



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved STREET USE STAFF COMMISSION

Wednesday, July 7, 2010

10:00 am

Parks Conference Room
210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Additional Street Use Staff members present: Jerry McMullen (Fire), R.J. Callaway (Metro), Emily Hardiman (Police), Tom Mohr (Traffic Engineering)

Present: 6 -

Kelli Lamberty; Susan Barica; Bill Putnam; Melvin W. Lamb; Eric Veum and Joy Kummerow

Absent: 1 -

Gregg Knudtson

Excused: 2 -

Cindy Mierow and John Fahrney

Non Voting: 1 -

Laura Bauer

APPROVAL OF MINUTES

PUBLIC COMMENT

No members of the public registered to speak.

NEW BUSINESS

STREET USE APPLICATION FOR SPECIAL EVENTS

1. [19060](#) WISCONSIN CAPITOL PRIDE PARADE AND MARCH AND RALLY
Capitol Square and State Street Su, Aug 22, 11a-6p
Parade/march, music/concert and rally. Discuss location/route, schedule, set-up and activities.
Derwin Leigh Wisconsin Capitol Pride

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is on file.

Special duty officers required for event. Call 608-266-4022.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

Event cannot displace licensed city vendors.

Maintain access to Inn on the Park.

Maintain traffic through Johnson and Gorham.

Maintain access to Metro stops.

20' emergency access lane must be maintained throughout event area.

Noise must be kept to a reasonable level at all times.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

2. [19062](#)

20 BY 2020 BIKE VALET

100 W. Washington

W, July 21, 6-10p

100 W. Washington

Sa, Sept 11, 6am-2p

Saris to provide information about 20 by 2020 project and set up bike racks for concert and market goers. Discuss location, schedule, set-up and activities.

Heather Fortune

Saris Cycling Group

ACTION: Approved w/ Conditions

No street closure or parking restriction required.

Event cannot displace licensed city vendors.

No set up before 7:00am for the September 11, 2010 market event.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

3. [19063](#)

JAZZ AT FIVE

W, Aug 11-Sept 8, 2-9p

State Street and Capitol Square

Jazz concert at 5pm every Wednesday 8/11-9/8. Activities include vehicle staging, information & exhibits. Discuss location, schedule, set-up and activities.

David McCoy

Jazz at Five

ACTION: Approved w/ Conditions

Suspension Resolution allows the sale of non-homemade/handcrafted merchandise.

Suspension Resolution requires licensed city vendors to relocate outside event perimeter.

Certificate of insurance listing the City of Madison as additional insured is required – on file.

Barricade placement as per plan on file with Traffic Engineering (TE).

Signage/staffing @ barricades, event perimeter “No Alcohol beyond this point”.

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

4. [19064](#)

GRAND OPENING CELEBRATION

100 Block N. Hamilton, 100 Block N. Pinckney

Sa, Aug 14, 8-11a

Ribbon cutting and sidewalk parade. Discuss location, schedule, set-up and activities.

Kia Karlen

Madison Children's Museum

ACTION: Approved w/ Conditions

Call 608-267-8756 to arrange for meter bags. Remove meter bags when event has ended.

Event cannot displace licensed city vendors.
Mall crew will deliver barricades
20' emergency access lane must be maintained throughout event area.
Event organizer/sponsor is responsible for clean up of event area. Charges
will be assessed for any City staff time or resources required for clean up.

5. RIDE THE DRIVE

Isthmus-see attached Su, August 29, 7a-5p

A celebration of biking and alternative transportation. Discuss set-up, schedule,
location, activities.

Steve Doniger, Dave Dryer, Krista Rettig,

City Of Madison/Trek

ACTION: Referred to 7/21/2010 Meeting

6. [19065](#)

WILLY STREET FAIR

Sa, Sept 25, 12p-12a / Event hours: 2-9p

Su, Sept 26, 8a-12a / Event hours: 11a-9p

Sa - 900 Block Williamson

Su - 800, 900 and 1000 Block Williamson

Street fair with vendors, 6 stages of entertainment and a one-of-a-kind
parade. Discuss location, schedule, set-up and activities.

Gary Kallas, Friends of Wil-Mar

ACTION: Referred to 7/21/2010 Meeting

7. [19066](#)

GREAT MIDWEST MARIJUANA HARVEST FESTIVAL

Sa, Oct 2-Su, Oct 3, 9a-7p

Podium/700-800 State Street

Rally. Discuss location, schedule, set-up and activities.

Ben Masel, Madison NORML

ACTION: Referred to future Meeting

SPECIAL EVENT RESOLUTION

8. [18283](#)

To SUSPEND the handcrafted goods vending restriction at the location
identified in Street Use Permit #SUP2010021 on the 400 block of State St.
on Saturdays from 11:00am to 3:00pm upon adoption/approval of this
resolution until Saturday, April 2, 2011 (except for Saturday, May 8, 2010)
and authorizing the International Socialist Organization to vend
non-handcrafted goods.

**A motion was made by Putnam, seconded by Kummerow, to RECOMMEND TO
COUNCIL TO ADOPT - PUBLIC HEARING. The motion passed by voice
vote/other.**

STREET USE APPLICATIONS FOR NEIGHBORHOOD BLOCK PARTIES & ROUTINE REQUESTS

9. [19067](#) 2010 STREETBALL & BLOCK PARTY
Penn Park Sa, July 31, 8:30a-8p
Basketball tournament and block party to benefit Boys & Girls Club and Southside Raiders Football.
Johnny Winston, Jr.
- ACTION: Approved w/ Conditions**
Certificate of insurance listing the City of Madison as additional insured is required – on file.
Call 608-267-8756 to arrange for “No Parking” signs. Remove signs when event has ended.
Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.
Barricade placement as per plan on file with Traffic Engineering (TE).
Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

10. WELCOME INTERNATIONALS TABLE
716 Langdon – terrace area in front of Red Gym Aug 17-28; 9a-5
Discuss schedule, set-up and activities and whether attendance at street use meeting is required.
Terrell Smith, 277-0308 InterVarsity’s International Fellowship
- ACTION: Approved w/ Conditions**
Terrace Sidewalk Only/No Closure
Event cannot displace licensed city vendors.
Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.
Must maintain 8’ pedestrian pathway

11. CMI BADGERS KICK-OFF CONCERT
Podium Sa, Aug. 28, 12-7p
Free, open air concert to increase awareness of CMI Badger Chapter.
Discuss schedule, set-up and activities and whether attendance at street use meeting is required.
Tim Knaup CMI-Badger Chapter
- ACTION: Approve w/ Conditions**
Event cannot displace licensed city vendors.
Noise must be kept to a reasonable level at all times.
Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

12. [19068](#) DANE COUNTY FIRE CHIEFS PARADE Su, Oct 3, 11:30a-3:30p
Parade: 700 Block Langdon, 400 and 500 Block N. Lake St., all of State St., 10 Block N. Carroll, 10 Block W. Mifflin.

Ed Ruckriegel

City of Madison Fire Department

ACTION: Approved w/ Conditions

Coordinate with other events; Harvest Festival 442-8830, & Literacy Network 244-3911

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Bus routes rerouted for event.

Barricade placement as per plan on file with Traffic Engineering (TE).

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

13. [19069](#)

3600 TURNING LEAF DRIVE
Neighborhood block party
Kimberly Luke

Sa, July 10, 11a-9p

ACTION: Approved w/ Conditions

Resident petition on file.

Event Organizer is responsible for pick up and return of barricades and "Road Closed" signs required to close the street. The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. A vehicle that can accommodate 12' barricades is required. Approved Neighborhood Block Parties may have 8 barricades at no cost. (\$5/per barricade after the initial eight).

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area.

14. 4600-4700 Leo Dr.
Neighborhood block party.
Jessica Schnurbusch

Sa, July 17, 12-6p

ACTION: Approved w/ Conditions

Resident petition on file.

Event Organizer is responsible for pick up and return of barricades and "Road Closed" signs required to close the street. The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. A vehicle that can accommodate 12' barricades is required. Approved Neighborhood Block Parties may have 8 barricades at no cost. (\$5/per barricade after the initial eight).

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area.

15. 2200 Keyes Ave.
Neighborhood block party.
Tamara Bryant

Su, July 18, 1-9p

ACTION: Approved w/ Conditions

Resident petition on file.

Event Organizer is responsible for pick up and return of barricades and "Road Closed" signs required to close the street. The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. A vehicle that can accommodate 12' barricades is required. Approved Neighborhood Block Parties may have 8 barricades at no cost. (\$5/per barricade after the initial eight).

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area.

16. [19070](#)

200 N. PATERSON
Neighborhood block party
Susan Baumann-Duren

Sa, July 31, 12-5:30p

ACTION: Approved w/ Conditions

Resident petition on file.

Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.

Do not block Mifflin, E. Johnson, E. Dayton intersections.

Event Organizer is responsible for pick up and return of barricades and "Road Closed" signs required to close the street. The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. A vehicle that can accommodate 12' barricades is required. Approved Neighborhood Block Parties may have 8 barricades at no cost. (\$5/per barricade after the initial eight).

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area

17. [19071](#)

700 PAWLING STREET
Neighborhood block party
Tim Schmitt

Sa, Aug 28, 7a-12a

ACTION: Approved w/ Conditions

Resident petition on file.

Event Organizer is responsible for pick up and return of barricades and "Road Closed" signs required to close the street. The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. A vehicle that can accommodate 12' barricades is required. Approved Neighborhood Block Parties may have 8 barricades at no cost. (\$5/per barricade after the initial eight).

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area.

ONGOING BUSINESS/ANNOUNCEMENTS

A. Recap recent Street Use events – Team Survivor Dragon Boat Festival, Madison Area Soap Box Derby, Concerts on the Square, Rhythm and Booms, Elver Park Fireworks,

B. Preview of upcoming events – see below and '10 event calendar

C. Construction updates

D. Next Street Use Staff Team Meeting – Wednesday / July 21, 2010

ADJOURNMENT