



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved LANDLORD AND TENANT ISSUES COMMITTEE

Thursday, July 18, 2013

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Brink called the meeting to order at 4:34 PM.

Staff: Steve Brist and Meg Zopelis

Present: 5 -

Paul E. Skidmore; Charles L. Breunig; Jill A. Severson; Curtis V. Brink and David R. Sparer

Absent: 1 -

Michael A. Stluka

Excused: 1 -

Scott J. Resnick

APPROVAL OF MINUTES

A motion was made by Sparer, seconded by Severson, to Approve the Minutes of June 20, 2013. The motion passed by voice vote/other, with Skidmore abstaining.

PUBLIC COMMENT

David Peters registered to speak regarding the low vacancy rate in Madison.

DISCLOSURES AND RECUSALS

None

DISCUSSION ITEMS

3. [29687](#) Hiring of Alternate Rent Abatement Hearing Examiner

Attachments: [Contract for Services Announcement_Alt RA Hearing Examiner DRAFT.docx](#)
[RA Hearing Examiner Ad WI State Journal 7-14-13.pdf](#)
[DCBA Ad for RA Hearing Examiner July-August 2013.pdf](#)

Skidmore moved to have Item 3 taken out of order, which was approved by the Committee.

Zopelis reported that an ad was placed in the Dane County Bar Association July/August Newsletter and an ad ran in the Wisconsin State Journal on Sunday, July 14, 2013. The ad is also running online for 30 days with the Wisconsin State Journal. The deadline to apply is August 2, 2013.

The Committee will be given copies of the applications to review prior to the September meeting.

1. [30922](#) Discussion on Educating the Public About Preventing Bed Bug Infestations in Rental Housing

Attachments: [Education About Bed Bugs Breunig.pdf](#)
[Bed Bug Pamphlet Milwaukee.pdf](#)
[Bed Bugs September 2011 to September 10 2013.pdf](#)

Charlie Breunig spoke regarding bed bug infestations in rental units and the need for community education. He also provided a pamphlet used by the City of Milwaukee. The Committee wants to have the City of Madison create a flyer and distribute it to rental tenants (ideas ranged from having them on buses, on the website, and mailings).

The Committee requested that George Hank provide a report at the next meeting regarding the number of bed bug infestations reported within the City of Madison for the past two years. This item is to remain on the September Agenda (no August meeting).

2. [30923](#) Discussion on Rental Property Vacancy Rate
Brenda Konkel, Tenant Resource Center, will be speaking on the Rental Property Vacancy Rate in Madison

Attachments: [MGE Multifamily Rental Vacancy Rates.pdf](#)
[NMHC Quick Facts Market Conditions.pdf](#)
[US Census Bureau Rental Housing Market Condition Measures.pdf](#)
[TRC Handouts.pdf](#)
[LT Reg Statements.pdf](#)

Brenda Konkel and Anders Zanichkowsky, Tenant Resource Center, made a presentation on the rental property vacancy rate in Madison. A packet of information was distributed to the Committee Members and information was discussed.

4. [30599](#) Discussion on meeting topics for the upcoming year.

No discussion - Keep item on Agenda for next meeting.

ADJOURNMENT

A motion was made by Skidmore, seconded by Severson, to Adjourn at 5:45 PM. The motion passed by voice vote/other.