



Streatery Extension of Premises

Fee: Waived

Class A: Beer, Liquor, Cider
Class B: Beer, Liquor,
 Class C Wine

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

(License number)

(Alder District #)

(Police Sector)

Office Use Only

Streatery extension of premises is available only to those restaurants whose sale of alcohol beverages are 50% or less of the establishment's gross receipts. Application must be submitted to the Clerk's office. Staff will review the application and if it is complete and approved by Zoning and/or the street vending coordinator, provisionally approve and forward to the Alcohol License Review Committee for final approval recommendation. Any licensed establishment applying to extend their premises onto City property must provide a certificate of insurance for liquor liability including a separate additional insured endorsement naming the City of Madison with this application.

Are you requesting this temporary extension of licensed premises, in compliance with Emergency Order Resolution Legistar #60695 (Madison Streatery Program), adopted by the Common Council on June 2, 2020?: Yes No

Required detailed floor plans of extension area **included**: Yes *Attached 06-03-2020*

Required approval of expanded eating area obtained from Street Vending Coordinator or Zoning Administrator **included**: Yes, date approved: 06-03-2020

Street Occupancy Permit obtained from Traffic Engineering: Yes No N/A *Approved June 2, 2020*

Fire Review with approval dated 06-03-2020. William Sullivan by Timothy Stella
Does lease/deed cover area request for temporary extension?: Yes No

If no, **must attach** letter from landlord or property owner authorizing use of the property.

Licensed Premises Information

This application modifies existing alcohol license number: Lic - Lib 2011-00530

Business dba Name: Echo Tap & Grill

Licensed Address: 554 West Main Street Madison, Wisconsin 53703

Liquor/Beer Agent Name: Susan M Bulgrin

50 % Alcohol, 50 % Food, % Other Alder, District #: 4 Police Sector: Central District

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Echo on Main, Inc

Business Mailing Address: 554 West Main Street Madison, Wisconsin 53703

Business Contact Name, Position: Susan M Bulgrin

Business Phone: 608-235-3733 Business Email: susan.bulgrin@gmail.com

-Continue on Back-

Extension Details

Current Capacity (indoor): 160 Current Capacity (outdoor): 45

Proposed Capacity (outdoor): 90

Description of Proposed Changes: The adjacent parking lot is owned by the owners of business. We would extend the present patio to the fenced in parking lot which has the total perimeter enclosed. Patio tables would be spaced 6 feet apart and no more than 8 persons will be seated at each table. Total capacity of 90 persons.

Signature

Susan M Pulgarin

06.03.2020
Date

Authorized Signature of Agent or Establishment Owner

Clerk's Office checklist for complete applications

- Floor Plans
- Copy of approval from Street Vending/Zoning
- Copy of Street Occupancy Permit included *if applicable*
- Letter from landlord/property owner authorizing temporary extension of lease area *if applicable*
- Certificate of Insurance for liquor liability with City of Madison named *if extending on city property*

Upon Application Submission, the Clerk's Office issued to the application:

- Orange sign Orange business card
- "License Renewals & Changes" brochure with next steps issued

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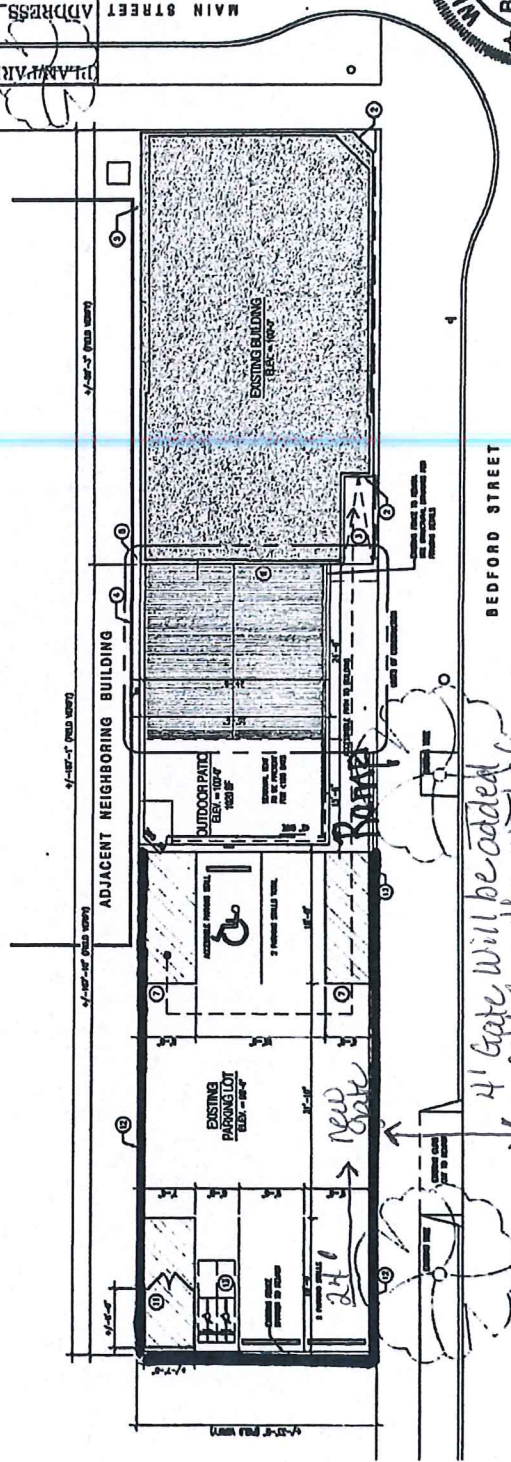
SITE PLAN GENERAL NOTES:

- A. CONTRACTOR TO ENGAGE SERVICES OF SURVEYOR TO VERIFY ALL PROPERTY LINES AND ENSURE COMPATIBILITY WITH PROPOSED ALTERATIONS. CONTRACTOR SHALL NOTIFY ARCHITECT IMMEDIATELY UPON DISCOVERING ANY DISCREPANCIES OR CONFLICTING INFORMATION WITH PROPOSED ALTERATIONS.
- B. EXISTING ADJACENT BUILDINGS TO BE PROTECTED FROM DAMAGE DURING ALL DEMOLITION AND CONSTRUCTION WORK.
- C. CITY SIDEWALKS, UTILITIES AND LANDSCAPE TO REMAIN INTACT AND UNDISTURBED WHERE POSSIBLE. IF MODIFICATION IS NECESSARY, RESTORE TO EXISTING CONDITIONS AND CURRENT ACCESSIBILITY STANDARDS.
- D. VERIFY CURRENT UTILITY LOCATIONS, CONFIRM SERVICES WITH PROPOSED ALTERATIONS AND COORDINATE RELOCATION AS REQUIRED.

KEYED SITE PLAN NOTES:

- 1 EXISTING UTILITY METERS TO REMAIN
- 2 EXISTING ENTRY STOOP TO REMAIN
- 3 EXISTING ACCESSIBLE RAMP AND HANDRAIL TO REMAIN
- 4 PROTECT ADJACENT BUILDING DURING CONSTRUCTION
- 5 EXISTING FENCE FOR SECURITY TO LIMIT ACCESS TO SPACE BETWEEN ADJACENT EXISTING BUILDING
- 6 EXISTING DOOR FROM RESTAURANT/BAR INTERIOR TO PATIO
- 7 STRIPING ON RESURFACED PARKING LOT TO DENOTE OPEN AREA ADJACENT TO ACCESSIBLE STALL
- 8 ACCESSIBLE PARKING SIGNAGE
- 9 EXISTING CONCRETE PATIO SLAB TO REMAIN

- 10 NEW CONCRETE PATIO SLAB AND THICKENED EDGE CURB. COORDINATE SLOPE AND FINISH OF NEW SLAB AND EXISTING ASPHALT SURFACE TO MEET ACCESSIBILITY STANDARDS FOR ACCESS FROM PROPOSED BUILDING ADDITION AND PARKING LOT. MAXIMUM RAMP SLOPE NOT TO EXCEED 1" IN 12'-0"
- 11 EXISTING TRASH ENCLOSURE TO REMAIN
- 12 EXISTING CONCRETE CURB BARRIER TO REMAIN
- 13 EXISTING BICYCLE RACK TO REMAIN W/ 2 STALLS, MIN.
- 14 EXISTING FENCE AT PATIO, THIS SIDE TO REMAIN
- 15 SALVAGE AND RELOCATE PORTION OF EXISTING FENCE
- 16 NEW LOCATION OF FENCE, CONTRACTOR TO VERIFY EXISTING SALVAGED COMPONENTS AND SUPPLEMENT AS NEEDED TO ACHIEVE FINAL CONFIGURATION.
- 17 SAWCUT AND REMOVE EXISTING ASPHALT AND CONCRETE CURB AS NEEDED TO PREP FOR NEW CONCRETE SLAB TO BE PLACED FLUSH AND LEVEL WITH EXISTING PATIO SLAB.



3 SITE PLAN - PROPOSED PATIO ENLARGEMENT W/ SEASONAL TENT
1/16"=1'-0"

— New fencing, proposed expansion for seating
 - - - Existing fencing, enclosed patio

ECHO TAP
PATIO EXPANSION

DATE SUBMITTED: 11/22/12
 ORIGINAL: [Signature]
 FINAL SIGN OFF DATE: [Signature]
 SIGNED: [Signature]

PROPOSER: (B) 4-TOPS; (C) 5-TOPS
 = 40 PEOPLE

CURRENT: (A) 1-TOPS; (I) 5-TOPS
 = 20 PEOPLE

OUTDOOR SEATING:

818 PLAN
PROPOSED W/ TENT

A1.3

WISCONSIN ARCHITECT
BRADLEY S. KONING
 A-10060
 MADISON, WI
 11.22.12

Annex M Bulgeon
 05.29.2012

Hanewold, Shelby

From: Susan Bulgrin <susan.bulgrin@gmail.com>
Sent: Wednesday, June 03, 2020 3:32 PM
To: licensing
Subject: Fwd: 554 W Main ST and LNDSPR-2020-00039

Caution: This email was sent from an external source. Avoid unknown links and attachments.

For EchoTap & Grill

----- Forwarded message -----

From: noreply@cityofmadison.com <noreply@cityofmadison.com>
Date: Wed, Jun 3, 2020 at 2:52 PM
Subject: 554 W Main ST and LNDSPR-2020-00039
To: <susan.bulgrin@gmail.com>

Notice of Site Plan Review approval:

Your project has been reviewed and approved by City staff. The approved plans are available to pick up at the Zoning counter. If your project requires permits, Zoning staff may be able to sign-off on permits at this time. Plans must be picked up from the Zoning counter within 6 months of approval.

--

Susan Bulgrin

Hanewold, Shelby

From: Susan Bulgrin <susan.bulgrin@gmail.com>
Sent: Wednesday, June 03, 2020 3:33 PM
To: Sullivan, William; licensing
Subject: Re: Echo site plan

Caution: This email was sent from an external source. Avoid unknown links and attachments.

On Wed, Jun 3, 2020 at 11:26 AM Sullivan, William <WSullivan@cityofmadison.com> wrote:

Matt,

I approved with a note about the gate per Susan's email dated today.

Bill Sullivan

Fire Protection Engineer

City of Madison Fire Department

[314 W. Dayton St.](#)

[Madison, WI 53703-2506](#)

608.261.9658 (Office)

wsullivan@cityofmadison.com

www.madisonfire.org



From: Tucker, Matthew <MTucker@cityofmadison.com>
Sent: Wednesday, June 3, 2020 11:13 AM
To: Sullivan, William <WSullivan@cityofmadison.com>
Cc: 'Susan Bulgrin' <susan.bulgrin@gmail.com>
Subject: RE: Echo site plan

Bill- do you want to see the gate on the plan we are going to approve, or can you put this requirement in your site plan review comments and leave it to Susan to install?

From: Sullivan, William
Sent: Wednesday, June 3, 2020 11:10 AM
To: 'Susan Bulgrin' <susan.bulgrin@gmail.com>
Cc: Tucker, Matthew <MTucker@cityofmadison.com>
Subject: RE: Echo site plan

During this temporary COVID initiative, the 42-inch gates will be acceptable. Beyond that, it would be based on occupant load and exit calculations.

Bill Sullivan

Fire Protection Engineer

City of Madison Fire Department

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From: Susan Bulgrin <susan.bulgrin@gmail.com>
Sent: Wednesday, June 3, 2020 11:05 AM
To: Sullivan, William <WSullivan@cityofmadison.com>
Cc: Tucker, Matthew <MTucker@cityofmadison.com>
Subject: Re: Echo site plan

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Bill,

That works for us. We will leave it unlocked during all hours of operation.

I just heard from Struck and Irwin who shared that they have 42 inch gates available now. Is that sufficient for an emergency exit? They will not have 48 inch gates available for another week.

Susan

On Wed, Jun 3, 2020 at 10:57 AM Sullivan, William <WSullivan@cityofmadison.com> wrote:

Thanks Susan. The gate can function as an emergency exit only if needed to if that works for everyone_else.

Bill Sullivan

Fire Protection Engineer

City of Madison Fire Department

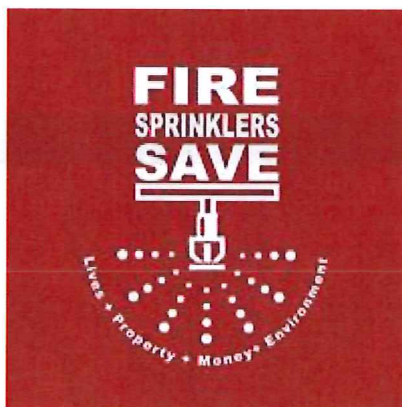
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[Madison, WI 53703](#)-2506

608.261.9658 (Office)

wsullivan@cityofmadison.com

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From: Susan Bulgrin <susan.bulgrin@gmail.com>
Sent: Wednesday, June 3, 2020 10:25 AM
To: Sullivan, William <WSullivan@cityofmadison.com>
Cc: Tucker, Matthew <MTucker@cityofmadison.com>
Subject: Fwd: Echo site plan

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Bill,

Attached is the drawing of the four foot gate that will be added to swing out on the Bedford side of the patio. I will work with Struck and Irwin to have this gate.

Thank you.

Susan Bulgrin

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Susan Bulgrin

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Susan Bulgrin

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Susan Bulgrin

