report of the Judge Doyle Square Negotiating Team and Directing the Team to Implement the Report's Recommendations.
A motion was made by DeMarb, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by DeMarb, seconded by Cheeks, to Adjourn at 5:33 p.m. The motion passed by voice vote/other.