



# City of Madison

## Agenda - Approved

### PERSONNEL BOARD

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

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Wednesday, November 7, 2007

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

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*If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.*

#### Contact

Sheryl Mahood at 266-4617; TTY/text net 866-704-2340

#### CALL TO ORDER / ROLL CALL

#### APPROVAL OF MINUTES

October 3, 2007 meeting.

#### PUBLIC COMMENT

Limited to 3 minutes.

- 1      [07896](#)      Amending Section 3.54 (1)(b) of the Madison General Ordinances by creating the class of Overture Center Programming Manager in Compensation Group 18, Range 13, thereof.

**Sponsors:**      David J. Cieslewicz

**Legislative History**

10/31/07	Attorney's Office/Approval Group	Referred for Introduction
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- 2      [07848](#)      Resolution that the vacant position #3877 of Overture Center Associate

Director - Programming and Development in Compensation Group 18, Range15, in the permanent salary detail of the Overture Center budget is repealed and recreated as a position of Overture Center Programming Manager in Compensation Group18, Range13, thereof.

**Sponsors:** David J. Cieslewicz

**Attachments:** [Overture Programming Manager](#)

**Legislative History**

10/30/07	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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- 3      [07898](#)      Amending Section 3.54(1)(b)of the Madison General Ordinances by creating the class of Overture Center Promotions and Publications Coordinator in Compensation Group 18, Range 06, thereof.

**Sponsors:** David J. Cieslewicz

**Legislative History**

10/31/07	Attorney's Office/Approval Group	Referred for Introduction
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- 4      [07850](#)      Resolution that the vacant position #1091 of Engineering Program Specialist 2 in Compensation Group 16, Range 19, in the permanent salary detail of the Engineering Development budget is repealed and recreated as a position of Accountant 2 in Compensation Group 18, Range 08, thereof.

**Sponsors:** David J. Cieslewicz

**Attachments:** [Accountant 2 - Engineering](#)

**Legislative History**

10/31/07	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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- 5      [07895](#)      Amending Section 3.54 (1)(b)of the Madison General Ordinances by creating the classes of Assistant City Assessor - Commercial in Compensation Group 18, Range 13 , Assistant City Assessor - Residential in Compensation Group 18, Range 12, and Assessment Services Supervisor in Compensation Group 18, Range 08, thereof.

**Sponsors:** David J. Cieslewicz

**Legislative History**

10/31/07	Attorney's Office/Approval Group Board of Estimates; Personnel Board	Referred for Introduction
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- 6      [07868](#)      Resolution that the position (#727) of Chief Assessor in Compensation Group 18, Range 15, (occupied by M. Kurth) in the permanent salary detail of the Assessor's Office budget is repealed and recreated as a position of Assistant City Assessor - Commercial in Compensation Group18, Range 13; and that the position (#709) of Revenue Administrative Coordinator in Compensation Group 18, Range 04 (occupied by S. Sweeney) in said budget is repealed and

recreated as an Assessment Services Supervisor in Compensation Group 18, Range 08, thereof. Be it further resolved that the incumbents shall be reallocated to said positions and that M. Kurth shall be red-circled.

**Sponsors:** David J. Cieslewicz

**Attachments:** [Assessors Reorganization.pdf](#)

**Legislative History**

10/31/07	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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- 7      [07888](#)      Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the class of Water Utility Public Information Officer in Compensation Group 18, Range 08, thereof.

**Sponsors:** David J. Cieslewicz

**Legislative History**

10/31/07	Attorney's Office/Approval Group Board of Estimates; Personnel Board	Referred for Introduction
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- 8      [07872](#)      Resolution that the vacant position (#1869) of Water Utility Financial Manager in Compensation Group 18, Range 15 in the permanent salary detail of the Water Utility budget is repealed and recreated as a position of Water Utility Public Information Officer in Compensation Group 18, Range 08, thereof.

**Sponsors:** David J. Cieslewicz

**Attachments:** [Water Utility Public Info Officer.pdf](#)

**Legislative History**

10/31/07	Human Resources Department Board of Estimates, Personnel Board	Referred for Introduction
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**DISCUSSION ITEMS**

- 9      [07880](#)      **[Review process - Changes to the Civil Services hiring practices.](#)**  
**Attachments:** [3.53 Civil Services Hiring memo](#)

**ADJOURNMENT**