



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Tuesday, August 4, 2026

4:30 PM

Via virtual meeting

Quorum of the Common Council may be present at this meeting

The City of Madison is holding the Common Council Executive Committee meeting in virtual format.

Written Comments: You can send comments on agenda items to CCEC@cityofmadison.com

Register for Public Comment:

- Register to speak at the meeting
- Register to answer questions
- Register in support or opposition of an agenda item (without speaking)

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://media.cityofmadison.com/Mediasite/Showcase/madison-city-channel/Channel/common-council-executive-committee>.

Listen by Phone: (877) 853-5257 (Toll Free) **Webinar ID:** 894 8761 7576

Interpretation and Accessibility

Contact us at the phone number or email below to request interpretation, translation or a disability-related accommodation at no cost to you.

Contáctenos al teléfono o correo electrónico listado abajo para solicitar interpretación, traducción o una adaptación especial relacionada con alguna discapacidad sin costo para usted.

如需口譯、筆譯或殘疾相關的便利服務，請通過以下電話或郵件與我們聯系，相關服務均免費提供

Hu rau peb ntawm tus xov tooj los sis email hauv qab no yog tias koj xav tau kev txhais lus, kev txhais ntawv, los sis kev pab cuam cuam tshuam txog tsis

taus. Cov kev pab no yog pub dawb rau koj.

608-266-4071
CCEC@cityofmadison.com

Call to Order/Roll Call

Approval of Minutes

7/21/26 draft minutes: <http://madison.legistar.com/Calendar.aspx>

Disclosures and Recusals

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

Public Comment

1. [94216](#) Public Comment (8/4/26)

Items for Consideration

2. [94218](#) All Alders Email Data Project
3. [94076](#) District 1 Vacancy Appointment Process
4. [93157](#) Council Leadership Updates (2026-2027)

Attachments: [Council Leadership Updates 5-19-26.pdf](#)
[Council Leadership Updates 6-23-26.pdf](#)
[Council Leadership Updates 7-21-26.pdf](#)
5. [93169](#) Council Office Updates (2026-2027)

Attachments: [CCEC Chief of Staff Update 051926.pdf](#)
[CCEC Chief of Staff Update 062326.pdf](#)
[CCEC Chief of Staff Update 072126.pdf](#)
6. [93168](#) Future Agenda Items (2026-2027)

Attachments: [CCEC Future Agenda Items.pdf](#)
[CCEC Future Agenda Items updated July 2026.pdf](#)

Adjournment



City of Madison

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Master

File Number: 94216

File ID: 94216

File Type: Miscellaneous

Status: In Committee

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL
EXECUTIVE
COMMITTEE

File Created Date : 07/30/2026

File Name: Public Comment (8/4/26)

Final Action:

Title: Public Comment (8/4/26)

Notes:

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: kkapusta-pofahl@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 94216

Title

Public Comment (8/4/26)



City of Madison

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File Number: 94218

File ID: 94218

File Type: Miscellaneous

Status: In Committee

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL
EXECUTIVE
COMMITTEE

File Created Date : 07/30/2026

File Name: All Alders Email Data Project

Final Action:

Title: All Alders Email Data Project

Notes:

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

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Entered by: kkapusta-pofahl@cityofmadison.com

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Text of Legislative File 94218

Title

All Alders Email Data Project



City of Madison

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File Number: 94076

File ID: 94076

File Type: Miscellaneous

Status: In Committee

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL
EXECUTIVE
COMMITTEE

File Created Date : 07/16/2026

File Name: District 1 Vacancy Appointment Process

Final Action:

Title: District 1 Vacancy Appointment Process

Notes:

Sponsors:

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: kkapusta-pofahl@cityofmadison.com

Published Date:

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Text of Legislative File 94076

Title

District 1 Vacancy Appointment Process



City of Madison

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Madison, WI 53703
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Master

File Number: 93157

File ID: 93157

File Type: Miscellaneous

Status: In Committee

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL
EXECUTIVE
COMMITTEE

File Created Date : 05/12/2026

File Name: Council Leadership Updates (2026-2027)

Final Action:

Title: Council Leadership Updates (2026-2027)

Notes:

Sponsors:

Effective Date:

Attachments: Council Leadership Updates 5-19-26.pdf, Council
Leadership Updates 6-23-26.pdf, Council Leadership
Updates 7-21-26.pdf

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Text of Legislative File 93157

Title

Council Leadership Updates (2026-2027)

Council Leadership Updates to CCEC

5/19/2026

Tracker for Council leadership updates to CCEC for 2026-2027 term

Community Engagement

- Debrief on meeting with MMSD and Dane County leadership
- Visit to The House Inc.
- Council in the Community
- Digital inclusion
- Juneteenth celebration plans
- Madison Senior Center mural celebration on June 24
- Tour of Center for Black Excellence and Culture on May 22
- Collaborating with libraries to distribute information about Council meetings (in progress)

Alder Education and Resources

- Discussion of Leadership goals for the year
- Alder pods
- Reminder: Alder feedback to Mayor on Capital Budget
- Alder media training resources (in progress)
- Autoreply for council inbox and all alders email list (in progress)

Progress Updates and Next Steps

- Update Code of Ethics regarding prediction markets

Completed

- Listing MMSD schools and contacts on alder webpages

Council Leadership Updates to CCEC

6/23/2026

Tracker for Council leadership updates to CCEC for 2026-2027 term

Community Engagement

- Council in the Community
- Digital inclusion
- Debrief visit to The House Inc on June 16
- Debrief tour of Center for Black Excellence and Culture on May 22
- Madison Senior Center mural celebration on June 24
- Alder tour of the Public Market June 26 from 4-5
- Reminder: Volunteer with Parks Alive
- Status update on collaborating with libraries to distribute information about Council meetings
- Autoreply for council inbox and all alders email list

Alder Education and Resources

- Reminder: Check in with Dylan for alder media training

Progress Updates and Next Steps

- Update Code of Ethics regarding prediction markets

Completed

- Visit to The House Inc.
- Tour of Center for Black Excellence and Culture on May 22
- Juneteenth celebration plans
- Listing MMSD schools and contacts on alder webpages
- Debrief on meeting with MMSD and Dane County leadership
- Discussion of Leadership goals for the year
- Alder pods
- Reminder: Alder feedback to Mayor on Capital Budget

Council Leadership Updates to CCEC

7/21/2026

Tracker for Council leadership updates to CCEC for 2026-2027 term

Community Engagement

- Council in the Community
- Digital inclusion update: Alder Lankella
- Debrief Madison Senior Center mural celebration on June 24
- Public Market Grand Opening July 23
- Reminder: Volunteer with Parks Alive
- Autoreply for all alders email list
- Youth-oriented discussion
- Requests for future alder tours or experiences

Alder Education and Resources

- Reminder: Check in with Dylan for alder media training

Progress Updates and Next Steps

- Update Code of Ethics regarding prediction markets

Completed

- Autoreply for council inbox
- Collaborating with libraries to distribute information about Council meetings
- Debrief visit to The House Inc on June 16
- Debrief tour of Center for Black Excellence and Culture on May 22
- Madison Senior Center mural celebration on June 24
- Visit to The House Inc.
- Tour of Center for Black Excellence and Culture on May 22
- Juneteenth celebration plans
- Listing MMSD schools and contacts on alder webpages
- Debrief on meeting with MMSD and Dane County leadership
- Discussion of Leadership goals for the year
- Alder pods

- Reminder: Alder feedback to Mayor on Capital Budget



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Reference:

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COMMITTEE

File Created Date : 05/12/2026

File Name: Council Office Updates (2026-2027)

Final Action:

Title: Council Office Updates (2026-2027)

Notes:

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Attachments: CCEC Chief of Staff Update 051926.pdf, CCEC
Chief of Staff Update 062326.pdf, CCEC Chief of
Staff Update 072126.pdf

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Text of Legislative File 93169

Title

Council Office Updates (2026-2027)

Council Chief of Staff Update

5/19/26

Staff Out-of-Office

5/20-5/27: Karen Out

5/22-5/31: Lorissa Out

5/26-5/29: Debbie Out

5/28: Liz Out

6/11-6/12: Liz Out

Karen will also be out from August 5 through 14

City Offices are closed on May 25 and June 19

Alder Resources

Honoring Resolutions and Civic Recognition Awards

The Common Council provides two options for alders to formally recognize the contributions of constituents and groups in Madison.

- The **civic recognition award** is an award that is printed on parchment, signed by the Council president and the nominating alder, and is presented to recipient on location in the community or mailed. This can be presented at a community event or neighborhood association meeting, for example.
- The **honoring resolution** is a legislative file that is included on a Council meeting agenda and may be presented during a Council meeting or mailed to the recipient.

In addition, the Mayor's Office offers **mayoral proclamations**. Please contact Dylan Brogan (dbrogan@cityofmadison.com), Citywide Communications Manager, for more information.

Detailed information is in your alder mailbox and was sent to you via email on 5/7/26.

Project Updates

2026 Alder Retreat

Our 2026 All-Alder retreat is scheduled for Saturday, September 19. New alders participated in the Becoming Public workshop and are thus caught up on key material in preparation for this one.

BCC Steering Group Updates

Isaac and Karen are putting the finishing touches on a BCC basics training guide for staff assigned to a BCC.

Expense Account Guidance Updates: Fundraisers, Galas, and Other Networking Events

Karen sent out the guidance about this topic to alders via email on 4/30/26. The Office of the City Attorney memo providing additional details is attached to that message.

Fleet Fuel Update Emails Removed from Alder Inboxes

In an effort to streamline your inboxes, Fleet has removed all alders from their notifications about fuel availability. If you would like to receive these emails again, please let Karen know. If

Council Chief of Staff Update

5/19/26

you have suggestions on which additional City emails no alders need to receive, please let Karen know.

Sign Up for Tabling Opportunities

Lorissa has sent out information about tabling opportunities throughout the summer. Check your inboxes for information and sign up.

Alder Meet & Greet

We would like to get all of the 2026 alder meet and greet dates established ahead of time.

Lorissa is sending out information to each regional group of alders about possible dates. Please check your inboxes for an email with options and let us know your availability.

AASPIRE Intern

Our 2026 summer AASPIRE intern starts on June 8. If you have projects that you would like intern assistance with, please reach out to Isaac so he can build it into their workplan.

Council Chief of Staff Update

6/23/26

Staff Out-of-Office

6/26 Isaac out
6/26 Karen out
7/3 Isaac out
7/7 Isaac out

Isaac will be remote from July 8 through July 17
Karen will be out from August 5 through August 14

Alder Resources

Alder Expense Account Information

The updated and expanded guide to alder expense account usage has been distributed via email and to alder mailboxes. Please contact the Council Chief of Staff with any questions or requests.

Office Supplies

Alders can use their alder expense account funds to purchase office supplies for their alder work, such as pens, planners, printer paper, and notebooks. More information can be found in the Alder Expense Account guide.

Employee Assistance Program

The [Employee Assistance Program](#) (EAP) “provides 24-hour personalized and culturally inclusive counseling, management consultation, resource referral, education, and trauma response for both work and personal problems”. EAP services are free to alders as well as staff. Please reach out to Arlyn Gonzalez or the EAP office to learn more.

Auto-Replies

Several alders have auto-replies on their district email accounts that provide constituents with confirmation of receipt and additional resources, such as phone numbers or report-a-problem links. If you would like help setting that up, please contact the IT Help Desk or the Council Office.

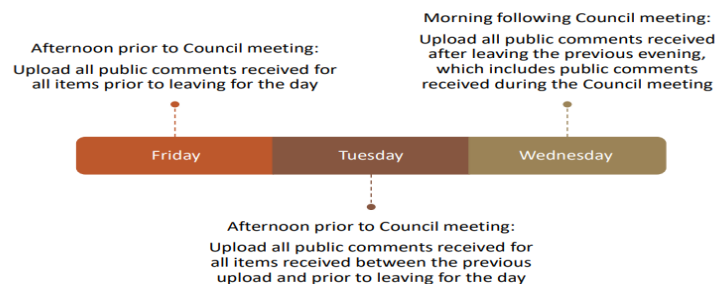
Project Updates

AASPIRE Intern

Our 2026 summer AASPIRE intern has started. If you have projects that you would like intern assistance with, please reach out to Isaac so he can build it into their workplan.

Public Comment Upload Process Update

The [public comment upload process](#) is still being utilized. So far, there have been no issues with this process, although there still has not been a high volume of public comments for a Common Council meeting since implementation. This process will continue to be utilized and, if any changes are made, we will provide an additional update.



Council Chief of Staff Update

7/21/26

Staff Out-of-Office

8/5: Karen out afternoon
8/6-14: Karen out
8/17-19: Liz out
8/20-21: Liz half days

Alder Resources

Council Office Annual Report

The Council Office 2025 Annual Report is available. Each of you has received a copy in your alder mailbox.

Social Media Considerations for Alders

Alders have a number of obligations when using social media to do alder business beyond what a private individual has, particularly in terms of records retention and limitations on blocking or deleting comments. The Council Office has prepared several resources to assist alders in navigating the social media space.

- *Common Council Social Media Considerations*

This resource covers alder use of both official and personal social media accounts to do alder business.

- *Guidelines for the Official City of Madison Common Council Office Facebook Page and Alder District Social Media Pages*

This resource provides information on how to create and maintain an official district social media page.

- [Common Council Strategic Communication Plan](#)

The objective of this plan is to build relationships and enhance community engagement in strategic and equity-focused ways. The Office of the Common Council offers an array of communication tools and resources designed to help alders connect meaningfully with their constituents, the media, and various City agencies.

Project Updates

AASPIRE Intern

After a brief break in August, our 2026 summer AASPIRE intern will return as a part-time Council Office intern with us from September-November. If you have projects that you would like intern assistance with, please reach out to Isaac so he can build it into the workplan.

City Trainings

The City offers [several training courses that are free](#) for alders to attend. Here are some upcoming ones that you may find interesting:

August 12: [Values-Based Leadership](#)

September 16: [Plain Language Workshop](#)



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File Number: 93168

File ID: 93168

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File Created Date : 05/12/2026

File Name: Future Agenda Items (2026-2027)

Final Action:

Title: Future Agenda Items (2026-2027)

Notes:

Sponsors:

Effective Date:

Attachments: CCEC Future Agenda Items.pdf, CCEC Future
Agenda Items updated July 2026.pdf

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Text of Legislative File 93168

Title

Future Agenda Items (2026-2027)

Common Council Executive Committee Future Agenda Items

Council Office support research project update

Development applications, TIF, and related topics

Public safety and community-based partners

Completed

Review of the 2025-2026 list of topics

Common Council Executive Committee Future Agenda Items

Youth leadership and input

Council Office support research project update

Development applications, TIF, and related topics

Public safety and community-based partners

Completed

Review of the 2025-2026 list of topics