

MCDC Revised Scope of Services January 2019 – December 2019

***this scope represents the work plan for the final 37% of the total funding in 2019 for MCDC. The first work plan for \$190,000 was approved by Council 2/5/2019 File #54230/Enactment # RES-19-00099**

Key Terms:

C4CS: Center for Community Stewardship (fiscal agent)

CBOs: Community Based Organizations

CIDs: Cooperatives in Development

MCDC: Madison Cooperative Development Coalition (Lead organization)

	Service	Description	Key Activities	Amount
1	Community-based Organization (CBO) Development Grants (all will be approved by Council)	MCDC will provide funding to member CBOs/Unions for providing cooperative development services to their constituency. Funds will include covering items such as staff time for community organizing, developing workshops, and providing education and technical assistance to Cooperatives in Development (CIDs).	• Funding between \$1000-\$30,000 for organizing and developing cooperatives • Promote and recruit CBOs to apply • EB will accept CBO grant requests and Council will be the final approval • CBO's provide light cooperative development service and referrals to Lead Cooperative Developer • We expect a variety of funding levels depending on the CBO/Union's capacity • All CBO work will be coordinated in partnership with MCDC and will complement the goals of MCDC	\$60,000
	Cooperatives in Development (CIDs) Technical Assistance (all will be approved by Council) and	CIDs can apply for funding to cover the cost of their technical assistance needs (e.g. legal, financial, business planning, accounting assistance, etc.). MCDC will maintain a preferred provider list of technical assistance	• Number of CIDs • Process payments to CIDs • Type of technical assistance provided dependent on the need of CID • Coordinate with UW Center for Cooperatives to have a list of preferred providers and pro-bono support in addition to paid technical assistance • Technical assistance for costs associated with daycare and other wrap around services will be considered, but city funds can only be used for 25% of the total costs per item per project	\$35,000

	training and development scholarships	providers. This list will include MCDC members and others. Funds for scholarships for coalition members and partners to attend cooperative development conferences and training opportunities.	• Hours of technical assistance provided are dependent on the project but will be recorded • Funding for conferences and specialized cooperative training for MCDC staff and CIDs will be available on a case by case basis	
8	MCDC Coalition Expenses	Funds for costs associated with organizing training opportunities for CIDs and MCDC members (e.g. planning, room rental, trainers, program marketing), publishing, and other direct expenses incurred by the coalition. Funds for development of curriculums and educational opportunities for CIDs and Coop Development Staff in the management and creation of MCDC	• Funding for administrative costs of making MCDC an organization • Funding for curriculum creation to be partnered with other funds to create standardized curriculum • Volunteer training and coordination of services •	\$15,000
			TOTAL	\$ 110,000