

play MADISON PARKS

Eric Knepp
Interim Madison Parks Superintendent

Madison Parks Division
www.cityofmadison.com/parks

**Administrative Office
Planning and Development
Community & Recreation Services**

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Parks Operations Offices

Goodman Maintenance Facility
1402 Wingra Creek Pkwy.
West Parks, 608.266.9214
Summit, 608.288.6164
West Forestry, 608.266.4816
Construction, 608.266.6289
Conservation, 608.267.4918

Sycamore Maintenance Facility
4602 Sycamore Ave.
East Parks, 608.246.4508
East Forestry, 608.266.4816

Olbrich Botanical Gardens
3330 Atwood Ave., 608.246.4550

Warner Park Community
Recreation Center
1625 Northport Dr., 608.245.3690

Irwin A. & Robert D. Goodman Pool
325 Olin Ave., 608.264.9292

Golf Madison Parks
Supervisor, 608.838.3920
Glenway Golf Course
3747 Speedway Rd., 608.266.4737
Monona Golf Course
111 East Dean Ave., 608.266.4736
Odana Hills Golf Course
4635 Odana Rd., 608.266.4724
Yahara Hills Golf Course
6701 E. Broadway, 608.838.3126

State Street Mall/Concourse
Maintenance
120 S. Fairchild St., 608.266.6031

Forest Hill Cemetery
1 Speedway Rd., 608.266.4720



A Proud Division of
the City of Madison

October 7, 2014

Dear Mall Maintenance Service Area Property Owner:

Enclosed is the notice for Special Charges for Mall Maintenance service for the period of September 1, 2013 to August 31, 2014. Mall Maintenance services are supported by a combination of special charges to property owners and the City tax levy. Charges are billed "in arrears" (after the fact), and based on actual expenditures for the past year of service. Madison Parks continues to strive towards providing the best possible maintenance for the district while focusing on controlling costs to the property owners.

Also enclosed is a service area map that provides a guide to the street frontages that are serviced as a part of the special charges district. The covered serviced areas receive the following services:

- Sidewalk Snow and Ice Removal on serviced frontages (see enclosed map). Snow removal from the street is managed by the Streets Division. Snow removal from sidewalks that are not on serviced frontages is the responsibility of the property owners.
- Daily trash collection from public receptacles, recycling and leaf/debris collection as needed. For more information see the back side of this letter. (Sidewalk snow removal is a priority during winter storms.) Enclosed please find a document providing insight into how the trash and recycling program on the Mall/Concourse is operated.
- Bus shelter cleaning with power washing as required and route sign maintenance.
- Seasonal banner change on State Street and Capitol Square.
- Turf and Landscape Maintenance – Mowing/trimming, fertilization, and irrigation of Square and State Street grass islands, in addition to Lisa Link Peace Park. Assist Olbrich Botanical Gardens and the Business Improvement District with the annual flower planting program.
- Hardscape Maintenance – sweeping walks, power washing seating areas as needed, graffiti and residue removal, and installing/removing benches/bike racks/refuse containers as required.
- Landscape planting and maintenance program for service area planting beds. Mall Maintenance staff continues to work with Olbrich Gardens staff and hired landscape professionals to work towards solutions for the planting beds located within the district.
- Maintenance and cleaning of the visitor center.
- Sidewalk washing program for removing residue and gum through power washing. 2014 is the first year for this program, and approximately half of the walks will be completed on a yearly basis.

Mall Maintenance Contacts:

For specific questions about fees and billing, contact:

Eric Knepp, Parks Superintendent, 266-4207 or eknepp@cityofmadison.com

If you have any questions about services contact either:

Lisa Laschinger, Central Parks Supervisor, 266-9214 or llaschinger@cityofmadison.com

Charlie Romines, Park Operations Manager, 267-8804 or cromines@cityofmadison.com

Sincerely,

Eric M. Knepp
Parks Superintendent

Mall/Concourse Maintenance Update – October 2014

Because Mall/Concourse Maintenance gets many trash and recycling questions, we've put together some important points to remember. Comprehensive trash and recycling information can always be found in the Streets Division section of the City of Madison website, www.cityofmadison.com/streets.

Trash Collection

- Mall/Concourse Maintenance collects trash for merchants and residents who do not have private dumpsters, cannot store the City's tan trash carts, or have no convenient side-street frontage on which to set the tan carts. **Merchant/resident trash is collected *only* on Thursday mornings**, shortly after 6am (4am in the winter months). Please plan to have all trash at the curb by 6am on Thursday, as street activities and traffic frequently prevent the Mall/Concourse garbage truck from accessing the street later in the day.
- **Never place residential or business trash into or alongside the city-owned metal trash containers. These containers are placed for pedestrian use only, not as drop-off points for merchant or residential trash.**
- Please BAG your trash securely. Items placed loose in grocery bags can be easily blown around. Do not leave your trash in any sort of private refuse containers, as it will not be picked up.
- If using a tan City of Madison refuse cart, please wheel it to a nearby side street for access by automated Streets Division trucks; the Mall/Concourse garbage truck is not equipped to empty these carts.
- Large items such as furniture are collected by the Streets Division every other Thursday, on weeks opposite recycling collection. Please check the website for schedules.
- Rules applying to residential refuse collection also apply in the Downtown area. Stickers are required for appliances, air conditioners, microwaves, fluorescent fixtures, mattresses, televisions, computer monitors and CPUs, as well as many more items. Stickers can be ordered on-line, by mail, and can be picked up in person. Please check the website for purchase information and a listing of items which require stickers. Items without stickers may be collected, but the property owner will be billed later.
- If you cannot reuse Styrofoam packing peanuts and must dispose of them, please bag them securely and put the bags at the curb as near to pickup time as possible to avoid unsightly spillage.

Recycling

- Merchant and residential recycling is collected by the Streets Division every other Thursday. Check the website to find recycling schedules. To avoid confusion with trash, please use the green recycling carts when possible.
- The City of Madison's recycling program is constantly expanding, but unfortunately is not yet able to accept any Styrofoam food containers, packing peanuts, paper drink cups or food containers, or greasy pizza boxes. Please place these items in the trash or reuse when appropriate.

Dumpsters

- The large green city-owned dumpsters in parking lots and ramps are used by Mall/Concourse and Madison Parking Utility. Never place residential or business trash in these dumpsters. Instead, use the tan or green City of Madison carts, place your bags curbside on Thursday mornings, or make arrangements with a private disposal company.

Sidewalk Trash and Recycling containers

- These metal containers are placed so that pedestrians can conveniently dispose of cups, wrappers, bottles, and the like. *They are not drop-off points for merchant or residential trash and recycling.* These containers are crucial to maintaining the cleanliness of the sidewalks, yet are very difficult to site. Please assist us in keeping them available for pedestrian use by disposing of your own trash and recycling correctly.

Please check www.cityofmadison.com/streets, www.cityofmadison.com/parks/services/mallmaintenance.cfm, or call Mall/Concourse Maintenance at 608-266-6031 if you have further questions.