



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft ERLANGER, JEFFREY CLAY, CIVILITY IN PUBLIC DISCOURSE AWARD COMMITTEE

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Monday, September 9, 2019

11:00 AM

210 Martin Luther King Jr Blvd  
Rm 108, City-County Bldg

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### CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Crawley at 11:10 am.

**Present:** 4 - Katie Crawley; Shiva Bidar; Michael R. Moskoff and Sheray L. Wallace

**Absent:** 1 - Pamela Erlanger

### APPROVAL OF MINUTES

A motion was made by Moskoff, seconded by Bidar, to Approve the Minutes.  
The motion passed by voice vote.

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

None.

### DISCUSSION ITEMS

1. [57343](#) Review 2018 Process and Set 2019 Timeline

**Attachments:** [Tentative 2019 Erlanger Timeline.pdf](#)

2019 schedule was adjusted to change the press release date to 10/01/2019 and to move the second meeting to the week of 11/18/2019.

2. [57344](#) Review of Application, Eligibility Criteria and Rating Criteria

**Attachments:** [Erlanger Criteria and Eligibility Guidelines.pdf](#)

Committee agreed to revise the application:

- add a note to limit written application to one page
- add a note to limit attached/included supporting documents to three
- add language noting that the applicant's efforts must be focussed on or within the City of Madison

Committee agreed to edit the eligibility language to specify that the applicant's efforts must be focussed on or within the City of Madison.

3. [57345](#) Process for Selection of Award Recipient

The process was discussed.

4. [57346](#) Promotion of Award
- Press Release Language
  - Focus on Civility

Award promotion was discussed.

#### ADJOURNMENT