



City of Madison

Meeting Minutes - Approved

PERSONNEL BOARD

City of Madison
Madison, WI 53703
www.cityofmadison.com

Wednesday, November 7, 2007

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

Others present: Cindy Wick, Larry Nelson, Nancy Birmingham, Brenda Konkkel, Mark Hanson, Dan Dixon, Larry Oaks, Brad Wirtz, Lorie Olsen

CALL TO ORDER / ROLL CALL

Present: 4 -

Susan M. Vilbrandt; Christopher M. Patton; Eric D. Hands and Michele R. Last

Excused: 1 -

Kristin E. Balistreri

APPROVAL OF MINUTES

This was Approve the Minutes

Present: 4 -

Susan M. Vilbrandt; Christopher M. Patton; Eric D. Hands and Michele R. Last

Excused: 1 -

Kristin E. Balistreri

PUBLIC COMMENT

Dan Dixon, representing Local 60, opposed Resolution #07895 and Resolution #07868.

- 1 [07896](#) Amending Section 3.54 (1)(b)of the Madison General Ordinances by creating the class of Overture Center Programming Manager in Compensation Group 18, Range 13 , thereof.

Sponsors: David J. Cieslewicz

A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Enactment No: ORD-07-00189

- 2 [07848](#) Resolution that the vacant position #3877 of Overture Center Associate Director - Programming and Development in Compensation Group 18, Range15, in the permanent salary detail of the Overture Center budget is repealed and recreated as a position of Overture Center Programming Manager in Compensation Group18, Range13, thereof.

Sponsors: David J. Cieslewicz

Attachments: [Overture Programming Manager](#)

A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Enactment No: RES-07-01129

- 3 [07898](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the class of Overture Center Promotions and Publications Coordinator in Compensation Group 18, Range 06, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Hands, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Enactment No: ORD-07-00190

- 4 [07850](#) Resolution that the vacant position #1091 of Engineering Program Specialist 2 in Compensation Group 16, Range 19, in the permanent salary detail of the Engineering Development budget is repealed and recreated as a position of Accountant 2 in Compensation Group 18, Range 08, thereof.

Sponsors: David J. Cieslewicz

Attachments: [Accountant 2 - Engineering](#)

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Enactment No: RES-07-01130

- 5 [07895](#) Amending Section 3.54 (1)(b) of the Madison General Ordinances by creating the classes of Assistant City Assessor - Commercial in Compensation Group 18, Range 13, Assistant City Assessor - Residential in Compensation Group 18, Range 12, and Assessment Services Supervisor in Compensation Group 18, Range 08, thereof.

Sponsors: David J. Cieslewicz

Adopt a substitute Ordinance and Resolution to separate action relative to Assessment Services Supervisor for subsequent consideration. Directed staff to report on alleged performance of represented work by this position.

A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the following Recommendations to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Enactment No: ORD-07-00188

- 6 [07868](#) Resolution that the position (#727) of Chief Assessor in Compensation Group 18, Range 15, (occupied by M. Kurth) in the permanent salary detail of the Assessor's Office budget is repealed and recreated as a position of Assistant City Assessor - Commercial in Compensation Group 18, Range 13; and that the position (#709) of Revenue Administrative Coordinator in Compensation Group 18, Range 04 (occupied by S. Sweeney) in said budget is repealed and recreated as an Assessment Services Supervisor in Compensation Group 18, Range 08, thereof. Be it further resolved that the incumbents shall be reallocated to said positions and that M. Kurth shall be red-circled.

Sponsors: David J. Cieslewicz

Attachments: [ASSESSORS REORG.pdf](#)
[07762, 07868 Registration Stmt.pdf](#)

Adopt a substitute Ordinance and Resolution to separate action relative to Assessment Services Supervisor for subsequent consideration. Directed staff to report on alleged performance of represented work by this position.

A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the following recommendations to the Board of Estimates. The motion passed by voice vote/other.

Enactment No: RES-07-01131

- 7 [07888](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the class of Water Utility Public Information Officer in Compensation Group 18, Range 08, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Vilbrandt, seconded by Last, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Enactment No: ORD-07-00187

- 8 [07872](#) That the vacant position (#1869) of Water Utility Financial Manager in Compensation Group 18, Range 15 in the permanent salary detail of the Water Utility budget is repealed and recreated as a position of Water Utility Public Information Officer in Compensation Group 18, Range 08, thereof.

Sponsors: David J. Cieslewicz

Attachments: [Water Utility Public Info Officer.pdf](#)

A motion was made by Vilbrandt, seconded by Last, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Enactment No: RES-07-01132

DISCUSSION ITEMS

- 9 [07880](#) [Review process - Changes to the Civil Services hiring practices.](#)

Attachments: [3.53 Civil Services Hiring memo](#)

The Civil Rights Department will be asked to give their review of City Hiring Practices at the December meeting.

ADJOURNMENT

Motion made to adjourn by Vilbrandt, with a second by Hands.