



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft BOARD OF PARK COMMISSIONERS

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, February 8, 2023

6:30 PM

VIRTUAL

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### CALL TO ORDER / ROLL CALL

A meeting of the Board of Park Commissioners was held virtually at 6:30PM on Wednesday, February 8, 2023. President Harrington called the meeting to order at 6:32PM. A quorum was present and the meeting was properly noticed. Members Present: Ald. Yanette Figueroa Cole; Emily Gnam; Moira Harrington; Catie McDonald; and Chandra Miller Fienen.

Members Absent: Ben Williams.

Parks Staff Present: Eric Knepp; Lisa Laschinger; CJ Ryan; Joanne Austin; Ann Shea; Kelly Post; Terrence Thompson; and Ryan Brinza.

City Staff Present: Megan Blake-Horst, Economic Development and Janet Schmidt, Engineering.

[75778](#)

Approval of the Minutes of the January 11, 2023 Board of Park Commissioners meeting.

Motion made by Miller Fienen, seconded by Gnam, to Approve the Minutes of the January 11, 2023 Board of Park Commissioners meeting. Motion passed by voice vote/other.

[75777](#)

Public Comment

There were no registrants for Public Comment.

### DISCLOSURES AND RECUSALS

None.

**REPORTS****President of the Park Commission**

President Harrington expressed appreciation for volunteers, recognized Marty Petillo for her years of service as Volunteer Coordinator for Olbrich Botanical Gardens, as well as others such as Tracey Hartley and Paul Quinlan who coordinate volunteer work in parks. Harrington appreciates the Parks Volunteer Policy and encouraged Commissioners to review it.

**Superintendent of Parks**

Assistant Superintendent CJ Ryan provided the Superintendent's Report. Ryan gave an update on the Lake Monona Waterfront Design Challenge. The committee received three designs to consider, which are available for public review during business hours at the Olin Park Facility or by visiting the project webpage. Commissioners were asked to share this information with their networks in the community. After-hours visits can be arranged for Commissioners to review the designs. Winter recreation has been very difficult this year. Staff have started discussing how to provide winter recreation that doesn't involve snow and ice.

**75779**

February 2023 Superintendent's Report

Public Information Officer Ann Shea presented the Public Information Office quarterly report.

Assistant Superintendent Lisa Laschinger presented the Planning and Development quarterly report.

Motion made by McDonald, seconded by Miller Fienen, to Accept the Report.  
Motion passed by voice vote/other.

**75771**

Report of the January 30, 2023 Facilities, Programs and Fees Subcommittee; November 22, 2022 Habitat Stewardship Subcommittee; January 18, 2023 Parks Long Range Planning Subcommittee; and December 20, 2022 Olbrich Botanical Society.

Motion made by Gnam, seconded by Figueroa Cole, to Accept the Minutes.  
Motion passed by voice vote/other.

**NEW BUSINESS****75664**

2022 Fee Modification Report

Community Services Manager Terrence Thompson presented the report.

[74963](#)

Carts in Parks 2.0 Summary and Request from Staff to Approve Carts in Parks 3.0 for the 2023 Vending Season

**Interim Community Events Coordinator Kelly Post and Megan Blake-Horst of Economic Development gave an overview.**

**Registrant Nicholas Davies was in support.**

**Motion made by Gnam, seconded by McDonald, to Approve the Request.  
Motion passed by voice vote/other.**

[75781](#)

Review of Events Administratively Approved by Staff

**Ryan and Post gave an overview of the events administratively approved by staff.**

[75780](#)

Madison Mallards Informational Reports Regarding the 2023 Fan Access Plan, Neighborhood Impact Plan, and Responsible Alcohol Consumption Action Plan at Warner Park

**Registrant Vern Stenman of Madison Mallards was in support and available to answer questions.**

**Motion made by Gnam, seconded by McDonald, to Accept the Reports. Motion passed by voice vote/other.**

[76000](#)

Request by Vern Stenman, Madison Mallards, for fireworks and other promotions for the 2023 Mallards Baseball season at Warner Park

**Registered Speaker Vern Stenman of Madison Mallards spoke in support and answered questions.**

**Motion made by McDonald, seconded by Miller Fienen to Approve the Request.  
Motion passed by voice vote/other.**

[76001](#)

Big Top Events Informational Reports Regarding the 2023 Breese Stevens Field Annual Fan Access Plan, Neighborhood Impact Plan, and Responsible Alcohol Consumption Action Plan

**Registrant Vern Stenman of Big Top Events was in support and available to answer questions.**

**Motion made by Miller Fienen, seconded by Gnam, to Accept the Reports.  
Motion passed by voice vote/other.**

[75996](#)

Request from Big Top Events for a Pyrotechnic Display at Breese Stevens Field on July 1, 2023

**Registrant Vern Stenman of Big Top Events was in support and available to answer questions.**

**Motion made by McDonald, seconded by Miller Fienen, to Approve the Request. Motion passed by voice vote/other.**

[75761](#)

Accepting the Final Report and Proposed Solutions of the Pheasant Branch Watershed Report

**Janet Schmidt of City Engineering provided an overview of the report and answered questions.**

**Motion made by Figueroa Cole, seconded by Gnam, to Accept the Report. Motion passed by voice vote/other.**

[75827](#)

Authorizing the Parks Division to submit, and if awarded, accept a grant \$25,000 from the Wisconsin Economic Development Corporation ("WEDC") Vibrant Spaces grant program and authorizing the Mayor and City Clerk to enter into a contract with the Wisconsin Economic Development Corporation to accept the Vibrant Spaces grant award. (4th AD)

**Ryan provided an overview of the grant and was available to answer questions.**

**Catie McDonald expressed concern that this is not a Madison park and desired to understand Parks resources used to improve and maintain property not owned by Parks.**

**Figueroa Cole asked for her name to be added as a sponsor, along with Alder Mike Verveer.**

**Miller Fienen requested more information on other areas that Parks staff maintains, but doesn't own. Staff will provide an informational presentation at a future meeting to help answer this question.**

**Motion made by Gnam, seconded by Figueroa Cole to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. Motion passed by voice vote/other.**

[75878](#)

Authorizing the Mayor and the City Clerk to enter into an agreement with National Class E-Scow Association, Inc. for the use and closure of the Marshal Park boat launch and surrounding area from September 6, 2023 through September 10, 2023. (19th AD)

**Ryan discussed the agreement and answered questions.**

**Motion made by McDonald, seconded by Gnam, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. Motion passed by voice vote/other.**

[75746](#)

Approving the City of Madison Golf Program Code of Conduct for the City of Madison Golf Courses.

**Laschinger explained the resolution and implementation processes for the Golf Code of Conduct. Golf Operations Supervisor Ryan Brinza explained the communication and training plan for implementation of the Code of Conduct and answered questions.**

**Motion made by Gnam, seconded by Miller Fienen, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.**

#### **ADJOURNMENT**

**Motion made by Figueroa Cole, seconded by McDonald, to Adjourn at 9:06 PM. Motion passed by voice vote/other.**